



COUNTY OF BECKER

ECONOMIC DEVELOPMENT AUTHORITY

SPECIAL MEETING AGENDA

Becker County
915 Lake Avenue
Detroit Lakes, MN 56501

Wednesday, September 27th, 2023

Time - 3:30 PM

1st Floor Board Room Courthouse

*THE BECKER COUNTY EDA WILL ENHANCE THE QUALITY OF LIFE BY PROMOTING
AND DEVELOPING HOUSING & ECONOMIC OPPORTUNITIES*

ATTENDED: HANK LUDTKE, TOM KLYVE, SEAN FELKER, ERICA JEPSON (V)
OTHER: CODY PIPER, PAT OMAN, MARY HENDRICKSON
ABSENT: KAREN MULARI, ABBY ANDERSON, RICHARD VAREBERG

SPECIAL MEETING AGENDA

I. CALL EDA SPECIAL MEETING TO ORDER

Special Meeting called to order by Hank Ludtke @ 3:30 pm

II. CONSIDERATION OF RFQ FOR HOUSING MANAGEMENT SERVICES

Modification of RFQ (Request for Qualifications) draft to the following sections:

Cover page – change due date to October 31, 2023

A. Spell out acronyms

C. Find and replace Becker County Economic Development Authority and use BCEDA or the Authority

E. Modify contract extension up to 3 years, change 30 days to 90 days

F. Match all terminology for property manager to the same

H. Modification of section, remove paragraph 2

L. Modify bullet points to numbers

S. Change date of November 21, 2023 to December 12, 2023 and RFQ due date to October 31, 2023

T. Add November 1, 2023 to timeline table for beginning of evaluation period

Motion to Approve RFQ document for posting October 7th, 2023. Motion Klyve; Second Felker. Motion carried.

III. ADJOURN

Meeting adjourned at 4:16 pm by Hank Ludtke