

EDA Meeting Minutes



Regular Meeting
Thurs, Nov. 19th, 2020
3:00 p.m.
Mtg. Rm., 3rd Flr.

Meeting called by:	Hank Ludtke
Type of meeting:	Regular Meeting
Attendees:	Larry Knutson, Hank Ludtke, Karen Mulari, Barry Nelson, Sean Felker, Abby Anderson
Board members absent:	
Other Attendees:	Robyn Beck, Laura McKnight, Guy Fischer, Mary Hendrickson, Mike Brethorst

Agenda Topics

- 1. Call Meeting to Order:** Hank Ludtke called the Regular meeting to order at 3:00 p.m.
- 2. Approval of Board Agenda.** Motion by Mulari, 2nd by Knutson, motion carried.
- 3. Approval of September Meeting Minutes:** Motion to approve by Anderson 2nd by Mulari, motion carried.
- 4. Balance Sheets/Paying of Bills:** Motion to approve Paying Bills and Balance Sheet/Financials by Knutson 2nd by Felker, motion carried;
 - **From Check Register/Invoices Presented:** Workshop \$1,140.04, Hwy 34 Group Home \$150.00, Low Income Public Housing \$54,977.82; Willow Property \$2,531.21; Maple Ave. Apts. \$11,567.15, Hidden Hills Group Home \$1,279.00, West River Townhomes \$8,088.30 and Section 8 Voucher \$21,887.00.
 - **Financials:** motion to accept adjustment to financials (HVC - \$8,857.88) by Mulari, 2nd by Nelson, motion carried.
- 5. Housing/Economic Development Update**
 - **Public Housing Plan** – opening public hearing, no public present, no comments, close public hearing.
 - **Public Housing Plan** – motion to approve Public Housing Plan by Knutson, 2nd by Nelson, motion carried.
 - **WRT** – 100% occupied; 1 tenant moving; 1 tenant has given notice to move.
 - **Public Housing Budget:** motion to accept operating budget by Mulari, 2nd by Felker, motion carried.
 - **CARES Update:** Round 1 and Round 2 almost completed; future discussion about potential follow-up microloan program with Finance.
 - **Callaway Single Family Housing Update:** City meeting with engineer and architect to look at infrastructure and footprint to determine available space for single family homes; anticipate that there could be room for 4-6 units; will contact the County and MMCDC when they know more.
 - **Fraze Industrial:** staff directed to have conversation about future use of remaining acreage; currently zoned residential, potential for many housing units. Discussion about current need in Fraze and available lots in Red Willow Heights.
- 6. Budget to Actual and Balance Sheet:** Motion to approve as actual with Mary's comments by Knutson, 2nd by Anderson, motion carried.
- 7. EDA Board – Open Forum:** HUD Youth Housing Initiative; voucher program for youth 18-24 years of age; simple application, HUD provides funding to admin. assist per youth who participate in program (\$50). for

everyone that is administered). Laura seeking motion to apply for Youth Initiative Vouchers. Motion by Mulari, 2nd by Anderson, motion carried. Anderson mentioned that the old school property in Lake Park has been sold – buyer looking to build 16 apartments utilizing part of existing school structure.

8. Meeting Adjourned. Ludtke adjourned meeting at approximately 4:30 p.m.

ATTEST:

Respectfully submitted:

/s/ Guy Fischer

EDA Coordinator

/s/ Hank Ludtke

EDA Board President