

## EDA Meeting Minutes



**Regular Meeting**  
**Thurs, June 18<sup>th</sup> 2020**  
**3:00 p.m.**  
**Mtg. Rm., 3<sup>rd</sup> Flr.**

<b>Meeting called by:</b>	Hank Ludtke
<b>Type of meeting:</b>	Regular Meeting
<b>Attendees:</b>	Larry Knutson, Hank Ludtke, Karen Mulari, Barry Nelson, Sean Felker, Abby Anderson
<b>Board members absent:</b>	
<b>Other Attendees:</b>	Robyn Beck, Laura McKnight, Guy Fischer, Mary Hendrickson

### Agenda Topics

1. **Call Meeting to Order:** Hank Ludtke called the Regular meeting to order at 3:00 p.m.
2. **Approval of Board Agenda:** Motion to approve agenda by Knutson, 2<sup>nd</sup> by Mulari, 2<sup>nd</sup> by Knutson, Ludtke call for rc; 6 ayes, motion carried.
3. **Approval of May Meeting Minutes:** Motion to approve by Knutson, 2<sup>nd</sup> by Mulari, Ludtke calls for rc, 6 ayes, motion carried.
4. **Balance Sheets/Paying of Bills:** Motion to approve Balance Sheet/Financials, by Knutson, 2<sup>nd</sup> by Anderson, Ludtke calls for roll call, 6 ayes, motion carried. Nelson proposes that in the future the EDA employ a consensus agenda to reduce roll call voting – Ludtke thanked and acknowledged request. Discussion about Financial reporting format: per discussion Hendrickson preferred a format in which admin fees were debited against each project (and tracking of debts); quarterly reporting also mentioned as a alternative to monthly reporting.
  - **From Check Register/Invoices Presented:** Workshop \$668.30, Hwy 34 Group Home \$766.89, Low Income Public Housing \$17,797.63; \$220.75, Willow Property \$2,735.41, Maple Ave. Apts. \$7,298.61, Hidden Hills Group Home \$640.00, West River Townhomes \$13,458.61, and Section 8 Voucher \$23,137.00
5. **Housing/Economic Development Update**
  - **Roof Bids:** Motion: go with low quote (Thune) and authorize expenses on shingles by Nelson, 2<sup>nd</sup> by Sean, motion carried. Ludtke calls for rc, 6 ayes, motion carried.
  - **MURL:** Motion: discussion about house value, whether to do appraisal or sell for what we think its worth; mkt. value \$81,100. Could have realtors take a look. Can there be stipulations on the sale? (income based restrictions, first time homebuyer) – can't be restricted; Motion: contact realtors and put it on the market for sale, if possible restrict to first time homebuyer by Knutson, 2<sup>nd</sup> by Anderson. Ludtke calls for rc, 6 ayes, motion carried.
  - **Revenue Recapture:** Some discussion internally and with State DOR about RR protocols and past submittals. Interest in getting clarification on resubmittals; discussion on 3<sup>rd</sup> party

submittal issues – MMCDC does submit to the County (they are not submitting for their own use, but at the request of the County); provide example to State DOR – and/or discussion to get clarification.

- **Frazee Industrial:** Interest by businessman to purchase some of the remaining acreage; discussion about remaining acreage and opportunities for commercial and or residential also discussion about pending zoning changes which show the remaining property area as being zoned for residential. Nelson requested staff to determine Frazee interests relative to that area (and what has been preliminarily discussed).

6. **Balance Sheet – Budget to Actual;** motion to accept by Mulari, 2<sup>nd</sup> by Sean, Ludtke calls for rc, 6 ayes, motion carried.

7. **EDA Board – Open Forum:**

- **Seaburg property** – discussion with HUD will take more time as there is a need to include the request as part of operations plan. Could be a year.
- **CARES ACT and County/City/town allocation:** Staff mentioned anticipated allocation to counties/cities/towns and that the legislature is still deliberating on the allocation amount. Initial rough estimate of Courthouse hours associated with dealing with the pandemic from March to mid June is estimated at over 8,000 hours. Rough/initial cost estimate offered (8,000 hrs.+ x \$30 hr. = \$250,000). It is anticipated that a set % these funds would be used to help local businesses adversely impacted by the pandemic. Once the funds are released there will be a tight timeline to distribute/expend them. Nelson expressed interest in staff bringing back some options for providing these funds to local businesses.

8. **Meeting Adjourned.** Ludtke adjourned meeting at approximately 4:10 p.m.

ATTEST:

Respectfully submitted:

/s/ Guy Fischer  
EDA Coordinator

/s/ Hank Ludtke  
EDA Board President