

EDA Meeting Minutes



Regular Meeting
Thurs, April 16th, 2020
3:00 p.m.
Mtg. Rm., 3rd Flr.

Meeting called by:	Hank Ludtke
Type of meeting:	Regular Meeting
Attendees:	Larry Knutson, Hank Ludtke, Abby Anderson, Karen Mulari, Barry Nelson, Sean Felker
Board members absent:	
Other Attendees:	Robyn Beck, Laura McKnight, Guy Fischer, Mary Hendrickson

Agenda Topics

- Call Meeting to Order:** Hank Ludtke called the Regular meeting to order at 3:50 p.m.
- Approval of Board Agenda:** Motion to approve agenda with changes by Mulari, 2nd by Knutson, Mulari call for rc; 6 ayes, motion carried.
- Approval of December Meeting Minutes:** Motion to approve Feb. MM , motion by Anderson, 2nd by Nelson, Mulari calls for rc, 5 ayes, 1 abstention (Felker), motion carried.
- Balance Sheets/Paying of Bills:** Motion to approve Payables by Knutson, 2nd by Mulari, Mulari calls for roll call, 6 ayes, motion carried.
 - From Check Register/Invoices Presented:** Workshop \$795.30, Hwy 34 Group Home \$0.00, Low Income Public Housing \$11,662.05, Willow Property \$592.43, Maple Ave. Apts. \$4,800.56, Hidden Hills Group Home \$1,066.79, West River Townhomes \$5,679.85, and Section 8 Voucher \$21,829.76.
- Housing/Economic Development Update**
 - MMCDC Contract has been signed by MMCDC and County. (Note: EDA approved Management Contract at its February Meeting).
 - HOME program – discuss next month.
 - Workshop - Human Services Notice of Intent to Vacate – request for EDA Signature; motion to sign by Anderson, 2nd by Mulari; request rc; 6 ayes; motion carried. Some discuss about future use options; staff discussed possible use of large space within workshop as a potential adult day care site – interested party had Fire Marshall inspection; some potential increased costs would be required per inspection: fire alarms, sprinkler system, change out garage door for wall with door; the interested party is concerned at this time relative to the Covid 19 issue and uncertain about when this type of facility could be started up. Mulari interested in having staff explore this option and requested staff/EDA to “give it a good look”. Information provided about utility costs of the large space currently paid by the EDA and potential future increase to lease fees for this space that could reduce this out of pocket cost.

- Workshop: Extension Contract with increase to rent; motion to approve contract by Knutson, 2nd by Mulari – rc request (Ludtke), 6 ayes, motion carried.
- 6. **Budget to Actual** reviewed; Hendrickson noted that 1 CD at 1st Security was renewed for 12 months.
- 7. **EDA Board Open Forum** – REAC; additional journal entries provided by the auditor have been entered; should be ready to go; anticipate extended due dates as HUD is not working quickly.
- 8. **Adjourn:** Ludtke adjourned meeting at approximately 4:35 p.m.

ATTEST:

Respectfully submitted:

/s/ Guy Fischer
EDA Coordinator

/s/ Hank Ludtke
EDA Board President