

EDA Meeting Minutes



**Regular Meeting
Thurs, Oct. 17th 2019
3:00 p.m.
Mtg. Rm., 1st Flr.**

Meeting called by:

Chris Sherman

Type of meeting:

Regular Meeting

Attendees:

Larry Knutson, Chris Sherman, Hank Ludtke, Abby Anderson

Board members absent:

Karen Mulari, Barry Nelson

Other Attendees:

Robyn Beck, Laura McKnight, Guy Fischer, Jodi Oien, Eric Rotter, Kelcey Klemm

Agenda Topics

1. **Call Meeting to order:** Chris Sherman called the Regular meeting to order at 3:00 p.m.
2. **Approval of Board Agenda:** Motion to approve agenda with changes by Ludtke, 2nd by Anderson, motion carried.
3. **Approval of September Meeting Minutes (9/19):** Motion to approve agenda by Knutson, 2nd by Ludtke, motion carried.
4. **Balance Sheets/Paying of Bills:** Motion to approve Financials and Payables by Ludtke, 2nd by Knutson – motion carried.
 - **From Check Register/Invoices Presented:** Workshop \$1,327.65, Hwy 34 Group Home \$1,472.08, Low Income Public Housing \$34,885.89, Willow Property \$2,212.69, Maple Ave. Apts. \$9,739.67, Hidden Hills Group Home \$150.00, West River Townhomes \$10,812.40, and Section 8 Voucher \$18,546.76.
5. **Child Care Facility** - Eric Rotter from Laker Prep discussed options for expanding Laker Prep operations to provide 40 more child care slots in Detroit Lakes. Current child care slots needed is approx.. 650 county-wide (225 in Detroit Lakes). Expressed interest/potential for exploring the County's Minimum Security jail for a possible child care facility. Child care facilities have very low profit margins (3%) so also looking at opportunities to change for profit status to non-profit status to reduce costs and provide more services, including health care for employees. Has looked at other options: Boys and Girls Club, some faith-based spaces and also exploring building new on the current land that he owns in Detroit Lakes. Not a lot of detailed information at this time to provide relative to rehab estimates associated with exploring the re-use of the Min. Security Jail; also interest in exploring lease of the facility, but is the County (via EDA) interested in leasing the space and providing leaseholder improvements? EDA members requested more project information. Also minimum security jail is for sale – proceeds of which would be used to reduce the construction cost of the new jail.
6. **HOME Program** – revisited needs of the HOME program. Jodi looking at EDA financial records/accts. to determine extent of available funds that could be utilized for assisting with the HOME program.

Recent funds (approx.. \$5,000) have been received per a home loan program that was recently satisfied that could be used now to provide some additional assistance to the HOME program, but there was an interest by the group in waiting to get a fuller financial picture of available funds and also two EDA members were absent and there was interest in having them included as part of this discussion.

7. **2020 MN City Participation Program (MCP)** – Information provided showing previous funding that was provided to Becker County per past participation in the program. In 2015 the amount available for providing home ownership assistance in our area was \$567,538. Staff showed simple application and agreement forms, mentioned an upcoming webinar and there was general consensus that the County should participate in this program in 2020. The application would be submitted in early January of 2020 and staff will bring to the Board for their consideration prior to its submittal.
8. **Public Housing Update** –
 - **Payment Standards** – approval of payment standards – motion by Knutson, 2nd by Anderson, motion carried.
 - **Housing Budget/Admin. Plan** – rents have gone up and revenue has gone up; when rents increase subsidy decreases; \$4,839 net cash flow in account. Motion to approve payment standards – motion by Ludtke, 2nd by Anderson.
 - Budget/Admin plan will be brought forward in December.
9. **West River Outcomes Report** – Per review of initial charts provided some changes were suggested to the graphs to better delineate management and service related activities/scoring.
10. **Balance Sheet Budget to Actual**
11. **EDA Board Open Forum** – Ludtke interest in having staff/census group member come on TV3 to discuss census efforts in two weeks.
12. **Adjourn:** Sherman adjourned meeting at approximately 4:45 p.m.

ATTEST:

Respectfully submitted:

/s/ Guy Fischer
EDA Coordinator

/s/ Chris Sherman
EDA Board President