

EDA Meeting Minutes



**Regular Meeting
Thurs., Feb. 21st, 2019
3:00 p.m.
County Bd. Rm., 1st Flr.**

Meeting called by:	Chris Sherman
Type of meeting:	Regular Meeting
Attendees:	Larry Knutson, Abby Anderson, Karen Mulari, Hank Ludtke, Barry Nelson, Chris Sherman
Board members absent:	
Other Attendees:	Guy Fischer, Mary Hendrickson, Laura McKnight, Ryan Pesch, Robyn Beck

Agenda Topics

- 1. Call Meeting to order:** Chris Sherman called the regular meeting to order at 3:00 p.m.
- 2. Approval of Agenda:** Motion to approve by Ludtke, 2nd by Knutson – motion carried.
- 3. Approval December Meeting Minutes:** Motion to approve by Mulari, 2nd by Ludtke - motion carried.
- 4. Housing/Economic Development:**
 - **Balance Sheets/Paying of Bills:**
From Check Register/Invoices Presented: Workshop \$1,865.97, Hwy 34 Group Home \$200.00, Low Income Public Housing \$17,003.14, Willow Property \$1,812.86, Maple Ave. Apts. \$8,571.55, Hidden Hills Group Home \$150.00, West River Townhomes \$7,865.04, and Section 8 Voucher \$19,712.00. Motion to approve financial statements and paying of bills by Knutson, 2nd by Anderson - motion carried.
 - **Ryan Pesch attended representing Manna Coop** – discussion of Proposal: Retail Market Hub – A Multi-Channel Approach to Growing : Direct-to- Retail, Value-added, Direct-to-consumer; gives producers greater opportunities for sales and greater stability for the cooperative. Numerous grants in process or near term opportunities;
 - Farm-stand timber framed building for vendors will be built by local Amish builders sited along W. Side of building
 - Working with Nicole Kirchner (MMCDC) on developing Micro-enterprise Fund (scale up); \$2,500 grant
 - Specialty crop block grant – local product – local people; USDA Rural Development – Co-op not an eligible applicant; would EDA apply on behalf of applicant;Further discussion: interest in co-locating with Food Pantry?, Getting the word out: TV-3 link radio, Lakes Country Connection. **Consensus:** EDA will support grant efforts and write support letter(s) and be fiscal entity.
 - **WRT discussion:** recent meeting held to explore efforts to track social service deliver and management services – improve coordination and communication to improve outcomes; continued interest in getting more hours and will be meeting on April 16th to discuss efforts and next steps.
 - **MURL Letter** – tenant not keeping home up - default; numerous attempts to contact and stop by; consult with Co. Attorney: if Sheriff cannot serve the plan is to post in newspaper.
 - **Public Housing Update** – Audubon Home abandoned – Sharon Avenue, no heat in house, furnace needs replacing. Long term tenant on Highland Drive moving, house will need major rehab.

- **Fraze (PH) Maple Ave.**
 - **Audit** – to start next week; all items are in portal
 - **Community Land Trust Update:** Recent meeting in Alexandria consultant to discuss: organizational capacity, core CLT functions, administration and operations, portfolio development, board-staff-partnerships; interest in moving forward; EDA staff to discuss next steps next week with Kelli Winter (West Central MN Community Actions). Staff to keep Board updated.
 - **Budget Report:** Motion to accept budget report: motion by Knutson, 2nd by Ludtke, motion passed.
5. **Open Forum;** efforts by Fraze to secure land for regional state park; recent trip to St. Paul. Pilot city looking at Downton redevelopment
6. **Adjourn: meeting adjourned at approximately 4:30 p.m.**

ATTEST:

Respectfully submitted:

/s/ Guy Fischer
EDA Coordinator

/s/ Chris Sherman
EDA Board President