

EDA Meeting Minutes



**Regular Meeting
Thurs., Oct. 18, 2018
3:00 p.m.
County Bd. Rm., 1st Flr.**

Meeting called by:	Chris Sherman
Type of meeting:	Regular Meeting
Attendees:	Larry Knutson, Chris Sherman, Abby Anderson, Ben Grimsley
Board members absent:	Barry Nelson, Karen Mulari, Hank Ludtke
Other Attendees:	Guy Fischer, Mary Hendrickson, Laura McKnight

Agenda Topics

1. **Call Meeting to order:** Chris Sherman called the regular meeting to order at 3:00 p.m.; Ben Grimsley sworn in – attending at Barry Nelson’s request.
2. **Approval of Agenda:** No Change
3. **Approval June Meeting Minutes:** Motion to approve MM by Knutson, 2nd by Anderson - motion carried.
4. **Housing:**
 - **Review financials and approve paying bills**
 - From Check Register/Invoices Presented: Workshop \$1,040.45, Hwy 34 Group Home \$50.00, Low Income Public Housing \$22,982.87, Willow Property \$648.03, Maple Ave. Apts. \$1,752.94, Hidden Hills Group Home \$0.00, West River Townhomes \$7,556.21, and Section 8 Voucher \$16,748.00. Note: Motion to approve financial statements/pay bills by Knutson, 2nd by Anderson, motion carried.
 - Quotes for Septic work at 13077 Merry Meadow Lane (verbal): Do design work first – then get quotes for work to be performed. Motion to use low quote for septic system if needed m. Knutson, 2nd by Anderson, motion carried.
 - Fair Market Rents and Payment Standards (FY2019): Motion to approve payment standards by Knutson, 2nd by Anderson, motion carried.
 - MURL – Housing Contract Cancellation – resident of 26285 County Hwy 21; discussion.
 - Capital Fund Program; review/discussion of 5 year action plan; Env. Review needs to be conducted, much more extensive than in years past, Housing staff seeking assistance.
 - WRT Update; staff to explore options for improving outcomes; more \$ is needed to provide/coordinate services on site. Contacting regional representative to discuss.
 - Voucher Reconciliation discussion
 - HOME Program agreement with MMCDC; program ready to go – some legalese required for other contributors in the event the program ceases to operate.

- Brief update on Frazee rental project – Frazee offered approx. \$1.6 M in funding package (land, assessments, TIF) for 60 unit project of which 12 units would be affordable (\$6M project est.). Frazee staff is contacting developer to determine interest.
- Brief Update on Jan Logan’s affordable housing and childcare for victims of domestic violence; pending meeting with other stakeholders/partners to discuss project and determine how best to help Jan get the help she needs.
- FYI: Community Land Trust Update; staff will be contacting West Central Community Action Friday to discuss opportunities for collaboration regarding the development of a CLT for the region.
- FYI: Broadband Survey Map; brief review of recent broadband map – discussion about upcoming broadband workshop in Brainerd.
- SolSmart Process Update (Becker County Landfill Renewables Assessment - Solar); recent conference call to discuss upcoming meeting with MPCA (early November) which regulates access to many Landfills (they want them on board with the initiative). Looking to use Eagan project (solar/landfill) as a pilot although they recognize that each project is unique.

5. **Balance Sheet** – Budget to Actual

6. **EDA Board – Open Forum** – N/A

7. Chris Sherman adjourned the meeting at approximately 4:20 p.m.

ATTEST:

Respectfully submitted:

/s/ Guy Fischer
EDA Coordinator

/s/ Chris Sherman
EDA Board President