

EDA Meeting Minutes



**Regular Meeting
Thurs., July 19, 2018
3:00 p.m.
County Bd. Rm., 1st Flr.**

Meeting called by:	Hank Ludtke
Type of meeting:	Regular Meeting
Attendees:	Barry Nelson, Larry Knutson, Chris Sherman, Hank Ludtke, Abby Anderson
Board members absent:	
Other Attendees:	Guy Fischer, Mary Hendrickson, Laura McKnight

Agenda Topics

1. **Call Meeting to order:** Hank Ludtke called the regular meeting to order at 3:00 p.m.
2. **Approval of Agenda:** Motion to approve agenda by Knutson, 2nd Nelson by –motion carried.
3. **Approval June Meeting Minutes:** Motion to approve MM by Nelson, 2nd by Anderson - motion carried.
4. **Housing:**
 - **Review financials and approve paying bills** (Chris Sherman convening)
 - From Check Register/Invoices Presented: Workshop \$674.93, Hwy 34 Group Home \$0.00, Low Income Public Housing \$6,684.99, Willow Property \$523.00, Maple Ave. Apts. \$2,221.74, Hidden Hills Group Home \$0.00, West River Townhomes \$7,320.45, and Section 8 Voucher \$15,278.00. Note: Motion to approve financial statements/pay bills by Ludtke, 2nd by Nelson, motion carried.
 - **SEMAP Review:** Per HUD review in May; moved from Troubled to Standard Performer (100 out of 130 pts.)
 - **Utility Allowances:** utility allowance for 2018 reviewed; motion to approve 2018 Utility Allowance by Nelson, 2nd by Knutson, motion carried.
 - **Satisfaction of Repayment Agreement** (Richard and Darlayne Yliniemi): motion to accept check (\$4,827.67) and release lien and put funds in appropriate account. Motion by Nelson, 2nd by Ludtke, motion carried.
 - **Acquisition Rehab 105 E. Ash Frazee:** Potential to hand off property for acquisition/rehab re-use for affordable housing; potential to pass along state lien (approx. \$20k) thru till sale of property.
 - **West River:** update MOU w. Mahube, waiting list, tenant selection plan, monthly inspections, overall doing well; 3 tenants no longer receiving assistance – time for them to move on as they no longer qualify for subsidy; work with them to find a unit that is still affordable.
5. **ED Update**
 - **Broadband:** 160 respondents to-date (will continue to keep the survey open); work with resident to determine if Century Link will be making improvements around Pearl Lake.

- **Working on Transit grant:**

6. **Balance Sheet:** Budget to Actual

7. **Open Forum:** Per Diems status

Adjourn: Chris Sherman adjourned the meeting at approximately 4:15 p.m.

ATTEST:

Respectfully submitted:

/s/ Guy Fischer
EDA Coordinator

/s/ Chris Sherman
EDA Board President