

## EDA Meeting Minutes



**Regular Meeting**  
**Thurs. Dec. 15, 2016**  
**3:00 p.m.**  
**1<sup>st</sup> Flr. Bd. Rm.**  
**Detroit Lakes, MN**

<b>Meeting called by:</b>	Larry Knutson
<b>Type of meeting:</b>	Regular Meeting
<b>Attendees:</b>	Larry Knutson, Barry Nelson, Abby Anderson, Chris Sherman
<b>Board members absent:</b>	Hank Ludtke, Chuck Jost
<b>Other Attendees:</b>	Laura McKnight, Mary Hendrickson, Guy Fischer

### Agenda Topics

1. **Call Meeting to order:** Barry Nelson called the meeting to order at 3:00 p.m.
2. **Approval of Agenda:** request to add Permission to write off bad debt for 2015-2016 under Housing by McKnight; motion to approve amended agenda by Knutson, 2<sup>nd</sup> by Abby - motion carried.
3. **Approval of November Meeting Minutes (11/17):** motion to approve by Abby, 2<sup>nd</sup> by Sherman - motion carried.
4. **Housing:**
  - **Public Hearing: PHA 5 Year Annual Plan and Budget** - Call Public Hearing to Order (3:00 p.m.); no public comments; close Public Hearing; motion to approve PH Budget Knutson, 2<sup>nd</sup> Sherman – motion carried.
  - **Review Financial Statements**
  - **Approval/Paying Bills:** From Check Register/Invoices Presented: Workshop \$460.08, Hwy 34 Group Home \$2,617.78, Low Income Public Housing \$5,117.22, Willow Property \$1,147.42, Maple Ave. Apts. \$2,688.77, Hidden Hills Group Home \$0.00, West River Townhomes \$4,916.84, and Section 8 Voucher \$17,585.84. Motion to approve bills, financial statements and reports ( Abby, Sherman) motion carried.
  - **Bad Debt write off 2015-2016:** Motion to write off bad debt totaling \$14,508.05 by Knutson, 2<sup>nd</sup> by Abby – motion carried.
5. **EDA Bd. Vacancies:** Replacements for Paul Joyce (had to end participation in October and Chuck Jost whose term is up in January. Question about remaining per diem for Paul- per diems being processed – staff will check amount.
6. **Economic Development:**
  - Gary's Furniture Asbestos Removal contract in process of being signed; Parks and Recreation – Shell Lake Township Meeting; Broadband discussion, Specialty Malting Business.
7. **Open Forum: N/A**
8. **Adjourn:** Barry Nelson adjourned the meeting at approximately 4:00 p.m.

ATTEST:

Respectfully submitted:

/s/ Guy Fischer  
EDA Coordinator

/s/ Barry Nelson  
EDA Board President