

EDA Meeting Minutes



Regular Meeting
Thurs. Mar. 17, 2016
3:00 p.m.
2nd Flr., Former Bd. Rm.
Detroit Lakes, MN

Meeting called by:	Barry Nelson
Type of meeting:	Regular Meeting
Attendees:	Barry Nelson, Larry Knutson, Abby Anderson, Hank Ludtke, Paul Joyce
Board members absent:	Chris Sherman, Chuck Jost
Other Attendees:	Laura McKnight, Mary Hendrickson, Jack Ingstad

Agenda Topics

1. **Call Meeting to order:** Barry Nelson called the meeting to order at 3:15 p.m.
2. **Approval of Agenda:** Reference made to MMCDC contract which expires May 1st. The next scheduled meeting of the RAC occurs after the last County Bd. Meeting of the month which is on the 19th of April; discuss MMCDC contract at County Bd. Meeting (4/19). No changes to agenda, motion to approve by Knutson, 2nd Ludtke - motion carried.
3. **Approval of Meeting Minutes (2/18/2016):** motion to approve by Ludtke, 2nd Anderson; Joyce abstained - motion carried.
4. **Housing:**
 - **Financial Statements:** Desire work order for protection, HUD reimbursement of utilities, rebidding contracts; Maple Ave. – good occupancy levels.
 - **MURL:** MMCDC sought contract with Mahnomon County – Becker County no longer involved. Per BC Murl homes – 15 homes, 1 default being rehabbed, 1 being given back (in Lake Park); program issues around recertification as anyone in household with income must be counted. BCEDA letter to MHFA regarding MURL review; general motion authorizing Bd. President to sign letter to MHFA regarding MURL program and BCEDA proposal to increase payments – motion passed.
 - **Agreement to cancel contract for DEED:** Motion to cancel contract for DEED with Anthony and Angela Selig and authorize Bd. Pres. to sign; motion to approve by Knutson, 2nd Joyce – motion carried.
 - **Essentia Information Request:** Information on Essentia's upcoming event to provide grant opportunities as part of its Community Health Needs Assessment; staff part of their leadership team.
 - **West River Townhomes Vacant Land Use:** email from Carrie Weisman (MHFA) stating that they do not see anything that would prohibit the EDA from considering a request for partial release of vacant land for further development. Some discussion about what might constitute acceptable use - probably not market rate rental, but continue to explore/research homelessness in High School age students (dorm type setting).
5. **Approval/Paying Bills:** Motion to approve bills, financial statements and reports (Ludtke, 2nd Joyce) motion carried.
6. **Operating/Subsidy Budget for Public Housing:** Motion to approve authorization of Public Housing operating subsidy and budget and authorize EDA president to sign it (Res.# 3/17/1A); motion by Ludtke, 2nd by Knutson – motion carried.
7. **EDA Update:**
 - **Gary's Furniture:** next step is to do the pre-demolition survey; MPCA will fund if they have funds available. Estimated cost of pre-demolition survey is between \$2,000-\$2,700.

- **Wind Turbine Project:** continues to move forward – other project financing and partnership options being explored.
 - **Workforce Planning:** Group will meet on 3/18 to begin developing subgroups to focus on different areas i.e. education, build/infrastructure, attract/marketing.
 - **Dunton Locks County Park Workshop:** Mtg. held on the 7th, workshop materials and survey were put on website to gather more input.
 - **Trail Route Study – Connecting Det. Mt. and Mt. View to the Heartland Trail:** Public Informational Meeting to be held on 3/22 at the Public Library (6:30-8:30 p.m.) to review trail route options for connecting Detroit Mt. and Mt. View recreation areas to the Heartland Trail. Relatedly grant application to GMRPTC due in June/July.
 - **Hwy 87 project:** MNDOT mill and overlay project being scheduled for Hwy 87 from Hwy 10 to County border. Frazee is interested in exploring other road/sidewalk improvement elements in its downtown area in conjunction with the project. Meetings to start soon to discuss.
 - **Oxcart Trail:** request for staff to research oxcart trail location for interpretive opportunities in relation to other nearby trail development such as the Heartland Trail
8. **Adjourn:** Barry Nelson adjourned the meeting at approximately 4:50 p.m.

ATTEST:

Respectfully submitted:

/s/ Guy Fischer
EDA Coordinator

/s/ Barry Nelson
EDA Board President