

EDA Meeting Minutes



Regular Meeting
Thurs. Feb. 18, 2016
3:00 p.m.
2nd Flr. Former Bd. Rm.
Detroit Lakes, MN

Meeting called by:	Barry Nelson
Type of meeting:	Regular Meeting
Attendees:	Barry Nelson, Larry Knutson, Abby Anderson, Chris Sherman, Hank Ludtke
Board members absent:	Paul Joyce, Chuck Jost
Other Attendees:	Laura McKnight, Mary Hendrickson, Denise Warren

Agenda Topics

1. **Call Meeting to order:** Barry Nelson called the meeting to order at 3:00 p.m.
2. **Approval of Agenda:** Add City of DL Survey for Extending Pelican Lake So. to connect with 8th St. SE prior to Housing on Agenda. Per changes motion to approve (Ludtke, 2nd Knutson) motion carried.
3. **Approval of 1-21-2015 Meeting Minutes:** (Knutson, Sherman) carried.
4. **DL Survey for Extending Pelican Lake So. to connect with 8th St. SE.** Per Discussion:

Board Motion: BCEDA does not have a position on this as long as it is not assessed any fees for the project.
5. **Housing:**
 - a. **Financial Statements** – MMCDC seeking entries form EDA so they can close out 2015 (12/31/15). Payables were provided for each project for 1/1/2016 through 1/31/2016. West River and Willow Bldg. snow removal to be rebid to look at reducing related costs. Salt affecting some concrete areas in West River. Painters were changed to Lakes Painting – money savings.

Board Motion: Move to make payments. (Motion to approve, Sherman, 2nd Ludtke) motion carried.
 - b. **Update on Repairs of MURL home that was repossessed** – We did not receive a bid from Randy Iwerks, but did get a bid from Carr Construction, which was \$600 higher than original bid. Going ahead with original bid for making necessary repairs. Anticipate home will be ready for homeowners to visit in mid-March. Maybe sold by April.
 - c. **REAC Score** – 25 homes/units; 13 picked for inspection. Per inspection they scored 15 points better than last score (88 vs. 73). Won't come back for 2 years. Housekeeping was good.
6. **Economic Development:**
 - a. **Gary's Furniture** – Phase 1 site assessment has been conducted [MNTBAP and Engineer (Braun) recently (1/8)] and report should be forthcoming. IRS lien release contingent on bldg. demolition. Discussion about Frazee plans for end use per their request to remove property from sale. Importance of having a plan (marketing/other); question about County policy to add price of demolition to cost of land. Staff continues to look for grant funds for demolition. Has put in a call to USDA (Andrew Gag) regarding their RBDG grant – should know more shortly.

Recent User Questionnaire submitted to Braun as a means of qualifying for one of the Landowner Liability Protections (LLPs) offered by the Small Business Liability Relief and Brownfields Revitalization Act of 2002.

b. Housing/Homelessness

- Mention that DW Jones exploring potential Homeless housing development in Detroit Lake’s area. Skip Duchensneau is exploring sites and would be happy to come to a future EDA meeting to discuss as soon as the project begins to come more into focus.
- Staff contacted Evergreen Transitional Housing and Youth Shelter Program in Bemidji, MN (Nonprofit). Provide transitional housing for youth ages 9-17 (what is the rationale for the age distribution – is 9 yrs. old too young?); duration 1 day to unlimited, 7 rooms (13 beds), non-secured facility, 72 hour holds (but no kids that are running), numerous staff during the day, two on in the evening, 1 staff person stays overnight. Nice facility. They also run transitional services facility for young adults ages 18-24 that provides for pop in visits in which they can shower, watch TV, or use a computer.
- Relatedly looked at utilization of the acre of land that is attached to the West River Townhomes development; staff contacted MHFA (Carrie Weisman) requesting that they review agreement between the County and MHFA to determine if there are any barriers to utilizing the land for housing purposes.

Board Direction: Continue to explore.

c. Workforce Planning

- 2nd Workforce planning meeting held (2/5). Well attended, issues/strategies identified, stakeholders were selected to participate in further refinement and implementation of strategies. Core group to meet soon to discuss prep for bringing the larger group together.
- Meeting with Karen Crabtree (Manager of Essentia’s Social Services and Community Health Program) to hear about Essentia’s Health Needs Assessment process and discuss Hospital as Anchor Inst. and the workforce planning effort underway.

d. Tourism/Recreation

- Review of draft Multi-Use Trail Routing Study imminent. Public Meeting to discuss routing options and preferred routing alternative to be held soon. Coordinating public meeting with DOT per their recently started study on Kris St. and Co. 54 and Hwy 10.
- Dunton Locks Workshop scheduled for March 7th at Ecumen (6:30-8:30 p.m.)
- Brief discussion on Detroit Mt./Mt. View GMRPTC grant.

7. **Adjourn**: Barry Nelson adjourned the meeting at approximately 4:35 p.m.

ATTEST:

Respectfully submitted:

/s/ _____ Guy Fischer
EDA Coordinator

/s/ _____ Barry Nelson
EDA Board President