

EDA Meeting Minutes



Regular Meeting
Thurs. Jan. 21, 2016
3:00 p.m.
County Bd. Rm.
Detroit Lakes, MN

Meeting called by:	Barry Nelson
Type of meeting:	Regular Meeting
Attendees:	Barry Nelson, Larry Knutson, Chuck Jost, Chris Sherman, Hank Ludtke
Board members absent:	Paul Joyce, Abby Anderson
Other Attendees:	Laura McKnight, Mary Hendrickson

Agenda Topics

1. **Call Meeting to order:** Barry Nelson called the meeting to order at 3:00 p.m.
2. **Approval of Agenda:** No changes
3. **Approval of 12-30-2015 Meeting Minutes:** (Ludtke, Jost) carried.
4. **Housing:**
 - a. **Financial Statements** – payables were provided for each project for December. Per the repair to the workshop's heating system, Laura requested another bid and received a quote that was \$500 less than the other bid and so went ahead with the lower bid. Purpose of MCIT invoice (Insurance for EDA). Discussion on vouchers – county resident status (at least 6 months) has priority. Vouchers that are taken out of the area may cost more as they tap into the local pot of available money (based upon payment standards) which must pay the difference if rent is more.
Board Direction:
 - Interest in continuing to discuss payment standards at next meeting;
 - Send/provide payment list electronically to EDA Board;
 - Provide list of invoices to EDA – provided by Co. (Mary/Denise)

Discussion on financial statements regarding West River also led to discussion on management/evictions which segued into a discussion of homelessness, in particular children and what type of support services and or facilities would need to be considered to house them. West River does have land adjacent to the initial development and could be used for a Phase II type development.

Board Direction:
 - Explore funding/partnering options for housing the homeless (in particular for children).

Board Motion: Move to make payments. (Motion to approve, H. Ludtke, 2nd C. Sherman) motion carried.
 - b. **Update on Repairs of MURL home that was repossessed** – Laura has requested numerous bid requests, but so far no one else is interested besides the original quote. Some discussion about other potential candidates.

Board Motion: Move forward with low bid on house when a 2nd bid has been obtained. (Motion to approve, C. Sherman, 2nd, L. Knutson) motion carried.

- c. **County Workshop Lease Renewal** – Staff has made minor changes to old lease document, no change in monthly rent (\$1440.00/mo.) proposed. Seeking board motion and signature to renew lease with Becker County Human Services for term of 3 years beginning January 1, 2016 into many December 31, 2018.

Board Motion: Renew Workshop lease with Human Services. (Motion to approve, L. Knutson, 2nd, H. Ludtke) motion carried.

- d. **Procurement Standards:** EDA president to sign document provided by the State Auditor’s Office regarding extension of the grace period for the Implementation of Procurement Standards and per previous Board motion to extend grace period for the Implementation of Procurement Standards.

5. **Economic Development:**

- a. **Wind Solar Hybrid Pilot Project: Audubon and Frazee** – Public Information Meeting held on January 14th. Well attended. Happy with discussion (Ludtke). Frazee EDA to meet on Monday (1/25) to discuss next steps.
- b. **Gary’s Furniture** – Phase 1 site assessment has been conducted [MNTBAP and Engineer (Braun) recently (1/8)]. Report should be forthcoming. Release of IRS lien anticipated within the next two weeks. Original plan submitted to the IRS was one of demolition of the building. If the building were to remain or be remodeled with another business occupying the premises – the lien would still be attached to the parcels.

Board Direction: Keep moving forward – look for grant/other additional funding (demolition).

- c. **Workforce Planning** – 1) 2nd Meeting to be held February 5th (7:30-9:30 a.m. – M-State) will focus on issues/strategies discussion; 2) staff attended a Talent Assessment and Workforce Planning Workshop in Staples - general trend is workforce shortage per retirement of baby boomers. DEED, everyone is seeking to address this issue; 3) Lunch meeting with Gina Nolte SHIP (Jan. 22nd) – Exploring a connection between Housing and Health.

d. **Tourism/Recreation**

- Multi-Use Trail Routing Study Ulteig is close to completing its pre-design work. Discussions with Ulteig about public informational meeting. 4 meetings have been held with the townships – no major issues/concerns. Touching base with MNDOT (Tom Lundberg) as they are in process of holding kick off meeting for their project involving Kris St. and Hwy 10 and Co. 54 which has implications for partnership and trail routing.
- Discussion with SHIP about utilizing excess grant dollars for other active (non-motorized) recreation projects such as Dunton Locks if need be.
- Dunton Locks Public Engagement Process/Workshop: Contract has been signed. Preliminary roles discussion with NPS and Center for Rural Design on Jan. 26th. Will set up a kickoff meeting with RAC soon after the conference call. Met with Peter Mead recently to ask if Soil and Water could help develop a base map for Dunton Locks which will be useful for the RAC and later for the public as they begin wading into the public engagement process.
- Detroit Mt.- Mt. View Trail/Facility grant was not funded for this year. A meeting with GMRPTC staff is planned for February 1st (City of DL) to go over the application and discuss adjustments to the proposal.

- e. **Safe Routes To School (SRTS) And Tap Grants** – Audubon did not go forward this year.

6. **Adjourn:** Barry Nelson adjourned the meeting at approximately 4:20 p.m.

ATTEST:

Respectfully submitted:

/s/ Guy Fischer
EDA Coordinator

/s/ Barry Nelson
EDA Board President