

## EDA Meeting Minutes



**Regular Meeting**  
**Wed. Dec. 30, 2015**  
**3:00 p.m.**  
**County Bd. Rm.**  
**Detroit Lakes, MN**

<b>Meeting called by:</b>	Barry Nelson
<b>Type of meeting:</b>	Regular Meeting
<b>Attendees:</b>	Barry Nelson, Larry Knutson, Abby Anderson, Chuck Jost, Chris Sherman, Hank Ludtke
<b>Board members absent:</b>	Paul Joyce
<b>Other Attendees:</b>	Laura McKnight, Mary Hendrickson, Denise Warren

### Agenda Topics

1. **Call Meeting to order:** Barry Nelson called the meeting to order at 3:00 p.m.
2. **Approval of Agenda:** No changes (L Knutson, H. Ludtke) carried.
3. **Approval of 11-12-2015 Meeting Minutes:** (L. Knutson, Ludtke) carried.
4. **Housing:**
  - a. **Public Hearing held on EDA PHA 5 Year/Annual Plan:** No Public comments made. PHA 5 Year/Annual Plan Approved.
  - b. **Procurement Standards:**

Board Motion: Extend grace period for the Implementation of Procurement Standards (per Federal Register Notice 80 FR 54407) (Motion to approve L. Knutson, H. Ludtke) motion carried.
  - c. **Financial Statements:** As of December 1<sup>st</sup> everything is in Lindsey and the financials balance. Next meeting monthly balances will be provided. EDA to review bills and ratify them for payment on a monthly basis.
  - d. **Proposal for Repairs of MURL Home that was repossessed was presented for consideration.** History: 15 homes purchased by the EDA over time down to 13 homes. 1<sup>st</sup> time home buyers program (80% of median income) payment based on income. Money is available for rehab – home was damaged per last occupants. Needs shingles foundation work, new carpet, appliances etc., Money available out of a designated MURL general fund that can only be used for the MURL program. Contractor must be licensed. EDA Bd. requested that quotes be solicited and bring them back to Board for review.
  - e. **PH REAC Inspection scheduled for Jan. 28<sup>th</sup>.** PH homes are inspected every 3 yrs. unless homes fall below a score of 75 – then homes must be inspected. There are 25 single family homes in the PH program. Anticipate that repairs will be needed for many of the homes per inspection this year. MMCDC request for access to Subsidy fund monies (HUD's LOCCS system) requesting that Jon Thomsen's and Shawn Olsen's name be replaced with Barry Nelson's name, Laura McKnight's name and Robyn Beck's name.

Board Motion: Give Authority to Barry Nelson, Laura McKnight and Robyn Beck to have access to the LOCCS system with HUD and remove the names of Jon Thomsen and Shawn Olsen from the system. (Motion to approve L. Knutson, C. Sherman) motion carried.

f. **November Bill Approval**

Board Motion: Approve November bills for all Housing Programs. (Motion to approve H. Ludtke, A. Anderson) motion carried.

g. **Workshop:** Money for repairs of workshop comes from workshop.

Board Motion: Approve of expenses to fix workshop heating system. (Motion to approve L. Knutson, C. Jost) motion carried.

5. **EDA Board Meetings for 2016:** Per Bd. discussion EDA meetings will be held on the 3<sup>rd</sup> Thursday of the month.

6. **Economic Development Update:**

- Wind Solar Hybrid Project: Feasibility Study has been completed; Public Informational Meeting on the Wind Solar Hybrid Project to be held at the Frazee Event Center on January 14<sup>th</sup> from 6:00-8:00 p.m.
- Gary's furniture: waiting to hear back from MNTBAP as to when they will have a contractor on board to do the work. Time schedule for work will be determined then.
- 2<sup>nd</sup> Workforce Summit meeting: to be held on February 5<sup>th</sup> 2016 from 7:30-9:30 a.m. at M State in DL; the 1<sup>st</sup> meeting was held on November 13 and it was well attended. Issues identified from participants included
  - Housing, Transportation, Childcare, Education, Training, Recruitment and Retention, and wage/income (increase).
  - The core planning group consists of County/EDA, Chamber, DLDA, M-State and Rural MN CEP).
- Tourism Recreation:
  - Multi-Use Trail study should be completed by end of January. Discussion with Ulteig about public process/date to look at preferred route option(s).
  - Board approval of \$2,710 to hire Center for Rural Design to help RAC with developing Dunton Locks Public process/workshop. Project to begin in mid-January.
  - Mt. View/Detroit Mt.: should hear in January whether GMRPTC grant has been received.
- SRTS/TAP: County decision package to be developed for Board review at Jan. 5<sup>th</sup> meeting. Some EDA discussion about related project costs.

7. **Adjourn:** Barry Nelson adjourned the meeting at approximately 4:40 p.m.

ATTEST:

Respectfully submitted:

/s/ Guy Fischer  
EDA Coordinator

/s/ Barry Nelson  
EDA Board President