

Minutes

Regular Meeting
Thursday, August 8, 2013
3:00 p.m.
Lake Melissa Room, Human Services Building
Detroit Lakes, MN

Meeting called by: Paul Joyce
Type of meeting: Regular Meeting
Attendees: Barry Nelson, John Okeson, Paul Joyce, Abby Anderson, Mike Maloney, Chuck Jost
Staff present: Jon Thomsen, Guy Fischer, Shawn Olson
Others: Becker County Auditor/Treasurer Ryan Tangen and Housing Committee Members Rodney Lee and Terry Janes
Board Members Absent: Heath Peterson

Agenda topics

- 1. Call Regular Meeting to order:** Vice President P Joyce called the meeting to order at 3:00 p.m.
- 2. Approval of the Regular Meeting Agenda:** **Motion** and second to approve the Agenda (M Maloney, C Jost), carried.
- 3. Approval of Minutes – July 11, 2013 Regular Meeting:** **Motion** and second to approve the minutes of the Regular Meeting (C Jost, A Anderson), carried.
- 4. Monthly Financial Report:** S Olson presented the monthly report. **Motion** and second to accept the monthly financial report (C Jost, A Anderson), carried.
- 5. Monthly Housing Update Report:** J Thomsen directed the Boards attention to the written report of the activities of the various housing programs and he spoke towards the public housing and rental assistance programs, property management, grant administration and his property inspection services. J Thomsen reported that Wells Fargo is ready to order an appraisal on the property; discussion followed. The general consensus was that Jon was to obtain Wells Fargo's written proposal and report back with more information. **Motion** and second to accept the monthly housing report (J Okeson, M Maloney), carried.
- 6. 2014 Budget:** J Thomsen presented two 2014 budget options for the Housing & Economic Development Department of Becker County; no EDA uncommitted funds will be required. Discussion followed on supplementing the housing activities with levy dollars. T Janes spoke about the federal income taxes she pays and how she appreciates the housing programs are bringing her money back to Becker County. R Tangen apologized for County Administrator J Ingstad's scheduling conflict that prevented him from attending the meeting; he spoke towards the County's budget process and how joint ventures and sharing workloads could move the housing programs into a revenue neutral position. J Okeson noted the goal was not to do away with the housing programs; he spoke towards the goal of managing the housing programs more efficiently. Discussion followed. **Motion** and second to request County Administrator J Ingstad look into partnership options including the City HRA for the housing programs (A Anderson, C Jost), carried. Discussion followed on the future of economic development and the staff time needed to devote to it. **Motion** and second to proceed with Option 1 with \$160,748 as the maximum HRA Levy for 2014 (M Maloney, A Anderson), carried.
- 7. Monthly Economic Development Report:** G Fischer provided an update report and he spoke towards Midwest Manufacturing, Becker County, Lake Park and Frazee tourism and community development activities, and the activities of other Becker County departments; discussion followed. P Joyce thanked G Fischer for his work with Midwest Manufacturing. **Motion** and second to accept the monthly economic development report (J Okeson, M Maloney), carried.
- 8. EDA Board – Open Forum:** There being no further business brought before EDA Board,
- 9. Adjourn:** **Motion** and second to adjourn (C Jost, A Anderson), carried. The meeting at 5:00 pm.

ATTEST:

Respectfully submitted:

/s/ Jon Thomsen
Housing Director

/s/ Paul Joyce
EDA Board Vice President