

# Minutes

**Annual Meeting**  
**Thursday, January 10, 2013**  
**3:00 p.m.**  
**Lake Melissa Room, Human Services Building**  
**Detroit Lakes, MN**

**Meeting called by:** Heath Peterson  
**Type of meeting:** Annual Meeting  
**Attendees:** John Okeson, Barry Nelson, Heath Peterson, Paul Joyce, Chuck Jost, Abby Anderson  
Staff present: Jon Thomsen, Guy Fischer, Shawn Olson  
Others present: Becker County Administrator Jack Ingstad  
**Board Members Absent:** Mike Maloney

## Agenda topics

- 1) Call Annual Meeting to order:** The 2012 EDA Board President Heath Peterson called the meeting to order at 3:00 p.m.
- 2) Oath of Office:** The Oath of Office was administered to the EDA Board of Directors that were present.
- 3) Election of Officers for 2012:**
  - a) President:** H Peterson opened Nominations for selection of EDA Board President for 2013. **Motion** and second to nominate H Peterson, (J Okeson, C Jost), carried.
  - b) Vice President:** H Peterson opened Nominations for selection of EDA Board Vice President for 2013. **Motion** and second to nominate Paul Joyce (J Okeson, A Anderson), carried.
  - c) Treasurer/Assistant Treasurer:** H Peterson opened Nominations for selection of EDA Board Treasurer and Assistant Treasurer for 2013. **Motion** and second to nominate Mike Maloney as the Treasurer and Jon Thomsen, the Housing Director, as the Assistant Treasurer (C Jost, P Joyce), carried.
  - d) Secretary/Assistant Secretary:** H Peterson opened Nominations for selection of EDA Board Secretary and Assistant Secretary for 2013. **Motion** and second to nominate Abby Anderson on as the Secretary and J Thomsen, the Housing Director, as the Assistant Secretary, (J Okeson, P Joyce), carried.
- 4) Approval of 2013 Annual Meeting Agenda:** **Motion** and second to approve the Agenda as presented (P Joyce, J Okeson), carried.
- 5) Approval of Minutes from 2012 Annual Meeting:** **Motion** and second to approve the Minutes from the 2012 Annual Meeting (P Joyce, A Anderson), carried.
- 6) EDA Board of Directors:**
  - a) Date and Time of 2013 Board Meetings:** **Motion** and second to meet at 3:00 at the Lake Melissa Room at the Becker County Human Services Building on the following dates: January 10, February 14, March 14, April 11, May 9, June 13, July 11, August 8, September 12, October 10, November 14, and December 12, 2013 (P Joyce, C Jost), carried.
  - b) Board of Directors Conflict of Interest Policy:** The Policy was reviewed; no conflicts were noted.
  - c) Becker County EDA – Housing Committee:**
    - (1) EDA Board Member Liaison Appointment:** **Motion** and second to appoint Chuck Jost as the EDA Board Member Liaison for 2013 (P Joyce, J Okeson), carried.
    - (2) Housing Committee Member Appointments:** **Motion** and second to re-appoint T Janes, K Misson and M Otte to the Housing Committee for 2013 (A Anderson, P Joyce), carried.
    - (3) Becker County EDA – Resident Advisory Board Appointments:** **Motion** and second to appoint all Section 8 and Public Housing Program Participants to the Resident Advisory Board and appoint R Lee as their 2013 Liaison to the Housing Committee (J Okeson, P Joyce), carried.

- d) Becker County EDA – Depositories Bank: Motion** and second to name American National Bank, First Security Bank, Bell State Bank, United Community Bank, Midwest Bank and Bremer Bank as the EDA’s depository banks (P Joyce, A Anderson), carried.
- e) 2012 EDA General Fund Budget:** Administrator Ingstad spoke briefly towards the County’s Design Team; discussion followed on the opportunities for work that is being performed by staff and the need for those departments to cover those costs. **Motion** and second to approve the proposed budget with a request to the County for \$42,000 to be covered by other county departments (P Joyce, A Anderson), carried. **Motion** and second to commit an additional \$24,646 in reserves to go towards the 2013 proposed budget shortfall (C Jost, P Joyce), carried. There being no further business brought before Board,
- 7) Adjourn:** President Peterson adjourned the meeting at 4:05 pm.

ATTEST:

Respectfully submitted:

/s/ \_\_\_\_\_ Jon Thomsen  
Housing Director

/s/ \_\_\_\_\_ Heath Peterson  
EDA Board President