

# Minutes

**Regular Meeting**  
**Thursday, August 9, 2012**  
**3:00 p.m.**  
**Lake Melissa Room, Human Services Building**  
**Detroit Lakes, MN**

**Meeting called by:** Heath Peterson, President  
**Type of meeting:** Regular Meeting  
**Attendees:** John Okeson, Barry Nelson, Heath Peterson, Paul Joyce, Abby Anderson, Mike Maloney, Chuck Jost;  
Staff present: Jon Thomsen, Guy Fischer, Shawn Olson  
**Board Members Absent:** None

## Agenda topics

1. **Call Regular Meeting to order:** President H Peterson called the meeting to order at 3:00 p.m.
2. **Approval of the Regular Meeting Agenda: Motion** and second to approve the Agenda (M Maloney, P Joyce), carried.
3. **Approval of Minutes:**
  - a. **June 14, 2012 Regular Meeting: Motion** and second to approve the minutes from the June 14, 2012 regular meeting (P Joyce, C Jost), carried.
  - b. **July 16, 2012 Special Meeting: Motion** and second to approve the minutes from the July 16, 2012 special meeting (J Okeson, M Maloney), carried.
4. **Discussion – 2013 Priority Goals and Strategies:** Offered for discussion were the current duties and strategies for the future; discussion followed. No action taken.
5. **Discussion – 2013 Departmental Administrative Budget:** Discussion followed on the undesignated fund balance, past levy requests, potential for the city and county to work together on Housing & Economic Development. It was noted that 50% of G Fischer's time is not EDA. The general consensus was to increase revenue by charging fees for services currently provided at no cost and to request that other county departments budget for 50% of G Fischer's time.
6. **2013 EDA/HRA Levy – Resolution #08092012:** Discussion followed on the EDA and HRA Tax Levy. **Motion** and second to pass Resolution EDA #08092012 and recommend to the Becker County Board of Commissioners to include a 2013 HRA Tax Levy in the amount of \$235,633 for the purpose of funding the 2013 housing and economic related activities of the Becker County EDA (M Maloney, C Jost), carried. **Motion** and second to approve up to \$40,000 of undesignated fund balance be used to cover a departmental shortfall in 2013 (P Joyce, J Okeson), carried.
7. **Discussion – Lease Agreements at 1120 8<sup>th</sup> Street SE:** Discussion followed. It was the general consensus not to make any changes in the lease for 2012. J Thomsen was asked to review the current square foot rate with other commercial/office properties and report back next month on the 2013 lease terms for the Becker County Extension and the Becker County Workshop.
8. **EDA Board – Open Forum:** There being no further business brought before Board,
9. **Adjourn:** The meeting adjourned at 4:30 pm.

ATTEST:

Respectfully submitted:

/s/ Jon Thomsen  
Housing Director

/s/ Heath Peterson  
EDA Board President