

Minutes

Annual Meeting
Thursday, January 12, 2012
3:00 p.m.
Lake Melissa Room, Human Services Building
Detroit Lakes, MN

Meeting called by:	Paul Joyce
Type of meeting:	Annual Meeting
Attendees:	John Okeson, Barry Nelson, Chuck Jost, Paul Joyce, Mike Maloney, Heath Peterson Staff present: Jon Thomsen, Shawn Olson Others present: None
Board Members Absent:	1 position is vacant

Agenda topics

- 1) Call Annual Meeting to order:** The 2011 EDA Board Vice President Paul Joyce called the meeting to order at 3:00 p.m.
- 2) Oath of Office:** The Oath of Office was administered to those EDA Board of Directors that were present.
- 3) Election of Officers for 2012:**
 - a) President:** P Joyce opened Nominations for selection of EDA Board President for 2012; discussion followed. **Motion** and second to table nominations for President until the February 9th meeting, (M Maloney, B Nelson), carried.
 - b) Vice President:** P Joyce opened Nominations for selection of EDA Board Vice President for 2012. **Motion** and second to nominate Paul Joyce (M Maloney, J Okeson), carried.
 - c) Treasurer/Assistant Treasurer:** P Joyce opened Nominations for selection of EDA Board Treasurer and Assistant Treasurer for 2012. **Motion** and second to nominate Mike Maloney as the Treasurer and Jon Thomsen, the Housing Director, as the Assistant Treasurer (J Okeson, H Peterson), carried.
 - d) Secretary/Assistant Secretary:** P Joyce opened Nominations for selection of EDA Board Secretary and Assistant Secretary for 2012. **Motion** and second to nominate John Okeson as the Secretary and J Thomsen, the Housing Director, as the Assistant Secretary, (M Maloney, H Peterson), carried.
- 4) Approval of 2012 Annual Meeting Agenda:** **Motion** and second to approve the Agenda as presented (H Peterson, J Okeson), carried.
- 5) Approval of Minutes from 2011 Annual Meeting:** **Motion** and second to approve the Minutes from the 2011 Annual Meeting (M Maloney, H Peterson), carried.
- 6) EDA Board of Directors:**
 - a) Date and Time of 2012 Board Meetings:** Discussion followed on the number of meetings, date/time. **Motion** and second to meet at 3:00 at the Lake Melissa Room at the Becker County Human Services Building on the following dates: January 12, February 9, March 8, April 12, May 10, June 14, July 12, August 9, September 13, October 11, November 8, and December 13, 2012 (H Peterson, C Jost), carried.
 - b) Board of Directors Conflict of Interest Policy:** The Policy was reviewed; no conflicts were noted.
 - c) Becker County EDA – Housing Committee:**
 - (1) EDA Board Member Liaison Appointment:** **Motion** and second to appoint John Okeson as the EDA Board Member Liaison for 2012 (B Nelson, H Peterson), carried.
 - (2) Housing Committee Member Appointments:** **Motion** and second to re-appoint T Janes, K Misson and M Otte to the Housing Committee for 2012 (M Maloney, J Okeson), carried.
 - (3) Becker County EDA – Resident Advisory Board Appointments:** **Motion** and second to appoint all Section 8 and Public Housing Program Participants to the Resident Advisory Board and appoint R Lee as their 2012 Liaison to the Housing Committee (H Peterson, M Maloney), carried.

- d) Becker County EDA – Depositories Bank: Motion** and second to name Wells Fargo, Midwest Bank and United Community Bank as the EDA’s depository banks (H Peterson, C Jost), carried. **Motion** and second to table action on making any changes to the bank signature cards until the February 9th meeting (J Okeson, H Peterson), carried.
- e) 2012 EDA General Fund Budget:** Staff requested that the EDA Board provide direction for the establishment of the General Fund budget. Discussion followed on the 2012 General Fund Budget proposed by staff. **Motion** and second to adopt the 2012 General Fund Budget as proposed by staff (J Okeson, H Peterson), carried. There being no further business brought before Board,

7) Adjourn: Motion and second to adjourn the meeting at 3:40 pm (J Okeson, H Peterson), carried.

ATTEST:

Respectfully submitted:

/s/ _____ Jon Thomsen
Housing Director

/s/ _____ Paul Joyce
EDA Board Vice President