

Minutes

Regular Meeting
Thursday, October 13, 2011
3:00 p.m.
Lake Melissa Room, Human Services Building
Detroit Lakes, MN

Meeting called by: Dan Aune
Type of meeting: Regular Meeting
Attendees: John Okeson, Gerald Schram, Dan Aune, Chuck Jost, Paul Joyce, Heath Peterson, Mike Maloney; Staff present: J Thomsen, G Fischer, S Olson
Board Members Absent: None

Agenda topics

- 1) **Call Regular Meeting to order:** Dan Aune called the meeting to order at 3:00 p.m.
- 2) **Approval of the Regular Meeting Agenda:** Request to Add Flaherty/Hood to the Agenda. **Motion** and second to approve the Agenda as amended (P Joyce, G Schram), carried.
- 3) **Approval of Minutes from September 8, 2011 Regular Meeting:** **Motion** and second to approve the minutes from the September 8, 2011 regular meeting (P Joyce, G Schram), carried.
- 4) **Monthly Financial Report:** Staff presented the monthly financial report; discussion followed on West River Townhomes. **Motion** and second to accept the monthly financial report (J Okeson, H Peterson), carried.
- 5) **Becker County Joint Communities Housing Rehab Grant Application:** J Thomsen provided a draft copy of the SCDP Short Form Application for Becker County; the work on the original grant was completed ahead of schedule; if awarded additional funds for this program it could provide \$51,000 in administrative funding in 2013 and 2014. **Motion** and second to recommend to the County Commissioners that they approve the grant application as proposed (G Schram, J Okeson), carried.
- 6) **Monthly Housing Update Report:** J Thomsen outlined the activities of the Housing Staff, including updates on each of the housing programs; he noted that REAC would be inspecting the public housing units on Friday and reported that the SCDP Grant will be completed by the end of October, ahead of schedule. **Motion** and second to approve the housing update report (M Maloney, P Joyce), carried.
- 7) **West Central Initiative Component Fund:** Discussion followed on the funds required by the EDA for future administrative costs not funded by the HRA Levy. No action taken.
- 8) **Monthly Economic Development Update Report:** G Fischer spoke at length about PACE, the pros/cons and how it was working in other areas of the US, the need to find bonding partners & funds for insurance against participant default. G Fischer requested permission to apply for a grant to pilot the process which includes working with program participants, developing uniform analysis templates, flying to Palm Desert, CA to better understand the PACE program & bonding requirements, and to hold meetings with state officials. **Motion** and second to request permission from the County Commissioners to write a grant to pilot the process (M Maloney, H Peterson), carried and G Schram and P Joyce opposed. G Fischer spoke about Midwest Manufacturing (who may make a decision in the next few weeks), S Buchette (who inquired about financing to buy Lake Crest Resort), and RMB Lab (they want to terminate JobZ); he noted that Continental Engineering (Quantum) is hiring at both locations and he reported on the upcoming renewable conference that he is working on. G Fischer detailed his activities with the County's Parks and Rec Department. **Motion** and second to approve the update report (J Okeson, P Joyce), carried.
- 9) **Flaherty/Hood PA:** Discussion followed on their request for funding for their advocacy efforts related to the Heartland Trail. No action taken.
- 10) **EDA Board – Open Forum:** There being no further business brought before Board,
- 11) **Adjourn:** D Aune adjourned the meeting at 4:38 pm.

ATTEST:

Respectfully submitted:
/s/ Jon Thomsen
Housing Director

/s/ Dan Aune
EDA Board President