

Minutes

Special Meeting
Monday, August 29, 2011
3:00 p.m.
Lake Melissa Room, Human Services Building
Detroit Lakes, MN

Meeting called by: Dan Aune
Type of meeting: Special Meeting
Attendees: John Okeson, Gerald Schram, Dan Aune, Heath Peterson, Chuck Jost, Mike Maloney, Paul Joyce; Staff present: Jon Thomsen, G Fischer, S Olson; Others Present: Ryan Tangen (arrived at 3:45 pm)
Board Members Absent: None

Agenda topics

- 1) **Call Meeting to order:** President Aune called the meeting to order at 3:01 p.m.
- 2) **Approval of the Meeting Agenda:** **Motion** and second to approve the Agenda (P Joyce, G Schram), carried.
- 3) **Approval of Minutes from August 11, 2011 Regular Meeting:** **Motion** and second to approve the minutes from the August 11, 2011 regular meeting (G Schram, P Joyce), carried.
- 4) **Midwest Manufacturing:** G Fischer presented an assistance/incentives proposal with information on incentives available from the City of Detroit Lakes and provided information on Midwest Manufacturing's interest in the Anderson property. Discussion followed on the suitability of alternative sites. In his handout, G Fischer noted that additional information would be required, such as jobs created, project background, estimated time frame of project, history/financials and business plan; Guy stated that he would get better information on the project. No action taken.
- 5) **2011 HRA/EDA Levy:** J Thomsen noted that each department will present their budget on Monday, September 12th and he requested direction from the EDA Board. J Thomsen provided various options to reduce staff which could decrease the HRA Levy request from \$245,499 to a lower amount. Discussion followed on the proposed reduction in housing staff by ½ of a full time position. J Okeson noted that the County has put together a restructuring committee but they have not met. Discussion followed on the HRA Levy request. County Auditor/Treasurer R Tangen noted that there would be a 9% increase in property taxes due to the Market Value Credit shift; he noted that the EDA has a unique structure in which the EDA does not have employees; while County employees are on staff at the EDA, R Tangen noted that the County needs should not drive the EDA Board and the EDA Board should not try to fill other departmental needs. Discussion followed. **Motion** and second to adopt Resolution EDA #082911 requesting an HRA Tax Levy in the amount of \$245,499 with a letter of explanation sent to the County Board (H Peterson, M Mahoney), carried with P Joyce opposed.
- 6) **EDA Board – Open Forum:** There being no further business brought before Board,
- 7) **Adjourn:** Dan Aune adjourned the special meeting at 4:30 pm.

ATTEST:

Respectfully submitted:
/s/ _____ Jon Thomsen
Housing Director

/s/ _____ Dan Aune
EDA Board President