

# Minutes

Regular Meeting  
Thursday, July 14, 2011  
3:00 p.m.  
Lake Melissa Room, Human Services Building  
Detroit Lakes, MN

**Meeting called by:** Dan Aune  
**Type of meeting:** Regular Meeting  
**Attendees:** John Okeson, Gerald Schram, Dan Aune, Chuck Jost, Mike Maloney, Paul Joyce;  
Staff present: Jon Thomsen, G Fischer, S Olson  
Others present: Kim Embretson (WCI), Tom Mortenson (County Administrator),  
Kevin Disse (KGD Engineering)  
**Board Members Absent:** Heath Peterson

## Agenda topics

- 1) **Call Regular Meeting to order:** President Aune called the meeting to order at 3:00 p.m.
- 2) **Approval of the Regular Meeting Agenda: Motion** and second to approve the Agenda (P Joyce, G Schram), carried.
- 3) **West Central Initiative:** Kim Embretson spoke about WCI's mission and programs. Discussion followed on closing or growing Becker County HRA/EDA's loan fund. The general consensus was to invite Dale Umlauf to speak at a future EDA meeting about the Loan Fund.
- 4) **Approval of Minutes from June 9, 2011 Regular Meeting: Motion** and second to approve the minutes from the June 9, 2011 regular meeting (M Maloney, J Okeson), carried.
- 5) **Monthly Financial Report:** The Board was referred to the written report. Discussion followed. **Motion** and second to accept the monthly financial report (P Joyce, J Okeson), carried.
- 6) **Monthly Housing Update Report:** J Thomsen outlined his activities and the activities of the Housing Staff, including updates on the various housing programs. Discussion followed on the Willow Property and whether or not it was a continued benefit to the EDA to keep the facility. **Motion** and second to look into the possibility of divesting of the Willow property (P Joyce, G Schram), carried. **Motion** and second to approve the monthly housing update report (J Okeson, G Schram), carried.
- 7) **Monthly Economic Development Update Report:** Kevin Disse spoke about commercial business energy audits. Discussion followed on a pilot PACE program and which energy intense business/industrial/agricultural user would be best suited for a pilot project that would spur economic development; the Board expressed an interest in learning more about the program. G Fischer updated the board on MMCDC, the Road Rally and his County Parks & Recreation activities. T Mortenson spoke about the need for the County to put county staff in alignment with what the County wants to do. **Motion** and second to approve the monthly economic development update report (P Joyce, J Okeson), carried.
- 8) **2012 Levy:** J Thomsen will seek out direction from the Commissioners; resolution will be required in August.
- 9) **EDA Board – Open Forum:** There being no further business brought before Board,
- 10) **Adjourn: Motion** and second to adjourn the meeting at 4:45 pm (P Joyce, G Schram), carried.

ATTEST:

Respectfully submitted:  
/s/ Jon Thomsen  
Housing Director

/s/ Dan Aune  
EDA Board President