

# Minutes

**Regular Meeting**  
**Wednesday, November 10, 2010**  
**3:30 p.m.**  
**Lake Melissa Room, Human Services Building**  
**Detroit Lakes, MN**

**Meeting called by:** Dan Aune  
**Type of meeting:** Regular Meeting  
**Attendees:** John Bellefeuille, Harry Salminen, Dan Aune, Paul Joyce  
Staff present: Jon Thomsen, Guy Fischer, Shawn Olson  
Guests: Brad Greene (City of Detroit Lakes), Jonathan Smith & Hank Ludtke (City of Frazee), Cleone Stewart & Carrie Johnston (Detroit Lakes Regional Chamber of Commerce & Tourism Board)  
**Board Members Absent:** Three Vacancies on EDA Board

## Agenda topics

- 1) **Call Regular Meeting to order:** D Aune called the meeting to order at 3:30 pm.
- 2) **Approval of Regular Meeting Agenda: Motion** and second to approve the Agenda (H Salminen, P Joyce), carried.
- 3) **Approval of Minutes from September 9, 2010 Regular Meeting: Motion** and second to approve the Minutes of the September 9, 2010 meeting (J Bellefeuille, H Salminen), carried.
- 4) **Financial:**
  - a) **Agency Plan Procurement Policy:** Staff requested additional language be added to the procurement policy. **Motion** and second to determine this as an insignificant change in the policy and to approve it to be included in the Procurement Policy as presented by staff (J Bellefeuille, H Salminen), carried
  - b) **Contract for 2010 Audit Services:** Staff presented the Governmental Audit Service letter as drafted by Hoffman, Dale & Swenson. **Motion** and second to agree to the terms as set forth in the letter (H Salminen, P Joyce), carried.
  - c) **Monthly Financial Report:** The written report was offered for acceptance. **Motion** and second to accept the monthly financial report as presented (H Salminen, J Bellefeuille), carried.
- 5) **Housing Program:**
  - a) **SCDP Program:** The Board was referred to the written report. No action taken.
  - b) **Monthly Housing Report:** J Thomsen reported on the potential for the purchase of the property that includes the building that is currently being used by the County for its minimum security jail. The use of the property could include a recycling center for the County that would be staffed by the Becker County Workshop. No action taken.
- 6) **Economic Development:**
  - a) **Heartland Trail:** City of Frazee representatives, including J Smith and H Ludtke, spoke about the layout of the trail being planned between Frazee and Detroit Lakes; the potential opportunities for the County if they participated in the project and requested \$32,500 in financial assistance to purchase the Acorn Lake property. City of Detroit Lakes representative, B Greene, detailed the City of Detroit Lakes commitment to the project. G Fischer noted that some County Commissioners think that it could be a precedent relative to the price. Discussion followed on their request for the EDA to contribute 1/3 (\$32,500) of the proposed purchase price of the Acorn Lake property and their request for the EDA to promote and support the Heartland Trail. It was the general consensus of the Board to obtain a legal opinion from the County Attorney. No further action taken.

**b) Monthly Economic Development Report:** G Fischer provided an update of the potential development of the Detroit Mountain property into a regional park. He spoke about the County Parks and Recreation Plan and their formation of a Board and he provided an update of the PACE program. No action taken.

**7) EDA Board – Open Forum:** There being no further business to be brought before the Board,

**8) Adjourn:** Dan Aune adjourned the meeting at 4:45 p.m.

ATTEST:

Respectfully submitted:

/s/ Jon Thomsen

Housing Director

/s/ Dan Aune

EDA Board President