

Minutes

Regular Meeting
Thursday, February 11, 2010
3:30 p.m.
Lake Melissa Room, Human Services Building
Detroit Lakes, MN

Meeting called by: Dan Aune
Type of meeting: Regular Meeting
Attendees: John Bellefeuille, Dan Aune, Paul Joyce, Michael Brown
Staff present: Jon Thomsen, Guy Fischer, Carissa Markuson
Board Members Absent: Harry Salminen, Two Vacancies on EDA Board

Agenda topics

- 1) **Call Regular Meeting to order:** D Aune called the meeting to order at 3:30 pm.
- 2) **Approval of Regular Meeting Agenda:** **Motion** and second to approve the Agenda (P Joyce, J Bellefeuille), carried.
- 3) **Approval of Minutes from January 14, 2010 Regular Meeting:** **Motion** and second to approve the Minutes of the January 14, 2010 meeting (J Bellefeuille, P Joyce), carried.
- 4) **Monthly Financial Report:** It was noted that staff was assisting the Auditor's; the written report was presented by J Thomsen. **Motion** and second to accept the monthly financial report as presented (J Bellefeuille, M Brown), carried.
- 5) **Monthly Housing Report:** J Thomsen provided an update on the various housing programs and presented the 2010 Minnesota City Participation Program (MCPP) application and commitment agreement. There is a refundable 1% application deposit fee and a non-refundable processing fee. **Motion** and second enter into the MCPP agreement and remit the fees to MHFA (M Brown, P Joyce), carried.
- 6) **Monthly Economic Development Report:**
 - a) **Audubon Trailer Park:** G Fischer noted that WCI awarded \$2,400 towards this project. Tom Bender will obtain an appraisal of the property. **Motion** and second to enter into the WCI grant agreement (M Brown, J Bellefeuille), carried.
 - b) **Minnesota Investment Fund:** G Fischer reported that he is exploring various grant and loan programs for RMB Lab; discussion followed. **Motion** and second to table (P Joyce, J Bellefeuille), carried.
 - c) **Recovery Zone Bonds:** Handout distributed. Modev Development is interested in the County's recovery zone bonds for waterfront development purposes; discussion followed. There was a consensus that a written request should be made by the City to the County Commissioners; no action taken.
 - d) **Monthly Update Report:** Handout distributed on Detroit Mountain. G Fischer provided an update report on his activities. **Motion** and second to accept the report (P Joyce, M Brown), carried.
- 7) **EDA Board – Open Forum:** There being no further business to be brought before the Board,
- 8) **Adjourn:** **Motion** and second to adjourn the meeting at 4:40 p.m. (J Bellefeuille, M Brown), carried.

ATTEST:

Respectfully submitted:
/s/ Jon Thomsen
Housing Director

/s/ Dan Aune
EDA Board President