

Minutes

Regular Meeting
Thursday, March 12, 2009
3:30 p.m.
Lake Melissa Room, Human Services Building
Detroit Lakes, MN

Meeting called by:	Dan Aune
Type of meeting:	Regular Meeting
Attendees:	Harry Salminen, John Bellefeuille, Dan Aune, Terry Johnson, Karen Gray, Michael Brown Staff present: Jon Thomsen, Guy Fischer, Carissa Markuson, Shawn Olson Others Present: None
Board Members Absent:	Paul Joyce

Agenda topics

- 1) Call Regular Meeting to order:** D Aune called the meeting to order at 3:32 pm.
- 2) Approval of Regular Meeting Agenda:** Addition: Public Housing Board Resolution. **Motion** and second to approve the amended Agenda as presented (H Salminen, J Bellefeuille), carried.
- 3) Approval of Minutes from February 12, 2009 Regular Meeting:** **Motion** and second to approve the Minutes of the February 12, 2009 meeting (H Salminen, K Gray), carried.
- 4) Monthly Financial Report:** The written report was presented by staff. The draft Management's Discussion & Analysis was distributed; it was noted that the financial audit should be completed by the end of the month. Discussion followed. **Motion** and second to accept the monthly financial report as presented (T Johnson, H Salminen), carried.
- 5) Department Direction:** J Thomsen initiated a discussion among the Board concerning the contract with Cornerstone Development. Discussion followed on in-house grant writing capabilities and staff schedules. **Motion** and second to terminate the agreement with Cornerstone Development as of February 12, 2009 (H Salminen, J Bellefeuille), carried.
- 6) Tower Road Industrial Park:** G Fischer detailed the agreement with the DLDA; discussion followed on terminating the agreement. **Motion** and second to settle with DLDA for \$57,970 (T Johnson, K Gray), carried.
- 7) Monthly Economic Development Update Report:** G Fischer briefed the Board on the West River Townhomes; discussion followed on tenant activities and eliminating the community garden. G Fischer provided an update report on area activities. Discussion followed; no action taken.
- 8) Public Housing Board Resolution:** S Olson reported on the American Recovery and Reinvestment Act (ARRA) Capital Grant Funds for the EDA's Public Housing Program. Discussion followed on the procedures required for the acceptance of the funds and the proposed uses. **Motion** and second to authorize acceptance of the 2009 ARRA funds to be used for the uses

proposed by staff, authorize the budget revision and authorize the submission of required documents to HUD (T Johnson, M Brown), carried.

9) 2009 Agency Plan: C Markuson offered the policies for the 2009 Section 8 Housing Choice Voucher Program and Public Housing Program for adoption, as revised by staff. **Motion** and second to approve the policies as revised (H Salminen, K Gray), carried.

10) Monthly Housing Update Report: J Thomsen provided a written update report and briefed the Board on his activities. Discussion followed. No action taken.

11) EDA Board – Open Forum: There being no further business to be brought before the Board,

12) Adjourn: **Motion** and second to adjourn the meeting at 4:55 p.m. (T Johnson, K Gray), carried.

ATTEST:

Respectfully submitted:

/s/ Jon Thomsen
Housing Director

/s/ Dan Aune
EDA Board President