

# Minutes

Regular Meeting  
Thursday, September 13, 2007  
3:30 p.m.  
Lake Melissa Room, Human Services Building  
Detroit Lakes, MN

<b>Meeting called by:</b>	Mike Metelak
<b>Type of meeting:</b>	Regular Meeting
<b>Attendees:</b>	Harry Salminen, Karen Mulari, Mike Metelak, Gerald Schram, Paul Joyce, Dan Aune, Terry Johnson Staff present: Jon Thomsen, Guy Fischer, Shawn Olson Others Present: Steve Retzer (MN DEED); Kelcey Klemm (City of Frazee); Patty Klein (Lutheran Social Services); Chuck Drake (Drake Counseling Services); Julie Starkey (Detroit Lakes Services)
<b>Board Members Absent:</b>	None

## Agenda topics

- 1) **Call Regular Meeting to order:** M Metelak called the meeting to order at 3:30 p.m.
- 2) **Approval of Regular Meeting Agenda: Motion** and second to approve the Agenda as presented (P Joyce, H Salminen), carried.
- 3) **Approval of Minutes from August 9, 2007 Regular Meeting: Motion** and second to approve the Minutes of the August 9, 2007 regular meeting (H Salminen, D Aune), carried with T Johnson abstaining.
  - a) **Monthly Financial Report:** Staff directed the Boards attention to the written monthly financial report. Discussion followed. The Board requested a semi-annual review of the Becker County Workshop. **Motion** and second to accept the monthly report as presented (H Salminen, T Johnson), carried.
- 4) **Economic Development:**
  - a) **Economic Development Monthly Report:** G Fischer updated the Board on his activities, including the OHV Policy Committee meetings, progress on the West River Townhomes due diligence and the approval of JobZ for CMH Industries. Kelcey Klemm updated the Board on the Swift Plant Redevelopment and upcoming sale of lots at Red Willow Heights. Discussion followed. No action taken.
  - b) **Annual Business Planning Process: 1-3-5 Year Planning:** M Metelak spoke about the development of a formal business plan. The EDA Board Members supported the concept in which they would meet with the County Commissioner and local leaders in their District and develop an economic development and housing needs list for their District; each would then report back to the EDA Board and submit their report annually to the County Commissioners. D Aune requested G Fischer poll each community before any meetings are held. No action taken.
- 5) **Housing:**
  - a) **Monthly Housing Report:** J Thomsen was pleased to report on the success of the ICWC projects. Discussion followed. No action taken.

- b) Springhill Group Home:** J Thomsen updated the Board on the present use of the building by Lutheran Social Services and what impact the proposed changes would have for Becker County Human Services and the Sheriff's Department. C Drake proposed purchasing the building from the EDA. Patty Klein (Lutheran Social Services) commented about the proposed sale to Drake Counseling Service and how it would impact their programs. Discussion followed. **Motion** and second to put the Springhill Group Home up for sale, channeling it for the same purpose that it has been used for (G Schram, T Johnson). Discussion followed. **Motion** and second to Rescind the Motion to put the Springhill Group Home up for sale, channeling it for the same purpose that it has been used for (G Schram, T Johnson). Discussion followed. **Motion** and second to put the Springhill Group Home up for sale and bidders must use it as a juvenile residential treatment center (G Schram, T Johnson), carried. **Motion** and second to amend the motion to include "with the approval of the County Attorney" (H Salminen, K Mulari), carried.
- c) GMHF:** J Thomsen noted that the \$177,000, 0% GMHF loan is due for repayment. Two homes were built with the funds and only one home has been sold. GMHF is willing to extend the loan with a nominal interest rate. Discussion followed. **Motion** and second to pay \$87,000 and re-negotiate the terms of the loan with GMHF (T Johnson, P Joyce), carried.

**6) EDA Board – Open Forum:** There being no further business to be brought before the Board,

**7) Adjourn:** **Motion** and second to adjourn the meeting at 4:45 p.m. (G Schram, P Joyce), carried.

ATTEST:

Respectfully submitted:

/s/ \_\_\_\_\_ Jon Thomsen  
Housing Director

/s/ \_\_\_\_\_ Mike Metelak  
EDA Board President