

Minutes

Regular Meeting
Thursday, May 11, 2006
3:30 p.m.
Lake Melissa Room, Human Services Building
Detroit Lakes, MN

Meeting called by:	Mike Metelak
Type of meeting:	Regular Meeting
Attendees:	Harry Salminen, Karen Mulari, Mike Metelak, Terry Johnson, Gerald Schram, Paul Joyce Staff present: Jon Thomsen, Guy Fischer, Shawn Olson Other Attendees: Waylon Karsten (Environmental Control Systems)
Board Members Absent:	Dan Aune

Agenda topics

- 1) **Call Regular Meeting to order:** M Metelak called the meeting to order at 3:30 p.m.
- 2) **Approval of Regular Meeting Agenda: Motion** and second to approve the Agenda without any changes (G Schram, T Johnson), carried.
- 3) **Approval of Minutes from April 2006 Regular Meeting:** K Mulari requested that "*the EDA Board listened to*" be stricken from Agenda Item 5(a) and "*the Board listened to*" from Agenda Item 6 and replaced with "*report was given or gave a report*". **Motion** and second to approve the Minutes of the April 13, 2006 Regular Meeting, as amended (P Joyce, H Salminen), carried.
- 4) **Monthly Financial Report:** Staff presented the monthly financial report. Discussion followed on the Becker County Workshop Lease. **Motion** and second to accept the financial report (H Salminen, P Joyce), carried.
- 5) **Contract for Services – Financial Audit:** Staff reported on the responses to the RFP for Professional Audit Services. Discussion followed. **Motion** and second to enter into the Contract for Professional Services, as presented by staff, with Carlson Highland & Co for the financial statement audit for the fiscal year ending December 31, 2006, with an option of auditing the financial statement for the fiscal years ending December 31, 2007 and December 31, 2008 (T Johnson, G Schram), carried.
- 6) **Economic Development:**
 - a) W Karsten spoke about the dust control systems that they design/manufacture/install. They currently have 6 employees and are preparing for an expansion. Within the upcoming year, it was reported that there would be 6 employed in their manufacturing plant located in rural Becker County and over 20 employees traveling throughout the United States installing the dust control systems. Discussion followed.
 - b) G Fischer noted that American Woodwright, a milling business, is interested in relocating to Lake Park and seeking JOBZ acreage. Discussion followed; no action taken. An update report was presented on the Swift Task Force/Downtown Redevelopment. It was noted that T & D Lawncare continues in discussions on purchasing acreage from the EDA in the Frazee Industrial Park. Discussion followed; it was noted that the Board was open to selling parcel(s) if the sale does not devalue the remaining parcel(s); no action taken. G. Fischer presented a report on his activities, including inquiries received from two businesses seeking financing and the application for grant funding to look at options for green technology for the

Permanent Supportive Housing Project being undertaken by the EDA. Discussion followed; no action taken.

- 7) Housing:** J Thomsen reported that the EDA was awarded \$250,000 of the \$500,000 requested; the funding will be used for building two new homes using the inmate crews (ICWC). All homes built by the EDA before January 2005 has sold. There are currently 5 homes on the market; one home has a purchase agreement in place and Action Realty is fielding all inquiries. It was noted that MHFA has suspended future MURL funding while HUD reviews the practice of selling the homes under a Contract for Deed. The Agency recently purchased two homes under the MURL program and MHFA will provide MURL funds for the purchase and rehabilitation of those two homes. The City Council for Callaway recently approved entering into a contract with the EDA to administer their SCDP grant; based upon the terms of the contract, the agency should receive \$20,000 over the next 20 months. Discussion followed on ICWC and partnering with other agencies to build homes.
- 8) EDA Board – Open Forum:** G Schram noted that construction continues on the Marine Innovations manufacturing plant; K Mulari spoke about the Eagle Lake Campground; T Johnson continued to express an interest in taking a tour of the Becker County Workshop. There being no further business brought before the Board,
- 9) Adjourn: Motion** and second to adjourn the meeting at 4:35 p.m. (T Johnson, G Schram), carried.

ATTEST:

Respectfully submitted:

/s/ _____ Jon Thomsen
Housing Director

/s/ _____ Mike Metelak
EDA Board President