

Minutes

Regular Meeting
Thursday, February 9, 2006
3:30 p.m.
Lake Melissa Room, Human Services Building
Detroit Lakes, MN

Meeting called by:	Mike Metelak
Type of meeting:	Regular Meeting
Attendees:	Harry Salminen, Karen Mulari, Mike Metelak, Terry Johnson, Gerald Schram, Paul Joyce Staff present: Jon Thomsen, Guy Fischer, Shawn Olson Others: Kelcey Klemm (City of Frazee), Mike & Lori Botzet (Marine Innovations) and Jim Rader (City of Frazee EDA)
Board Members Absent:	Dan Aune

Agenda topics

- 1) Call Regular Meeting to order:** M Metelak called the meeting to order at 3:30 p.m.
- 2) Approval of Regular Meeting Agenda:** **Motion** and second to approve the Agenda (P Joyce, H Salminen), carried.
- 3) Approval of Minutes from January 2006 Regular Meeting:** **Motion** and second to approve the Minutes of the January 12, 2006 Regular Meeting (H Salminen, G Schram), carried.
- 4) Monthly Financial Report:** Staff presented the draft unaudited Management's Discussion and Analysis for December 31, 2005.
- 5) Economic Development:** The Board listened to G Fischer's report on the Tower Road Industrial Park and Grace Lutheran's geothermal project. Discussion followed. K Klemm, Frazee's City Clerk, presented an overview of the Swift Plant Joint Task Force activities, including proposed funding for the project, proposed time line, and proposed site options. Discussion followed. The Board listened as K Klemm presented the details of a tax abatement request made by Marine Innovations. The Botzet's expressed concerns about TIF and JobZ as it related to their proposed expansion. Discussion followed on a tax abatement –vs- a TIF District –vs- JobZ. **Motion** and second to direct G Fischer to meet with K Klemm to put together the plus' and negatives of an abatement, a TIF and JobZ and bring the information to the next EDA Board meeting (H Salminen, G Schram), carried. The Board listened to G Fischer's report on his activities. Discussion followed on a local wind turbine project, potential donation of land to the EDA and a March 1st meeting with the Center for Rural Design. (H Salminen left the meeting at 4:45 pm)
- 6) Housing:** The 2006 PHA Annual Agency Plan was presented by staff. It was noted that there were not any significant changes and that there were not any comments from the public. **Motion** and second to adopt the 2006 Agency Plan and authorize M Metelak, the EDA Board President, and J Thomsen, the Housing Director, to sign all appropriate documents and certifications related to SEMAP #13 and the Agency Plan (T Johnson, P Joyce), carried. The Board listened to J Thomsen's update on the housing activities, including the proposal received from realtors to market and sell the EDA's new construction homes. J Thomsen presented the 2006 Minnesota City Participation Program (MCP) application and

commitment agreement. There is a refundable 1% application deposit fee and a non-refundable processing fee. **Motion** and second to enter into the agreement and remit the fees to MHFA (T Johnson, P Joyce), carried.

7) Old/New Business & EDA Board – Open Forum: G Schram expressed an interest in learning more about the economic development activities in Little Falls. T Johnson requested additional information about wind turbines. There being no further business to be brought before the Board,

8) Adjourn: **Motion** and second to adjourn the meeting at 5:10 p.m. (T Johnson, G Schram), carried.

ATTEST:

Respectfully submitted:

/s/

Jon Thomsen

/s/

Mike Metelak

Housing Director

EDA Board President