

Minutes

Regular Meeting
October 13, 2005

3:30 p.m.

S J Electro Systems, Inc.

22650 County Highway 6, Detroit Lakes, MN 56501

Meeting called by:	Mike Metelak
Type of meeting:	Regular Meeting
Attendees:	Harry Salminen, Karen Mulari, Mike Metelak, Gerald Schram, Paul Joyce, Dan Aune and Terry Johnson Staff present: Jon Thomsen, Shawn Olson, Skip Carpenter Others present: Bryce Anderson (Frazee EDA) and Vicki Gerdes (DL Newspapers)
Board Members Absent:	None

Agenda topics

- 1) **Call Regular Meeting to order:** M Metelak called the meeting to order at 3:30. M Metelak briefed those present on one method of treating the wastewater being discharged from septic systems. There was a tour of the test site and a brief tour of the manufacturing plant.
- 2) **Approval of Regular Meeting Agenda:** It was noted that Agenda Item 3 should read Approval of Minutes of *the September 8, 2005 Meeting*. **Motion** and second to approve the Agenda (P Joyce, G Schram), carried.
- 3) **Approval of Minutes of the September 8, 2005 Regular Meeting:** **Motion** and second to approve the Meeting Minutes (D Aune, G Schram), carried.
- 4) **Financial Report:** Staff presented the financial report. Discussion followed. **Motion** and second to accept the Financial Report as presented (P Joyce, T Johnson), carried.
- 5) **Economic Development:**
 - a) **S Carpenter Presentation:** The Board listened to a proposal drafted by S Carpenter. It was noted that Marine Innovations had requested proposals from 3 cities (Detroit Lakes, Perham and Frazee). The company is requesting a package consisting of the financing for a new building, equipment, line of credit and debt consolidation/refinancing. Discussion followed on a building built for two tenants, the need for actual costs/commitments and the potential for a joint venture. It was agreed that the Board would consider this further if they were provided with additional information. **Motion** and second for S Carpenter to continue discussions with Marine Innovations and Wutzke's; to present this proposal/discussion to Marine Innovations and follow up on all questions (T Johnson, P Joyce), carried.
 - b) **Land Survey:** J Thomsen noted that there was no longer an immediate need for surveying the Frazee Industrial Park lots and the Board agreed with J Thomsen's recommendation of not surveying and splitting the lots at this time.
 - c) **Other:** The City of Frazee requested cost-sharing assistance for architectural services, grant writing and land acquisition for the Frazee Swift Plant. J Thomsen reported that the

Becker County Commissioners authorized \$8,000 from their funds and that no further action is required by the EDA. The City of Lake Park EDA's minutes from their February 14th and October 10th meeting were distributed. It was agreed to hold the November 17th Becker County EDA Board Meeting in Lake Park so that representatives from the Lake Park EDA could be present for a joint discussion on the South 10 Industrial Park. It was also noted that a representative from Sunnyside had also inquired about submitting a proposal for consideration at the November meeting.

6) Housing Report:

a) Housing Report: The Minnesota Housing Finance Agency recently announced that Becker County EDA was awarded money in the Fall 2005 Allocations. J Thomsen was pleased to report that there was \$121,000 in CRV funds awarded for use in Audubon/Frazee/Lake Park and \$250,000 in MURL funds for use in Becker County and White Earth. Discussion followed.

b) Other: As a follow-up from the last meeting, J Thomsen requested authorization to apply for \$50,000 in grant funds from Four County Mental Health Initiative. This money, combined with \$75,000 of EDA Funds, would be used to purchase and rehab a 3-bedroom home for use as a permanent residence for adult mental health clients. The EDA would own the home and enter into a long-term lease with Four County Mental Health. Discussion followed. **Motion** and second to move forward as proposed by J Thomsen in his memo (P Joyce, T Johnson), carried. J Thomsen noted that the County continues to advertise for the position that is open.

7) EDA Board – Open Forum: Discussion followed on the need to regularly provide the Commissioners and local press with a recap of the activities undertaken by the Agency. G Schram thanked M Metelak for showing the EDA Board the SJE Rhombus facility and technology.

8) Old/New Business:

a) Four County Mental Health: See item 6(b) above. There being no further business brought before the Board,

9) Adjourn: Motion and second to adjourn the meeting at 5:40 pm (T Johnson, H Salminen), carried.

ATTEST:

Respectfully submitted:

/s/ _____ Jon Thomsen

/s/ _____

Mike Metelak
Housing Director

EDA Board President