

Minutes

Regular Meeting
Thursday, July 14, 2005
3:30 p.m.

Second Floor Meeting Room Human Services Building
712 Minnesota Avenue, Detroit Lakes, MN

Meeting called by:	Mike Metelak
Type of meeting:	Regular Meeting
Attendees:	Harry Salminen, Karen Mulari, Mike Metelak, Terry Johnson, Gerald Schram, Dan Aune, Paul Joyce Staff present: Jon Thomsen, Lana Fralich, Shawn Olson Others present: Bryce Anderson (City of Frazee EDA) and Nathan Bowe (Detroit Lakes Newspapers)
Board Members Absent:	None

Agenda topics

- 1) **Call Regular Meeting to order:** M Metelak called the meeting to order at 3:30 p.m.
- 2) **Approval of Regular Meeting Agenda: Motion** and second to approve the Agenda with the following addition: add to Item 5: Mike Wutzke Purchase Offer (Salminen, Joyce), carried.
- 3) **Approval of Minutes from June 9th Regular Meeting and June 20th Special Meeting: Motion** and second to approve the Meeting Minutes for the June 9th and June 20th meetings (Salminen, Schram), carried.
- 4) **Financial Report:**
 - a) **Monthly Report:** Staff presented the monthly financial report. Discussion followed. **Motion** and second to accept the report as presented (Joyce, Schram), carried.
 - b) **South 10 Business Park Bank Account:** As per the agreement, the City of Lake Park will forward the Special Assessment monies and the Becker County EDA will establish a separate account for the purpose of making payments on the Wild Rice Electric loan. **Motion** and second to approve the establishment of the appropriate accounts, retroactive to when the initial funds were received from the City of Lake Park (Salminen, Johnson), carried.
- 5) **Economic Development:**
 - a) **Frazee Industrial Park/Conveyance of Property:** The City of Frazee EDA submitted a written proposal to purchase the Frazee Industrial Park. Bryce Anderson spoke about their vision for the Industrial Park, including the presentation of a map with their proposed redesign. Discussion followed on the future vision for the land, current purchase offers, pros and cons as it relates to Frazee/Becker County and the desire to work together. **Motion** and second to deny the City of Frazee EDA's proposed purchase offer and continue discussions on how to best use the Industrial Park (Salminen, Johnson), carried. The staff directed the Board's attention to the letter in their packet from the County Attorney, who addressed questions about the conveyance/donation of property.
 - b) **T & D Lawncare and Landscaping:** L Fralich noted that T & D Lawncare and Landscaping withdrew their June 8th offer to purchase land in the Frazee Industrial Park.
 - c) **Mike Wutzke Purchase Offer:** L Fralich presented Mike Wutzke's written proposal to purchase land in the Frazee Industrial Park. Discussion followed on the offer and the need for more information about the potential buyers business plan. **Motion** and second to table the request until further information can be obtained;

meanwhile discussions will continue with the potential buyer (Johnson, Aune), carried. B Anderson noted that the City of Frazee had another use for this land and requested an opportunity to continue discussions.

- d) **Frazee Swift Plant:** The County Commissioners removed the Frazee Swift Plant from the tax-forfeiture sale and appointed K Mulari, L Fralich and K Brekken to serve on a Task Force. The Task Force has been given one year to come up with a plan for the building. L Fralich invited the EDA Board to participate on the Task Force; the next meeting will be Friday, July 22 at 11 a.m. at the Frazee City Hall. Discussion followed. **Motion** and second to assign G Schram to the Task Force (Joyce, Salminen), carried.
 - e) **Brochure:** The Board looked at a brochure from Morris, MN that could be used as a marketing tool. Discussion followed. **Motion** and second to proceed with the design of a sample brochure, obtain price quotes, then bring it back to the Board for final approval (Johnson, Joyce), carried.
 - f) **Update Report:** The Board listened to L Fralich's report on Community Meetings. It was noted that the EDA would be hosting the 2005 MAPCED Annual Meeting on September 8th & 9th at the Detroit Lakes Holiday Inn. The Board was invited to attend this open meeting. Discussion followed.
- 6) **2006 Tax Levy:** J Thomsen noted that the County has started preparation of a needs-based budget for 2006. The EDA has begun working on the 2006 departmental budget and preliminary information was presented. Discussion followed. **Motion** and second to table the 2006 Tax Levy request until the August EDA Board meeting (Schram, Mulari), carried.
- 7) **Housing Committee:**
- a) **Land Purchase:** J Thomsen presented a proposed CRV project involving purchasing a vacant house on a lot in Lake Park, demolishing the existing structure and building a new home on the site. The Housing Committee reviewed the proposal and has recommended that the EDA purchase the property as proposed. Discussion followed. **Motion** and second to authorize J Thomsen to purchase the property if there are not any liens on the property (Salminen, Schram), carried. The Board listened to J Thomsen's project update report.
- 8) **EDA Board – Open Forum:** Discussion followed on the property being developed in Audubon, the need to reschedule the joint meeting with Lake Park and the potential for development in Osage. The Board expressed an interest in touring the former school building in Osage.
- 9) **Old/New Business:** L Fralich noted that she received a phone call from an area resort that needed to replace their waste treatment system. Discussion followed on MPCA guidelines, DEED/USDA involvement and resources available for the area resorts faced with a similar situation. There being no further business to be brought before the Board,
- 10) **Adjourn:** **Motion** and second to adjourn the meeting at 5:05 pm (Aune, Schram), carried.

ATTEST:

Respectfully submitted:

/s/

Jon Thomsen

/s/

Mike

Metelak

Housing Director

EDA Board President