



BECKER COUNTY BOARD OF COMMISSIONERS

Regular Meeting

Date: Tuesday, April 21, 2026 at 8:15 AM

Location: Board Room, Courthouse

or

Virtual TEAMS Meeting Option

Call-In #: 763-496-5929 - Conference I.D.: 115 804 266#

- 8:15 Call the Board Meeting to Order: Board Chair Jepson
1. Pledge of Allegiance
- 8:20 Regular Business
1. Agenda Confirmation
 2. Minutes of April 7, 2026 3
- 8:25 Consent Agenda
1. Auditor-Treasurer: Regular Claims, Auditor Warrants, and Claims over 90 Days 6
 2. Auditor-Treasurer: License List 7
 3. Auditor-Treasurer: Resolution 04-26-2D - Charitable Gambling - Holy Rosary Church May 31, 2026 at Wild Flower Golf Course in Lake Eunice Twp 8
 4. Auditor-Treasurer: February 2026 Cash Comparisons, Sales Tax, & Investments 9
 5. Human Services: Regular Claims, Public Health, and Transit
 6. Assessor: Abatements 12
 7. Land Use: NRM/Parks & Rec - Porta Potty Quote 13
 8. Land Use: NRM/Parks & Rec - Little Sugarbush Cabin Bid 17
 9. Land Use: NRM/Parks & Rec - 2026 Tree Planting Bid 20
 10. Recorder: Resolution 04-26-2F - Digitizing Birth & Death Index Books 24
 11. Recorder: Resolution 04-26-2G - Recorder's Office Fee Setting & Changes 39
- 8:30 Commissioners
1. Open Forum
 2. Reports and Correspondence
 3. Appointments
- 9:00 Public Hearing: EDA - Housing Trust Fund Ordinance
1. Housing Trust Fund Ordinance 41
- 9:15 EDA
1. Business Subsidy Policy Update
- 9:20 County Administrator
1. Report
 2. Legislative Update
 3. Opioid Funds Update
 4. Clay County Project - Request for Legislative Support 42
 5. Resolution 04-26-2E - Secure 245th Ave according to MPCA Requirements 47
- 9:50 Public Health

1. Tobacco Free Grounds presented by Amanda Kumpula and Jason McCoy

10:20 Break

10:25 Highway

1. Resolution 04-26-2A - Bituminous Material Bid Award 49

2. Resolution 04-26-2B - Dust Control Bid Award 51

3. Resolution 04-26-2C - ROW Spraying Quote Award 53

10:35 Sheriff

1. Purchase Request: Squad Car Equipment 55

Adjourn

BOARD MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, April 7, 2026 at 8:15 am

LOCATION: Board Room, Courthouse

1. Meeting was brought to order by Chair Jepson. Commissioners in attendance: Jepson, Hansen, Meyer, Vareberg and Nelson, and minute taker Peggy Martin. County Administrator Carrie Smith was absent.
2. Pledge of Allegiance.

Agenda/Minutes:

1. Agenda – Motion and second to approve the agenda with the update to include Commissioner #4 - the Discussion on leadership pay during the Commissioners Report (Hansen, Meyer) carried.
2. Minutes – Motion and second to approve minutes of March 17, 2026 with the requested changes (Meyer, Nelson) carried.

Consent Agenda

1. Motion and second to approve and accept the following Consent Agenda Items:
Auditor-Treasurer: Regular Claims, Auditor Warrants and Claims over 90 Days, Licenses for the following: Temporary On-Sale – New – Detroit Lakes Lions Club – James Granger – August 5-8, 2026 at Soo Pass Ranch, Combination On/Off-Sale w/Sundays – Renewal – Charlie’s Place – Jeffrey Dugger – Height of Land Twp, On-Sale w/Sundays – Renewal – Parallel 36 – Lynne Stockstad – Cormorant Twp, Cormorant Pub – Eric Guler – Cormorant Twp, Seasonal On-Sale w/Sundays – Renewal – Shady Hollow Flea Market – Chad Stenerson – Lake View Twp, Wine/Strong Beer – Renewal – Ella Marie’s Café – Emma Watson – Cormorant Twp, 3.2 On-Sale – Renewal – Ella Marie’s Café – Emma Watson – Cormorant Twp, Resolution 04-26-1A – Gambling Permit - Detroit Lakes Lions Club at Soo Pass Ranch in Lake View Twp, August 6-8, 2026, Purchase Request – Election Equipment in the amount of \$25,560, Human Services: Regular Claims, Public Health, & Transit, Recorder: Purchase Request – Plot Wave Scanner not to exceed \$15,515, Land Use: Environmental – Resolution 04-26-1C – Waste Hauler License – Zayic Concrete (Meyer, Nelson) carried.

Commissioners:

1. Open Forum:

- None.
2. Reports and Correspondence: Reports were provided on the following meetings:
 - Commissioner Nelson – Lakeland Mental Health, Ordinance Review, Courthouse, Sheriff, Sunnyside. Leadership pay does not have strong support and will not be pursued.
 - Commissioner Meyer – Courthouse, Fair Board, Sheriff, Sunnyside, DAC.
 - Commissioner Hansen – Environmental, PRWD, Wild Rice Watershed, Highway, Finance.
 - Commissioner Vareberg – Environmental, Highway, EDA.
 - Commissioner Jepson – Finance, EDA.
 3. Appointments.
 - Motion and second to appoint Melissa Gooselaw to the Cormorant Lakes Watershed District for a term ending on December 31, 2028 (Nelson, Hansen) carried.
 4. Becker County Food Pantry: presented by Liz Lilja.
 - 1,493 more people have been served than prior year.
 - Changes in SNAP benefits have increased food pantry usage.
 - Fantastic community support from volunteers and businesses.
 - Beckerbay raised \$2,756 for the Food Pantry.

Human Resources: presented by Teaira Christen.

1. Motion and second to approve Resolution 04-26-1D – Temporary Office Support – Assessor’s Office (Hansen, Nelson) carried.
2. Motion and second to approve the Job Description for the Parks and Recreation Maintenance Lead with the funding moved from the Sheriff (previous STS Crew Lead) to Parks & Rec (Hansen, Meyer) carried.

Highway: presented by Jim Olson.

1. Motion and second to approve Resolution 04-26-1B – Bid Award – 003-639-018 to RJ Zavoral & Sons in the amount of \$4,020,177.22 (Hansen, Vareberg) carried.
2. Motion and second to approve the Capital Purchase Request for two (2) ½ Ton Pickups (Hansen, Vareberg) carried.
3. Motion and second to sell the old pickups by auction or to another county department (Nelson, Meyer) carried.

EDA: presented by Cody Piper.

1. Motion and second to approve Resolution 04-26-1F – Bid Award – Exterior Renovation of a Multi-Family Building and Garage – RFP 26-01 to Timberland Exteriors, Inc in the amount of \$250,395.53 (Jepson, Vareberg) carried.
2. Motion and second to Set a Public Hearing for April 21, 2026 at 9:00 am for the Housing Trust Fund Ordinance (Nelson, Hansen) carried.
3. Motion and second to appoint John Okeson to the EDA Board for District 3 to a 6-year term (Hansen, Vareberg) carried.

Land Use/Environmental Services: presented by Steve Skoog.

1. 245th Ave – Road Update
 - Motion and second to send a proposal to the MPCA to determine if a 3-wire high Tencel fence, and up to 6 roll gates on both sides of 245th Ave will be sufficient security for the landfill. (Vareberg, Nelson) Roll Call Vote: Nelson-Yes, Meyer-Yes, Hansen-No, Jepson-No, Vareberg-Yes carried.
2. Resolution 04-26-1E – Securing 245th Ave according to MPCA Requirements.
 - No action taken.

Planning and Zoning: presented by Kyle Vareberg.

1. Planning Commission Recommendation of 03-25-2026 for both Conditional Use Permits for towers are tabled to obtain more information.

Being no further business, Board Chair Jepson adjourned the meeting at 10:29 am.

<p><u> /s/ </u> Carrie Smith Carrie Smith County Administrator</p>	<p><u> /s/ </u> Erica Jepson Erica Jepson Board Chair</p>
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BECKER COUNTY BOARD OF COMMISSIONERS

Finance Committee Meeting

Date: Monday, April 20, 2026 at 8:30 AM

Location: 1st Floor – Board Meeting Room - Courthouse
915 Lake Avenue, Detroit Lakes, MN

County Administrator

1. Report
2. Resolution 04-26-2E - Secure 245th Ave according to MPCA Requirements

Auditor-Treasurer

1. Regular Claims, Auditor Warrants, & Over 90 Days
2. February 2026 Cash Comparison, Sales Tax, & Investments
3. Human Services: Regular Claims, Public Health, & Transit

EDA

1. Local Housing Trust Fund Ordinance

Assessor

1. Abatements

Recorder

1. Scanning of Birth and Death Indexes
2. IDoc Market Fees Changes

Highway

1. Resolution 04-26-2A - Bituminous Material Bid Award
2. Resolution 04-26-2B - Dust Control Bid Award
3. Resolution 04-26-2C - ROW Spraying Quote Award

Sheriff

1. Purchase Request: Squad Car Equipment

Land Use

1. NRM/Parks & Rec
 - a) Porta Potty Quote
 - b) Little Sugarbush Cabin Bid
 - c) 2026 Tree Planting Bid
2. Environmental Services
 - a) Personnel Request - Truck Driver/MRF Operator

Adjourn

BECKER COUNTY BOARD OF COMMISSIONERS MEETING 4/21/2026

BECKER COUNTY AUDITOR TREASURER

Charitable Gambling

1. Resolution 02-26-2D Holy Rosary Church May 31,2026 at Wildflower Golf Course in Lake Eunice Twp

Combination On/Off-Sale w/Sundays – New Owner

1. Hi-Ho on the Lake – Rachelle Ryssemus – Cormorant Township (Previously Swanies)

Club On-Sale – Renewal

1. Cormorant Lakes Sportsman’s Club – Wayne McDunn – Cormorant Township

On-Sale w/Sundays – Renewal

1. Detroit Mountain – Tom Theil – Erie Township

Off-Sale – Renewal

1. Byer Liquors – Kevin Byer – Osage Township

RESOLUTION NO. 04-26-2D

MINNESOTA LAWFUL GAMBLING RESOLUTION

RESOLVED, the Becker County Board of County Commissioners agree to approve the Gambling Application #LG220 for Exempt Permit to conduct Gambling for a raffle and paddlewheels, May 31, 2026, by Holy Rosary Catholic Church at Wild Flower Golf Course, 19790 County Hwy 20, Detroit Lakes, MN 56501, in Lake Eunice Township.

Duly adopted at Detroit Lakes, Minnesota, this 21st day of April 2026.

ATTEST:

COUNTY BOARD OF COMMISSIONERS

Erica Jepson

Chair

State of Minnesota)

)
County of Becker)

I, the undersigned, being the duly elected, qualified and Auditor-Treasurer for the County of Becker, State of Minnesota, do hereby certify that the foregoing is true and correct copy of a resolution passed and adopted by the County Board of Commissioners at a meeting held April 21, 2026, as recorded in the record of proceedings.

Becker County Auditor-Treasurer

MEH/mco

SEAL

**BECKER COUNTY
CASH COMPARISON**

FUND	February 2025	February 2026	% Change	January 2025
REVENUE FUND				
REVENUE FUND	\$ 15,707,358.61	\$ 17,601,068.84	12.06%	\$ 17,900,513.73
DESIGNATED				
LAW LIBRARY	31,815.26	44,583.99	40.13%	44,095.69
ATTORNEY'S FORFEITURES	84,320.76	64,734.67	-23.23%	64,734.67
RECORDERS EQUIPMENT	(5,390.42)	43,045.03	-898.55%	38,817.81
RECORDERS ENHANCEMENT	55,348.79	20,878.79	-62.28%	15,400.79
TRANSIT	162,696.82	89,433.47	-45.03%	138,276.33
TRANSIT LOCAL RESERVE	37,279.73	37,279.73	0.00%	37,279.73
2023 PUBLIC SAFETY AID	833,338.68	-	-100.00%	-
TOTAL REVENUE FUND	\$ 16,906,768.23	\$ 17,901,024.52	5.88%	\$ 18,239,118.75
SPECIAL REVENUE FUNDS				
PUBLIC SAFETY	\$ 477,832.00	\$ (99,861.78)	-120.90%	\$ 843,203.62
E-911	340,927.82	417,110.15	22.35%	384,185.42
ROAD AND BRIDGE	2,373,903.29	1,253,456.50	-47.20%	(413,799.98)
HUMAN SERVICES	10,084,679.38	9,592,468.91	-4.88%	9,634,113.33
RECREATION	364,022.11	226,663.33	-37.73%	199,792.28
RESOURCE DEVELOPMENT	1,010,386.70	958,447.78	-5.14%	958,037.19
ENVIRONMENTAL AFFAIRS	2,532,135.47	2,665,230.34	5.26%	2,948,343.90
DEBT FUNDS	544,764.87	694,549.01	27.50%	694,549.01
DITCH FUND	215.64	215.64	0.00%	215.64
SUNNYSIDE CARE CENTER	2,242,746.96	2,579,746.52	15.03%	2,441,985.61
NATURAL RESOURCE MGT	169,482.96	316,075.23	86.49%	318,323.35
GRAVEL RESERVE	596,452.86	225,250.52	-62.23%	225,089.42
OPIOID SETTLEMENT FUND	582,408.25	512,233.74	-12.05%	554,732.05
LOCAL ASSISTANCE & TRIBAL CONSISTENCY FUND	83,110.43	-	-100.00%	-
GENERAL - SPECIAL	1,953,210.07	1,463,564.92	-25.07%	1,453,126.92
TOTAL SPECIAL REVENUE FUNDS	\$ 23,356,278.81	\$ 20,805,150.81	-10.92%	\$ 20,241,897.76
AGENCY FUNDS				
BCCI	\$ 120,184.09	\$ 159,965.38	33.10%	\$ 247,883.86
TAXES AND PENALTIES	855,016.03	883,011.27	3.27%	524,728.00
CLEARING FUNDS	573,129.42	787,429.96	37.39%	668,336.19
TOTAL AGENCY PASS THRU FUNDS	\$ 1,548,329.54	\$ 1,830,406.61	18.22%	\$ 1,440,948.05
TOTAL CASH & INVESTMENTS	\$ 41,811,376.58	\$ 40,536,581.94	-3.05%	\$ 39,921,964.56

Becker County Sales & Use Tax

2014					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	606,000.00	129,165.85	735,165.85	(31,350.71)	703,815.14
2015					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	1,925,000.00	199,199.05	2,124,199.05	(26,358.15)	2,097,840.90
2016					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	1,912,893.48	209,748.19	2,122,641.67	(27,908.63)	2,094,733.04
2017					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,172,000.00	233,642.63	2,405,642.63	(29,318.97)	2,376,323.66
2018					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,281,000.00	365,457.85	2,646,457.85	(33,661.93)	2,612,795.92
2019					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,452,000.00	222,944.01	2,674,944.01	(34,367.81)	2,640,576.20
2020					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,563,000.00	279,602.16	2,842,602.16	(36,985.03)	2,805,617.13
2021					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,957,000.00	376,489.88	3,333,489.88	(38,856.08)	3,294,633.80
2022					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	3,230,000.00	485,045.29	3,715,045.29	(38,854.14)	3,676,191.15
2023					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	3,471,000.00	307,883.00	3,778,883.00	(38,200.43)	3,740,682.57
2024					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	3,464,709.18	61,883.40	3,526,592.58	(19,435.57)	3,507,157.01
2025					
<u>Month</u>	<u>Receipt</u>			<u>Fees</u>	<u>Net Total</u>
November	300,638.51		300,638.51	(2,705.75)	297,932.76
December	276,634.30		276,634.30	(2,489.71)	274,144.59
January	307,544.79		307,544.79	(2,767.90)	304,776.89
February	234,737.21		234,737.21	(2,112.63)	232,624.58
March	223,127.64		223,127.64	(2,008.15)	221,119.49
April	293,314.67		293,314.67	(2,639.83)	290,674.84
May	298,221.32		298,221.32	(2,683.99)	295,537.33
June	376,771.57		376,771.57	(3,390.94)	373,380.63
July	416,827.17		416,827.17	(3,751.44)	413,075.73
August	410,556.86		410,556.86	(3,695.01)	406,861.85
September	408,175.18		408,175.18	(3,673.58)	404,501.60
October	344,912.96		344,912.96	(3,104.22)	341,808.74
	3,891,462.18	-	3,891,462.18	(35,023.15)	3,856,439.03
2026					
<u>Month</u>	<u>Receipt</u>			<u>Fees</u>	<u>Net Total</u>
November	323,913.45		323,913.45	(2,915.22)	320,998.23
December	284,894.50		284,894.50	(2,564.05)	282,330.45
January					-
February					-
March					-
April					-
May					-
June					-
July					-
August					-
September					-
October					-
	608,807.95	-	608,807.95	(5,479.27)	603,328.68
Grand Total	31,534,872.79	2,871,061.31	34,405,934.10	(395,799.87)	34,010,134.23

Please note effective April 2024 ONE payment of GROSS REVENUE and ADMINISTRATIVE COST is received
 EX--December 2023 Receipt 1 in the IFS (Bank/Cash Comp) January 2024 and Receipt 2 in the IFS (Bank/Cash Comp) February 2024
Bolded amounts corresponds to Monthly-Cash Comp

**Becker County
Investment Analysis
February 28, 2026**

Bank or Institution		Investment Number	Interest Rate	Yield Rate	Maturity Date	Book Value(Cost)	Fair Market Value	
American National Bank								
ANB CD	American Natl	24-03	3.950%	3.950%	10/14/26	245,000.00	245,000.00	
Deerwood Bank								
CDB CD	CDBoO	09-13	3.850%	3.850%	7/18/26	500,000.00	500,000.00	
CDB CD	CDBoO	13-1	3.450%	3.450%	2/15/27	425,000.00	425,000.00	
Midwest bank								
MW CD	Midwest	0-39	4.000%	4.000%	5/9/26	96,000.00	96,000.00	
MW CD	Midwest CDARS	10-09	3.922%	3.922%	7/2/26	1,000,000.00	1,000,000.00	
State Bank of Lake Park								
SBLP CD	State Bank of LP	01-39	4.110%	4.110%	9/30/26	162,408.46	162,408.46	
United Community Bank of Frazee								
UCB CD	UCBoF	23-07	3.750%	3.750%	6/7/26	203,851.82	203,851.82	
Raymond James								
MK	Florida HSG Fin Corp Rev Taxable Home Mtg Bds	26-01	3.722%	3.722%	1/1/29	255,000.00	255,856.80	
MKI	Florida HSG Fin Corp Rev Taxable Home Mtg Bds	26-02	3.772%	3.722%	7/1/29	300,000.00	301,428.00	
MK	BOND	21-02	0.820%	0.820%	3/1/26	244,054.30	245,000.00	
MK	FFCB	Alcoa Tenn Taxable Bds 2021 B	26-04	3.831%	3.831%	10/21/30	532,086.20	539,713.20
MK	FHLB	Federal Farm Credit Banks	25-05	4.000%	4.000%	7/2/30	500,000.00	502,545.00
MK	FHLB	Federal Home Loan Bank	25-06	4.080%	4.080%	7/23/29	305,000.00	307,619.95
MK	CD	Corporate Amer Fam	26-05	3.850%	3.850%	8/28/28	249,000.00	249,077.19
MK	CD	First Southwest Bank Alamosa Colorado	24-08	3.800%	3.800%	9/5/28	150,000.00	149,889.00
MK	CD	Discover Bank Greenwood, DE	22-07	4.850%	4.850%	11/9/26	244,000.00	245,856.84
MK	CD	CIBC Bank USA Chicago, IL	23-04	4.950%	4.950%	3/24/26	225,000.00	225,144.00
MK	CD	First St Bk of Dequeen Dequeen	23-06	4.600%	4.600%	7/7/26	100,000.00	100,312.00
MK	CD	HAPO Community Credit UN	23-07	5.250%	5.250%	2/27/26	240,000.00	240,187.20
Wells Fargo Advisors (Formerly Wachovia Securities)								
WFA BOND	US Treasury Notes	22-03	2.750%	2.750%	4/30/27	324,972.65	327,214.80	
WFA FHLMC	Federal Home Loan Mtg Corp	25-03	4.000%	4.000%	4/17/29	1,497,000.00	1,499,385.00	
WFA FHLBMSUCP	Federal Home Loan Bank Multi Step Up Cpn Bo	21-03	1.000%	1.000%	3/16/26	455,000.00	454,513.15	
WFA CD	Goldman Sachs BK USA CD	21-07	1.000%	1.000%	8/8/26	215,000.00	212,170.60	
WFA CD	UBS Bank USA CD	24-07	3.850%	3.850%	8/30/27	245,000.00	245,176.40	
WFA CD	KS Bank Inc CD	25-08	3.550%	3.550%	10/31/30	245,000.00	240,986.90	
WFA CD	Morgan Stanley PVT BK CD	26-03	3.900%	3.900%	1/28/31	245,000.00	244,465.90	
WFA CD	Synchrony Bank CD	23-08	5.050%	5.050%	10/27/26	245,000.00	246,928.15	
WFA CD	Sallie Mae Bank/Salt CD	24-09	4.050%	4.050%	11/22/27	245,000.00	245,984.90	
WFA CD	American Expr National Bk CD	25-04	4.250%	4.250%	6/12/28	245,000.00	247,170.70	
WFA CD	Morgan Stanley BK NA CD	25-09	3.850%	3.850%	12/10/30	245,000.00	243,988.15	
WFA CD	State Bank of India CD	25-07	3.750%	3.750%	10/22/30	245,000.00	243,054.70	
WFA CD	Bank of America NA CD	24-05	5.050%	5.050%	6/8/26	240,000.00	240,825.60	

Total Pooled Investments - Securities

10,668,373.43 10,686,754.41

	Summary of Investments by Type	
	Book Value	Fair Value
CD's	5,255,260.28	5,253,478.51
CDARS	1,000,000.00	1,000,000.00
Jumbo CDs		
Local Gov Issues	0.00	0.00
Govt. Securities	799,054.30	802,284.80
Treasury	324,972.65	327,214.80
FNMA	0.00	0.00
FHLBMSUCP	455,000.00	454,513.15
FHLMC	1,497,000.00	1,499,385.00
FFCB	532,086.20	539,713.20
FHLB	805,000.00	810,164.95
Totals	10,668,373.43	10,686,754.41

	Investment Summary by Fund	
Revenue Fund	10,668,373.43	10,686,754.41
	10,668,373.43	10,686,754.41
Fair Market Value Adjustment		18,380.98

Abatements for 4-21-26				
PIN	Original	Adjustment	Corrected	Reason
32.8033.307	\$ 42.00	\$ (42.00)	\$ -	Clerical error 2024
32.8033.307	\$ 40.00	\$ (40.00)	\$ -	Clerical error 2025
06.1201.001	\$ 2,716.00	\$ (114.00)	\$ 2,602.00	Change in homestead
06.1201.000	\$ 2,268.00	\$ 118.00	\$ 2,386.00	Change in homestead
50.0421.000	\$ 2,858.00	\$ (766.00)	\$ 2,092.00	Split Correction
49.0872.001	\$ 880.00	\$ (706.00)	\$ 174.00	Value Correction
02.0268.061	\$ 2,324.00	\$ (122.00)	\$ 2,202.00	Change in homestead
04.0087.002	\$ 792.00	\$ (200.00)	\$ 592.00	Building removed
18.0198.001	\$ 4,742.00	\$ (1,014.00)	\$ 3,728.00	Classification change
06.0500.315	\$ 932.00	\$ 134.00	\$ 1,066.00	Change in homestead
20.0487.000	\$ 7,234.00	\$ 528.00	\$ 7,762.00	Classification change
26.0193.000	\$ 1,802.00	\$ (426.00)	\$ 1,376.00	Missed Ag Credit
26.0192.002	\$ 98.00	\$ (14.00)	\$ 84.00	Missed Ag Credit
14.0065.003	\$ 1,854.00	\$ 88.00	\$ 1,942.00	Change in homestead
49.0865.821	\$ 2,930.00	\$ 144.00	\$ 3,074.00	Only 25% homestead
29.0014.000	\$ 3,632.00	\$ (210.00)	\$ 3,422.00	Removed ag building value
49.1070.000	\$ 1,368.00	\$ 262.00	\$ 1,630.00	Change in homestead
03.0121.001	\$ 192.00	\$ 188.00	\$ 380.00	Change in homestead
21.0120.003	\$ 3,132.00	\$ (894.00)	\$ 2,238.00	Missed Exclusion
34.0094.000	\$ 10,288.00	\$ (3,524.00)	\$ 6,764.00	Calculation Error
TOTALS	\$ 50,124.00	\$ (6,610.00)	\$ 43,514.00	
TOTAL ADDED TAX		\$ 1,462.00		
TOTAL REDUCED TAX		\$ 8,072.00		
NET CHANGE		\$ (6,610.00)		



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: April 21st, 2025

SUBJECT: Potty Shacks Service Agreement

TO: Becker County Board of Commissioners

1. Discussion: Staff have received an updated Service Agreement with Potty Shacks to place and service porta-potty's at various locations in the County. Potty Shacks was the sole cost estimate received for 2026 services. Costs are reduced from last year since we are removing Dunton Locks and Heartland Trail Services.
2. Funding: Budgeted amount from Fund 15, Parks & Recreational Fund.
3. Action request: Approve the 2026 Potty Shacks Service Agreement for \$7,856.00
4. The point of contact for this memorandum is Steve Skoog/Mitch Lundeen

Distribution: Board of Commissioners, County Administrator

2026 Request for Quote

BECKER COUNTY RECREATIONAL MAINTENANCE SERVICES AGREEMENT

Portable Restrooms: Mt. View Recreation Area, Chilton Park – Bass Lake Access, Blueberry Lake Access, Hwy 34 Rest Area, E Height of Land Lake Access, Heartland Trail, and Osage Public Beach.

This Agreement is made effective _____, 2026 between the County of Becker ("The County"), a political subdivision of the State of Minnesota, 915 Lake Avenue, Detroit Lakes, MN 56501 (hereinafter the "County") and Potty Shacks.

RECITALS OF PURPOSE AND INTENT

WHEREAS, the purpose of this agreement is to provide portable restrooms and related maintenance services for Mt. View Recreation Area, Chilton Park – Bass Lake Access and Blueberry Lake Access, Hwy 34 Rest Area, E Height of Land Lake Access, Heartland Trail, and Osage Public Beach.

WHEREAS, the County desires to enter into a maintenance services agreement with Potty Shacks to supply and provide for portable toilets for the site/location, contract period and in the quantities/type and for their respective costs as listed below:

SITE	LOCATION	CONTRACT PERIOD	STANDARD TOILETS	HANDICAPPED	LUMP SUM SEASON
Mt. View Recreation Area	2 miles east of DL – off of Tower Rd.	May 16, 2026 – May 16, 2027	1		\$ 1845. ⁰⁰
Pine Grove (Hwy 34) Rest Area	2 miles west of Osage off of Hwy 34 (across from Navillus Rd.)	May 16, 2026 – May 16, 2027		1	\$ 2280. ⁰⁰
Wolf Lake	1 mile north of Wolf Lake off of Co. 38 (take left)	May 9, 2026 – Sept. 11, 2026	1		\$ 624. ⁰⁰
Chilton Park – Bass Lake Access	8.5 miles E. of Osage, Hwy 34, then N. on Co. 39 approximately .5 miles.	May 9, 2026 – Sept. 11 2026	1		\$ 624. ⁰⁰
Blueberry Lake Access	6.5 miles S. of Osage, Co. 123, (E) on 190 th then So. on Blueberry No. Rd. (Stay Left)	May 9, 2026 – Sept. 11 2026	1		\$ 749. ⁰⁰
E Height of Land Access	2.4 miles north of HWY 34 off E Height of Land Dr.	May 9, 2026- Sept. 11 2026	1		\$ 749. ⁰⁰
Osage Swimming Beach	140 yards north of HWY 34 off Mill Ave.	May 9, 2026- Sept. 11 2026		1	\$ 985. ⁰⁰
Heartland Trail (Old Hwy 10)	N Side of Hwy 10, near Acorn Lake Rd	May 9th 2026- Sept. 11th 2026	1		\$ 749.⁰⁰
TOTAL COSTS					\$ 8605. ⁰⁰

- \$ 749.⁰⁰

\$ 7,856.00

Remove ?

GENERAL SPECIFICATIONS/SCOPE OF SERVICES

1. Delivery, setup, servicing, pumping and pickup shall be included in the bid price.
2. Delivery and setup shall be completed no later than May 9, 2026 for public boat access sites/beaches and May 16, 2026 for other areas.
3. Units shall be removed no later than September 11, 2026, with the exception of the units Mt. View Recreation Area and Pine Grove Rest Area (year-round).
4. Units shall be aesthetically pleasing and in good condition so as not to conflict with the visual character of the facilities. Earth tones are preferred. The County reserves the right to determine if the color and condition of the unit are acceptable and to reject any unit on that basis. A label with the vendor's business name and phone number shall be posted in a visible location on the outside of the unit.
5. Toilet locations at each facility will be determined by County staff.
6. Units must be pumped as frequently as necessary to ensure that the vault capacities are not reached. This includes holiday weekends. The vendor is responsible for monitoring each unit. The units must be pumped, cleaned and deodorized at least ONCE per week for the contract period, preferably on Mondays.
7. The vendor shall be solely responsible for the proper off-site disposal of any cans, bottles, litter or other foreign objects found within the toilet structure.
8. The County is not liable for vandalism or damage under any circumstances.
9. Damage or vandalism to any units shall either be repaired immediately or the unit(s) replaced within 24 hours.
10. Failure to comply with the above specifications at any site will result in the termination of the contract for that site.
11. All sites that require an accessible unit, per ADA standards, will require a toilet structure that meets acceptable industry standards for such units.
12. To prevent the spread of invasive species, the exterior and interior of each unit shall be free of vegetation, debris, mud, dirt, seeds, etc., before being placed on the site and prior to being removed from the site.

INSURANCE

The vendor shall provide proof of insurance as stated in the general terms and conditions which shall include coverage for theft and damage/vandalism.

TERMINATION

If this contract is terminated for any reason prior to the term end, payments, if any, due to the vendor shall be determined by the County on a pro-rated basis.

The term of this agreement shall commence at 12:01 a.m. on ____, 2026. Either party may terminate this Agreement at any time without cause upon written notice to the other party at least ninety (90) days prior to the requested date of termination. This agreement may also be terminated unilaterally for cause by any one party upon default of the other party upon written notice and opportunity to cure given at least ninety (90) days prior to the date of termination. If, as a consequence of termination of this Agreement it becomes necessary to refund or repay any funds received pursuant to the terms of this Agreement, the parties will allocate the obligation for that refund or repayment between the parties based upon the reasons and responsibility for the termination of this Agreement.

PAYMENT

Payment will only be made for units and servicing meeting specifications and completed to the satisfaction of Becker County NRM. The toilet unit must be removed from the facility before final payment will be made. Failure to remove a unit 2 days after the contract period ends could result in forfeiture of the final payment.

The vendor must submit a detailed, signed, dated invoice for payment as follows:

- First invoice dated no later than July 14, 2026, for May and June service on all facilities.
- Second invoice dated no later than September 25, 2026, for July, August, September service on all facilities.
- 3rd Invoice dated no later than December 23, 2026, for October, November, December service on applicable facilities.
- 4th Invoice dated not later than April 26, 2027, for January, February, March, and April service on applicable facilities.

• **Submit all invoices to:** Mitch Lundeen
 Becker County NRM
 1771 North Tower Road.
 Detroit Lakes, MN 56501

AMENDMENTS

Any modification or amendment to this Agreement must be in writing.

In witness of their agreement to the foregoing, the parties execute this Agreement effective as of the day and year first written above.

THE COUNTY OF BECKER

By: Mitch Lundeen
 Its: NRM Supervisor, Becker County

TBD

Potty Shacks / Kathryn Bristow
 By: **TBD**
 Its: Owner



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: April 21st, 2025

SUBJECT: Little Sugarbush Lake Cabin Removal Bids

TO: Becker County Board of Commissioners

1. Discussion: Staff received several bids for removing a cabin located on Little Sugar Bush Lake. The highest bidder has since rejected their bid. Staff are requesting to accept the 2nd or 3rd highest bid if needed.
2. Funding: Sale from cabin removal will be put into Tax Forfeited Account.
3. Action request: Accept 2nd highest bid for \$15,050 or 3rd highest bid for \$14,100 if 2nd highest bidder removes or rejects their bid.
4. The point of contact for this memorandum is Steve Skoog/Mitch Lundeen

Distribution: Board of Commissioners, County Administrator

Rhonda Koch

From: Mitch Lundeen
Sent: Thursday, April 16, 2026 12:47 PM
To: Rhonda Koch
Subject: Fw: [EXTERNAL]Re: [EXTERNAL]Public Surplus- Support representative

Let me know if this doesn't work

Get [Outlook for iOS](#)

From: carolinasanchez <carolinasanchez@thepublicgroup.com>
Sent: Wednesday, April 1, 2026 8:19:40 AM
To: Mitch Lundeen <mitch.lundeen@co.becker.mn.us>
Subject: [EXTERNAL]Re: [EXTERNAL]Public Surplus- Support representative

BECKER COUNTY SECURITY NOTICE :

This email originated from an external sender. Exercise caution before clicking on any links or attachments and consider whether you know the sender. For more information please contact support.

Hi Mitch,

Please find below the bidders and their corresponding bid amounts.

For audit purposes, please make sure to contact them through the system under **Tools > Buyer Admin** using their usernames.

I've listed the bids below in order, along with their amounts for your reference. I'll give you a call to walk you through the next steps.

Let me know if you have any questions in the meantime.

Bidders	Username	Full name	Bid amount
2nd top bidder	Jeswoodproducts	Jesse D Swiers	\$15,050.00
3rd top bidder	NWSM2026	David Canoy	\$14,100.00
4th top bidder	michaelstefanko1	Michael Stefanko	\$3,450.00

Best regards,

Carol Sanchez
The Public Group
(801)-932-7000 ext. 604
carolinasanchez@thepublicgroup.com



On 2026-03-31 15:54, Mitch Lundeen wrote:

Carol,

Can you please send me the other bidders contact information and bid amounts. The top bidder backed out.

Thanks,
Mitch

From: Carolina Sanchez <carolinasanchez@thepublicgroup.com>

Sent: Thursday, March 26, 2026 10:31 AM

To: Mitch Lundeen <mitch.lundeen@co.becker.mn.us>

Cc: Mitch Lundeen <mitch.lundeen@co.becker.mn.us>

Subject: [EXTERNAL]Public Surplus- Support representative

BECKER COUNTY SECURITY NOTICE:

This email originated from an external sender. Exercise caution before clicking on any links or attachments and consider whether you know the sender. For more information please contact support.

Carol Sanchez
The Public Group
(801) 932-7000 ext. 604
carolinasanchez@thepublicgroup.com
www.publicsurplus.com

Bid Summary – 2026 Tree Planting

Becker County NRM Dept. requested bids to plant 100,000 tree seedlings covering +/- 100 acres. The total cost for Becker County to plant all trees in 2026 will be \$8,299.00 if a low bid is accepted.

Bid Opening took place on Friday March 25th, 2026, at 1:00 pm

Summary of Bids Received for 2026 Tree Planting

BIDDER	ADDRESS	\$ per thousand/trenched	\$ per thousand/wild (non-trenched)	Total Cost
Amy Thomas (Thomas Forestry)	682 Swenson RD SE Bemidji, MN 56601	\$82.99	\$82.99	\$8,299.00
Andrew Harnage	23 Interstate Avenue Russellville, AR 72802	\$115.00	\$130.50	\$12,120.00
New Eco LLC	S14360 County Road WW Eleva, WI 54738	\$120.00	\$130.00	\$12,400.00

Recommend accepting:

The low bid received; Thomas Forestry at \$82.99 per thousand trees planted (regular/trenched) and \$82.99 per thousand trees planted (wild, non-trenched).

Since 1995 Becker County has planted over 4.3 million trees on Becker County Managed Lands

WE ARE ACCEPTING BIDS FOR A 1-YEAR CONTRACT TO COVER 2026

- Please submit sealed bids (faxes will not be accepted) by 1:00 PM Wednesday, March 25th, 2026 to:

MACLC Tree Planting
 c/o Carlton County Land Department
 1630 County Road 61
 Carlton, MN 55718
 (218) 384-4288

- Bids can also be returned via email to Mark.Westphal@carltoncountymn.gov. The bids must be received by the above date. Please include "MACLC Tree Planting" in the subject line of the email.
- If you have any questions, feel free to contact Mark Westphal at the Carlton County Land Department at (218) 384-4288.
- Bids will be opened at 1:00 PM on Friday, March 25th, 2026.
- MACLC reserves the right to reject any or all bids at the time of bid opening.

Type	Approx. # of 2026 Seedlings	Bid \$/Thousand	Total (\$)
Regular Planting	143,300	\$ 90.00	\$ 12,897.00
Inter-Planting	80,000	\$ 115.00	\$ 9,200.00
Wild Planting	76,000	\$ 130.50	\$ 9,918.00
Total Bid			\$32,015.00



Contractor's Signature

3/24/2026

Date

Andrew Harnage

Contractor's Printed Name

23 Interstate Avenue

Contractor's Address

AR

State

72802

Zip

479-219-5263

Phone Number

WE ARE ACCEPTING BIDS FOR A 1-YEAR CONTRACT TO COVER 2026

- Please submit sealed bids (faxes will not be accepted) by 1:00 PM Wednesday, March 25th, 2026 to:

MACLC Tree Planting
 c/o Carlton County Land Department
 1630 County Road 61
 Carlton, MN 55718
 (218) 384-4288

- Bids can also be returned via email to Mark.Westphal@carltoncountymn.gov. The bids must be received by the above date. Please include "MACLC Tree Planting" in the subject line of the email.
- If you have any questions, feel free to contact Mark Westphal at the Carlton County Land Department at (218) 384-4288.
- Bids will be opened at 1:00 PM on Friday, March 25th, 2026.
- MACLC reserves the right to reject any or all bids at the time of bid opening.

Type	Approx. # of 2026 Seedlings	Bid \$/Thousand	Total (\$)
Regular Planting	143,300	\$ 98.00	\$ 14,043.40
Inter-Planting	80,000	\$ 120.00	\$ 9,600.00
Wild Planting	76,000	\$ 130.00	\$ 9,880.00
Total Bid			\$ 33,523.40



 Contractor's Signature

03/24/26

 Date

New Eco LLC

 Contractor's Printed Name

S14360 County Road WW, Eleva

 Contractor's Address

WI

 State

54738

 Zip

(715)530-2080

 Phone Number

WE ARE ACCEPTING BIDS FOR A 1-YEAR CONTRACT TO COVER 2026

- Please submit sealed bids (faxes will not be accepted) by 1:00 PM Wednesday, March 25th, 2026 to:

MACLC Tree Planting
 c/o Carlton County Land Department
 1630 County Road 61
 Carlton, MN 55718
 (218) 384-4288

- Bids can also be returned via email to Mark.Westphal@carltoncountymn.gov. The bids must be received by the above date. Please include "MACLC Tree Planting" in the subject line of the email.
- If you have any questions, feel free to contact Mark Westphal at the Carlton County Land Department at (218) 384-4288.
- Bids will be opened at 1:00 PM on Friday, March 25th, 2026.
- MACLC reserves the right to reject any or all bids at the time of bid opening.

Type	Approx. # of 2026 Seedlings	Bid \$/Thousand	Total (\$)
Regular Planting	143,300	\$ 82.99	\$ 11,892.47
Inter-Planting	80,000	\$ 82.99	\$ 6,639.20
Wild Planting	76,000	\$ 82.99	\$ 6,307.24
Total Bid			24,838.91



 Contractor's Signature

03/24/2026

 Date

Thomas Forestry/Amy Thomas

 Contractor's Printed Name

682 Swenson RD SE, Bemidji

 Contractor's Address

Minnesota

 State

56601

 Zip

218-407-7286

 Phone Number



To: Becker County, ATTN: Susan Syvertson
From: ISC, Opentext | Elair Brothen, Mallory Vaupel
RE: Conversion Estimate, Birth and Death Records
Date: 03/26/2026

Susan,

Enclosed you will find a preliminary estimate for digitizing Becker County's Birth and Death Records. Comprehensive project pricing can be found on page 3 and is broken down by the document scanning and indexing. Please let us know if you have any questions and we will follow-up with you soon to discuss next steps and the project timeline.

We are eager to have the opportunity to continue supporting Becker County!

Best Regards,

Elair Brothen

and the ISC Team



CONVERSION ESTIMATE (County Recorder)

<i>Product/Service Details</i>	<i>Price</i>	<i>Quantity</i>	<i>Total</i>
Scanning			
Scanning of birth and death records <i>***all document prep and quality assurance best practices are included in price listed.</i>	0.67/page	7,087 pages	\$4,748.29
Indexing			
Document Indexing and proofing – <i>index criteria to be defined by Becker County team.</i>	\$0.27/page	7,087 pages	\$1,913.49
TOTAL		\$6,661.78	

Signatures:

ISC

Date

Client

Date

Notes:

Thank you for your partnership! If you have any questions or concerns, please reach out to support@iscimaging.com or call 800-359-1048

Terms and Conditions:

*Pricing is valid until 04/26/2026. All pricing will be subject to review at that time.

*This pricing is an estimate based on our on-site review at Becker County. Some books may vary from the quoted 640 per book, the total pages and total cost may var based on this.

*details regarding your support contract can be found at <https://www.iscimaging.com/support-agreements/>

BECKER COUNTY BOARD OF COMMISSIONERS
RESOLUTION 04-26-2F
Digitizing Birth & Death Index Books

WHEREAS, there is a need to create a back-up archivable copy of the historical birth and death index books retained in the office of the County Recorder. Currently there are only the physical records (books), and a quote was obtained from ISC in 2022 & 2026 and ArcaSearch in 2022 to scan & digitize a total of 25 birth and death index from 1880's to 1990's & certificates books from the 1880's - 1940's.

WHEREAS, I recommend accepting the low quote from ISC for a total of \$6,661.78 for scanning to create a digital copy, indexing, and proofing of the 25 books utilizing the Recorder's Technology Fund. ISC is the same company that scanned & created digital PDF's for our Marriage records in 2024.

NOW THEREFORE BE IT RESOLVED. That the Board of County Commissioners of Becker County, Minnesota, approves the quote from ISC for a total of \$6,661.78.

Duly adopted this 21st day of April, 2026, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith
Carrie Smith
County Administrator

/s/ Erica Jepson
Erica Jepson
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held April 21st, 2026, as recorded in the record of proceedings.

Carrie Smith
County Administrator



Becker County, MN

Digital Preservation of Vital Records
And
An Addition to a Historical Searchable Research Site

Proposal #07122022P1V1

July 12, 2022

Prepared for:

Becker County

915 Lake Avenue
Detroit Lakes, MN 56501

Susan Syvertson

County Recorder
218.846.7304

Susan.syvertson@co.becker.mn.us

Confidential © 2022 ArcaSearch
www.arcasearch.com

OVERVIEW

ArcaSearch is pleased to be considered as a digital archiving and processing partner with Becker County, MN. Enclosed you will find our response to your request for a proposal including project benefits, record group/product details, estimated timing, estimated costs, and agreement terms.

- Approximate Images 28,997
- Date Range 1871 through 1997
- Image Size 9" x 14"; some as large as 13" x 18"
- Condition Fair to Good
- Bindery Pinned, some loose
- Image Capture RGB
- Image Resolution 300 DPI
- OCR Yes, of typed text
- File Format Web Optimized PDF-A Files, Master Archive Image Files, Master Alpha Channel Images File & Thumbnail Images
- Delivery Single Page and Two-Page Spread
- Metadata Defined in product categories
- Work Location Materials to be digitized at the client location

There will be no other metadata schema understanding than what is expressly stated within this proposal.

PRODUCT CATEGORIES

#1 – Marriage Records

- 24,797 Images
- Date range – 1872 through 1997
- Image size – 9” x 14”; some as large as 13” x 16”
- Books – 46
- Bindery – Pinned; some loose images
- Condition – Good
- OCR – Yes, of typed text
- Delivery – Single Page
- Metadata – Book Name and Actual Page Number

#2 – Index to Marriage

- 1,200 Images
- Date range – 1872 through 1982
- Image size – 13” x 18”
- Books – 2
- Bindery – Pinned
- Condition – Good
- OCR – Yes, of typed text
- Delivery – Two-Page Spread
- Metadata – Book Name, Alpha Character, and Sequential Page Number

#3 – Death Indexes

- 1,200 Images
- Date range – 1871 through 1972
- Image size – 13” x 18”
- Books – 2
- Bindery – Pinned
- Condition – Fair
- OCR – Yes, of typed text
- Delivery – Two-Page Spread
- Metadata – Book Name, Alpha Character, and Sequential Page Number

#4 – Index to Birth

- 1,800 Images
- Date range – 1871 through 1972
- Image size – 13” x 18”
- Books – 3
- Bindery – Pinned
- Condition – Good
- OCR – Yes, of typed text
- Delivery – Two-Page Spread
- Metadata – Book Name, Alpha Character and Page Number

ARCASEARCH DIGITAL ARCHIVING

As your digital archiving partner, we provide project management and will use ArcaSearch technology/personnel to:

- Digitize images from provided materials
- Optimize PDF for viewing/searching within the Compass Eclipse Research System using patented technology
- Provide two complete sets of Web Optimized PDF-A Files, Master Archive Image Files, Master Alpha Channel Image Files and Thumbnail Images on external hardware upon receiving final payment for project

We look forward to working with Becker County, MN. Below are a few items ArcaSearch will need to begin your project.

- Notify ArcaSearch of any scheduling requirements
- Provide a minimum of 16 square feet of office space to be utilized for image capture equipment accessible by ramp or elevator with a minimum door entry width of 32 inches
- Allocated space will need to have standard office outlets, minimum of six 15 Amps
- Provide access to high speed internet, to include VPN permissions
- Allow ArcaSearch staff access to building during business hours

ESTIMATED TIMING

The following is a timeline for your planning purposes.

The scheduled start month will be determined after receipt of the signed contract, down payment, completion of the job plan (if applicable) signed by both parties. Any discrepancies will be resolved before the start of the project.

ArcaSearch anticipates the start date to be within 12 months from the receipt of down payment.

Please allow 3 months for project's completion.

COMPASS ECLIPSE RESEARCH SYSTEM

The core technology employed in the updated Compass Eclipse Research System has proven to be the single most cost-effective solution to historic-records management. The Compass Eclipse Research System is adapted to the specific requirements of each individual for the secure preservation and ready access of its document archives.

Your annual software subscription includes web-hosting of your archive digitized by ArcaSearch. With ArcaSearch hosting the archive, you will avoid capital equipment costs and minimize the impact on local network infrastructure and personnel. You simply need a connection to the Internet and a few basic system requirements.

System Requirements

- PC: Windows 7 or newer using the browser Internet Explorer 9 or newer
- PC: Adobe Acrobat Reader 9 or newer, with your browser set to view PDF files
- Monitor resolution set to 1024 x 768 or higher
- Pop up blockers should be disabled for optimum viewing

Product Modules

A product is comprised of a single category of materials. The key to a user-friendly research application is to search and navigate information by product types, both separately and aggregated. The Compass Eclipse Research System will provide access to your archive that will satisfy the advanced researcher.

Digital Archive Hosting

With ArcaSearch hosting the archive, you are avoiding capital equipment costs and minimizing the impact on local network infrastructure and IT personnel. ArcaSearch ensures worry-free operation of the archive and will perform all maintenance and update actions. Your archive is protected from unauthorized access by your choice of security control: IP address registration, username/password or your own intranet protocols.

Technology Updates

Updates are crucial to maintaining a functional archival delivery system. Our cloud-based application assures that your service will operate properly when change comes.

Service Level

ArcaSearch maintains a 99.9 percent “up time” during business hours year-round for its hosted client services. Maintenance is performed during off-hours. In the unlikely event maintenance shut-down is required during regular business hours; the client will receive advance notice of the reason and expected duration. Unexpected service interruptions, historically are limited in duration and service is quickly restored. At these times, communication and coordination with our clients is of the utmost importance.

STANDARD FEATURES OF THE COMPASS ECLIPSE RESEARCH SYSTEM

Hosting your Research site at a secure location

ArcaSearch has elected to host your site link at the highly secure Level 4, 511 data center building in downtown Minneapolis for security, service redundancy and to minimize downtime.

Authentication & Access Options

We offer a broad selection of authentication features such as public and premium(private) access. Users can decide if they want a single option access to their research site or a tiered level access which separates access privileges to users. This authentication process includes a multifaceted feature that includes username/password challenge and ip filtering

End User Technical Support

A service provided by ArcaSearch to work with technical questions and problems related to the Compass Eclipse Research System in its current configuration to end users. Technical Support does not include generic computer, software, or internet training or third-party users.

Phone and Email Support

Phone and email support are available Monday through Friday 8am – 4:30pm CST

Data Management and Storage

ArcaSearch will provide 2 forms of back-up hardware for storage and transfer of Web Optimized PDF-A Files, Master Archive Image Files, Master Alpha Channel Image Files and Thumbnail Images to be used as the final repository at client location.

The hardware will remain the property of the client. Additional file back-ups are available. Price dependent on the request of files to be duplicated.

TERMS AND CONDITIONS

Document Care

ArcaSearch will exercise great professional care in preserving and digitizing the documents of the Client, as ArcaSearch performs this project. Client will not hold ArcaSearch responsible for any damage sustained to original documents, aperture cards or microfilm, due to fire, water damage, natural disaster or *force majeure* while on premises of the Client. The parties acknowledge that some of the original documents are of such age as to have been torn from past handling, and brittle, so as to be subject to splits and tears upon handling. Client will not hold ArcaSearch responsible for any incidental damage in handling of the documents, except for any damage alleged to be caused by gross negligence of ArcaSearch employees.

Confidentiality

Subject to provisions of the Freedom of Information Act (5 U.S.C. § 552) and any conforming statutes of the state in which this Proposal is executed, the parties and their attorneys shall keep the specific terms, conditions and covenants of this Proposal confidential except:

- i. Where mutually agreed to in writing by the parties;
- ii. Where necessary to share such information with the parties' accountants or attorneys;
- iii. Where disclosure to a government entity is required; or
- iv. Where disclosure is ordered by a court of competent jurisdiction.

The parties and their attorneys shall not communicate with anyone associated with any media or publication entities concerning the terms of this Proposal. This confidentiality provision is a material term of this document, and its violation shall constitute a breach of this Proposal.

Content of Documents

Client shall be solely responsible for the content of documents to be duplicated, digitized, printed and/or preserved by ArcaSearch in the performance of this agreement. ArcaSearch will not be responsible for payment of any claims or damages alleging content of said documents or records to be defamatory, or to violate or infringe upon the rights of third parties.

Limitation of Liability

Initial In recognition of the relative risks and benefits of this project, to both the Client and ArcaSearch, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of ArcaSearch to Client for any and all claims, losses, costs, damages of any nature whatsoever, or expenses related to any such claims or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of ArcaSearch to Client shall not exceed 75% of ArcaSearch total fee for services rendered on this project. It is intended that this limitation apply to any and all liability or cause of action, however asserted, alleged, pled or arising, unless otherwise prohibited by law.

Warranty

ArcaSearch warrants and represents that all products or deliverables specified and furnished by or through ArcaSearch under this agreement meet the completion criteria set forth in this agreement, and that services will be provided in a workmanlike manner in accordance with industry standards.

Termination

During the terms of this agreement for this archive project, both ArcaSearch and Client will have the right to terminate this agreement for cause with 30 days written notice. Terms giving either party just cause to terminate are as follows: If one of the parties does not adhere to the responsibilities set forth in this agreement, and/or if payment(s) has not been made in accordance with terms of this agreement. Client may also terminate without cause if funding becomes unavailable. In the event of termination, for this, or any other reason, resulting in an underage between the estimated image count represented in this proposal and the actual image count, the difference will be priced at an adjusted rate of 70 percent of the per page rate used to determine the estimated project price in this proposal. (Estimated project price divided by the estimated image count equals per page rate) The decrease-allowance shall not be more 80 percent of the proposal total.

Client will receive a prorated refund on the annual fee if the agreement is terminated prior to yearly renewal.

Terms and conditions may be updated annually.

PRICING

Project Estimating

In consultation with our clients, ArcaSearch experienced sales representatives and technicians make every effort to accurately estimate the number of documents and other items in the proposed digital archive. This estimate is one of the primary components in the overall proposal ArcaSearch presents to its customers. Final invoice will reflect the actual number of images at the completion of this project. Additional images over the estimated image count for this project will be priced at the per page rate of this project.

Payment Terms

ArcaSearch will invoice 50 percent of the project price upon receipt of this signed proposal. Final payment of the project will be invoiced upon completion and final acceptance from the customer. Applicable local and federal tax will be applied in addition to proposal price. Failure to pay an invoice within 90 days of invoice date may result in access termination of your research site.

Oversized Documents and Inserts

Maximum page size for this proposal is 15 inches x 23 inches. Individual books containing separate oversized supporting documents or loosely oversized inserted images other than what has already been identified in this proposal will be billed at rate of \$9.50 per image.

Additional Programming

Additional programming, beyond the scope of this proposal will be billed at \$225/hour with 1-hour minimum. ArcaSearch will do our best at providing you the highest quality searchable image when digital images have been provided to us to be added to our research site. We are not responsible for missing images or naming errors on images that are provided to us in a digital born format or paper to digital format.

By signing this agreement for **Proposal #07122022P1V1** you are acknowledging that you have read, understand and agree to the terms presented in this document. No understanding exists other than those expressed in this agreement. This proposal is valid for 6 months from its issuance and supersedes all previous proposals or agreements.

PROJECT PRICE

- **Estimated Project Price: \$31,166**

Includes:

- Patented document creation process delivers the highest OCR accuracy possible, without sacrificing the visual integrity of the final PDF files
- Compass Eclipse Research Site build
- Two-step verification process for image quality and accuracy
- Two complete copies of your archived files on external media as outlined on page 3
- Includes the first year of the Compass Eclipse Research System Annual Fee

ANNUAL FEE

- **Compass Eclipse Research System Annual fee for the Second Year: \$3,166**

Includes:

- A complete, integrated document digital archival and retrieval system
 - User friendly
 - Clipboard Feature
 - Fast Searching Capabilities
 - Maintained and updated
- Hosting your research site in a nationally recognized data center
- Diverse Authentication & Site Access Options
- Unlimited users
- End User Technical Support through site tutorials, email and phone
- Patented process delivers high quality images at unprecedented speeds without sacrificing image quality or accuracy of OCR results

ACCEPTED BY:

Client: _____ Date: _____
Client Name- Signature

Client: _____ Date: _____
Client Name- Printed

For ArcaSearch: _____ Date: _____
ArcaSearch

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www.arcasearch.com

CONTACT INFORMATION:

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Cold Spring, MN 56320
989.430.3877
chuck.miotke@arcasearch.com

Tammy Hoekstra
Customer Service Manager
ArcaSearch, LLC
22517 178th Ave., Suite D
Cold Spring, MN 56320
800.846.9433
tammy.hoekstra@arcasearch.com

Becker County current subscription rates:

	Quick Pass (1 Hour)	Monthly Pass (Limited)	Monthly Pass (Unlimited)
Searches	Unlimited	Unlimited	Unlimited
Views	\$1.00 (2 free)	\$0.50 (100 free)	Unlimited
Prints	\$0.50/page Images print without watermarks	\$0.50/page Images print without watermarks	\$0.50 (2500 free)/page Images print without watermarks
Price	\$6 Sign Up »	\$50 Sign Up »	\$150 Sign Up »

Option A - Proposed subscription rates:

	Quick Pass (1 Hour)	Day Pass	Monthly Subscription (Plan A)	Monthly Subscription (Plan B)	Monthly Subscription (Plan C)	Monthly Subscription (Plan D)
Searches	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited
Views	\$1.00 (2 free)	\$1.00 (5 free)	\$0.80 (100 free)	\$0.75 (200 free)	\$0.70 (400 free)	Unlimited
Prints	\$0.50/page Images print without watermarks	\$0.50/page Images print without watermarks	\$0.35/page Images print without watermarks	\$0.35/page Images print without watermarks	\$0.35/page Images print without watermarks	\$0.35/page Images print without watermarks
Price	\$6 Sign Up »	\$12 Sign Up »	\$100 Sign Up »	\$150 Sign Up »	\$250 Sign Up »	\$500 Sign Up »

Option B- Proposed subscription rates:

	Quick Pass (1 Hour)	Day Pass	Monthly Subscription (Plan A)	Monthly Subscription (Plan B)	Monthly Subscription (Plan C)	Monthly Subscription (Plan D)
Searches	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited
Views	\$1.00 (2 free)	\$1.00 (5 free)	\$0.80 (100 free)	\$0.75 (200 free)	\$0.70 (400 free)	Unlimited
Prints	\$0.50/page Images print without watermarks	\$0.50/page Images print without watermarks	\$0.35/page Images print without watermarks	\$0.35/page Images print without watermarks	\$0.35/page Images print without watermarks	\$0.35/page Images print without watermarks
Price	\$6 Sign Up »	\$10 Sign Up »	\$50 Sign Up »	\$100 Sign Up »	\$200 Sign Up »	\$500 Sign Up »

BECKER COUNTY BOARD OF COMMISSIONERS

RESOLUTION 04-26-2G

Recorder’s Office Fee Setting & Changes

WHEREAS, The Becker County Recorder requests to change & increase the IDocMarket subscription rate fees to reflect and be consistent with other Minnesota counties that use IDocMarket and to offset and recoup rising costs to maintain the online real estate document search and retrieval platform. This would be the first change in fees since implementation of the online IDocMarket platform.

WHEREAS, The Becker County Recorder requests the subscription rate change to Option A or Option B with a few minor changes regarding prints to be effective May 1, 2026.

NOW THEREFORE BE IT RESOLVED. That the Board of County Commissioners of Becker County, Minnesota, approves the change of subscription rate fees for IDocMarket.

Duly adopted this 21st day of April, 2026, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith
Carrie Smith
County Administrator

/s/ Erica Jepson
Erica Jepson
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held April 21st, 2026, as recorded in the record of proceedings.

Carrie Smith
County Administrator

Becker County

Economic Development Authority



TO: BECKER COUNTY BOARD OF COMMISSIONERS

FROM: CODY PIPER, ECONOMIC DEVELOPMENT AUTHORITY

DATE: APRIL 21st, 2026

REQUEST: PUBLIC HEARING – LOCAL HOUSING TRUST FUND ORDINANCE

SUMMARY:

A Local Housing Trust Fund provides a flexible, locally controlled funding source that can be used to address various housing needs and leverage state and other external funding opportunities. Many Counties and Cities throughout Minnesota have already established a Trust Fund and have utilized them. Staff has consulted with Counties and Minnesota Housing Partnership in drafting this resolution.

The EDA proposes to initially capitalize the fund using available Statewide Affordable Housing Aid (SAHA) funds, with the intent to pursue additional funding sources from other eligible revenues.

Minnesota Counties with Local Housing Trust Funds

- Chisago County
- Crow Wing County
- Goodhue County
- Hennepin County
- Lake County
- Otter Tail County
- Swift County
- Meeker County
- Sherburne County
- Aitkin County

THROUGH:

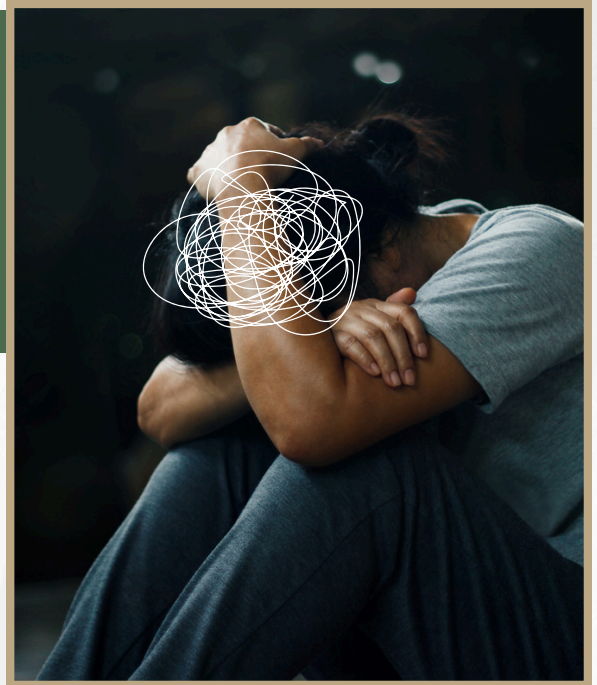
Economic Development Housing Committee

Economic Development Authority

Finance Committee

BOARD ACTION REQUESTED: Hold public hearing April 21st, 2026, and consider adopting a Local Housing Trust Fund Ordinance as presented. Authorize staff to publish official notice of established ordinance pursuant to Minnesota Statutes Section 462C.16.

NON-SECURE JUVENILE FACILITY



NON-SECURE JUVENILE FACILITY (NSJF)

BACKGROUND

Minnesota faces a significant shortage in the continuum of care for children with high-acuity, complex, or cooccurring conditions, including violent or sexually inappropriate behavior, as well as physical or mental health challenges. As a result, many children are being placed in inappropriate settings such as acute care emergency departments, juvenile detention facilities, county offices, and even hotels due to the scarcity of available resources for the necessary care and treatment.

A March 2021 article in the Minnesota Physicians Journal indicated “Minnesota ranks 50 out of all states on having the fewest number of psychiatric beds per capita (3.5 beds per 100,000)”. An article in The Minnesota Star Tribune October 2024 stated that, “281 kids were referred for placement in the four such facilities (PRTFs) in the state, according to Department of Human Services (DHS) data, but only 66 got in.” “While the facilities are licensed for 150 kids, they were only serving 85 as of June,” according to the therapeutic provider association AspireMN.

STRATEGIC PLAN

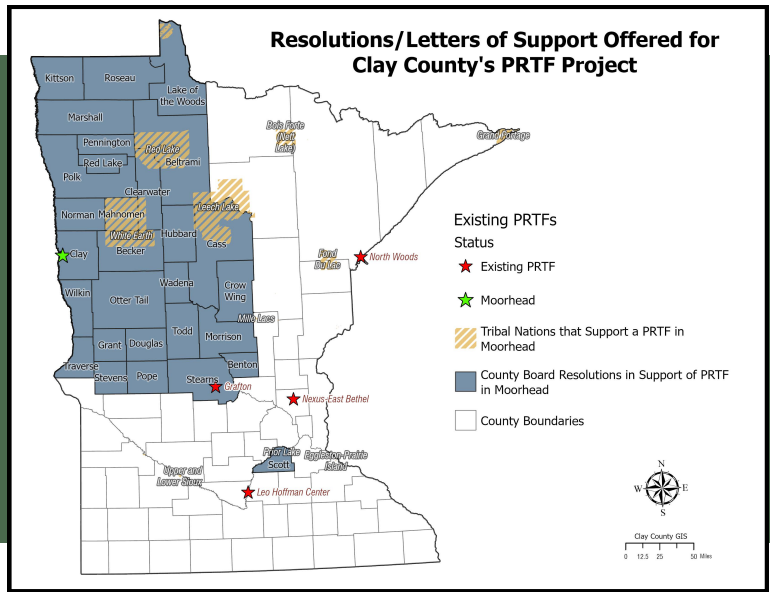
Clay County is proposing to convert the current Non-Secure Juvenile Facility (NSJF) into an 18-bed PRTF. The facility meets the requirements for a 6-bed secure unit, which no current PRTFs in the state of Minnesota can provide. The DHS officials have already inspected the facility and confirmed that it is well-suited to function as a long-term PRTF. Because the facility was renovated in 2019, it will only need minimal cosmetic changes to repurpose the space. It is durably constructed and robust enough to safely accommodate the wear and tear that comes with therapeutic and residential use.

With the proposed conversion, it will enable the creation of a new, more cost-effective NSJF on an adjacent county-owned lot. The NSJF does not require the same security and detention grade materials as a PRTF, so the construction of a new NSJF is significantly more affordable than constructing a new PRTF. The non-secure program is critical and must continue serving youth who require that level of service.



SUPPORT

Clay County has a strong reputation for providing care and services to at-risk youth. The proposal has garnered significant support from 29 counties, 5 cities and all 11 Tribal Nations across the state. With this backing, the county seeks to partner with Solutions Behavioral Health to bring PRTF services to both the region and the broader state.



PROPOSED FACILITY

The proposed new Non-Secure Juvenile Facility would be a 40-bed facility capable of housing both male and female juveniles. The building would contain two (2) 8-bed housing units licensed by the MN Department of Corrections as Non-Secure Children's Residential Facilities capable of accommodating trauma informed QRTP. The building would contain two (2) 8-bed housing units licensed by the MN DOC as Non-Secure Children's Residential Facilities for transitional living. The building would also contain two (2) 4-bed housing units licensed by the MN DOC as Non-Secure Children's Residential Facilities with additional DOC security services. The facility will be licensed to serve youth ages 10-21 in all units and provide 24-hour supervision. Additional programmed space is included for food preparation, laundry, therapy, education, recreation, visitation, and medical services.

MISSION

The mission of Clay County West Central Regional Juvenile Center is to provide “a learning environment where the values of each individual are recognized, developed and matured for the betterment of our community.” The vision is “Through accountability, education, and community involvement, a valued future awaits.”

CLAY COUNTY REQUEST

Clay County is requesting \$28.38 million in funding for a new Non-Secure Juvenile Facility so the existing facility can be transformed into a PRTF to serve youth from the West Central and Northwest regions of Minnesota.

2025 Senate File: 1795

2025 House File: 1266



Scan the QR code below to watch the Non-Secure Juvenile Facility video:



County Commissioners

District 1 – Paul Krabbenhoft, Moorhead

District 2 – Ezra Baer, Hawley

District 3 – Jenny Mongeau, Moorhead

District 4 – Kevin Campbell, Moorhead

District 5 – David Ebinger, Moorhead



04/03/2026

Via Email Only

Dear Board Chairs,

On behalf of Clay County, we are writing to thank you for your past resolution of support and to respectfully request your continued partnership in addressing a critical gap in Minnesota's behavioral health system.

Clay County has identified a significant need for additional psychiatric and residential treatment beds across the state, particularly in northern Minnesota. As outlined in our legislative materials, Minnesota continues to face a shortage of appropriate placements for youth with high-acuity and complex mental health needs, leaving too many children without access to the care they need in appropriate settings.

Over the past three legislative sessions, Clay County Commissioners have actively advocated for funding to address this shortage, first for an 18-bed Psychiatric Residential Treatment Facility (PRTF) and subsequently for a new 40-bed non-secure juvenile facility to maintain the full continuum of care. During this time, your board of commissioners joined others across the state in passing resolutions of support, recognizing both the statewide and regional need for these services.

That collective support has grown significantly, now including 29 counties, 11 Tribal Nations, multiple cities, and mental health agencies all demonstrating the urgency and broad impact of expanding access to appropriate treatment options.

With your support, Clay County was awarded \$1.2 million in the 2025 legislative session to remodel our existing facility into an 18-bed PRTF, a critical first step in addressing this gap. Since that time, we have continued to advance the project, including completing pre-design for the new facility, and we are positioned for a 2027 construction start. To fully implement this project, Clay County is seeking \$28.38 million in state bonding funds.

This project represents a coordinated, statewide response to a critical gap in care and is designed to serve youth not only in Clay County, but across greater Minnesota. We believe this effort presents an important opportunity for the state similar in impact to the expansion of the Anoka-Metro Regional Treatment Center to strengthen Minnesota's behavioral health infrastructure and improve outcomes for children and families.

We understand that each county has its own legislative priorities. However, given the statewide impact of this project, we respectfully ask for your willingness to send a letter to your local legislators expressing your support for continued bonding funding. Your engagement is especially meaningful, as legislators often look to their local county commissioners when considering projects of this scale. A letter of support and, where appropriate, encouragement for legislators to sign on to the current legislation would reinforce the strong, unified voice already demonstrated across the state.

For your convenience, we have included a one-page project summary and a template letter you may use or adapt.

Thank you for your leadership and for all that you do on behalf of your county and the residents you serve. We sincerely appreciate your consideration and continued partnership. Please feel free to reach out if you would like additional information or if we can make ourselves available to discuss the project further.

Respectfully Submitted,

Jenny Mongeau, Chair
Clay County Commissioner

Paul Krabbenhoft
Clay County Commissioner

Clay County Courthouse 807 11th Street North, PO Box 280 Moorhead, Minnesota 56560
P (218) 299-5012 F (218) 299- 5195 claycountymn.gov



COUNTY OF BECKER

Board of Commissioners

915 Lake Avenue, Detroit Lakes, MN 56501
218-846-7201

04/21/2026

Dear Representative Joy,

On behalf of Clay County, I am writing to express our strong support for continued state investment in psychiatric residential treatment and non-secure juvenile facility capacity in Minnesota, specifically the Clay County project.

As a county that has formally recognized the importance of this effort through a resolution of support, we have seen firsthand the growing need for additional psychiatric and residential treatment options for youth. Minnesota continues to face a critical shortage of appropriate placements for youth with high-acuity and complex mental health needs. As a result, too many children are placed in inappropriate settings such as emergency departments, detention facilities, or other temporary arrangements due to lack of access to appropriate care.

Clay County has taken a leadership role in addressing this gap by advancing a comprehensive plan to convert its existing facility into an 18-bed Psychiatric Residential Treatment Facility (PRTF) while developing a new 40-bed non-secure juvenile facility to maintain essential services and preserve the full continuum of care. This approach ensures that Minnesota can expand treatment capacity without losing critical non-secure placements that serve youth across the region and state.

With support from the Legislature, Clay County was awarded \$1.2 million in 2025 to begin this work. The project continues to move forward, with pre-design nearly complete and plans in place for a 2027 construction start. To fully implement this effort, Clay County is seeking \$28.38 million in state bonding funds, as reflected in Senate File 1795.

This project has received broad and growing support, including resolutions from 29 counties, 11 Tribal Nations, multiple cities, and numerous mental health providers, demonstrating the statewide importance and urgency of this investment. As a county that has joined in this effort, we believe this project represents a coordinated, statewide solution to a critical gap in care particularly for youth in greater Minnesota who need access to services closer to home.

We also recognize this as an important opportunity for the state, similar in impact to past investments such as the expansion of the Anoka-Metro Regional Treatment Center, to strengthen Minnesota's behavioral health infrastructure for years to come.

As you consider bonding funding in the coming weeks, we respectfully urge your support for this project. Signing on to this legislation would further demonstrate your support for counties like ours that have formally endorsed this effort and would help ensure this important work can move forward.

Thank you for your leadership and your continued commitment to improving outcomes for Minnesota's youth. Please do not hesitate to reach out if you would like additional information.

Sincerely,

Erica Jepson
Board Chair

Website: www.co.becker.mn.us



COUNTY OF BECKER

Board of Commissioners

915 Lake Avenue, Detroit Lakes, MN 56501
218-846-7201

04/21/2026

Dear Senator Kupec,

On behalf of Clay County, I am writing to express our strong support for continued state investment in psychiatric residential treatment and non-secure juvenile facility capacity in Minnesota, specifically the Clay County project.

As a county that has formally recognized the importance of this effort through a resolution of support, we have seen firsthand the growing need for additional psychiatric and residential treatment options for youth. Minnesota continues to face a critical shortage of appropriate placements for youth with high-acuity and complex mental health needs. As a result, too many children are placed in inappropriate settings such as emergency departments, detention facilities, or other temporary arrangements due to lack of access to appropriate care.

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We also recognize this as an important opportunity for the state, similar in impact to past investments such as the expansion of the Anoka-Metro Regional Treatment Center, to strengthen Minnesota's behavioral health infrastructure for years to come.

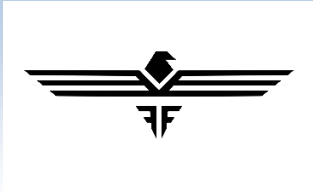
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Thank you for your leadership and your continued commitment to improving outcomes for Minnesota's youth. Please do not hesitate to reach out if you would like additional information.

Sincerely,

Erica Jepson
Board Chair

Website: www.co.becker.mn.us



Job Estimate

Freedom Fencing

21977 400th Ave Detroit Lakes, MN 56501
Phone: 218-396-0511
Email: freedomfencing1@yahoo.com

INVOICE #4392026
DATE: APRIL 13TH, 2026

TO Steve Skoog
Address: Becker County Transfer Station
E-mail: steve.skoog@co.becker.mn.us
Phone: 218-850-8565

OPTIONS	DESCRIPTION	PICE PER FOOT/EACH	ESTIMATE TOTAL
	5,100' of 3- strand barb wire fencing	\$5.70/ft	\$29,070.00
	(7) 24' Double swing chain link gate	\$1,000.00 Ea	\$7,000.00
	(2) 24' Chain Link Roller gates	\$2,900.00 Ea	\$5,800.00
	Estimate Total		\$41,870.00

This is a quotation on the goods named, subject to the conditions noted below: This quote may vary once an option is selected, and exact measurements are taken. Material prices are frequently fluctuating, our quote is valid for 5 business days. This is only an estimate, please request a final contract if you want to proceed with your project.

Please contact us with any questions you may have.

THANK YOU FOR YOUR BUSINESS!

BECKER COUNTY BOARD OF COMMISSIONERS

RESOLUTION 04-26-2A

BID AWARD FOR BITUMINOUS MATERIALS

WHEREAS, the following bid was received for Bituminous Materials – Emulsion Oils on April 7, 2026:

**Bid: Flint Hills Resources, St. Paul, MN
Emulsion Oils - CRS-2P \$608.00 / T**

NOW THEREFORE BE IT RESOLVED: the Becker County Board of Commissioners does hereby authorize and directs the County Engineer to award the bid for Bituminous Materials – Emulsion Oils CRS-2P.

BE IT FURTHER RESOLVED, that the County Engineer is hereby authorized and directed, on behalf of Becker County, to execute and enter into said contract.

Duly adopted at Detroit Lakes, MN this 21st day of April 2026.

ATTEST:

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

/s/ Carrie Smith
Carrie Smith
County Administrator

/s/ Erica Jepson
Erica Jepson
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held April 21, 2026, as recorded in the record of proceedings.

Carrie Smith
County Administrator

BID TABULATION REPORT

DATE OF LETTING April 7, 2026

2026 SEASONAL REQUIREMENTS

TIME OF LETTING 9:00 A.M.

MATERIAL: BITUMINOUS MATERIALS

BIDDER	EMULSION OILS CRS-2P 1,200 TON	GALLONS / TON	BOND CASHIER'S CHECK
FLINT HILLS RESOURCES 2209 CHILDS ROAD ST. PAUL, MN 55106	\$608 Ton = \$729,600	235 gal/ton	Bond
*Bid price includes trucking			

2025 season was \$578 Ton

BECKER COUNTY BOARD OF COMMISSIONERS

RESOLUTION 04-26-2B

BID AWARD FOR DUST CONTROL

WHEREAS, the bid in the amount of \$319,884.00 received from Corbin Excavating, Inc, of Sebeka, MN for Dust Control in the letting April 7, 2026, for the delivery and application of Magnesium Chloride Dust Control county-wide was the low bid received;

WHEREAS, the bid is considered reasonable;

NOW THEREFORE BE IT RESOLVED: the Becker County Board of Commissioners does hereby authorize and directs the County Engineer to award the contract for Magnesium Chloride Dust Control.

BE IT FURTHER RESOLVED, that the County Engineer is hereby authorized and directed, on behalf of Becker County, to execute and enter into said contract.

Duly adopted at Detroit Lakes, MN this 21st day of April 2026.

ATTEST:

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

/s/ Carrie Smith
Carrie Smith
County Administrator

/s/ Erica Jepson
Erica Jepson
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held April 21, 2026, as recorded in the record of proceedings.

Carrie Smith
County Administrator

BID TABULATION REPORT

DATE OF LETTING Tuesday, April 7, 2026

2026 DUST CONTROL

TIME OF LETTING 9:00 A.M.

MATERIAL: CALCIUM OR MAGNESIUM CHLORIDE

BIDDER	BOND CASHIERS	UNIT	CALCIUM GAL	MAGNESIUM GAL	TOTAL
Corbin Excavating	BID BOND	GAL	no bid	1.311	\$ 319,884.00
Knife River	BID BOND	GAL	1.816	no bid	\$ 379,725.60
Glacier Snow Management	BID BOND	GAL	1.83	no bid	\$ 382,653.00

Last Year mag chloride \$1.24 gal



Becker County Highway Department

ROW Spraying Quote Tabulation

MAINTENANCE CONTRACTS

Date of Opening: April 7th, 2026

RIGHT OF WAY WEED SPRAYING

Time of Opening: 9:00 A.M.

No.	Bidder & Address	Hourly Rate	
1	L & M Rd Services LLC Leo Splonskowski 17252 280 th Street Ulen, MN 56585	\$139	
2			
3			
4			
5			
6			
7			

Last year = \$135

SQUAD CAR EQUIPMENT PRICING

Item	PRICER PER	AMOUNT	COST
GUARDIAN-UNMARKED FORD EQUIP/INSTALL	\$19,021.29	1	\$19,021.29
GUARDIAN-UNMARKED TAHOE EQUIP/INSTALL	\$17,527.72	3	\$52,583.16
GUARDIAN-MARKED FORD EQUIP/INSTALL	\$25,293.25	1	\$25,293.25
STALKER RADAR	\$3,640.00	2	\$7,280.00
COMPUTERS w/ADDITIONAL BATTERY	\$4,069.00	4	\$16,276.00
07 Radio head	\$655.20	5	\$3,276.00
DOCKING STATION	\$988.00	2	\$1,976.00
STRIPING	\$700.00	1	\$700.00
OLD SQUAD TEARDOWN	\$0.00	4	\$0.00
<u>TOTAL COST</u>			\$126,405.70
EQUIPMENT BUDGET	\$112,598.85	1	\$112,598.85
LEFTOVER VEHICLE PURCHASE BUDGET	\$1,152.84	1	\$1,152.84
LEFTOVER AFTER PURCHASE			-\$12,654.01

already listed in build quote
 approx \$9K already spent is from insurance claim rebuild from 2025 crash and have two 2025 builds in 2026