



BECKER COUNTY BOARD OF COMMISSIONERS

Regular Meeting

Date: Tuesday, October 7, 2025 at 8:15 AM

Location: Board Room, Courthouse

or

Virtual TEAMS Meeting Option

Call-In #: 763-496-5929 - Conference I.D.: 384 296 76#

- 7:00 Quarterly Joint Governance Meeting - Hosted by Becker County: 915 Lake Ave - 3rd Floor
Detroit Lakes, MN
- 8:15 Call the Board Meeting to Order: Board Chair Meyer
1. Pledge of Allegiance
- 8:20 Regular Business
1. Agenda Confirmation
 2. Minutes of September 16, 2025 **3**
- 8:25 Consent Agenda
1. Auditor-Treasurer: Regular Claims, Auditor Warrants, and Claims over 90 Days **6**
 2. Auditor-Treasurer: License List **7**
 3. Auditor-Treasurer: August 2025 Cash Comparison, Sales Tax, and Investment Reports **8**
 4. Human Services: Regular Claims, Public Health, and Transit
 5. Sheriff: Office of Traffic Safety-Total Zero Deaths Grant **11**
 6. Land Use-Environmental Services: Organics Processing Agreement **12**
 7. Land Use-Environmental Services: Service Agreement - Electronics Recycling **18**
 8. Land Use-Environmental Services: Waste Hauler License Requirement Changes **24**
 9. Land Use-Environmental Services: Greater MN Waste Reduction Grant Application **26**
- 8:30 Commissioners
1. Open Forum
 2. Reports and Correspondence
 3. Appointments
- 9:00 County Administrator
1. Lake Agassiz Regional Library (LARL) Update - presented by Liz Lynch **38**
 2. Report
 3. Resolution 10-25-1A - Recorder's Salary **42**
 4. Budgeting and Work Session
 5. Resolution 10-25-1D - AED Purchase **45**
 6. Highway Road Tour - Set the Date
- 9:40 Assessor
1. Abatements **46**
- 9:45 Human Resources
1. Teamsters Contract Addendum - MPFML **47**
 2. Resolution 10-25-1C - 2026 Cash in Lieu **50**

9:50 Land Use/Environmental Services

1. Resolution 10-25-1B - 2026 Solid Waste Assessment Fee Schedule 53
2. Solid Waste/Demo Material Strategic Plan Questionnaire 55

9:55 Break

10:00 Planning & Zoning

1. Planning Commission Recommendations: 09/24/2025 64
 - a) Kari Warren, Allen Gulseth, & Mark Gulseth - Request a Conditional Use Permit for the cultivation, manufacture, and wholesale of cannabis
 - b) Austin McConkey - Request a Conditional Use Permit for a cemetery
2. Memorandum of Understanding - Pelican River Watershed District 66

Adjourn

BOARD MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, September 16, 2025 at 8:15 am

LOCATION: Board Room, Courthouse

1. Meeting was brought to order by Chair Meyer. Commissioners in attendance: Meyer, Jepson, Vareberg and Nelson, County Administrator Carrie Smith, and minute taker Peggy Martin. Commissioner Hansen was in attendance via Teams.
2. Pledge of Allegiance.

Agenda/Minutes:

1. Agenda – Motion and second to approve the agenda with the removal of Highway purchase request (Jepson, Vareberg) Roll Call Vote: Hansen-Yes, Nelson-Yes, Jepson-Yes, Meyer-Yes, Vareberg-Yes. Motion carried.
2. Minutes – Motion and second to approve minutes of September 2, 2025 with the requested corrections (Jepson, Nelson) Roll Call Vote: Hansen-Yes, Nelson-Yes, Jepson-Yes, Meyer-Yes, Vareberg-Yes. Motion carried.

Commissioners:

1. Open Forum:
 - Bonnie Guyer Graham – representing the League of Women Voters. Congratulations to the commissioners and staff for running free and fair elections in 2024.
2. Reports and Correspondence: Reports were provided on the following meetings:
 - Commissioner Jepson – AMC Policy Conference, Opioid Advisory, EDA Housing, RAC.
 - Commissioner Hansen – MRC, Highway, Solid Waste Campus Tour, RAC, PRWD, AMC Policy Conference.
 - Commissioner Nelson – AMC Policy Conference, MRC, NRM.
 - Commissioner Vareberg – NRM, Highway.
 - Commissioner Meyer – Heartland Trail, Historical Society, AMC Policy Conference.
3. Appointments:
 - Planning Commission – District 1 opening. Being advertised.

Consent Agenda

1. Motion and second to approve and accept the following Consent Agenda Items – Auditor-Treasurer: Regular Claims, Auditor Warrants and Claims over 90 Days, License List – Tobacco License Renewals for the following: Seven Sisters Spirits – Vickie Hersch – Lakeview Twp, County 6 Gas & Bait – Tyler Kalberer – Lakeview Twp, and Richwood Store – Kerry Swiers – Richwood Twp, July 2025 Cash Comparison, Sales Tax, and Investment Reports; Human Services: Regular Claims, Public Health, & Transit, Grant Approval – PH Medica Innovation Grant, Purchase Request – To WPHS for Safe Generations Training for Child Protection Staff; Recorder: Resolution 09-25-2D – Recorder Fee Setting for Judicial Security Legislation Documents (Nelson, Jepson) Roll Call Vote: Hansen-Yes, Nelson-Yes, Jepson-Yes, Meyer-Yes, Vareberg-Yes. Motion carried.

County Administrator: presented by Carrie Smith.

1. Report.
 - 1:30 pm today Michelle Fischbach's Outreach Representative will be on site.
 - We host the Joint Governance Meeting in October.
 - Lead with Purpose Training will be opened to the Department Heads.
 - Additional contacts have reached out regarding wake surf boats.
 - October works sessions for budgeting will be scheduled.
2. Motion and second to approve Resolution 09-25-2C – 2026 Elected Officials Salary (Jepson, Meyer) Roll Call Vote: Hansen-Yes, Nelson-Yes, Jepson-Yes, Meyer-Yes, Vareberg-Yes. Motion carried.
3. Motion and second to approve going with Paycom HRIS System (Jepson, Vareberg) Roll Call Vote: Hansen-Yes, Nelson-Yes, Jepson-Yes, Meyer-Yes, Vareberg-Yes. Motion carried.

Land Use/Environmental Services: presented by Steve Skoog.

1. Parks & Rec: Bike Trail Study presented by Houston Engineering- Sam Trebilcock and Kyle Ten Napel.
 - Heartland Trail Routing Study is a collaborative project led by Becker County to evaluate and recommend the best possible route for a new segment of the Heartland Trail.
 - One more Steering Committee Meeting before Finalized Report with recommendations.
2. Environmental Services:
 - Free E-Waste Recycling Event October 1-4.

- Organics recycling starts this week.

Auditor-Treasurer: presented by Mary Hendrickson.

1. Motion and second to approve Resolution 09-25-2A – Set 2026 Proposed Tax Levy with a maximum levy of \$30,576,280 which represents a 9% increase of the 2025 Tax Levy (Nelson, Jepson) Roll Call Vote: Hansen-Yes, Nelson-Yes, Jepson-Yes, Meyer-Yes, Vareberg-Yes. Motion carried.
2. Motion and second to approve Resolution 09-25-2B – Set 2026 EDA Tax Levy in the amount of \$245,000 (Jepson, Vareberg) Roll Call Vote: Hansen-Yes, Nelson-Yes, Jepson-Yes, Meyer-Yes, Vareberg-Yes. Motion carried.

Sheriff Department: presented by Todd Glander.

1. Motion and second to approve the purchase request of 3 squad cars not to exceed \$160,925.28 with the final decision on what type of vehicle to purchase to be done by the Sheriff's Committee (Meyer, Nelson) Roll Call Vote: Hansen-No, Nelson-Yes, Jepson-Yes, Meyer-Yes, Vareberg-Yes. Motion carried.

Being no further business, Board Chair Meyer adjourned the meeting at 10:40 am.

<u>/s/</u>	Carrie Smith	<u>/s/</u>	David Meyer
	Carrie Smith		David Meyer
	County Administrator		Board Chair



BECKER COUNTY BOARD OF COMMISSIONERS
Finance Committee Meeting
Date: Monday, October 6, 2025 at 8:30 AM

Location: 1st Floor – Board Meeting Room - Courthouse
915 Lake Avenue, Detroit Lakes, MN

Administrator

1. Report
2. Resolution 10-25-1A - Recorder's Salary
3. Resolution 10-25-1D - AED Purchase

Auditor-Treasurer

1. Regular Claims, Auditor Warrants, & Over 90 Days
2. Human Services: Regular Claims, Public Health, & Transit
3. August 2025 Cash Comparison, Sales Tax, and Investment Reports
4. Abatements

Human Resources

1. Teamsters Contract Addendums - MPFML
2. Resolution 10-25-1C - 2026 Cash in Lieu

Sheriff

1. Office of Traffic Safety - Total Zero Deaths Grant

Land Use/Environmental Services

1. Resolution 10-25-1B - 2026 Solid Waste Assessment Fee Schedule
2. Organics Processing Agreement
3. Service Agreement - Electronics Recycling
4. Greater MN Waste Reduction Grant Agreement

Adjourn

BECKER COUNTY BOARD OF COMMISSIONERS MEETING 10/7/2025

BECKER COUNTY AUDITOR TREASURER

Tobacco License Renewal

1. Chief Corner Store – Patricia Moran – Pine Point Township
2. Cormorant Bottle Shop – Rod Einerson – Cormorant Township
3. Osage Bait & Tackle – Peggy Branstrom – Osage Township
4. The 59'er – Jackie Collins – Detroit Township
5. Lake Park C-Store – David Blomseth – Lake Park Township
6. Lakes Corner Liquors – Aaron Aslesen – Erie Township
7. Cormorant Store – Lars Odegaard – Cormorant Township
8. Ice Cracking Lodge – Tandra Parsons – Round Lake Township

BECKER COUNTY CASH COMPARISON

FUND	August 2024	August 2025	% Change	July 2025
REVENUE FUND				
REVENUE FUND	\$ 14,256,782.71	\$ 16,924,004.62	18.71%	\$ 17,914,976.42
DESIGNATED				
LAW LIBRARY	22,348.03	35,688.99	59.70%	34,954.69
ATTORNEY'S FORFEITURES	80,220.76	85,360.92	6.41%	85,360.92
RECORDERS EQUIPMENT	48,910.35	11,285.65	-76.93%	4,760.65
RECORDERS ENHANCEMENT	119,901.58	98,138.79	-18.15%	90,251.79
TRANSIT	130,562.39	126,442.42	-3.16%	191,782.80
TRANSIT LOCAL RESERVE	36,426.09	37,279.73	2.34%	37,279.73
2023 PUBLIC SAFETY AID	949,594.11	4,060.47	-99.57%	4,060.47
TOTAL REVENUE FUND	\$ 15,644,746.02	\$ 17,322,261.59	10.72%	\$ 18,363,427.47
SPECIAL REVENUE FUNDS				
PUBLIC SAFETY	\$ 1,726,539.60	\$ 1,017,805.78	-41.05%	\$ 2,367,151.93
E-911	278,409.54	361,488.86	29.84%	379,444.54
ROAD AND BRIDGE	4,425,919.41	(3,220,604.15)	-172.77%	(958,421.78)
HUMAN SERVICES	10,567,281.00	10,979,388.29	3.90%	11,406,573.47
RECREATION	545,747.40	190,059.78	-65.17%	256,007.63
RESOURCE DEVELOPMENT	980,887.89	987,651.62	0.69%	973,978.14
ENVIRONMENTAL AFFAIRS	2,268,936.90	2,676,981.46	17.98%	3,235,375.35
DEBT FUNDS	1,315,514.88	1,355,853.19	3.07%	1,355,833.19
DITCH FUND	215.64	215.64	0.00%	215.64
SUNNYSIDE CARE CENTER	2,170,850.60	2,830,941.19	30.41%	2,699,089.90
NATURAL RESOURCE MGT	192,807.95	219,538.22	13.86%	230,822.18
GRAVEL RESERVE	664,936.39	682,373.36	2.62%	682,373.36
OPIOID SETTLEMENT FUND	702,473.18	623,376.43	-11.26%	501,469.31
LOCAL ASSISTANCE & TRIBAL CONSISTENCY FUND	165,515.18	-	-100.00%	54,286.23
GENERAL - SPECIAL	2,874,552.66	1,464,866.91	-49.04%	1,557,339.91
TOTAL SPECIAL REVENUE FUNDS	\$ 28,880,588.22	\$ 20,169,936.58	-30.16%	\$ 24,741,539.00
AGENCY FUNDS				
BCCI	\$ 112,586.89	\$ 147,046.77	30.61%	\$ 158,246.77
TAXES AND PENALTIES	2,525,250.58	2,676,309.95	5.98%	1,968,794.09
CLEARING FUNDS	410,650.24	1,073,595.16	161.44%	743,965.48
TOTAL AGENCY PASS THRU FUNDS	\$ 3,048,487.71	\$ 3,896,951.88	27.83%	\$ 2,871,006.34
TOTAL CASH & INVESTMENTS	\$ 47,573,821.95	\$ 41,389,150.05	-13.00%	\$ 45,975,972.81

Becker County Sales & Use Tax

2014					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	606,000.00	129,165.85	735,165.85	(31,350.71)	703,815.14
2015					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	1,925,000.00	199,199.05	2,124,199.05	(26,358.15)	2,097,840.90
2016					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	1,912,893.48	209,748.19	2,122,641.67	(27,908.63)	2,094,733.04
2017					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,172,000.00	233,642.63	2,405,642.63	(29,318.97)	2,376,323.66
2018					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,281,000.00	365,457.85	2,646,457.85	(33,661.93)	2,612,795.92
2019					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,452,000.00	222,944.01	2,674,944.01	(34,367.81)	2,640,576.20
2020					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,563,000.00	279,602.16	2,842,602.16	(36,985.03)	2,805,617.13
2021					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,957,000.00	376,489.88	3,333,489.88	(38,856.08)	3,294,633.80
2022					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	3,230,000.00	485,045.29	3,715,045.29	(38,854.14)	3,676,191.15
2023					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	3,471,000.00	307,883.00	3,778,883.00	(38,200.43)	3,740,682.57
2024					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	3,464,709.18	61,883.40	3,526,592.58	(19,435.57)	3,507,157.01
2025					
<u>Month</u>	<u>Receipt</u>			<u>Fees</u>	<u>Net Total</u>
November	300,638.51		300,638.51	(2,705.75)	297,932.76
December	276,634.30		276,634.30	(2,489.71)	274,144.59
January	307,544.79		307,544.79	(2,767.90)	304,776.89
February	234,737.21		234,737.21	(2,112.63)	232,624.58
March	223,127.64		223,127.64	(2,008.15)	221,119.49
April	293,314.67		293,314.67	(2,639.83)	290,674.84
May	298,221.32		298,221.32	(2,683.99)	295,537.33
June	376,771.57		376,771.57	(3,390.94)	373,380.63
July			-		-
August			-		-
September			-		-
October			-		-
	2,310,990.01	-	2,310,990.01	(20,798.90)	2,290,191.11
Grand Total	29,345,592.67	2,871,061.31	32,216,653.98	(376,096.35)	31,840,557.63

Please note effective April 2024 ONE payment of GROSS REVENUE and ADMINISTRATIVE COST is received

EX--December 2023 Receipt 1 in the IFS (Bank/Cash Comp) January 2024 and Receipt 2 in the IFS (Bank/Cash Comp) February 2024

Bolded amounts corresponds to Monthly-Cash Comp

**Becker County
Investment Analysis
August 31, 2025**

Bank or Institution			Investment Number	Interest Rate	Yield Rate	Maturity Date	Book Value(Cost)	Fair Market Value
<u>American National Bank</u>								
ANB	CD	American Natl	24-03	3.950%	3.950%	1/14/26	245,000.00	245,000.00
<u>Deerwood Bank</u>								
CDB	CD	CDBoO	09-13	3.850%	3.850%	7/18/26	500,000.00	500,000.00
CDB	CD	CDBoO	13-1	4.000%	4.000%	2/15/26	425,000.00	425,000.00
<u>Midwest bank</u>								
MW	CD	Midwest	0-39	4.250%	4.250%	12/8/25	96,000.00	96,000.00
MW	CD	Midwest CDARS	10-09	3.922%	3.922%	7/2/26	1,000,000.00	1,000,000.00
<u>State Bank of Lake Park</u>								
SBLP	CD	State Bank of LP	01-39	4.110%	4.110%	9/30/25	159,111.84	159,111.84
<u>United Community Bank of Frazee</u>								
UCB	CD	UCBoF	23-07	3.750%	3.750%	6/7/26	200,099.38	200,099.38
<u>Raymond James</u>								
MK	Lake Park-Audubon MN	GO	11-6	5.375%	3.652%	2/1/26	500,000.00	503,010.00
MK	Connecticut St Taxable Go Bond		20-14	3.310%	3.310%	1/15/26	564,114.72	498,480.00
MK	BOND	Alcoa Tenn Taxable Bds 2021 B	21-02	0.820%	0.820%	3/1/26	244,054.30	241,143.70
MK	FHLB	Federal Home Loan Bank	25-05	4.000%	4.000%	7/2/30	500,000.00	501,005.00
MK	FHLB	Federal Home Loan Bank	23-03	4.240%	4.240%	2/17/28	250,000.00	249,415.00
MK	FHLB	Federal Home Loan Bank	25-06	4.080%	4.080%	7/23/29	305,000.00	306,973.35
MK	CD	First Southwest Bank Alamosa Colorado	24-08	3.800%	3.800%	9/5/28	150,000.00	149,851.50
MK	CD	Discover Bank Greenwood, DE	22-07	4.850%	4.850%	11/9/26	244,000.00	246,632.76
MK	CD	CIBC Bank USA Chicago, IL	23-04	4.950%	4.950%	3/24/26	225,000.00	226,098.00
MK	CD	First St Bk of Dequeen Dequeen	23-06	4.600%	4.600%	7/7/26	100,000.00	100,556.00
MK	CD	HAPO Community Credit UN	23-07	5.250%	5.250%	2/27/26	240,000.00	241,392.00
<u>Wells Fargo Advisors (Formerly Wachovia Securities)</u>								
WFA	BOND	US Treasury Notes	22-03	2.750%	2.750%	4/30/27	326,476.93	325,073.10
WFA	FHLMC	Federal Home Loan Mtg Corp	25-03	4.000%	4.000%	4/17/29	1,497,000.00	1,497,405.00
WFA	FHLBMSUCP	Federal Home Loan Bank Multi Step Up Cpn Bor	21-03	1.000%	1.000%	3/16/26	455,000.00	447,724.55
WFA	CD	Goldman Sachs BK USA CD	21-07	1.000%	1.000%	8/8/26	215,000.00	208,975.70
WFA	CD	UBS Bank USA CD	24-07	3.850%	3.850%	8/30/27	245,000.00	244,997.55
WFA	CD	JP Morgan Chase Bk NA CD	25-01	4.600%	4.600%	1/31/28	245,000.00	245,215.60
WFA	CD	City Natl Bk - Bev Hi CD	23-01	4.350%	4.350%	1/26/26	245,000.00	245,257.25
WFA	CD	Synchrony Bank CD	23-08	5.050%	5.050%	10/27/26	245,000.00	248,011.05
WFA	CD	Sallie Mae Bank/Salt CD	24-09	4.050%	4.050%	11/22/27	245,000.00	246,043.70
WFA	CD	American Expr National Bk CD	25-04	4.250%	4.250%	6/12/28	245,000.00	247,650.90
WFA	CD	Morgan Stanley BK NA CD	23-12	4.800%	4.800%	12/8/25	245,000.00	245,374.85
WFA	CD	Wells Fargo Bank NA CD	24-04	4.850%	4.850%	5/14/27	245,000.00	248,920.00
WFA	CD	Bank of America NA CD	24-05	5.050%	5.050%	6/8/26	240,000.00	242,011.20

Total Pooled Investments - Securities

10,640,857.17 10,582,428.98

Summary of Investments by Type		
	Book Value	Fair Value
CD's	4,999,211.22	5,012,199.28
CDARS	1,000,000.00	1,000,000.00
Jumbo CDs		
Local Gov Issues	0.00	0.00
Govt. Securities	1,308,169.02	1,242,633.70
Treasury	326,476.93	325,073.10
FNMA	0.00	0.00
FHLBMSUCP	455,000.00	447,724.55
FHLMC	1,497,000.00	1,497,405.00
FHLB	1,055,000.00	1,057,393.35
Totals	10,640,857.17	10,582,428.98

Investment Summary by Fund		
Revenue Fund	10,640,857.17	10,582,428.98
	10,640,857.17	10,582,428.98
Fair Market Value Adjustment		(58,428.19)



2026 Enforcement Budget

Becker County Sheriff's Office

Traffic Enforcement

Impaired Driving Enforcement	\$	7,800.00
Seat Belt Enforcement	\$	1,500.00
Speed Enforcement	\$	3,300.00
Distracted Enforcement	\$	1,700.00
Move Over Enforcement	\$	750.00
Pedestrian	\$	-
Subtotal	\$	15,050.00

Enforcement Support

Dispatch Impaired:	\$	800.00
Dispatch Other:	\$	-
Enforcement Facilitator Impaired:	\$	-
Enforcement Facilitator Other:	\$	-
Subtotal	\$	800.00

Optional Activities - 50% match required for equipment purchases

Optional Activities Impaired:	\$	900.00
Optional Activities Other:	\$	1,000.00
Total	\$	1,900.00



Total Grant Award \$ 17,750.00



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: October 1, 2025

SUBJECT: Organic Processing Agreement

THROUGH: Environmental Services Committee

TO: Becker County Commission

1. **Reference:** Organics program
2. **Discussion:** Becker County has begun a source separated organic (SSO) waste diversion program. This agreement with Pope/Douglas Solid Waste Board will allow Becker County to deliver organics to the Glacial Ridge Compost Facility.
3. **Funding:** Fund 18
4. **Action Request:** a Board motion approving the Organics Processing Agreement between Pope/Douglas Solid Waste Board and Becker County from September 1, 2025 to August 30, 2026.
5. The point of contact for this memorandum is Steve.Skoog@co.becker.mn.us or by phone at 846-7310.

Distribution: County Commissioners
County Administrator

1
Organics Processing Agreement
With
Becker County, Minnesota

THIS AGREEMENT made this _____ day of _____, 2025, between the Pope/Douglas Solid Waste Board (hereinafter called **BOARD**) and Becker County (hereinafter called **COUNTY**).

WHEREAS, the **BOARD** has received CAP (Capital Assistance Program) funding to develop the Glacial Ridge Compost Facility (hereinafter called **FACILITY**) to accept and process the organics recycling stream from regional county partners (Stevens, Grant, Ottertail, Tri-County, Becker), in addition to Pope and Douglas Counties in Minnesota.

WHEREAS, the **COUNTY** has received a grant from the Minnesota Pollution Control Agency to establish a program of organics recycling in Becker County in Minnesota.

WHEREAS, the **BOARD** owns and operates a business with employees, facilities and equipment at the **FACILITY**;

NOW, THEREFORE, THE PARTIES AGREE, for the mutual covenants set forth herein as follows:

1. **Service to be Performed.** The **BOARD** shall perform the following service for the **COUNTY**:

(a) **Scaling of Organics.** **COUNTY** roll-offs must be weighed at a certified truck scale to serve as proof of weight just prior to organics being tipped at the **FACILITY**. Set up of all scaling and fees associated with weighing organics will be paid by **COUNTY**. Proof of weight must be provided to the **BOARD** and **FACILITY**.

(b) **Organics Tipping Schedule.** The **FACILITY** will accept approved organics

materials from the **COUNTY** during normal operating hours.

- (c) **Processing Organics.** The **FACILITY** will only allow acceptable organics and related materials for drop off at the **FACILITY** organics tipping floor.
- (d) **Transportation of Organics.** Collected organics shall be delivered to the **FACILITY** located at 5823 County Road 112 SW, Hoffman, MN 56339.
- (e) **Rejection of Loads.** Any collected organics material that contains more than 5% by volume contamination or a significant quantity of glass may be rejected by the **FACILITY**. The **COUNTY** shall pay all transport and disposal costs for disposing of the rejected load.

2. **Payment for Service.** **BOARD** for this service shall be paid as follows:

- (a) **Organics Tipping Fees.** The **COUNTY** shall pay for all tipping fees at the **FACILITY**.
- (b) Organics tipping fee will be **\$55.00/ton**, additionally, **COUNTY** may, at their expense and preparation, deliver a homogenous 50/50 mix of approved organics (food scraps, acceptable organics and BPI-certified items) and wood chips (.33"-3") to receive a reduced tipping fee of **\$40.00/ton**. If loads are not delivered with the approved upon 50/50 mix, the higher tipping fee will be invoiced.
- (c) Tipping fee price may be adjusted annually to meet Net Cost of Operation and a basic procedure for documenting increased costs and to allow for **COUNTY** to plan accordingly to meet financial and communication obligations to its customers and vendors.
- (d) If the **FACILITY** must transfer organics, the **COUNTY** will be charged for the actual tipping fee at that facility plus the weight averaged percentage of the transport fee.

3. **Payment Procedure.** The **BOARD** will submit a monthly invoice to the **COUNTY** detailing all organics tons delivered to the **FACILITY**. Payment must be made to **BOARD** within 45 days of invoice date.

4. **Licenses and Permits.** **COUNTY** shall maintain and keep in full force any and all licenses or permits that may be required of them to fulfill the terms of this Agreement.

5. **Compliance with Laws.** COUNTY shall also comply with all federal, state, county, township and municipal laws, ordinances, and rules and regulations in the transporting and disposal of these materials.
6. **Commercial Vehicle and Liability Insurance.** COUNTY shall maintain a policy of insurance insuring the parties against any claim for damage to person or property as a result of its operation in an amount no less than \$1,500,000 per person and occurrence.
7. **Workers' Compensation and Unemployment Compensation Insurance.** COUNTY shall provide its employees with workers' compensation and unemployment compensation insurance in the manner provided for by law. Workers' compensation limits are to be statutory per applicable state and federal laws.

Employer's liability coverage with minimum limits of:

- Bodily injury by accident: \$500,000 each accident
- Bodily injury by disease: \$500,000 each employee
- Bodily injury by disease: \$500,000 policy limit

BOARD recognizes that COUNTY will already meet the requirements of items 4, 5, 6, 7 under existing hauler requirements, if the COUNTY utilizes a licensed hauler in Pope and/or Douglas Counties.

8. **Relationship of Parties.** COUNTY and BOARD have a long-standing relationship to develop, administer, facilitate and manage solid waste and recycling programs and services as a regional planning partner.
9. **Indemnification and Hold Harmless.** COUNTY agrees to defend, indemnify and hold harmless the BOARD, its officers, directors, employees and agents from and against any and all claims, damages and causes of action, including reasonable attorney's fees that in any way result from performing of the service described herein. COUNTY however, shall not be required to defend, indemnify or hold harmless the BOARD from any claim or cause of action that arises by virtue of the BOARD'S own negligence.
10. **Length of Agreement.** This agreement shall commence on September 1, 2025, and continue through August 30, 2026. After the initial term, the contract may be extended for one (1) year terms by mutual agreement of the parties. Either party, however, may terminate this

agreement during the initial term or any subsequent term, with or without cause, by giving the other party ninety (90) days advance written notice of their intention to terminate the agreement. The **BOARD** or **COUNTY** may terminate this Agreement with 5 days notice if **COUNTY** or the **BOARD** is in default of its covenants and obligations in this Agreement and fails to cure such default.

11. **Assignment.** **COUNTY** may not assign any interest in this agreement to any other party without the written consent of the **BOARD**.

12. **Modification and Entire Agreement.** This is this entire agreement that exists between the parties. This agreement may not be modified without each party in writing agreeing to such a modification.

13. **Dispute.** Except as otherwise provided herein, any dispute that exists between the parties shall be resolved in the District Court of Douglas County, Minnesota.

Signature page on following page

Pope/Douglas Solid Waste Board

Becker County Board of Commissioners

Date September 18, 2025

Date _____

By Paul B. Gerde
Paul Gerde, Its Chairman

By _____
David Meyer, Chairman

Date _____

Attest:

By _____
Carrie Smith, County Administrator

Approved as to form and execution:

Date: _____

By _____
Brian W. McDonald
Becker County Attorney



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: October 1, 2025

SUBJECT: Electronic Waste (E-Waste) Service Agreement

THROUGH: Environmental Services Committee

TO: Becker County Commission

1. **Reference:** County E-Waste recycling
2. **Discussion:** Dynamic Lifecycle Innovations Inc. is proposing a new service agreement with Becker County. Dynamic has been a long-time provider of E-Waste recycling for the County. This proposal has increased pricing (revenue to the County) and lower disposal charges for recyclable E-waste (tv & computer monitors) than previous years.
3. **Funding:** Tip fees charged for the disposal of TV's & computer monitor screens cover disposal charges, shopping and handling.
4. **Action:** Recommend approval of a proposed Service Agreement from Dynamic Lifecycle Innovations for Electronic waste from 10/1/2025 to 9/30/2026.
5. The point of contact for this memorandum is Steve.Skoog@co.becker.mn.us or by phone at 846-7310.

Distribution: County Commissioners
County Administrator



Service Agreement

Parties:	
Recycler:	Dynamic Lifecycle Innovations, Inc.
Customer:	Becker County MN
Program:	Minnesota

This Agreement, on the 1 October 2025 is entered into by and between **Becker County MN**, 24413 County Road 144, Detroit Lakes, MN 56501 (hereafter referred to as "CUSTOMER") and **Dynamic Lifecycle Innovations**, N5549 County Road Z, Onalaska, WI 54650 (hereafter referred to as "DYNAMIC").

CUSTOMER hereby engages DYNAMIC to manage CUSTOMER's electronics for end-of-life recycling and/or asset reuse/recovery, and DYNAMIC agrees to be so engaged to manage CUSTOMER's electronic waste for processing and final disposition.

A. Exhibit Term

The term of this Agreement is 12 months commencing on 1 October 2025 and ending on 30 September 2026. Any renewals shall be agreed upon by both parties within Sixty (60) days of the Agreement termination period.

B. Obligations of CUSTOMER: Becker County MN

CUSTOMER must notify DYNAMIC and clearly designate, at time of scheduling drop off/pick up, what is program eligible/not program eligible. DYNAMIC is to retain all program and environmentally eligible recycling credits.

CUSTOMER shall separate all electronic waste to be recycled, by material type as specified in the Pricing section, sorted on to skid pallets/Gaylord boxes, or additional sort charges may apply. To ensure safe transport, all material must be secure and stable before picked up by DYNAMIC. DYNAMIC will provide packaging guidelines to CUSTOMER upon request. In no event will CUSTOMER place hazardous waste in, or on, such packaging materials. **Hazardous waste is defined as any radioactive or pathogenic item, asbestos, or any item containing hazardous chemicals which pose a health risk to DYNAMIC's employees, other than those which are normally and routinely contained within the electronic devices to be recycled.**

CUSTOMER guarantees that electronics are collected in compliance with all applicable federal, state, and local laws, regulations, and ordinances.

CUSTOMER will maintain, at its expense, all registrations, permits, certificates, licenses, or other authorizations required to collect and transport electronics.

CUSTOMER agrees to adhere to all of the terms and conditions of this Agreement and to pay invoices for services applicable for the recycling of electronic waste provided to DYNAMIC.

C. Obligations of DYNAMIC: Dynamic Lifecycle Innovations

DYNAMIC shall respond via email or phone to request(s) for pick-ups and/or load deliveries from CUSTOMER within two (2) business days and provide confirmation of said pick-up requests, if applicable, within three (3) business days.

- All requests should be sent via email to: orderrequests@thinkdynamic.com. Request should include a Bill of Lading with the number of skids to be picked up, along with the weight, and any specific dates/times/special instructions for the trucking. Bill of Lading should also describe the origin of the shipment.

DYNAMIC shall inspect the shipment and delivery receipt upon acceptance of an electronic load to ensure that the receipt accurately reflects the shipment documentation created by CUSTOMER. DYNAMIC shall inspect any skid pallets/Gaylord boxes, when

applicable, to confirm that the correct recycling materials have been received, sorted, and not tampered with prior to its delivery to DYNAMIC's processing facility. Please note that all loads will be settled based off DYNAMIC's weights when the material is received.

DYNAMIC agrees to process and recycle electronic material in accordance with applicable federal, state and local regulations.

D. Pricing

Material must be sorted to the below categories or sort fees may apply.

End of Life Recycling Services – MN Program	Rates
CRT Televisions & Monitors (Mixed)	Charge \$0.07/lb.
LCD Televisions & Monitors (Mixed)	Charge \$0.03/lb.
LCD Monitors (Separated)	No Credit/No Charge
Projection & Wood Console Televisions	Charge \$0.085/lb.
Desktops, Laptops, Tablets & Servers (Mixed)	Credit \$0.33/lb.
Laptops & Tablets (Separated)	Scrap Rates Apply
Covered Electronic Devices; CEDs (Mixed: Desktop Printers, Scanners, Fax Machines, Computer Speakers, DVD Players, VCRs, Keyboards & Mice)	Credit \$0.05/lb.
End of Life Recycling Services – Non-Program	Rates
Miscellaneous Electronics (No battery-containing devices; Stereos, Remote Controls, Household Telephones, Speakers, Small Household Appliances, etc.)	Credit \$0.04/lb.
Floor Copiers	Charge \$0.06/lb.
Microwaves	Credit \$0.02/lb.
Refrigerant-Containing Appliances (No Ammonia-Containing Appliances)	Charge \$0.10/lb.
Cell Phones (Separated)	Credit \$3.25/lb.
Battery-Containing Devices (No Packaging)	Call for Pricing
Medical or Industrial Equipment; Salvaged Electronics or CRT Glass	Call for Pricing
Logistics Services	Rates
53' Semi Availability	Charged to CUSTOMER
Miscellaneous Services	Rates
**Sort Fee for mixed TVs and Monitors	Charge \$0.05/lb.

Pricing is for whole-units. Electronics missing commodities are subject to price downgrades.

****Sort Fee only applies to TVs and Monitors not sorted to categories outlined above.****

Material received is subject to reuse eligibility, unless otherwise specified by the CUSTOMER prior to shipment. Any and all material deemed as Non-Conforming will be charged to the CUSTOMER based on Dynamic's discretion and/or returned to the CUSTOMER at the CUSTOMER's expense.

In the event that commodity pricing fluctuates more than 20% at any time during this contract, DYNAMIC reserves the right to adjust pricing to align with changing commodity market by providing 60-day written notice. This price change will be effective upon written mutual agreement. If mutual agreement is not reached, the contract will terminate at the completion of the 60-day notice.

E. Payment Terms and Invoicing

All Statements and Certificates of Recycling from DYNAMIC will be emailed out upon completion of contracted recycling service, within thirty (30) business days of delivery. Payments shall be due thirty (30) days from the date of said invoice. Any invoices not paid within such thirty (30) days shall bear interest at one and one-half percent (1 ½%) per month.

F. Data Management and Disclosure of Non-NAID Services

DYNAMIC's standard operating procedures includes the moral obligation to provide data management (data sanitization and/or

destruction) in accordance to industry leading best practice standards of NIST 800-88 and Dept. of Defense, as a minimum level of service regardless of clients' requested releases at no additional charge.

DYNAMIC can be contracted to provide enhanced data management capabilities via physical or software destruction methods (or both) either on-site or at a secure DYNAMIC facility with full chain of custody, in accordance with NAID AAA certified processes. These enhanced practices such as the recording of serial numbers of destroyed computer hard drives or devices could be considered a critical element in determining, investigating and defending against regulatory non-compliance, potential data breaches, and data breach notification requirements.

Based on the pricing and all services outlined for the processing of material under this agreement, services are to be considered "Non-NAID Certified" unless otherwise mutually agreed upon in writing. CUSTOMER has been informed of DYNAMIC's data management practices and potential data security risks.

CUSTOMER willingly agrees to opt out of NAID certified services and agrees that NAID and DYNAMIC will be held harmless from all claims, loss, or threatened loss, or any expenses by reason of the liability or potential liability arising from the failure to record the serial numbers of destroyed computer hard drives or devices.

G. Indemnification

CUSTOMER shall indemnify, defend, and hold DYNAMIC, DYNAMIC's officers, and DYNAMIC's customers harmless at all times from, and after, the date of this Agreement against and with respect to all damages, losses, costs, and expenses which DYNAMIC may suffer or incur with respect to, or in connection with:

- i. CUSTOMER's omissions, acts, or failure to perform its obligations under this Agreement.
- ii. The material breach by CUSTOMER of any other agreement, representation, warranty, or covenant contained in this Agreement.

H. Audit Right

DYNAMIC shall have the right to audit CUSTOMER to assure compliance with the terms and conditions of this Agreement, including the right to audit reporting, processes, procedures, technical systems, records, and documents reasonably identified by DYNAMIC related to performance and compliance with all applicable laws, regulations, rules, program requirements, and DYNAMIC and DYNAMIC's customer's requirements.

I. Termination

DYNAMIC reserves the right to amend the obligation set forth in the above Scope of Work with a written notice to the CUSTOMER at any time throughout the duration of the program year, or if prior to such action, the other party materially breaches any of its representations, warranties or obligations under this Agreement. Except as may be otherwise provided in this Agreement, such breach by either party will result in the other party being responsible to reimburse the non-defaulting party for all costs incurred directly as a result of the breach of this Agreement, and shall be subject to such damages as may be allowed to the fullest extent of the law in regards to the costs of enforcing this Agreement. In the event of termination due to breach, the breaching party's fines, fees, and penalties will survive termination. If the applicable state agency revises its legislation, Dynamic agrees to review the new changes, and must be acceptable to continue under this Agreement. Both parties recognize that all materials (electronic equipment, components, and commodities making up electronic waste) sent to DYNAMIC are wholly owned by DYNAMIC. All rights, credits, interests, and title generated from this process are owned and retained by DYNAMIC.

J. Governing Law

This Agreement shall be governed, construed, and enforced in accordance with the laws of the State of Wisconsin, without regard to its conflicts of laws rules.

K. Confidentiality

Each party shall hold confidential all confidential and trade secret information relating to the business of the other party and its affiliated and subsidiary companies disclosed to it by reason of this Agreement, including the terms of this Agreement, and will not disclose any of such information to any person or entity unless legally compelled to do so. Provided, however, that to the extent that a party may become so legally compelled, such party may only disclose the information if such party shall first afford the other party the opportunity to obtain an appropriate protective order or other satisfactory assurance of confidential treatment for the information required to be disclosed.

L. Force Majeure

Notwithstanding any other provision contained in this Agreement, if DYNAMIC is delayed or prevented from performing its obligations under this Agreement by any cause beyond its reasonable control including, but not limited to, acts of God, pandemic, war or other public disorder, governmental laws or orders, strikes or labor disturbances, the unavailability of labor or fuel, or other failure or delays of transportation which by exercise of due diligence, DYNAMIC could not be expected to avoid. In such instances DYNAMIC's performance shall be suspended or excused without damages, cost or penalties while such cause exists. DYNAMIC shall use its best efforts to overcome the event and shall have reasonable time after cessation of the event to commend its performance.

M. Representation of Authority

Each of the undersigned hereby represents and warrants that: (a) such party has all requisite power and authority to execute this Agreement; (b) the execution and delivery of this Agreement by the undersigned, and the performance of its terms thereby have been duly and validly authorized and approved by all requisite action required by law; and (c) this Agreement constitutes a valid and binding agreement of the undersigned, enforceable against each of them in accordance with the terms of the Agreement.

IN WITNESS THEREOF, the parties have caused this contract to be duly executed by their duly authorized Representatives on the dates written under their signatures below intending for this Agreement to become effective as of the Effective Date.

DYNAMIC LIFECYCLE INNOVATIONS, INC.

Signature:

Name:
Title:
Date:

Signature:

Name:
Title:
Date:

AFFIRMATIVE ACTION/EQUAL OPPORTUNITY: This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

Exhibit B1.0
Minnesota Electronics Recycling Act

This Exhibit is incorporated by reference into the Service Agreement entered into by and between CUSTOMER and DYNAMIC on 1 October 2025.

For the purpose of this Agreement all definitions and requirements described below align with Minnesota Statute 115A.1310 to 115A.1330.

CUSTOMER confirms that all material designated as program eligible meets the requirements as listed in Exhibit B1.0.

1. Program Eligible Entities:
 - a. In alignment with the Minnesota Electronics Recycling Act the phrase Program Eligible Entities means Minnesota Households.
2. Program Eligible Material
 - a. Covered Electronic Devices (CEDs):
 - i. Computers (desktop, laptop, netbook, tablets)
 - ii. Peripherals (keyboards, mice, printer, or any other device sold exclusively for external use with a computer that provides input or output into or from a computer)
 - iii. Peripherals (keyboards, mice, computer speakers, external hard drives; items for external use provides input or output from a computer)
 - iv. Fax machines
 - v. DVD players, VCRs
 - b. Video Display Devices (VDDs):
 - i. Televisions
 - ii. Computer Monitors
3. Program Year
 - a. July 1st through June 30th of each year
4. CUSTOMER agrees to operate in alignment with the Minnesota Statute 115A.1310 to 115A.1330 and guarantees that all electronics are collected in compliance with the Minnesota Electronics Recycling Act.
5. CUSTOMER must specify at time of shipment what material is classified as metro or non-metro
6. CUSTOMER as a registered collector participating in the Minnesota Electronics Recycling Act must meet all requirements as a registered collector including but not limited to:
 - a. Submit by July 15th annually a complete registration to the Minnesota PCA in the format required by the PCA
 - b. Submit by July 15th annually a report to the Minnesota PCA the total weight of CEDs and VDDs collected in Minnesota during the preceding program year and the names of all registered recyclers to whom the CUSTOMER delivered CEDs and VDDs.
 - c. Whether the collector had a contract with a recycler or manufacturer to provide pounds toward meeting a manufacturer's obligation.
7. If the Minnesota Pollution Control Agency (MPCA) or DYNAMIC determines that CUSTOMER is out of compliance with any laws, regulations and rules under which CUSTOMER must comply with at the local, state, Federal, and international level; CUSTOMER is removed by the MPCA from the Minnesota Electronics Recycling Act; and/or the Program Eligible Material collected by CUSTOMER are determined by the MPCA or other government agency to no longer be eligible under the state program, then CUSTOMER shall immediately notify DYNAMIC at which point the Contract will terminate. If the MPCA or other government agency determines that the Program Eligible Material volume shipped to DYNAMIC cannot be claimed by a manufacturer program, CUSTOMER must immediately repay DYNAMIC for all payments under this Contract and shall also pay DYNAMIC for any fines or penalties incurred by manufacturers or manufacturer programs to which DYNAMIC sold CUSTOMER's volume, or shortfall pounds from CUSTOMER. This amount from CUSTOMER will be considered late and a late charge of three percent (3%) shall apply if not paid to DYNAMIC within thirty (30) days of demand by DYNAMIC. CUSTOMER also confirms that all pounds purchased by DYNAMIC in this contract have not been previously sold and counted for any other state manufacturer program.



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: October 1, 2025

SUBJECT: Waste Hauler License Performance Bond amount

THROUGH: Environmental Services Committee

TO: Becker County Commission

1. **Reference:** 2026 Waste Hauler License requirement
2. **Discussion:** Becker County requires that permitted waste service providers in the County have to be licensed annually by the Becker County Board. One requirement is that the permitted hauler has to post a bond to ensure that they will meet all of the Standards for Collection as identified in the Solid Waste Management Ordinance. For many years the amount of the bond was \$2,500. After discussion at the Environmental Services Committee, the Committee recommendation is to increase the required bond amount to \$10,000 for 2026 solid waste license holders.
3. **Funding:** NA
4. **Action request: Board** motion to increase the required bond amount for the 2026 Solid Waste haulers license to \$10,000.
5. The point of contact for this memorandum is Steve.Skoog@co.becker.mn.us or by phone at 846-7310.

Distribution: County Commissioners
County Administrator

Application for Solid Waste Collection and Transportation License

And Posting of Bond

Date _____

Name of Firm _____

Phone Number _____

Name of Owner _____

Email address _____

Address _____

Bond amount ~~\$2,500.00~~ in favor of County of Becker, Minnesota
\$10,000

Date Filed _____

Equipment:

							Covered		Leak Proof		Packer	
Truck	Make	Year	Size	Color	License No.		Yes	No	Yes	No	Yes	No

Signature



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: October 1, 2025

SUBJECT: MPCA grant request

THROUGH: Environmental Services Committee

TO: Becker County Commission

1. **Reference:** Greater MN Waste Reduction, Reuse, Recycling and Composting Grant for fiscal year 2026
2. **Discussion:** The mattress recycling program is expanding; the Environmental Services Committee supports applying for State grant to help pay for machinery to increase the efficiency of the processing and handling of recyclable commodities from this program. This grant will cover grant requests from \$50,000 to \$250,000. It requires a 25% local match. The grant request would be a co-application with Better Futures Minnesota and be used for purchasing:
 - a. Boxspring Dismantler – this machine will separate the boxspring from a wood frame. Cost quote is \$38,948 plus shipping and sales tax. Budget cost estimate is \$50,000 with installation and electrical connections.
 - b. Box Spring Baler. - this machine will compact the box springs, reducing shipping and handling costs. Budget estimate to purchase and install the Spring Baler is \$167,900.
3. **Funding:** Fund 18 - \$54,475
Grant funds – \$163,425
Total estimated project cost \$217,900.
4. **Action:** Board motion supporting the application for a Greater Minnesota Waste Reduction, Reuse, Recycling and composting grant for the purchase mattress recycling equipment.
5. The point of contact for this memorandum is Steve.Skoog@co.becker.mn.us or by phone at 846-7310.

Distribution: County Commissioners
County Administrator

Quotation

Better Futures Enterprises
Box Spring Dismantler
IR Quote #24070

CONFIDENTIAL

ABOUT US

Industrial Resources (IR) designs, builds, and installs custom machinery for material handling industries, primarily those handling wooden pallets. Through consultation we provide automated solutions that improve production, profitability and worker safety. Our machinery is known in the industry as being robust, long-lasting, and fast. Our customers are pallet owners and recyclers in North America.

ABOUT THIS QUOTATION

The design of your machinery has been created to meet your expressed, unique business requirements. Our pricing is based on current material and labor costs to produce your product. Because things change over time, our quotation is valid for a maximum of 30 days. If for some reason it has expired, just call and we can update this quotation.

STANDARD TERMS AND CONDITIONS

At the end of this quotation, we have attached our *Standard Terms and Conditions* statement. Please review this as part of placing an order for your product. If you have any questions regarding these terms, contact us for more detailed explanation.

CONTACT US

Our Website: <http://www.irinc.us>

- More Product Details
- Video and photo links
- Manuals / Downloads
- Financing Options
- Maps and more contact information

Telephone Contact:

- Direct 616-791-7500
- Toll Free 800-748-0306 in North America
- Monday-Friday, 8:00 AM – 5:00PM, EST

Quoted by: Darren Stark

- Mobile: 616-403-2176

Email:

- dstark@irinc.us

MACHINE DETAILS

The following information is for the Box Spring Dismantler.

COMPONENTS

The Industrial Resources Box Spring Dismantler is a machine capable of dismantling mattress box springs at a rate of 100+ per shift. It features a self-contained hydraulic system that allows for a minimal machine footprint and quiet operation. Machine controls require no special training to master and allows for single person operation.

Search YouTube "Industrial Resources Box Spring Dismantler" for videos on operation.



Features / Benefits

- Removes springs from a box spring in a single pass
- Single person operation
- No special skillset required to operate
- Safe and easy to use
- Can dismantle 200 - 400 box springs per shift, operator dependent
- Self-contained hydraulic system
- Low operating/maintenance cost
- Ergonomic, quiet, low strain operation
- New design improvement on the original that allows the blades to slide off the end of the Box Spring

Specifications

- Machine Size: 15' long x 7' wide
- Power Unit: 7.5 HP, 12 GPM @ 750 PSI, 230/480, 3 phase
- Cycle Time (in and out): 7 seconds
- Valving: Manual variable speed
- Machine Weight: 3,800 pounds
- Cylinder Size: 2" bore x 62" stroke

ELECTRICAL REQUIREMENTS

Electrical power must be clean, free of surges and spikes that may interfere or damage electronic components. This includes the use of an isolated, insulated ground system. Three phase power must be electrically balanced to prevent damage to motors and transformers.

Local electrical requirements must be communicated at the time of purchase, such as listing panels with safety bodies such as UL, CSA, or CUL. While most electrical components used by IR are listed under one or more of these bodies, the listing of panels is not included with your purchase unless otherwise noted in the quotation.

We have quoted a power supply connection to 480 VAC, 60 Hz, 3 Phase power. If you have a different power requirement, please choose one of the following configurations for your machinery, and we will revise your quote accordingly:

Voltage		Frequency	
☐	575 VAC, 3 Phase	☐	
☐	480 VAC, 3 Phase	☐	50 Hertz
☐	400-415 VAC, 3 Phase	☐	60 Hertz
☐	380 VAC, 3 Phase	☐	
☐	220-240 VAC, 3 Phase	☐	Other: Please specify below
☐	220-240 VAC, Single Phase	☐	
☐	208 VAC, 3 Phase	☐	
☐	115-120 VAC, Single Phase	☐	
☐	100 VAC, Single Phase	☐	

SIGN AND EMAIL THIS PAGE ALONG WITH YOUR ORDER TO CONFIRM POWER

Signature

Date

PRODUCTION TIME

Normal production time is 12-14 weeks.

Quoted production time and quantity is based on current workload and availability of raw materials. Should any changes occur in either of these conditions, we will notify you immediately so your plans can adjust accordingly. The production time as described is not a guarantee of performance.

SHIPPING

Unless otherwise noted, the cost of shipping is not included in your quoted price. Shipping is best arranged by IR to take advantage of pricing discounts and local logistics. The cost of shipping your order can be prepaid and added to your invoice. Shipping is FOB Grand Rapids unless otherwise noted. Shipments arranged by IR will be fully insured against loss by the carrier.

You may arrange for your own shipping.

This machinery requires flat bed freight services unless it is specially packaged. Should your shipment require special packaging (LTL, container, or water-resistant wrapping), the cost of this will be quoted at that time. This quote does not include packaging.

PAYMENT TERMS

Each order will require a written purchase order describing these terms, a delivery location, and a requested delivery date.

By a receipt of a 60% down payment, IR will confirm the order and begin purchases and production. The remaining 40% will become due prior to shipment.

Payment may be made by check, money order, or wire transfer in US funds. Credit card payments may be subject to a processing charge. Should a delay in receipt of payment as described above occur, the order may be delayed until such payment is received.

CANCELLATION

Your order may be canceled at any time. However, the cost of purchases and any direct labor applied to the order at the time of cancellation will be applied to the deposit or payment due based on the payment terms. Such materials will become the property of the purchaser in whatever condition they might be at that time. We will do whatever we can to restock standard items if possible to minimize these costs. Items restocked under this condition will be done so at a 25% restocking fee. If no costs have been incurred, a 100% return will be given for payments received.

PRICING SUMMARY

Better Futures Enterprises - Minnesota
 Alex Baldwin
 2620 Minnehaha Avenue
 Minneapolis, MN 55406
 Cell: 443.478.0717

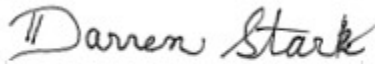
Quote: 24070

September 17, 2025

QTY	ITEM	UNIT PRICE	Total
1	Box Spring Dismantler	\$38,103.00	\$38,103.00
	Production Time – 12-14 weeks		
	Terms 60/40	Total	\$38,103.00

OPTIONS

QTY	ITEM	UNIT PRICE	Total
1	Plexiglass Shield Stand	\$845.00	\$845.00
	Protect operator from possible flying staples		
		Grand Total	\$38,948.00


 Signed, Darren Stark

Thanks for the opportunity to bid on your project.

Standard Terms & Conditions

1. **Pricing Policies.** All prices are subject to change without notice and shall not be binding on Seller until reduced to writing and signed by Seller. All orders are subject to written acceptance and approval by an authorized representative of Seller. All prices are F.O.B. Seller's plant, and do not include transportation costs or charges relating to transportation, which costs and charges shall be solely the responsibility of Purchaser. Prices quoted include standard packing according to Seller's specifications. All costs and taxes for special packing requested by Purchaser, including packing for exports, shall be paid by Purchaser as an additional charge.
2. **Taxes.** The price for the goods does not include any applicable sales, use, excise, GST, VAT, or similar tax. The purchaser shall have the responsibility for the payment of such taxes if applicable.
3. **Payment Terms.** Payment terms are expressly set forth elsewhere in this offer. In the event payment is not made when due, Purchaser agrees to pay Seller a service or finance charge of one and one-half percent (1.5%) per month (18% per annum) on the unpaid balance of the invoice from and after the invoice due date. Purchaser is responsible for all costs and expenses associated with any checks returned due to insufficient funds. All credit sales are subject to prior approval of Seller's credit department.
4. **Effect of Purchaser's Financial Condition.** If, during the performance of the contract with Purchaser, the financial responsibility or condition of Purchaser is such that Seller in good faith deems itself insecure, or if Purchaser becomes insolvent, or if a material change in the ownership of the Purchaser occurs, or if Purchaser fails to make any payments in accordance with the terms of its contract with Seller then, in any such event, Seller is not obligated to continue performance under the contract and may stop goods in transit and defer or decline to make delivery of goods, except upon receipt of satisfactory security or cash payments in advance, or Seller may terminate the order without further obligation to Purchaser whatsoever. If the Purchaser fails to make payments or fails to furnish security satisfactory to Seller then Seller shall also have the right to enforce payment to the full contract price of the work completed and in process. Upon default by Purchaser in payment when due, Purchaser shall immediately pay to Seller the entire unpaid amounts for any and all shipments made to Purchaser irrespective to the terms of said shipment and whether said shipments are made pursuant to this proposal or any other contract of sale between Seller and Purchaser, and Seller may withhold all subsequent shipments until the full amount is settled. Acceptance by the Seller of less than full payment shall not be a waiver of any of its rights hereunder.
5. **Risk of Loss, Title.** The risk of loss of the goods shall pass to the Purchaser as soon as they are deposited with the carrier for shipment to the Purchaser, but title to the goods shall remain in the Seller until the full purchase price therefore has been paid, unless otherwise agreed by Seller.
6. **Shipment.** Any stated shipment or delivery dates are approximate only and are contingent upon Purchaser's prompt acceptance of Seller's offer. Seller will use very reasonable effort to meet estimated shipment or delivery dates. Seller's obligation with respect to shipment of the goods shall not extend beyond a) putting the goods in the possession of a suitable carrier and making a contract of the transportation thereof as may be reasonable, having due regard for the nature of the goods and b) delivering, within a reasonable time, such documents as may be necessary for Purchaser to obtain possession of the goods. Seller shall have the right to ship all of the goods at one time or in portions from time to time within the shipment period. This contract shall be deemed separable as to the goods sold. Purchaser may not refuse to accept any lot or portion of the goods shipped hereunder on the grounds that there has been a failure to ship any other lot or that goods in any other lot were nonconforming. Any such default by Seller will not substantially impair the value of this contract as a whole and will not constitute a breach of the contract as a whole.
7. **Seller's Performance.** Seller shall not be responsible or liable for any delay directly or indirectly resulting from or contributed by limitations on the Seller's production capabilities beyond its reasonable control, or to delays due to fires, explosions, acts of God, strikes or other differences with workmen, shortage of utility, facility, components or labor, delay in transportation, breakdown or accident, war and acts of war, compliance with or actions taken to carry out the intent or purposes of any law or regulation, changes in goods or materials, or any other causes or contingencies not caused by Seller or over which seller had no reasonable control. In the event that any one or more deliveries hereunder is suspected or delayed by reason of any one or more of the occurrences or contingencies stated above, any and all deliveries so suspended or delayed shall be made after such occurrences or contingencies have ceased to exist, and nothing herein contained shall be construed in any way as lessening the full amount of goods herein being purchased and sold, but only as deferring delivery and payment in the event(s) and to the extent herein provided for. Neither shall any delay in shipment be considered as a default under this contract nor give rise to any liability on the part of Seller for any incidental, special or consequential damage.
8. **Statement of Limited Warranty; Disclaimer and Limitation of Remedies.** Seller warrants that the goods purchased hereunder (with the exception of seals, gaskets, elastomer materials, coatings and "wear parts" all of which are not warranted) will be built in accordance with the specifications referred to in this quotation or confirmation of sale, as the case may be, and will be free from defects in material and workmanship for a period of one (1) year from the date of shipment. In no event shall Seller be liable for any loss, damage, injury or expense, resulting from the use or operation of, or from the erosion or corrosion of the goods or from ordinary wear and tear of the goods unless otherwise agreed in writing. Parts or products manufactured by others and provided by Seller are warranted only to the extent of the manufacturer's original warranty. Seller makes no independent warranty or representation with respect to these products. Purchaser must give written notice to Seller of any defects in material or workmanship of warranted goods within ten (10) days of the date when any defects are first manifest. **UPON SUCH NOTICE, THE SOLE RESPONSIBILITY OF SELLER UNDER THIS LIMITED WARRANTY SHALL BE TO REPAIR OR REPLACE, AT ITS OPTION, A DEFECT IN THE MATERIAL OR WORKMANSHIP DURING THE WARRANTY PERIOD. ALL LABOR REQUIRED TO MAKE SUCH REPAIRS OR REPLACEMENT SHALL BE MADE BY PURCHASER AND AT PURCHASER'S EXPENSE UNLESS OTHERWISE AGREED IN WRITING.** This limited warranty is void unless the installation, operation and maintenance of the goods are done in accordance with Seller's instructions. Further, Seller's warranty is void if Purchaser makes any repairs in the goods without Seller's prior written authorization. **THE FOREGOING WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL EXPRESS OR IMPLIED WARRANTIES, GUARANTEES, AGREEMENTS, CONDITIONS OR REPRESENTATIONS MADE BY ANY PERSON WITH RESPECT TO THE GOODS COVERED BY THIS OFFER, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WHICH ARE HEREBY SPECIFICALLY DISCLAIMED. IN NO CASE WILL SELLER BE LIABLE FOR ANY DIRECT, INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES RESULTING**

FROM A BREACH OF WARRANTY OR ANY OTHER CAUSE INCLUDING, BUT NOT LIMITED TO, LOSS OF USE OF THE PRODUCT, LOSS OF ITEM, INCONVENIENCE, INJURY, LOSS OR DAMAGE TO PERSON OR PROPERTY, COMMERCIAL LOSS, LOSS OF PROFITS, LIABILITIES OF PURCHASER TO ITS CUSTOMERS OR THIRD PERSONS OR OTHER MATERS NOT SPECIFICALLY STATED, WHETHER BASED ON CONTRACT, TORT OR ANY OTHER LEGAL THEORY. It is specifically agreed that any action for breach of warranty or other action against Seller under this contract shall be commenced within one (1) year and one (1) day after such cause of action accrued.

9. **Installation and Start Up.** Unless otherwise agreed to in writing by Seller, installation shall be the sole responsibility of Purchaser. Where start-up service is required with respect to the goods purchased hereunder, it must be performed by Seller's authorized personnel or agents, otherwise, Seller's limited warranty is void. In the event Purchaser has engaged Seller to provide an engineer for start up supervision, such engineer will function in a supervisory capacity only and Seller shall have no responsibility for the quality of workmanship of the installation. In any event, Purchaser understands and agrees that it shall furnish, at Purchaser's expense, all necessary foundations, supplies, labor and facilities which might be required to install and operate the equipment.
10. **Cancellation.** No order may be canceled unless requested in writing by either party and accepted in writing by the other. In the event of a cancellation by Purchaser, Purchaser shall, within thirty days of such cancellation, pay Seller a cancellation fee which shall include all costs and expenses incurred by Seller prior to the receipt of the request for cancellation including, but not limited to, all commitments to its suppliers, subcontractors and others, all labor and overhead expended by Seller in the preparation of the equipment prior to the cancellation, plus an amount equal to 15% of the aggregate of all the foregoing.
11. **Specifications.** Changes in specifications requested by Purchaser are subject to approval in writing by Seller. In the event such changes are approved, the price for the goods and the delivery schedule shall be changed to reflect such changes.
12. **Drawings.** All drawings are the property of the Seller. Seller does not supply detailed or shop working drawings of the goods. The drawings and bulletin illustrations submitted with Seller's quotation show general type arrangement and approximate dimensions of the goods to be furnished. Seller reserves the right to alter such details in design or arrangement of its goods which, in its judgment, constitute an improvement in construction, application or operation. Engineering information necessary for installation of the goods shall be forwarded by Seller to Purchaser upon written acceptance of Seller's quotation. After acceptance of the quotation, any changes in the type of goods, the arrangement of the goods, or application of the goods requested by Purchaser will be made at Purchaser's expense. A parts list and general assembly and installation instructions necessary for erection and maintenance will be supplied when the goods are shipped.
13. **Intellectual Property.** All drawings, models, specifications, and other documents prepared by Seller in connection with the items or services required by an Order shall remain the Seller's property. This agreement includes printed or hard copy information or via oral disclosure without the exchange of printed or other hard copy information, inventions, improvements, know-how, patent applications, specifications, drawings, engineering data, cost data, process flow and logic diagrams, bills of material, customer lists, software programming and controls and any other information received by the Buyer's employees, its affiliates, subsidiaries and subcontractors.
14. **Patents.** The goods being provided by Seller may be covered by patents pending or issued. Seller grants Purchaser a license and the right to use these goods without further charge. Seller does not grant Purchaser the right to use the goods, or protection against patent infringement claims arising from use of the goods, in any patented processes controlled by others, unless specifically set forth in this quotation.
15. **Assignment.** No right or interest in this contract shall be assigned by Purchaser without the prior written permission and consent of Seller.
16. **Indemnification.** Purchaser hereby agrees to indemnify and save Seller, its directors, officers and employees, harmless from all loss, liability, damages, costs and expenses (including attorney's fees and other expenses of litigation), resulting from any claim or action for personal injury or death or damage to or loss of property or violation of or failure to comply with any applicable law, regulation, rule or order arising from the use by Purchaser, its employees, agents, customers, invitees or by other third parties of the goods and services to be provided under this contract. Purchaser, at its expense, shall defend any claim or suit against Seller and/or its directors, officers and employees and shall pay any judgment resulting therefrom. Seller shall have the right, but not the duty, to participate in the defense of any such claim or suit with attorneys of its own selection without relieving Purchaser of any of its obligations hereunder. This indemnity shall survive delivery of the goods or performance of the services under this contract.
17. **Entire Agreement.** The terms and conditions contained herein and in any confirmation of sale by Seller shall constitute the entire and complete agreement between Seller and Purchaser and shall supersede all prior oral or written statements or understandings of any kind whatsoever made by the parties or their representatives. No modifications or additions to these terms and conditions shall be binding on Seller unless specifically agreed to in writing and signed by an authorized representative of Seller. Further, no oral or written statement made subsequent to the acceptance of Purchaser's order by Seller which purports to modify in any way these terms and conditions shall be binding upon Seller unless such statement is clearly adopted and agreed to in writing by a duly authorized representative of Seller.
18. **Limited Authority of Sales Agents.** The sales agents and representatives of Seller have no authority to enter into agreements, contracts or understandings, or to bind or incur any liability or obligation on behalf of Seller. Orders and contract proposals taken by the sales agents and representatives of Seller are subject to written approval by an authorized representative of Seller.
19. **Interpretation of Contract.** This offer and any related confirmation or contract of sale shall be governed by and construed in accordance with the laws of Michigan and is intended also as a complete and exclusive statement of the terms of the contract. No prior course of dealing between the parties and no usage of the trade shall be relevant to supplement or explain any term used in this contract. Acceptance or acquiescence in a course of performance rendered under this contract shall not be relevant to determine the meaning of this contract even though the accepting or acquiescing party has knowledge of the nature of the performance and opportunity for objection. Waiver by Seller of a breach by Purchaser of any provision of this contract shall not be deemed a waiver of future compliance therewith, and such provision shall remain in full force and effect. If any portion of these terms and conditions is deemed invalid by a court having jurisdiction over the parties, the remaining provisions shall remain fully effective.

Schmidt Machine Company

15446 Blakeley Trail

Belle Plaine, MN 56011

Ph (952) 873-4359 Fax (952) 873-3088 Cell (612) 308-5859

e-mail: schmidtmach@aol.com www.schmidtmachinecompany.com

QUOTATION

To: Becker County Environmental Services

October 1, 2025

Attn Steve Skoog

Email steve.skoog@co.becker.mn.us

PH 218 846 7310 cell 218 850 8565

Scrap Spring Baler Model SB-24H

Made in the USA

Bale Chamber Specifications	Width 24 inches Diameter 36 inches Manufactured from AR Plate (Abrasion Resistant steel) with replaceable wear plates
Rewind Speed	Variable 0-40 Feet Per Minute
Main Drive Motor	15 HP Gear motor
Electrical Controls	Equipped with 2 hand Safety control, Start up alarm. Allen Bradley Programmable Logic Control Hydraulic Arbor / Bale Ejector Piece counter and hour meter included
Power Requirements	480 VAC 3 Phase 50 AMPS 50/60 HZ
Weight	11,700 LBS
Space requirements	12 ft x 12 ft, plus entrance area to bale Chamber
Price	\$167,900 USD Ex works
Terms	40 % Deposit \$67,160 40 % Due prior to shipment \$67,160 20 % Due at installation \$33,580
Freight Included, installation included	
Delivery 28-30 weeks from receipt of deposit	
Warranty 1 year 1 shift Price valid for 30 days - Delivery subject to change	

Submitted by Lee Schmidt

Schmidt Machine Company

SB-24

Scrap Baler

- Variable Speed
- 24' chamber
- Compresses up to 5 spring units into a 2' x 2' bale
- Auto-Lubrication



Specifications

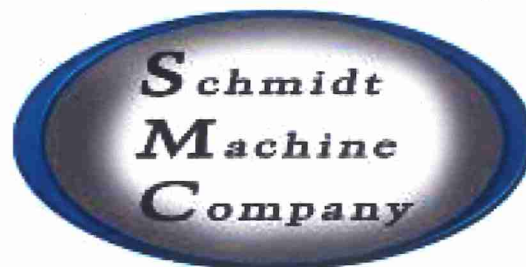
Standard voltage: 220, 3 phase, 60Hz

Pneumatic requirement: None Required

Required Area: 30'L x 30'W

Total Weight: 12,500lbs

Made in USA



Schmidt Machine Company, Inc. 15446 Blakeley Trail, Belle Plaine, MN

TEL: 952.873.4359 FAX: 952.873.3088

Visit us on the web at www.schmidtmachinecompany.com

SB-24

Scrap Baler

- Variable Speed
- 24' chamber
- Compresses up to 5 spring units into a 2' x 2' bale
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Specifications

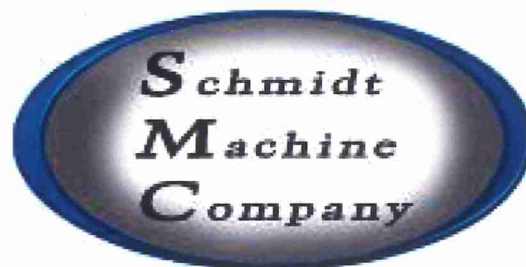
Standard voltage: 220, 3 phase, 60Hz

Pneumatic requirement: None Required

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Total Weight: 12,500lbs

Made in USA



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TEL: 952.873.4359 FAX: 952.873.3088

Visit us on the web at www.schmidtmachinecompany.com



Lake Agassiz Regional Library

Enriching Lives. Strengthening Communities.

Lake Agassiz Regional Library is proud to serve the communities of Cormorant, Frazee, Lake Park & Detroit Lakes.

11,500

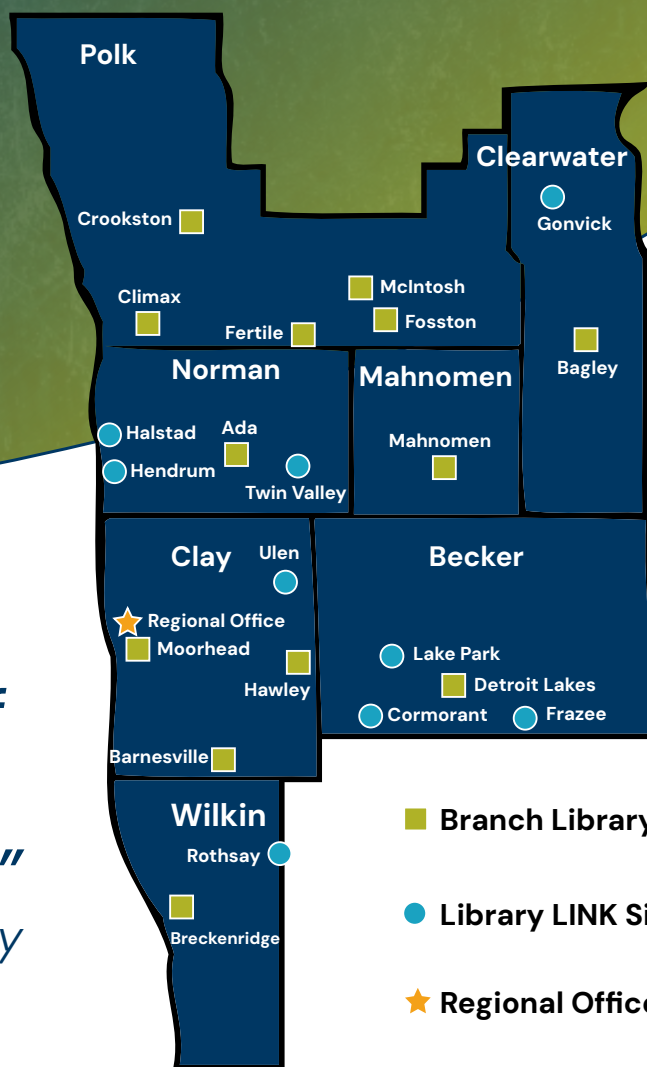
Becker County
Cardholders

13,000

Becker County
Program Attendance

130,000

Items checked out by
Becker County residents.



"The library is the one of the most important places in our community"

-Quote from recent customer survey

LAKE AGASSIZ REGIONAL LIBRARY

2026

Preliminary Budget

Approved: June 18, 2025 LARL Board of Trustees

CATEGORY	2024 Budget	2025 Budget	2026 Budget	\$ Change	% Change
Personnel	2,828,600	3,047,500	3,230,250	182,750	6.00%
Library Materials	430,400	439,000	443,390	4,390	1.00%
Automation/Cataloging	197,750	207,200	216,450	9,250	4.46%
Programming & Staff Development	35,000	35,000	35,000	-	0.00%
Mileage & Board Meetings	30,200	32,900	32,900	-	0.00%
Regional Library Telecom Aid	168,305	161,188	161,188	-	0.00%
Other Operating Expenses	220,633	226,900	243,494	16,594	7.31%
Vehicle Expenses	1,600	1,500	1,500	-	0.00%
Capital Expenses	89,000	40,000	40,000	-	0.00%
Total Budget	4,001,488	4,191,188	4,404,172	212,984	5.08%

(OVER)

LAKE AGASSIZ REGIONAL LIBRARY

2026

Preliminary Budget

Approved: June 18, 2025 LARL Board of Trustees

REVENUE	2024 Budget	2025 Budget	\$ Change	2026 Request
Becker County	427,690	437,050	40,790	477,840
Detroit Lakes	248,010	252,130	19,540	271,670
Clay County	326,320	332,580	30,110	362,690
Moorhead	824,280	837,210	71,090	908,300
Clearwater County	115,610	117,750	10,160	127,910
Mahnomen County	48,020	48,890	4,430	53,320
Mahnomen	23,800	24,140	1,330	25,470
Norman County	111,410	113,830	11,620	125,450
Polk County	299,320	305,640	28,590	334,230
Crookston	238,550	241,640	14,740	256,380
Wilkin County	59,690	60,690	4,580	65,270
Breckenridge	97,430	98,580	5,120	103,700
SUB-TOTAL	2,820,130	2,870,130	242,100	3,112,230
GRANTS				
State Basic Support	846,503	879,663	(70,572)	809,091
Regional Library Telecom Aid	168,305	161,188	-	161,188
TOTAL GRANTS	1,014,808	1,040,851	(70,572)	970,279
OTHER REVENUE				
Miscellaneous	112,700	120,200	1,700	121,900
Joint Automation	53,850	60,000	3,190	63,190
Fund Balance/Shortfall	-	100,007	36,566	136,573
TOTAL OTHER REVENUE	166,550	280,207	41,456	321,663
TOTAL REVENUE	4,001,488	4,191,188	212,984	4,404,172
EXPENDITURES				
Operating	3,912,488	4,151,188	212,984	4,364,172
Capital	89,000	40,000	-	40,000
TOTAL EXPENDITURES	4,001,488	4,191,188	212,984	4,404,172

BECKER COUNTY BOARD OF COMMISSIONERS
RESOLUTION 10-25-1A
County Recorder Salary

WHEREAS, there is a need for the Board of County Commissioners of Becker County, Minnesota to ratify the County Recorder salary.

NOW THEREFORE BE IT RESOLVED.

The Recorder will receive a COLA increase for 2026 of 3.5% (\$45.31 per hour) and will receive an anniversary step increase February 2026 (\$46.66 per hour). The wage increase includes 7% longevity pay.

NOW THEREFORE BE IT RESOLVED The County Recorder also will receive all benefits afforded to county employees which also includes a Cash in Lieu payment.

Duly adopted this 7th day of October 2025, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith

Carrie Smith
County Administrator

/s/ David Meyer

David Meyer
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held October 7th, 2025, as recorded in the record of proceedings.

Carrie Smith
County Administrator

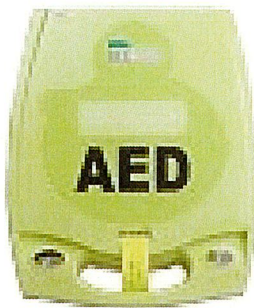
ZOLL AED Plus

Part #: 20100000102011010-T

The AED Superstore sells the higher quality **7-Year Factory Warranty** "PS" Model only [Details](#)

[\(6\) Write a Review](#)

Your Price: \$2,021.00



Key Features & Benefits

- **Real CPR Help®:** Integrated sensors measure compression depth and rate, giving real-time prompts like "Push harder" or "Good compressions."
- **CPR Bar Gauge & Visual Prompts:** Displays live compression quality with a graphical bar and written feedback, ideal for loud or high-stress environments.
- **Adaptive Metronome:** Guides rescuers to maintain 100–120 compressions per minute for optimal CPR delivery.
- **Durability & IP55 Rating:** Water and dust resistant, built to withstand rough handling in schools, job sites, vehicles, or outdoors.
- **Battery & Pad Life:** 5-year shelf life for both batteries and CPR-D Pads—reducing replacement cycles and lowering total cost of ownership.
- **Consumer-Replaceable Batteries:** Uses ten Duracell 123A lithium batteries—easy to find, no proprietary cost.
- **Optional Pediatric Capability:** Supports **Pedi-Padz II®** for children under 8 years old or <55 lbs (25 kg).
- **Available Models:** Choose between **Fully Automatic** and **Semi-Automatic** versions based on your rescue environment.



Sales & Support1-800-884-6480

What can we help you find today?

HOME | SHOP OUR AEDs | AED SOLUTIONS | CPR & AED TRAINING | AED ACCESSORIES | HEALTH & SAFETY | REQUEST A QUOTE | SPECIALS | BECOME A RESELLER

SHOPPING CART

✓ Cart updated.

< Continue Shopping | Download Cart As PDF

Proceed to Checkout

Save \$200 on Select AEDs and AED Packages with code: TEAMSAFE Applied

Product	Price	Quantity	Total
 Philips HeartStart FRx Complete AED Package Choose Type of Wall Cabinet: Premium Cabinet			
Do You Need A Infant / Child Key?: No, I Do Not Need Reusable Infant / Child Key	\$2,030.00	10	\$20,300.00
Would You Like To Add CPR/AED Training?: No, I Do Not Need CPR/AED Training			

Coupon code

Apply coupon

Update cart

Cart totals

Subtotal	\$20,300.00
Coupon: teamsafe	-\$2,000.00 [Remove]
Shipping	Free shipping Shipping options will be updated during checkout.
Tax (estimated for the United States (US))	Taxes will be calculated at checkout
Total	\$18,300.00

Proceed to checkout

Chat

BECKER COUNTY BOARD OF COMMISSIONERS

RESOLUTION 10-25-1D

AED Purchase

WHEREAS, the Safety Committee identified the need for rapid response to cardiac events which require additional AEDs placed within county facilities; and

WHEREAS, quotes for the purchase of 10 AED devices were solicited from two businesses; and

WHEREAS, a quote in the amount of \$18,300 was received from American AED;

NOW THEREFORE BE IT RESOLVED. That the Board of County Commissioners of Becker County, Minnesota, approves the purchase of 10 AED devices from American AED in the amount of \$18,300.

Duly adopted this 7th day of October 2025, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith

Carrie Smith
County Administrator

/s/ David Meyer

David Meyer
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held October 7, 2025, as recorded in the record of proceedings.

Carrie Smith
County Administrator

Abatements for 10-7-2025

	Original	Adjustment	Corrected	TAG	EMV	TMV	DIFFERENCE
17.8120.000	\$ 68.00	\$ (68.00)	\$ -		1002 \$ 14,000.00	\$ -	\$ 14,000.00
06.0610.514		\$ -			605 \$ 921,000.00	\$ 777,000.00	\$ 144,000.00
47.9025.000	\$ 7,898.00	\$ (1,976.00)	\$ 5,922.00		4701 \$ 289,700.00	\$ 217,200.00	\$ 72,500.00
02.9045.000	\$ 6,814.00	\$ (1,704.00)	\$ 5,110.00		202 \$ 400,900.00	\$ 300,700.00	\$ 100,200.00
49.9125.000	\$ 173,596.00	\$ (43,766.00)	\$ 129,830.00		4901 \$ 7,442,600.00	\$ 5,581,800.00	\$ 1,860,800.00
08.9070.000	\$16,274	\$ (4,070.00)	\$12,204		803 \$946,700	\$ 710,000.00	\$ 236,700.00
50.9025.000	\$ 25,144.00	\$ (6,288.00)	\$ 18,856.00		5001 \$ 850,200.00	\$ 637,600.00	\$ 212,600.00
03.9045.000	\$ 2,396.00	\$ (600.00)	\$ 1,796.00		303 \$ 126,200.00	\$ 94,600.00	\$ 31,600.00
19.9051.000	\$ 6,114.00	\$ (1,528.00)	\$ 4,586.00		1901 \$ 368,000.00	\$ 276,000.00	\$ 92,000.00

TOTALS \$ 238,304.00 \$ (60,000.00) \$ 178,304.00

TOTAL ADDED TAX \$0

TOTAL REDUCED TAX \$ (60,000.00)

17.8120.000 This property put license on travel trailer and was not taken off personal property
06.0610.514 This abatement is only to correct value for taxes payable in 2026
47.9025.000 TAX COURT - STIPULATION OF VALUES FROM DOR/COMMISSIONER OF REVENUE
49.9125.000 TAX COURT - STIPULATION OF VALUES FROM DOR/COMMISSIONER OF REVENUE
50.9025.000 TAX COURT - STIPULATION OF VALUES FROM DOR/COMMISSIONER OF REVENUE
03.9045.000 TAX COURT - STIPULATION OF VALUES FROM DOR/COMMISSIONER OF REVENUE
50.9025.000 TAX COURT - STIPULATION OF VALUES FROM DOR/COMMISSIONER OF REVENUE
03.9045.000 TAX COURT - STIPULATION OF VALUES FROM DOR/COMMISSIONER OF REVENUE
19.9051.000 TAX COURT - STIPULATION OF VALUES FROM DOR/COMMISSIONER OF REVENUE

\$ 238,304.00 \$ (60,000.00) \$ 178,304.00 \$ 1,625,600.00 \$ 1,294,900.00 \$ 330,700.00

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (the “Agreement”) is effective January 1, 2026,

BETWEEN: Minnesota Teamsters Public and Law Enforcement Employees’ Union Local #320 (“Union”) represents the Courthouse Employees in Becker County (“Employer”)

WHEREAS, Minnesota Teamsters Public and Law Enforcement Employees’ Union Local #320 (“Union”) represents the Courthouse Employees in Becker County (“Employer”); and

WHEREAS, the Union and the Employer desire to amend the Contract on the terms and conditions set forth in this Memorandum of Agreement (the “Agreement”); and

WHEREAS, this Agreement is the first memorandum of agreement to the Contract

Now, THEREFORE, the Parties agree as follows:

1. AMENDMENT:

1.1 The Contract is amended as follows:

- 1.1.1 Effective January 1, 2026, employees and the County will split the cost of the premiums for Minnesota Paid Family and Medical Leave (MPFML) on a 50/50 basis as allowed under MN Statute 268B.14.
- 1.1.2 Employees may use their County accrued paid leave to supplement their MPFML payments up to an amount not to exceed a combined total of more than 100% of the employees’ regular daily earning from the County.

2. No OTHER CHANGES:

2.1 Except as otherwise expressly provided in this Agreement, all of the terms and conditions of the Contract remain unchanged and in full force and effect.

MCKENZIE OLSON, UNION STEWARD

DATE

DAVID MEYER, BOARD CHAIR

DATE

RACHEL BARTEE, UNION STEWARD

DATE

CARRIE SMITH, COUNTY ADMINISTRATOR

DATE

MARIKA OLIVIER, UNION BUSINESS AGENT

DATE

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (the “Agreement”) is effective January 1, 2026,

BETWEEN: Minnesota Teamsters Public and Law Enforcement Employees’ Union Local #320 (“Union”) represents the Human Services Employees in Becker County (“Employer”)

WHEREAS, Minnesota Teamsters Public and Law Enforcement Employees’ Union Local #320 (“Union”) represents the Human Services Employees in Becker County (“Employer”); and

WHEREAS, the Union and the Employer desire to amend the Contract on the terms and conditions set forth in this Memorandum of Agreement (the “Agreement”); and

WHEREAS, this Agreement is the first memorandum of agreement to the Contract

NOW, THEREFORE, the Parties agree as follows:

1. AMENDMENT:

1.1 The Contract is amended as follows:

- 1.1.1 Effective January 1, 2026, employees and the County will split the cost of the premiums for Minnesota Paid Family and Medical Leave (MPFML) on a 50/50 basis as allowed under MN Statute 268B.14.
- 1.1.2 Employees may use their County accrued paid leave to supplement their MPFML payments up to an amount not to exceed a combined total of more than 100% of the employees’ regular daily earning from the County.

2. NO OTHER CHANGES:

2.1 Except as otherwise expressly provided in this Agreement, all of the terms and conditions of the Contract remain unchanged and in full force and effect.

_____ VICKIE, RUDOLPH, UNION STEWARD	_____ DATE	_____ DAVID MEYER, BOARD CHAIR	_____ DATE
_____ PAULA RUIZ, UNION STEWARD	_____ DATE	_____ CARRIE SMITH, COUNTY ADMINISTRATOR	_____ DATE
_____ LEANN MILLER, UNION STEWARD	_____ DATE		
_____ AMBER NELSON, UNION STEWARD	_____ DATE		
_____ JOANN ERICKSON, UNION STEWARD	_____ DATE		
_____ KAITIE GEISER, UNION STEWARD	_____ DATE		
_____ NICOLE LEDOUX, UNION STEWARD	_____ DATE		
_____ MARIKA OLIVIER, UNION BUSINESS AGENT	_____ DATE		

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (the “Agreement”) is effective January 1, 2026,

BETWEEN: Minnesota Teamsters Public and Law Enforcement Employees’ Union Local #320 (“Union”) represents the Sheriff Clerical Employees in Becker County (“Employer”)

WHEREAS, Minnesota Teamsters Public and Law Enforcement Employees’ Union Local #320 (“Union”) represents the Sheriff Clerical Employees in Becker County (“Employer”); and

WHEREAS, the Union and the Employer desire to amend the Contract on the terms and conditions set forth in this Memorandum of Agreement (the “Agreement”); and

WHEREAS, this Agreement is the first memorandum of agreement to the Contract

NOW, THEREFORE, the Parties agree as follows:

1. AMENDMENT:

1.1 The Contract is amended as follows:

1.1.1 Effective January 1, 2026, employees and the County will split the cost of the premiums for Minnesota Paid Family and Medical Leave (MPFML) on a 50/50 basis as allowed under MN Statute 268B.14.

1.1.2 Employees may use their County accrued paid leave to supplement their MPFML payments up to an amount not to exceed a combined total of more than 100% of the employees’ regular daily earning from the County.

2. NO OTHER CHANGES:

2.1 Except as otherwise expressly provided in this Agreement, all of the terms and conditions of the Contract remain unchanged and in full force and effect.

LINDA LEITHEISER, UNION STEWARD

DATE

DAVID MEYER, BOARD CHAIR

DATE

MARIKA OLIVIER, UNION BUSINESS AGENT

DATE

CARRIE SMITH, COUNTY ADMINISTRATOR

DATE

BECKER COUNTY BOARD OF COMMISSIONERS
RESOLUTION 10-25-1C
2026 CASH IN LIEU AMOUNT

WHEREAS, the cash in lieu amount for 2026 is going from \$734.15 per month to \$719.14 for all Non-union, AFSME Highway, LELS391 Deputies, LELS390 Sheriff Supervisor, and LELS565 Essential Administrators members; and

WHEREAS, the cash in lieu amount for 2026 is going from \$734.15 per month to \$719.14 when an employee only medical insurance plan is selected or medical insurance is waived; or from \$704.16 per month to \$689.13 when an employee + 1 or family medical insurance plan is selected for all LELS419 Dispatch and Jailers, Human Services Supervisors, Teamsters Courthouse, Teamsters Human Services, and Teamsters Confidential Sheriff Clerical members.

NOW THEREFORE BE IT RESOLVED. That the Board of Commissioners of Becker County, Minnesota, hereby approves the proposed 2026 cash in lieu amounts as stated above.

Duly adopted this 7th day of October, 2025, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith
Carrie Smith
County Administrator

/s/ David Meyer
David Meyer
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held October 7th, 2025, as recorded in the record of proceedings.

Carrie Smith
County Administrator

2026 Cash in Lieu Calculation

	Individual	Employee +1	Family
Current Cap	\$1,451.2500	\$1,451.2500	\$1,451.2500
75% of increase	\$45.0225	\$79.2000	\$457.1625
Cap + 75% of Difference	\$1,496.2725	\$1,530.4500	\$1,908.4125
Medical	\$764.9300	\$829.1225	\$1,207.0850
Life	\$1.2000	\$1.2000	\$1.2000
LTD	\$11.0000	\$11.0000	\$11.0000
	\$777.1300	\$841.3225	\$1,219.2850
Cash in Lieu	\$719.1425	\$689.1275	\$689.1275



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: September 30, 2025

SUBJECT: Resolution 10-25-1B

THROUGH: Environmental Services Committee

TO: Becker County Commission

1. **Reference:** 2025 Solid Waste Assessment (SWA)
2. **Discussion:** After reviewing the 2026 proposed Environmental Services 2026 budget, the Environmental Services Committee is recommending increasing the solid waste assessment rate from \$12 per point to \$13.50 per point. This proposal will increase the SWA on a house from \$60 to \$67.50. Property owners that are assessed a SWA based on the volume of solid waste produced will be increased at the same rate. The increased SWA will be used to help pay for future capital projects and offset increases in solid waste operational costs.

Total SWA collected will increase from \$1,821,700 (2025) to approximately \$2,045,500 (proposed 2026)

3. **Funding:** Revenue for Fund 18 (Solid Waste)
4. **Action:** Recommend approval of Resolution 10-25-1B
5. The point of contact for this memorandum is Steve.Skoog@co.becker.mn.us or by phone at 846-7310.

Distribution: County Commissioners
County Administrator

BECKER COUNTY BOARD OF COMMISSIONERS

RESOLUTION 10-25-1B

2026 Solid Waste Assessment Fee Schedule

WHEREAS, the Becker County Board of Commissioners is mandated by the State of Minnesota to manage solid waste generated by its citizens in environmentally correct and state approved processes; and

WHEREAS, the Becker County Board of Commissioners has authority under MS 400.08 to establish and modify solid waste assessment service fees to offset county solid waste costs; and

WHEREAS, the Becker County Board of Commissioners hereby approve assessing a solid waste management fee based on the estimated volume of mixed municipal solid waste generated on each parcel of land or any other solid waste generating activity within the Becker County Solid Waste Management Service Area as established and approved by the Becker County Board of Commissioners.

NOW THEREFORE, LET IT BE RESOLVED THAT the Board of County Commissioners of Becker County, Minnesota, approve the 2025 Solid Waste Assessment Fee Schedule and a point factor of **\$13.50**

Duly adopted this 7th day of October 2025, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ _____
Carrie Smith
County Administrator

/s/ _____
David Meyer
David Meyer
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held October 7th, 2025, as recorded in the record of proceedings.

Carrie Smith
County Administrator

2026 Solid Waste Assessment Points and Factor

1. **2026 Solid Waste Assessment Point Factor shall be \$13.50 per solid waste point assessed.**
2. **Solid Waste Assessment Points shall be assigned based on the following points:**

- a. 400 lbs. of mixed municipal solid waste generated or estimated will equal one (1) point.
- b. 1 cubic yard of loose mixed municipal solid waste is estimated to weight 100 lbs.
- c. Mixed municipal solid waste generated (reported or estimated) shall be converted to solid waste assessment points based on volume generated.
- d. The estimated volume of solid waste generated shall be based on the reported volume submitted by licensed Solid Waste Haulers to the County which will indicate the container size and frequency of collection and total volume collected or as estimated by the County when compared to similar type properties that generate mixed municipal solid waste.

3. **All nonresidential solid waste generators:** Shall pay a solid waste fee based on estimated volume of mixed municipal solid waste generated.

- a. All commercial/industrial properties which are assessed as personal property shall be assessed solid waste points based on reported or estimated volume.

4. **Residential properties**

- a. Single family residences: 0 – 500 SF Bldg = 3 Points
501+ SF Bldg = 5 Points.
- b. Apartments:
1+ bedrooms = 4 points per apartment
Efficiency Unit = 3 points per apartment
Elderly housing = 2.5 points per apartment
- c. Timeshare Units = 4 points per unit
- d. Mobile home courts = 4 points per hookup or volume-based charge, whichever is greater.

5. **Seasonal residential recreational properties**

- a. Seasonal residential recreational non-commercial properties:
0 – 500 SF Bldg = 3 Points
501+ SF Bldg = 5 Points
- b. Resort cabins (private or public ownership): Points will be based on the following or volume based, whichever is greater.
1- 500 SF Bldg = 1.5 points
500 SF+ Bldg. = 3 points
Travel Trailer Hookup = 1.5 points
Camping site = 0.5 points

- Annual Solid Waste Service Charge is based on the estimated volume of noncompacted Municipal Solid Waste derived from the collection records submitted by the licensed Hauler's to the County or by comparing the volume of waste reported from other similar types of waste generating activities.



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: October 1, 2025

SUBJECT: Solid Waste Strategic Planning Survey

THROUGH: Environmental Services Committee

TO: Becker County Commission

1. **Reference:** Solid Waste Planning – Regional Construction and Demolition materials disposal.
2. **Discussion:** Request County Board discussion on the management and disposal of solid waste
3. **Funding:** NA
4. **Action:** Forward summary response to Stantec (firm completing the regional solid waste/demolition material study)
5. The point of contact for this memorandum is Steve.Skoog@co.becker.mn.us or by phone at 846-7310.

Distribution: County Commissioners
County Administrator

Pre - MVVG Meeting Questionnaire

When you submit this form, it will not automatically collect your details like name and email address unless you provide it yourself.

Your Information

1. First and Last Name

Enter your answer

2. County You Represent

Enter your answer

Page 1 of 4

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Pre - MVVG Meeting Questionnaire

How important are the following values to your county?

3. A path towards zero landfilling

0	1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	---	----

Not important at all

Extremely important

4. Reduction of C&D waste (such as building preservation/deconstruction)

0	1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	---	----

Not important at all

Extremely important

5. Reuse of C&D waste (such as salvage)

0	1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	---	----

Not important at all

Extremely important

6. Recycling of C&D waste

0	1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	---	----

Not important at all

Extremely important

7. Providing quality and equitable service for residents

0	1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	---	----

Not important at all

Extremely important

8. Protecting natural resources

0	1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	---	----

Not important at all

Extremely important

9. Supporting the economy

0	1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	---	----

Not important at all

Extremely important

10. Preserving human and environmental health

0	1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	---	----

Not important at all

Extremely important

11. County autonomy as part of a regional group?

0	1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	---	----

Not important at all

Extremely important

Page 2 of 4

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Pre - MVVG Meeting Questionnaire

How much funding is your county comfortable putting towards these values?

12. A path towards zero landfilling

0	1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	---	----

Low funding

High funding

13. Reduction of C&D waste (such as building preservation/deconstruction)

0	1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	---	----

Low funding

High funding

14. Reuse of C&D Waste (such as salvage) 

0	1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	---	----

Low funding

High funding

15. Recycling of C&D waste

0	1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	---	----

Low funding

High funding

16. Providing quality and equitable service for residents

0	1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	---	----

Low funding

High funding

17. Protecting natural resources

0	1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	---	----

Low funding

High funding

18. Supporting the economy

0	1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	---	----

Low funding

High funding

19. Preserving human and environmental health

0	1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	---	----

Low funding

High funding

Pre - MVVG Meeting Questionnaire

Additional Questions

20. What is working well with how your county manages waste and what should be sustained in the future?

Enter your answer

21. What elements of managing C&D waste are not serving your county, or are not the current best practice that should be released?

Enter your answer

22. Any other questions, comments or concerns regarding the project and concept of a regional group?

Enter your answer

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**Becker County Planning Commission
September 24th, 2025**

An audio recording of the meeting is available at:
https://www.co.becker.mn.us/government/meetings/planning_zoning/planning_commission/

Members Present: Chairman Dave Blomseth, Commissioner Phil Hansen, Kim Mattson, Tommy Ailie, Kohl Skalin, Jeff Moritz, Commissioner Erica Jepson, Craig Hall, Mary Seaberg, John Okeson and Zoning Administrator Kyle Vareberg. **Members Absent:** Tom Disse and Harvey Aho.

Chairman Dave Blomseth called the Planning Commission meeting to order at 6:00 pm. Becker County Zoning Technician Nicole Bradbury recorded the minutes.

Craig Hall made a motion to approve the minutes from the August 27, 2025, meeting. Ailie second. All members in favor. Motion carried.

Chairman Dave Blomseth explained the protocol for the meeting and stated that the recommendations of the Planning Commission will be forwarded to the County Board of Commissioners for final action.

New Business:

1. **APPLICANT: Sonset Farms, Inc** 12263 Frazee Rd Frazee, MN 56544 **Project Location:** 32611 Co Hwy 10 Frazee, MN 56544 **LEGAL LAND DESCRIPTION:** Tax ID Number: **03.0265.003** Section 27 Township 138 Range 040; 27-138-40 PT SEC 34. PT GOVT LOT 6, 7 (SEC 34). PT GOVT LOT 2 (SEC 34): COMM WLY COR LOT 5 BLK 1 OTTO PK, NW 3699.21', WLY 180.16' TO POB; ELY 180.16', SE 257.89', E 109.13', NLY 360.3' TO SLY ROW, ELY 600', SLY AL DAGGETT LAND TO TOWN LK, NW AL LK TO PT SLY OF POB, NLY 425.34'. LESS 14AC (03.0265.002, -004, -005). **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Final Plat for Common Interest Community Number 110 consisting of seven (7) lots to be known as OLD 10 STORAGE.

It was noted that since the approval of the Preliminary Plat that a split had occurred and that the proposed final plat is actually on the adjacent parcel number 03.0265.005.

MOTION: Ailie motioned to approve the application. Hall second. Roll Call; All in favor. None opposed. Motion carried.

2. **APPLICANT: Kari Warren & Allen Gulseth & Mark Gulseth** 24427 260th St Detroit Lakes, MN 56501 **Project Location:** 24427 260th St Detroit Lakes, MN 56501 **LEGAL**

LAND DESCRIPTION: Tax ID Number: **24.0132.000** Section 17 Township 140 Range 041; NW1/4 NE1/4 & PT NE1/4 NW1/4: COMM NW COR SEC 17, E 1771.63' TO POB; S 697.43', E 917.28', N 707.01' TO N LN SEC 17, W 919.75' TO POB. TRACT B. **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Conditional Use Permit for the cultivation, manufacture, and wholesale of cannabis.

MOTION: Okeson motioned to approve the application. Seaberg second. Roll Call; All in favor. None opposed. Motion carried.

3. **APPLICANT:** Austin McConkey 26626 Whiskey Creek Dr Detroit Lakes, MN 56501 **Project Location:** TBD Whiskey Creek Dr Detroit Lakes, MN 56501 **LEGAL LAND DESCRIPTION:** Tax ID Number: **24.0079.000** Section 10 Township 140 Range 041; 10-140-41 SE1/4 NE1/4 LESS S 330'. **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Conditional Use Permit for a cemetery.

MOTION: Hall motioned to approve the application. Skalin second. Roll Call; All in favor. None opposed. Motion carried.

Other Business:

- I) **Tentative Date for the Next Informational Meeting: October 22nd, 2025; 8:00 am; 3rd** Floor Meeting Room in the Becker County Courthouse, Detroit Lakes, MN.

Since there was no further business to come before the Board, Hall made a motion to adjourn. Ailie second. All in favor. Motion carried. The meeting adjourned at 6:29 pm.

David Blomseth, Chairman

Jeff Moritz, Secretary

ATTEST

Kyle Vareberg, Zoning Administrator

2025 PERMITTING MEMORANDUM OF UNDERSTANDING

THIS 2025 PERMITTING MEMORANDUM OF UNDERSTANDING (this “Memorandum”) is made and entered into this _____ day of _____, 2025 (the “Effective Date”), by and between Becker County, Minnesota, a political subdivision of the State of Minnesota (the “County”); and Pelican River Watershed District, a political subdivision of the State of Minnesota (the “District”); collectively, the “Parties.”

RECITALS

WHEREAS, the County has the authority over development and zoning requirements, water regulation, and permitting within its boundaries in accordance with Minn. Stat. Chs. 103F, 103G, 115, 116, and 394; and

WHEREAS, the District lies within the County and has the authority to adopt rules and issue permits for various projects, specifically those associated with stormwater, in accordance with Minn. Stat. §§ 103D.341 and 103D.345; and

WHEREAS, the Parties have adopted ordinances, rules, and/or requirements within their respective jurisdictions related to stormwater permitting activities; and

WHEREAS, the adopted ordinances, rules, and/or requirements related to stormwater permitting are not currently congruent for the same types of projects; and

WHEREAS, the Parties previously entered into the 2024 SHORELAND MANAGEMENT PERMITTING AGREEMENT whereby the Parties outlined their respective permitting responsibilities and jurisdiction over permitting activities; and

WHEREAS, the Parties have subsequently revised their respective ordinances and rules which changed their permitting responsibilities and jurisdiction over permitting activities; and

WHEREAS, the Parties now desire to enter into this Memorandum to repeal and replace the 2024 SHORELAND MANAGEMENT PERMITTING AGREEMENT.

NOW THEREFORE, in consideration of the mutual covenants made herein, the Parties agree as follows:

1. **Purpose.** The Parties desire to enter into this Memorandum to increase efficiency in reviewing, granting, and regulating permits, as well as increase the ease and efficiency of the permit submittal processes for residents and contractors that reside and work within the Parties’ respective jurisdictions. However, and notwithstanding anything to the contrary contained herein, neither this Memo nor its acceptance will give rise to any legally binding or enforceable obligation on any Party.
2. **Permitting Matters.** The parties will be responsible for the following permitting matters:
 - A. *Riparian Zones.* The County will be responsible for permitting land activities associated with the “Shore Impact Zone,” “Shoreland Zone,” “Bluff Impact Zone,”

and “Steep Slope,” as defined under County ordinances. The District will direct any inquiries regarding any scope of work in these areas to the County.

- B. *Stormwater Management.* Regardless of the abovementioned zoning, if the scope of work in the permit application necessitates a stormwater management permit from the District pursuant to Section 6.2 of the Pelican River Watershed District – 2025 Revised Rules (the Rules”), the County will refer the matter to the District for permitting responsibility. The District’s stormwater management permitting requirements are described under Chapter 6 of the Rules, as amended.
 - C. *Regional Conveyances.* The District will be responsible for permitting regional conveyances as described in Chapter 8 of the District’s Rules, as amended. Regional conveyance means, “a surface or subsurface drainage path conveying concentrated flow that drains two hundred (200) acres or more not including piped, public conveyance (i.e. storm sewer).”
 - D. *Public Drainage Systems & Buffers.* The respective party that is the drainage authority has permitting responsibility of public drainage systems. Chapter 9 of the District’s Rules discusses Public Drainage Systems. The District will be responsible for buffer enforcement along public drainage systems of which it is the drainage authority. The County has buffer enforcement on public drainage systems of which it is the drainage authority and adjacent to all other public waters as defined under Chapter 10 of the County’s Ordinances, as amended.
- 3. **Permit Fees.** Permit fees will be those adopted by the respective entity with authority to issue the permit.
 - 4. **Inspections.** The respective entity with authority to issue the permit will be responsible for inspection of the permit activity to ensure it complies with the terms and conditions of the permit.
 - 5. **Term and Termination.** Except as otherwise set forth herein, this Memorandum will commence on the Effective Date and will expire upon mutual written agreement of the Parties. The Parties may mutually agree, in writing, to terminate this Memorandum at any time. Additionally, one (1) Party may terminate this Memorandum by providing ninety (90) calendar days’ prior written notice to the other Parties of the intent to terminate.
 - 6. **Complete Agreement.** This Memorandum repeals and replaces the 2024 SHORELAND MANAGEMENT PERMITTING AGREEMENT and contains the entire and exclusive understanding of the Parties with respect to the subject matter hereof and supersedes all prior agreements, understandings, statements, representations, and negotiations, in each case oral or written, between the Parties with respect to their subject matter.
 - 7. **Notice.** All notices under this Memorandum will be in writing: (i) delivered personally; (ii) sent by certified mail, return receipt requested; (iii) sent by a recognized overnight mail or courier service, with delivery receipt requested; or (iv) sent by email communication to the other Party, to the following addresses:

If to County: Becker County
Attn: Planning & Zoning Administrator
915 Lake Ave
Detroit Lakes, MN 56501

If to Pelican River: Pelican River Watershed District
Attn: District Administrator
211 Holmes St. West, Wells-Fargo Bldg., Suite 201
Detroit Lakes, MN 56501

Notices will be deemed received when actually received in the office of the addressee (or by the addressee if personally delivered) or when delivery is refused, as shown on the receipt of the U.S. Postal Service, private courier, or other person making the delivery. Notwithstanding the foregoing, notices received after 5:00 p.m. Central Time will be deemed received on the first business day following delivery.

8. **Governing Law and Venue.** This Memorandum will be controlled by the laws of the State of Minnesota. All litigation between the Parties arising out of or pertaining to this Memorandum or its breach will be filed, heard, and decided in the State District Court of Becker County, Minnesota, which will have exclusive jurisdiction and venue.
9. **Amendments.** This Memorandum may be amended only by written instrument duly executed by the Parties or their respective successors or assigns, except to the extent expressly provided otherwise in this Memorandum.
10. **Severability.** Each provision, section, sentence, clause, phrase, and word of this Memorandum is intended to be severable. If any provision, section, sentence, clause, phrase, or word hereof is held by a court with jurisdiction to be illegal or invalid for any reason whatsoever, such illegality or invalidity will not affect the validity of the remainder of this Memorandum.
11. **Counterparts.** This Memorandum may be executed in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.
12. **Effective Date.** This Memorandum becomes effective upon the date of the last signature appearing below.

IN WITNESS WHEREOF, the Parties signed this Memorandum on the dates written below.

[Remainder of Page Intentionally Left Blank.]

Signature Page for Becker County, Minnesota

The governing body of Becker County, Minnesota, approved this Memorandum on the ____ of _____, 2025.

BECKER COUNTY, MINNESOTA

David Meyer, Chair of the Board of
County Commissioners

ATTEST:

Carrie Smith, County Administrator

Signature Page for the Pelican River Watershed District

The governing body of the Pelican River Watershed District approved this Memorandum on the 10th of September, 2025.

PELICAN RIVER WATERSHED DISTRICT


Rick Michaelson, President

ATTEST:

Tera Guetter, District Administrator