



## BECKER COUNTY BOARD OF COMMISSIONERS

### Regular Meeting

Date: Tuesday, September 2, 2025 at 8:15 AM

Location: Board Room, Courthouse

or

Virtual TEAMS Meeting Option

Call-In #: 763-496-5929 - Conference I.D.: 568 967 866#

- 8:15 Call the Board Meeting to Order: Board Chair Meyer
1. Pledge of Allegiance
- 8:20 Regular Business
1. Agenda Confirmation
  2. Minutes of August 19, 2025 3
- 8:25 Commissioners
1. Open Forum
  2. Reports and Correspondence
  3. Appointments
- 8:55 Consent Agenda
1. Auditor-Treasurer: Regular Claims, Auditor Warrants, and Claims over 90 Days 6
  2. Auditor-Treasurer: Set a Public Hearing for 11-04-2025 at 9:30 am to Reclassify Parcels 7
  3. Human Services: Regular Claims, Public Health, and Transit
  4. Land Use: NRM - Approve Fall 2025 Timber Auction Tracts 9
  5. Land Use: NRM - Award 2025 Bud Capping Contract 16
- 9:00 County Administrator
1. Report
  2. Becker County Food Pantry Update: presented by Dale Storey and Liz Lilja
  3. Fox Lake Association Wake Boat Information
- 9:30 Human Resources
1. Resolution 09-25-1B - Recommendation for 2026 Medical Insurance 21
  2. Resolution 09-25-1C - Career Ladder - Assessment Tech II 23
  3. PFML Policy 25
  4. PFML Contract Addendums
    - a) LEELS Supervisors 26
    - b) LEELS Essential Administrators 27
    - c) Human Services Supervisors 28
    - d) LEELS Deputies 29
    - e) LEELS Dispatchers and Jailers 30
- 9:40 Information Technology
1. VPN Security Software 31
- 9:45 Land Use/Environmental Services

1. Parks & Rec: Resolution 09-25-1A - Donation Acceptance for Dunton Locks Park 32
2. Environmental Services: Drive & Drop Electronics Recycling 33
3. Environmental Services: Purchase Request - Roll-Off 34

9:50 Planning & Zoning

1. Planning Commission Recommendations 08/27/2025 38
  - a) James & Rebecca Thibert - Request an after-the-fact Conditional Use Permit for retaining walls

Adjourn

BOARD MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, August 19, 2025 at 8:15 am

LOCATION: Board Room, Courthouse

1. Meeting was brought to order by Chair Meyer. Commissioners in attendance: Meyer, Jepson, Hansen, Vareberg and Nelson, County Administrator Carrie Smith, and minute taker Peggy Martin.
2. Pledge of Allegiance.

Agenda/Minutes:

1. Agenda – Motion and second to approve the agenda (Jepson, Hansen) carried.
2. Minutes – Motion and second to approve minutes of August 5, 2025 (Jepson, Nelson) carried.
3. Motion and second to approve and accept the following Consent Agenda Items – Auditor-Treasurer: Regular Claims, Auditor Warrants and Claims over 90 Days, 2025 Annual City TIF Reports for Detroit Lakes, Frazee, and Lake Park, Human Services: Regular Claims, Public Health, & Transit, Homework Starts with Home Program Partner MOU, Land Use – Parks & Rec: Resolution 08-25-2B – 2026 JAP-MNDNR Public Water Access Maintenance Contract, NRM: Timber Permit #24-05A Contract Cancellation, Environmental Services: Resolution 08-25-2C – MN DOC/ICWC Contract, Expenditure Request – Tables for Schools to sort organics in the amount of \$12,706 using grant funds, Assessor: Abatements in the amount of \$2,510 (Hansen, Nelson) carried.

Becker County Drug/Veterans Treat Court: presented by Kristal Kadrie and Judge Gretchen Thilmony.

1. Drug Court Current Participants – 19 in Clay County, 5 in Becker.
2. 134 Total Drug Court Graduates – 83 in Clay County, 51 in Becker.
  - 132 were employed upon graduation.
  - 24 have re-offended (17.7% recidivism rate).
3. Veterans Court Graduates – 5 in Clay County, 6 in Becker.
  - Currently none in Becker, working with new Veterans Service Officer.
  - None have re-offended.
4. Continued support of \$15,000 budgeted for 2026.

Commissioners:

1. Open Forum:
  - Willis Mattison – In support of DNR Land purchase of Toad Lake property.
  - Clark Lee – Encourage DNR Land purchase.
2. Reports and Correspondence: Reports were provided on the following meetings:
  - Commissioner Hansen – Navigating Land Use Seminar, RAC, Joint Powers.
  - Commissioner Jepson – RAC, Human Services, Benefits, EDA.
  - Commissioner Nelson –Benefits, NRM, LARL, Partnership4Health.
  - Commissioner Vareberg – Human Services, EDA. NRM, Safety, WE Committee.
  - Commissioner Meyer – Historical Society, DAC, Dancing Sky, WE Committee.
3. Appointments:
  - Motion and second to appoint Commissioner Jepson to the Partnership4Health Committee to include per diem (Nelson, Meyer) carried.

County Administrator: presented by Carrie Smith.

1. Motion and second to approve Resolution 08-25-2D Proposed State DNR Land Acquisition (Nelson, Jepson) carried.
2. Report.
  - Safe Assure Walk Thru – making corrections.
  - Reviewing the possibility of receiving reimbursement for CHIPS attorneys.
  - Salary negotiations with elected and appointed officials has started.
  - Better Futures staffing discussion.
  - Blight properties discussion with county departments. Can't be a one size fits all approach.
3. Motion and second to approve Commissioners to attend the AMC Leading with Purpose 8-week online Training with per diem (Nelson, Jepson) carried.

Public Hearing – Reclassify Part of Parcel 09.7154.000

1. Motion and second to open the Public Hearing at 9:37 am (Nelson, Hansen) carried.
2. Public Comment:
  - Split 2 ½ acres for cell tower
3. Motion and second to close the Public Hearing at 9:40 am (Meyer, Jepson) carried.
4. Motion and second to approve Resolution 08-25-2A – Reclassify Part of Parcel 09.7154.000 (Jepson, Hansen) carried.

Land Use/Environmental Services: presented by Steve Skoog and Mitch Lundeen.

1. Motion and second to approve the purchase of a pickup for NRM not to exceed \$50,000 (Nelson, Vareberg) carried.

Highway: presented by Jim Olson.

1. Motion and second to approve the Capital Request for a new Work Management Software from iWorQ in the amount of \$5,300 (Hansen, Vareberg) carried.

Being no further business, Board Chair Meyer adjourned the meeting at 10:05 am.

/s/ Carrie Smith  
Carrie Smith  
County Administrator

/s/ David Meyer  
David Meyer  
Board Chair



BECKER COUNTY BOARD OF COMMISSIONERS

Finance Committee Meeting

Date: Friday, August 29, 2025 at 8:30 AM

Location: 1st Floor – Board Meeting Room - Courthouse  
915 Lake Avenue, Detroit Lakes, MN

Administrator

1. Report

Auditor-Treasurer

1. Regular Claims, Auditor Warrants, & Over 90 Days
2. Human Services: Regular Claims, Public Health, & Transit

Human Resources

1. Resolution 09-25-1C - Career Ladder - Assessment Tech II

EDA

1. Resolution 09-25-1D - Multifamily Exterior Bid Acceptance

Information Technology

1. VPN Security Software

Land Use/Environmental Services

1. NRM: Award 2025 Bud Capping Contract
2. Parks & Rec: Resolution 09-25-1A - Donation Acceptance for Dunton Locks Park
3. Environmental Services: Purchase Request - Roll-Off
4. Environmental Services: Drive and Drop Electronics Recycling

Adjourn



**Mary E. Hendrickson**  
**Becker County Auditor-Treasurer**  
915 Lake Avenue  
Detroit Lakes, MN 56501-0343  
Phone: (218) 846-7311  
Fax: (218) 846-7257  
[mehendr@co.becker.mn.us](mailto:mehendr@co.becker.mn.us)

September 2, 2025

## **NOTICE OF PUBLIC HEARING**

### **Re-Classification of Lands**

Notice is hereby given that a public comment meeting will be held on the 4th day of November 2025 beginning at 9:30 a.m. in the Commissioners Room at the Becker County Courthouse.

The purpose of the meeting is for reclassification of Conservation Land to Non-Conservation Land for future sale. This meeting will be part of the regular scheduled County Board meeting. All interested people are invited to attend and participate in the discussion.

Questions and additional information requests should be directed to the County Auditor-Treasurer's Office.

Mary E. Hendrickson  
Becker County Auditor-Treasurer

January 13, 2025

Mitch Lundeen  
Becker County Land Commissioner  
Natural Resources Management  
1771 N Tower Road  
Detroit Lakes, MN 56501

**RE: Becker County Tax-Forfeited Sale Review  
DNR Sale Review No. 03-25-02**

Dear Mr. Lundeen:

Thank you for submitting for review nine (9) parcels of tax forfeited land proposed to be offered for possible sale. The Department of Natural Resources has completed Sale Review No. 03-25-02 and has the following comments on the parcels.

The following parcels were tax-forfeited prior to January 1, 2024.

**PARCELS OUTSIDE MUNICIPAL BOUNDARIES WITH POTENTIAL STANDING TIMBER— APPROVED  
(6 PARCELS)**

The following parcels are located outside of municipal boundaries and within a county that contains state forest land. The Department's approval is granted for the sale of the following parcels:

Tract 2	09.7006.000*	Govt Lot 2, Section 2, Township 142, Range 39 Eagle View Township *This parcel was previously reviewed and approved in 2015: DNR Sale Review No. 03-16-01
Tract 4	09.7053.000	N 10 acres of NW¼ of NE¼, Section 9, Township 142, Range 39 Eagle View Township
Tract 5	09.7154.000	SE¼ of SW¼, less .63 acres, Section 23, Township 142, Range 39 Eagle View Township
Tract 7	21.7007.000	NE¼ of SE¼, Section 7, Township 140, Range 36 Osage Township
Tract 8	26.7002.500	Govt Lot 4 (aka SW¼SW¼), Section 18, Township 138, Range 36 Runeberg Township
Tract 9	37.0006.000	SE¼ of NW¼, Section 1, Township 139, Range 37 Wolf Lake Township

**NATURAL RESOURCE COMMENT:**

The DNR review identified the following natural resource comments on the following parcels for your consideration:

**Tract 2: Parcel 09.7006.000** adjoins state forest land and has been identified by Minnesota Biological Survey as a site of Moderate Biodiversity Significance.





# BECKER COUNTY

915 Lake Avenue • Detroit Lakes, MN 56501

218-846-7311

## MEMORANDUM FOR ACTION

Date: September 2, 2025

SUBJECT: Approve Fall 2025 Timber Auction Tracts

TO: Becker County Board of Commissioners

1. Discussion: Approve 16 Timber Sale Tracts to be offered at the October 3rd Timber Auction. Total acres offered is 520 acres. Total cords offered are 10,009. Appraised value of \$196,017.00.
2. Action request: Seeking a motion to approve 16 tracts to be offered at the Fall 2025 timber auction.
4. The point of contact for this memorandum is Mitch Lundeen/Steve Skoog

Distribution: Board of Commissioners



## **Becker County Natural Resources Management Department**

**Natural Resources Management Supervisor:** Mitch Lundeen

**Foresters:** Jed Sherod, Erick Barthel

1771 N Tower Road, Detroit Lakes, MN 56501

Phone (218) 847-0099

Web: [www.co.becker.mn.us](http://www.co.becker.mn.us)

E-mail: [mitch.lundeen@co.becker.mn.us](mailto:mitch.lundeen@co.becker.mn.us)

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### **BECKER COUNTY TIMBER SALE**

***Friday, October 3rd, 2025- 10:00 AM***

#### ***Notice of Sale of Stumpage on Tax-Forfeited Lands Becker County Courthouse Commissioners' Room***

Notice is hereby given that timber will be offered for sale at public oral auction, pursuant to the provisions of Minnesota Statutes 282.04, Chapter 355, Laws of 1941, on tax forfeited lands, at **10:00 a.m.** in the Commissioners' Room at the **Becker County Courthouse, 915 Lake Avenue, Detroit Lakes, Minnesota, on Friday, October 3rd, 2025.** Timber will be sold to the highest bidder at no less than the appraised value, and in conformity with forest practices as outlined on the Appraisal and Timber Sale Contract.

**Bidding will be on a percentage basis and the percentage increase shall apply to all items listed on the sale. Bidding will be by oral bid only and in multiples of two percent (2%) unless otherwise stated.**

Bids will not be accepted by any individual with a delinquent or uncollectible timber sale account with any county, state, or federal agency, or from any bidder involved in a pending timber trespass case with any county, state or federal agency. Becker County considers any account over thirty days past due as delinquent.

If the sale of a tract of timber is rejected, cancelled or nullified by the County for any reason attributable to the successful purchaser, or if the successful purchaser fails to pay the required down payment on any tract(s) purchased on the day of sale, the tract(s) may, at the discretion of the County, be offered to the next highest bidder, if that bidder is otherwise eligible to purchase. If the tract of timber received only one bid for the appraised price, and that purchaser is then determined to be ineligible, the sale will be rejected and the tract will be offered at the next Becker County timber auction. If a sale of timber is rejected, cancelled or nullified for any reason attributable to the successful purchaser, that purchaser shall be prohibited from bidding at the next Becker County timber auction.

#### **Bidding Eligibility**

- ✓ Intermediate auction sales are limited to individuals/companies with 20 or fewer employees.
- ✓ Regular auction sales are not limited by size of business.
- ✓ A single individual or company may purchase as many as two (2) tracts in the first round of bidding, and then are prohibited from bidding on remaining tracts in that round. Tracts not sold in the first round of bidding will be offered in a second round. There is no limit on the number of tracts an individual/company may purchase in the second round of bidding. Any tracts unsold after the second round of bidding will be offered in a third round, again without limit to the number of tracts that may be purchased. Tracts not sold at public auction will be available for Section-One purchase immediately following the auction.
- ✓ No bidder may act in any capacity on behalf of a non-qualifying operation for the purpose of procuring rights to timber from Becker County.

## **Transfer of Sales**

- ✓ Auction tracts are nontransferable without written approval from the Becker County Land Commissioner.

## **Responsibilities**

- ✓ Examination of sale sites, cutting regulations, and access to sites are the bidder's responsibility. Submission of a bid reflects that the operator understands the sale regulations, site conditions, and has secured access to the site.
- ✓ Purchaser is responsible for all obligations associated with the permit.

## **Payment for Timber**

- ✓ The purchaser is required to pay a 25% down payment on the day of the auction sale. Failure to do so will forfeit the bidder's rights to the sale and the bidder will NOT be allowed to bid on any subsequent auction tracts at the next county auction. This also applies to sales partitioned into and sold as separate cutting blocks. The 25% is calculated on the entire sale and will be applied to the final cutting block. The balance of the sale value must be paid before any timber can be cut. This also includes partitioned sales. A permit to cut and remove the timber from the land will be issued to the person in whose name the bid was made after payment in full. The sale administrator may permit the purchaser to enter unpaid blocks and cut necessary timber incidental to developing logging roads as may be needed to log other blocks, provided that no timber may be removed from an unpaid block until separately scaled and paid for.
- ✓ The 25% down payment will be forfeited if the timber is not cut in the allotted time frame and the permit is not properly extended.

## **Permit Expiration**

- ✓ All permits will expire on the date stated. Extensions may be granted under certain circumstances. In this case, payment of 25% of the appraised balance of the sale, to be applied toward the balance of the sale is mandatory plus an extension fee of an additional 10% of the uncut balance.

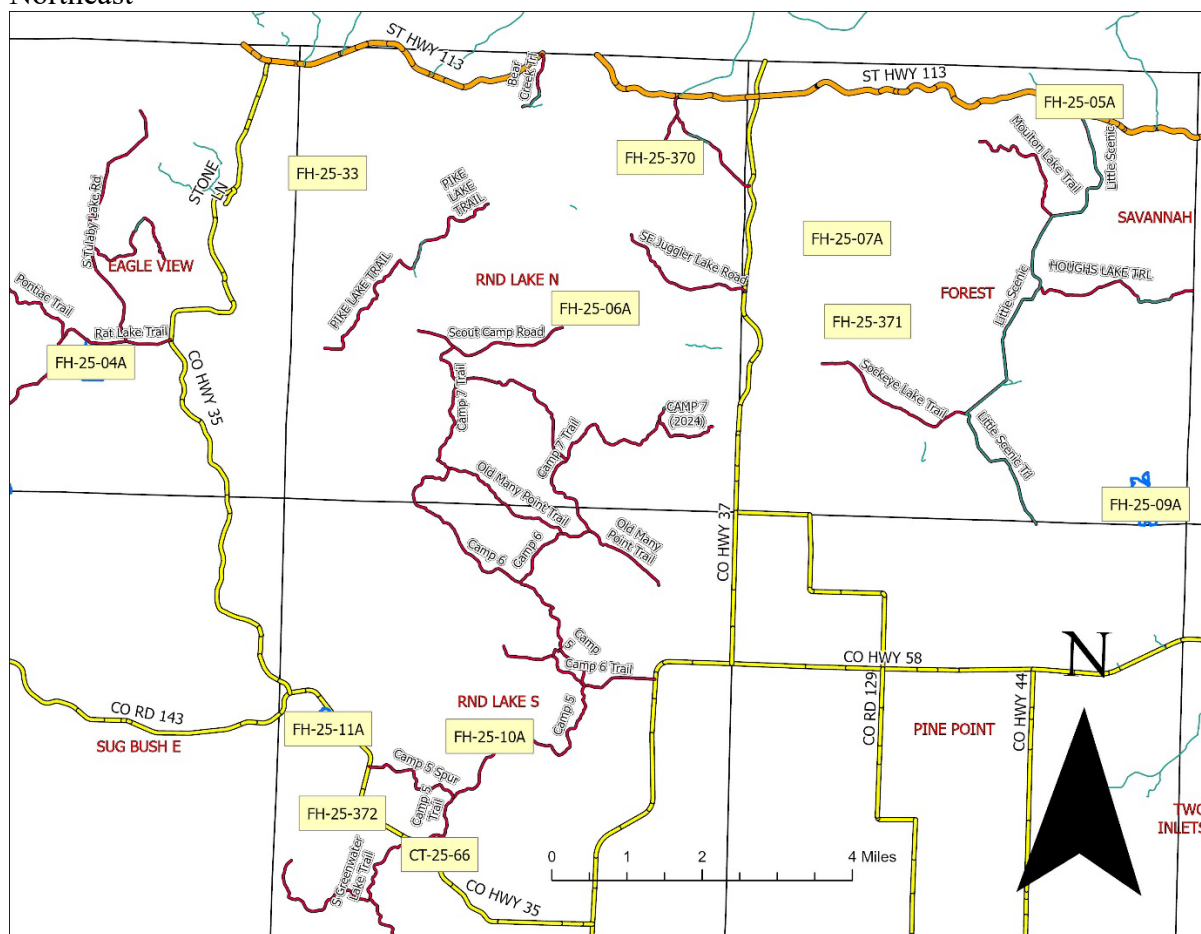
## **Additional Information**

- ✓ Becker County reserves the right to reject any and all bids and to withdraw any tract from sale prior to auction thereof.
- ✓ The successful purchaser authorizes Becker County to review load records for all loads hauled to a consumer – regardless of the origin of the wood.
- ✓ Any sales or parts of sales scaled and sold-as-appraised will not be adjusted or re-appraised after the sale.
- ✓ Measurement of cut products shall be in accordance with State regulations as prescribed in Minnesota Statute 282.04. Final settlement of each timber sale will be on the basis of the scale of all cut products, unless specifically stated otherwise. Further, bidders agree to follow the attached cutting regulations.

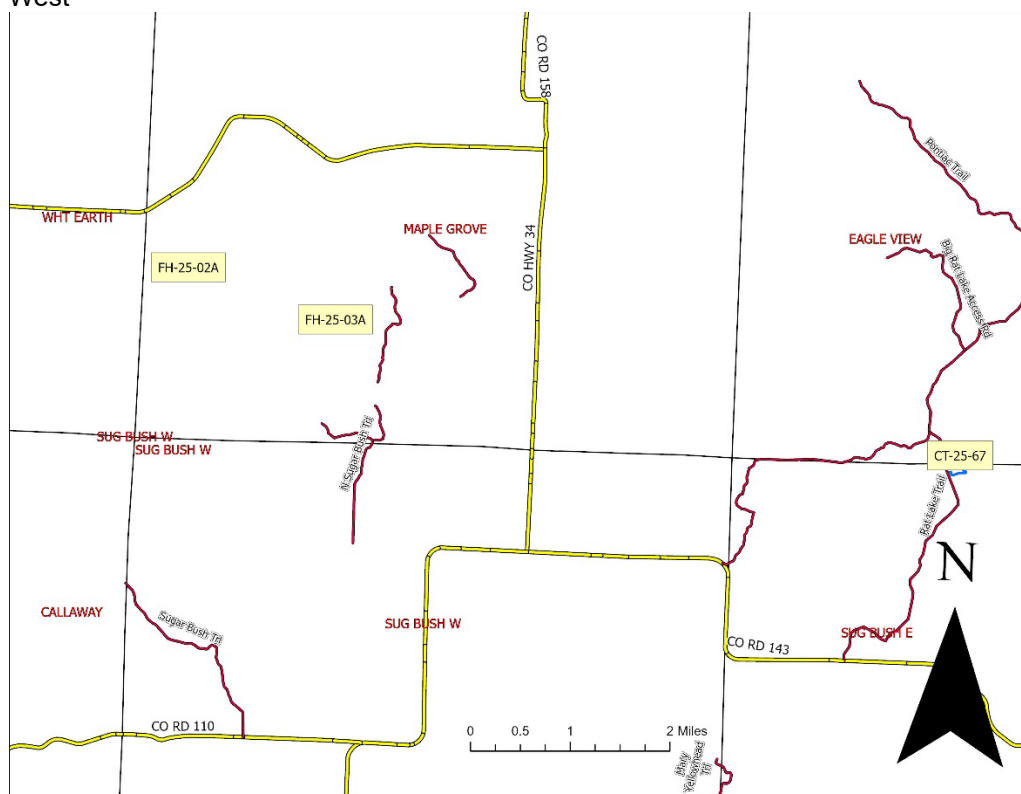
**Following is a list of lands upon which the timber is located, the estimated quantities of timber offered, and the appraised prices. The successful bidder will be required to pay 25% of the appraised value at the time of the auction sale. Payment required listed after each tract.**

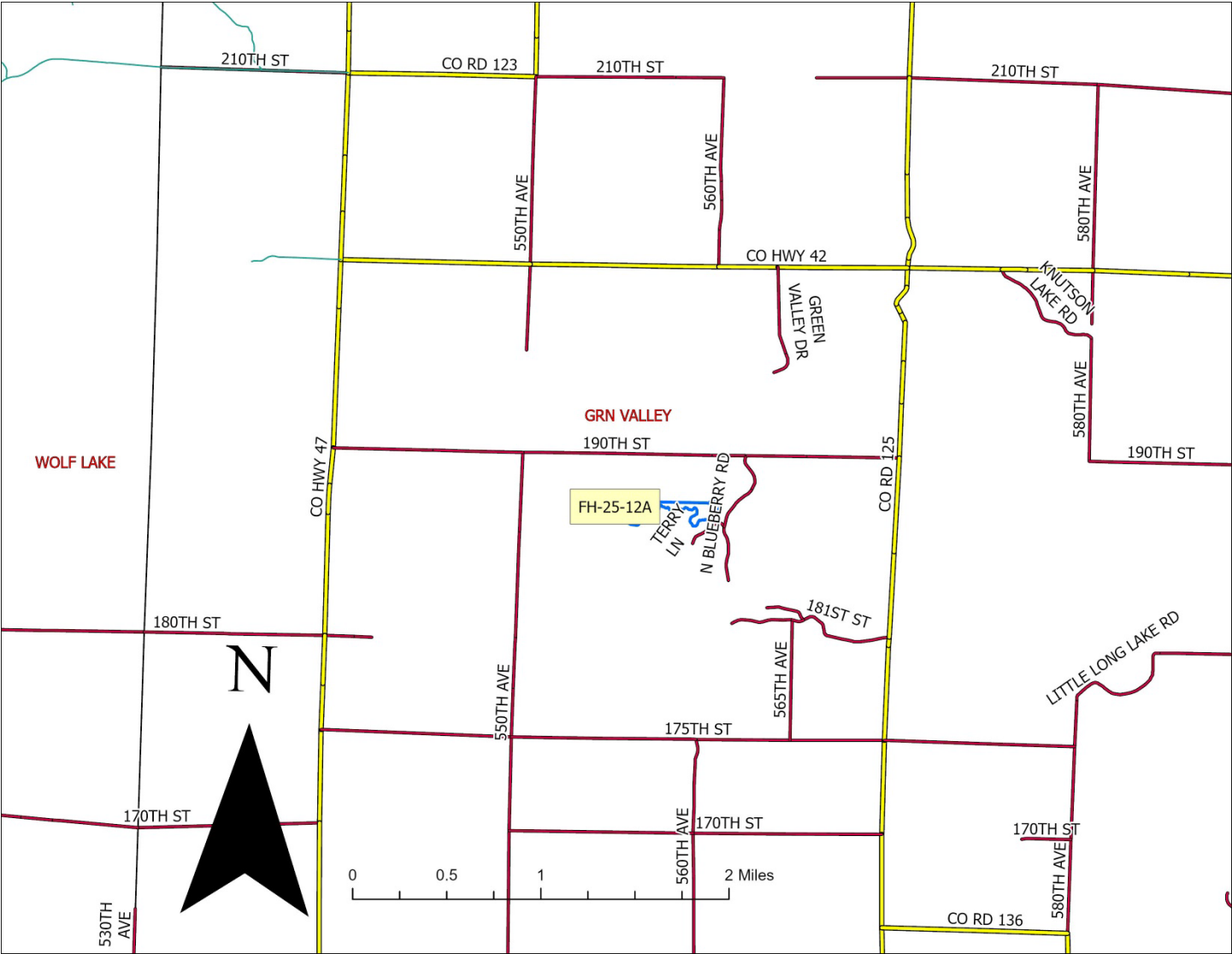
# Fall 2025 Timber Sale Tracts Map

## Northeast



West





## Spring 2025 Auction Results

### Timber Auction - REGULAR AUCTION SALE

Friday, May 2, 2025

<i>Product</i>	<i>Amount Sold</i>	<i>Value \$</i>	<i>Average Price</i>
Ash,Black - Mixed	130	\$1,638.00	\$12.60
Aspen - Mixed	5,035	\$161,657.70	\$32.11
Basswood - Mixed	355	\$3,333.00	\$9.39
Birch-Mixed	825	\$11,144.20	\$13.51
Fir, Balsam - Mixed	95	\$707.00	\$7.44
North Hardwood-Mixed	30	\$420.00	\$14.00
Oak, Mixed	750	\$12,844.00	\$17.13
Oak, Red - Pulp	775	\$11,578.00	\$14.94
Oak,Red - Bolts	345	\$9,105.00	\$26.39
Pine,Jack - Bolts	50	\$1,924.00	\$38.48
Pine,Jack - Mixed	155	\$2,094.00	\$13.51
Pine,Jack - Pulp	100	\$1,184.00	\$11.84
Pine,Norway - Bolts	60	\$3,052.80	\$50.88
Pine,Norway - Mixed	65	\$1,184.00	\$18.22
Pine,Norway - Pulp	105	\$1,216.40	\$11.58
Spruce,White - Mixed	140	\$2,246.40	\$16.05
Sugar Maple - Mixed	255	\$3,060.00	\$12.00
<i>Total Cords</i>	9,270	\$228,388.50	
<i>Grand Totals:</i>	9,270	\$228,388.50	

15 out of 15 Tracts Sold

### Becker County Natural Resources Mgmt 1771 North Tower Rd Detroit Lakes, MN 56501

#### *Timber Sale Auction - 5/2/2025*

*100% Equals Appraised*

Tract	Permit #	Acres	Sale Type	Expires	Admin Name	% Bid	Value	Purchased by
1	25-01A	65.49	REGULAR AUCTION SALE	5/2/2027	Erick Barthel	116%	\$26,390.00	Kimball Sawmill & Logging, Inc
2	25-02A	27.29	REGULAR AUCTION SALE	5/2/2027	John Valda	210%	\$31,857.00	Olson Logging
3	25-03A	54.61	REGULAR AUCTION SALE	5/2/2027	Erick Barthel	100%	\$14,445.00	Olson Logging
4	25-04A	56.22	REGULAR AUCTION SALE	5/2/2027	Erick Barthel	148%	\$20,512.80	Kimball Sawmill & Logging, Inc
5	25-05A	28.3	REGULAR AUCTION SALE	5/2/2027	John Valda	246%	\$30,774.60	Fultz Logging LLC
6	25-06A	25.82	REGULAR AUCTION SALE	5/2/2027	John Valda	224%	\$28,492.80	Gerbracht Logging, Inc
7	25-07A	27.56	REGULAR AUCTION SALE	5/2/2027	John Valda	154%	\$18,279.80	Haverinen Brothers Logging
8	25-08A	17.43	REGULAR AUCTION SALE	5/2/2027	John Valda	156%	\$12,526.80	Haverinen Brothers Logging
9	25-09A	17.21	REGULAR AUCTION SALE	5/2/2027	John Valda	100%	\$7,930.00	Robert Olson Logging
10	25-10A	21.1	REGULAR AUCTION SALE	5/2/2027	John Valda	100%	\$7,635.00	Gerbracht Logging, Inc
11	25-11A	31.2	REGULAR AUCTION SALE	5/2/2027	John Valda	108%	\$7,727.40	Kimball Sawmill & Logging, Inc
12	25-12A	28.33	REGULAR AUCTION SALE	5/2/2027	Erick Barthel	126%	\$8,353.80	Fultz Logging LLC
13	25-13A	19.49	REGULAR AUCTION SALE	5/2/2027	John Valda	128%	\$5,683.20	Thelen Excavating Inc.
14	25-14A	17.2	REGULAR AUCTION SALE	5/2/2027	Erick Barthel	124%	\$5,480.80	Kimball Sawmill & Logging, Inc
15	25-15A	12.51	REGULAR AUCTION SALE	5/2/2027	John Valda	146%	\$2,299.50	Thelen Excavating Inc.

Summary of Timber Tracts Offered - Fall Auction - October 3, 2025- 10:00 am									
TRACT #	PROJECT #	PERMIT #	TOWNSHIP DESCRIPTION SECTION-TWP-RANGE	ACRES	SPECIES	CORDS	TOTAL CORDS	APPRAISED VALUE	25% DOWN PAYMENT
1	FH-25-09A	25-16A	Forest E1/2 SW1/4, SW1/4 SE1/4, SE1/4 NW1/4 36-142-37	95.5	PINE, NORWAY-MIXED PINE, JACK-MIXED ASPEN-MIXED BIRCH-MIXED OAK,MIXED	1180 50 30 30 25	1315	\$ 31,610.00	\$ 7,902.50
2	FH-25-04A	25-17A	Eagle View SE1/4 SW1/4 & NW1/4 SE1/4 22-142-39 W1/2 of NE1/4, SE1/4 NE1/4 & NW1/4 NW1/4, SE1/4 NW1/4, NE1/4 NW1/4 27-142-39	60.7	ASPEN-MIXED OAK, RED-MIXED BASSWOOD-MIXED BIRCH-MIXED PINE, JACK-MIXED	760 450 100 100 20	1430	\$ 26,720.00	\$ 6,680.00
3	FH-25-11A	25-18A	Round Lake South SW1/4 SE1/4 18-141-38 NW1/4 NE1/4 & NE1/4 NE1/4 19-141-38	57.2	ASPEN-MIXED BASSWOOD-MIXED BIRCH-MIXED PINE, JACK-MIXED	950 100 60 5	1115	\$ 22,230.00	\$ 5,557.50
4	FH-25-370	25-19A	Round Lake North NE1/4 NE1/4 11-142-38	33.5	ASPEN-MIXED OAK-MIXED BIRCH-MIXED BASSWOOD-MIXED MAPLE, SUGAR-MIXED	730 100 50 50 7	937	\$ 18,380.00	\$ 4,595.00
5	FH-25-06A	25-20A	Round Lake North E1/2 NE1/4 22-142-38 N1/2 NW1/4 & N1/4 NE1/4, SW1/4 NW1/4 23-142-38	44.7	ASPEN-MIXED MAPLE, SUGAR-MIXED BASSWOOD-MIXED BIRCH-MIXED	650 150 120 60	980	\$ 17,360.00	\$ 4,340.00
6	FH-25-12A	25-21A	Green Valley SW1/4 NE1/4, SE1/4 NE1/4 21-139-36 SW1/4 NW1/4 22-139-36	26.46	ASPEN-MIXED PINE, NORWAY-MIXED PINE, JACK-MIXED OAK-MIXED BIRCH-MIXED SPRUCE, WHITE-MIXED FIR, BALSAM-MIXED NORTHERN HARDWOOD-MIXED (MAPLE, BASSWOOD, ELM, ASH)	360 30 15 80 45 30 25 15	600	\$ 11,180.00	\$ 2,795.00
7	FH-25-372	25-22A	Round Lake South NE1/4 NE1/4 30-142-38	24.9	ASPEN-MIXED BUR, OAK-MIXED BASSWOOD-MIXED NW1/4 NE1/4, SW1/4 NW1/4, SE1/4 NW1/4	400 90 140 20	650	\$ 11,240.00	\$ 2,810.00
8	FH-25-03A	25-23A	Maple Grove NE1/4 SE1/4 & N1/2 SE1/4 SE1/4 29-142-40 NE1/4 SE1/4, N1/2 SE1/4 SE1/4, S1/2 SE1/4 SE1/4 29-142-40	19.9	ASPEN-MIXED BASSWOOD-MIXED BIRCH-MIXED	400 30 30	460	\$ 9,310.00	\$ 2,327.50
9	FH-25-07A	25-24A	Forest SE1/4 NW1/4, SW1/4 NW1/4, SW1/4 NE1/4 17-142-37	30.1	ASPEN-MIXED OAK-MIXED PINE, NORWAY-MIXED PINE, JACK-MIXED BIRCH-MIXED	250 150 30 50 30	510	\$ 9,450.00	\$ 2,362.50
10	FH-25-10A	25-25A	Round Lake South NE1/4 NE1/4 21-141-38	20.7	ASPEN-MIXED BIRCH-MIXED NORTHERN HARDWOOD-MIXED SPRUCE, WHITE-MIXED	320 25 45 10	400	\$ 7,820.00	\$ 1,955.00
11	FH-25-05A	25-26A	Forest SW1/4 SW1/4 & NE1/4 SW1/4, SW1/4 NE1/4, S1/2 NW1/4 2-142-37	16.1	ASPEN-MIXED OAK-MIXED BIRCH-MIXED NORTHERN HARDWOOD-MIXED	250 80 40 20	390	\$ 7,220.00	\$ 1,805.00
12	FH-25-371	25-27A	Forest SW1/4 NE1/4 20-142-37	13.07	ASPEN-MIXED OAK-MIXED SPRUCE, WHITE-MIXED FIR, BALSAM-MIXED NORTHERN HARDWOOD-MIXED (MAPLE, BASSWOOD)	250 40 10 5 30	335	\$ 6,405.00	\$ 1,601.25
13	FH-25-02A	25-28A	Maple Grove NW1/4 NE1/4, NE1/4 NW1/4 30-142-40	21.48	ASPEN-MIXED BASSWOOD-MIXED NORTHERN HARDWOOD-MIXED	250 30 30	310	\$ 6,010.00	\$ 1,502.50
14	FH-25-33	25-29A	Round Lake North S1/2 SW1/4, N1/2 SW1/4 7-142-38	14.08	ASPEN-MIXED BIRCH-MIXED OAK-MIXED BASSWOOD-MIXED MAPLE, SUGAR-MIXED FIR, BALSAM-MIXED SPRUCE, WHITE-MIXED	230 20 10 30 20 25 5	340	\$ 5,990.00	\$ 1,497.50
15	CT-25-67	25-30A	Sugar Bush E NW1/4 NW 1/4 4-141-39 SW1/4 SW1/4 33-142-39	31.54	PINE, NORWAY-BOLTS PINE, NORWAY-PULP ASPEN-MIXED BIRCH-MIXED	60 50 45 30	185	\$ 3,750.00	\$ 937.50
16	CT-25-66	25-31A	Round Lake South E1/2 NW1/4 SW1/4 28-141-38	9.6	PINE, NORWAY-BOLTS PINE, NORWAY-PULP ASPEN-MIXED PINE, JACK-MIXED	30 10 10 2	52	\$ 1,342.00	\$ 335.50
TOTALS				519.5			10009	\$ 196,017.00	\$ 49,004.25



## BECKER COUNTY

915 Lake Avenue • Detroit Lakes, MN 56501

218-846-7311

### MEMORANDUM FOR ACTION

Date: September 2, 2025

SUBJECT: Award 2025 Bud Capping Contract

TO: Becker County Board of Commissioners

1. Discussion: NRM received two quotes for bud capping (tree browse protection) in 2025. Bud capping will be done on approximately 459 acres.
2. Funding: Resource Development Fund
3. Action request: Approve low quote to Thomas Forestry at \$28,935.90.
4. The point of contact for this memorandum is Mitch Lundeen/Steve Skoog

Distribution: Board of Commissioners, County Administrator





## BECKER COUNTY BUD CAPPING QUOTE 2025

Quotes due July 15, 2025 at 3:00PM

This is a Total Bid Price Quote. Contract will be awarded on total bid of all tracts.

<u>Tract</u>	<u>Legal Description</u>	<u>Completion Date</u>	<u>Estimated Acres</u>	<u>Cost Per Acre</u>
BC-24-01 800/ac	SWNE S 7 T139-36		10.0	\$63.00
BC -24-02 800/ac	SWNW, NWSW S20 142-37 SESE S 19 142-37		16.6	\$63.00
BC-24-03 900/ac	WNW S23 139-36		23.0	\$63.00
BC-24-04 700/ac	NENW S 8 140-36		4.6	\$63.00
BC-24-05 600/ac	SENE S 33 142-37 SWNW NWSW S 34 142-37		47.0	\$63.00
BC-24-06 600/ac	WSE S 29 142-37		18.8	\$63.00
BC-24-07 600/ac	NSE, NESW S 33 142-37		23.8	\$63.00
BC- 24-8 500/ac	SENE, NWSE S17 142-37		25.7	\$63.00
BC-24-9 500/ac	SWSW S 9 142-37 NWNW S 16 142-37		13.4	\$63.00
BC-24-10 700/ac	NWNW S 16 142-37		19.9	\$63.00
BC-24-11 500/ac	NWSW S 3 142-37 NESE S 4 142-37 NENE S9 142-37 NWNW S 10 142-37		22.1	\$63.00
BC-24-12 500/ac	WSE S 19 142-37		20.0	\$63.00
BC-24-13 500/ac	SE, ESW S 26 142-38 SENE S 27 142-38		61.0	
BC-24-14 700/ac	ESE, SENE S 2 141-38		47.2	\$63.00
BC-24-15 900/ac	SENE, SWNW< NWSW S22 139-36		13.4	\$63.00

BC-25-01 1000/ac	NWNE, SWNE, NWNE S23 T139 R36		24.0	\$63.00
BC-25-02 1000/ac	NENW, NNW S22 T139 R36		14.6	\$63.00
BC-25-03 1000?ac	NE S14 T139 R36		24	\$63.00
BC-24-16 800/ac	NESW S 9 142-37		30.2	\$63.00
		QUOTE TOTAL FOR ALL TRACTS		\$ 28,935.90
		459.3		

Date 08/18/2025

Signature 

Title Contract Manager

Printed Name Amy Thomas

Company Name Thomas Forestry

Address 682 Swenson RD SE  
Bemidji, MN 56601

Telephone 218-407-7286 Fax \_\_\_\_\_

E-mail contact@thomasforestry.com



## BECKER COUNTY BUD CAPPING QUOTE 2025

Quotes due July 15, 2025 at 3:00PM

This is a Total Bid Price Quote. Contract will be awarded on total bid of all tracts.

<u>Tract</u>	<u>Legal Description</u>	<u>Completion Date</u>	<u>Estimated Acres</u>	<u>Cost Per Acre</u>
BC-24-01 800/ac	SWNE S 7 T139-36		10.0	\$66.00
BC -24-02 800/ac	SWNW, NWSW S20 142-37 SESE S 19 142-37		16.6	\$66.00
BC-24-03 900/ac	WNW S23 139-36		23.0	\$66.00
BC-24-04 700/ac	NENW S 8 140-36		4.6	\$66.00
BC-24-05 600/ac	SENE S 33 142-37 SWNW NWSW S 34 142-37		47.0	\$66.00
BC-24-06 600/ac	WSE S 29 142-37		18.8	\$66.00
BC-24-07 600/ac	NSE, NESW S 33 142-37		23.8	\$66.00
BC- 24-8 500/ac	SENE, NWSE S17 142-37		25.7	\$66.00
BC-24-9 500/ac	SWSW S 9 142-37 NWNW S 16 142-37		13.4	\$66.00
BC-24-10 700/ac	NWNW S 16 142-37		19.9	\$66.00
BC-24-11 500/ac	NWSW S 3 142-37 NESE S 4 142-37 NENE S9 142-37 NWNW S 10 142-37		22.1	\$66.00
BC-24-12 500/ac	WSE S 19 142-37		20.0	\$66.00
BC-24-13 500/ac	SE, ESW S 26 142-38 SENE S 27 142-38		61.0	\$66.00
BC-24-14 700/ac	ESE, SENE S 2 141-38		47.2	\$66.00
BC-24-15 900/ac	SENE, SWNW< NWSW S22 139-36		13.4	\$66.00

BC-25-01 1000/ac	NWNE, SWNE, NWNE S23 T139 R36		24.0	\$66.00
BC-25-02 1000/ac	NENW, NNW S22 T139 R36		14.6	\$66.00
BC-25-03 1000?ac	NE S14 T139 R36		24	\$66.00
BC-24-16 800/ac	NESW S 9 142-37		30.2	\$66.00
		QUOTE TOTAL FOR ALL TRACTS		\$ \$30,313.80

Date 8/15/2025

Signature 

Title Owner

Printed Name Alfredo Aguilar

Company Name Great Lakes Forestry LLC

Address 800 Wisconsin St, Mailbox 92  
Eau Claire, WI 54703

Telephone (715) 530-2968 Fax

E-mail greatlakesforestryllc@gmail.com

# BECKER COUNTY BOARD OF COMMISSIONERS RESOLUTION 09-25-1B

## 2026 Medical Insurance – Blue Cross and Blue Shield

**WHEREAS** Effective January 1, 2026, Becker County opts to provide medical insurance for employees through Blue Cross and Blue Shield instead of Medica, and;

**WHEREAS** Blue Cross and Blue Shield is providing an 8.5% increase for 2026 versus the 18% increase with Medica, and;

**WHEREAS** Blue Cross and Blue Shield is providing an 19.5% renewal cap for 2027 versus the 19% renewal cap with Medica, and;

**WHEREAS** The lowest HSA plan for Blue Cross and Blue Shield versus the lowest HSA eligible plan for Medica:

BCBS HV 4,000 Plan	2026 Cost	Medica ECC 4,000 Plan	2026 Cost	Savings with BCBS per month
Single	\$764.93	Single	\$831.78	\$66.85
Employee + 1	\$1,606.33	Employee + 1	\$1,746.72	\$140.39
Family	\$2,141.77	Family	\$2,328.97	\$187.20

**NOW THEREFORE BE IT RESOLVED.** That the Board of County Commissioners of Becker County, Minnesota, do approve providing medical insurance through Blue Cross and Blue Shield beginning January 1, 2026.

Duly adopted this 2nd day of September, 2025, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS  
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith  
Carrie Smith  
County Administrator

/s/ David Meyer  
David Meyer  
Board Chair

State of Minnesota )  
                                  ) ss  
County of Becker )

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held September 2nd, 2025, as recorded in the record of proceedings.

\_\_\_\_\_  
Carrie Smith  
County Administrator

## Cost Comparison with BCBS High Value and Aware Plans

Medica Plan	Coverage Level	2026 Cost	2027 Cost w/ 19% Increase	BCBS Plan	Coverage Level	2026 Cost	2027 Cost w/ 19.5% Increase	Difference between 2026 Medica Plans and BCBS	Difference between 2027 Medica Plans and BCBS
4000 - Essentia Plan	Single	\$ 831.78	\$ 989.82	4000 - HVN	Single	\$ 764.93	\$ 914.09	\$ (66.85)	\$ (75.73)
4000 - Essentia Plan	EE + 1	\$ 1,746.72	\$ 2,078.60	4000 - HVN	EE + 1	\$ 1,606.33	\$ 1,919.56	\$ (140.39)	\$ (159.03)
4000 - Essentia Plan	Family	\$ 2,328.97	\$ 2,771.47	4000 - HVN	Family	\$ 2,141.77	\$ 2,559.42	\$ (187.20)	\$ (212.06)
2000 - Essentia Plan	Single	\$ 874.84	\$ 1,041.06	2000 - HVN Plan	Single	\$ 852.31	\$ 1,018.51	\$ (22.53)	\$ (22.55)
2000 - Essentia Plan	EE + 1	\$ 1,837.16	\$ 2,186.22	2000 - HVN Plan	EE + 1	\$ 1,789.83	\$ 2,138.85	\$ (47.33)	\$ (47.37)
2000 - Essentia Plan	Family	\$ 2,449.56	\$ 2,914.98	2000 - HVN Plan	Family	\$ 2,386.44	\$ 2,851.80	\$ (63.12)	\$ (63.18)
850 - Essentia Plan	Single	\$ 993.47	\$ 1,182.23	850 - HVN Plan	Single	\$ 951.84	\$ 1,137.45	\$ (41.63)	\$ (44.78)
850 - Essentia Plan	EE + 1	\$ 2,086.27	\$ 2,482.66	850 - HVN Plan	EE + 1	\$ 1,998.83	\$ 2,388.60	\$ (87.44)	\$ (94.06)
850 - Essentia Plan	Family	\$ 2,781.71	\$ 3,310.23	850 - HVN Plan	Family	\$ 2,665.11	\$ 3,184.81	\$ (116.60)	\$ (125.43)
4000 - Passport Plan	Single	\$ 1,039.72	\$ 1,237.27	4000 - Aware Plan	Single	\$ 847.03	\$ 1,012.20	\$ (192.69)	\$ (225.07)
4000 - Passport Plan	EE + 1	\$ 2,183.40	\$ 2,598.25	4000 - Aware Plan	EE + 1	\$ 1,778.74	\$ 2,125.59	\$ (404.66)	\$ (472.65)
4000 - Passport Plan	Family	\$ 2,911.21	\$ 3,464.34	4000 - Aware Plan	Family	\$ 2,371.66	\$ 2,834.13	\$ (539.55)	\$ (630.21)
2000 - Passport Plan	Single	\$ 1,093.56	\$ 1,301.34	2000 - Aware Plan	Single	\$ 943.78	\$ 1,127.82	\$ (149.78)	\$ (173.52)
2000 - Passport Plan	EE + 1	\$ 2,296.45	\$ 2,732.78	2000 - Aware Plan	EE + 1	\$ 1,981.92	\$ 2,368.39	\$ (314.53)	\$ (364.38)
2000 - Passport Plan	Family	\$ 3,061.95	\$ 3,643.72	2000 - Aware Plan	Family	\$ 2,642.57	\$ 3,157.87	\$ (419.38)	\$ (485.85)
850 - Passport Plan	Single	\$ 1,241.83	\$ 1,477.78	850 - Aware Plan	Single	\$ 1,054.13	\$ 1,259.69	\$ (187.70)	\$ (218.09)
850 - Passport Plan	EE + 1	\$ 2,607.83	\$ 3,103.32	850 - Aware Plan	EE + 1	\$ 2,213.65	\$ 2,645.31	\$ (394.18)	\$ (458.01)
850 - Passport Plan	Family	\$ 3,477.13	\$ 4,137.78	850 - Aware Plan	Family	\$ 2,951.55	\$ 3,527.10	\$ (525.58)	\$ (610.68)
								The above differences are showing the cost savings with BCBS over Medica	

# BECKER COUNTY BOARD OF COMMISSIONERS RESOLUTION

**09-25-1C**

## Career Ladder - Full Time Assessment Tech II Position

**WHEREAS** Becker County implemented a career ladder to promote staff in the Assessor's Office that have attained the necessary certifications to fulfill the job requirements of the Assessment Tech II position, and;

**WHEREAS** there is a need to promote an Assessment Tech I in the Assessor's Office to become a Full-Time Assessment Tech II in the Assessor's Office,

**NOW THEREFORE BE IT RESOLVED.** That the Board of County Commissioners of Becker County, Minnesota, do approve the posting of the position internally and interviewing for a Full-Time Assessment Tech II position in the Assessor's Office.

Duly adopted this 2nd day of September, 2025, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS  
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith  
Carrie Smith  
County Administrator

/s/ David Meyer  
David Meyer  
Board Chair

State of Minnesota )  
 ) ss  
County of Becker )

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held September 2nd, 2025, as recorded in the record of proceedings.

Carrie Smith  
County Administrator

**Date:** September 2, 2025  
**To:** Becker County Board of Commissioners  
**From:** Lee Brekke  
**Re:** Personnel Request

**Action Request:** Request to implement the career ladder in the Assessor's Office and post/interview for an Assessment Tech II position.

**Justification:** An individual in the Assessor's Office has attained the necessary certification to fulfill the job requirements of the Assessment Tech II position.

### Cost Analysis:

Assessment Tech II	2025 COST TO FILL FT	CURRENT COST	2025 BUDGET	2026 BUDGET
<b>SALARY</b>	\$16,138	\$36,964	\$52,354	\$55,779
<b>PERA</b>	\$1,210	\$2,772	\$3,927	\$4,183
<b>HEALTH</b>	\$5,276	\$12,813.01	\$18,089	\$18,089
<b>FICA</b>	\$1,235	\$2,828	\$4,005	\$4,267
<b>SEVERANCE</b>	\$-	\$-	\$-	\$-
<b>TOTAL</b>	\$23,859	\$55,377	\$78,374	\$82,319

2025 Year Cost: \$ 862.00

**Cost Explanation:** The Assessment Tech II position was identified as a career ladder opportunity during the DDA's evaluation of job descriptions for Becker County. This position was not budgeted for in the 2025 budget cycle as it had not been identified at that time.



## Minnesota Paid Family and Medical Leave

Effective January 1, 2026, employees and the County will split the cost of the premiums for Minnesota Paid Family and Medical Leave (MPFML) on a 50/50 basis as allowed under MN Statute 268B.14.

Employees may use their County accrued paid leave to supplement their MPFML payments up to an amount not to exceed a combined total of more than 100% of the employees' regular daily earning from the County.

## MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (the “Agreement”) is effective January 1, 2026,

**BETWEEN:** Law Enforcement Labor Services Local #390 (“Union”) represents the Supervisors in the Sheriff’s Department in Becker County (“Employer”)

**WHEREAS,** the Law Enforcement Labor Services Local #390 (“Union”) represents the Supervisors in the Sheriff’s Department in Becker County (“Employer”); and

**WHEREAS,** the Union and the Employer desire to amend the Contract on the terms and conditions set forth in this Memorandum of Agreement (the “Agreement”); and

**WHEREAS,** this Agreement is the second memorandum of agreement to the Contract

**NOW, THEREFORE,** the Parties agree as follows:

### 1. AMENDMENT:

1.1 The Contract is amended as follows:

- 1.1.1 Effective January 1, 2026, employees and the County will split the cost of the premiums for Minnesota Paid Family and Medical Leave (MPFML) on a 50/50 basis as allowed under MN Statute 268B.14.
- 1.1.2 Employees may use their County accrued paid leave to supplement their MPFML payments up to an amount not to exceed a combined total of more than 100% of the employees’ regular daily earning from the County.

### 2. NO OTHER CHANGES:

2.1 Except as otherwise expressly provided in this Agreement, all of the terms and conditions of the Contract remain unchanged and in full force and effect.

---

SGT. ANDREW BACHMANN, UNION STEWARD

---

DATE

---

DAVID MEYER, BOARD CHAIR

---

DATE

---

TERRY OLSON, UNION BUSINESS AGENT

---

DATE

---

CARRIE SMITH, COUNTY ADMINISTRATOR

---

DATE

## MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (the “Agreement”) is effective January 1, 2026,

**BETWEEN:** Law Enforcement Labor Services Local #565 (“Union”) represents the Essential Administrators in the Sheriff’s Department and County Jail in Becker County (“Employer”)

**WHEREAS,** Law Enforcement Labor Services Local #565 (“Union”) represents the Essential Administrators in the Sheriff’s Department and County Jail in Becker County (“Employer”); and

**WHEREAS,** the Union and the Employer desire to amend the Contract on the terms and conditions set forth in this Memorandum of Agreement (the “Agreement”); and

**WHEREAS,** this Agreement is the second memorandum of agreement to the Contract

**NOW, THEREFORE,** the Parties agree as follows:

### 1. AMENDMENT:

1.1 The Contract is amended as follows:

- 1.1.1 Effective January 1, 2026, employees and the County will split the cost of the premiums for Minnesota Paid Family and Medical Leave (MPFML) on a 50/50 basis as allowed under MN Statute 268B.14.
- 1.1.2 Employees may use their County accrued paid leave to supplement their MPFML payments up to an amount not to exceed a combined total of more than 100% of the employees’ regular daily earning from the County.

### 2. NO OTHER CHANGES:

2.1 Except as otherwise expressly provided in this Agreement, all of the terms and conditions of the Contract remain unchanged and in full force and effect.

\_\_\_\_\_  
LT. LUKE SWEERE, UNION STEWARD

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DAVID MEYER, BOARD CHAIR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ADAM BURNSIDE, UNION BUSINESS AGENT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CARRIE SMITH, COUNTY ADMINISTRATOR

\_\_\_\_\_  
DATE

## MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (the “Agreement”) is effective January 1, 2026,

**BETWEEN:** Human Services Supervisors Association (“Association”) represents the Human Services Supervisors in Becker County (“Employer”)

**WHEREAS,** Human Services Supervisors Association (“Association”) represents the Human Services Supervisors in Becker County (“Employer”); and

**WHEREAS,** the Association and the Employer desire to amend the Contract on the terms and conditions set forth in this Memorandum of Agreement (the “Agreement”); and

**WHEREAS,** this Agreement is the second memorandum of agreement to the Contract

**NOW, THEREFORE,** the Parties agree as follows:

### 1. AMENDMENT:

1.1 The Contract is amended as follows:

1.1.1 Effective January 1, 2026, employees and the County will split the cost of the premiums for Minnesota Paid Family and Medical Leave (MPFML) on a 50/50 basis as allowed under MN Statute 268B.14.

1.1.2 Employees may use their County accrued paid leave to supplement their MPFML payments up to an amount not to exceed a combined total of more than 100% of the employees’ regular daily earning from the County.

### 2. NO OTHER CHANGES:

2.1 Except as otherwise expressly provided in this Agreement, all of the terms and conditions of the Contract remain unchanged and in full force and effect.

---

JASON RUONA, COLLECTIVE BARGAINING  
MEMBER

---

DATE

---

DAVID MEYER, BOARD CHAIR

---

DATE

---

EMMA WARTMAN, COLLECTIVE BARGAINING  
MEMBER

---

DATE

---

CARRIE SMITH, COUNTY ADMINISTRATOR

---

DATE

## MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (the “Agreement”) is effective January 1, 2026,

**BETWEEN:** Law Enforcement Labor Services Local #391 (“Union”) represents the Deputies in the Sheriff’s Department in Becker County (“Employer”)

**WHEREAS,** the Law Enforcement Labor Services Local #391 (“Union”) represents the Deputies in the Sheriff’s Department in Becker County (“Employer”); and

**WHEREAS,** the Union and the Employer desire to amend the Contract on the terms and conditions set forth in this Memorandum of Agreement (the “Agreement”); and

**WHEREAS,** this Agreement is the second memorandum of agreement to the Contract

**NOW, THEREFORE,** the Parties agree as follows:

### 1. AMENDMENT:

1.1 The Contract is amended as follows:

- 1.1.1 Effective January 1, 2026, employees and the County will split the cost of the premiums for Minnesota Paid Family and Medical Leave (MPFML) on a 50/50 basis as allowed under MN Statute 268B.14.
- 1.1.2 Employees may use their County accrued paid leave to supplement their MPFML payments up to an amount not to exceed a combined total of more than 100% of the employees’ regular daily earning from the County.

### 2. NO OTHER CHANGES:

2.1 Except as otherwise expressly provided in this Agreement, all of the terms and conditions of the Contract remain unchanged and in full force and effect.

\_\_\_\_\_  
DEPUTY CODY BOUCHIE, UNION STEWARD

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DAVID MEYER, BOARD CHAIR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DEPUTY INVESTIGATOR JASON KLAUHN, UNION STEWARD

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CARRIE SMITH, COUNTY ADMINISTRATOR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
KEITH TERLINDEN, UNION BUSINESS AGENT

\_\_\_\_\_  
DATE

## MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (the “Agreement”) is effective January 1, 2026,

**BETWEEN:** Law Enforcement Labor Services Local #419 (“Union”) represents the Non-Licensed Dispatchers and Jailers in the Sheriff’s Department and County Jail in Becker County (“Employer”)

**WHEREAS,** Law Enforcement Labor Services Local #419 (“Union”) represents the Non-Licensed Dispatchers and Jailers in the Sheriff’s Department and County Jail in Becker County (“Employer”); and

**WHEREAS,** the Union and the Employer desire to amend the Contract on the terms and conditions set forth in this Memorandum of Agreement (the “Agreement”); and

**WHEREAS,** this Agreement is the second memorandum of agreement to the Contract

**NOW, THEREFORE,** the Parties agree as follows:

### 1. AMENDMENT:

1.1 The Contract is amended as follows:

- 1.1.1 Effective January 1, 2026, employees and the County will split the cost of the premiums for Minnesota Paid Family and Medical Leave (MPFML) on a 50/50 basis as allowed under MN Statute 268B.14.
- 1.1.2 Employees may use their County accrued paid leave to supplement their MPFML payments up to an amount not to exceed a combined total of more than 100% of the employees’ regular daily earning from the County.

### 2. No OTHER CHANGES:

2.1 Except as otherwise expressly provided in this Agreement, all of the terms and conditions of the Contract remain unchanged and in full force and effect.

_____ UNION STEWARD	_____ DATE	_____ DAVID MEYER, BOARD CHAIR	_____ DATE
_____ UNION STEWARD	_____ DATE	_____ CARRIE SMITH, COUNTY ADMINISTRATOR	_____ DATE
_____ TIM JEANETTA, UNION BUSINESS AGENT	_____ DATE		



# BECKER COUNTY

## *IT Department*

915 Lake Avenue • Detroit Lakes, MN 56501

218-846-7230

MEMORANDUM FOR ACTION

Date: 9/02/2025

SUBJECT: VPN Security Software

THROUGH: IT Department, Courthouse Committee and Finance Committee

TO: Becker County Commission

1. References:

MFA Security Software renewal for 2 years.

2. Discussion: VPN Security Licenses

Description	extended \$
ID Plus E2 Per User - 1 Month (430 Users x 24 Months = 10320)	\$ 61,920.00
ID Plus FedRAMP Add On Per User - 1 Month	\$ 5,160.00
ID Plus AI Risk Engine - Per User - 1 Month	\$ 10,320.00
RSA SID700 3 Year Token Authenticator - 10 Pack - Hardware Fobs - No Returns	\$ 2,764.08
US Citizen/Soil Support ID Plus	\$ 409.53
	<b>\$ 80,573.61</b>

3. Funding

a. IT 2025 Budget

4. Action – recommend approving the quote for Security Licenses for 2 years

5. The point of contact for this is Judy Dodd, IT Director, 218-846-7200 X7332

**BECKER COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION 09-25-1A**

**Dunton Locks County Park Donation**

**WHEREAS**, The Disabled American Veterans Chapter 31 donated \$1,500 in funds to contribute to the purchasing of new picnic tables for the new shelter at Dunton Locks County Park and/or future VFW shelter renovations at the park.

**WHEREAS**, the donation is intended to contribute to the purchase of new picnic tables for the new shelter at Dunton Locks County Park and/or any future VFW shelter renovations at the park.

**NOW THEREFORE BE IT RESOLVED.** That the Board of County Commissioners of Becker County, Minnesota, approve the donations for the stated use effective September 2<sup>nd</sup>, 2025.

Duly adopted this 2<sup>nd</sup> day of September 2025, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS  
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith  
Carrie Smith  
County Administrator

/s/ David Meyer  
David Meyer  
Board Chair

State of Minnesota )  
                                  ) ss  
County of Becker )

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held September 2, 2025, as recorded in the record of proceedings.

\_\_\_\_\_  
Carrie Smith  
County Administrator





# DRIVE & DROP: ELECTRONICS RECYCLING



Free electronics drop off  
List what's allowed



Dates and times



Becker County Transfer Station  
24413 Co Rd 144, Detroit Lakes, MN 56501



Instructions for dropping off

**ONE WEEK ONLY!**

Website and/or phone number

## **Capital Improvement Expenditure Request Form**



Date Requested: 8/28/2025

Department: Land Use/Environmental Services

Department Head: Steve Skoog

### **EXPLANATION OF THE REQUEST**

Purpose/Need: Board approval to purchase a 40 CY roll off with a cover. This unit will be used to temporarily store and transfer old mattresses collected at the Osage solid waste site to the main Solid Waste Campus to be recycled.

**REQUEST AMOUNT: \$ \$8,674.57**

Savings Achieved (Dollar Amount/Time/ Efficiency): Price quotes were received from the following suppliers: 1. Wastequip \$8,674.57 2. H & S Manufacturing \$12,950.00.

### **Are There Sufficient Funds In Your Budget?**

Yes ☒ No ☐

### **Is this included in your department's 5-Year Capital Improvement Plan?**

Yes ☒ No ☐

Please explain further, if necessary: [Click or tap here to enter text.](#)

**Action Taken (If different than request): Board Motion approving the purchase of a 40 CY roll off with a roll up tarp from Wastequip for \$8,674.57**

Date Request Completed: 8/28/2025

\* This form must be completed and sent to the County Administrator for any request of Capital Improvement Purchase.

### Sell To:

Contact Name	Rhonda Koch	Ship To Name	Becker County
Bill To Name	Becker County	Ship To	915 Lake Ave
Bill To	24413 County Rd 144		Detroit Lakes, MN 56501-3403
	Detroit Lakes, MN 56501		USA
	USA	Quick Ship	<input type="checkbox"/>
Email	rhonda.koch@co.becker.mn.us		
Phone	(218) 846-7272 📞		

### Quote Information

Salesperson	Becky Nerby	Expiration Date	8/17/2025
Salesperson Email	<a href="mailto:bneryby@wastequip.com">bneryby@wastequip.com</a>	Quote Number	WQ-10355870
Salesperson Phone	651-480-4871		Please Reference Quote Number on all Purchase Orders

Product	Product Description	Description	Quantity	Sales Price	Total Price
Container - MN - 281595	40 Cubic Yard Standard Duty Rectangular Roll Off Slope Front Container 22' Long - Floor: 7 gauge with 3" structural channels on 18" centers and 6"x 2"x 3/16" Structural Tubing Main Rails, Walls: 12 gauge with side columns on 36" centers and 3" x 4" x 11 gauge Top Rails, (2) Rear Wheels only, Primed and Painted any Standard Color	Cable Hook	1.00	\$6,347.00	\$6,347.00
Container - MN - ROC501	Tarp Options - Side to Side Roll Tarp, Installed- Mountain Tarp Brand		1.00	\$1,317.00	\$1,317.00

Payment Terms	Net 30 Days if credit has been established	Subtotal	\$7,664.00
Shipping Terms	FOB Origin	Shipping	\$1,010.57
		Tax	\$0.00
		Grand Total	\$8,674.57

### Special Instructions

Special Instructions Customer is responsible for the off loading

### Additional Information

**Additional Terms** Our Quote serves as an offer to provide Products and/or services at the quantities and prices shown and is a good faith estimate, based on our understanding of your needs. By signing below, you indicate your acceptance of our offer which is expressly subject to the Wastequip Terms & Conditions of Sale ("Wastequip's Terms") located at: <https://www.wastequip.com/terms-conditions-sale>, as of the date set forth in Section 1(b) of the WQ T&C, which are made a part of this Quote. Wastequip's Terms may be updated from time to time and are available by hard copy upon request. Any changes or deviations to the terms of this Quote, including any different terms in an Order submitted by you, must be agreed upon in writing by both parties.

**Additional Information** Pricing is based on your acceptance prior to the expiration of this Quote, including product specifications, quantities, and timing. Any differences to your Order may result in different pricing, freight or other costs. Due to volatility in petrochemical, steel and related Product material markets, actual prices and freight, are subject to change. We reserve the right, by providing notice to you at any time before beginning Product manufacturing, to increase the price of the Product(s) to reflect any increase in the cost to us which is due to any factor beyond our control (such as, without limitation, any increase in the costs of labor, materials, or other costs of manufacture or supply). Unless otherwise stated, materials and container sizes indicated on sales literature, invoices, price lists, quotations and delivery tickets are nominal sizes and representations – actual volume, Products and materials are subject to manufacturing and commercial variation and Wastequip's practices, and may vary from nominal sizes and materials. All prices are in US dollars; this Quote may not include all applicable taxes, brokerage fees or duties. If customer is not tax exempt, final tax calculations are subject to



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change. Pursuant to California Section 26275 of the Health and Safety Code, certain trash receptacles and storage containers must be marked with reflectors. Customers must disclose if such receptacles and containers are intended for use in California – if not disclosed, the receptacles and containers are not intended for use in California.

#### Signatures

Accepted By: \_\_\_\_\_

Company Name: \_\_\_\_\_

Date: \_\_\_\_\_

Purchase Order: \_\_\_\_\_

**Please Reference Quote Number on all Purchase Orders**

Mon 8/11/2025 4:29 PM

Hi Steve,

Current price quote for a 40yd rolloff with rolltarp is \$12,950.00/EA. Primed and Exterior Finish Painted Dark Brown. FOB H&S. Sales Tax NOT included.

Thanks,

**Darin Adolphson**  
**H&S Manufacturing, Inc.**  
Phone: 218-478-2229  
[www.hsmfginc.com](http://www.hsmfginc.com)



**Becker County Planning Commission**  
**August 27<sup>th</sup>, 2025**

An audio recording of the meeting is available at:  
[https://www.co.becker.mn.us/government/meetings/planning\\_zoning/planning\\_commission/](https://www.co.becker.mn.us/government/meetings/planning_zoning/planning_commission/)

**Members Present:** Chairman Dave Blomseth, Commissioner Phil Hansen, Kim Mattson, Tommy Ailie, Harvey Aho, Tom Disse, Commissioner Erica Jepson, Craig Hall, Steve Lindow, Mary Seaberg, John Okeson and Zoning Administrator Kyle Vareberg. **Members Absent:** Kohl Skalin and Jeff Moritz.

Chairman Dave Blomseth called the Planning Commission meeting to order at 6:00 pm. Becker County Zoning Technician Nicole Bradbury recorded the minutes.

Harvey Aho made a motion to approve the minutes from the July 30, 2025, meeting. Ailie second. All members in favor. Motion carried.

Chairman Dave Blomseth explained the protocol for the meeting and stated that the recommendations of the Planning Commission will be forwarded to the County Board of Commissioners for final action.

**It was decided to start the meeting with Agenda Item number three (3) Zoning Ordinance Amendments.**

**Zoning Ordinance Amendments**

1. Requirements regulating retaining walls to include but not limited to the permitting process through Becker County.

***This portion of the meeting minutes are still in progress and will be completed before the September 16<sup>th</sup>, 2025, County Board meeting.***

**New Business:**

1. **APPLICANT:** James R & Rebecca A Thibert 409 Rensvold Blvd Moorhead, MN 56560  
**Project Location:** 34327 Strawberry Ln S Ogema, MN 56569 **LEGAL LAND DESCRIPTION:** Tax ID Number: **20.0429.000** Section 35 Township 142 Range 040; PT LOT 3 N 75' OF S 580' E OF PRIVATE RD KNOWN AS LOT 5 & N1/2 OF LOT 4.  
**APPLICATION AND DESCRIPTION OF PROJECT:** Request an after-the-fact Conditional Use Permit for retaining walls.

Willis Mattison said he does not believe the applicant qualifies for a retaining wall and that the application should be denied.

**MOTION: Aho motioned to approve the application. Disse second. Roll Call; Disse, Mattson, Ailie, Seaberg, Okeson, Hall, and Aho in favor. Lindow opposed. Motion carried.**

**Other Business:**

- I) **Tentative Date for the Next Informational Meeting: September 17<sup>th</sup>, 2025; 8:00 am; 3<sup>rd</sup> Floor Meeting Room in the Becker County Courthouse, Detroit Lakes, MN.**

**Since there was no further business to come before the Board, Okeson made a motion to adjourn. Ailie second. All in favor. Motion carried. The meeting adjourned at 7:11 pm.**

\_\_\_\_\_  
**David Blomseth, Chairman**

\_\_\_\_\_  
**Jeff Moritz, Secretary**

ATTEST

\_\_\_\_\_  
Kyle Vareberg, Zoning Administrator