



BECKER COUNTY BOARD OF COMMISSIONERS

Regular Meeting

Date: Tuesday, June 17, 2025 at 8:15 AM

Location: Board Room, Courthouse

or

Virtual TEAMS Meeting Option

Call-In #: 763-496-5929 - Conference I.D.: 221 730 491#

8:15 Call the Board Meeting to Order: Board Chair Meyer

1. Pledge of Allegiance

8:20 Regular Business

1. Agenda Confirmation
2. Minutes of June 3, 2025 **3**

8:25 Consent Agenda

1. Auditor-Treasurer: Regular Claims, Auditor Warrants & Claims over 90 Days **7**
2. Auditor-Treasurer: Resolution 06-25-2A - Blue Ribbon Charities Raffle July 18, 2025 at the Roadhouse in Cormorant Twp **8**
3. Auditor-Treasurer: Resolution 06-25-2B - Blue Ribbon Charities Raffle September 3, 2025 at the Roadhouse in Cormorant Twp **9**
4. Auditor-Treasurer: Resolution 06-25-2D - United Lake & Trail Riders Assn for a Premise Permit at Richwood Grill in Richwood Twp **10**
5. Auditor-Treasurer: Set Public Hearing for 08-19-2025 at 9:30 am to Reclassify Part of Parcel 09.7154.000 **11**
6. Auditor-Treasurer: Resolution 06-25-2E - Annual Designation of an Identified Official with Authority (IOwA) **12**
7. Human Services: Regular Claims, Public Health, & Transit
8. Human Services: Contracts & Agreements - AmericCorp RSVP Central MN 2025 MOU **13**
9. Administration: Purchase Agreement for Storage Building located at Dunton Locks **17**
10. Assessor: Abatements **26**

8:30 Commissioners

1. Open Forum
2. Reports and Correspondence
3. Appointments

9:00 County Administrator

1. Report
2. Lease Agreement - Storage Space for Sheriff's Department
3. Budget
4. Resolution 06-25-2F - 2024 Taxilane pavement rehabilitation project & 2025 Terminal Apron reconstruction and expansion **27**
5. 245th Ave Barricade: presented by Mike Engum and Kevin Olson - Detroit Twp Supervisor

9:35 EDA

1. Statewide Affordable Housing Aid - Allocation **32**

9:40 Highway

1. Resolution 06-25-2C - Bid Award - SP-088-070-077-MnDOT District 4 Counties Edge Striping 38
  2. Reclamite Test Project (Alternative to Sealcoat) 40
  3. Overweight Seasonal Permit Policy 43
  4. Becker County Highway Annual Report 2024 45
- 9:50 Land Use/Environmental Services
1. Capital Purchase Request - Organics Program Containers 88
- 9:55 Break
- 10:00 Planning & Zoning
1. Cannabis Joint Powers Agreement
    - a) Height of Land Township
  2. ~~Planning Commission Recommendations 05/28/25 & 06/11/25 -96- Pulled from Agenda~~
    - a) ~~Prairie Lake Investments LLC - Request a Conditional Use Permit for Mining Operation~~
- Adjourn

## BOARD MEETING AS POSTED

### BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, June 3, 2025 at 8:15 am

LOCATION: Board Room, Courthouse

1. Meeting was brought to order by Chair Meyer. Commissioners in attendance: Meyer, Jepson, Hansen, Vareberg and Nelson, County Administrator Carrie Smith, and minute taker Peggy Martin.
2. Pledge of Allegiance.

#### Agenda/Minutes:

1. Agenda – Motion and second to approve the agenda (Hansen, Jepson) carried.
2. Minutes – Motion and second to approve minutes of May 20, 2025, with the requested changes (Nelson, Hansen) carried.
3. Minutes – Motion and second to approve the minutes of May 27, 2025, with the requested changes (Hansen, Nelson) carried.
4. Motion and second to pull the following item from the Consent Agenda to be discussed at the end of the Land Use items: Land Use: Environmental Services – Capital Repair Request – Eddy Current; and approve and accept the following Consent Agenda Items,– Auditor-Treasurer: Regular Claims, Auditor Warrants and Claims over 90 Days, , Auditor-Treasurer: License List: Wine and Strong Beer: New – Richwood Grill – Julie Eginton - Cogger – Richwood Twp, 3.2 On-Sale: New – Richwood Grill – Julie Eginton-Cogger - Richwood Twp, Temporary 1-4 Day On-Sale: Detroit Mountain – Thomas Thiel – June 28, 2025, April Cash Comparison, Sales Tax, and Investment Report, Human Services: Regular Claims, Public Health, & Transit, Sheriff: REAM (Remote Electronic Alcohol Monitoring) Grant, Transit: Resolution 06-25-1B – 2026 Transit Operating Grant Application, Contract and Agreements, Resolution 06-25-1C – 2026 Rural Vehicle Replacement Grant Application (Jepson, Nelson) carried.

#### Commissioners:

1. Open Forum:
  - None.
2. Reports and Correspondence: Reports were provided on the following meetings:
  - Commissioner Hansen – PRWD, Airport, PWMSWA, Transit, Planning & Zoning, Environmental.
  - Commissioner Jepson – EDA, Benefits, Mahube.

- Commissioner Nelson – Benefits, Joint Powers-Red River Basin, Soil & Water, Sheriff, Sunnyside.
- Commissioner Vareberg – EDA, Environmental, Courthouse.
- Commissioner Meyer – Sunnyside, Courthouse, Transit.

3. Appointments:

- None.

County Administrator: presented by Carrie Smith.

1. Report:

- AMC District Meeting Friday June 6 in Fergus Falls.
- Ryan Selock has compiled the DH survey information.

2. STS – Sentence to Serve.

- State STS Crew Leader has been cut.
- Motion and second to pick up remainder of funding for the County STS Crew Lead until the end of 2025 (Jepson, Nelson) carried.

3. Old Jail Remodel information.

4. Budget Update.

- State Level – cost shifts in Human Services.
- Rough estimate of payroll for 2026 is \$35.3 Million, \$2 million increase.

5. Rental Space for Sheriff's Department.

- City of Detroit Lakes put out an RFP requesting bids.
- Motion and second to bid a 1-year lease with a \$2,000 monthly rent (Nelson, Hansen) carried.

6. Motion and second to approve Resolution 06-25-1D – Acquisition of Pelican River Watershed Storage Building at Dunton Locks Park in the amount of \$30,000 using Local Assistance and Tribal Consistency Funds (Nelson, Hansen) carried.

7. Motion and second to approve the CHIPS contract for Alicia Norby (Nelson, Jepson) carried.

Human Services: presented by Amanda Kumpula and Vanessa Collmann.

1. Public Health: Measles presentation.

- Highly contagious.
- As of June 2, 2025 – 28 cases in ND and 2 in MN.

Information Technology: presented by Judy Dodd.



1. Motion and second to renew Security Awareness Training – KnowBe4 for 3-years in the amount of \$25,929 using the Local Assistance and Tribal Consistency Fund (Hansen, Nelson) carried.

Highway: presented by Jim Olson.

1. Motion and second to approve Resolution 06-25-1A – Bid Award – Rural Intersection Lighting for 11 intersections in the amount of \$219,377.70 to Mark's Electric with 90% of the funding coming from the Highway Safety Fund (Hansen, Vareberg) carried.

Land Use/Environmental Services: presented by Steve Skoog.

1. Motion and second to approve the Capital Purchase Requests for the Organics Program: \$12,335.63 for concrete blocks from Concrete Block Supply, and \$12,807.93 for a Cart Tipper from Perkins using grant funding (Vareberg, Hansen) carried.
2. Motion and second to approve the repair of the Eddy Current by Eriz USA in the amount of \$32,713 (Jepson, Vareberg) carried.

Sheriff: presented by Todd Glander.

1. Motion and second to approve the Sale or Regeneration of the following Squad Cars and/or Equipment: Unit: 4677, 7069, 7071, 7068, 4679, 3931, and 3448 pending County Attorney approval for regeneration (Nelson, Jepson) carried.

Planning & Zoning: presented by Kyle Vareberg.

1. Planning Commission Recommendations 05/28/2025.
  - Motion and second to concur with the Planning Commission to approve for FUM Trust – Request a Conditional Use Permit to operate a Non-Profit Makerspace and Woodturning School (Hansen, Nelson) carried.
  - Motion and second to concur with the Planning Commission to approve for Michael Anderson – Request a Preliminary Plat for ten (10) units to be known as Ida Lake Storage to include a minimum of 10 trees between the road and 1<sup>st</sup> building (Hansen, Vareberg) carried.
  - Motion and second to concur with the Planning Commission to approve for AnnaRose Stenger – Request a Conditional Use Permit to operate a Small Engine Repair Business (Jepson, Hansen) carried.
2. Ordinance Work Session – June 30 at 10:00 am.

Being no further business, Board Chair Meyer adjourned the meeting at 11:19 am.

/s/ Carrie Smith  
Carrie Smith  
County Administrator

/s/ David Meyer  
David Meyer  
Board Chair

DRAFT



BECKER COUNTY BOARD OF COMMISSIONERS

Finance Committee Meeting

Date: Monday, June 16, 2025 at 8:30 AM

Location: 1st Floor – Board Meeting Room - Courthouse  
915 Lake Avenue, Detroit Lakes, MN

Administrator

1. Lease Agreement - Storage Space for Sheriff's Department
2. Resolution 06-25-2F - 2025 Taxilane Pavement Rehabilitation Project & 2025 Terminal Apron Reconstruction and Expansion
3. Budget

Auditor-Treasurer

1. Regular Claims, Auditor Warrants, & Over 90 Days
2. Human Services Claims, Public Health & Transit

EDA

1. Statewide Affordable Housing Aid - Allocation

Highway

1. Resolution 06-25-2C - Bid Award - SP 088-070-077 - MnDOT District 4 Counties Edge Striping

Land Use/Environmental Services

1. Capital Purchase Request - Organics Program Containers
2. MRF ICWC Crew Leader Position

Assessor

1. Abatements
2. Reduction of Ag Land

Adjourn

## MINNESOTA LAWFUL GAMBLING RESOLUTION

Duly adopted at Detroit Lakes, Minnesota, this 17<sup>th</sup> day of June 2025.

COUNTY BOARD OF COMMISSIONERS

State of Minnesota)  
County of Becker )

Becker County Auditor-Treasurer

SEAL

## MINNESOTA LAWFUL GAMBLING RESOLUTION

Duly adopted at Detroit Lakes, Minnesota, this 17<sup>th</sup> day of June 2025.

COUNTY BOARD OF COMMISSIONERS

State of Minnesota)  
County of Becker )

Becker County Auditor-Treasurer

SEAL

# MINNESOTA LAWFUL GAMBLING RESOLUTION

Duly adopted at Detroit Lakes, Minnesota, this 17<sup>th</sup> day of June 2025.

COUNTY BOARD OF COMMISSIONERS

State of Minnesota)  
County of Becker )

Becker County Auditor-Treasurer

SEAL



*Mary E. Hendrickson*  
*Becker County Auditor-Treasurer*  
915 Lake Avenue  
Detroit Lakes, MN 56501-0343  
Phone: (218) 846-7311  
Fax: (218) 846-7257  
[mehendr@co.becker.mn.us](mailto:mehendr@co.becker.mn.us)

## **NOTICE OF PUBLIC HEARING**

### **Re-Classification of Land**

### **Part of Parcel #09.7154.000**

Notice is hereby given that a public comment meeting will be held on the 19th day of August 2025 beginning at 9:30 a.m. in the Commissioners Room at the Becker County Courthouse.

The purpose of the meeting is for reclassification of Conservation Land to Non-Conservation Land for Part of Parcel #09.7154.000. This meeting will be part of the regular scheduled County Board meeting. All interested persons are invited to attend and participate in the discussion.

Questions and additional information requests should be directed to the County Auditor-Treasurer's Office.

Mary E. Hendrickson  
Becker County Auditor-Treasurer

**BECKER COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION 06-25-2E**

**Annual Designation of an Identified Official with Authority (IOwA)**

**WHEREAS**, Becker County uses the Education Identity and Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for Becker County in accordance with the State of Minnesota Enterprise Identity and Access Manage Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified annually.

**WHEREAS**, The IOwA will authorize user and grant Proxy roles to access the State of Minnesota Education secure systems, for reporting, in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties.

**NOW THEREFORE BE IT RESOLVED.** That the Board of County Commissioners of Becker County, Minnesota, approves the designation of Mary E. Hendrickson, Becker County Auditor-Treasurer, to act as the IOwA for Becker County, 0003-91.

Duly adopted this 17th day of June 2025, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS  
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith  
Carrie Smith  
County Administrator

/s/ David Meyer  
David Meyer  
Board Chair

State of Minnesota )  
                                  ) ss  
County of Becker    )

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held June 17, 2025, as recorded in the record of proceedings.

Carrie Smith  
County Administrator



## AmeriCorps Seniors RSVP Serving Central MN Memorandum of Understanding (MOU)

Partner Organization:	Becker County Human Services		
Representative Name:			
Address:	712 Minnesota Avenue		
City:	Detroit Lakes	State:	MN Zip Code: 56501
Phone:	218-847-5628	Email:	denise.warren@co.becker.mn.us

**Partner organization may represent multiple agencies/stations under this MOU.  
An agency/station is the physical location within an organization where volunteers serve.  
List each Volunteer Station represented in this agreement  
(Each location volunteers serve within the organization)**

Location name	Volunteer Supervisor Name	Supervisor Phone/Email

**This agreement contains understandings between RSVP and the above-named organization.**

1. **Orientation of Volunteers and Volunteer Supervisors:** RSVP will conduct initial orientation for AmeriCorps Seniors RSVP volunteers and provide RSVP procedural information to station supervisors prior to placing volunteers in a volunteer position.  
**a. Training of Volunteers:** The volunteer station will ensure that RSVP volunteers receive orientation and training, initial and on-going, related to both the station and the assigned volunteer position to ensure retention and success.  
**b. Volunteer Supervision and Follow-Up:** The volunteer station agrees to provide ongoing volunteer supervision and related follow-up of volunteers on assignments. RSVP will contact volunteers periodically to gather feedback, satisfaction, concerns, and provide support.
2. **Volunteer Position Descriptions:** The volunteer station will provide RSVP with a detailed description of each volunteer request and active volunteer positions. RSVP should be notified of any changes to a position description. Descriptions should be reviewed annually for revisions.
3. **Volunteer Recruitment:** RSVP will recruit individuals age 55+ to match them with volunteer opportunities provided in the partner Position Descriptions.

4. **Volunteer Placement and Screening:** RSVP will refer, and place interested volunteers to the station supervisor as outlined for one-time and ongoing roles. RSVP does not perform initial or ongoing reference or criminal background checks on volunteers.
  - a. **Placement of Volunteers in One-Time Positions:** RSVP will provide a list of the volunteer(s) scheduled to assist with a one-time event for the station. All communication between the volunteer(s) and station will be facilitated through RSVP, unless other arrangements have been agreed upon.
  - b. **Placement of Volunteers in Ongoing Positions:** RSVP will notify the station supervisor when a new volunteer is interested in pursuing a position. At this time, RSVP will direct the volunteer to the station application process if applicable and provide a copy of the position description to the volunteer. The volunteer station makes the final decision to accept the volunteer for a position. The station assumes responsibility to perform the same screening of RSVP volunteers as is routine for any other volunteer applying to serve at the station, including reference and/or criminal background checks.
5. **Recognition:** The volunteer station will ensure that RSVP volunteers are recognized and provided with appreciation for service and time, which may be formal or informal.
6. **Out of Pocket Expenses:** The volunteer station will provide supplies/materials, parking costs or reimbursement required specifically for their volunteer service task.
7. **Travel Reimbursement:** RSVP volunteers may request bus fare or mileage reimbursement from RSVP for miles driven between their home and the volunteer station, up to 20 miles per day. RSVP does not reimburse miles driven during a volunteer assignment. Stations are expected to provide reimbursement to RSVP volunteers for transportation expenses obtained during service tasks.
8. **Refreshments/Meals:** The station agrees to provide reasonable breaktimes and access to refreshments for RSVP volunteers in service. If a volunteer shift exceeds 4 hours, RSVP asks that arrangements are made to offer a meal to the volunteer, at no cost to them.
9. **Insurance Coverage:** RSVP will furnish volunteers with accident, personal liability, and excess automobile liability insurance coverage during service, according to AmeriCorps policies set forth in 45 CFR 2553.43.
10. **Volunteer Safety:** The volunteer station will provide adequate safety for volunteers. Safety measures for volunteers may include, following Center for Disease Control recommended guidelines to prevent the spread of illness, having clearly marked emergency exits, posted fire escapes, accessible entrances, identified emergency shelter locations, safety training, etc. In consultation with RSVP, the volunteer station will make investigations and reports regarding accidents and injuries involving RSVP volunteers.
11. **Timesheets:** AmeriCorps Seniors volunteer hours must be documented and submitted to the RSVP office each month. The station agrees to make timesheets available to volunteers, collect, validate and **sign** timesheets for each month and submit them to RSVP no later than the **10th** of the month following service. Timekeeping is an important function and a requirement for RSVP partnerships. RSVP will provide the timesheet. Alternative tracking systems in use at a station are to be reviewed with RSVP staff to confirm they will be acceptable reporting methods.
12. **Reporting Requirements:** RSVP will request statistical information from agency partner annually to comply with AmeriCorps federal reporting requirements. See page 4.

13. **Letters of Agreement:** For in-home assignments where RSVP volunteers are placed to go into a private home, the volunteer station will obtain a letter of agreement signed by the client or a person legally responsible for the client, the station liaison, and the RSVP staff liaison authorizing the assignment, defining the activities, and specifying supervisory arrangements.
14. **Separation from Volunteer Service:** The volunteer station may remove a volunteer at any time. A volunteer may resign from service at the station or from RSVP at any time. RSVP staff, station staff and the volunteer may meet to discuss possible termination, resolve conflicts, or take remedial action including reassignment.
15. **Prohibited Activities:** The station will not request or assign AmeriCorps Seniors volunteers to conduct or engage in religious, sectarian, or political activities.
16. **Displacement of Employees:** RSVP volunteers may not be assigned to any duties, which would otherwise be performed by an employed worker, or which would supplant the hiring of or result in the displacement of employed workers or impair existing contracts for services.
17. **Prohibition of Discrimination:** The Station will comply with Title VI of the Civil Rights Act of 1964 and all applicable federal, state, and local laws prohibiting discrimination. The Station will ensure that no person is excluded from participation in, denied the benefits of, or subjected to discrimination under its programs or activities based on disability, race, color, religion, sex, national origin (including limited English proficiency), age, military or veteran status, marital status, or any other status protected by applicable law.
18. **Accessibility and Reasonable Accommodation:** The station will comply with maintain programs and activities to which RSVP volunteers are assigned accessible to persons with disabilities (including mobility, hearing, vision, mental, and cognitive impairments or addictions and diseases) and/or limited English language proficiency and provide reasonable accommodation to allow persons with disabilities to participate in programs.
19. **Compensation:** Neither the grantee nor any volunteer station requests or receives compensation from the beneficiaries of AmeriCorps Seniors volunteers. Any volunteer station financial support of RSVP is not a precondition for that station to obtain volunteer service. AmeriCorps Seniors volunteers do not receive a fee for service from service recipients, their legal guardians, or members of their family, or friends.
20. **Consultation:** The volunteer station and RSVP agree to confer regularly to discuss volunteer needs, partnership opportunities and concerns.
21. **Acknowledgement:** The station agrees to acknowledge RSVP for volunteer recruitment, placements and support provided to the station through verbal, written, social media and other forms of communication. The volunteer station agrees to allow RSVP opportunities to promote AmeriCorps Seniors within the organization scope.
22. **Executive Order Compliance:** RSVP is funded by AmeriCorps and follows Executive Orders and other guidance from the federal government. AmeriCorps funding may not be spent on any activity, not compliant with Executive Orders and memoranda. This includes activities performed by AmeriCorps members/volunteers at partnering station sites. <https://www.whitehouse.gov/presidential-actions/>
23. **Self-Certification:** By signing this agreement, the organization representative certifies that the volunteer station is a public or non-profit private organization, or a proprietary health care agency.
24. **Amendments:** This agreement may be amended at any time by either party subject to approval by both parties.

**The following section is to be completed by the partner organization representative:**

**Partner organization Information:**

Partner organizational status:

- ☐ Licensed Healthcare Facility (State of MN License)  
☐ Government Entity  
☐ Non-profit/501c3

Partner organization serves the following county(s) – (check all that apply):

- ☐ Benton ☐ Sherburne ☐ Stearns ☐ Wright

Partner organization provides a meal option to RSVP volunteers during service.

- ☐ YES, please list meal value amount \$ \_\_\_\_\_ ☐ NO

Are potential volunteers required to complete an application for partner organization?

- ☐ YES, the application can be found at \_\_\_\_\_  
☐ NO

Does your organization accept individuals required to do court mandated volunteer hours?

- ☐ YES ☐ No ☐ Other \_\_\_\_\_

How do volunteers document service time at partner organization site(s)?

- ☐ Paper Timesheet  
☐ Electronic reporting  
☐ Other \_\_\_\_\_

Does your organization hold an annual recognition event for volunteers?

- ☐ YES – If yes, are you open to having an RSVP staff member attend? ☐ YES ☐ NO  
☐ NO

Is your organization interested in hosting a small group of RSVP staff and volunteers for a tour and informational site visit?

- ☐ YES ☐ NO

Is there a place for RSVP information to be shared within your organization's (check all that apply):

- ☐ Facebook page  
☐ HR department for retiree packets  
☐ Mailer  
☐ Newsletter  
☐ Open house or special events  
☐ Public display area  
☐ Volunteer/staff area or lounge  
☐ Website  
☐ Other \_\_\_\_\_

**Partner organization statistical information: Indicate estimated number of unduplicated individuals/clients served with the help of RSVP volunteers in the past 12 months. List "0" if a question does not apply.**

# of individuals/clients served by RSVP volunteers at the organization \_\_\_\_\_

# of older adults/clients served \_\_\_\_\_

# of individuals/clients served living in poverty \_\_\_\_\_

# of children mentored \_\_\_\_\_

# of children benefitting indirectly from the presence of RSVP volunteers \_\_\_\_\_

# of veterans served \_\_\_\_\_

# of active US Armed Forces served \_\_\_\_\_

# of family members of active US Armed Forces service members served \_\_\_\_\_

**AmeriCorps Seniors | RSVP Memorandum of Understanding Signatures:**

Partner Organization Representative Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

RSVP Staff Representative Signature: Jennifer Wucherer

Title: \_\_\_\_\_ RSVP DIRECTOR Date: 5/23/2025

## BILL OF SALE

THIS BILL OF SALE is made on the dates written below, by and between the following parties:

### SELLER INFORMATION

SELLER'S NAME	Pelican River Watershed District, a Minnesota political subdivision.
ADDRESS	211 Holmes St. West, Wells Fargo Bldg., Suite 201, Detroit Lakes, MN 56501

Date: \_\_\_\_\_, 2025

\_\_\_\_\_  
Rick Michaelson, President

Date: \_\_\_\_\_, 2025

\_\_\_\_\_  
Tera Guetter, Administrator

AND

### BUYER INFORMATION

BUYER'S NAME	Becker County, a Minnesota political subdivision.
ADDRESS	915 Lake Ave., Detroit Lakes, MN 56501

Date: \_\_\_\_\_, 2025

\_\_\_\_\_  
David Meyer, Chair

Date: \_\_\_\_\_, 2025

\_\_\_\_\_  
Carrie Smith, Administrator

**DISCRIPTION OF PROPERTY:** Thirty by fifty-six feet (30x56') steel utility building, and its fixtures, located at 24878 Dunton Locks Road, Detroit Lakes, Minnesota 56501 – PIN 197010000 (the "Property").

The Property is sold "AS-IS" with all faults that may exist. Seller is not responsible for any matters related to such structure, and its fixtures, following delivery of this Bill of Sale to Buyer.

This Bill of Sale does not include the sale of any real property. Title to the real property where the Property is located will remain vested in Seller.

Seller hereby sells, transfers, and conveys all rights, title, and interest in the Property to Buyer for and in consideration of the total sum of **Thirty Thousand Dollars (\$30,000)**.

## PURCHASE AGREEMENT

**THIS PURCHASE AGREEMENT** (this “Agreement”) is made and entered into by and between, Pelican River Watershed District, a Minnesota political subdivision, whose principal address is 211 Holmes St. West, Wells Fargo Bldg., Suite 201, Detroit Lakes, MN 56501 (the “District”), as the seller; and Becker County, a Minnesota political subdivision, whose principal address is 915 Lake Ave., Detroit Lakes, MN 56501 (the “County”), as the buyer.

**WHEREAS**, the District owns a thirty by fifty-six feet (30x56’) steel utility building located at 24878 Dunton Locks Road, Detroit Lakes, Minnesota 56501 (PIN 197010000); and

**WHEREAS**, the County owns the underlying real property where the steel utility building is located and the County desires to acquire the steel utility building from the District, as more specifically described below; and

**WHEREAS**, the District agrees to sell the steel utility building to the County, subject to the terms and conditions contained in this Agreement.

**NOW THEREFORE**, in consideration of the purchase price described in this Agreement, the mutual covenants, and other good and valuable consideration, the receipt and sufficiency of which the parties acknowledge, the parties agree as follows:

1. **The Purchase Property.** The District agrees to sell and the County agrees to purchase the thirty by fifty-six feet (30x56’) steel utility building, and its fixtures, located at 24878 Dunton Locks Road, Detroit Lakes, Minnesota 56501 (PIN 197010000) (the “Purchase Property”).
2. **Warranty of Title.** The District warrants that the District is the fee simple owner of the Purchase Property; that the District has the right to enter into this Agreement and to make the promises, covenants, and representations contained in this Agreement; that this Agreement does not violate any mortgage or other interest held by any third party regarding the Purchase Property, or any portion thereof; that there are no outstanding unpaid bills incurred for labor, materials, or services regarding the Purchase Property, or any portion thereof; and that, as of closing, there will be no recorded or unrecorded liens, security interests, or any outstanding, pending, or threatened suits, judgments, executions, bankruptcies, or other proceedings pending or of record that would in any manner impact title to the Purchase Property, or any portion thereof. The District will not grant, sell, convey, or in any way encumber the Purchase Property prior to the parties’ closing.
3. **As-Is Condition.** The Purchase Property is sold by the District on an “as is, where is, and with all faults” condition and the County disclaims any and all warranties of any kind, both express and implied, regarding the Purchase Property, including, without limitation, any warranty of merchantability, fitness for a particular purpose, environmental condition, existence or absence of toxic or hazardous substances or wastes in, on, under, or affecting the Purchase Property, performance, course of dealing, or usage of trade. The County expressly agrees that this section will survive the Date of Closing and the delivery of any conveyancing documents.

4. **Fixtures and Personal Property.** Unless otherwise agreed by the parties, any fixtures, personal property, or other items left in, on, or under the Purchase Property on the date of closing will automatically become the County's property, without the need for any bill of sale or any other written instrument or agreement.
5. **Purchase Price.** The purchase price for the Purchase Property is **Thirty Thousand Dollars (\$30,000)**, (the "Purchase Price"). The County will pay the District **Thirty Thousand Dollars (\$30,000)** by check at closing. The District further acknowledges the Purchase Price paid by the County under this Agreement represents full and final payment to the District as compensation or damages regarding the Purchase Property and any fixtures, personal property, or other items left in, on, or under the Purchase Property. The District is not entitled to any further payments, tax reductions, or damages under any state or federal statute, constitutional provision, rule, regulation, or other legal authority.
6. **Closing and Possession.** Closing will occur on or before August 1, 2025 ("Date of Closing"), unless extended as agreed to by the parties. At the Date of Closing, the District will execute and deliver to the County a Bill of Sale conveying the Purchase Property, free and clear of all mortgages, liens, or any other encumbrances. The parties agree to promptly execute and deliver any other instruments or documents necessary to carry out the purposes of this Agreement before, at, or following the Date of Closing. The District will deliver possession of the Purchase Property to the County at the Date of Closing and will have all personal property removed from the Purchase Property on or before this date.
7. **Closing Costs.** Except as otherwise expressly provided for in this Agreement, each party agrees to pay its own attorney's fees and other expenses (including, without limitation, expenses of investigation, settlement, litigation and attorney's fees and costs incurred in connection therewith) in connection with the negotiation and preparation of this Agreement, the performance of their respective obligations under this Agreement, and the consummation of the transactions contemplated by this Agreement, whether consummated or not.
8. **Inspection of the Purchase Property.** The District authorizes the County, or such other person as the County may designate, to enter the Purchase Property for inspection prior to the Date of Closing at any time between the execution of this Agreement and the Date of Closing. The County acknowledges, agrees, and understands that it is purchasing the Purchase Property in its as-is, with all faults condition.
9. **Tenants.** The District will promptly notify any of the District's Tenants of this Agreement, of the County's rights under this Agreement, and of the potential for disruption of any Tenants' rights regarding the Purchase Property prior to closing. The County will not be liable or otherwise responsible to any of the District's Tenants for interference with any Tenants' rights regarding the Purchase Property.
10. **Taxes and Special Assessments.** The County will continue to be responsible for any and all taxes and special assessments levied against the underlying real property.

11. **Representations and Warranties.** The District represents and warrants to the County that:

- a. The District, on the Date of Closing, will have complied with all of its obligations hereunder, unless such compliance has been waived in writing by the County, and all representations and warranties made hereunder will be true and correct on said date.
- b. The District is not a “foreign person” as defined in Section 1445(b)(2) of the Internal Revenue Code of 1986, as amended and the related regulations.
- c. On the Date of Closing, the District will own the subject premises free and clear of all liens, charges, and encumbrances.
- d. There are no underground wells, buried underground storage tanks as defined under Minnesota law, or private septic systems on, under, or upon the subject premises. Upon twenty-four (24) hours’ notice, the County may enter the Purchase Property at any date after the Effective Date to investigate and survey the Purchase Property for underground storage tanks or wells.
- e. There are no hazardous materials contained on the Purchase Property. The County may enter the Purchase Property at any date after the Effective Date of this Agreement to investigate and survey the Purchase Property for hazardous material.

The District hereby agrees that the truthfulness of each of said representations and warranties and all other representations and warranties herein made is a condition precedent to the performance by the County of its obligations hereunder.

12. **Breach of Representation or Warranty.** Upon the breach of any representation or warranty, the County may, prior to the Date of Closing, declare this Agreement to be null and void, or the County may elect to close this sale. All representations, warranties, and covenants of the District will survive the Date of Closing. In the event any representation or warranty will be discovered to have been untrue as of the Date of Closing, the District will indemnify, defend, and hold the County, its successors and assigns, harmless with respect to any loss, cost, expense, damage, or liability (including reasonable attorneys’ fees) arising out of or relating to said representation or warranty being untrue.

13. **Time is of the Essence.** Time is of the essence of each provision of this entire contract and of all the conditions herein.

14. **Notice.** Any notice or election required or permitted to be given or served by either party to this Agreement upon the other will be deemed given or served in accordance with the provisions of this Agreement if said notice or election is (a) delivered personally, or (b) mailed by United States certified mail, return receipt requested, postage prepaid and in any case properly addressed to the addresses listed above. Each such mailed notice or communication will be deemed to have been given on the date the same is deposited in the United States mail. Each such delivered notice or communication will be deemed to



have been given upon the delivery. Either party may change its address for service of notice in the manner specified in this Agreement.

15. **Entire Agreement.** This Agreement and the Bill of Sale constitute the entire and complete agreement between the parties and supersedes any prior oral or written agreements between the parties with respect to the subject premises. It is expressly agreed that there are no verbal understandings or agreements which in any way change the terms, covenants, and conditions set forth herein. Any modification or amendment of this Agreement or waiver of any of its terms and conditions must be in writing and signed by both parties to this Agreement.
16. **No Forbearance.** The failure or delay of any party to insist on the performance of any of the terms of this Agreement, or the waiver of any breach of any of the terms of this Agreement, will not be construed as a waiver of those terms, and those terms will continue and remain in full force and effect as if no forbearance or waiver had occurred and will not affect the validity of this Agreement, or the right to enforce each and every term of this Agreement.
17. **Binding Effect.** All covenants, agreements, warranties, and provisions of this Agreement will be binding upon and inure to the benefit of the parties and their respective heirs, representatives, successors, and assigns, and will continue in force and effect and be binding after the Date of Closing and delivery of the Bill of Sale. When used herein, the singular includes the plural, the plural includes the singular, and the use of one gender will include all other genders, as and when the context so requires.
18. **Remedies.** Except as expressly and specifically stated otherwise, nothing herein will limit the remedies and rights of the parties hereto under and pursuant to this Agreement.
19. **Governing Law.** This Agreement shall be controlled by the laws of the State of Minnesota, and any action brought as a result of any claim, demand, or cause of action arising under the terms of this Agreement shall be brought in an appropriate venue in the State of Minnesota.
20. **Severability.** If any court of competent jurisdiction finds any provision or part of this Agreement is invalid, illegal, or unenforceable, that provision or part will be deemed severed from this Agreement, and all remaining provisions and parts of this Agreement will remain binding and enforceable.
21. **Cooperation.** The parties agree to cooperate fully, to execute any and all additional documents, and to take any and all additional actions that may be necessary or appropriate to give full force and effect to the basic terms and intent of this Agreement and to accomplish the purposes of this Agreement.

22. **Representation.** The parties, having been represented by counsel or having waived the right to counsel, have carefully read and understand the contents of this Agreement, and agree they have not been influenced by any representations or statements made by any other parties.
23. **Headings.** Headings in this Agreement are for convenience only and will not be used to interpret or construe its provisions.
24. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.
25. **Effective Date.** This Agreement becomes effective upon the date of the last signature appearing below.

***[Signatures appear on the following pages.]***

IN WITNESS WHEREOF, the parties executed this Agreement on the dates written below.

**BECKER COUNTY:**

Date: \_\_\_\_\_, 2025

\_\_\_\_\_  
David Meyer, Chair

*ATTEST:*

Date: \_\_\_\_\_, 2025

\_\_\_\_\_  
Carrie Smith, Administrator

***[Signatures continue on the following page.]***

**PELICAN RIVER  
WATERSHED DISTRICT:**

Date: \_\_\_\_\_, 2025

\_\_\_\_\_  
Rick Michaelson, President

*ATTEST:*

Date: \_\_\_\_\_, 2025

\_\_\_\_\_  
Tera Guetter, Administrator

**EXHIBIT A  
BILL OF SALE**

Abatements 06-17-25 Taxes

	Original	Adjustment	Corrected	TAG	Twsp/City
02.8245.000 Tax Roll Correction for Park Model	\$ 290.00	(\$290)	\$ -		203 Audubon Twp
02.8246.000 Tax Roll Correction for Park Model	\$ 250.00	(\$250)	\$ -		203 Audubon Twp
02.8247.000 Tax Roll Correction for Park Model	\$ 380.00	(\$380)	\$ -		203 Audubon Twp
02.8248.000 Tax Roll Correction for Park Model	\$ 190.00	(\$190)	\$ -		203 Audubon Twp
02.8249.000 Tax Roll Correction for Park Model	\$ 328.00	(\$328)	\$ -		203 Audubon Twp

<b>TOTALS</b>	<b>\$ 1,438.00</b>	<b>(\$1,438)</b>	<b>\$ -</b>		
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**TOTAL ADDED TAX**

<b>TOTAL REDUCED TAX</b>	<b>(\$1,438)</b>
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**TO:** DETROIT LAKES – BECKER COUNTY AIRPORT COMMISSION, BECKER COUNTY BOARD OF COMMISSIONERS, AND DETROIT LAKES CITY COUNCIL

**FROM:** KELCEY KLEMM, CITY ADMINISTRATOR

**SUBJECT:** 2024 TAXILANE PAVEMENT REHABILITATION PROJECT & 2025 TERMINAL APRON RECONSTRUCTION AND EXPANSION

**DATE:** JUNE 11, 2025

---

#### Background

The Detroit Lakes – Becker County Airport Commission has completed many projects in recent years, largely due to the ability to tap into State and Federal funding. Before proceeding with the large runway / taxiway extension project, both the City and County committed \$1M for a total of \$2M towards the local match of the project. Fortunately, the Airport was able to access federal funding that paid for large portions of the project at a 100% funding level. After the runway / taxiway project, the City and County also agreed to fund the local grant portion for the hangar painting / door replacement project, parking lot rehabilitation project, and fueling station replacement project. Below is a summary of the projects completed at the Airport in which the City and County contributed to the local match. Some of the projects are not closed out but final numbers should be close to budget.

The local match for these projects currently stands at \$1,640,825. This memo will explain two other paving projects in which the Airport Commission is asking the City and County to consider contributing towards since the original commitment was not expended.

Detroit Lakes - Becker County Airport Runway / Taxiway Extension Project Summary						
Year	Project Phase	Federal Share	State Share	Local Share	Total Grant Agreement	Closeout
2014	Environmental Assessment	\$ 330,995.00	\$ 18,388.66	\$ 18,389.51	\$ 367,773.17	X
2015	Master Plan	\$ 266,088.00	\$ 14,782.70	\$ 14,783.30	\$ 295,654.00	X
2016	Land Acquisition (Steel Wood) and Full Design	\$ 3,376,373.35	\$ 187,576.32	\$ 187,576.77	\$ 3,751,526.44	X
2017	Bid Package #1, Land Acquisition, Utility Relocation, Wetland Credits	\$ 4,337,637.89	\$ 200,000.00	\$ 259,885.20	\$ 4,797,523.09	X
2017	State Grant - Zoning		\$ 30,698.42	\$ 11,372.84	\$ 42,071.26	X
2018	Bid Package #2, Land Acquisition (Tract 15, 20, 21, 22, 29, 30)	\$ 4,246,492.00	\$ 223,373.00	\$ 367,679.21	\$ 4,837,544.21	X
2019	Bid Package #3, Land Acquisition	\$ 10,955,725.00	\$ 13,910.67	\$ 22,440.91	\$ 10,992,076.58	X
2019	State Grant - MALSF		\$ 300,142.19	\$ 128,632.07	\$ 428,774.26	X
2020	Bid Package #4 (Fence), AGIS & Flight Check	\$ 1,713,184.00	\$ 35,576.78	\$ 15,247.47	\$ 1,764,008.25	
2021	State Grant - SWPPP Update		\$ 15,406.30	\$ 6,602.70	\$ 22,009.00	X
	<b>Subtotal</b>	<b>\$ 25,226,495.24</b>	<b>\$ 1,039,855.04</b>	<b>\$ 1,032,609.98</b>	<b>\$ 27,298,960.26</b>	
2021	State Grant - Hangar and FBO Building Improvements		\$ 361,256.18	\$ 177,664.42	\$ 538,920.60	X
2022	AIP Parking Lot Rehab	\$ 180,794.00	\$ 11,832.25	\$ 10,810.65	\$ 203,436.90	
2023	State Grant - Fueling Station Design		\$ 40,946.59	\$ 17,548.54	\$ 58,495.13	X
2023	State Grant - Fueling Station		\$ 938,448.35	\$ 402,192.15	\$ 1,340,640.50	
	<b>Subtotal</b>	<b>\$ 180,794.00</b>	<b>\$ 1,352,483.37</b>	<b>\$ 608,215.76</b>	<b>\$ 2,141,493.13</b>	
	<b>Total of Airport Runway / Improvement Project</b>	<b>\$ 25,407,289.24</b>	<b>\$ 2,392,338.41</b>	<b>\$ 1,640,825.74</b>	<b>\$ 29,440,453.39</b>	

### 2024 AIP Project – Taxilane Pavement Rehabilitation Project

The 2024 AIP project is a pavement rehabilitation project to address some aging asphalt taxilanes. Depending on its condition, areas will either receive a mill and overlay, full depth patching, crack repair, or seal coating. Concrete areas will also receive maintenance through joint and crack cleaning and sealing and select panels will be replaced. The funding is a little complicated because portions of the taxiway are federally eligible while others are only state eligible.





Hough Inc. was the low bidder and was awarded the contract. The project is slated to begin and be finished this summer. The total cost for the project is \$464,556, with federal funding paying \$152,868 (32.91%), state funding paying \$214,674.20 (46.21%), and local match paying **\$97,013.80** (20.88%).

### 2025 AIP Project – Terminal Apron Reconstruction and Expansion Project

The last remaining paving project at the Airport includes the reconstruction of the Terminal Apron and its expansion. The improvements will bring the apron and taxilanes into FAA compliance, provide adequate access to the new fueling station, and the expansion will provide additional aircraft tie down parking. This project along with the 2024 AIP Pavement Rehabilitation Project will result in either new or overlaid paved surfacing throughout the Airport.



### Recommendation

Page 30 of 102

**BECKER COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION 06-25-2F**

**RESOLUTION AUTHORIZING CAPITAL CONTRIBUTION TO THE DETROIT LAKES – BECKER COUNTY  
AIRPORT COMMISSION – Airport Apron Reconstruction**

**WHEREAS**, City ordinance 440, adopted September 2, 1969 authorized the joint airport agreement between the City of Detroit Lakes and the County of Becker creating the Detroit Lakes – Becker County Airport Commission (hereinafter the “Commission”); and

**WHEREAS**, an Agreement for the Joint Operation of the Detroit Lake Municipal Airport was entered into on October 1, 1969 between the City of Detroit Lakes and the County of Becker; and

**WHEREAS**, the joint airport agreement between the City of Detroit Lakes and the County of Becker stipulates that each entity shall pay 50% of the budgeted expenses and that any surplus revenue over the cost of operating the Airport may be transferred by the Commission to the City and County in the same proportion; and

**WHEREAS**, the joint airport agreement between the City of Detroit Lakes and the County of Becker requires that each entity contribute equally to the capital costs of construction, improvements, and development of the Airport that are not paid for by state and federal contributions; and

**WHEREAS**, the Commission is recommending Two Projects – 2024 – AIP Project – Taxilane Pavement Rehabilitation Project and 2025 AIP Project – Terminal Apron Reconstruction and Expansion Project with the local cost of participation for both projects to be \$159,820.06; and

**WHEREAS**, the City of Detroit Lakes and County of Becker desire to contribute equal amounts towards the cost of constructing the two projects splitting the local match to be \$79,910.03; and

**NOW THEREFORE BE IT RESOLVED** by the County of Becker as follows:

The Becker County Commission hereby approves a capital contribution in the amount of \$79,910.06 from the Airport Fund for one half of the local cost of the Two Projects– 2024 – AIP Project – Taxilane Pavement Rehabilitation Project and 2025 AIP Project – Terminal Apron Reconstruction constructed by the Detroit Lakes – Becker County Airport Commission and owned by the City of Detroit Lakes and County of Becker.

Duly adopted this 17<sup>th</sup> Day of June 2025, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS  
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith  
Carrie Smith  
County Administrator

/s/ David Meyer  
David Meyer  
Board Chair

State of Minnesota )  
                                  ) ss  
County of Becker )

I, the undersigned being the Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held June 17, 2025, as recorded in the record of proceedings.

\_\_\_\_\_  
Carrie Smith  
County Administrator



# COUNTY OF BECKER

## *Economic Development Authority*

915 Lake Ave., Detroit Lakes, MN 56501

telephone: 218-846-7330

Website: [www.co.becker.mn.us](http://www.co.becker.mn.us)

### MEMORANDUM

**DATE:** 06/17/25

**TO:** Becker County Board of Commissioners

**FROM:** Cody Piper, Economic Development Authority

**CC:** Carrie Smith, Administrator

**THROUGH:** Economic Development Authority; Finance Committee

**RE:** Statewide Affordable Housing Aid (SAHA) – Allocation Request

The Minnesota Statewide Affordable Housing Aid program was established through state legislature which authorized payments to Counties, Cities, and Tribal Nations. The program aims to assist in developing and preserving affordable housing and provide support housing to those in need.

The Becker County Economic Development Authority owns and manages various housing properties and programs. One of the properties we own is a 12-unit apartment complex with a standalone garage building built in 1997. The property has been well managed and necessary repairs have been made as required, however much of the building is still original construction. Recently, we replaced the roof of both the apartment and the garage which used up available capital for improvement projects.

Over the last couple of years there has been an increase in concern for the exterior of the building leading to complaints from the local community resulting in prioritizing the renovation and security of our investment. There is excessive wear and peeling of paint to the exterior, minor damage to trim and fascia, settling and wear to the balconies and footings. It was also determined that a project of this extent would provide the opportunity to improve efficiency with replacement of necessary doors and windows.

After reviewing the program, the EDA determined the use of this aid would provide much needed improvements to one of our best assets. The property has been a stable, successful, and affordable housing option for the residents in our community.

Preliminary estimates indicate the total amount of the project cost would be appropriate to go through the request for proposal process.

The general description of the Scope of Work for the project would include but not be limited to the following:

- Removal and replacement of the exterior siding on the buildings.
- Removal and replacement of the trim and fascia on both buildings.
- Removal and replacement of the unit windows.
- Removal and replacement of the unit exterior doors.
- Removal and replacement of the balconies.
- Cleanup and disposal of all debris.

All items to be replaced with EnergyStar rated and color matching materials of equal or better specification for the entire project by qualified and licensed professionals.

The Request for Proposal bid packets would be submitted to the Economic Development Authority, reviewed, and then recommended to the Board of Commissioners for final approval.

Additional information regarding the Statewide Affordable Housing aid is attached to this document.

**Recommended Action:**

Approve Statewide Affordable Housing Aid to be allocated as funding for this project with the final amount to be approved upon solicitation and receipt of proposals.

The point of contact for this memorandum:

Cody Piper at [cody.piper@co.becker.mn.us](mailto:cody.piper@co.becker.mn.us) or via phone at 218-846-7330



## Summary of the Statewide Affordable Housing Aid

### About the Program[–]

The Department of Revenue certifies amounts for eligible Tribal nations, counties, and cities by August 1 each year. We base this certification on current laws, including any changes from the most recent legislative session.

A summary of how aid was calculated is included with each year's certification.

In 2023, Statewide Affordable Housing Aid was paid in one installment on December 26. Beginning in 2024, it will be paid to cities and counties in two equal installments in the year after it is certified. The first half will be paid each year on July 20 and the second half on December 26. The aid for Tribal nations will be paid each year in one installment by December 26 of the year it is certified.

**2025 CERTIFIED AMOUNT: \$48, 848**

**2024 CERTIFIED AMOUNT: \$115,216**

**2023 CERTIFIED AMOUNT: \$115,216**

County Name	Base Aid	Cost-Burdened Household Aid	Certified 2023 Affordable Housing Aid
Becker	\$78,300	\$36,916	\$115,216

### Use of Aid[–]

Funds from this aid program must be spent on a qualifying project by December 31 of the fourth year after the aid was received.

Funds will also be considered spent if both of these conditions are met:

- A county or eligible city demonstrates to Minnesota Housing that the city or county cannot expend funds on a qualifying project by the deadline due to factors outside the control of the city or county
- The funds are transferred to a local housing trust fund

Funds transferred to a local housing trust fund must be spent on a project or household that meets affordability requirements.

## Qualifying Projects[-]

Qualifying projects include:

- Emergency rental assistance for households earning less than 80% of area median income as determined by the United States Department of Housing and Urban Development
- Financial support to nonprofit affordable housing providers in their mission to provide safe, dignified, affordable, and supportive housing
- Construction, acquisition, rehabilitation, demolition or removal of structures, construction financing, permanent financing, interest rate reduction, refinancing, and gap financing of housing to provide affordable housing for households that have incomes not exceeding:
  - **For homeownership projects**, 115% of the greater of state or area median income as determined by the United States Department of Housing and Urban Development
  - **For rental housing projects**, 80% of the greater of state or area median income as determined by the United States Department of Housing and Urban Development
- **For areas outside Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, or Washington counties:** the development of properties that are rented at market value if the relevant unit of government submits with their report to Minnesota Housing a resolution and supporting documentation showing that the area meets the requirements of Minnesota Statute 462A.39, subd. 4, para. (a)

For more information about qualifying projects, go to the [Minnesota Housing Local Government Housing Programs](#) under Local and Statewide Affordable Housing Aid.

## Affordability Requirements[-]

Housing developed or rehabilitated with funds under this program must be affordable to the local work force.

Projects are prioritized that provide affordable housing to households with incomes that:

- **For homeownership projects**, do not exceed 80% of the greater of state or area median income as determined by the United States Department of Housing and Urban Development
- **For rental housing projects**, do not exceed 50% of the greater of state or area median income as determined by the United States Department of Housing and Urban Development.

Priority may be given to projects that:

- Reduce disparities in home ownership
- Reduce housing cost burden, housing instability, or homelessness
- Improve the habitability of homes
- Create accessible housing
- Create more energy- or water-efficient homes

Gap financing is the difference between the costs of the property and either:

- The market value of the property upon sale
- The amount the targeted household can afford for housing, based on industry standards and practices.

If aid from this program is used for demolition or removal of existing structures, the cleared land must be used for the construction of housing to be owned or rented by persons who meet the income limits described above.

If an aid recipient uses the aid on new construction or substantial rehabilitation of a building containing more than four units, the loan recipient must construct, convert, or adapt the building to include:

- The greater of at least one unit or at least 5% of units that:
  - Are accessible as defined by section 1002 of the current State Building Code Accessibility Provisions for Dwellings Units in Minnesota
  - Include at least one roll-in shower
- The greater of at least one unit or at least 5% of units that are sensory-accessible with:



- Soundproofing between shared walls for first and second floor units
- No fluorescent lighting in units and common areas
- Low-fume paint
- Low-chemical carpet
- Low-chemical carpet glue in units and common areas

**Note:** These guidelines do not relieve a project funded by this aid program from meeting other applicable accessibility requirements.

### **Reporting to Minnesota Housing[-]**

Beginning in 2025, aid recipients must submit a report annually to Minnesota Housing no later than December 1. The report must include documentation of the location of any unspent funds distributed and of qualifying projects completed or planned with funds.

For more information about the report and submission process, go to the [Minnesota Housing Local Government Housing Programs](#) under Local and Statewide Affordable Housing Aid.

**BECKER COUNTY HIGHWAY DEPARTMENT**  
**SP 003-070-018**  
**BID TABULATION - BID OPENING MAY 29, 2025**

Engineer's Estimate = \$2,115,248.44

Contractor	Total	% Over/Under Estimate
KAMCO Inc	\$1,831,802.15	13.40% UNDER
Sir Lines-A-Lot, LLC	\$1,844,073.72	12.82% UNDER
Vogel Traffic Services Inc.	\$2,464,973.19	16.53% OVER

**BECKER COUNTY BOARD OF COMMISSIONERS**

**RESOLUTION 06-25-2C**

**Bid Award  
Project 088-070-077  
Minn. Proj. No. HSIP 8825 (269)**

**WHEREAS**, a bid in the amount of \$1,831,802.15 from KAMCO, Inc of Dassel, MN was the low bid received in the bid letting on June 12, 2025 for Project SP 088-070-077, 6-Inch Edgeline Striping, Multi-Counties District 4

**WHEREAS**, the bid is considered reasonable and is 13.4% below the engineer's estimate;

**NOW THEREFORE BE IT RESOLVED** that Becker County hereby award a contract to the low bidder, KAMCO, Inc, contingent upon MnDOT Federal clearance approvals.

**BE IT FURTHER RESOLVED** that the County Chair and County Administrator are hereby authorized and directed, on behalf of Becker County to execute and enter into said contract.

Duly adopted this 17<sup>th</sup> day of June 2025, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS  
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith  
Carrie Smith  
County Administrator

/s/ David Meyer  
David Meyer  
Board Chair

State of Minnesota )  
                                  ) ss  
County of Becker )

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held June 17, 2025, as recorded in the record of proceedings.

\_\_\_\_\_  
Carrie Smith, County Administrator



# BECKER COUNTY

## HIGHWAY DEPARTMENT

1771 Tower Road • Detroit Lakes, MN 56501

218-847-4463

### MEMORANDUM

**Date:** June 11, 2025

**To:** Becker County Board of Commissioners

**From:** Jim Olson, County Engineer

**Subject:** Reclamite Test Project (Alternative to Sealcoat)

**Background:** Reclamite is an asphalt rejuvenator used for pavement preservation. It is somewhat similar to the traditional sealcoat work that our Highway Maintenance crew performs on a portion of our bituminous roads each summer in that it extends the pavement life of the roadway. The Highway Department would like to solicit quotes for a test project on a few select roads using this product. These roads would include West Lake Drive from Legion Road to the Pelican River, Richwood Road from TH34 to N. Tower Road, Highland Drive, and the Parking Lot at the new Public Work Building. A brochure is included with additional information on the product and process.

**Financial Information:** The estimated cost is about \$1.15/Sq Yd. This compares to our sealcoat costs of about \$1.05/Sq Yd. We also performed another test project in 2022 using a soybean oil based product called RePlay which is also used for asphalt pavement preservation. That product cost about \$2.00/Sq Yd.

Staff is proposing to use State Aid construction funds and budgeted Maintenance funds to finance this project. We are estimating the cost for this project around \$95,000.

**Recommended Action:** Motion to authorize the Highway Department to solicit quotes for a test project using Reclamite asphalt rejuvenator.

## Reclamite® Petroleum Maltene-Based Rejuvenating Agent

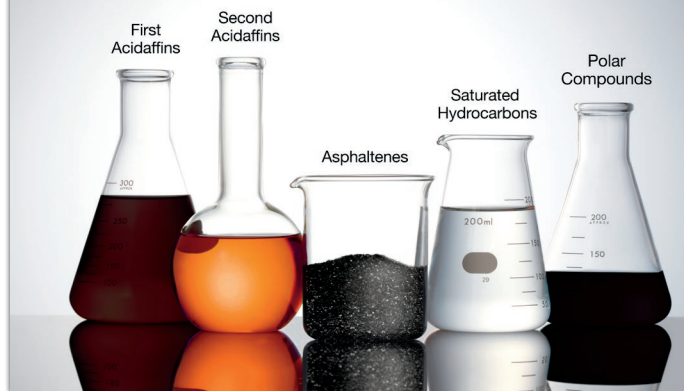
### ► What is Reclamite?

According to the National Center for Pavement Preservation “a true asphalt rejuvenator is a maltene-based petroleum product which has the ability to absorb or penetrate into an asphaltic concrete pavement and restore those reactive components (maltenes) that have been lost from the asphalt cement binder due to the natural process of oxidation.”

Reclamite comprises the same maltene fractions as the asphalt binder. Reclamite is refined from a naphthenic (wax free) base that seals and preserves the surface “in-depth”.



### Components of Asphalt.



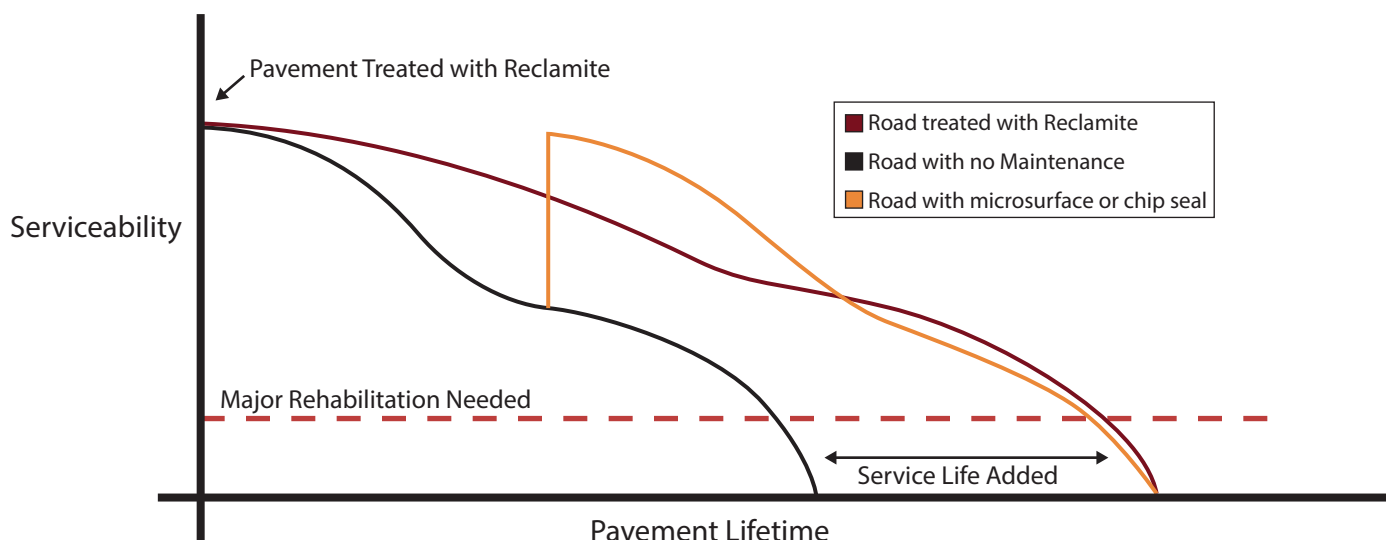
### ► When should Reclamite be used?

Reclamite is a “top-of-the-curve” application. Apply to newer pavement (less than six years old in northern climates, less than ten years old in southern climates) that shows minimal signs of surface deterioration.

### ► How does it work?

Reclamite has been used for more than 50 years and is proven to add 5-7 years service life to pavements. It penetrates, rejuvenates and seals the surface by replenishing the lost maltene fraction in the asphalt binder. Maltene is necessary to make the surface durable and flexible. Reclamite fluxes with the asphalt binder, restoring the aggregate/asphalt bond.

Reclamite prevents raveling and stripping and, by densifying the pavement’s surface, it helps address compaction issues, reduces surface permeability, and prevents air and moisture intrusion. It adjusts viscosity and penetration values. It does not contain degreasers, solvents or creosotes.





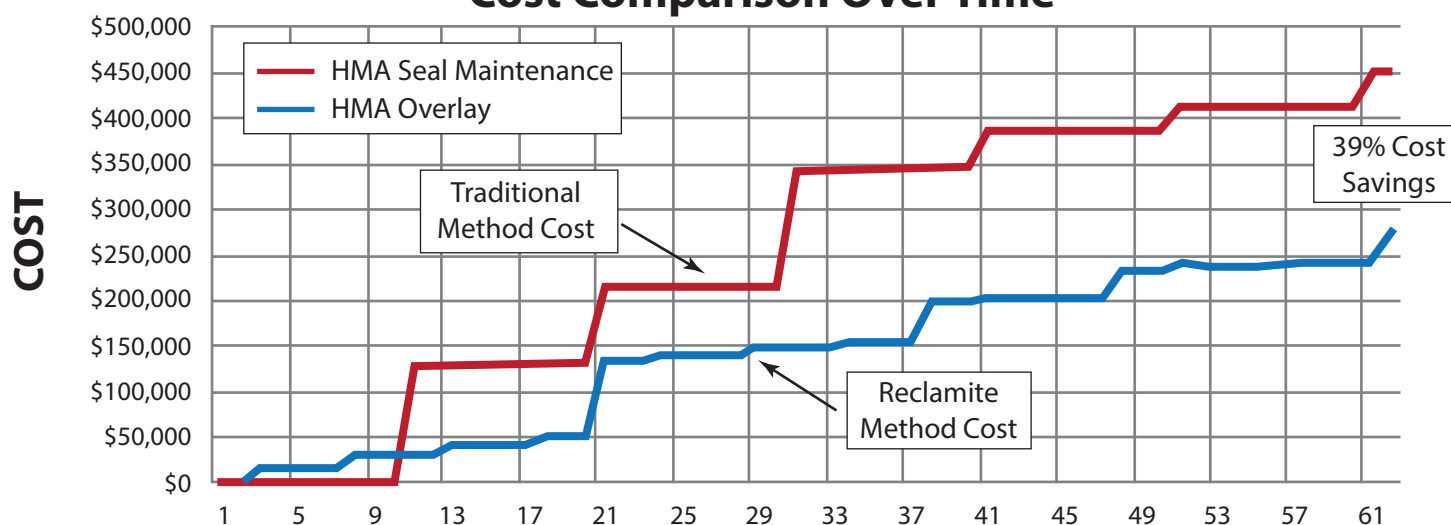
## ► How is Reclamite applied?

Reclamite is sprayed like a fog seal. The emulsion is diluted with water to 60 percent Reclamite. Application rates average between .05-.08 gallons per square yard. It is applied in one pass, has a 20-45 minute cure time and leaves no surface coating. Then a light coating of sand or limestone screenings is applied (1-2 pounds per square yard). The screenings are swept between 1-2 days after application. Striping is not compromised and remains visible throughout the application process.



### Application of Reclamite

## Cost Comparison Over Time



Source: Town of Avon, Indiana Preservation Study. Schneider Engineering Case Study  
Presented at Purdue University [www.youtube.com/watch?v=dYIDAA2Ey4k](http://www.youtube.com/watch?v=dYIDAA2Ey4k)

### AVON PASER AVG. 1999-2013

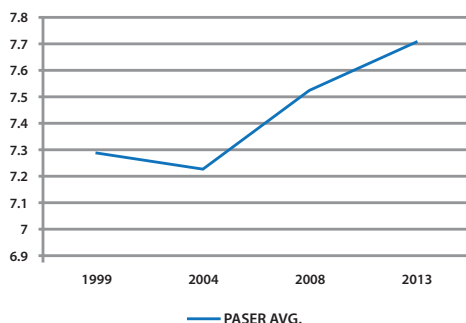


Chart shows average Paser ratings increasing after Reclamite program was initiated



Photo taken in November 2015



# BECKER COUNTY

## HIGHWAY DEPARTMENT

1771 Tower Road • Detroit Lakes, MN 56501

218-847-4463

### MEMORANDUM

**Date:** June 11, 2025

**To:** Becker County Board of Commissioners

**From:** Jim Olson, County Engineer

**Subject:** Special Overweight Permit for Construction Material

**Background:** MN Statue 169.869 allows for local road authorities to issue annual permits to haul construction materials in excess of the 80,000 gross vehicle weight (GVW) limit for commercial vehicle. The permit will allow weight limit increases as follows:

#### **Six or more axles**

Allows a vehicle or combination of vehicles with six or more axles to transport road construction materials at a gross vehicle weight up to 90,000 lbs. and 99,000 lbs. during the winter weight increase season. **No travel on interstate.**

- Fee: \$300
- Width: 8'-6"
- Height: 13'-6"
- Length: 75'
- Weight: 90,000 lbs.
- 

#### **Seven or more axles**

Allows a vehicle or combination of vehicles with seven or more axles to transport road construction materials at a gross vehicle weight up to 97,000 lbs. and 99,000 lbs. during the winter weight increase season. **No travel on interstate.**

- Fee: \$500
- Width: 8'-6"
- Height: 13'-6"
- Length: 75'
- Weight: 97,000 lbs.

**Recommended Action:** Motion to allow the Highway Department to begin issuing Special Overweight Annual Permits in compliance with MN Statue 169.869.



Becker County Highway Department  
1771 N Tower Road  
Detroit Lakes, MN 56501  
Phone: (218) 847-4463

**SPECIAL OVERWEIGHT ANNUAL PERMIT APPLICATION**  
**FOR 6 or 7 AXLE OVERWEIGHT LOADS HAULING ROAD CONSTRUCTION MATERIALS TO MN STATUTE 169.869**

**Fee Schedule: 6 Axles = \$300 per truck/trailer; 7 Axles = \$500 per truck/trailer**

DATE: \_\_\_\_\_

PERMIT PERIOD: \_\_\_\_\_

COMPANY: \_\_\_\_\_

PHONE: \_\_\_\_\_

APPLICANT'S NAME: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

US DOT NUMBER: \_\_\_\_\_

TYPE OF ANNUAL PERMIT REQUESTED: 6 AXLES (90,000 LBS): \_\_\_\_\_

7 AXLES (97,000 LBS) \_\_\_\_\_

MAKE OF POWER UNIT: \_\_\_\_\_ LICENSE NO: \_\_\_\_\_ STATE: \_\_\_\_\_ FULL VEHICLE ID NO: \_\_\_\_\_

- NOTES: \* Must comply with all requirements outlined & referenced in M.S. 169.869  
\* During Spring Load Restriction all axles must comply with the legal weights as per the MnDOT Gross Weight Table  
\* Permit is only valid on approved 9 & 10 Becker County roads  
\* Permit is subject to bridge load limits (to be approved the County Engineer)

\_\_\_\_\_  
Applicant Signature (or Agent of)

\_\_\_\_\_  
Becker County Engineer



# 2024 ANNUAL REPORT BECKER COUNTY HIGHWAY



Engineer: James Olson, P.E.  
Construction Manager: Brian Shepard  
Maintenance Superintendent: Jona Jacobson  
Accountant: Angela Lefebvre



## Becker County Highway Department


Year Ended: 12/31/2024

	Regular	Municipal	County
<b>Total Mileage</b>	468.120	10.780	188.450
<b>Construction:</b>			
<b>Allotment</b>	\$4,508,882.00	\$328,966.00	
<b>Total Cost</b>	\$9,209,669.66	\$692,761.81	\$12,108.67
<b>Maintenance:</b>			
<b>Allotment</b>	\$3,005,921.00	\$219,311.00	
<b>State Aid Bond Interest</b>	\$0.00		
<b>Maintenance Cost</b> (* Includes costs below)	\$3,538,135.59	\$117,581.30	\$1,372,749.71
<b>Total Maintenance Plus Bond Int.</b>	\$3,538,135.59	\$117,581.30	
<b>* Unallocated Costs:</b>	\$223,900.74	\$5,236.31	\$94,091.97
<b>* Adj. to Equalize Depreciation:</b>	\$201,678.12	\$4,716.60	\$84,753.14

### CERTIFICATION STATEMENT

I certify that the above information is true and correct. I also certify that the Becker County Highway Department has followed the accounting procedures as established in the State Aid Accounting Manual or an alternative method as approved by the Mn/DOT. It is understood that all records, books, documents, and accounting procedures pertaining to this information are subject to audit and examination by the Mn/DOT and the State Auditor's Office. It is also understood that the Mn/DOT reserves the right to withhold future State Aid payments if the county has not complied with the procedures and practices as approved and established.

Certified:

  
\_\_\_\_\_  
County Engineer

4-30-25  
\_\_\_\_\_  
Date

Approved:

  
\_\_\_\_\_  
D.S.A.E.

5/1/25  
\_\_\_\_\_  
Date

# Becker County Highway Department Index of Annual Report For the Year Ended December 31, 2024

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**Becker County Highway Department  
Summary of Highway Information  
For the Year Ended December 31, 2024**

ROAD TYPE	MILES	CONSTRUCTION	MAINTENANCE
CSAH REGULAR	468.12	\$ 9,209,669.66	\$ 3,538,135.59
CSAH MUNICIPAL	10.78	\$ 692,761.81	\$ 117,581.30
COUNTY ROADS	188.45	\$ 12,108.67	\$ 1,372,749.71
<b>TOTAL</b>	<b>667.35</b>	<b>\$ 9,914,540.14</b>	<b>\$ 5,028,466.60</b>

**Becker County Highway Department**  
**A Brief of Activities, Comments and Recommendations**  
**For the Year Ended December 31, 2024**

**Brief of Activities and Comments**

The following is a summary of the work accomplished by the Becker County Highway Department during the year 2024. These accomplishments are the result of the dedication and hard work of all the employees of the Becker County Highway Department. I commend each employee on a job well done.

**Construction**

The following is a listing of the major construction projects that took place during 2024:

Summary of Construction Work				
Project No	Road	Work Type	Length (mi)	Cost
SAP 003-634-020	CSAH 34	Grading, Aggregate Base, Bituminous Surfacing	4.356	\$ 2,974,740.93
SAP 003-630-007	CSAH 30	Grading, Aggregate Base, Curb & Gutter, etc.	0.620	\$ 1,771,821.78
SAP 003-647-011	CSAH 47	Milling, Reclaim, Bituminous Paving & Agg Shoul	8.065	\$ 2,021,214.11
SAP 003-644-012	CSAH 44	<i>Reclaim, Bituminous Surface &amp; Aggregate Surfac</i>	<i>4.810</i>	<i>\$ 1,215,362.13</i>
SAP 003-642-005	CSAH 42	Milling, Bituminous Overlay & Aggregate Surface	5.003	\$ 880,336.20
<b>TOTAL</b>				<b>\$ 8,863,475.15</b>
<i>Projects in italics are funded by SMART funds 100%</i>				

**Maintenance**

There are many maintenance activities performed throughout the year. The total expenditures for maintenance on CSAH regular roads were \$3,538,135 which breaks down to \$7,558 per mile; CSAH municipal expenditures were \$117,581.30, which breaks down to \$10,907 per mile. The total expenditure for maintenance on County roads was \$1,372,749, which breaks down to \$7,284 per mile.

The following is a summary of some of the major work items:

Summary of Maintenance Work			
Costs include Materials, Equipment & Labor	Bituminous - Sealcoat		\$ 694,412.83
	Snow & Ice Control		\$ 1,001,949.85
	Surface Repairs, Smoothing & Reshaping		\$ 1,237,785.81
	Brushing & Weed Control		\$ 567,041.97
<b>Total</b>			<b>\$ 3,501,190.46</b>

## **Comments**

It is the Mission of the Becker County Highway Department to provide the safest highway system possible for the residents and visitors of the County by providing efficient and timely maintenance services and continued cost-effective construction improvements.

The work documented within this report clearly reflects the efforts the Highway Department is making to fulfill this Mission to the best of our ability. The condition and safety of our roads are improving due to funding increases. We have also received very competitive bids on our projects which have allowed us to advance projects. This has resulted in additional safety improvement on our roads and a reduction of deteriorated road conditions.

The Department delivered another large construction program in 2024. It used funds made available through federal, state, and local funding sources including \$3,507,157 in SMART Tax monies generated by the ½ cent County sales tax for Transportation.

The maintenance program continues to provide efficient and effective maintenance services which are vital to extending the life of our pavements when there is insufficient funding for reconstruction.

# Becker County Highway Department

## Financial Statement

### For the Year Ended December 31, 2024

#### ASSETS

Cash Balance as of December 31, 2024	(3,270,618.05)
Change Fund	100.00
Petty Cash	17.88
Unapportioned Nov. & Dec. Tax Collections	\$ 31,189.70
Delinquent Taxes Receivable	14,109.26

#### Accounts Receivable

Due from Townships	1,011.54	
Due from Municipalities	54,114.79	
Due from Other Counties	234.30	
Due from Other County Funds	39,920.53	
Due from Individuals	4,049.80	
Total Accounts Receivable		99,330.96

#### State Aid Receivable

Regular Maintenance	-	
Regular Construction	309,054.25	
Municipal Maintenance	18,890.07	
Municipal Construction	35,000.00	
LRIP	-	
Federal Aid	-	
State Park	-	
Total from State Aid		362,944.32

#### Allotments and Grants

State Aid Regular Maintenance	-	
State Aid Regular Construction	343,628.80	
State Aid Municipal Maintenance	-	
State Aid Municipal Construction	756,906.68	
Town Bridge	300,589.00	
LRIP Grant		
Total Allotments		1,401,124.48

Inventory	640,657.46
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#### TOTAL ASSETS

\$ (721,143.99)

**Becker County Highway Department  
Financial Statement  
For the Year Ended December 31, 2024**

**LIABILITIES**

Vendors Payable		\$ 116,542.17
Salaries Payable		436,337.07
Contracts Payable		368,805.76

**Deferred Revenue**

Regular Maintenance	-	
Regular Construction	4,858,321.99	
Municipal Maintenance	-	
Municipal Construction	764,144.87	
Town Bridge	300,589.00	
LRIP/Federal Aid	-	
Delinquent Property Tax	14,109.26	
Total Deferred Revenue		<u>5,937,165.12</u>

**TOTAL LIABILITIES**

**\$ 6,858,850.12**

**FUND BALANCE**

Designated for Cash Flows	\$ (1,487,543.63)
Reserve for Inventory	640,957.46
Reserve for Uncompleted Contracts	18,512.55
Fund Balance (Undesignated)	<u>(6,751,920.49)</u>

**TOTAL FUND BALANCE**

**\$ (7,579,994.11)**

**TOTAL LIABILITIES AND FUND BALANCE**

**\$ (721,143.99)**



**Becker County Highway Department**  
**Accounts Receivable**  
**For the Year Ended December 31, 2024**

	<b>BEG Balance</b>	<b>Current Year Billings</b>	<b>Current Year Payments</b>	<b>Ending Balance</b>
<b><u>Due from Townships</u></b>				
Atlanta	\$ -	\$ 1,571.98	\$ 1,571.98	\$ -
Audubon	25,327.89	13,710.17	39,038.06	0.00
Burlington	551.64	53,651.08	54,128.62	74.10
Callaway	-	1,894.45	1,819.35	75.10
Carsonville	-	3,870.19	3,870.19	-
Cormorant	-	1,725.00	1,725.00	-
Cuba	-	168.20	168.20	-
Detroit	10,664.47	26,947.58	37,163.79	448.26
Eagleview	-	13,827.97	13,827.97	-
Erie	(134.76)	34,938.12	34,803.36	-
Forest	-	7,003.94	7,003.94	-
Hamden	-	112.47	112.47	-
Height of Land		3,161.54	3,161.54	
Lake Eunice	(0.00)	47,667.44	47,667.44	(0.00)
Lake View	461,288.07	80,011.45	541,299.52	-
Maple Grove	-	393.83	393.83	-
Osage	-	449.48	449.48	-
Richwood	-	680.04	680.04	-
Round Lake	-	10,199.62	10,199.62	-
Shell Lake	1,241.32	-	1,241.32	0.00
Spruce Grove	-	126.81	126.81	-
Sugar Bush	-	499.00	499.00	-
Two Inlets	-	300.00	300.00	-
Walworth	2,335.80	2,335.80	4,671.60	-
White Earth	-	3,952.08	3,538.00	414.08
Wolf Lake	-	113.83	113.83	-
<b>Total Due from Townships</b>	<b>\$ 501,274.43</b>	<b>\$ 309,312.07</b>	<b>\$ 809,574.96</b>	<b>\$ 1,011.54</b>
<b><u>Due from Municipalities</u></b>				
Audubon City	\$ 46.37	\$ 3,516.00	\$ 2,436.56	\$ 1,125.81
DL City Airport	-	335.09	335.09	-
DL City Administration	131.47	627.63	759.10	(0.00)
DL City Fire	699.98	5,326.49	5,711.90	314.57
DL City Police	4,187.06	37,661.47	39,117.42	2,731.11
DL City Public Utilities	5,138.45	51,832.87	53,981.71	2,989.61
DL City Street	12,116.17	274,825.98	239,988.46	46,953.69
Frazee City	-	6,612.90	6,612.90	-
Lake Park City	-	26,177.25	26,177.25	-
Ogema City	-	499.00	499.00	-
<b>Total Due from Municipalities</b>	<b>\$ 22,319.50</b>	<b>\$ 407,414.68</b>	<b>\$ 375,619.39</b>	<b>\$ 54,114.79</b>
<b><u>Due from Other Governments</u></b>				
BC Soil & Water	\$ 585.61	\$ 9,658.17	\$ 10,009.48	\$ 234.30
Ottertail County	\$ -	\$ 1,141.52	\$ 1,141.52	-
SunnySide Nursing	-	385.17	385.17	-
<b>Total Due from Other Cour</b>	<b>\$ 585.61</b>	<b>\$ 11,184.86</b>	<b>\$ 11,536.17</b>	<b>\$ 234.30</b>

**Becker County Highway Department  
Accounts Receivable  
For the Year Ended December 31, 2024**

	BEG Balance	Current Year Billings	Current Year Payments	Ending Balance
<b>Due from Other County Funds</b>				
Becker County Planning & Zoning	\$ 140.22	\$ 2,154.75	\$ 2,294.97	\$ -
Becker County Auditor-Treasurer	-			-
Becker County Assessor	157.30	1,023.94	329.30	851.94
Becker County EDA	-	29.48	29.48	-
Becker County Environmental	10,441.41	122,525.49	118,639.81	14,327.09
Becker County Human Services	431.47	4,722.97	4,320.21	834.23
Becker County Jail-STs	676.58	13,887.28	11,316.42	3,247.44
Becker County Land	432.97	20,232.18	19,692.19	972.96
Becker County Maintenance	146.21	1,495.98	1,368.88	273.31
Becker County Parks	1,038.54	14,327.98	15,366.52	-
Becker County Recorder	\$ -	\$ 89.66	\$ 47.58	42.08
Becker County Sheriff	12,313.06	101,312.02	98,297.55	15,327.53
Becker County Transit	\$ 1,324.92	\$ 71,004.93	\$ 68,285.91	4,043.94
<b>Total Due from Other County Funds</b>	<b>27,102.68</b>	<b>352,806.66</b>	<b>339,988.82</b>	<b>39,920.52</b>
<b>Due from Individuals</b>				
Miscellaneous Sales	\$ 416.74	\$ 21,198.27	\$ 19,354.85	\$ 2,260.16
Subdivision Signs	(1,664.86)	-	-	\$ (1,664.86)
Bad Debt Accounts	3,454.50	-	-	\$ 3,454.50
Dust Control	202.24	49,461.56	49,663.80	\$ -
<b>Total Due from Individuals</b>	<b>\$ 2,408.62</b>	<b>\$ 70,659.83</b>	<b>\$ 69,018.65</b>	<b>\$ 4,049.80</b>
<b>Due from State Aid</b>				
Regular Maintenance	-	3,005,921.00	3,005,921.00	-
Regular Construction	768,867.21	1,832,490.52	2,292,303.48	309,054.25
Municipal Maintenance	\$ 15,750.73	\$ 238,201.07	\$ 235,061.73	18,890.07
Municipal Construction	0.00	700,000.00	665,000.00	35,000.00
Federal	5,915.58		5,915.58	-
LRIP	\$ -			-
State Park	0.00			0.00
<b>Total Due from State Aid</b>	<b>\$ 790,533.52</b>	<b>\$ 5,776,612.59</b>	<b>\$ 6,204,201.79</b>	<b>\$ 362,944.32</b>
<b>Due from Intragovernmental</b>				
Unapportioned Nov. & Dec. Tax Collections	33,187.20	31,189.70	33,187.20	31,189.70
<b>Delinquent Taxes</b>	12,808.22	14,109.26	12,808.22	14,109.26
<b>Total Due from Intragovernmental</b>	<b>45,995.42</b>	<b>45,298.96</b>	<b>45,995.42</b>	<b>45,298.96</b>
<b>Total Receivables</b>	<b>1,390,219.78</b>	<b>6,973,289.65</b>	<b>7,855,935.20</b>	<b>507,574.23</b>

**Becker County Highway Department  
2024 Town Road Allotment  
For the Year Ended December 31, 2024**

Atlanta township	\$ 20,954.62
Audubon township	\$ 26,643.19
Burlington township	\$ 44,680.81
Callaway township	\$ 16,944.47
Carsonville township	\$ 12,513.55
Cormorant township	\$ 42,801.76
Cuba township	\$ 21,227.55
Detroit township	\$ 50,441.00
Eagle View township	\$ 6,749.77
Erie township	\$ 43,247.55
Evergreen township	\$ 17,068.60
Forest township	\$ 8,583.95
Green Valley township	\$ 21,626.91
Hamden township	\$ 19,752.19
Height of Land township	\$ 29,895.62
Holmesville township	\$ 21,852.52
Lake Eunice township	\$ 52,882.67
Lake Park township	\$ 21,629.81
Lake View township	\$ 53,794.83
Maple Grove township	\$ 12,983.34
Osage township	\$ 28,881.02
Pine Point township	\$ 13,823.50
Riceville township	\$ 14,613.71
Richwood township	\$ 27,836.63
Round Lake township	\$ 13,586.71
Runeberg township	\$ 24,976.86
Savannah township	\$ 12,239.41
Shell Lake township	\$ 14,463.54
Silver Leaf township	\$ 16,447.91
Spring Creek township	\$ 15,151.55
Spruce Grove township	\$ 21,957.32
Sugar Bush township	\$ 18,108.68
Toad Lake township	\$ 18,144.84
Two Inlets township	\$ 10,366.35
Walworth township	\$ 20,745.80
White Earth township	\$ 22,213.59
Wolf Lake township	\$ 12,500.90
	<u>\$ 852,333.00</u>

**Becker County Highway Department  
Inventory of Supplies Materials  
For the Year Ended December 31, 2024**

Motor Fuels, Fluids, Oil and Grease	51,602.81
Field Materials and Supplies	589,054.65
<b>Total Inventory and Supplies</b>	<b><u><u>\$ 640,657.46</u></u></b>

**Becker County Highway Department**  
**Accounts Payable**  
**For the Year Ended December 31, 2024**

Vendor Name	Admin.	Const.	Maint.	Equipment Maint & Shop	Total Vendor
ADKINS EQUIPMENT, INC				2,751.45 \$	2,751.45
A-OX WELDING SUPPLY				36.15 \$	36.15
AUTO VALUE				518.70 \$	518.70
BEAUDRY OIL & PROPANE CO				3,142.02 \$	3,142.02
BECKER CO AUDITOR-TREASURER	849.10			\$	849.10
CAPITAL ONE COMMERCIAL				109.96 \$	109.96
CARGILL, INC			50,246.78	\$	50,246.78
CINTAS				99.65 \$	99.65
Clearwater County Highway Dept			440.00	\$	440.00
DAVID GERAY TRUCKING, LLC			1,377.50	\$	1,377.50
DETROIT LAKES PUBLIC UTILITIES DEPT				\$	3,380.58
EVCO PETROLEUM PRODUCTS INC				3,380.58	
FORCE AMERICA, INC				2,054.60 \$	2,054.60
HENDRICKS ROAD MAINTENANCE			\$ 1,847.50	993.20 \$	993.20
INTERSTATE BATTERIES				\$	1,847.50
ITASCA-MANTRAP COOP ELECTRICAL			542.11	659.80 \$	659.80
JERRY'S REPAIR, INC.				\$	542.11
KASOWSKI, ROSS			175.00	73.58 \$	73.58
L & M FLEET SUPPLY INC.				\$	175.00
LAKE PARK PUBLIC UTILITIES				49.96 \$	49.96
LAKE REGION ELECTRIC				741.73 \$	741.73
COOPERATIVE				\$	246.11
LAKES COMMUNITY COOPERATIVE				246.11	
LAWSON PRODUCTS, INC.				19,023.29 \$	19,023.29
LOCATORS & SUPPLIES INC.				150.00 \$	150.00
Lunde Blade-N-Gravel			875.00	179.62 \$	179.62
MANNING MECHANICAL, INC				\$	875.00
MARK'S ELECTRIC, INC				3,050.00 \$	3,050.00
MENAHGA CONCRETE PRODUCTS, INC			2,990.68	108.33 \$	108.33
Minnesota Dept Of Labor & Industry				\$	2,990.68
				10.00 \$	10.00
MINNESOTA ENERGY RESOURCES	1,955.63			\$	1,955.63
MN COUNTIES	143.10			\$	143.10
M-R SIGN CO INC.				86.90 \$	86.90
NAPA CENTRAL				60.39 \$	60.39
NELSON INTERNATIONAL				-736.74 \$	(736.74)
NORTH CENTRAL INTERNATIONAL, LLC				\$	7,757.19
NUSS TRUCK & EQUIPMENT				7,757.19	
O'DAY EQUIPMENT, INC				3,522.04 \$	3,522.04
OK TIRE STORE INC				154.13 \$	154.13
OSAGE BAIT & TACKLE				-216.67 \$	(216.67)
OTTERTAIL POWER COMPANY				533.73 \$	533.73
PROJECTS UNLIMITED			750.00	78.86 \$	78.86
RDO TRUCK CENTER CO.				\$	750.00
SANFORD HEALTH OCCUPATIONAL			59.00	243.19 \$	243.19
Teiken Road Maintenance Inc			725.00	\$	59.00
THELEN'S EXCAVATING INC			880.00	\$	725.00
ULTEIG ENGINEERS, INC.		2,852.50		\$	880.00
VERIZON WIRELESS	598.46			\$	2,852.50
WILD RICE ELECTRICAL CO-OP				373.06 \$	373.06
<b>Total Accounts Payable</b>	<b>\$ 3,546.29</b>	<b>\$ 2,852.50</b>	<b>\$ 60,908.57</b>	<b>\$ 49,234.81</b>	<b>\$ 116,542.17</b>
<b>Salaries Payable</b>	<b>Admin.</b>	<b>Road Const.</b>	<b>Road Maint.</b>	<b>Shop Equip.</b>	<b>Total</b>
Wages Payable	\$ 18,506.82	\$ 21,142.63	\$ 55,376.49	\$ 13,258.67	\$ 108,284.61
Vacation Payable	\$ 23,625.52	\$ 26,246.53	\$ 58,016.75	\$ 10,600.14	\$ 118,488.94
Sick Leave Payable	32,199.47	48,327.66	96,047.54	2,940.17	\$ 179,514.84
Comp Time Payable	90.51	8,537.77	19,492.84	1,927.57	\$ 30,048.69
<b>Total Salaries Payable</b>	<b>74,422.32</b>	<b>104,254.59</b>	<b>228,933.62</b>	<b>28,726.55</b>	<b>436,337.08</b>
<b>Contracts Payable</b>	<b>CSAH Regular</b>	<b>CSAH Municipal</b>	<b>County Projects</b>	<b>Transit SMART Project</b>	
003-630-007	88,591.01			\$	88,591.01
003-634-020	74,369.05			\$	74,369.05
003-642-005	44,016.82			\$	44,016.82
003-644-012	60,768.10			\$	60,768.10
003-647-011	101,060.70			\$	101,060.70
<b>Total Contracts Payable</b>	<b>\$ 368,805.68</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 368,805.68</b>

**Becker County Highway Department**  
**Fixed Assets Report > \$25,000**  
**For the Year Ended December 31, 2024**

<u>Unit</u>	<u>Description</u>	<u>Date Aqu</u>	<u>Life</u>	<u>Orig Cost</u>	<u>Status</u>	<u>Beg Bal</u>	<u>Cap Imp</u>	<u>Equip Rental</u>	<u>Cost Added</u>	<u>Yrly Depr</u>	<u>End Bal</u>	<u>Adj to Depr</u>
<b>CONSTRUCTION</b>												
5004	2014 R10 TRIMBLE SURVEY GPS	12/15/2014	20	32,822.00	Active	17,915.28	.00	3,680.00	1,748.00	1,641.09	16,274.19	290.91
5008	2021 S7 TRIMBLE SURVEY TOTAL STATION	2/23/2021	20	31,038.08	Active	26,511.70	.00	882.50	.00	1,551.90	24,959.80	-669.40
<b>MAINTENANCE</b>												
0253	2024 FECON MULCHING HEAD	1/16/2024	5	39,900.00	New	39,900.00	.00	8,872.50	3,496.54	7,980.00	31,920.00	-2,604.04
<b>MAJOR</b>												
0060	1994 CASE TRACTOR LOADER	4/18/1995	10	27,589.89	Active	.00	.00	250.00	512.32	.00	.00	-262.32
0065	2002 NEW HOLLAND TRACTOR	7/1/2002	10	77,205.00	Active	.00	.00	26,725.00	17,752.80	.00	.00	8,972.20
0220	2007 ETNYRE FWD CHIPSPREADER	7/17/2012	5	157,961.25	Active	.00	.00	11,390.00	15,215.10	.00	.00	-3,825.10
0225	2022 CIMLINE M2 MELTER	1/24/2023	8	42,900.00	Active	37,537.50	.00	11,075.00	7,213.20	5,362.50	32,175.00	-1,500.70
0227	2008 INGERSOLL RAND ROLLER	8/8/2017	10	33,900.00	Active	12,147.50	.00	6,600.00	4,293.23	3,390.00	8,757.50	-1,083.23
0230	2012 FALCON RME PATCH TRAILER	4/24/2012	10	34,342.31	Active	.00	.00	5,380.00	9,748.18	.00	.00	-4,368.18
0247	SCHULTE XH 1500 MOWER	6/2/2020	8	46,028.10	Active	25,411.35	.00	27,770.00	12,990.32	5,753.51	19,657.84	9,026.17
0250	2022 RAIKO ICE BREAKER	5/27/2022	5	38,720.00	Active	25,813.33	.00	.00	.00	7,744.00	18,069.33	-7,744.00
0506	2007 CASE 621D WHEEL LOADER	3/15/2004	10	87,579.57	Active	.00	.00	877.50	6,318.40	.00	.00	-5,440.90
0507	2001 JD310 BACKHOE LOADER	4/12/2002	10	39,884.25	Active	.00	.00	2,227.50	4,110.87	.00	.00	-1,883.37
0509	2014 JD 644K LOADER	5/23/2014	10	132,560.00	Active	4,418.28	.00	5,500.00	8,834.83	4,418.28	.00	-7,753.11
0511	2012 ASPEN 200 XP BRUSH BANDIT	2/22/2012	8	25,756.88	Active	.00	.00	18,300.00	14,197.81	.00	.00	4,102.19
0512	2017 JOHN DEERE 672G MOTOR GRADER	6/14/2017	25	237,502.00	Active	174,960.07	.00	22,650.00	11,700.47	9,500.04	165,460.03	1,449.49
0518	BLACKHAWK LOWBOY TRAILER	4/3/2018	5	45,637.29	Active	.00	.00	5,480.00	1,165.16	.00	.00	4,314.84
0523	2018 PUP TRAILER - MIDLAND	4/4/2018	5	36,706.48	Active	.00	.00	.00	38.31	.00	.00	-38.31
0528	2019 JOHN DEERE 50G EXCAVATOR	3/13/2019	10	56,733.22	Active	29,312.17	.00	11,250.00	2,518.35	5,673.32	23,638.85	3,058.33
0529	CASE 621G WHEEL LOADER	11/13/2019	12	141,667.14	Active	92,477.14	.00	3,600.00	6,117.11	11,805.60	80,671.54	-14,322.71
0532	2020 CASE MAXXUM 150	2/19/2021	5	140,572.90	Active	58,572.04	.00	48,441.25	18,815.52	28,114.58	30,457.46	1,511.15
0535	2023 JD 333G SKIDSTEER	10/25/2022	8	87,599.99	Active	73,912.49	.00	46,162.50	16,221.91	10,950.00	62,962.49	18,990.59
<b>SHOP</b>												
0101	SCRUBBER B250 R BP 2SB RIDER	4/11/2023	10	44,964.80	Active	41,592.44	.00	310.00	1,257.92	4,496.48	37,095.96	-5,444.40
0500	SHOP EQUIPMENT-COMBINED	1/1/2006	50	29,041.17	Active	.00	.00	.00	2,742.67	.00	.00	-2,742.67
<b>SYSTEM</b>												
5268	GASBOY CARD FUEL SYSTEM	3/8/1988	0	51,875.44	Active	.00	.00	.00	1,485.98	.00	.00	-1,485.98
5422	RADIO SYSTEM UPGRADE	7/15/2007	5	46,775.63	Active	.00	.00	.00	.00	.00	.00	.00

**Becker County Highway Department**  
**Fixed Assets Report > \$25,000**  
**For the Year Ended December 31, 2024**

<b>TANDEM</b>												
0013	TANDEM TRUCK - 2012 INTL 7600	8/17/2011	8	185,088.34	Active	.00	.00	25,103.75	20,359.35	.00	.00	4,744.40
0024	TANDEM TRUCK - 2015 INTERNATIONAL	6/3/2014	10	176,433.00	Active	7,350.80	.00	43,082.50	48,031.49	7,350.80	.00	-12,299.79
0025	2008 INTL 9200I	9/26/2014	8	49,464.50	Active	.00	.00	6,975.00	23,235.35	.00	.00	-16,260.35
0026	TANDEM TRUCK - 2016 IH 7600	7/1/2015	8	65,563.00	Active	.00	.00	32,585.00	56,584.24	.00	.00	-23,999.24
0027	TANDEM TRUCK - 2017 INTERNATIONAL 7600	5/1/2016	8	110,476.00	Active	4,603.18	.00	45,315.00	53,306.06	4,603.18	.00	-12,594.24
0028	TANDEM TRUCK - 2018 MACK	3/16/2017	8	204,446.89	Active	29,814.77	.00	70,775.00	43,794.06	25,555.92	4,258.85	1,425.02
0029	TANDEM TRUCK - 2018 MACK	3/16/2017	8	238,526.89	Active	34,784.77	.00	63,317.50	48,878.76	29,815.92	4,968.85	-15,377.18
0030	TANDEM TRUCK - 2018 MACK	6/29/2018	8	219,575.11	Active	66,329.97	.00	40,327.50	56,179.70	27,446.89	38,883.08	-43,299.09
0031	TANDEM TRUCK - 2019 MACK	2/12/2019	8	222,290.68	Active	-11,674.14	.00	48,188.75	44,138.85	-3,786.21	-7,887.93	7,836.11
0032	TANDEM TRUCK - 2020 MACK TRUCK	7/29/2020	10	252,188.22	Active	168,125.49	.00	72,722.50	53,825.18	25,218.82	142,906.67	-6,321.50
0033	TANDEM TRUCK - 2022 MACK TRUCK	6/14/2021	10	251,940.00	Active	186,855.50	.00	83,481.25	38,782.26	25,194.00	161,661.50	19,504.99
0034	TANDEM TRUCK - 2023 MACK TRUCK	5/17/2022	10	264,372.55	Active	220,310.45	.00	54,767.50	48,536.11	26,437.26	193,873.19	-20,205.87
0035	2024 MACK GRANITE	10/31/2023	8	308,042.80	Active	298,489.12	.00	48,375.00	34,995.29	38,514.73	259,974.39	-25,135.02
0036	2025 MACK TANDEM	8/19/2024	10	330,859.09	New	330,859.09	.00	13,590.00	11,930.42	13,785.80	317,073.29	-12,126.22
<b>TRUCKS</b>												
0435	2017 FORD F-550 SERVICE TRUCK	11/15/2016	8	44,084.00	Active	4,592.08	.00	680.00	10,205.82	4,592.08	.00	-14,117.90
0436	2017 1 TON DODGE RAM 3500	12/1/2016	8	41,023.11	Active	4,700.56	.00	5,767.50	6,073.49	4,700.56	.00	-5,006.55
0438	2018 FORD F250 4X4	1/16/2018	8	32,790.60	Active	8,197.62	.00	2,475.00	18,513.46	4,098.83	4,098.79	-20,137.29
<b>VEHCLS</b>												
0147	2000 GMC STRIPER TRUCK T-6500	7/1/2005	5	44,291.36	Active	.00	.00	12,240.00	18,001.44	.00	.00	-5,761.44
0412	2010 PICKUP CREWCAB DODGE	12/15/2009	5	46,877.56	Active	.00	.00	6,555.00	15,711.84	.00	.00	-9,156.84
0415	2013 SIGN TRUCK INT'L	8/1/2012	8	185,732.53	Active	.00	.00	63,835.00	20,479.67	.00	.00	43,355.33
0418	1996 SIGN TRUCK IN	12/1/1995	8	89,011.50	Active	.00	.00	7,008.75	8,764.49	.00	.00	-1,755.74
0419	2008 ETNYER DISTRIBUTOR	1/31/2009	8	99,990.00	Active	.00	.00	8,287.50	14,975.97	.00	.00	-6,688.47
0430	2013 DODGE RAM 3500 CREW CAB w/ lift box	9/18/2013	5	40,939.00	Active	.00	.00	8,958.75	9,378.83	.00	.00	-420.08
0432	2015 DODGE 1 TON CREW CAB	4/14/2015	10	27,990.87	Active	3,498.57	.00	7,537.50	14,618.87	2,799.12	699.45	-9,880.49
0433	2015 DODGE 4X4 1/2 TON QUAD CAB	7/20/2015	5	25,270.31	Active	.00	.00	4,739.80	5,922.91	.00	.00	-1,183.11
0434	2015 DODGE 4X4 1/2 TON QUAD	7/17/2015	5	25,270.31	Active	.00	.00	6,799.00	6,533.92	.00	.00	265.08
0439	2020 FORD F550	11/20/2020	8	70,874.30	Active	42,819.88	.00	7,410.00	15,030.99	8,859.29	33,960.59	-16,480.28
0440	2022 FORD F-250 4X4 CREW CAB	10/31/2022	8	39,942.55	Active	33,701.53	.00	37,164.00	21,250.87	4,992.82	28,708.71	10,920.31
0441	2023 CHEVROLET SILVERADO 1500	4/7/2023	5	46,055.85	Active	39,147.47	.00	12,111.00	5,331.66	9,211.17	29,936.30	-2,431.83
0442	2023 CHEVROLET SILVERADO 1500	4/7/2023	5	46,055.85	Active	39,466.22	.00	14,595.00	4,094.19	9,286.17	30,180.05	1,214.64
0443	2023 DODGE RAM 1500	2/5/2024	5	40,402.28	New	40,402.28	287.10	.00	4,864.19	7,407.08	33,282.30	-12,271.27
<b>FINAL TOTAL</b>				5,593,132.44		2,212,856.50	287.10	1,122,193.80	950,824.73	384,465.53	1,828,678.07	-213,096.46

**BECKER COUNTY, MINNESOTA, HIGHWAY DEPARTMENT**  
**LAND AND BUILDINGS**

**Year Ended December 31, 2024**

Assumed 40 year life on all buildings:20 year life on all building improvements over \$25,000: land value not depreciated.

BUILDING DESCRIPTION	DATE* ACQUIRED	ORIGINAL COST	PURCHASE VALUE	2024 CAPITAL BETTERMENTS	ACCUMULATED DEPRECIATION 12/31/2024	ENDING ACCUMULATED VALUE
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**DETROIT LAKES**

<b>SHOP 9</b>	1987	77,618.66	77,618.66	0.00	67,916.38	9,702.28
Storage Buildings & Land - State Highway #59						
<b>SHOP 10</b>	1996	118,595.00	118,595.00	0.00	83,004.58	35,590.43
Coop Salt Shed owned with MN/Dot & the City of Detroit Lakes						
<b>SHOP 12</b>	NEW	14,223,701.23	14,223,701.23	0.00	355,592.53	13,868,108.70
Public Works Facility - 1771 N Tower Road, Detroit Lakes, MN 56501						

**OUT SHOPS**

<b>SHOP 2</b>	1958	10,711.00	10,711.00	0.00	10,711.00	0.00
Shop, Storage Building, & Land - Lake Park, MN						
<b>SHOP 4</b>	1956	47,795.95	47,795.95	0.00	47,795.95	0.00
Shop, Storage Building, & Land - Ponsford, MN						
<b>SHOP 8</b>	2010	116,631.47	116,631.47	0.00	40,821.06	75,810.41
Shop, Storage Building, & Land - Osage, MN						

**LAND**

SHOP 2 - Lake Park Site		1,000.00	1,000.00			1,000.00
SHOP 4 - Ponsford Site		600.00	600.00			600.00
SHOP 9 - Highway 59 Site		12,988.00	12,988.00			12,988.00
<b>NEW SHOP 12</b> - Public works Facility		210,205.16	210,205.16			210,205.16
<b>ROUNA PROPERTY</b>	1994	94,800.00	94,800.00			94,800.00
Land Only - Wetland Restoration						
<b>KARKINEN PROPERTY</b>	2004	20,000.00	20,000.00			20,000.00
Land Only - Gravel Pit						

**VALUE OF LAND AND BUILDINGS**

14,934,646.47	0.00	605,841.49	14,328,804.98
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**Becker County Highway Department  
Statement of Revenues Expenditures  
For the Year Ended December 31, 2024**

<u>Year-End Cash Reconciliation - HWY</u>		
Beginning Cash 01-01-2024	\$	1,647,784.37
Plus Receipts		14,843,350.34
Minus Disbursements		19,761,752.76
<b>Ending Cash 12-31-2024</b>	<b>\$</b>	<b><u><u>(3,270,618.05)</u></u></b>

<u>Year-End Fund Balance Reconciliation</u>		
Beginning Fund Balance 01-01-2024		(2,807,583.45)
Plus Revenues		16,541,913.61
Minus Expenditures		20,486,250.65
Adjustments		-
<b>Ending Fund Balance 12-31-2024</b>	<b>\$</b>	<b><u><u>(6,751,920.49)</u></u></b>

**Becker County Highway Department**  
**Statement of Revenues**  
**For the Year Ended December 31, 2024**

	Total Cash Receipts	PRIOR Year receivable	Current Year receivable	Transfers/ Adjustments	Modified Accrual Balance
<b>Revenues</b>					
<b><u>Taxes</u></b>					
Property Taxes - Current	\$ 2,080,537.40			\$ -	\$ 2,080,537.40
Property Taxes - Delinquent	31,588.18	33,187.20	31,189.70	1,997.50	\$ 31,588.18
Mobile Homes - Current	4,211.58	-	-	-	\$ 4,211.58
Mobile Homes - Delinquent	906.88	-	-	-	\$ 906.88
Gravel Tax	142,081.23	-	-	-	\$ 142,081.23
Federal - In Lieu of Taxes	4,490.25	-	-	-	\$ 4,490.25
State - In Lieu of Taxes	2,550.27	-	-	-	\$ 2,550.27
Miscellaneous - In Lieu of Taxes	2,728.93	-	-	-	\$ 2,728.93
MV Credit	25,873.12	-	-	-	\$ 25,873.12
Disparity Aid	60.00	-	-	-	\$ 60.00
<b>Property Taxes Current &amp; Delinquent</b>	<b>\$ 2,295,027.84</b>	<b>\$ 33,187.20</b>	<b>\$ 31,189.70</b>	<b>\$ 1,997.50</b>	<b>\$ 2,295,027.84</b>
<b><u>Intergovernmental Revenue</u></b>					
Transit Sales & Use Tax	3,507,157.01			-	3,507,157.01
State Aid - Regular Maintenance	3,005,921.00	-	-	-	3,005,921.00
State Aid - Regular Construction	2,292,303.48	768,867.21	309,054.25	1,954,517.77	3,787,008.29
State Aid - Municipal Maintenance	114,440.68	15,750.73	18,890.07	1.28	117,581.30
State Aid - Municipal Construction	639,641.75	-	35,000.00	18,120.06	692,761.81
Town Bridge	-	-	-	-	-
LRIP	-	-	-	-	-
State Park	-	-	-	-	-
Federal - DCP	1,292,448.93	5,915.58	-	607,873.25	1,894,406.60
<b>Total Intergovernmental Revenue</b>	<b>\$ 10,851,912.85</b>	<b>\$ 790,532.24</b>	<b>\$ 362,944.32</b>	<b>\$ 2,580,512.36</b>	<b>\$ 13,004,836.01</b>
<b><u>Fees for Services and Materials</u></b>					
Becker County - Other Funds	\$ 339,988.82	\$ 27,102.68	\$ 39,920.52	\$ -	\$ 352,806.66
Townships	809,574.96	501,274.43	1,011.54	-	\$ 309,312.07
Municipalities	375,619.39	22,319.50	54,114.79	-	\$ 407,414.68
Other Government Units	11,536.17	585.61	234.30	-	\$ 11,184.86
Individuals / Others	69,018.65	2,408.62	4,049.80	-	\$ 70,659.83
<b>Total Fees for Services and Materials</b>	<b>\$ 1,605,737.99</b>	<b>\$ 553,690.84</b>	<b>\$ 99,330.95</b>	<b>\$ -</b>	<b>\$ 1,151,378.10</b>
<b><u>Miscellaneous Revenue</u></b>					
Interest on Investments	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	18,300.00	-	-	-	\$ 18,300.00
Sale of Materials	3,805.39	-	-	-	\$ 3,805.39
Miscellaneous Revenue	-	-	-	-	\$ -
<b>Total Miscellaneous Revenue</b>	<b>\$ 22,105.39</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22,105.39</b>
<b><u>Other Financing Services</u></b>					
Refunds and Reimbursements	\$ 14,476.16	\$ -	\$ -	\$ -	\$ 14,476.16
Intergovernmental Charges		-	-		\$ -
State Grants (FEMA)	54,090.11	-	-	-	\$ 54,090.11
	-	-	-	-	\$ -
	-	-	-	-	\$ -
<b>Total Other Financing Services</b>	<b>\$ 68,566.27</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 68,566.27</b>
<b>Total Revenues</b>	<b>\$ 14,843,350.34</b>	<b>\$ 1,377,410.28</b>	<b>\$ 493,464.97</b>	<b>\$ 2,582,509.86</b>	<b>\$ 16,541,913.61</b>

**Becker County Highway Department  
Statement of Expenditures  
For the Year Ended December 31, 2024**

	Total Cash Disbursements	PRIOR Year Payables	Current Year Payables	Transfers/ Adjustments	Modified Accrual Balance
<b>Expenditures</b>					
<b><u>Administration - 310</u></b>					
Personal Services	\$ 383,323.55	\$ 69,305.39	\$ 74,422.32	\$ -	\$ 388,440.48
Other Services and Charges	42,832.84	-	-	-	42,832.84
Supplies	1,139.06	1,510.96	3,546.29	-	3,174.39
Capital Outlay	3,000.00	-	-	-	3,000.00
<b>Total Administration</b>	<b>\$ 430,295.45</b>	<b>\$ 70,816.35</b>	<b>\$ 77,968.61</b>	<b>\$ -</b>	<b>\$ 437,447.71</b>
<b><u>Engineering and Construction - 320</u></b>					
Personal Services	\$ 453,894.04	\$ 89,528.86	\$ 104,254.59	\$ -	\$ 468,619.77
Other Services and Charges	437,904.92	-	-	-	437,904.92
Supplies	2,250.93	7,776.80	2,852.50	-	(2,673.37)
Contract Payments	12,610,907.25	298,033.85	368,805.68	610,170.81	13,291,849.89
Right of Way	9,644.00	-	-	-	9,644.00
Capital Outlay	-	-	-	-	-
<b>Total Engineering and Construction</b>	<b>\$ 13,514,601.14</b>	<b>\$ 395,339.51</b>	<b>\$ 475,912.77</b>	<b>\$ 610,170.81</b>	<b>\$ 14,205,345.21</b>
<b><u>Highway Maintenance - 330</u></b>					
Personal Services	\$ 1,283,038.55	\$ 232,764.05	\$ 228,933.62	\$ -	\$ 1,279,208.12
Other Services and Charges	724,953.92	-	-	-	724,953.92
Supplies	2,034,689.90	27,195.48	60,908.57	-	2,068,402.99
Maintenance Contracts	-	-	-	-	-
Capital Outlay	-	-	-	-	-
<b>Total Highway Maintenance</b>	<b>\$ 4,042,682.37</b>	<b>\$ 259,959.53</b>	<b>\$ 289,842.19</b>	<b>\$ -</b>	<b>\$ 4,072,565.03</b>
<b><u>Equipment and Shop - 340</u></b>					
Personal Services	\$ 297,757.09	\$ 49,146.05	\$ 28,726.55	\$ -	\$ 277,337.59
Other Services and Charges	129,143.37	-	-	-	129,143.37
Supplies	869,569.93	32,096.41	49,234.81	-	886,708.33
Capital Outlay	456,682.41	-	-	-	456,682.41
<b>Total Equipment and Shop</b>	<b>\$ 1,753,152.80</b>	<b>\$ 81,242.46</b>	<b>\$ 77,961.36</b>	<b>\$ -</b>	<b>\$ 1,749,871.70</b>
<b><u>Unallocated General Expenses</u></b>					
Workmens Comp Insurance	\$ 18,960.00	\$ -	\$ -	\$ -	\$ 18,960.00
Minnesota UC Fund	-	-	-	-	-
Liability Insurance	2,061.00	-	-	-	2,061.00
<b>Total Unallocated General Expenses</b>	<b>\$ 21,021.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,021.00</b>
<b>Total Expenditures</b>	<b>\$ 19,761,752.76</b>	<b>\$ 807,357.85</b>	<b>\$ 921,684.93</b>	<b>\$ 610,170.81</b>	<b>\$ 20,486,250.65</b>

**Becker County Highway Department  
Summary of Road Maintenance  
For the Year Ended December 31, 2024**

<b>BECKER COUNTY</b>		<b>CSAH REGULAR</b>		<b>CSAH MUNICIPAL</b>		<b>COUNTY ROADS</b>	
<u>ACCOUNT - DESCRIPTION</u>		<u>COST</u>	<u>COST/MI</u>	<u>COST</u>	<u>COST/MI</u>	<u>COST</u>	<u>COST/MI</u>
11-000	ROUTINE MAINTENANCE	2,130,162.86	4,550.46	62,480.70	5,795.98	833,031.43	4,420.44
12-000	REPAIRS AND REPLACEMENTS	321,622.17	687.05	9,275.01	860.39	226,492.99	1,201.87
13-000	BETTERMENTS	631,994.34	1,350.07	33,914.32	3,146.04	51,963.52	275.74
14-000	SPECIAL WORK	28,777.36	61.47	1,958.36	181.67	82,416.66	437.34
	ALLOCATED EXPENSE	3,112,556.73	6,649.06	107,628.39	9,984.08	1,193,904.60	6,335.39
	UNALLOCATED EXPENSE	223,900.74	478.30	5,236.31	485.74	94,091.97	499.29
	ADJ TO EQUALIZE DEPR	201,678.12	430.83	4,716.60	437.53	84,753.14	449.74
	<b>TOTAL EXPENSE</b>	<b>3,538,135.59</b>	<b>7,558.19</b>	<b>117,581.30</b>	<b>10,907.35</b>	<b>1,372,749.71</b>	<b>7,284.42</b>
	TOTAL NO. OF MILES	468.1200		10.7800		188.4500	
	PRORATION PERCENT	69.270%		1.620%		29.110%	

**Becker County Highway Department  
Detail of Road Maintenance  
For the Year Ended December 31, 2024**

MAINTENANCE TYPE	MA	CSAH REGULAR	CSAH REG COST/MILE	CSAH MUNICIPAL	CSAH MUNI COST/MILE	COUNTY ROADS	COUNTY RDS COST/MILE
<b>ROUTINE MAINTENANCE</b>							
SMOOTHING SURFACE	MA1	120,695.19	257.83	841.11	78.03	381,028.55	2,021.90
MINOR SURFACE REPAIR	MA2	274,829.52	587.09	27,136.35	2,517.28	31,542.96	167.39
CLEANING CULVERTS AND DITCHES	MA3	38,881.89	83.06	3,383.41	313.85	21,776.98	115.56
BRUSH AND WEED CONTROL	MA4	353,695.14	755.56	5,829.74	540.80	207,517.09	1,101.19
SNOW AND ICE REMOVAL	MA5	881,144.79	1,882.30	17,897.50	1,660.24	102,907.56	546.07
TRAFFIC SERVICES	MA6	460,916.33	984.61	7,392.59	685.77	88,258.29	468.34
<b><u>SUBTOTAL</u></b>		<b><u>2,130,162.86</u></b>	<b><u>4,550.45</u></b>	<b><u>62,480.70</u></b>	<b><u>5,795.97</u></b>	<b><u>833,031.43</u></b>	<b><u>4,420.45</u></b>
<b>REPAIRS AND REPLACEMENTS</b>							
RESHAPING	MB1	43,060.20	91.98	4,594.51	426.21	35,525.12	188.51
RESURFACING	MB2	247,614.91	528.95	2,933.79	272.14	151,193.43	802.30
CULVERTS, BRIDGES, GUARD RAILS	MB3	28,650.24	61.21	1,746.71	162.03	28,715.62	152.38
WASHOUTS-SPRING THAW	MB4	933.37	1.99	0.00	0.00	10,730.08	56.94
STORM CLEAN-UP	MB5	1,363.45	2.91	0.00	0.00	328.74	1.74
<b><u>SUBTOTAL</u></b>		<b><u>321,622.17</u></b>	<b><u>687.04</u></b>	<b><u>9,275.01</u></b>	<b><u>860.38</u></b>	<b><u>226,492.99</u></b>	<b><u>1,201.87</u></b>
<b>BETTERMENTS</b>							
NEW CULVERTS, RAILS, OR TILING	MC1	8,654.99	18.49	0.00	0.00	7,970.95	42.29
CUTS AND FILLS	MC2	0.00		0.00	0.00	6,833.41	36.26
BITUMINOUS TREATMENT	MC4	623,339.35	1,331.59	33,914.32	3,146.04	37,159.16	197.18
<b><u>SUBTOTAL</u></b>		<b><u>631,994.34</u></b>	<b><u>1,350.08</u></b>	<b><u>33,914.32</u></b>	<b><u>3,146.04</u></b>	<b><u>51,963.52</u></b>	<b><u>275.73</u></b>
<b>SPECIAL WORK</b>							
ROAD TESTS	MD1	3,545.74	7.57	0.00	0.00	0.00	0.00
SURFACE TREATMENTS	MD2	24,557.62	52.46	1,958.36	181.67	82,404.66	437.28
COUNTY DITCH REPAIRS		674.00	1.44	0.00	0.00	12.00	0.06
<b><u>SUBTOTAL</u></b>		<b><u>28,777.36</u></b>	<b><u>61.47</u></b>	<b><u>1,958.36</u></b>	<b><u>181.67</u></b>	<b><u>82,416.66</u></b>	<b><u>437.34</u></b>
<b>GRAND TOTAL</b>		<b>3,112,556.73</b>	<b>6,649.04</b>	<b>107,628.39</b>	<b>9,984.06</b>	<b>1,193,904.60</b>	<b>6,335.39</b>
<b>TOTAL NUMBER OF MILES</b>		<b>468.12</b>		<b>10.78</b>		<b>188.45</b>	

# Becker County Highway Department

## Summary of Construction Costs

For the Year Ended 12/31/2024

### County State Aid Highway System - Regular Construction

Project	Contract Payments	Engineering	ROW	Utility Relocation	Force	Other Costs	Total Costs
SAP 003-606-019	\$164,180.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$164,180.84
SAP 003-621-016	\$14,818.66	\$510.81	\$0.00	\$0.00	\$0.00	\$0.00	\$15,329.47
SAP 003-622-039	\$1,581,697.37	\$0.00	\$0.00	\$0.00	\$0.00	\$43,094.96	\$1,624,792.33
SAP 003-630-006	\$15,440.00	\$942.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,382.00
SAP 003-630-007	\$1,771,821.78	\$243,728.93	\$0.00	\$0.00	\$0.00	\$0.00	\$2,015,550.71
SAP 003-634-020	\$2,974,740.93	\$121,691.01	\$0.00	\$0.00	\$0.00	\$0.00	\$3,096,431.94
SAP 003-637-021	\$250.00	\$735.73	\$0.00	\$0.00	\$0.00	\$0.00	\$985.73
SAP 003-642-005	\$880,336.20	\$47,706.79	\$0.00	\$0.00	\$0.00	\$0.00	\$928,042.99
SAP 003-644-012	\$1,215,362.13	\$46,826.61	\$0.00	\$0.00	\$0.00	\$29,425.00	\$1,291,613.74
SAP 003-647-011	\$2,021,214.11	\$70,700.64	\$0.00	\$0.00	\$0.00	\$51,493.75	\$2,143,408.50
SP 003-622-036	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Construction Total:	\$10,639,862.02	\$532,842.52	\$1,000.00	\$0.00	\$0.00	\$124,013.71	\$11,297,718.25

# Becker County Highway Department

## Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 003-606-019 Alternate Project:

Percent Completed: 99.99% Length:

ROAD NUMBER/TWSP: 6

LOCATION:

DESCRIPTION: PHASE 2 - 003-622-039

LETTING DATE: 5 /2 /2022

AWARD DATE: 5 /2 /2022

CONTRACTOR: HOUGH, INC

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$0.00	\$164,180.84	\$164,180.84
Construction Engineering:	\$0.00	\$0.00	\$0.00
Project Engineering:	\$0.00	\$0.00	\$0.00
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$0.00	\$0.00
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$0.00	\$0.00	\$0.00
Total Project Costs:	\$0.00	\$164,180.84	\$164,180.84

### Funding Sources

Regular Construction:	\$0.00	\$132,698.61	\$132,698.61
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$0.00	\$31,482.23	\$31,482.23
Total Funding:	\$0.00	\$164,180.84	\$164,180.84

# Becker County Highway Department

## Statement of Construction Costs

For the Year Ended 12/31/2024

**Project:** SAP 003-621-016 **Alternate Project:**  
**Percent Completed:** 100.00% **Length:**  
**ROAD NUMBER/TWSP:** 21  
**LOCATION:** TH 34 TO CSAH 149  
**DESCRIPTION:** MILLING, RECLAIMING, BIT SURFACING, AGGREGATE SHOULDERING  
**LETTING DATE:** 4 /13/2023 **AWARD DATE:** 4 /18/2023  
**CONTRACTOR:** MARK SAND & GRAVEL

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$1,996,215.33	\$14,818.66	\$2,011,033.99
Construction Engineering:	\$136,041.92	\$0.00	\$136,041.92
Project Engineering:	\$32,083.13	\$510.81	\$32,593.94
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$0.00	\$0.00
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$2,631.63	\$0.00	\$2,631.63
<b>Total Project Costs:</b>	<b>\$2,166,972.01</b>	<b>\$15,329.47</b>	<b>\$2,182,301.48</b>

### Funding Sources

Regular Construction:	\$1,931,158.00	\$79,875.99	\$2,011,033.99
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$235,814.01	(\$64,546.52)	\$171,267.49
<b>Total Funding:</b>	<b>\$2,166,972.01</b>	<b>\$15,329.47</b>	<b>\$2,182,301.48</b>



# Becker County Highway Department

## Statement of Construction Costs

For the Year Ended 12/31/2024

**Project:** SAP 003-622-039 **Alternate Project:**

**Percent Completed:** 99.99% **Length:**

**ROAD NUMBER/TWSP:** 22

**LOCATION:** WEST LAKE DRIVE - PHASE 2

**DESCRIPTION:** STREET & UTILITY IMPROVEMENTS

**LETTING DATE:** 5 /2 /2022

**AWARD DATE:** 5 /2 /2022

**CONTRACTOR:** HOUGH, INC

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$0.00	\$1,581,697.37	\$1,581,697.37
Construction Engineering:	\$2,858.15	\$0.00	\$2,858.15
Project Engineering:	\$0.00	\$0.00	\$0.00
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$0.00	\$0.00
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$0.00	\$43,094.96	\$43,094.96
<b>Total Project Costs:</b>	<b>\$2,858.15</b>	<b>\$1,624,792.33</b>	<b>\$1,627,650.48</b>

### Funding Sources

Regular Construction:	\$0.00	\$810,032.25	\$810,032.25
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$2,858.15	\$814,760.08	\$817,618.23
<b>Total Funding:</b>	<b>\$2,858.15</b>	<b>\$1,624,792.33</b>	<b>\$1,627,650.48</b>

# Becker County Highway Department

## Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 003-630-006 Alternate Project:

Percent Completed: 99.99% Length:

ROAD NUMBER/TWSP:

LOCATION: .2 MILES SE OF TH 87 TO .3 MILES SE OF TH 87

DESCRIPTION: BRIDGE

LETTING DATE: 5 /25/2023

AWARD DATE: 6 /6 /2023

CONTRACTOR: PCIROADS, LLC

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$246,521.00	\$15,440.00	\$261,961.00
Construction Engineering:	\$14,251.20	\$0.00	\$14,251.20
Project Engineering:	\$25,698.70	\$942.00	\$26,640.70
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$0.00	\$0.00
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$0.00	\$0.00	\$0.00
Total Project Costs:	\$286,470.90	\$16,382.00	\$302,852.90

### Funding Sources

Regular Construction:	\$246,521.00	\$2,511.00	\$249,032.00
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$39,949.90	\$13,871.00	\$53,820.90
Total Funding:	\$286,470.90	\$16,382.00	\$302,852.90

## Becker County Highway Department

### Statement of Construction Costs

For the Year Ended 12/31/2024

**Project:** SAP 003-630-007 **Alternate Project:**  
**Percent Completed:** 98.97% **Length:**  
**ROAD NUMBER/TWSP:** CSAH 30  
**LOCATION:** S. RIVER ROAD TO N JUNCTION WITH TH 87 IN THE CITY OF FRAZEE  
**DESCRIPTION:** RECLAIMING, BIT SURFACING, URBAN RECONSTRUCTION, UTILITIES  
**LETTING DATE:** 4 /25/2024 **AWARD DATE:** 5 /7 /2024  
**CONTRACTOR:** RL LARSON EXCAVATING, INC.

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$0.00	\$1,771,821.78	\$1,771,821.78
Construction Engineering:	\$225.77	\$9,253.79	\$9,479.56
Project Engineering:	\$106,457.35	\$234,475.14	\$340,932.49
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$0.00	\$0.00
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$0.00	\$0.00	\$0.00
<b>Total Project Costs:</b>	<b>\$106,683.12</b>	<b>\$2,015,550.71</b>	<b>\$2,122,233.83</b>

#### Funding Sources

Regular Construction:	\$0.00	\$209,908.17	\$209,908.17
Municipal Construction:	\$0.00	\$692,761.81	\$692,761.81
Town Bridge:	\$0.00	\$0.00	\$0.00
Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$106,683.12	\$1,112,880.73	\$1,219,563.85
<b>Total Funding:</b>	<b>\$106,683.12</b>	<b>\$2,015,550.71</b>	<b>\$2,122,233.83</b>

# Becker County Highway Department

## Statement of Construction Costs

For the Year Ended 12/31/2024

**Project:** SAP 003-634-020 **Alternate Project:**

**Percent Completed:** 99.99% **Length:**

**ROAD NUMBER/TWSP:** CSAH 34

**LOCATION:** From CSAH 21 TO CSAH 143

**DESCRIPTION:** GRADING & BTIUMINOUS SURFACING

**LETTING DATE:** 10/12/2023 **AWARD DATE:** 10/17/2023

**CONTRACTOR:** DENNIS DREWES, INC

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$0.00	\$2,974,740.93	\$2,974,740.93
Construction Engineering:	\$161,281.70	\$62,015.38	\$223,297.08
Project Engineering:	\$61,161.79	\$59,675.63	\$120,837.42
Permanent ROW:	\$750.00	\$0.00	\$750.00
Temporary ROW:	\$4,560.00	\$0.00	\$4,560.00
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$20,903.33	\$0.00	\$20,903.33
Total Project Costs:	\$248,656.82	\$3,096,431.94	\$3,345,088.76

### Funding Sources

Regular Construction:	\$0.00	\$500,000.00	\$500,000.00
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$248,656.82	\$2,596,431.94	\$2,845,088.76
Total Funding:	\$248,656.82	\$3,096,431.94	\$3,345,088.76

# Becker County Highway Department

## Statement of Construction Costs

For the Year Ended 12/31/2024

**Project:** SAP 003-637-021 **Alternate Project:**  
**Percent Completed:** 100.00% **Length:**  
**ROAD NUMBER/TWSP:** 37  
**LOCATION:** TH 34 TO SHELL LAKE PUBLIC ACCESS  
**DESCRIPTION:** RECLAIMING, BITUMINOUS SURFACING & AGGREGATE SHOULDERING  
**LETTING DATE:** 2 /16/2023 **AWARD DATE:** 2 /21/2023  
**CONTRACTOR:** MARK SAND & GRAVEL

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$1,642,725.88	\$250.00	\$1,642,975.88
Construction Engineering:	\$95,206.10	\$735.73	\$95,941.83
Project Engineering:	\$0.00	\$0.00	\$0.00
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$0.00	\$0.00
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$1,266.97	\$0.00	\$1,266.97
<b>Total Project Costs:</b>	<b>\$1,739,198.95</b>	<b>\$985.73</b>	<b>\$1,740,184.68</b>

### Funding Sources

Regular Construction:	\$1,635,024.95	\$7,950.93	\$1,642,975.88
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$104,174.00	(\$6,965.20)	\$97,208.80
<b>Total Funding:</b>	<b>\$1,739,198.95</b>	<b>\$985.73</b>	<b>\$1,740,184.68</b>

## Becker County Highway Department

### Statement of Construction Costs

For the Year Ended 12/31/2024

**Project:** SAP 003-642-005 **Alternate Project:**

**Percent Completed:** 99.99% **Length:**

**ROAD NUMBER/TWSP:** CSAH 42

**LOCATION:** CSAH 47 TO EASH CO LINE

#### DESCRIPTION:

**LETTING DATE:** 3 /14/2024

**AWARD DATE:** 3 /19/2024

**CONTRACTOR:** MARKS SAND & GRAVEL CO.

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$0.00	\$880,336.20	\$880,336.20
Construction Engineering:	\$10,330.98	\$14,935.93	\$25,266.91
Project Engineering:	\$0.00	\$32,770.86	\$32,770.86
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$0.00	\$0.00
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$0.00	\$0.00	\$0.00
<b>Total Project Costs:</b>	<b>\$10,330.98</b>	<b>\$928,042.99</b>	<b>\$938,373.97</b>

#### Funding Sources

Regular Construction:	\$0.00	\$855,567.54	\$855,567.54
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$10,330.98	\$72,475.45	\$82,806.43
<b>Total Funding:</b>	<b>\$10,330.98</b>	<b>\$928,042.99</b>	<b>\$938,373.97</b>

# Becker County Highway Department

## Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 003-644-012 Alternate Project:

Percent Completed: 99.99% Length:

ROAD NUMBER/TWSP: CSAH 44

LOCATION: CSAH 46 TO E COUNTY LINE

### DESCRIPTION:

LETTING DATE: 3 /14/2024

AWARD DATE: 3 /19/2024

CONTRACTOR: MARKS SAND & GRAVEL CO.

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$0.00	\$1,215,362.13	\$1,215,362.13
Construction Engineering:	\$14,780.47	\$22,028.95	\$36,809.42
Project Engineering:	\$0.00	\$24,797.66	\$24,797.66
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$0.00	\$0.00
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$0.00	\$29,425.00	\$29,425.00
Total Project Costs:	\$14,780.47	\$1,291,613.74	\$1,306,394.21

### Funding Sources

Regular Construction:	\$0.00	\$0.00	\$0.00
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$14,780.47	\$1,291,613.74	\$1,306,394.21
Total Funding:	\$14,780.47	\$1,291,613.74	\$1,306,394.21

# Becker County Highway Department

## Statement of Construction Costs

For the Year Ended 12/31/2024

Project: SAP 003-647-011 Alternate Project:

Percent Completed: 99.99% Length:

ROAD NUMBER/TWSP: CSAH 47

LOCATION: CSAH 40 TO TH 34

### DESCRIPTION:

LETTING DATE: 3 /14/2024

AWARD DATE: 3 /19/2024

CONTRACTOR: MARKS SAND & GRAVEL CO.

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$0.00	\$2,021,214.11	\$2,021,214.11
Construction Engineering:	\$17,173.76	\$27,786.80	\$44,960.56
Project Engineering:	\$0.00	\$42,913.84	\$42,913.84
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$0.00	\$0.00
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$0.00	\$51,493.75	\$51,493.75
Total Project Costs:	\$17,173.76	\$2,143,408.50	\$2,160,582.26

### Funding Sources

Regular Construction:	\$0.00	\$914,815.00	\$914,815.00
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$17,173.76	\$1,228,593.50	\$1,245,767.26
Total Funding:	\$17,173.76	\$2,143,408.50	\$2,160,582.26



# Becker County Highway Department

## Statement of Construction Costs

For the Year Ended 12/31/2024

**Project:** SP 003-622-036 **Alternate Project:**  
**Percent Completed:** 99.99% **Length:**  
**ROAD NUMBER/TWSP:** CSAH 22  
**LOCATION:** WEST LAKE DRIVE FROM CSAH 6 TO LEGION ROAD

### DESCRIPTION:

**LETTING DATE:** 6 /20/2022 **AWARD DATE:** 7 /6 /2022  
**CONTRACTOR:** C&L EXCAVATING, INC

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$4,324,950.57	\$0.00	\$4,324,950.57
Construction Engineering:	\$490,633.66	\$0.00	\$490,633.66
Project Engineering:	\$0.00	\$0.00	\$0.00
Permanent ROW:	\$1,500.00	\$0.00	\$1,500.00
Temporary ROW:	\$504,965.05	\$1,000.00	\$505,965.05
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$0.00	\$0.00	\$0.00
<b>Total Project Costs:</b>	<b>\$5,322,049.28</b>	<b>\$1,000.00</b>	<b>\$5,323,049.28</b>

### Funding Sources

Regular Construction:	\$712,794.65	\$0.00	\$712,794.65
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$1,564,645.25	\$1,692,228.35	\$3,256,873.60
County - Other Local:	\$3,044,609.38	(\$1,691,228.35)	\$1,353,381.03
<b>Total Funding:</b>	<b>\$5,322,049.28</b>	<b>\$1,000.00</b>	<b>\$5,323,049.28</b>

# Becker County



## REVENUES & EXPENDITURES BUDGET REPORT

Report Basis: Cash

Page 2

From: 01/2024 Thru: 12/2024

Percent of Year: 100%

10 Fund  
Road & Bridge Fund  
310 Dept  
Highway Administration

<u>Account Number</u>	<u>Description</u>	<u>Status</u>	<u>Budget 2024</u>	<u>Selected Months</u>	<u>Variance</u>	<u>% Of Budget</u>
000 Program General Agency						
--- Expenditures ---						
10-310-000-0000-6103	Salaries & Wages - Permanent		300,838.00	286,205.00	14,633.00	95
10-310-000-0000-6105	Salaries & Wages - Part Time		.00	195.78 -	195.78	0
10-310-000-0000-6153	Health Insurance-County Share		64,295.00	52,584.57	11,710.43	82
10-310-000-0000-6163	Pera-County Share		22,563.00	21,450.77	1,112.23	95
10-310-000-0000-6175	Fica-County Share		25,047.00	23,278.99	1,768.01	93
10-310-000-0000-6201	Telephone		5,500.00	14,672.32	9,172.32-	267
10-310-000-0000-6202	Postage		1,000.00	988.16	11.84	99
10-310-000-0000-6241	Conference, Training, Registration, Dues		5,500.00	5,830.39	330.39-	106
10-310-000-0000-6244	Advertising, Legal Notices And Subscript		2,500.00	331.48	2,168.52	13
10-310-000-0000-6260	Professional & Technical Services		1,500.00	0.00	1,500.00	0
10-310-000-0000-6306	Bldg/Grounds Maintenance		.00	582.50	582.50-	0
10-310-000-0000-6330	Travel Expenses-Room & Board		2,000.00	1,706.52	293.48	85
10-310-000-0000-6333	Meals		250.00	0.00	250.00	0
10-310-000-0000-6334	Travel Expenses-Mileage		400.00	183.58	216.42	46
10-310-000-0000-6340	Rental & Service Agreements		18,000.00	18,511.63	511.63-	103
10-310-000-0000-6379	Other Misc Charges		1,300.00	26.26	1,273.74	2
10-310-000-0000-6401	Office Supplies		3,500.00	1,139.06	2,360.94	33
10-310-000-0000-6403	Misc Supplies		100.00	0.00	100.00	0
10-310-000-0000-6660	Equipment & Machinery		1,500.00	3,000.00	1,500.00-	200
000 Program TOTALS General Agency		Revenue	.00			0
		Expend.	455,793.00	430,295.45	25,497.55	94
		Net	455,793.00	430,295.45	25,497.55	94
310 Dept TOTALS Highway Administration		Revenue	.00			0
		Expend.	455,793.00	430,295.45	25,497.55	94
		Net	455,793.00	430,295.45	25,497.55	94

# Becker County



## REVENUES & EXPENDITURES BUDGET REPORT

Report Basis: Cash

Page 3

From: 01/2024 Thru: 12/2024

Percent of Year: 100%

10 Fund  
Road & Bridge Fund  
320 Dept  
Highway Engineering/Construction

<u>Account Number</u>	<u>Description</u>	<u>Status</u>	<u>Budget</u> <u>2024</u>	<u>Selected</u> <u>Months</u>	<u>Variance</u>	<u>% Of</u> <u>Budget</u>
000 Program General Agency						
10-320-000-0000-6103	Salaries & Wages - Permanent		310,921.00	317,044.47	6,123.47-	102
10-320-000-0000-6105	Salaries & Wages - Part Time		13,519.00	6,246.06	7,272.94	46
10-320-000-0000-6107	Salaries & Wages - Overtime		6,866.00	10,842.04	3,976.04-	158
10-320-000-0000-6153	Health Insurance-County Share		69,508.00	68,429.58	1,078.42	98
10-320-000-0000-6163	Pera-County Share		23,834.00	24,525.43	691.43-	103
10-320-000-0000-6175	Fica-County Share		27,542.00	26,806.46	735.54	97
10-320-000-0000-6241	Conference, Training, Registration, Dues		3,500.00	1,606.83	1,893.17	46
10-320-000-0000-6260	Professional & Technical Services		120,000.00	37,125.82	82,874.18	31
10-320-000-0000-6280	Engineering		175,000.00	259,657.07	84,657.07-	148
10-320-000-0000-6281	Construction		9,930,000.00	12,750,422.45	2,820,422.45-	128
10-320-000-0000-6282	Easements		40,000.00	9,644.00	30,356.00	24
10-320-000-0000-6330	Travel Expenses-Room & Board		2,500.00	120.51	2,379.49	5
10-320-000-0000-6333	Meals		500.00	37.04	462.96	7
10-320-000-0000-6334	Travel Expenses-Mileage		800.00	0.00	800.00	0
10-320-000-0000-6379	Other Misc Charges		100.00	0.00	100.00	0
10-320-000-0000-6408	Field Supplies		5,000.00	2,093.38	2,906.62	42
10-320-000-0000-6660	Equipment & Machinery		2,500.00	0.00	2,500.00	0
000 Program TOTALS General Agency		Revenue	.00			0
		Expend.	10,732,090.00	13,514,601.14	2,782,511.14-	126
		Net	10,732,090.00	13,514,601.14	2,782,511.14-	126
320 Dept TOTALS Highway Engineering/Construction		Revenue	.00			0
		Expend.	10,732,090.00	13,514,601.14	2,782,511.14-	126
		Net	10,732,090.00	13,514,601.14	2,782,511.14-	126

# Becker County



## REVENUES & EXPENDITURES BUDGET REPORT

Report Basis: Cash

Page 4

From: 01/2024 Thru: 12/2024

Percent of Year: 100%

10 Fund  
Road & Bridge Fund  
330 Dept  
Highway Maintenance

<u>Account Number</u>	<u>Description</u>	<u>Status</u>	<u>Budget 2024</u>	<u>Selected Months</u>	<u>Variance</u>	<u>% Of Budget</u>
000 Program General Agency						
10-330-000-0000-6103	Salaries & Wages - Permanent		899,235.00	909,979.12	10,744.12-	101
10-330-000-0000-6105	Salaries & Wages - Part Time		27,039.00	10,994.79	16,044.21	41
10-330-000-0000-6107	Salaries & Wages - Overtime		30,000.00	632.62	29,367.38	2
10-330-000-0000-6153	Health Insurance-County Share		243,277.00	218,020.29	25,256.71	90
10-330-000-0000-6163	Pera-County Share		70,694.00	66,874.84	3,819.16	95
10-330-000-0000-6175	Fica-County Share		81,867.00	75,606.74	6,260.26	92
10-330-000-0000-6177	Unemployment		.00	930.15	930.15-	0
10-330-000-0000-6241	Conference, Training, Registration, Dues		2,500.00	1,240.99	1,259.01	50
10-330-000-0000-6250	Utilities		5,500.00	12,225.19	6,725.19-	222
10-330-000-0000-6260	Professional & Technical Services		1,500.00	2,764.75	1,264.75-	184
10-330-000-0000-6267	Contractor Services		500.00	0.00	500.00	0
10-330-000-0000-6276	Pest/Predator Control		6,000.00	9,100.00	3,100.00-	152
10-330-000-0000-6313	Repairs & Maint-Roads		600,000.00	551,402.54	48,597.46	92
10-330-000-0000-6314	Repairs & Maint.-Culverts & Ditches		120,000.00	140,070.13	20,070.13-	117
10-330-000-0000-6330	Travel Expenses-Room & Board		500.00	115.69	384.31	23
10-330-000-0000-6333	Taxable Meals		250.00	54.29	195.71	22
10-330-000-0000-6334	Travel Expenses-Mileage		150.00	51.75	98.25	35
10-330-000-0000-6340	Rental & Service Agreements		25,000.00	4,439.01	20,560.99	18
10-330-000-0000-6379	Other Misc Charges		100.00	3,489.58	3,389.58-	3490
10-330-000-0000-6402	Shop Supplies		10,000.00	11,008.58	1,008.58-	110
10-330-000-0000-6406	Safety Supplies		5,000.00	7,452.69	2,452.69-	149
10-330-000-0000-6407	Road Maint Supplies		30,000.00	17,503.85	12,496.15	58
10-330-000-0000-6501	Gravel, Aggregate, And Fill		250,000.00	598,932.12	348,932.12-	240
10-330-000-0000-6502	Bituminous & Oils		600,000.00	777,158.80	177,158.80-	130
10-330-000-0000-6503	Traffic Service Supplies		170,000.00	226,522.50	56,522.50-	133
10-330-000-0000-6504	Culverts		55,000.00	37,520.52	17,479.48	68
10-330-000-0000-6505	Winter Maintenance Supplies		420,000.00	358,590.84	61,409.16	85
000 Program TOTALS General Agency		Revenue	.00			0
		Expend.	3,654,112.00	4,042,682.37	388,570.37-	111
		Net	3,654,112.00	4,042,682.37	388,570.37-	111
330 Dept TOTALS Highway Maintenance		Revenue	.00			0
		Expend.	3,654,112.00	4,042,682.37	388,570.37-	111
		Net	3,654,112.00	4,042,682.37	388,570.37-	111

# Becker County



## REVENUES & EXPENDITURES BUDGET REPORT

Report Basis: Cash

Page 5

From: 01/2024 Thru: 12/2024

Percent of Year: 100%

10 Fund  
Road & Bridge Fund  
340 Dept  
Highway Equipment Maint & Shop

<u>Account Number</u>	<u>Description</u>	<u>Status</u>	<u>Budget</u> <u>2024</u>	<u>Selected</u> <u>Months</u>	<u>Variance</u>	<u>% Of</u> <u>Budget</u>
000 Program General Agency						
10-340-000-0000-6103	Salaries & Wages - Permanent		206,413.00	223,968.27	17,555.27-	109
10-340-000-0000-6105	Salaries & Wages - Part Time		.00	1,133.51	1,133.51-	0
10-340-000-0000-6107	Salaries & Wages - Overtime		.00	43.01	43.01-	0
10-340-000-0000-6153	Health Insurance-County Share		52,131.00	41,555.05	10,575.95	80
10-340-000-0000-6163	Pera-County Share		15,481.00	15,054.85	426.15	97
10-340-000-0000-6175	Fica-County Share		17,439.00	16,002.40	1,436.60	92
10-340-000-0000-6241	Conference, Training, Registration, Dues		300.00	594.50	294.50-	198
10-340-000-0000-6250	Utilities		35,000.00	47,083.95	12,083.95-	135
10-340-000-0000-6252	Fuel Oil/Natural Gas/Etc.		43,000.00	17,838.17	25,161.83	41
10-340-000-0000-6260	Professional & Technical Services		.00	9,426.47	9,426.47-	0
10-340-000-0000-6278	Refuse Removal-Garbage		3,200.00	4,652.09	1,452.09-	145
10-340-000-0000-6279	Janitorial & Laundry Services		.00	2,745.55	2,745.55-	0
10-340-000-0000-6306	Bldg/Grounds Maintenance		6,500.00	40,995.63	34,495.63-	631
10-340-000-0000-6310	Repairs & Maintenance		10,000.00	5,807.01	4,192.99	58
10-340-000-0000-6402	Shop Supplies		75,000.00	96,848.66	21,848.66-	129
10-340-000-0000-6564	Repair Parts		150,000.00	210,428.42	60,428.42-	140
10-340-000-0000-6566	Gasoline & Oil		500,000.00	562,292.85	62,292.85-	112
10-340-000-0000-6611	Building Improvements		5,000.00	0.00	5,000.00	0
10-340-000-0000-6660	Equipment & Machinery		465,000.00	441,011.41	23,988.59	95
10-340-000-0000-6690	Machinery & Equipment Improvements		20,000.00	15,671.00	4,329.00	78
000 Program TOTALS General Agency		Revenue	.00			0
		Expend.	1,604,464.00	1,753,152.80	148,688.80-	109
		Net	1,604,464.00	1,753,152.80	148,688.80-	109
340 Dept TOTALS Highway Equipment Maint & Shop		Revenue	.00			0
		Expend.	1,604,464.00	1,753,152.80	148,688.80-	109
		Net	1,604,464.00	1,753,152.80	148,688.80-	109

# Becker County



## REVENUES & EXPENDITURES BUDGET REPORT

Report Basis: Cash

Page 6

From: 01/2024 Thru: 12/2024

Percent of Year: 100%

10 Fund  
Road & Bridge Fund

801 Dept  
Non-Departmental

<u>Account Number</u>	<u>Description</u>	<u>Status</u>	<u>Budget</u> <u>2024</u>	<u>Selected</u> <u>Months</u>	<u>Variance</u>	<u>% Of</u> <u>Budget</u>
000 Program General Agency						
--- Revenues ---						
10-801-000-0000-5001	Property Taxes-Current		2,140,364.00 -	2,080,537.40 -	59,826.60-	97
10-801-000-0000-5004	Property Taxes-Delinquent		40,000.00 -	31,588.18 -	8,411.82-	79
10-801-000-0000-5060	Mobile Homes-Current		6,100.00 -	4,211.58 -	1,888.42-	69
10-801-000-0000-5064	Mobile Homes-Delinquent		850.00 -	906.88 -	56.88	107
10-801-000-0000-5082	Gravel Tax		125,000.00 -	142,081.23 -	17,081.23	114
10-801-000-0000-5085	Federal- In Lieu Of Taxes		10,000.00 -	4,490.25 -	5,509.75-	45
10-801-000-0000-5086	State Payments In Lieu Of Taxes		4,000.00 -	2,550.27 -	1,449.73-	64
10-801-000-0000-5087	Misc In Lieu Of Tax Payments		3,000.00 -	2,728.93 -	271.07-	91
10-801-000-0000-5089	MV CREDIT		34,000.00 -	25,873.12 -	8,126.88-	76
10-801-000-0000-5090	DISPARITY AID		145.00 -	60.00 -	85.00-	41
10-801-000-0000-5101	Licenses & Permits		15,000.00 -	18,300.00 -	3,300.00	122
10-801-000-0000-5201	State Shared-Regular Construction		5,385,000.00 -	2,292,303.48 -	3,092,696.52-	43
10-801-000-0000-5202	State Shared-Regular Maintenance		2,820,000.00 -	3,005,921.00 -	185,921.00	107
10-801-000-0000-5203	State Shared-Municipal Construction		1,110,000.00 -	639,641.75 -	470,358.25-	58
10-801-000-0000-5204	State Shared-Municipal Maintenance		200,000.00 -	114,440.68 -	85,559.32-	57
10-801-000-0000-5225	Transit Sales & Use Tax		3,650,000.00 -	3,507,157.01 -	142,842.99-	96
10-801-000-0000-5251	Intergovernmental Charges		.00	509,118.96 -	509,118.96	0
10-801-000-0000-5322	State Grants		.00	54,090.11 -	54,090.11	0
10-801-000-0000-5421	Federal Grants-Dcp		.00	1,292,448.93 -	1,292,448.93	0
10-801-000-0000-5501	Charges For Services		250,000.00 -	510,279.58 -	260,279.58	204
10-801-000-0000-5802	Misc.-Commodity & Property Sales		550,000.00 -	590,144.84 -	40,144.84	107
10-801-000-0000-5803	Misc. Revenue		3,000.00 -	0.00	3,000.00-	0
10-801-000-0000-5860	Refunds & Reimbursements		100,000.00 -	14,476.16 -	85,523.84-	14
--- Expenditures ---						
10-801-000-0000-6179	Worker's Compensation		.00	18,960.00	18,960.00-	0
10-801-000-0000-6350	Insurance & Surety Bonds		.00	2,061.00	2,061.00-	0
000 Program TOTALS General Agency		Revenue	16,446,459.00 -	14,843,350.34 -	1,603,108.66-	90
		Expend.	.00	21,021.00	21,021.00-	0
		Net	16,446,459.00 -	14,822,329.34 -	1,624,129.66-	90
801 Dept TOTALS Non-Departmental		Revenue	16,446,459.00 -	14,843,350.34 -	1,603,108.66-	90
		Expend.	.00	21,021.00	21,021.00-	0
		Net	16,446,459.00 -	14,822,329.34 -	1,624,129.66-	90

# Becker County



## REVENUES & EXPENDITURES BUDGET REPORT

Report Basis: Cash

Page 7

From: 01/2024 Thru: 12/2024

Percent of Year: 100%

10 Fund  
Road & Bridge Fund

801 Dept  
Non-Departmental

<u>Account Number</u>	<u>Description</u>	<u>Status</u>	<u>Budget</u> <u>2024</u>	<u>Selected</u> <u>Months</u>	<u>Variance</u>	<u>% Of</u> <u>Budget</u>
10 Fund	TOTALS Road & Bridge Fund	Revenue	16,446,459.00 -	14,843,350.34 -	1,603,108.66 -	90
		Expend.	16,446,459.00	19,761,752.76	3,315,293.76 -	120
		Net	.00	4,918,402.42	4,918,402.42 -	0
FINAL TOTALS:	108 Accounts	Revenue	16,446,459.00 -	14,843,350.34 -	1,603,108.66 -	90
		Expend.	16,446,459.00	19,761,752.76	3,315,293.76 -	120
		Net	.00	4,918,402.42	4,918,402.42 -	0

## USER-SELECTED BUDGET REPORT

10 FUND Road &amp; Bridge Fund

Report Basis: Cash

			BUDGET
			<u>2025</u>
310	DEPT	Highway Administration	
	10-310-000-0000-6103	Salaries & Wages - Permanent	313,346
	10-310-000-0000-6153	Health Insurance-County Share	55,728
	10-310-000-0000-6163	Pera-County Share	23,501
	10-310-000-0000-6175	Fica-County Share	26,128
	10-310-000-0000-6201	Telephone	10,000
	10-310-000-0000-6202	Postage	1,000
	10-310-000-0000-6241	Conference, Training, Registration, Du	5,500
	10-310-000-0000-6244	Advertising, Legal Notices And Subscr	2,500
	10-310-000-0000-6260	Professional & Technical Services	1,500
	10-310-000-0000-6330	Travel Expenses-Room & Board	2,000
	10-310-000-0000-6333	Meals	250
	10-310-000-0000-6334	Travel Expenses-Mileage	400
	10-310-000-0000-6340	Rental & Service Agreements	18,000
	10-310-000-0000-6401	Office Supplies	3,500
	10-310-000-0000-6403	Misc Supplies	1,400
	10-310-000-0000-6660	Equipment & Machinery	1,500
DEPT	310	Highway Administration	Revenue 0
			Expend. 466,253
			Net 466,253
320	DEPT	Highway Engineering/Construction	
	10-320-000-0000-6103	Salaries & Wages - Permanent	342,472
	10-320-000-0000-6105	Salaries & Wages - Part Time	13,519
	10-320-000-0000-6107	Salaries & Wages - Overtime	7,395
	10-320-000-0000-6153	Health Insurance-County Share	69,660
	10-320-000-0000-6163	Pera-County Share	26,240
	10-320-000-0000-6175	Fica-County Share	30,495
	10-320-000-0000-6241	Conference, Training, Registration, Du	3,500
	10-320-000-0000-6260	Professional & Technical Services	120,000
	10-320-000-0000-6280	Engineering	150,000
	10-320-000-0000-6281	Construction	11,210,000
	10-320-000-0000-6282	Easements	40,000
	10-320-000-0000-6330	Travel Expenses-Room & Board	2,500
	10-320-000-0000-6333	Meals	500
	10-320-000-0000-6334	Travel Expenses-Mileage	800
	10-320-000-0000-6379	Other Misc Charges	100



AMLEFEB

4/11/2025

10:58:09AM

# Becker County



## USER-SELECTED BUDGET REPORT

Page 3

10 FUND Road &amp; Bridge Fund

Report Basis: Cash

			BUDGET
			2025
	<u>Account Number</u>	<u>Account Description</u>	
	10-320-000-0000-6408	Field Supplies	5,000
	10-320-000-0000-6660	Equipment & Machinery	50,000
DEPT 320	Highway Engineering/Construction	Revenue	0
		Expend.	12,072,181
		Net	12,072,181
330	DEPT Highway Maintenance		
	10-330-000-0000-6103	Salaries & Wages - Permanent	952,830
	10-330-000-0000-6105	Salaries & Wages - Part Time	27,039
	10-330-000-0000-6107	Salaries & Wages - Overtime	45,699
	10-330-000-0000-6153	Health Insurance-County Share	243,810
	10-330-000-0000-6163	Pera-County Share	74,890
	10-330-000-0000-6175	Fica-County Share	87,891
	10-330-000-0000-6241	Conference, Training, Registration, Du	2,500
	10-330-000-0000-6250	Utilities	11,000
	10-330-000-0000-6260	Professional & Technical Services	1,500
	10-330-000-0000-6267	Contractor Services	500
	10-330-000-0000-6276	Pest/Predator Control	6,000
	10-330-000-0000-6313	Repairs & Maint-Roads	600,000
	10-330-000-0000-6314	Repairs & Maint.-Culverts & Ditches	120,000
	10-330-000-0000-6330	Travel Expenses-Room & Board	500
	10-330-000-0000-6333	Taxable Meals	250
	10-330-000-0000-6334	Travel Expenses-Mileage	150
	10-330-000-0000-6340	Rental & Service Agreements	25,000
	10-330-000-0000-6379	Other Misc Charges	100
	10-330-000-0000-6402	Shop Supplies	12,000
	10-330-000-0000-6406	Safety Supplies	5,000
	10-330-000-0000-6407	Road Maint Supplies	30,000
	10-330-000-0000-6501	Gravel, Aggregate, And Fill	300,000
	10-330-000-0000-6502	Bituminous & Oils	600,000
	10-330-000-0000-6503	Traffic Service Supplies	170,000
	10-330-000-0000-6504	Culverts	60,000
	10-330-000-0000-6505	Winter Maintenance Supplies	450,000
DEPT 330	Highway Maintenance	Revenue	0
		Expend.	3,826,659
		Net	3,826,659
340	DEPT Highway Equipment Maint & Shop		

## USER-SELECTED BUDGET REPORT

10 FUND Road &amp; Bridge Fund

Report Basis: Cash

			BUDGET
			2025
	<u>Account Number</u>	<u>Account Description</u>	
	10-340-000-0000-6103	Salaries & Wages - Permanent	214,017
	10-340-000-0000-6153	Health Insurance-County Share	52,245
	10-340-000-0000-6163	Pera-County Share	16,051
	10-340-000-0000-6175	Fica-County Share	18,394
	10-340-000-0000-6250	Utilities	35,000
	10-340-000-0000-6252	Fuel Oil/Natural Gas/Etc.	43,000
	10-340-000-0000-6278	Refuse Removal-Garbage	3,200
	10-340-000-0000-6306	Bldg/Grounds Maintenance	6,500
	10-340-000-0000-6310	Repairs & Maintenance	10,000
	10-340-000-0000-6402	Shop Supplies	85,000
	10-340-000-0000-6564	Repair Parts	175,000
	10-340-000-0000-6566	Gasoline & Oil	500,000
	10-340-000-0000-6611	Building Improvements	3,000
	10-340-000-0000-6660	Equipment & Machinery	407,500
	10-340-000-0000-6690	Machinery & Equipment Improvements	20,000
DEPT	340	Highway Equipment Maint & Shop	Revenue 0
			Expend. 1,588,907
			Net 1,588,907
801	DEPT	Non-Departmental	
	10-801-000-0000-5001	Property Taxes-Current	2,409,675 -
	10-801-000-0000-5004	Property Taxes-Delinquent	40,000 -
	10-801-000-0000-5060	Mobile Homes-Current	5,000 -
	10-801-000-0000-5064	Mobile Homes-Delinquent	850 -
	10-801-000-0000-5082	Gravel Tax	140,000 -
	10-801-000-0000-5085	Federal- In Lieu Of Taxes	8,000 -
	10-801-000-0000-5086	State Payments In Lieu Of Taxes	3,000 -
	10-801-000-0000-5087	Misc In Lieu Of Tax Payments	5,000 -
	10-801-000-0000-5101	Licenses & Permits	15,000 -
	10-801-000-0000-5201	State Shared-Regular Construction	4,900,000 -
	10-801-000-0000-5202	State Shared-Regular Maintenance	3,130,000 -
	10-801-000-0000-5203	State Shared-Municipal Construction	910,000 -
	10-801-000-0000-5204	State Shared-Municipal Maintenance	225,000 -
	10-801-000-0000-5225	Transit Sales & Use Tax	4,900,000 -
	10-801-000-0000-5321	State Grants	500,000 -
	10-801-000-0000-5501	Charges For Services	250,000 -
	10-801-000-0000-5802	Misc.-Commodity & Property Sales	550,000 -

10 FUND Road & Bridge Fund

Becker County  
USER-SELECTED BUDGET REPORT



			BUDGET
			2025
<u>Account Number</u>			
<u>Account Description</u>			
10-801-000-0000-5803			Misc. Revenue 3,000 -
10-801-000-0000-5860			Refunds & Reimbursements 100,000 -
10-801-000-0000-6179			Worker's Compensation 50,680
10-801-000-0000-6350			Insurance & Surety Bonds 88,717
DEPT	801	Non-Departmental	Revenue 18,094,525 -
			Expend. 139,397
			Net 17,955,128 -
FUND	10	Road & Bridge Fund	Revenue 18,094,525 -
			Expend. 18,093,397
			Net 1,128 -
Final Totals			Revenue 18,094,525 -
			Expend. 18,093,397
			Net 1,128 -

## **Capital Improvement Expenditure Request Form**



Date Requested: 6/11/2025

Department: Land Use/ Environmental Services

Department Head: Steve Skoog

### **REQUEST #1**

Purpose/Need: Purchase containers for the new Source Separated Organics recycling program

**REQUEST AMOUNT:** \$ \$3,801.60

**Savings Achieved (Dollar Amount/Time/ Efficiency):** These containers will be given to the public to collect organics, reducing their solid waste disposal costs.

Are There Sufficient Funds in Your Budget?

Yes ☒ No ☐

**Is this included in your department's 5-Year Capital Improvement Plan?**

Yes ☐ No ☒

**Please explain further, if necessary:** These containers will be given to the public to be used for the collection of source separated organics.

**Action Taken (If different than request):** Board motion approving the purchase of 1000 "Kitchen Collector" containers from Orbis Corporation for the amount of \$3,801.60

### **Request #2**

Purpose/Need: Purchase containers for the new Source Separated Organics recycling program

**REQUEST AMOUNT:** \$38,324.00

Savings Achieved (Dollar Amount/Time/ Efficiency): These containers will be used by businesses to implement their source separated organics program, reducing their solid waste disposal costs

Are There Sufficient Funds in Your Budget? The funds will be reimbursed to the County from a State grant.

Yes ☒ No ☐

Is this included in your department's 5-Year Capital Improvement Plan?

Yes ☐ No ☒

Please explain further, if necessary: These containers will be given to the public to be used for the collection of source separated organics.

**Action Taken (*If different than request*): Board motion approving the purchase of containers from Dacotah Paper Corporation & Toter Corporation for the amount of \$38,324.00**

**Date Request Completed:** 6/11/2025

# DACOTAH PAPER CO.

*"Serving the Area Since 1906"*

## WHOLESALE PAPER PRODUCTS AND BUILDING MAINTENANCE SUPPLIES

3940 15th Avenue Northwest • P.O. Box 2727 • Phone (701) 281-1734 • Fax (701) 281-9799  
 Fargo, North Dakota 58108 • www.dacotahpaper.com

### Q U O T A T I O N

TO: Becker County Environmental Services  
191036

QUOTATION NO.: RQ - TO

DATE: 5-29-25

TERMS: Net 30

Salesperson: Daniel Aasen

F.O.B.: Factory \*\*see below

Product Description	Quantity	Price	Total Line item
Model AC064 --Caster Cart - 64-gallon, Standard Lid --Dimensions: 31.75 l x 24.25 w x 44.375 h --Load Rating: 400 lbs./181.8 kg --CU FT: 19.77 --Ship Wt.: 39.5 lbs.	10	\$ 211.48	\$ 2,114.80
Hot Stamp Application Charge - per application 1 Application fee for body 2 sides	20	\$ 3.92	\$ 78.40
23G Slimline Model SL023 23-Gal Slim Container Size: 22.6" W x 11.3" D x30.5" H Weight: 8.3 lbs. 925 Green	90	\$ 33.15	\$ 2,983.50
44G Round Container Model RND44-B 44-Gal Round Container Size: 28.7" W x24.0" Dia x 31.5" H Weight: 11.3 lbs. 925 Green	60	\$ 32.95	\$ 1,977.00
Model WDL10 --Caster Dolly fits 32-, 44- & 55-gal Atlas Containers (RBR32, RBR44, RBR55) --Dimensions: 0 l x 19.5 w x 6.2 h --Load Rating: N/A --CU FT: 1.3 --Ship Wt.: 7.5 lbs.	60	\$ 61.13	\$ 3,667.80
3CY FEL, XHD Load Rating, Plastic Lift Pockets, Casters Model FL53C --3 cu yd, XHD Load Rating, Plastic Lift Pockets, Casters --Dimensions: 82.25 l x 50.63 w x 68 h --Load Rating: 3000 lbs./1363.6 kg --CU FT: 163.87 --Ship Wt.: 409 lbs.	15	\$2,726.16	\$ 40,892.40
Plastics-Op-FEL-14 ---Drain Plug	15	\$ 25.76	\$ 386.40
Model ONA64 --Two-Wheel Cart - 64 gallon, Standard Lid --Dimensions: 31.75 l x 24.25 w x 41.75 h --Load Rating: 400 lbs/181.8 kg --CU FT: 18.60 --Ship Wt: 33.5 lbs	150	\$ 131.71	\$ 19,756.50
Hot Stamp Application Charge - per application 1 Hot Stamp Application 2 sides	300	\$ 3.92	\$ 1,176.00

\*\*Estimated Transportation charges at cost. \$ 6,570.00

**Sourcewell contract # is 120324-TOT**

PRICES SUBJECT TO ALL MARKET CHANGES IF NOT ACCEPTED IN 30 DAYS

The above quotation is guaranteed for immediate acceptance on all of the items and in the quantity stated. All special orders subject to manufacturer's acceptance at their terms and conditions of sale. In case the manufacturer cannot accept this order based upon the above quotation we will get in touch with you for your final approval before making shipment.

Estimated Cost with shipping = \$38,324.00



Powered by Menasha Corporation

ORBIS Corporation  
1055 Corporate Center Drive  
Oconomowoc, WI 53066-0389  
Ph: 800-999-8683 Fax: 800-999-4211  
[https:// www.orbiscorporation.com](https://www.orbiscorporation.com)

## QUOTATION

OUR QUOTE NUMBER	QUOTE DATE
464533.0	April 02, 2025
PLEASE REFER TO ABOVE QUOTE NUMBER ON ANY INQUIRIES OR CORRESPONDENCE	

Expiration Date: May 02, 2025, subject to the Additional Terms of Sale below.

THIS QUOTE PROVIDED FOR:	SHIPPING INFO:	PURCHASING TERMS:
BECKER COUNTY 24413 COUNTY RD 144 DETROIT LAKES, MN 56501, US  Ari DeVries ari.devries@co.becker.mn.us	BECKER COUNTY 24413 COUNTY RD 144 DETROIT LAKES, MN 56501, US	<b>Payment Terms:</b> TERMS PENDING APPROVAL <b>Freight Terms:</b> DDP Destination City (Duty Paid) <b>Currency:</b> USD <b>Importer of Record:</b> ORBIS  <i>ORBIS' standard payment terms are NET 30 calendar days from the date of invoice, without offset or deduction</i>
SALES CONTACT	TO ORDER	
Carla Manzella P: (416) 745-6980 carla.manzella@orbiscorporation.com	Questions? Contact Customer Support at 800-558-9563 (USA) Please provide your email address to receive an order acknowledgement and shipping details.  ** Contact Sales or Customer Support for current lead times **	

### PALLETJACK/ASSIST FOR DELIVERY

Line	Product/Description	Shipping Point	UOM	Qty	Net	Extd
1	<b>ENVIRONMENTAL - ORGANICS - KITCHEN COLLECTOR - ASSEMBLED, NPL390</b> Color 1: GREEN UV Material: POLYETHYLENE Features 1: SOLID LID Features 2: W/ BAG HOOKS •OTHER OPTION: HOT STAMPED IN WHITE ON FRONT OF BIN 1)BECKER COUNTY LOGO  15 UNITS PER BOX 540 UNITS PER PALLET   Qty: 1	REXDALE, ON M9V 3Y6  DELGRP #: 0	EA	1080	\$3.52	\$3,801.60

Total: \$3,801.60



Powered by Menasha Corporation

ORBIS Corporation  
1055 Corporate Center Drive  
Oconomowoc, WI 53066-0389  
Ph: 800-999-8683 Fax: 800-999-4211  
[https:// www.orbiscorporation.com](https://www.orbiscorporation.com)

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OUR QUOTE NUMBER	QUOTE DATE
464533.0	April 02, 2025
PLEASE REFER TO ABOVE QUOTE NUMBER ON ANY INQUIRIES OR CORRESPONDENCE	

Expiration Date: May 02, 2025, subject to the Additional Terms of Sale below.

## Terms and Conditions of Sale:

This transaction will be governed exclusively by ORBIS' Terms and Conditions of Sale, accessible at <https://docs.orbiscorporation.com/tandcsaleUS>, which are incorporated herein by reference.

## Additional Terms of Sale:

- (1) Purchaser shall be responsible for any and all tax, tariff, duty, custom, fee, or charge of any nature whatsoever imposed by any governmental authority on or measured by any transaction between Purchaser and ORBIS (other than taxes on or measured by ORBIS' net income). If ORBIS is required to pay any such tax, tariff, duty, custom, fee, or charge, Purchaser shall promptly reimburse ORBIS for the same.
- (2) For Products made primarily of plastic, the offer contained in this quotation will expire upon the earlier of (a) the expiration date set forth above, (b) thirty (30) calendar days from the date of this quotation, (c) the date that the per pound price, as reported by Chemical Data, of the applicable raw material necessary to produce the Products increases by \$0.05 USD or more as compared to the price for such raw material on the date of this quotation, and (d) the date of written revocation of this quotation by ORBIS.
- (3) For Products made primarily of metal, the offer contained in this quotation will expire upon the earlier of (a) the expiration date set forth above, (b) fifteen (15) calendar days from the date of this quotation, (c) the date that the per pound price, as reported by SteelBenchmark™, of the applicable raw material necessary to produce the Products increases by five percent (5%) or more as compared to the price for such raw material on the date of this quotation, and (d) the date of written revocation of this quotation by ORBIS.
- (4) For all other Products, the offer contained in this quotation will expire upon the earlier of (a) the expiration date set forth above, (b) thirty (30) calendar days from the date of this quotation, and (c) the date of written revocation of this quotation by ORBIS.
- (5) Purchaser shall be responsible for all freight and transportation charges resulting from Purchaser-requested consolidation of Product at a single facility.
- (6) Purchaser shall include the following information on any orders issued pursuant to this quotation: Ship-to address, Freight terms and preferred carrier, Sales tax status, Payment terms, Payment currency, Product color, Option information (for example: Hot stamp - color, location, text, Label - color, location, text, Cardholder - size, location, Placard - size, location, ID Plate - size, location, text).
- (7) Any orders placed by Purchaser that are not in same format as this quotation or missing critical information may result in delay in processing said order, including QUANTITY, PRICE AND PRODUCT.
- (8) ORBIS will assess a storage fee in the amount of \$30 per skid per month for all shipments that are not picked up within 14 days of the ship date provided by ORBIS.
- (9) When Purchaser uses its preferred transportation provider and pays freight charges directly to said transportation provider for shipments that will be leaving the United States of America, or when Purchaser appoints a freight forwarder as their U.S. agent to "route" or facilitate an export from the United States of America, Purchaser shall provide ORBIS a Letter of Acknowledgement (LOA) signed by Purchaser wherein Purchaser assumes export responsibilities. Reference: CFR Title 15 Sec 30.3 (<https://www.govinfo.gov/content/pkg/CFR-2011-title15-vol1/pdf/CFR-2011-title15-vol1-sec30-3.pdf>). Purchaser must email ORBIS a copy of the applicable LOA to [ORBIS.Compliance@orbiscorporation.com](mailto:ORBIS.Compliance@orbiscorporation.com) along with the freight forwarder's contact information. ORBIS will provide the data elements required for filing of the Electronic Export Information. Purchaser shall provide a copy of the EEI / ITN filing along with the carrier transportation bill (airway, truck or ocean bill of lading) or instruct the U.S. agent / freight forwarder to provide same to ORBIS. Purchaser shall provide this information at the time it places an order with ORBIS. Purchaser's failure to timely provide this information may cause delays.



## Images of Toter Products

Caster Organics Cart- Model ACO64



23gal Slimline Container- Model SL023



44gal Round Container- Model RND44-B



Two-Wheel Organics Cart- Model ONA64



## Images of Kitchen Pails

Orbis



Busch



**Becker County Planning Commission – Special Meeting  
June 11<sup>th</sup>, 2025**

An audio recording of the meeting is available at:

[https://www.co.becker.mn.us/government/meetings/planning\\_zoning/planning\\_commission/](https://www.co.becker.mn.us/government/meetings/planning_zoning/planning_commission/)

**Members Present:** Chairman Dave Blomseth, Commissioner Phil Hansen, Kim Mattson, Steve Lindow, Harvey Aho, Kohl Skalin, Craig Hall and Zoning Administrator Kyle Vareberg.

**Members Absent:** Commissioner Erica Jepson, Jeff Moritz, Tommy Ailie, Tom Disse, and Mary Seaberg

Chairman Dave Blomseth called the Planning Commission special meeting to order at 8:30 am. Becker County Zoning Technician Nicole Bradbury recorded the minutes.

Chairman Dave Blomseth explained the protocol for the meeting and stated that the recommendations of the Planning Commission will be forwarded to the County Board of Commissioners for final action.

The general purpose of the special meeting is as follows:

1. A special meeting for the Planning Commission to consider conditions and findings of fact drafted by staff and counsel to be consistent with the Motion made on May 28<sup>th</sup>, 2025, and to be included with the recommendation to the County Board at their meeting on June 17<sup>th</sup>, 2025, for the following application:

**APPLICANT:** Prairie Lake Investments LLC 30871 Sunset Rd Detroit Lakes, MN 56501

**Project Location:** TBD Heimark Ave Audubon, MN 56511 **LEGAL LAND DESCRIPTION:**

Tax ID Number: **17.0368.043** Section 31 Township 138 Range 042; S 990' OF SE1/4 NE1/4, NW1/4 OF SE1/4, NE1/4 SE1/4 LESS 10 AC IN SE COR LESS REC DOC NO 711615.

**APPLICATION AND DESCRIPTION OF PROJECT:** Request a Conditional Use Permit for mining operations.

**MOTION:** Lindow motioned to have the normal mining operation be restricted to the hours of 7:00 AM to 5:00 PM Monday through Friday, and for the Crushing Hours to be restricted to the hours of 7:00 AM to 6:00 PM Monday through Friday. Hall second. Roll Call; All in favor. None opposed. Motion carried.

**MOTION: Hall motioned to approve the amended “Findings, Report, and Recommendation to the County Board”. Aho second. Roll Call; All in favor. None opposed. Motion carried.**

The approved “Findings, Report, and Recommendation to the County Board” is entered below:

DRAFT

## FINDINGS, REPORT, AND RECOMMENDATION TO THE BECKER COUNTY BOARD

1. By Application dated May 15<sup>th</sup>, 2025 (the "Application"), Prairie Lake Investments LLC (represented at the hearing by contractor, Torrey Sonnenberg) have requested a Conditional Use Permit ("CUP") to allow for operation of a mine consisting of 20 acres within approximately 90 acres of land in Section 31, Township 138, Range 042 in Becker County. The proposed site is in Lake Eunice Township in Becker County.
2. Prior to the meeting, numerous members of the public filed written objections to the project. While the Commission does not wish to downplay the concerns raised by these citizens and their objections to a mine, the Commission believes that the Minnesota Pollution Control Agency ("MPCA"), the Mine Safety and Health Administration ("MSHA"), the Becker County Highway Department and Minnesota Department of Transportation have adopted proper standards and regulations to respond to these concerns.
3. Several citizens filed written objections prior to the hearing or testified in opposition to the application. The objections are part of the record.
4. Chapter 8, Section 11 of the County Zoning Ordinances identifies the decisional criteria that apply to this CUP request. Subpart F of this Section indicates:

No conditional use shall be recommended by the County Planning Commission or granted by the Board of County Commissioners unless the Commission and the Board shall find that all of the following criteria are met:

1. **Affect on surrounding property.** That the conditional use will not harm the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish or impair property values within the immediate vicinity.
2. **Affect on orderly, consistent development.** That establishing the conditional use will not impede the normal, orderly development and improvement of surrounding vacant property for uses predominate in the area.
3. **Adequate facilities.** That adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.
4. **Adequate parking.** That adequate measures have been or will be taken to provide sufficient off-street parking and loading spaces to serve the proposed use.
5. **Not a nuisance.** That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so none of these will constitute a nuisance, and to control lighted signs and other lights so that no disturbance to neighboring properties will result.

6. **Additional criteria for shoreland areas.** In Shoreland areas, it shall be found that adequate measures have been or will be taken to assure that:
  - a. Pollution. Soil erosion or other possible pollution of public waters will be prevented, both during and after construction;
  - b. View from public waters. That the visibility of structures and other facilities as viewed from public waters will be limited;
  - c. Adequate utilities. That the site is adequate for water supply and on-site sewage treatment; and
  - d. Watercraft. That the types, uses, and number of watercrafts that the project will generate can be safely accommodated.
5. The Application came before the Planning Commission at a meeting held on May 28<sup>th</sup>, 2025. The Commission conducted the public hearing required by law and took extensive testimony from the Applicant and other interested parties. The Commission also received extensive written documentation and written testimony into the record.
6. Based on review of the documentation submitted and the testimony provided, the Commission **recommends** to the Becker County Board that it **grant** the CUP request with conditions, for the following reasons:
  - a. **The Applicant has demonstrated that the proposed mine will not harm the use and enjoyment of other properties in the immediate vicinity for the purposes already permitted, nor substantially diminish or impair property values within the immediate vicinity for the following reasons:**
    - i. A mine plan was submitted as required by the Becker County Zoning Ordinance in Chapter 7, Section 5, Letter C.-3. The plan indicates there will be limited hours of operation and days of operations. The Commission finds these hours of operation are similar in nature to normal business hours and should be amended and conditioned as followed: Normal mining operations are restricted to 7:00 AM to 5:00 PM – Monday through Friday. Crushing Hours are restricted to 7:00 AM to 6:00 PM – Monday through Friday.
    - ii. The plan also indicates material from the site will be used to screen the site. The Commission recommends this as a condition for the northerly and westerly property boundaries of the described mine site. The recommendation is to minimize noise and dust from the site, along with screening.
    - iii. The closest residence to the proposed site with objections heard by the Commission is located on parcel 17.0368.006, which is adjacent to the site on the northly property boundary. The Commission recommends as a condition that no mining takes place with 500' of the residence located on this parcel between the holidays of Memorial Day and Labor Day.



- iv. As part of the mine, crushing of material is necessary to operate the mine. The Commission recommends as condition that beyond the calendar year 2025, crushing only occur before Memorial Day or after Labor Day. This recommendation is to minimize noise and dust during the summer months when occupancy of residences in closer proximity to the mine is more common.
  - v. While opposition to the project was certainly voiced, there is little evidence about how the proposed project will affect the use and enjoyment of those in the immediate vicinity. The Commission finds, through the above-mentioned conditions, there will not be any harm through the proposal to the use and enjoyment of properties in the immediate vicinity. No evidence was submitted or heard regarding an impairment or improvement regarding property values.
- b. The Applicant has demonstrated that the proposed mine would not impede the normal and orderly development and improvement of surrounding properties for the following reasons:**
- i. The area of the proposed site is rural in nature. Use in the area is vacant agricultural land, with some residential and seasonal residential use as well.
  - ii. The applicant has indicated the request is a temporary project to create adequate development elevations within the 20-acre portion of their property. With some of the material remaining on site to establish roads for future development. The future desired use of the project site is residential lots, like those existing in the Plat of Cormorant Meadows adjacent to the property.
  - iii. The Commission recommends the project life span be no more than 5 years.
  - iv. The Commission finds the operation of a temporary mine completely within the bounds of land owned by the applicant will not affect the orderly development and improvement of surrounding properties.
- c. The Applicant has demonstrated that the proposed mine operation will have adequate utilities, access roads, drainage, and other necessary facilities.**
- i. Utility use will be minimal for the project. The applicant will have a portable toilet on-site provided by a licensed professional. Access roads to the site exist.



An approach to the site from the existing Heimark Ave will be applied for through Lake Eunice Township.

- ii. The Commission finds as a matter of law that the applicant will be required to comply with any/all road restrictions provided by the Township, County and State.
  - iii. If the application is approved by the Becker County Board, any drainage, erosion, and stormwater would be subject to a Stormwater Pollution Prevention Plan regulated by the MPCA.
  - iv. The Commission recommends a condition the applicant be responsible for providing truck traffic warning signs for the area.
  - v. The Commission finds through the requirements of the MPCA for stormwater, existing road restrictions and traffic laws, and the lack of need of utilities that the applicant has demonstrated these needs are met.
- d. The Applicant has demonstrated that there would be adequate parking at the project.**
- i. The application has provided a very small need for parking. No concerns were raised or discussed regarding the adequacy of any parking for the project. The Commission finds through the numerous acres included in the project that adequate space for parking is included.
- e. The Applicant has demonstrated that there would be no offensive odor, fumes, noise, vibrations, or other nuisances from the operation that could adversely affect neighboring properties for the following reasons:**
- i. The testimony provided included concerns about dust created by the project.
  - ii. All mining projects exceeding air emission thresholds must obtain air quality permits from the MPCA. The air permits issued by the MPCA are in accordance with State and Federal regulations. The permit(s) issued would require compliance for dust created by crushing and the handling of material on site.
  - iii. The Commission recommends a condition to place low frequency back up alarms on any of the equipment required to have alarms in accordance with MSHA and any other applicable agency.
  - iv. The Commission recommends a condition the applicant enter into a road agreement with Lake Eunice Township for increase wear and tear on Heimark Avenue and Dust Control. The Commission also recommends a condition for a form of dust control within the mine site.

- v. The Commission finds through compliance with the MPCA, MSHA, and recommended conditions that there will be no offensive odors, fumes, noise, vibration or other nuisances from the operation.
- f. **Additional criteria for shoreland areas are not applicable to this request due to the fact the project site is not within 1000' of a lake or 300' of a river or stream.**

**Note: This project does not meet the requirements for mandatory environmental review under Minnesota Rule 4410.4300, nor has a discretionary environmental assessment worksheet been requested.**

Dated the 11th day of June 2025.

\_\_\_\_\_  
Chairperson  
Becker County Planning Commission

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57 **Since there was no further business to come before the Board, Hall made a motion to**  
58 **adjourn. Aho second. All in favor. Motion carried. The meeting adjourned at 9:01 am.**  
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64 **David Blomseth, Chairman**

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64 **Jeff Moritz, Secretary**

65 ATTEST

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67 **Kyle Vareberg, Zoning Administrator**