



## BECKER COUNTY BOARD OF COMMISSIONERS

### Regular Meeting

Date: Tuesday, June 3, 2025 at 8:15 AM

Location: Board Room, Courthouse

or

Virtual TEAMS Meeting Option

Call-In #: 763-496-5929 - Conference I.D.: 933 050 212#

- 8:15 Call the Board Meeting to Order: Board Chair Meyer
1. Pledge of Allegiance
- 8:20 Regular Business
1. Agenda Confirmation
  2. Minutes of May 20, 2025 3
  3. Minutes of May 27, 2025 - Special Meeting 7
- 8:25 Consent Agenda
1. Auditor-Treasurer: Regular Claims, Auditor Warrants, and Claims over 90 Days 8
  2. Auditor-Treasurer: License List 9
  3. Auditor-Treasurer: April Cash Comparison, Sales Tax, and Investment Report 10
  4. Human Services: Regular Claims, Public Health, & Transit
  5. Land Use: Environmental Services - Capital Repair Request - Eddy Current 13
  6. Sheriff: REAM (Remote Electronic Alcohol Monitoring) Grant 19
  7. Transit: Resolution 06-25-1B - 2026 Transit Operating Grant Application, Contract and Agreements 24
  8. Transit: Resolution 06-25-1C - 2026 Rural Vehicle Replacement Grant Application 25
- 8:30 Commissioners
1. Open Forum
  2. Reports and Correspondence
  3. Appointments
- 9:00 County Administrator
1. Report
  2. STS - Sentence to Serve
  3. Old Jail Remodel
  4. Budget
  5. Rental Space for Sheriff's Department
  6. Resolution 06-25-1D - Acquisition of Pelican River Watershed Storage Building 26
  7. CHIPS Contract 27
- 9:30 Human Services
1. Public Health: Measles Presentation
- 9:35 Information Technology
1. Security Awareness Training 32
- 9:40 Highway

1. Resolution 06-25-1A - Bid Award - Rural Intersection Lighting 33
- 9:45 Land Use/Environmental Services
1. Capital Purchase Request - Organics Program 35
- 9:50 Sheriff
1. Squad Car Sales or Regen at Guardian 40
- 9:55 Break
- 10:00 Planning & Zoning
1. Planning Commission Recommendations 05/28/2025 44
- a) FUM Trust - Request a Conditional Use Permit to operate a Non-Profit Makerspace and Woodturning School
  - b) Michael Anderson - Request a Preliminary Plat for ten (10) units to be known as IDA LAKE STORAGE
  - c) AnnaRose Steger - Request a Conditional Use Permit to operate a Small Engine Repair Business
- Adjourn

BOARD MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, May 20, 2025 at 8:15 am

LOCATION: Board Room, Courthouse

1. Meeting was brought to order by Chair Meyer. Commissioners in attendance: Meyer, Jepson, Hansen, Vareberg and Nelson, County Administrator Carrie Smith, and minute taker Peggy Martin.
2. Pledge of Allegiance.

Agenda/Minutes:

1. Agenda – Motion and second to approve the agenda with the following addition: Resolution 05-25-2H Holy Roary Church Raffle at Wildflower Golf Course in Lake Eunice Twp on June 20, 2025 and to remove from the Administrator's list: Land Purchase Options – Sheriff Department and Rental Space Storage Building – Sheriff Department (Nelson, Hansen) carried.
2. Minutes – Moved and second to approve minutes of May 6, 2025, with the requested changes (Jepson, Hansen) carried.
3. Motion and second to pull the following items from the Consent Agenda to be discussed at the end of the Administrator's items: Human Services: Contracts & Agreements: Cornerstone FRC Partnership Agreement, Human Services: Contracts & Agreements: Cornerstone Agreement and Human Services: Contracts & Agreements: Tri County Elder Abuse Multi-Disciplinary Team; and approve and accept the following Consent Agenda Items, – Auditor-Treasurer: Regular Claims, Auditor Warrants and Claims over 90 Days, , Auditor-Treasurer: License List: Temporary On-Sale Liquor License – Detroit Lakes Lions Club – James Granger – August 6-9, 2025 at We Fest, Resolution 05-25-2A – Detroit Lakes Lions Club Bingo at Meadow Lake Campsite on June 21, 2025 in Lake View Twp, Resolution 05-25-2B– Detroit Lakes Lions Club Bingo at Meadow Lake Campsite on July 19, 2025 in Lake View Twp, Resolution 05-25-2C – Detroit Lakes Lions Club Bingo at Meadow Lake Campsite on August 16, 2025 in Lake View Twp, Human Services: Regular Claims, Public Health, & Transit, Assessor: Abatements, Human Services: Contracts & Agreements: Regional Collaborative Agreement QI Revision, FPI Grant Contract, Sourcewell Licensing Service 2026 (Hansen, Nelson) carried.

Commissioners:

1. Open Forum:

- All speakers are regarding the 2 appointments to the Pelican River Watershed District (PRWD) Board of Managers.
  - Chris Jasken – PRWD has become complacent. Reappoint Scott Busker and appoint a new member.
  - John Okeson – PRWD spent \$100,000 rewriting bylaws and voted it down. Reappoint Dennis Kral and appoint Jeff Lewis or John Skarie.
  - Scott Walz – Reappoint Scott Busker and appoint a new member.
  - Scott Busker – Focus on projects. Would like to be reappointed.
  - Rick Mickelson – Reappoint Dennis Kral.
  - Dennis Kral – Seeking reappointment.
  - John Skarie – Seeking appointment.
  - Bill Henke – Disappointed in the PRWD.
  - Laurie Olson – Reappoint Scott Busker and appoint Richard Lee.

## 2. Appointments

- Motion and second to reappoint Scott Busker (Vareberg, Hansen) carried.
- Motion and second to reappoint Dennis Kral (Nelson, Hansen) carried.

## 3. Public Hearing – Off-Sale Liquor – La Bella Restaurant LLC dba Sauce'd at Swanies.

- Motion and second to open the Public Hearing at 9:07 am (Nelson, Jepson) carried.
- Notice was published, businesses were notified, and no opposition or support was received.
- Motion and second to close the Public Hearing at 9:09 am (Nelson, Hansen) carried.
- Motion and second to approve the New Off-Sale Liquor License to La Bella Restaurant LLC dba Sauce'd at Swanies – James Herrman, Owner – Cormorant Twp (Nelson, Hansen) carried.

## 4. Auditor-Treasurer: presented by Mary Hendrickson.

- Motion and second to approve Resolution 05-25-2H – Holy Rosary Church Raffle at Wildflower Golf Course June 20, 2025 Lake Eunice Twp (Nelson, Jepson) carried.

## 5. Probation: presented by Brian Rubenstein.

- MN DOC/Becker County – Pretrial Supervision Program – 6 Month Data Report.
  - 25 Total clients. 2 have completed Pretrial Supervision (PTS), 22 are successfully continuing PTS and 1 has been unsuccessful.

## 6. West Central Initiative Annual Update: presented by Rebecca Petersen and Greg Wagner.

- In the last 17 months investment in Becker County was \$1.6 million in grants and loans.
  - Updating the 5-year plan.
7. MN DNR Heritage Forest Land: presented by Kent Wolf.
- Motion and second to approve Resolution 05-2502D – Proposed State DNR Land Acquisition of Minnesota Heritage Forest ACQ0161298 Lands of approximately 200 acres (Nelson, Hansen) carried.
8. Reports and Correspondence: Reports were provided on the following meetings:
- Commissioner Hansen – Zoning Ordinance Review, Joint Powers.
  - Commissioner Jepson – Human Services, EDA Housing Sub Committee.
  - Commissioner Nelson – NRM, Lakeland Mental Health, LARL.
  - Commissioner Vareberg – Human Services, Safety.
  - Commissioner Meyer – DAC, Partnership4Health, Historical Society, AMC Training, Lakes County Service Coop.

County Administrator: presented by Carrie Smith.

1. Report:
  - Attended Jeff Siegler – Let's Shape Our Future – Together Meeting.
2. No new Legislative Updates. No Budget – Special Session will be coming.
3. Financial Planning Work Session set for May 27, 2025 at 8:15 am with a Closed Session at the end relating to a land purchase discussion.
4. AMC District Meeting is on June 6<sup>th</sup> in Fergus Falls.
5. Pulled Consent Agenda Items.
  - Motion and second to approve Human Services: Contracts & Agreements: Cornerstone FRC Partnership Agreement (Nelson, Jepson) carried.
  - Motion and second to approve Human Services: Contracts & Agreements: Cornerstone Agreement (Jepson, Hansen) carried.
  - Motion and second to approve Human Services: Contracts & Agreements: Tri County Elder Abuse Multi-Disciplinary Team (Jepson, Meyer) carried.

Human Resources: presented by Teaira Christen.

1. Motion and second to approve LELS Deputies Settlement Agreement (Jepson, Meyer) carried.
2. Motion and second to revise Benefits Committee Bylaws (Jepson, Nelson) carried.

- Motion and second to appoint Brent Bristlin, Holly Danielson, Jona Jacobson, Jessica Wiedenmeyer, and Tony Brahmer to the Benefits Committee (Jepson, Nelson) carried.

Land Use/Environmental Services: presented by Steve Skoog.

1. Motion and second to approve Resolution 05-25-2E – Dunton Locks County Park – VFW Shelter Renovations Donation in the amount of \$1,500 (Hansen, Jepson) carried.
2. Motion and second to approve Resolution 05-25-2F – Dunton Locks County Park Picnic Tables Donations in the amount of \$7,750 (Hansen, Nelson) carried.
3. Motion and second to approve Resolution 05-25-2G – Seasonal Tram Worker Salary in the amount of \$21/hour (Hansen, Nelson) carried.

Sheriff: presented by Todd Glander.

1. Motion and second to approve the sale of a 2012 Yamaha ATV at Public Auction and to purchase a 2025 Polaris Sportsman 570 using the low bid from Okeson Offtrail Sales (Nelson, Hansen) carried.

Planning & Zoning: presented by Kyle Vareberg.

1. Zoning Ordinance Amendment Discussion.
  - Work Session after the June 3 Board Meeting.

Being no further business, Board Chair Meyer adjourned the meeting at 11:50 am.

/s/ Carrie Smith  
Carrie Smith  
County Administrator

/s/ David Meyer  
David Meyer  
Board Chair

BECKER COUNTY BOARD OF COMMISSIONERS  
SPECIAL MEETING  
DATE: TUESDAY, May 27,2025 at 8:15 am  
LOCATION: Board Room, Courthouse

- 1. Meeting was brought to order by Chair Meyer. Commissioners in attendance: Meyer, Jepson, Hansen, Vareberg and Nelson, County Administrator Carrie Smith, and minute taker Peggy Martin.

Agenda:

- 1. Work Session: Financial Strategic Planning: presented by Ryan Selock

Motion and second to close the meeting at 10:02 am pursuant to Minn. Stat. Section 13D.05 Subd. 3 (C) to develop or consider offers or counteroffers for the purchase or sale of real or personal property (Jepson, Vareberg) carried.

Motion and second to come out of closed session at 10:19 am (Jepson, Hansen) carried.

Being no further business, Board Chair Meyer adjourned the meeting at 10:20 am.

/s/	Carrie Smith	/s/	David Meyer
	Carrie Smith		David Meyer
	County Administrator		Board Chair



BECKER COUNTY BOARD OF COMMISSIONERS

Finance Committee Meeting

Date: Monday, June 2, 2025 at 8:30 AM

Location: 1st Floor – Board Meeting Room - Courthouse  
915 Lake Avenue, Detroit Lakes, MN

Administrator

1. Old Jail Remodel
2. Budget
3. Rental Space for Sheriff's Department
4. Resolution 06-25-1B - Pelican River Watershed District Building
5. CHIPS Contracts

Auditor-Treasurer

1. Regular Claims, Auditor Warrants, & Over 90 Days
2. April Cash Comparison, Sales Tax, and Investment Report
3. Human Services: Regular Claims, Auditor Warrants, & Over 90 Days

Information Technology

1. Security Awareness Training

Highway

1. Resolution 06-25-1A - Bid Award - Rural Intersection Lighting

Land Use/Environmental Services

1. Capital Purchase Request: Organics Program
2. Capital Repair Request - Eddy Current

Sheriff

1. Squad Car Sales or Regen at Guardian
2. REAM (Remote Electronic Alcohol Monitoring) Grant

Adjourn



## **BECKER COUNTY BOARD OF COMMISSIONERS MEETING 6/3/2025**

### **BECKER COUNTY AUDITOR TREASURER**

#### **Wine and Strong Beer - New**

1. Richwood Grill – Julie Eginton-Cogger – Richwood Township

#### **3.2 On-Sale - New**

1. Richwood Grill – Julie Eginton-Cogger – Richwood Township

#### **Temporary 1-4 Day On-Sale**

1. Detroit Mountain – Thomas Thiel – June 28, 2025

# **BECKER COUNTY CASH COMPARISON**

<b>FUND</b>	<b>April 2024</b>	<b>April 2025</b>	<b>% Change</b>	<b>March 2025</b>
<b>REVENUE FUND</b>				
<b>REVENUE FUND</b>	\$ 11,910,421.53	\$ 14,630,854.31	22.84%	\$ 15,130,591.54
<b>DESIGNATED</b>				
GO BOND SERIES 2022A	-	-	0.00%	-
LAW LIBRARY	16,666.33	31,204.16	87.23%	32,120.77
ATTORNEY'S FORFEITURES	81,137.42	84,678.96	4.36%	84,678.96
RECORDERS EQUIPMENT	24,732.38	(15,631.55)	-163.20%	(19,483.02)
RECORDERS ENHANCEMENT	113,584.58	67,239.79	-40.80%	61,145.79
TRANSIT	24,096.23	18,966.54	-21.29%	(59,135.46)
TRANSIT LOCAL RESERVE	995,972.00	37,279.73	-96.26%	37,279.73
2023 PUBLIC SAFETY AID	36,426.09	812,760.65	2131.26%	826,502.68
<b>TOTAL REVENUE FUND</b>	<b>\$ 13,203,036.56</b>	<b>\$ 15,667,352.59</b>	<b>18.66%</b>	<b>\$ 16,093,700.99</b>
<b>SPECIAL REVENUE FUNDS</b>				
<b>PUBLIC SAFETY</b>	\$ 1,067,297.62	\$ (1,506,606.08)	-241.16%	\$ (678,824.43)
E-911	229,433.64	330,459.94	44.03%	338,229.50
<b>ROAD AND BRIDGE</b>	4,980,584.26	2,203,313.52	-55.76%	2,080,324.07
<b>HUMAN SERVICES</b>	7,182,552.83	7,745,852.56	7.84%	8,689,202.30
<b>RECREATION</b>	628,435.94	177,670.38	-71.73%	250,648.37
<b>RESOURCE DEVELOPMENT</b>	1,028,781.99	1,010,386.70	-1.79%	1,010,386.70
<b>ENVIRONMENTAL AFFAIRS</b>	1,319,513.55	2,185,098.80	65.60%	2,323,450.94
<b>DEBT FUNDS</b>	528,872.93	670,389.87	26.76%	670,389.87
<b>DITCH FUND</b>	215.64	215.64	0.00%	215.64
<b>SUNNYSIDE CARE CENTER</b>	2,164,086.89	2,153,639.07	-0.48%	2,128,172.49
<b>NATURAL RESOURCE MGT</b>	103,212.83	98,803.68	-4.27%	123,207.66
<b>GRAVEL RESERVE</b>	583,154.59	603,235.46	3.44%	596,452.86
<b>OPIOID SETTLEMENT FUND</b>	378,039.70	504,071.25	33.34%	505,802.44
<b>LOCAL ASSISTANCE &amp; TRIBAL CONSISTENCY FUND</b>	165,515.18	83,110.43	-49.79%	83,110.43
<b>GENERAL - SPECIAL</b>	3,395,469.65	1,907,254.21	-43.83%	1,962,752.21
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$ 23,755,167.24</b>	<b>\$ 18,166,895.43</b>	<b>-23.52%</b>	<b>\$ 20,083,521.05</b>
<b>AGENCY FUNDS</b>				
<b>BCCI</b>	\$ 113,851.64	\$ 135,144.71	18.70%	\$ 180,283.09
<b>TAXES AND PENALTIES</b>	9,671,043.06	10,359,280.95	7.12%	1,109,960.37
<b>CLEARING FUNDS</b>	358,171.30	840,723.44	134.73%	722,304.88
<b>TOTAL AGENCY PASS THRU FUNDS</b>	<b>\$ 10,143,066.00</b>	<b>\$ 11,335,149.10</b>	<b>11.75%</b>	<b>\$ 2,012,548.34</b>
<b>TOTAL CASH &amp; INVESTMENTS</b>	<b>\$ 47,101,269.80</b>	<b>\$ 45,169,397.12</b>	<b>-4.10%</b>	<b>\$ 38,189,770.38</b>

# Becker County Sales & Use Tax

2014					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	606,000.00	129,165.85	735,165.85	(31,350.71)	703,815.14
2015					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	1,925,000.00	199,199.05	2,124,199.05	(26,358.15)	2,097,840.90
2016					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	1,912,893.48	209,748.19	2,122,641.67	(27,908.63)	2,094,733.04
2017					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,172,000.00	233,642.63	2,405,642.63	(29,318.97)	2,376,323.66
2018					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,281,000.00	365,457.85	2,646,457.85	(33,661.93)	2,612,795.92
2019					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,452,000.00	222,944.01	2,674,944.01	(34,367.81)	2,640,576.20
2020					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,563,000.00	279,602.16	2,842,602.16	(36,985.03)	2,805,617.13
2021					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,957,000.00	376,489.88	3,333,489.88	(38,856.08)	3,294,633.80
2022					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	3,230,000.00	485,045.29	3,715,045.29	(38,854.14)	3,676,191.15
2023					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	3,471,000.00	284,727.31	3,755,727.31	(47,682.72)	3,708,044.59
2024					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	3,464,709.18	61,883.40	3,526,592.58	(19,382.87)	3,507,209.71
2025					
<u>Month</u>	<u>Receipt</u>			<u>Fees</u>	<u>Net Total</u>
November	300,638.51		300,638.51	(2,705.75)	297,932.76
December	276,634.30		276,634.30	(2,489.71)	274,144.59
January	307,544.79	99,020.42	406,565.21	(2,767.90)	403,797.31
February	<b>234,737.21</b>		234,737.21	<b>(2,112.63)</b>	232,624.58
March			-		-
<b>April</b>			-		-
May			-		-
June			-		-
July			-		-
August			-		-
September			-		-
October			-		-
	1,119,554.81	99,020.42	1,218,575.23	(10,075.99)	1,208,499.24
		*(ADJ-Aug/Oct '24)			
<b>Grand Total</b>	<b>28,154,157.47</b>	<b>2,946,926.04</b>	<b>31,101,083.51</b>	<b>(374,803.03)</b>	<b>30,726,280.48</b>

\*\*\*Please note effective April 2024 ONE payment of GROSS REVENUE and ADMINISTRATIVE COST is received\*\*\*

EX--December 2023 Receipt 1 in the IFS (Bank/Cash Comp) January 2024 and Receipt 2 in the IFS (Bank/Cash Comp) February 2024

**\*Bolded amounts corresponds to Monthly-Cash Comp\***

**Becker County  
Investment Analysis  
April 30, 2025**

Bank or Institution			Investment Number	Interest Rate	Yield Rate	Maturity Date	Book Value(Cost)	Fair Market Value
<b><u>American National Bank</u></b>								
ANB	CD	American Natl	24-03	3.950%	3.950%	1/14/26	245,000.00	245,000.00
<b><u>Deerwood Bank</u></b>								
CDB	CD	CDBoO	09-13	5.000%	5.000%	7/18/25	500,000.00	500,000.00
CDB	CD	CDBoO	13-1	4.000%	4.000%	2/15/26	425,000.00	425,000.00
<b><u>Midwest bank</u></b>								
MW	CD	Midwest	0-39	4.250%	4.250%	12/8/25	96,000.00	96,000.00
MW	CD	Midwest CDARS	10-09	5.100%	5.100%	7/6/25	1,000,000.00	1,000,000.00
<b><u>State Bank of Lake Park</u></b>								
SBLP	CD	State Bank of LP	01-39	4.110%	4.110%	9/30/25	159,111.84	159,111.84
<b><u>United Community Bank of Frazee</u></b>								
UCB	CD	UCBoF	23-07	3.710%	3.710%	5/3/25	200,064.30	200,064.30
<b><u>Raymond James</u></b>								
MK	Lake Park-Audubon MN	GO	11-6	5.375%	3.652%	2/1/26	500,000.00	505,170.00
MK	Connecticut St Taxable Go Bond		20-14	3.310%	3.310%	1/15/26	564,114.72	497,255.00
MK	BOND	Alcoa Tenn Taxable Bds 2021 B	21-02	0.820%	0.820%	3/1/26	244,054.30	238,431.55
MK	FHLB	Federal Home Loan Bank	22-02	4.000%	4.000%	6/29/26	500,000.00	498,755.00
MK	FHLB	Federal Home Loan Bank	23-03	4.240%	4.240%	2/17/28	250,000.00	249,642.50
MK	FHLMC	Federal Home Loan Mortgage Corporation	25-02	4.250%	4.250%	1/9/29	302,163.17	299,334.00
MK	CD	First Southwest Bank Alamosa Colorado	24-08	3.800%	3.800%	9/5/28	150,000.00	148,512.00
MK	CD	Discover Bank Greenwood, DE	22-07	4.850%	4.850%	11/9/26	244,000.00	246,852.36
MK	CD	CIBC Bank USA Chicago, IL	23-04	4.950%	4.950%	3/24/26	225,000.00	226,840.25
MK	CD	First St Bk of Dequeen Dequeen	23-06	4.600%	4.600%	7/7/26	100,000.00	100,625.00
MK	CD	HAPO Community Credit UN	23-07	5.250%	5.250%	2/27/26	240,000.00	242,258.40
<b><u>Wells Fargo Advisors (Formerly Wachovia Securities)</u></b>								
WFA	BOND	US Treasury Notes	22-03	2.750%	2.750%	4/30/27	326,476.93	324,597.90
WFA	FHLMC	Federal Home Loan Mtg Corp	25-03	4.000%	4.000%	4/17/29	1,497,000.00	1,496,880.00
WFA	FHLBMSUCP	Federal Home Loan Bank Multi Step Up Cpn Bor	21-03	1.000%	1.000%	3/16/26	455,000.00	443,292.85
WFA	CD	Goldman Sachs BK USA CD	21-07	1.000%	1.000%	8/8/26	215,000.00	206,692.40
WFA	CD	UBS Bank USA CD	24-07	3.850%	3.850%	8/30/27	245,000.00	243,662.30
WFA	CD	JP Morgan Chase Bk NA CD	25-01	4.600%	4.600%	1/31/28	245,000.00	245,188.65
WFA	CD	City Natl Bk - Bev Hi CD	23-01	4.350%	4.350%	1/26/26	245,000.00	245,568.40
WFA	CD	Synchrony Bank CD	23-08	5.050%	5.050%	10/27/26	245,000.00	248,339.35
WFA	CD	Sallie Mae Bank/Salt CD	24-09	4.050%	4.050%	11/22/27	245,000.00	244,769.70
WFA	CD	Morgan Stanley PVT PK CD	23-11	4.950%	4.950%	6/6/25	245,000.00	245,093.10
WFA	CD	Morgan Stanley BK NA CD	23-12	4.800%	4.800%	12/8/25	245,000.00	245,982.45
WFA	CD	Wells Fargo Bank NA CD	24-04	4.850%	4.850%	5/14/27	245,000.00	248,586.80
WFA	CD	Bank of America NA CD	24-05	5.050%	5.050%	6/8/26	240,000.00	242,548.80

**Total Pooled Investments - Securities**

**10,637,985.26      10,559,854.90**

Summary of Investments by Type		
	Book Value	Fair Value
CD's	4,999,176.14	5,006,496.10
CDARS	1,000,000.00	1,000,000.00
Jumbo CDs		
Local Gov Issues	0.00	0.00
Govt. Securities	1,308,169.02	1,240,856.55
Treasury	1,823,476.93	1,821,477.90
FNMA	0.00	0.00
FHLBMSUCP	455,000.00	443,292.85
FHLMC	552,163.17	548,976.50
FHLB	500,000.00	498,755.00
<b>Totals</b>	<b>10,637,985.26</b>	<b>10,559,854.90</b>

Investment Summary by Fund		
<b>Revenue Fund</b>	10,637,985.26	10,559,854.90
	<b>10,637,985.26</b>	<b>10,559,854.90</b>
<b>Fair Market Value Adjustment</b>		<b>(78,130.36)</b>

## **Capital Improvement Expenditure Request Form**



Date Requested: 5/28/2025

Department: Land Use/Environmental Services

Department Head: Steve Skoog

### **EXPLANATION OF THE REQUEST**

Purpose/Need: Equipment Repair – Replace the rotor on the Eddy Current machine in the Material Recovery Facility (MRF). This machine is an integral part of the sorting process in the MRF.

**REQUEST AMOUNT:** \$ 32,713.00

**Savings Achieved (Dollar Amount/Time/ Efficiency):** [Click or tap here to enter text.](#)

### **Are There Sufficient Funds In Your Budget?**

Yes ☒ No ☐

### **Is this included in your department's 5-Year Capital Improvement Plan?**

Yes ☐ No ☒

**Please explain further, if necessary:** This request is to repair a rotor on the Eddy Current machine in the Material Recovery Facility (MRF). This machine mechanically removes non-ferrous metals from the comingled recycling material stream delivered to the MRF. The repairs include installing new bearings & seals, the rotor shell, etc. The updated rotor will be kept as a replacement until the existing one needs to be changed out and rebuilt.

**Action Taken (If different than request):** Board motion approving a quote from Eriz- USA to repair and update ta Eriez ECS 3615 REO rotor for the amount of \$32,713.00

**Date Request Completed:** 5/28/2025

\* This form must be completed and sent to the County Administrator for any request of Capital Improvement Purchase.

# ERIEZ

# Terms and Conditions of Sale



**GLOBAL LEADER  
IN SEPARATION TECHNOLOGIES**

**ERIEZ MANUFACTURING CO  
HEADQUARTERS:**

2200 ASBURY ROAD, ERIE, PA 16506-1402, U.S.A.

PHONE: 814-835-6000 FAX: 814-838-4960

eriez@eriez.com www.eriez.com

Manufacturing Facilities in:

AUSTRALIA ■ BRAZIL ■ CANADA ■ CHILE ■ CHINA ■ GERMANY  
INDIA ■ JAPAN ■ MEXICO ■ PERU ■ SOUTH AFRICA  
UNITED KINGDOM ■ UNITED STATES

## 1. Contract Formation.

1.1 Offer. Eriez' proposal form and/or Eriez' proforma invoice quote (collectively, the "Proposal") constitutes an offer for the sale of goods (the "Goods") and includes all the terms and conditions contained herein (the "Terms and Conditions").

1.2 Acceptance. Any purchase order or other form of acceptance issued by the Buyer in response to a Proposal from Eriez shall result in a contract for the purchase of the Goods at the price quoted in Eriez' Proposal and shall be subject to these Terms and Conditions. Eriez does not accept any terms contained in any purchase order or other documents issued by Buyer which are different from, conflict with, modify and/or add to these Terms and Conditions. Eriez' execution of any document issued by the Buyer shall constitute only an acknowledgement of receipt thereof, and shall not be construed as an acceptance of any of the terms therein. Unless Buyer shall have set forth each specific objection to these Terms and Conditions in a separate writing signed and dated by Buyer and delivered to Eriez contemporaneously with Buyer's purchase order or other acceptance document, Buyer shall be deemed to have accepted all of these Terms and Conditions. Buyer's issuance of a purchase order or other document which purports to reject some or all of these Terms and Conditions by virtue of Buyer's standard form language, or otherwise, shall not be sufficient objection. Where Buyer specifically objects to any of these Terms and Conditions, no contract shall be formed unless and until Eriez agrees to accept in writing Buyer's proposed modifications to these Terms and Conditions.

1.3 Entire Agreement. The Proposal and these Terms and Conditions shall constitute the entire understanding and agreement (the "Contract") between Buyer and Eriez. Any representation, promise, course of dealing, course of performance, custom or trade usage, oral or otherwise, – will not be binding upon either party. This Contract may not be amended or modified except by a writing executed by both parties.

2. Purchase and Sale. Subject to these Terms and Conditions, Buyer agrees to buy, and Eriez agrees to sell, the Goods, for the purchase price specified in the Proposal. Unless otherwise agreed in writing by the parties, Buyer assumes all responsibility for: (1) set-up, start-up, and installation; (2) safety equipment used with the Goods or by Buyer's employees or any third-party handling or working with the Goods; and (3) signage related to the proper use and/or installation of the Goods. Eriez reserves the right to substitute substantially comparable goods for the Goods.

3. Taxes. Buyer shall be responsible for, and shall pay, any taxes (sales, excise, use, etc.) and any export or import duties which may be applicable to the sale and/or delivery of the Goods and to the performance of any warranty work on the Goods as may be required under Section 6.6. Buyer shall defend, indemnify and hold Eriez harmless from any claim, loss, damage, liability or expense incurred with regard to the payment of any such taxes or duties.

## 4. Payment; Security Interest.

4.1 Generally. Buyer shall pay the purchase price, all applicable taxes, freight charges, and all other applicable charges in full, in U.S. Dollars, without any deduction for claims, set-offs or recoupment on account of this Contract or any other matter between the parties within the time periods set forth in Section 4.2 and Section 4.3, below. Payment shall not be contingent upon installation or upon field tests. If payment is delayed beyond the date on which it is due, interest may accrue and be payable by Buyer on the unpaid balance at a rate of one and one-half percent (1 1/2%) per month.

4.2 Payment - Domestic Shipments Only. Unless otherwise specified by Eriez in the Proposal, the Buyer shall pay the purchase price within thirty (30) days from the date of delivery or the date of shipment, whichever is the earlier. If delivery or shipment is delayed by Buyer, payment shall be due with fifteen (15) business days from the date Eriez notifies Buyer that the Goods are ready for delivery or shipment, whichever is the earlier. This Section 4.2 shall apply to domestic shipments only.

4.3 Payment - International Shipments Only. Unless otherwise specified by Eriez in the Proposal, the Buyer shall pay a non-refundable deposit of thirty percent (30%) of the purchase price upon the execution of this Contract with the balance due and payable at least five (5) business days before the date of delivery or the date of shipment, whichever is the earlier. The Proposal may specify that Buyer shall pay the purchase price and all applicable charges with an Irrevocable and Confirmed Letter of Credit or unconditional Bank Guarantee or upon such other payment terms,

as Eriez deems acceptable, in its sole discretion. If shipment is delayed by Buyer, payment of the balance of the purchase price shall be due within fifteen (15) business days from the date Eriez notifies Buyer that the Goods are ready for delivery or shipment, whichever is the earlier. This Section 4.3 shall apply to international shipments only.

4.4 Security Interest. Buyer hereby grants to Eriez a security interest in the Goods until all monies due Eriez under this Contract are paid in full. Eriez shall have the right to file financing statements and any other documents that may be necessary to evidence and perfect such a security interest in the Goods in any jurisdiction.

## 5. Delivery.

5.1 Date. Any delivery date stated in the Contract is approximate only and shall not constitute any guarantee of delivery on any particular date. Time shall NOT be of the essence of the Contract.

5.2 Terms. Unless otherwise specified by Eriez in the Proposal: (1) delivery of the Goods shall be Ex-Works Eriez' factory, 2200 Asbury Road, Erie, PA (Incoterms 2010) or 1901 Wager Road Erie, PA; and (2) any delivery terms specified in the Proposal shall be construed in accordance with Incoterms 2010.

5.3 Freight. Notwithstanding the provisions of Section 5.2, above, unless otherwise directed by the Buyer in writing or otherwise expressly specified in the Proposal, Eriez shall arrange for carriage of the Goods. Buyer shall be solely responsible for the cost of carriage of the Goods, regardless of any delivery terms (including Incoterms) specified in the Proposal.

5.4 Risk of Loss; Title. Risk of loss shall pass from Eriez to the Buyer in accordance with the delivery terms applicable to this Contract, as specified in Section 5.2, above. Title to the Goods shall pass from Eriez to the Buyer upon the passage of risk of loss from Eriez to the Buyer.

5.5 Delay. Eriez shall not be responsible to Buyer or any third party for any damages resulting from any failure or delay in manufacturing or shipping due to any cause beyond Eriez' reasonable control, including, but not limited to: (1) intervening legal requirements or governmental directives; (2) acts of God; (3) force majeure; (4) labor disputes; (5) delays caused by Eriez' suppliers or vendors; or (6) war, terrorism, or similar disruptions. If shipment is delayed by Buyer, Eriez shall arrange for storage at Buyer's sole expense. In such event, risk of loss to the Goods shall pass to Buyer upon placing the Goods in storage, unless risk of loss has already passed to the Buyer pursuant to the delivery terms applicable to this Contract, as specified in Section 5.2, above, in which case risk of loss shall remain with the Buyer.

## 6. Warranties.

6.1 Limited Warranty. For the benefit of the Buyer only, Eriez warrants that all new Goods manufactured by Eriez shall be free from defects in material and workmanship for the periods specified in Section 6.2, below. Eriez' obligations under this limited warranty are conditioned upon Eriez receiving written notice of any defects no later than the expiration of the applicable warranty period.

6.2 Length. Unless otherwise specified in the Proposal, the limited warranty set forth in this Section 6 begins on the date that risk of loss to the Goods passes to the Buyer and extends for the following periods: (1) electrical coils of Xtreme Metal Detectors - life; (2) electrical coils of Eriez SE 7000 Suspended Electromagnets - 60 months; (3) electrical coils of all other suspended electromagnets - 36 months; (4) drive units and trays of "B" Feeders, excluding non-standard customer-requested options and normal wear and tear of trays, tray liners and liner fasteners - 12 months; (5) 1200 Series Metal Detectors - 36 months; (6) MetAlarm Metal Detectors - 24 months; (7) all other Eriez products, excluding software - 12 months; and (8) software media only - 30 days.

6.3 Alteration; Abuse. The limited warranty set forth in this Section 6 shall be void with respect to Goods which have been: (1) altered by Buyer or any third party; (2) repaired by other than Eriez personnel or an Eriez approved contractor; (3) subjected to misuse, abuse, neglect or accident; or (4) damaged by improper installation or application.

6.4 Exclusions. The limited warranty set forth in this Section 6 shall not apply to, and no warranty is given with respect to: (1) parts, accessories or components manufactured by others, including, but not limited to, belts, springs and electrical components; (2) bearings and motors; (3) wear liners; (4) reducers; and (5) the functionality of software.

6.5 Exclusive Warranty. THE WARRANTY SET FORTH IN SECTION 7, BELOW, WITH RESPECT TO PATENT INFRINGEMENT, AND THE LIMITED WARRANTY SET FORTH IN THIS SECTION 6 ARE THE EXCLUSIVE WARRANTIES GIVEN BY ERIEZ WITH RESPECT TO THE GOODS AND ARE IN LIEU OF ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, BOTH OF WHICH ARE HEREBY EXPRESSLY DISCLAIMED.

6.6 Limitation of Remedies for Breach of Warranty. In the event of a breach of the limited warranty set forth in this Section 6, Buyer's sole remedy, and Eriez' sole obligation, is limited to the repair, replacement or refund of the purchase price upon return, less reasonable depreciation for any period of use at Eriez' option. Such limitation shall apply regardless of whether the claim is characterized as arising out of breach of warranty, contract, tort, strict liability, statutory liability, indemnity or otherwise. The expense of freight to and from the repair site shall be the sole responsibility of Buyer. If the repair site is other than an Eriez factory or a location designated by Eriez, reasonable out of pocket expenses, including, but not limited to, travel and lodging for Eriez' service personnel shall be the sole responsibility of the Buyer. Buyer shall be solely responsible for any costs associated with making the Goods accessible or otherwise available to Eriez for the performance of repair work on, or the replacement of, the Goods. Unless otherwise agreed in writing by Buyer and Eriez, Eriez shall not be responsible for any back charges of any nature whatsoever.

#### 7. Patent Infringement.

7.1 Warranty. Eriez warrants that the Goods, and any part of the Goods which are manufactured to Eriez' design, shall be delivered free of any rightful claim of infringement of any United States patent.

7.2 Obligation to Defend. Upon prompt written notification by Buyer of any claim of patent infringement, Eriez shall defend or settle any claim of patent infringement at Eriez' sole cost and expense. Buyer shall provide any information and assistance requested by Eriez in providing such defense.

7.3 Remedies. Eriez shall pay all damages and costs awarded against Buyer incurred as a result of a breach of the warranty contained in this Section 7. In the event that the use of the Goods or parts is enjoined or in the event Eriez decides to defend or settle a claim of patent infringement, Eriez shall at its sole expense and option, either: (1) procure for Buyer the right to continue using such Goods or parts; (2) replace the Goods or parts so that they are non-infringing; or (3) remove the Goods or parts and refund the purchase price, less reasonable depreciation for any period of use. The remedies set forth in this Section 7.3 shall constitute the sole and exclusive remedies of the Buyer in the event of a breach of the warranties contained in this Section 7.

7.4 Exclusions. The warranty set forth in this Section 7 shall not apply to: (1) any Goods or parts specified by Buyer or manufactured to Buyer's design; (2) any Goods or parts altered or modified by Buyer; or (3) the use of any Goods in conjunction with any other product, not manufactured by Eriez. With respect to the Goods described in this Section 7.4, Eriez assumes no liability for patent infringement and Buyer shall defend, indemnify and hold Eriez harmless from any claims, liability, damages or expenses, including reasonable attorneys' fees, as a result of any patent infringement claims arising therefrom.

#### 8. Limitation of Damages.

8.1 Exclusion of Certain Damages. In no event shall Eriez or Eriez' employees, officers, directors, representatives, affiliates and/or agents be liable for consequential, incidental or punitive damages incurred by Buyer or any third party in connection with any matter arising out of or relating to this Contract, or the breach thereof, regardless of whether such damages are characterized as arising out of breach of warranty, tort, contract, strict liability, statutory liability, indemnity or otherwise. Such limitations shall apply regardless of whether Eriez has been advised or otherwise made aware of the possibility of such damages arising. For purposes of this Section 8.1, consequential damages include, but are not limited to: (1) Buyer's lost production, sales and/or profits; (2) Buyer's loss of use of the Goods and/or any other equipment; (3) Buyer's cost of capital; or (4) any claims of customers of the Buyer against Buyer or Eriez.

8.2 Limitation on Amount. Notwithstanding any other provision of this Contract, the total liability, in the aggregate, of Eriez and Eriez' employees, officers, directors, representatives, affiliates and agents to Buyer or any third party claiming through or under Buyer for any claims, losses, damages, or costs arising out of or relating to this Contract, or the breach thereof, shall not exceed the total consideration received by Eriez from Buyer under this Contract. This Section 8.2 shall apply regardless of whether the claim is characterized as arising out of breach of warranty, contract, tort, strict liability, statutory liability, indemnity or otherwise.

9. Termination for Default. Eriez may terminate this Contract if Buyer: (1) becomes insolvent; (2) is unable to meet its obligations as they become due or admits such in writing; (3) enters bankruptcy or has a receiver or trustee appointed for it; (4) fails to timely make payments under this Contract or under any other obligation of Buyer to Eriez; or (5) fails to provide Eriez with adequate assurance of due performance within fifteen (15) days of Buyer's receipt of Eriez' written demand therefor. In the case of such a termination, Buyer shall be considered to have defaulted under this Contract and Eriez shall have such remedies as are available to it under this Contract and/or at law.

10. Credit Verification. Eriez reserves the right to perform a review of Buyer's creditworthiness following acceptance of Eriez' Proposal by Buyer. Notwithstanding any other provision of this Contract, Eriez shall not be obligated to perform the Contract if Buyer's creditworthiness is unsatisfactory to Eriez, in Eriez' sole discretion. In such case, Eriez shall not be obliged to proceed with the performance of this Contract, and Eriez may cancel this Contract at any time without any liability to Buyer, unless and until the Buyer shall have agreed to such terms of payment and such security therefor as is satisfactory to Eriez, in Eriez' sole discretion.

11. Export and Import Licenses - International Shipments Only. This Contract is contingent upon Eriez obtaining all export licenses and/or government approvals which may be required under

applicable U.S. laws and regulations including, but not limited to, the Export Administration Act, the Trading with the Enemy Act, the Export Administration Regulations and the Foreign Assets Control Regulations. Prior to the date of shipment of the Goods, Buyer shall obtain, at its sole cost, all import licenses and/or other government approvals which may be required by the country of importation. Upon Eriez' request, Buyer shall provide Eriez with copies of such import licenses and/or government approvals to evidence Buyer's compliance with this Section 11. Buyer further represents and warrants that it is not, nor will Buyer, directly or indirectly, transfer the Goods to a person or entity listed as: (1) a Specially Designated National or Blocked Person by the U.S. Treasury Department; (2) a Denied Person by the U.S. Commerce Department; (3) a Denied Entity by the U.S. Commerce Department; or (4) a Debarred Party by the U.S. State Department. Buyer shall defend, indemnify and hold Eriez harmless from any claim, loss, damage, fines, penalties, liability or expense incurred with regard to Buyer's failure to comply with this Section 11.

#### 12. Other Provisions.

12.1 Arbitration. Any dispute, controversy or claim arising out of or relating to this Contract, or the breach thereof, shall be settled by arbitration. The arbitration shall be conducted in accordance with the Commercial Arbitration Rules of the American Arbitration Association. For domestic shipments, the arbitration proceedings shall take place in Erie, PA. For international shipments, the arbitration proceedings shall take place in Pittsburgh, PA. The decision of the arbitration panel shall be binding upon the parties and judgment on the award may be entered in any court of competent jurisdiction.

12.2 Limitation of Actions by Buyer. Any actions against Eriez with respect to any matter arising out of or relating to this Contract must be brought by Buyer, or anyone claiming through or under Buyer, within the earlier of: (1) one (1) year from the date that the claim in question accrued; or (2) the expiration of any applicable statute of limitations.

12.3 Governing Law. This Contract shall be construed in accordance with the laws of the Commonwealth of Pennsylvania, without reference to any applicable principles of conflicts of law which would direct the application of the laws of another jurisdiction. The United Nations Convention on the International Sale of Goods, the 1974 Convention on the Limitation Period in the International Sale of Goods and the Protocol amending the 1974 Convention shall not apply to this Contract.

12.4 Waiver. The waiver of any right or default in any one instance shall not be deemed a waiver of any future right to enforce this Contract.

12.5 Assignment. This Contract may not be assigned by Buyer without the written consent of Eriez.

12.6 Severability. If any provision of this Contract is held to be invalid or unenforceable for any reason, the remaining provisions shall remain in full force and effect.

12.7 Safety Devices, Risks and Damages. Buyer assumes all responsibility for the safe operation of the Goods. Buyer shall provide all signage, warning labels, safety devices, guarding, shielding and other measures as may be necessary and/or appropriate, or which are required by federal, state, or local laws and regulations, for the safe operation of the Goods. Buyer acknowledges that the Goods may emit electromagnetic energy such as high magnetic fields, x-rays and/or other forms of radiation that, in the absence of appropriate safety measures, may: (i) be harmful and/or cause death of serious bodily injury to persons who may be pregnant, to persons operating the Goods, or to persons or animals in close proximity to Goods; and/or (ii) may cause damage or adversely affect certain equipment and/or products including, but not limited to, pacemakers, hearing aids, computers, devices for the storage of electronic information, and other electronic devices. Buyer shall defend, indemnify and hold Eriez harmless with respect to any property damage and/or personal injury, including death, which is caused by reason of the failure on the part of Buyer, and/or any employee, representative, operator or agent of Buyer, to comply with this Section 12.7.

12.8 Buyer Disclosures. Unless otherwise agreed to in writing by Eriez, any information or ideas transmitted by Buyer to Eriez in connection with this Contract shall not be regarded as a trade secret of, or submitted in confidence by, the Buyer.

12.9 No License or Sale of Intellectual Property. The sale of the Goods does not grant to, convey to or confer upon Buyer a license or any other rights, express or implied, under any patent, copyright or other intellectual property right of Eriez encompassed within, covering or relating to the Goods.

12.10 Recovery of Expenses. Eriez shall be entitled to recover from Buyer all costs and expenses (including, but not limited to, reasonable attorney's fees) which are incurred by Eriez in enforcing its rights under this Contract, including, but not limited to, the recovery of any amounts owed by Buyer to Eriez under this Contract.

12.11 No Third-Party Beneficiaries. There are no third-party beneficiaries with respect to this Contract between the Buyer and Eriez, including (but not limited to) any customers of the Buyer or any affiliates of the Buyer.

12.12 No Nuclear Use. The Goods which are the subject of this Contract shall not be used by Buyer or any third party in any nuclear installation or for the processing, handling, movement and/or storage of nuclear material. If any such use occurs, Eriez disclaims all liability for any damages, injury or contamination relating to or arising out of such use. Buyer shall defend, indemnify and hold Eriez harmless from any such liability, regardless of whether the claim is characterized as arising out of breach of warranty, contract, tort, strict liability, statutory liability, indemnity or otherwise.

12.13 Definitions. For purposes of these Terms and Conditions, the term "domestic shipments" shall mean any shipment to a destination within the fifty states or any possession of the United States including Guam, the Midway Islands, the Commonwealth of Puerto Rico, American Samoa, the Virgin Islands and Wake Island. The term "international shipments" shall mean any shipment to a destination outside of the fifty states or any possession of the United States, including Guam, the Midway Islands, the Commonwealth of Puerto Rico, American Samoa, the Virgin Islands and Wake Island. The term "Eriez" means Eriez Manufacturing Co., a Pennsylvania corporation.

November 2023 rev. 1



May 23, 2025

**Becker County Landfill**  
**24413 County Road 144**  
**Detroit Lakes, MN 56501**

**Mr. Steve Skoog**  
[steve.skoog@co.becker.mn.us](mailto:steve.skoog@co.becker.mn.us)  
Phone: (218) 846-7310

**Proposal #ERIEZ-032122-JM**

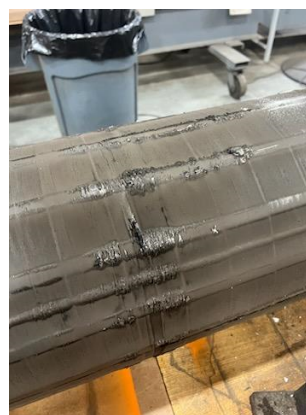
Subject: **ERIEZ ECS 3615 REO Rotor Repair (Ref. RGA# 603924 OG)**

Dear Mr. Skoog,

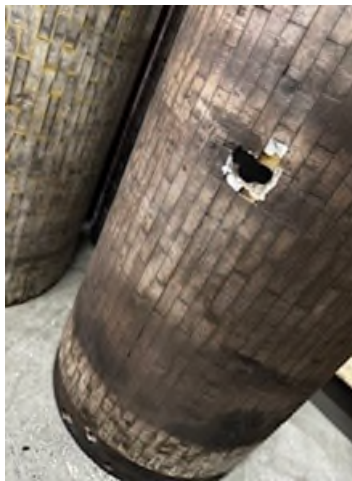
Thank you for the opportunity to offer a proposal to repair your Eriez ECS 3615 REO rotor, s/n 91218. Please review the following information regarding the repair of your rotor and advise any questions.

The rotor was returned as an old-style design with pillow block type bearings. The shell has two holes that have allowed debris to enter, causing damage to the carbon fiber wrap. The shell will need to be replaced. The bearing journals are in good condition, but the end flanges are damaged and will need to be replaced. All bearings and seals will be replaced along with all associated hardware. The Gauss readings are good with an average of 4,200 at the shell surface.

Per conversation with the customer, we will upgrade this rotor to the current standard "Off the Shaft" design. Customer is aware that some changes may be required to accommodate the new design.







#### Summary of parts to be replaced and work to be done:

- Replace end flanges
- Replace all bearings & seals
- Replace grease retainers
- Replace inner hub
- Replace rotor shell
- Replace all associated hardware
- Remove damaged carbon fiber wrap & replace with new
- Balance rotor

The refurbished rotor will carry a one (1) year warranty.

**REPAIR PRICE: \$ 32,713.00**

**THIS QUOTATION IS VALID FOR 14 DAYS**



**Payment Terms:** 1/3 due at time of order placement, 1/3 due prior to shipment, 1/3 due Net 30 Days, F.O.B. Erie, PA, subject to Eriez Credit Department review and to Eriez' Terms and Conditions of Sale, a copy of which is attached, or can be obtained at <http://www.eriez.com>.

**Shipment:** Approximately 10 -12 weeks **after** receipt of customer-approved drawings and/or settlement of all engineering details.

The schedule is based on current backlogs. A firm shipping date will be established, and advised, at the time of order entry.

If industrial equipment that has been returned for repair remains unutilized on the premises for a period exceeding 60 consecutive days, Eriez Mfg. reserves the right to impose and collect storage fees at its discretion. \$500 per month will cover the costs associated with storage space, security, and administrative overhead. The applicable storage fees and terms shall be communicated to the equipment owner in writing at least 30 days prior to their implementation. Failure to remit the stipulated fees within 15 days of the issuance of the fee notice may result in additional penalties, suspension of services, or other remedies as deemed appropriate by Eriez Mfg. The imposition and enforcement of storage fees, as outlined herein, shall be without prejudice to any other rights or remedies available to Eriez Mfg. under applicable laws or contractual agreements.

**Shipping Terms:** FOB: Erie, PA.

If you have any questions or require additional information, please do not hesitate to call.

Regards,

John Mackowski  
Aftermarket Engineer  
(814) 520-8463  
[jmackowski@eriez.com](mailto:jmackowski@eriez.com)

cc Dynequip

## STATE OF MINNESOTA ENCUMBRANCE WORKSHEET

### PURCHASE ORDER INFORMATION

(Please note this form is not saved for future PO's. If close to July 1st and more than 1 FY PO is needed  
please note below in special instructions)

### CONTRACT INFORMATION

SWIFT Contract No.: 227840	PO No. (Finance Only): 3-173063
Contract Start Date: 7-1-25	Contract Expiration Date: 6-30-27
Category Code: 84101501	Account Code: 441302

### SUPPLIER INFORMATION

The location code must match the supplier's billing address on their invoice.

SUPPLIER NAME: Becker County Sheriff's Office	
CONTRACT ADDRESS:	BILLING ADDRESS (if different):
925 Lake Avenue	
Detroit Lakes, MN 56501	
SUPPLIER No.: 197276	LOCATION CODE (billing address): 003

### PURCHASE ORDER FUNDING INFORMATION (not contract lines)

If SPLIT FUNDING - include percentage of split for each budget needed on 1 line  
If MULTIPLE LINES - include description if necessary i.e: travel expense, medical expense, etc.

FISCAL YEAR: FY 2026  
TOTAL PURCHASE ORDER AMOUNT NEEDED: \$ 8,000

#### LINE 1

FUND(s): 1000  
FINDEP ID(s): P787210  
APPROP ID(s): P783735  
AMOUNT(or % if needed): 100%  
If 3000 Fund include PROJECT No.:  
DESCRIPTION: REAM Grant

#### LINE 2

FUND(s):  
FINDEP ID(s):  
APPROP ID(s):  
AMOUNT(or % if needed):  
If 3000 Fund include PROJECT No.:  
DESCRIPTION:

SPECIAL INSTRUCTIONS: The grantee will have the same amount of grant funds in FY 2027.

Rubina Khan

If more lines are needed for the purchase order, please use an additional sheet(s).

THIS PAGE CONTAINS PRIVATE DATA DO NOT CIRCULATE. DO NOT REPRODUCE OR DISTRIBUTE EXTERNALLY  
WITHOUT WRITTEN PERMISSION OF THE CONTRACTOR.

revised 3/2023



**Amendment #1 for Grant Contract Agreement #227840**

Grant Contract Agreement Start Date:	<u>July 1, 2023</u>	Total Grant Contract Agreement Amount:	<u>\$32,000</u>
Original Grant Contract Agreement Expiration Date:	<u>June 30, 2025</u>	Original Grant Contract Agreement Amount:	<u>\$16,000</u>
Current Grant Contract Agreement Expiration Date:	<u>June 30, 2025</u>	Previous Amendment(s) Total:	<u>NA</u>
Requested Grant Contract Agreement Expiration Date:	<u>June 30, 2027</u>	This Amendment:	<u>\$16,000</u>

This amendment is by and between the State of Minnesota, through its Commissioner of Corrections, 1450 Energy Park Drive, Suite 200, St. Paul, MN 55108 ("State"), and Becker County Sheriff's Office, 925 Lake Avenue, Detroit Lakes, MN 56501 ("Grantee").

**Recitals**

1. The State has a grant contract agreement with the Grantee identified contract 227840 ("Original Grant Contract") to provide Remote Electronic Alcohol Monitoring (REAM).
2. The STATE is in need of Remote Electronic Alcohol Monitoring (REAM) for an additional two years.
3. The State and the Grantee are willing to amend the Original Grant Contract Agreement as stated below.

**Grant Contract Agreement Amendment**

**REVISION 1.** Clause 1. "Term of Grant Contract Agreement" is amended as follows:

- 1.2 **Expiration date:** ~~June 30, 2025~~, **June 30<sup>th</sup>, 2027**, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

**REVISION 2.** Clause 4.1 (a). "Consideration and Payment" is amended to add:

- 4.1 Consideration.

The State will pay for all services performed by the Grantee under this grant contract agreement as follows:

**(a) Compensation.**

The Grantee will be paid according to the breakdown below and for costs contained in the budget which is attached as **Revised Exhibit C** and incorporated into this grant contract agreement.

**Fiscal Year 2024**

<u>\$8,000.00</u>	<b><u>Remote Electronic Alcohol Monitoring</u></b>
-------------------	--

**Fiscal Year 2025**

<u>\$8,000.00</u>	<b><u>Remote Electronic Alcohol Monitoring</u></b>
-------------------	--

**Fiscal Year 2026**

<u>\$8,000.00</u>	<b><u>Remote Electronic Alcohol Monitoring</u></b>
-------------------	--

**Fiscal Year 2027**

<u>\$8,000.00</u>	<b><u>Remote Electronic Alcohol Monitoring</u></b>
-------------------	--

Any unused grant funds from Year 1 of the grant agreement may be applied to Year 2 of the grant agreement.  
Any unused grant funds from Year 1 will be spent in Year 2 before Year 2 funds are utilized.

**Any unused grant funds from Year 3 of the grant agreement may be applied to Year 4 of the grant agreement. Any unused grant funds from Year 3 will be spent in Year 4 before Year 4 funds are utilized.**

**REVISION 3.** Clause 4.1.(C) "Total Obligation" is amended as follows:

**4.1 (c) Total Obligation.**

The total obligation of the State for all compensation and reimbursements to the Grantee under this contract will not exceed \$16,000, **\$32,000.**

**REVISION 4.** Clause 6 "Authorized Representative" is amended as follows:

The State's Authorized Representative is ~~Timothy Schrupp, Corrections Program and Policy Monitor~~ **Rubina Khan, Grant Monitor**, Minnesota Department of Corrections, 1450 Energy Park Drive, Suite 200, St. Paul, MN 55108, PH: ~~651-363-4370~~ **651-363-4392**, Email: ~~Timothy.Schrupp@state.mn.us~~ **Rubina.Khan@state.mn.us**, or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

**1. STATE ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minn. Stat. 16A.15*

Signed by: Blair Burkset  
851BEE5C6B8E47E...  
Date: 5/14/2025

SWIFT Contract/PO No(s). 227840 3-163063

**3. STATE AGENCY**

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**2. GRANTEE**

The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

Signed by: Todd Glander, Sheriff  
396EC2CF99E5427...  
Title: Becker County Sheriff  
Date: 5/14/2025

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Distribution:  
Agency  
Grantee  
State's Authorized Representative

**REVISED EXHIBIT C**

**TOTAL ANNUAL BUDGET  
Remote Electronic Alcohol Monitoring (REAM)**

**GRANT APPLICANT: Becker County Sheriff's Office/Jail**

Unless you expect significant differences in the budgets for FY26 and FY27, you need only submit **one annual budget form**. The budget should detail proposed expenditures for a one-year period. List the sources of all funds needed to meet your proposed budget. Because budgets are best-guess estimates, please round to the nearest dollar. Use only the space provided.

<b>Expenses Line-Item Expense</b>	<b>Total Proposed Annual Budget</b>	<b>Amount Requested from the DOC for this Grant</b>
Personnel		
Fringe Benefits		
Contract Services	\$60,000	\$8,000
Travel		
Training		
Rent/Mortgage		
Utilities		
Insurance		
Maintenance/Repair		
Office Supplies		
Program Supplies		
Equipment		
Other (Specify)		
<b>TOTALS</b>	<b>\$60,000</b>	<b>\$8,000</b>



## **ANNUAL BUDGET NARRATIVE**

### **Remote Electronic Alcohol Monitoring (REAM)**

**GRANT APPLICANT: Becker County Sheriff's Office/Jail**

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This narrative should detail proposed expenditures for a one-year period. Explain in detail each line item charged to DOC on the Total Annual Budget form and show how expenses are estimated. List the line items in order as they appear in the budget. Provide a narrative that includes an explanation of costs such as contract service fees, and equipment, etc.

Becker County continues to use 100% of the grant funds to directly aid the offenders.

As of 2024, Becker County paid over \$100,000 to our vendor for EHM. According to the MN DOT (the most recent available data), in 2021 Becker County was in the top 15 for most DUIs in the state. It should be noted that in 2021 we paid approximately \$30,000 to vendors for EHM, so it is evident that there is an increasing need to help the community.

The median income in Becker County is approximately \$38,309 and a population of 35,283 citizens.

Approximately 12% of the total population of Becker County is living below the poverty line.

Neighboring counties, with lower populations, such as Mahnommen, Clearwater or Hubbard also have citizens living within or near the White Earth Indian Reservation, and current data shows 18% of their population living below the poverty line. This shows that many families and individuals in the area do struggle financially.

The REAM grant has an incalculable positive impact on the offenders who most need help; and greatly aids in helping the population the grant serves continue to care for their families, work on their sobriety, as well as giving them a chance to remain functional and productive in their community.

# BECKER COUNTY BOARD OF COMMISSIONERS

## RESOLUTION 06-25-1 B

## 2026 Transit Operating Grant Application, Contract and Agreements

**WHEREAS**, Becker County Transit has resolved to apply for the 2026 Greater Minnesota Transit Operating Grant and enter into an Agreement with the State of Minnesota to provide public transit service; and

**WHEREAS**, Becker County Transit agrees to provide a local share of up to 10 percent of the total operating cost; and

**WHEREAS**, Becker County Transit agrees to provide 100 percent of the local share necessary for expenses that exceed funds available from the State; and

**NOW THEREFORE BE IT RESOLVED.** That the Board of County Commissioners of Becker County, Minnesota, approves the County Administrator and the Board Chair to execute the agreement and the amendments thereto.

Duly adopted this 3rd day of June 2024 at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS  
Becker County, Minnesota

ATTEST:

<u>/s/</u>	Carrie Smith	<u>/s/</u>	David Meyer
	Carrie Smith		David Meyer
	County Administrator		Board Chair

State of Minnesota) ss  
County of Becker )

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held June 3rd, 2024, as recorded in the record of proceedings.

Carrie Smith  
County Administrator



**BECKER COUNTY BOARD OF COMMISSIONERS**  
**RESOLUTION 06-25-1C**  
**2026 Rural Vehicle Replacement Grant Application**

**WHEREAS** Becker County Transit desires to apply for the 2026 Rural Vehicle Replacement Grant for two vehicles to be used in its transit system; and

**WHEREAS**, the vehicle cost is allocated 10% local share and 90% State/Federal share of the “contracted amount”, and

**WHEREAS**, Becker County Transit agrees to provide 100% of the local share necessary for expenses that exceed the approved “contract amount”, and

**NOW THEREFORE BE IT RESOLVED.** That the Board of County Commissioners of Becker County, Minnesota approves the application for two new transit buses.

Duly adopted this 3rd day of June 2025, at Detroit Lake, MN.

COUNTY BOARD OF COMMISSIONERS  
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith  
Carrie Smith  
County Administrator

/s/ David Meyer  
David Meyer  
Board Chair

State of Minnesota )  
                                  ) ss  
County of Becker    )

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held June, 3rd, 2026, as recorded in the record of proceedings.

Carrie Smith  
County Administrator

**BECKER COUNTY BOARD OF COMMISSIONERS**  
**RESOLUTION 06-25-1D**  
**Acquisition of Pelican Watershed Storage Building**

**WHEREAS**, Pelican River Watershed District has a desire to purchase a new storage building and to vacate the existing storage shed located at Dutton Locks Park.

**WHEREAS**, Becker County has a need for additional parking at Dutton Locks Park for visitors.

**WHEREAS**, Pelican River Watershed District has agreed to vacate the storage building they occupy and own located at Dutton Locks and Becker County has agreed to pay Pelican Watershed District \$30,000.

**WHEREAS**, Pelican River Watershed made a financial commitment when land was purchased through grants to create Dutton Locks Park.

**NOW THEREFORE BE IT RESOLVED.** That the Board of County Commissioners of Becker County, Minnesota approves a onetime payment of \$30,000 to Pelican River Watershed District to vacate the storage building located at Dutton Locks to allow Becker County to dismantle the building to create additional parking.

Duly adopted this 3rd day of June 2025, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS  
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith  
Carrie Smith  
County Administrator

/s/ David Meyer  
David Meyer  
Board Chair

State of Minnesota )  
                                  ) ss  
County of Becker    )

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held June 3, 2025, as recorded in the record of proceedings.

Carrie Smith  
County Administrator

## CONTRACT FOR LEGAL SERVICES CHILD PROTECTION

THIS AGREEMENT was made and entered into by and between the COUNTY OF BECKER ("County") and Alicia Norby ("Attorney"), all of which are collectively referred to herein as "the Parties."

### RECITALS

**WHEREAS**, the County wishes to contract with Attorney for the provision of professional legal services in representation of individuals in child protection cases and child protection permanency cases, including, but not limited to: termination of parental rights, transfer of physical and legal custody or long term foster care and appeals of such cases, in the District Court, Court of Appeals and the Minnesota Supreme Court, this shall include any files that were previously appointed by the Court;

**WHEREAS**, the Attorney is duly licensed, qualified, and willing to perform the services;

**WHEREAS**, there are funds available for the purchase of these services;

NOW, THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, the County, and the Attorney agree as follows:

1) Term

The Attorney agrees to furnish legal services and representation in actions for parents, who do not have private attorneys, and who are deemed indigent by the court in child protection cases and child protection permanency cases, including, but not limited to: termination of parent rights, transfer of physical and legal custody or long term foster care and appeals of such cases, in the District Court, Court of Appeals and the Minnesota Supreme Court during the period commencing July 1, 2025 and terminating December 31, 2025.

2) Compensation

Attorney **shall be paid the amount of Three Thousand Dollars (\$3,000) per month** and will be paid each and every month commencing January 1, 2024.

3) Qualifications

The Attorney represents that they are on the State Roster of Qualified CHIPS Parents' Attorneys, and that all times during the term of this contract they meet one of the following minimum qualifications:

- a. Experience: The attorney has represented at least 10 parties or participants in CHIPS matters during the two years immediately preceding the date the attorney submits an application to be listed on the roster of qualified parents' attorneys; OR
- b. Training: The attorney has completed at least 18 hours of core skills training related specifically to representation of parents in CHIPS proceedings approved by the State Court Administration during the two years immediately preceding the date the

attorney submits an application to be listed on the roster of qualified parents' attorneys; OR

- c. Supervision: The attorney is supervised by another attorney who meets either the experience or training qualification.

4) Services to be Provided

When appointed by the District Court Judge, the Attorney agrees to furnish legal services and representation in actions for parents, who do not have private attorneys, and who are deemed indigent by the district court Judge in child protection cases and child protection permanency cases including, but not limited to: termination of parent rights, transfer of physical and legal custody or long term foster care and appeals of cases and for all cases that were previously appointed by the Court. If the Attorney believes there is a conflict of interest with the client, then the Attorney shall decline or withdraw from representation. The District Court Judge will have to select another attorney to represent the party. This will be done at County expense and have no financial impact on this Contract. The Attorney will follow all applicable rules of court when withdrawing from representation.

5) Children's Justice Initiative Participation

In addition to the services outlined in paragraph 4 above, the Attorney agrees to regularly and actively participate in the local Children's Justice Initiative (CJI) team meetings as well as any regional CJI meetings/conferences.

6) Payment for Services

Payment for services shall be made directly to the Attorney each month for services in the manner provided by law and day selected by the County in accordance with their procedures.

7) Independent Contractor Status

At all times and for all purposes hereunder, Attorney shall be an independent contractor and is not an employee of the County for any purpose. No statement contained in this Contract shall be construed so as to find Attorney to be an employee of the County, and Attorney shall not be entitled to any of the rights, privileges, or benefits of employees of the County, including but not limited to,

8) Indemnification and Insurance

The Attorney agrees to defend, indemnify and hold harmless the County, its officers and employees against any and all liability, loss, costs, damages and expenses which the County, its officers or employees may hereafter sustain, incur, or be required to pay arising out of the Attorney's performance or failure to adequately perform any obligations pursuant to this Contract. The Attorney shall carry malpractice insurance.

9) Indemnification and Insurance

The Attorney agrees to defend, indemnify and hold harmless the County, its officers and employees against any and all liability, loss, costs, damages and expenses which the County, its officers or employees may hereafter sustain, incur, or be required to pay arising out of the Attorney's performance or failure to adequately perform any obligations pursuant to this Contract.

The Attorney shall carry malpractice insurance.

10) Data Practices

All data collected, created, received, maintained, or disseminated for any purposes by the activities of Attorney because of this Contract is governed by the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as amended, the Minnesota Rules implementing such act now in force or as adopted, as well as federal regulations on data privacy.

11) Records Availability and Retention

Pursuant to Minn. Stat. 16C.05, Subd. 5, the attorney agrees that the County, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the Attorney and involve transactions relating to this Contract.

Attorney agrees to maintain these records for a period of six (6) years from the date of termination of this Contract.

12) Merger and Modification

a) It is understood and agreed that the entire agreement between the parties is contained herein and that this Contract supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this Contract are incorporated or attached and are deemed to be part of this Contract.

b) Any material alterations, variations, modifications, or waivers of provisions of this Contract shall be valid only when they have been reduced to writing as an amendment and signed by the parties.

13) Default and Cancellation

a) If the Attorney fails to perform any of the provisions of this Contract or so fails to administer the work as to endanger the performance of the Contract, this shall constitute default. Unless the Attorney's default is excused, the County may, upon written notice, immediately cancel this Contract in its entirety.

b) This Contract may be cancelled with or without cause either party upon thirty (30) days written notice.

14) Subcontracting and Assignment

Attorney shall be allowed to enter into any subcontract for performance of any services contemplated under this Contract with the prior written approval of the County and subject to such conditions and provisions as the County may deem necessary. The Attorney shall be responsible for the performance of all subcontractors. All subcontractors shall hold a valid Minnesota attorney license and have the required expertise to represent individuals in child protection cases.

15) Nondiscrimination

During the performance of this Contract, the Attorney agrees to the following: No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance status, criminal record, creed or national origin be excluded from full employment rights in, participation in, be denied the benefits workers' compensation, health/death benefits, and indemnification for third-party personal injury or property damage claims.

16) Miscellaneous

Attorney's provision of services under this Contract shall not prevent attorney from accepting court appointments to provide legal counsel in matters outside the scope of this Contract. However, in the event of any conflict of interest presented by such representation by Attorney, provision of services under this Contract shall take precedence.

Attorney agrees to file with the Becker County Auditor a monthly written summary of time spent representing indigent clients in all phases of contested court proceedings and provide a record of the number of cases handled, case types, and other pertinent information requested by the Court Administrator or the County Auditor.

Attorney acknowledges and agrees that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due Attorney and that it is Attorney's sole obligation to comply with the applicable provisions of all Federal and State Tax laws.

Attorney shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide services identified herein.

Attorney is responsible for hiring sufficient workers to perform the services/duties required by this Contract, withholding their taxes, and paying all other employment tax obligations on their behalf.

17) Renewal

This Contract shall be automatically extended for an additional term of one year at the end of the term set out in Section 1, unless, on or before thirty (30) days prior to the end of the initial term or additional term, as the case may be, any party notifies the other party that it wishes to terminate the Contract at the end of such term.

IN WITNESS WHEREOF, the County of Becker has caused this Contract to be signed by its duly authorized officers and the Attorney has hereunto set his hand.

Attorney at Law

COUNTY OF BECKER, MINNESOTA

By: \_\_\_\_\_

By: \_\_\_\_\_  
Its Chairperson, County Board

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_



# BECKER COUNTY

## *IT Department*

915 Lake Avenue • Detroit Lakes, MN 56501

218-846-7230

MEMORANDUM FOR ACTION

Date: 6/3/2025

SUBJECT: Security Awareness Training and Simulated Phishing Platform

THROUGH: IT Department, Courthouse Committee and Finance Committee

TO: Becker County Commission

### 1. References:

KnowBe4 provides interactive training modules that cover various cybersecurity topics, including phishing, malware, and social engineering.

These modules are designed to be engaging and informative, utilizing gamification and real-world examples to reinforce key concepts. This is our current security and awareness training.

Description	License Count	Cost Per Year	Per Year Total	Total
3 Year KnowBe4 Awareness Training and Simulated Phishing Platform	335	\$ 27.00	\$ 9,045.00	
Total for 3 Years	335	77.4		\$ 25,929.00

### 2. Funding

a. Local Assistance and Tribal Consistency Fund

4. Action – recommend approving the quote for KnowBe4 Security Awareness Training and Simulated Phishing Platform 3 Years

5. The point of contact for this is Judy Dodd, IT Director, 218-846-7200 X7332





**BECKER COUNTY HIGHWAY DEPARTMENT**  
**SP 003-070-018**  
**BID TABULATION - BID OPENING MAY 29, 2025**

Engineer's Estimate = \$209,210.00

Contractor	Total	% Over/Under Estimate
Marks Electric	\$219,377.70	4.86% Over
Eskeli Electric LLC	\$248,159.00	18.62% Over

## Capital Improvement Expenditure Request Form



Date Requested: 5/28/2025

Department: Land Use/ Environmental Services

Department Head: Steve Skoog

### **EXPLANATION OF THE REQUEST**

Purpose/Need: {purchase items for the new Source Separated Organics ( SSO) program.

#### **REQUEST AMOUNT #1 – Purchase Concrete Blocks: \$12,335.63**

Savings Achieved (Dollar Amount/Time/ Efficiency): Click or tap here to enter text.

Are There Sufficient Funds In Your Budget? Reimbursed through a State Grant.

Yes ☒ No ☐

Is this included in your department's 5-Year Capital Improvement Plan?

Yes ☐ No ☒

Please explain further, if necessary: This is a new program

**Action Taken (If different than request): County Board motion approving the purchase of (50) 6' x 2' x 2' concrete blocks from Concrete Block Supply Improvement Purchase.**

#### **REQUEST AMOUNT #2 – Purchase a Cart Tipper from Perkins Manufacturing : \$12,807.93**

Savings Achieved (Dollar Amount/Time/ Efficiency): Click or tap here to enter text.

Are There Sufficient Funds In Your Budget?

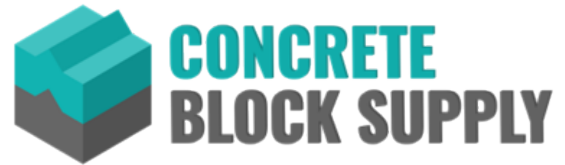
Yes ☒ No ☐

Is this included in your department's 5-Year Capital Improvement Plan?

Yes ☐ No ☒

Please explain further, if necessary: Items for the new SSO program

**Action Taken (If different than request): Board Motion approving purchasing a 3-Cubic Yard front load carry- can with lift from Perking Manufacturing.**



+18337631711

sales@concreteblocksupply.com

www.binblocksupply.com

## ADDRESS

Ari DeVries

## SHIP TO

Ari DeVries

24413 County Rd 144

Detroit Lakes, MN 56501?

## ESTIMATE #

P2968

## DATE

05/28/2025

DATE		DESCRIPTION	QTY	RATE	AMOUNT
	<b>6' V-Wedge</b>	6L x 2W x 2H (V-Wedge Style)	50	145.00	7,250.00T
	<b>Delivery</b>	Flat Bed Delivery (Customer Off-Loads) Price includes 1 hour off-load time	4	875.00	3,500.00T
	<b>Sales Tax</b>	Sales Tax calculated by AvaTax for 31949-V0 at Mon Mar 31 07:41:48 UTC 2025	1	1,585.63	1,585.63

Received By: \_\_\_\_\_

SUBTOTAL

12,335.63

TAX (0%)

0.00

Signature: \_\_\_\_\_

TOTAL

**\$12,335.63**

Date: \_\_\_\_\_

QUOTE VALID FOR 14 DAYS

Accepted By

Accepted Date

\*Concrete Block Supply is not to be held liable for any use of the blocks, customer is responsible to determine use of blocks

\*The blocks are made with left-over concrete

\*Blocks are not built to any engineering design criteria

\*Blocks may vary slightly from each other

\*All sales are final no returns or refunds

\*Customer agrees to pay collection fees &amp; interest of 18% annually upon failure

# Quote



## Perkins Manufacturing

380 Veterans Pkwy (Suite 110)  
Bolingbrook, IL  
USA, 60440  
Phone : 800-882-5292 Fax : 708-354-5878  
tuckaway@perkinsmfg.com

Quote No.	<b>43084</b>
Date :	10-24-2024
Contact :	Ari

<b>Bill To</b>	<b>CASH</b>
<b>Minnesota Green Corps</b>	
MN	
USA	

<b>Ship To</b>	<b>CASH</b>
<b>Minnesota Green Corps</b>	
MN	
USA	

<b>Expiration Date</b>	<b>Price Request</b>	<b>Terms</b>	<b>Carrier</b>	<b>FOB</b>
11-23-2024		Net 30	Not Applicable	Bolingbrook
<b>Sales Rep</b>		<b>Currency</b>	<b>Lead Time (Days)</b>	<b>Tax Group</b>
Non-applicable (NA)		USD		USDEXE

Line	Qty	UN	Item	Description	Net Price	Amount
1	1	EACH	D60389	TAP-IN KIT - FRONTLOAD, SINGLE	2 127.00 \$	2 127.00 \$
2	1	EACH	XF550KIT	3 YARD FL RES. CARRY CAN FRONT MT. W/LIFT. & WD6071 (REV A)	9 895.00 \$	9 895.00 \$
3	1	EACH	FREIGHT	Freight Estimate #2623	785.93 \$	785.93 \$

Subtotal: 12 807.93 \$

USD



## ***Residential Frontload Carry Cans***



*Easily convert a commercial frontloader into a semi-automated residential collector! Drop the can in seconds to lift a commercial can!*

*Ample capacity reduces arm dump cycles*

*Heavy duty construction takes years of abuse*

*Hand load bulk items easily over the low loading sill*

*Fits wide variety of cart lifter models and is available with or without a cart lifter*

*Fits most standard commercial frontloaders*

*Many modern frontloaders come pre-plumbed reducing installation time to just minutes*

*5-year limited warranty*



*Check out our website!*  
[WWW.PERKINSMFG.COM](http://WWW.PERKINSMFG.COM)

**Perkins Manufacturing Company**  
737 Oakridge Drive  
Romeoville, IL 60446  
Local (708) 482-9500  
Fax (708) 354-5878  
Email: [tuckaway@perkinsmfg.com](mailto:tuckaway@perkinsmfg.com)

**Model XF510, XF540, XF550 & XF570**  
**An ISO 9001:2000 Company**



## **XF510, XF540, XF550 & XF570 Specifications**



- ① Fits most standard commercial front loader trucks.
- ② Heavy duty construction including:
  - 12 ga body panels
  - 1/4" thick steel pockets
  - 3" structural C-channel supports
- ③ Water-tight welds in and out
- ④ Comes ready to run
- ⑤ Durable powder-coated finish
- ⑥ Hydraulic quick disconnects
- ⑦ 4 body styles to choose from
- ⑧ Available with or without a cart lifter, with many lifter models to choose from.
- ⑨ All appropriate caution labels included
- ⑩ Container locks eliminate shaking
- ⑪ Optional edging for extra support
- ⑫ 5 year limited warranty







# BECKER COUNTY SHERIFF'S OFFICE

*Todd Glander • Sheriff*

OFFICE: 925 Lake Avenue

Detroit Lakes, MN 56501

Phone 218-847-2661 • Fax 218-847-1604

JAIL 1428 Stony Road

Detroit Lakes, MN 56501

Phone 218-847-2939 • Fax 218-846-2580

## *Old Squads to Sell or Regen*

June 3<sup>rd</sup>, 2025

UNIT	VEHICLE	MILES	VIN
4677	2021 Ford Explorer	126,000	1FM5K8AC6MNA04677
7069	2020 Ford Explorer	137,000	1FM5K8AC4LGA97069
7071	2020 Ford Explorer	115,000	1FM5K8AC2LGA97071
7068	2020 Ford Explorer	161,000	1FM5K8AC2LGA97068
4679	2021 Ford Explorer	114,000	1FM5K8ACXMNA04679
3931	2021 Ford Explorer	107,000	1FM5K8AC4MGC33931
3448	2021 Ford Explorer	106,000	1FM5KAC1MGC33448



**Shane M. Richard**

**From:** Don Starry <Don@guardianfleetsafety.com>  
**Sent:** Tuesday, May 13, 2025 8:53 AM  
**To:** Shane M. Richard; Luke M. Sweere  
**Cc:** Christopher Mealey  
**Subject:** [EXTERNAL]Regen Offer for 7069

**BECKER COUNTY SECURITY NOTICE:**

This email originated from an external sender. Exercise caution before clicking on any links or attachments and consider whether you know the sender. For more information please contact support.

Chief and Lt.,

Our offer for 7069 is:

\$7,000 vehicle only, \$11,000 equipped.

Once you make a decision on this, we can send you the build quote.

Thx much,  
Don



**Don Starry**

**Account Executive, Guardian Fleet Safety**

📞 320-319-8099  
🌐 [www.GuardianFleetSafety.com](http://www.GuardianFleetSafety.com)  
📍 7020 State Hwy 24 Clear Lake, MN 55319  
☎ 320-245-4000



**CLASS #280**  
**School of Police**  
**Staff & Command**



All quotes are valid for 30 days from the date of issue. Pricing and availability may change after this period. This email and any attachments are confidential. If you are not the intended recipient, please delete it and notify the sender. Unauthorized use or distribution is prohibited.



See The Guardian Difference

Find out who Guardian Fleet Safety is, and what drives us to be the best!

by [Guardian Fleet Safety](http://GuardianFleetSafety.com) | 2023-01-18 | 4884





# Fleet Regeneration Program

STOP THE LOSSES. REGENERATE YOUR FLEET.

Allows agencies to exchange a fully upfitted vehicle for an account credit with Guardian Fleet Safety.

## Benefits:

- No Decommission costs
- Recover costs from equipment that would otherwise be lost (outdated or will not transfer to new body styles)
- No administration fees from auctions
- Increase average equipment age of entire fleet
- No handling time for moving, storing, or disposing of vehicles and equipment

## Process:

- Agency informs Guardian that a vehicle is ready for decommission and supplies Guardian with a list of equipment they would like to retain from the vehicle
- Guardian staff picks up vehicle from agency
- Guardian evaluates the vehicle and equipment
- Guardian makes a written offer to the agency
- Agency accepts or rejects offer
- Guardian issues account credit to the agency
- Agency uses this credit to offset costs of new equipment, labor, or services for the new patrol vehicle

## Results:

- Improved officer safety through more modern equipment
- More purchasing power retained in the fleet budget
- Less time and energy spent on fleet management



**GUARDIAN**  
FLEET SAFETY

### ADDRESS:

P.O. BOX 70  
7020 STATE HIGHWAY 24  
CLEAR LAKE, MN 55319

### WEBSITE:

[GuardianFleetSafety.com](http://GuardianFleetSafety.com)

### PHONE:

(320) 245-4000



Previous  
Squad  
Sales

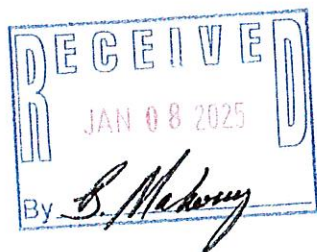
Becker County  
915 Lake Ave  
Detroit Lakes, MN 56501

Mary E Hendrickson, Becker County Auditor/Treasurer

Payer Number:  
Name: MISC REVENUE SQUAD SALES  
Address:

01/07/2025  
Transaction Number: 55156  
Cashier: cjscheiben  
Department: Taxes and Penalty  
Drawer Number: 2

Receipt Types	Amount	Tax	Total
SERVICE FE	SHERIFF SERVICE FEE	Rec#:814834	\$17,955.09
04-201-000-0000-5802	MISC REV- SQUAD SALE		\$3,566.67
04-201-000-0000-5802	Invoice Number: UNIT 4746 MID- STATE MISC REV- SQUAD SALE		\$4,466.67
04-201-000-0000-5802	Invoice Number: UNIT 4748 MID-STATE MISC REV- SQUAD SALE		\$1,688.41
04-201-000-0000-5802	Invoice Number: UNIT 4749 MID-STATE MISC REV- SQUAD SALE		\$3,866.67
04-201-000-0000-5802	Invoice Number: UNIT 2478 MID-STATE MISC REV- SQUAD SALE		\$4,366.67
	Invoice Number: UNIT 2479 MID-STATE		
Tax Included			
			\$17,955.09
	0	495358	\$3,566.67
	0	495349	\$4,466.67
	0	495359	\$1,688.41
	0	495348	\$3,866.67
	0	495357	\$4,366.67
		Check Total:	\$17,955.09
		E-Check:	
		Cash:	
		ACH Payment:	
		Credit Card:	
		No Fee:	\$17,955.09
		Change:	\$0.00
			\$17,955.09



Thank you for your payment. Your check is your receipt.

**Becker County Planning Commission**  
**May 28<sup>th</sup>, 2025**

An audio recording of the meeting is available at:

[https://www.co.becker.mn.us/government/meetings/planning\\_zoning/planning\\_commission/](https://www.co.becker.mn.us/government/meetings/planning_zoning/planning_commission/)

**Members Present:** Chairman Dave Blomseth, Commissioner Erica Jepson, Commissioner Phil Hansen, Kim Mattson, Steve Lindow, Harvey Aho, Jeff Moritz, Kohl Skalin, Craig Hall and Zoning Administrator Kyle Vareberg. **Members Absent:** Nick Bowers, Tommy Ailie, Tom Disse, and Mary Seaberg

Chairman Dave Blomseth called the Planning Commission meeting to order at 6:00 pm. Introductions were given. Becker County Zoning Technician Nicole Bradbury recorded the minutes.

Harvey Aho made a motion to approve the minutes from the April 30<sup>th</sup>, 2025, meeting. Moritz second. All members in favor. Motion carried.

Chairman Dave Blomseth explained the protocol for the meeting and stated that the recommendations of the Planning Commission will be forwarded to the County Board of Commissioners for final action.

**Old Business:**

- 1. APPLICANT: FUM Trust** 7388 S Ireland Cir Aurora, CO 80016 **Project Location:** 13946 260<sup>th</sup> Ave Detroit Lakes, MN 56501 **LEGAL LAND DESCRIPTION:** Tax ID Number: **19.0314.001** Section 16 Township 138 Range 041; PT LOT 1 BEG AT NE COR TH W 660' S 227.87' E 660' & N 227.87' TO BEG. **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Conditional Use Permit to operate a non-profit makerspace and woodturning school with an onsite hostel.

Jerry Blahut shared concerns about increased traffic, noise, and safety.

Heather Schmit shared her concerns about noise and health concerns regarding a family member.

Steve Stromsted, Lakes Woodturners group, shared his support for the application.

Debbie Janzen shared concerns about this being a commercial operation in a residential setting, parking, and safety.

Rick Janzen shared concerns about the size of the septic system and well.

Letters received regarding this application are on file with the Becker County Zoning office and available upon request.

47  
48  
49 **MOTION: Hall motioned to approve the application with the condition that the**  
50 **applicant put in a tree fence between them and the neighbor to the south. Skalin**  
51 **second. Roll Call; All in favor. None opposed. Motion carried.**  
52  
53  
54

55 **New Business:**  
56  
57

- 58 **1. APPLICANT: Michael D Anderson** 213 Willow St E Detroit Lakes, MN 56501 **Project**  
59 **Location:** TBD Co Hwy 4 Lake Park, MN 56554 **LEGAL LAND DESCRIPTION:** Tax ID  
60 Number: **06.0833.155** Section 27 Township 138 Range 043; Block 001 Lot 006 IDA NORTH  
61 SHORE ADDITION LOT 6 BLK 1. **APPLICATION AND DESCRIPTION OF**  
62 **PROJECT:** Request a Preliminary Plat for ten (10) units to be known as IDA LAKE  
63 STORAGE.  
64  
65

66 **MOTION: Aho motioned to approve the application. Moritz second. Roll Call;**  
67 **All in favor. None opposed. Motion carried.**  
68  
69  
70

- 71 **2. APPLICANT: AnnaRose Steger** 28219 Co Rd 135 Osage, MN 56570 **Project Location:**  
72 28219 Co Rd 135 Osage, MN 56570 **LEGAL LAND DESCRIPTION:** Tax ID Number:  
73 **34.0151.001** Section 33 Township 141 Range 036; N1/2 W1/2 SW1/4 SW1/4.  
74 **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Conditional Use Permit  
75 to operate a small engine repair business.  
76  
77

78 **MOTION: Mattson motioned to approve the application. Skalin second. Roll**  
79 **Call; All in favor. None opposed. Motion carried.**  
80  
81  
82

- 83 **3. APPLICANT: Prairie Lake Investments LLC** 30871 Sunset Rd Detroit Lakes, MN  
84 56501 **Project Location:** TBD Heimark Ave Audubon, MN 56511 **LEGAL LAND**  
85 **DESCRIPTION:** Tax ID Number: **17.0368.043** Section 31 Township 138 Range 042; S 990'  
86 OF SE1/4 NE1/4, NW1/4 OF SE1/4, NE1/4 SE1/4 LESS 10 AC IN SE COR LESS REC  
87 DOC NO 711615. **APPLICATION AND DESCRIPTION OF PROJECT:** Request a  
88 Conditional Use Permit for mining operations.  
89

90 David Douglas, Lake Eunice Township Resident, is concerned about how a mining operation  
91 will alter the community and affect residents in the area and feels it would be better to just move  
92 what is needed for the property and not a full mining plan. Douglas submitted more concerns in  
93 writing. Those written concerns are on file in the Becker County Zoning office and are available  
94 upon request.

95  
96 Monica Douglas shared her concerns about the health risks associated with a gravel pit from dust  
97 and particles.

98  
99 Bennet shared his concerns with the application.

100  
101 Christopher Kopca shared his concerns on the impact of a project like this.

102  
103 David Morinville, President of Lake Maud, submitted a petition with signatures from over fifty  
104 (50) residents in the area who are against the proposed project.

105  
106 Diane Disse shared concerns about traffic.

107  
108 Dan Wilson, an adjoining neighbor, shared his concerns about safety for residents in the area.

109  
110 Sue Spitzer shared her concerns about noise and fine dust.

111  
112 Dennis Smithwick said if this project moves forward that he hopes it's only temporary and for  
113 use of the applicant property. He also shared his concerns of underground damage and damage to  
114 the lakes.

115  
116 Cheryl Schmit shared her opposition to the application.

117  
118 Julie Nelson shared her concerns about noise, dust and the duration of the project.

119  
120 Anna Frissell suggested an environmental review be done.

121  
122 Jeff Zeltinger shared his concerns about noise, dust, and the proposed duration of the project.

123  
124 Mike Smithwick shared his concerns about ethics with a Planning Commission member being a  
125 part of this project.

126  
127 Ed Clem with Lake Eunice Township stated that they will be reviewing a road agreement with  
128 the applicant.

129  
130 Petitions were submitted at the hearing. The petitions are on file with the Becker County Zoning  
131 office and available upon request.

132  
133 Letters received regarding this application are on file with the Becker County Zoning office and  
134 are available upon request.

135  
136  
137 **MOTION: Skalin motioned to approve the application with the condition that**  
138 **attachment B only be excavated before Memorial Day and after Labor Day. Aho**  
139 **second.**  
140

Vareberg suggested that they hold a special meeting to consider conditions and findings of fact to be consistent with the motion. It was recommended that this meeting take place at 8:30 am in the Third Floor Meeting Room of the Becker County Courthouse on June 11<sup>th</sup>, 2025.

**Skalin accepted the amendment to the motion to include the recommendation that a special meeting be scheduled to consider conditions and findings of fact consistent with motion and that those conditions and findings of fact be included with the recommendation submitted to the County Board on June 17<sup>th</sup>, 2025. Aho seconded the amended motion. Roll Call; Skalin, Mattson, Moritz, Blomseth, Hall, and Aho in favor. Lindow opposed. Motion carried.**

**Other Business:**

- I) Tentative Date for the Next Informational Meeting: June 18, 2025; 8:00 am; 3<sup>rd</sup> Floor Meeting Room in the Becker County Courthouse, Detroit Lakes, MN.**

**Since there was no further business to come before the Board, Aho made a motion to adjourn. Moritz second. All in favor. Motion carried. The meeting adjourned at 7:52 pm.**

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**David Blomseth, Chairman**

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**Jeff Moritz, Secretary**

ATTEST

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Kyle Vareberg, Zoning Administrator