



BECKER COUNTY BOARD OF COMMISSIONERS

Regular Meeting

Date: Tuesday, May 6, 2025 at 8:15 AM

Location: Board Room, Courthouse

or

Virtual TEAMS Meeting Option

Call-In #: 763-496-5929 - Conference I.D.: 449 800 612#

8:15 Call the Board Meeting to Order: Board Chair Meyer

1. Pledge of Allegiance

8:20 Regular Business

1. Agenda Confirmation
2. Minutes of April 15, 2025 4

8:25 Consent Agenda

1. Auditor-Treasurer: Regular Claims, Auditor Warrants, and Claims over 90 Days 7
2. Auditor-Treasurer: License List 8
3. Auditor-Treasurer: Resolution 05-25-1A - Rocky Mountain Elk Foundation - North Star Chapter Raffle at Cormorant Lakes Sportsman Club in Cormorant Twp on July 19, 2025 9
4. Auditor-Treasurer: March Cash Comparison, Sales Tax, and Investment Report 10
5. Land Use - Parks & Rec: North Country Trail Funding Request 13
6. Land Use - Parks & Rec: Lawn Mower Purchase Request 16
7. Land Use - Environmental Services: Resolution 05-25-1F - Waste Hauler License - Smith Pro Services 24
8. Assessor: Abatements 26
9. Administration: Financial Planning Contract 27
10. Sheriff: Cellebrite Inc. Upgrade 30
11. Sheriff: Old Computer Donation

8:30 Commissioners

1. Open Forum
2. Reports and Correspondence
3. Appointments
 - a) Buffalo Red Watershed District
 - b) Pelican River Watershed District - May 20 32

9:00 County Administrator

1. Report
2. Resolution 05-25-1B - Family Child Care Startup Grant Distribution 33
3. NW Region of the MN DNR Update 40
4. Partnership 4 Health Dental Services Update - Apple Tree Dental Detroit Lakes Clinic 42
5. 245th Ave Barricade Agreement 45

9:45 Auditor-Treasurer

1. Set a Public Hearing for Off-Sale Liquor - La Bella Restaurant LLC dba Sauce'd at Swanies 62

- 9:50 Human Resources
1. Selection of Applicants - Veterans Preference 63
 2. Becker County AI Policy 65
 3. Changes in Employment Status Update - Career Ladder 68
- 9:55 Highway
1. Resolution 05-25-1D - Rumble Strips - SP 003-070-021 Bid Award 69
 2. Resolution 05-25-1E - MnDOT Grant Agreement - SAP 003-607-027 71
- 10:00 Break
- 10:05 Land Use/Environmental Services
1. Parks & Rec
 - a) Resolution 05-25-1C - Hubbard County and Forest Riders Snowmobile Club Grant Support 83
 - b) Trail Routing Study Proposal Approval 85
 2. NRM
 - a) Gravel/Aggerate Fee Increase and Limit 86
 - b) Missing Timber Scale Tickets Policy 87
 3. Environmental Services
 - a) Capital Purchase Request - Organics Program 88
 - b) Evaluation of the County Solid Waste Campus Infrastructure Needs - Professional Services Agreement with MBA Architects 95
- 10:20 Sheriff
1. Purchase Less Lethal Launchers & Request Shotgun Trade Ins 98
 2. Purchase New Boat & Water Truck to replace Total Vehicle 104
 3. Request to Purchase City of Detroit Lakes Owned Property 106
 4. Sheriff's Office Storage Rental
- 10:45 Planning & Zoning
1. Planning Commission Recommendations 04/30/2025 108
 - a) Nicholas & Betsy Lewis - Request a Conditional Use Permit for a Retaining Wall
 - b) Rory & Eric Wolff - Request a Preliminary Plat for six (6) lots to be known as REGISTERED LAND SURVEY NO. 2
 - c) FUM Trust - Request a Conditional Use Permit to operate a Non-Profit Makerspace and Woodturning School with an Onsite Hostel
 - d) Adam Williams - Request an Conditional Use Permit for Mining Operations
 - e) Bryan & Marie Millms - Request a Conditional Use Permit for the Cultivation, Manufacture, and Wholesale of Cannabis
 2. Zoning Ordinance Amendments
 - a) Requirements Regulating Cannabis
 - b) Requirements Regulating Retaining Walls
 - c) Chapter 8, Section 14 - Land Alteration Permit - To require a Conditional Use Permit for any alteration to a Public Water Course
 3. Nuisance Property Discussion
- Adjourn

BOARD MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, April 15, 2025 at 8:15 am

LOCATION: Board Room, Courthouse

1. Meeting was brought to order by Chair Meyer. Commissioners in attendance: Meyer, Jepson, Hansen, Vareberg and Nelson, County Administrator Carrie Smith, and minute taker Peggy Martin.
2. Pledge of Allegiance.

Agenda/Minutes:

1. Agenda – Motion and second to approve the agenda with the following revisions: remove Consent Agenda item #6- Human Services: Regional Collaborative Agreement re: IQ, and add Resolution 04-25-21 – Continuation of Limited Term Full-Time Investigator Position to the Sheriff's agenda items (Jepson, Nelson) carried.
2. Minutes – Moved and second to approve minutes of April 1, 2025, with the requested changes (Nelson, Jepson) carried.
3. Motion and second to approve and accept the following Consent Agenda Items,– Auditor-Treasurer: Regular Claims, Auditor Warrants and Claims over 90 Days, License List Renewals for the following: On-Sale w/Sundays – Renewal: Cormorant Pub – Eric Guler – Cormorant Twp, Sunlite Bar & Grill – Wayne Crawford – Detroit Twp, Resolution 04-25-2A – VFW Post 1676 for a premises Permit at The Roadhouse in Cormorant Twp, February Cash Comparison, Sales Tax, & Investment Report, Human Services: Regular Claims, Public Health, & Transit, A to Z Vending Agreement with clarification and modification, Land Use-NRM: Approval of Tree Planting Bid, Land Use-Environmental Services: Liberty Tire Service Agreement, Assessor: Abatements in the amount of \$8,882 (Nelson, Jepson) carried.

Commissioners:

1. Open Forum:
 - Dave Schornack from Arvig.
 - Applying for a BEAD Grant Project for the 280th Ave area south of Detroit Lakes and in the Richwood and Buffalo area which would bring fiber internet services to some locations along this route who are currently unserved.
 - Requesting a Letter of Support and a pledge of \$5,000.

2. Reports and Correspondence: Reports were provided on the following meetings:

- Commissioner Jepson – Senior Council, Human Services.
- Commissioner Nelson – LARL, MRC, Zoning Ordinance.
- Commissioner Hansen – Eagle Lake, Zoning Ordinance.
- Commissioner Vareberg – Human Services, Safety.
- Commissioner Meyer – NW Emergency Communication Board, DAC.

3. Appointments

- County Veterans Service Officer – Anthony Mastin.
 - Motion and second to appoint Anthony Mastin as the Becker County Veterans Service Officer (Jepson, Hansen) carried.
 - Commissioner Meyer administered the Oath of Office.

County Administrator: presented by Carrie Smith.

1. Report:

- Assistant County Veterans Service Officer interviews beginning this week.
2. Motion and second to approve Resolution 04-25-2C – County Surveyor Appointment of Josh Pfeffer (Nelson, Jepson) carried.
3. Legislative and potential budget cuts update.
4. Strategic Planning Update.
- Motion and second to contract with Ryan Selock for Strategic Planning up to \$9,750 (Hansen, Nelson) carried.
5. Motion and second to approve a Letter of Support to Arvig for the BEAD Grant application (Nelson, Jepson) carried. The request for \$5,000 will go thru EDA should the grant be approved.

Becker County Ag Inspector Annual Report: presented by Brandon Gill.

1. Update on various programs including the Weed Free Gravel Pit Program, Cooperative Weed Management Area, Enforcement of Minnesota Noxious Weed Laws and proctoring Pesticide Exams.

Human Resources: presented by Teaira Christen.

1. Motion and second to approve Teamsters Human Services – Contract Addendum 1 – Additional Position (Jepson, Meyer) carried.

Highway: presented by Jim Olson.

1. Motion and second to approve Resolution 04-25-2D – Dust Control Bid Award to Corbin Excavating Inc of Sebeka, MN in the amount of \$285,200 (Nelson, Hansen) carried.
2. Motion and second to approve Resolution 04-25-2E – Bituminous Material Quote Award to Flint Hills Resources, St. Paul, MN, Emulsion Oils – CRS-2P for \$578/Ton (Nelson, Jepson) carried.
3. Motion and second to approve Resolution 04-25-2F – Contract Bid Award 60727 to Central Specialties in the amount of \$1,780,403.80 (Nelson, Vareberg) carried.

Land Use/Environmental Services: presented by Steve Skoog.

1. Motion and second to approve Resolution 04-25-2G – Grant/Gift Acceptance from the MCPA of a Flammable Material Storage Shed and Lithium Battery Fires Suppression Kit with a total value of \$15,200 (Nelson, Hansen) carried.
2. Motion and second to approve Resolution 04-25-2H – Personnel Request – Career Ladder – Full-Time Account Clerk II Position (Jepson, Nelson) carried.

Sheriff: presented by Todd Glander.

1. Motion and second to approve Resolution 04-25-2B – 2025 MN Annual Boat & Water Safety Grant (Nelson, Hansen) carried.
 - Seasonal Boat & Water Staff will be funded by the grant.
2. Motion and second to approve Leadership Training utilizing Public Safety Funds not to exceed \$10,000 (Jepson, Vareberg) carried.
3. Motion and second to approve Mental Health Training from Freedom Behavior Mental Health, Inc. utilizing Public Safety Funds not to exceed \$20,000 (Jepson, Vareberg) carried.
4. Motion and second to approve Out of State Travel/Training for two deputies at an estimated cost of \$2,400 (Vareberg, Hansen) carried.
5. Motion and second to approve Resolution 04-25-2I – Continuation of Limited Term Full-Time Investigator for 3-months (Jepson, Nelson) carried.
6. Ceremonial Oath of Office for New Deputies Ethan Wothe and Derek Hanson.

Being no further business, Board Chair Meyer adjourned the meeting at 11:15 am.

/s/ Carrie Smith
Carrie Smith
County Administrator

/s/ David Meyer
David Meyer
Board Chair



BECKER COUNTY BOARD OF COMMISSIONERS

Finance Committee Meeting

Date: Monday, May 5, 2025 at 8:30 AM

Location: 1st Floor – Board Meeting Room - Courthouse
915 Lake Avenue, Detroit Lakes, MN

Administrator

1. Financial Planning Contract

Auditor-Treasurer

1. Regular Claims, Auditor Warrants, & Over 90 Days
2. March Cash Comparison, Sales Tax, and Investment Report
3. Regular Claims, Auditor Warrants, & Over 90 Days

Human Resources

1. Changes in Employment Status - Career Ladders

Highway

1. Resolution 05-25-1D - Rumble Strips - SP 003-070-021 Bid Award
2. Resolution 05-25-1E - MnDOT Grant Agreement - SAP 003-607-027

Land Use/Environmental Services

1. Parks and Rec
 - a) Trail Routing Study Proposal Approval
 - b) North Country Trail Funding Request
 - c) Lawn Mower Purchase Request
2. NRM
 - a) Gravel/Aggregate Fee Increase and Limit
 - b) Missing Timber Scale Ticket Policy
3. Environmental Services
 - a) Capital Purchase Request - Organics Program
 - b) Evaluation of the County Solid Waste Campus Infrastructure Needs - Professional Services Agreement with MBA Architects

Sheriff

1. Cellebrite Inc. Upgrade
2. Purchase Less Lethal Launchers & Request Shotgun Trade Ins
3. Purchase New Boat & Water Truck to Replace Totaled Vehicle
4. Request to Purchase City of Detroit Lakes Owned Property
5. Sheriff's Office Storage Rental

Adjourn

BECKER COUNTY BOARD OF COMMISSIONERS MEETING 5/6/2025

BECKER COUNTY AUDITOR TREASURER

Gambling Permit

1. Resolution # 05-25-1A – Rocky Mountain Elk Foundation for a raffle at Cormorant Lakes Sportsman's Club in Lake Eunice Township.

Tubing License

1. K & K Tubing – Roger Klemm – Erie Township
2. Charlie's Tubing – Charles Pihlaja – Erie Township

On/Off-Sale - Renewal

1. Two Inlets Country Store – Robb Peterson – Two Inlets Township

MINNESOTA LAWFUL GAMBLING RESOLUTION

Duly adopted at Detroit Lakes, Minnesota, this 6th day of May 2025.

COUNTY BOARD OF COMMISSIONERS

State of Minnesota)
County of Becker)

Becker County Auditor-Treasurer

SEAL

BECKER COUNTY CASH COMPARISON

FUND	March 2024	March 2025	% Change	February 2025
REVENUE FUND				
REVENUE FUND	\$ 12,213,446.40	\$ 15,130,591.54	23.88%	\$ 15,707,358.61
DESIGNATED				
GO BOND SERIES 2022A	-	-	0.00%	-
LAW LIBRARY	14,233.54	32,120.77	125.67%	31,815.26
ATTORNEY'S FORFEITURES	79,157.22	84,678.96	6.98%	84,320.76
RECORDERS EQUIPMENT	38,469.95	(19,483.02)	-150.64%	(5,390.42)
RECORDERS ENHANCEMENT	107,094.58	61,145.79	-42.90%	55,348.79
TRANSIT	81,953.18	(59,135.46)	-172.16%	162,696.82
TRANSIT LOCAL RESERVE	36,426.09	37,279.73	2.34%	37,279.73
2023 PUBLIC SAFETY AID	996,097.00	826,502.68	-17.03%	833,338.68
TOTAL REVENUE FUND	\$ 13,566,877.96	\$ 16,093,700.99	18.62%	\$ 16,906,768.23
SPECIAL REVENUE FUNDS				
PUBLIC SAFETY	\$ 99,473.44	\$ (678,824.43)	-782.42%	\$ 477,832.00
E-911	216,550.97	338,229.50	56.19%	340,927.82
ROAD AND BRIDGE	5,183,532.65	2,080,324.07	-59.87%	2,373,903.29
HUMAN SERVICES	8,116,960.15	8,689,202.30	7.05%	10,084,679.38
RECREATION	641,868.44	250,648.37	-60.95%	364,022.11
RESOURCE DEVELOPMENT	1,028,892.58	1,010,386.70	-1.80%	1,010,386.70
ENVIRONMENTAL AFFAIRS	1,172,769.14	2,323,450.94	98.12%	2,532,135.47
DEBT FUNDS	529,822.93	670,389.87	26.53%	544,764.87
DITCH FUND	215.64	215.64	0.00%	215.64
SUNNYSIDE CARE CENTER	2,039,074.44	2,128,172.49	4.37%	2,242,746.96
NATURAL RESOURCE MGT	134,267.44	123,207.66	-8.24%	169,482.96
GRAVEL RESERVE	575,308.63	596,452.86	3.68%	596,452.86
OPIOID SETTLEMENT FUND	384,243.60	505,802.44	31.64%	582,408.35
LOCAL ASSISTANCE & TRIBAL CONSISTENCY FUND	165,515.18	83,110.43	-49.79%	83,110.43
GENERAL - SPECIAL	3,415,721.19	1,962,752.21	-42.54%	1,953,210.07
TOTAL SPECIAL REVENUE FUNDS	\$ 23,704,216.42	\$ 20,083,521.05	-15.27%	\$ 23,356,278.91
AGENCY FUNDS				
BCCI	\$ 187,050.88	\$ 180,283.09	-3.62%	\$ 120,184.09
TAXES AND PENALTIES	950,776.66	1,109,960.37	16.74%	855,016.03
CLEARING FUNDS	280,875.06	722,304.88	157.16%	573,129.42
TOTAL AGENCY PASS THRU FUNDS	\$ 1,418,702.60	\$ 2,012,548.34	41.86%	\$ 1,548,329.54
TOTAL CASH & INVESTMENTS	\$ 38,689,796.98	\$ 38,189,770.38	-1.29%	\$ 41,811,376.68

Becker County Sales & Use Tax

2014					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	606,000.00	129,165.85	735,165.85	(31,350.71)	703,815.14
2015					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	1,925,000.00	199,199.05	2,124,199.05	(26,358.15)	2,097,840.90
2016					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	1,912,893.48	209,748.19	2,122,641.67	(27,908.63)	2,094,733.04
2017					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,172,000.00	233,642.63	2,405,642.63	(29,318.97)	2,376,323.66
2018					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,281,000.00	365,457.85	2,646,457.85	(33,661.93)	2,612,795.92
2019					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,452,000.00	222,944.01	2,674,944.01	(34,367.81)	2,640,576.20
2020					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,563,000.00	279,602.16	2,842,602.16	(36,985.03)	2,805,617.13
2021					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,957,000.00	376,489.88	3,333,489.88	(38,856.08)	3,294,633.80
2022					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	3,230,000.00	485,045.29	3,715,045.29	(38,854.14)	3,676,191.15
2023					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	3,471,000.00	284,727.31	3,755,727.31	(47,682.72)	3,708,044.59
2024					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	3,464,709.18	61,883.40	3,526,592.58	(19,382.87)	3,507,209.71
2025					
<u>Month</u>	<u>Receipt</u>			<u>Fees</u>	<u>Net Total</u>
November	300,638.51		300,638.51	(2,705.75)	297,932.76
December	276,634.30		276,634.30	(2,489.71)	274,144.59
January	307,544.79	99,020.42	406,565.21	(2,767.90)	403,797.31
February			-		-
March			-		-
April			-		-
May			-		-
June			-		-
July			-		-
August			-		-
September			-		-
October			-		-
	884,817.60	99,020.42	983,838.02	(7,963.36)	975,874.66
*(ADJ-Aug/Oct '24)					
Grand Total	27,919,420.26	2,946,926.04	30,866,346.30	(372,690.40)	30,493,655.90

Please note effective April 2024 ONE payment of GROSS REVENUE and ADMINISTRATIVE COST is received

EX--December 2023 Receipt 1 in the IFS (Bank/Cash Comp) January 2024 and Receipt 2 in the IFS (Bank/Cash Comp) February 2024

Bolded amounts corresponds to Monthly-Cash Comp

**Becker County
Investment Analysis
March 31, 2025**

Bank or Institution		Investment Number	Interest Rate	Yield Rate	Maturity Date	Book Value(Cost)	Fair Market Value
<u>American National Bank</u>							
ANB CD	American Natl	24-03	3.950%	3.950%	12/19/25	245,000.00	245,000.00
<u>Deerwood Bank</u>							
CDB CD	CDBoO	09-13	5.000%	5.000%	7/18/25	500,000.00	500,000.00
CDB CD	CDBoO	13-1	4.000%	4.000%	2/15/26	425,000.00	425,000.00
<u>Midwest bank</u>							
MW CD	Midwest	0-39	4.250%	4.250%	12/8/25	96,000.00	96,000.00
MW CD	Midwest CDARS	10-09	5.100%	5.100%	7/6/25	1,000,000.00	1,000,000.00
<u>State Bank of Lake Park</u>							
SBLP CD	State Bank of LP	01-39	4.110%	4.110%	9/30/25	159,111.84	159,111.84
<u>United Community Bank of Frazee</u>							
UCB CD	UCBoF	23-07	3.710%	3.710%	5/3/25	200,064.30	200,064.30
<u>Raymond James</u>							
MK Lake Park-Audubon MN GO		11-6	5.375%	3.652%	2/1/26	500,000.00	505,160.00
MK Connecticut St Taxable Go Bond		20-14	3.310%	3.310%	1/15/26	564,114.72	496,595.00
MK BOND	Alcoa Tenn Taxable Bds 2021 B	21-02	0.820%	0.820%	3/1/26	244,054.30	237,495.65
MK BOND	Montgomery Cnty MD Rev Taxable Ref Bds 202	21-06	1.000%	1.000%	4/1/25	303,945.00	300,000.00
MK FHLB	Federal Home Loan Bank	22-02	4.000%	4.000%	6/29/26	500,000.00	497,970.00
MK FHLB	Federal Home Loan Bank	23-03	4.240%	4.240%	2/17/28	250,000.00	249,132.50
MK CD	First Southwest Bank Alamosa Colorado	24-08	3.800%	3.800%	9/5/28	150,000.00	147,712.50
MK CD	Discover Bank Greenwood, DE	22-07	4.850%	4.850%	11/9/26	244,000.00	246,976.80
MK CD	CIBC Bank USA Chicago, IL	23-04	4.950%	4.950%	3/24/26	225,000.00	226,743.75
MK CD	First St Bk of Dequeen Dequeen	23-06	4.600%	4.600%	7/7/26	100,000.00	100,468.00
MK CD	HAPO Community Credit UN	23-07	5.250%	5.250%	2/27/26	240,000.00	242,299.20
<u>Wells Fargo Advisors (Formerly Wachovia Securities)</u>							
WFA BOND	US Treasury Notes	22-03	2.750%	2.750%	4/30/27	326,476.93	322,456.20
WFA BOND	US Treasury Bill	24-02	5.019%	5.019%	4/17/25	1,310,779.25	1,372,387.50
WFA FHLBMSUCP	Federal Home Loan Bank Multi Step Up Cpn Bor	21-03	1.000%	1.000%	3/16/26	455,000.00	441,795.90
WFA CD	Goldman Sachs BK USA CD	21-07	1.000%	1.000%	8/8/26	215,000.00	206,137.70
WFA CD	UBS Bank USA CD	24-07	3.850%	3.850%	8/30/27	245,000.00	243,608.40
WFA CD	JP Morgan Chase Bk NA CD	25-01	4.600%	4.600%	1/31/28	245,000.00	245,205.80
WFA CD	City Natl Bk - Bev Hi CD	23-01	4.350%	4.350%	1/26/26	245,000.00	245,470.40
WFA CD	Synchrony Bank CD	23-08	5.050%	5.050%	10/27/26	245,000.00	248,510.85
WFA CD	Sallie Mae Bank/Salt CD	24-09	4.050%	4.050%	11/22/27	245,000.00	244,720.70
WFA CD	Morgan Stanley PVT PK CD	23-11	4.950%	4.950%	6/6/25	245,000.00	245,205.80
WFA CD	Morgan Stanley BK NA CD	23-12	4.800%	4.800%	12/8/25	245,000.00	246,033.90
WFA CD	Wells Fargo Bank NA CD	24-04	4.850%	4.850%	5/14/27	245,000.00	248,770.55
WFA CD	Bank of America NA CD	24-05	5.050%	5.050%	6/8/26	240,000.00	242,661.60
Total Pooled Investments - Securities						10,453,546.34	10,428,694.84

Summary of Investments by Type		
	Book Value	Fair Value
CD's	4,999,176.14	5,005,702.09
CDARS	1,000,000.00	1,000,000.00
Jumbo CDs		
Local Gov Issues	0.00	0.00
Govt. Securities	1,612,114.02	1,539,250.65
Treasury	1,637,256.18	1,694,843.70
FNMA	0.00	0.00
FHLBMSUCP	455,000.00	441,795.90
FFCBB		
FHLB	750,000.00	747,102.50
Totals	10,453,546.34	10,428,694.84

Investment Summary by Fund		
Revenue Fund	10,453,546.34	10,428,694.84
	10,453,546.34	10,428,694.84
Fair Market Value Adjustment		(24,851.50)



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: May 6, 2025

SUBJECT: North Country Trails (NCT) funding request

THROUGH: Natural Resources Management Committee

TO: Becker County Board of Commissioners

1. Discussion: In the past Becker County has annually donated funds to the NCT to help pay for equipment and operational expenses to maintain the 44.1 miles of hiking trails that NCT maintains through Becker County. The NCT Laurentian Chapter was paid \$4,000 in 2022-23 and \$5,444 in 2023-24. The North Country Trail is requesting \$2,500 for 2025. The Chapter will use the funds for trail and equipment maintenance. Any additional funds will be used to pay for other expenses such as gasoline or other operational expenses incurred to maintain the trails and parking lots. Funds spent will be reimbursed upon approval and receipt provided to the Land Commissioner.

1a. NCT is also requesting Becker County to purchase a walk behind brush mower for maintaining the trails. This piece of equipment costs around \$4,500. If purchased this piece of equipment would be owned by Becker County and operated by NCT members.

2. Funding: Fund 16, Resource Development Fund.

4. Action request: Approve spending allowance up to \$2,000 for the North Country Trail Chapter for 2025 for annual maintenance and up to \$4,500 for a walk behind brush mower.

5. The point of contact for this memorandum is Steve Skoog or Mitch Lundeen

Distribution: Board of Commissioners, County Administrator



DR Power Equipment
800 Hinesburg Rd
So Burlington VT 05403
1-800-687-6575
www.DRpower.com

Sales Quotation

Sold-To-Party
Becker Co Natural Resources Mitch Lundeen 1771 N Tower Rd Detroit Lakes MN 56501
Ship-To-Party
Becker Co Natural Resources Mitch Lundeen 1771 N Tower Rd Detroit Lakes MN 56501

Information	
Sales Quote No.	20989429
Document Date	05/01/2025
Customer No.	78248454
Currency	USD
Contact Person	Curtis Reuschel
Validity Start Date	05/01/2025
Validity End Date	05/17/2025

Header Information			
Purchase Order No:		Purchase Order Date:	
Gross Weight:	400.000 LB	Net Weight:	400.000 LB
Volume:	191,100 "3		
Delivery Date:	05/06/2025		
Terms of payment:	Payable immediately without deduction		
Terms of Delivery:	EXW DELIVERING PLANT		

Item	Material	Quantity	Price	Price Unit	Amount
10	AT59026KMN DR BRUSH MOWER XD26 14.5 HP KW MS HTS Code: 8433200060 COO: US	1.000 EA	4,299.99 USD	1 EA	4,299.99
Final amount:					4,299.99



DR Power Equipment
800 Hinesburg Rd
So Burlington VT 05403
1-800-687-6575
www.DRpower.com

Sales Quotation



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: May 6, 2025

SUBJECT: Lawnmower purchase request and authorization to sell old lawnmower

THROUGH: Natural Resources Management Committee

TO: Becker County Board of Commissioners

1. Discussion: Staff are requesting to purchase a commercial grade zero turn lawnmower to maintain county parks, state and county public water accesses, and other county managed or maintained properties. Staff are also requesting sell old 2013 SCAG Zero Turn Lawnmower.
2. Funding: Fund 15, Parks and Recreation Account. Staff did budget for a new lawnmower in 2025.
4. Action request: Approve purchasing a new lawnmower up to \$11,500 and authorization to sell the old 2013 SCAG zero turn lawnmower.
5. The point of contact for this memorandum is Steve Skoog or Mitch Lundeen

Distribution: Board of Commissioners, County Administrator

2025 LAWNMOWER QUOTES - All Tax Exem

Brand	Model	Location	Price
SCAG	Tiger Cat II	DL	\$ 10,913.00
SCAG	Tiger Cat II	Bemidji	\$ 10,435.00
SCAG	Tiger Cat II	Fargo	\$ 11,415.00
John Deere	Z920M	Hawley	\$ 10,585.96
Kubota	Z700	DL	\$ 11,698.72

pt

Comments

Sourcewell Rate Included, Local, Best Value Quote, Staff reccomended

Gov Rate, Low Quote, Bemidji Store

High Quote, Out of State

Sourcewell Rate Included

Sourcewell Rate Included, Local

Quote Provided By
Quality Equipment Sales and Service
BRANDON FERKINHOFF
2024 US Highway 10 E
Detroit Lakes, MN 56501
email:
bferkinhoff@qualityequipmentmn.com
phone: 2183253050

-- Standard Features --

-- Custom Options --



Z700 Series

Z781KWi-54

UNIT UNAVAILABLE FOR SALE IN STATE OF
CALIFORNIA

*** EQUIPMENT IN STANDARD MACHINE ***

GASOLINE ENGINE

Air-cooled V-Twin Vertical Shaft
Kawasaki FX850V-EFI
Kubota Model GH860V-F
29.5* hp @ 3,600 RPM
Displacement 852 cc

DIMENSIONS

Height 70.1"
Length 83.9"
Width w/o deck 50.4"
Wheelbase 51"

TRANSMISSION

Parker Torqapact HTG14
Integrated 14cc pump and
wheel motor
Internal Parking Brake
Forward Speeds 0 - 11.2 mph
Reverse Speeds 0 - 5.6 mph

SAFETY EQUIPMENT

Water and Dust Proof Safety
Switches
Seat Safety Switch
Control Lever Safety Switch
Parking Brake Safety Switch
Foldable ROPS

STEERING / MOTION CONTROL

(2) Hand Levers
Hydraulically Damped - 3
Position Adjustable

LCD Engine Meter

Unit Status - Fuel Level, Hours, Oil
Temp, and RPM
Safety Switch Status - Seat,
Steering, Brake, and PTO
Engine Warning Lights - Oil
Press&Temp, Battery, and CK Eng
Unit Performance - Fuel
Consumption and Engine Load

FLUID CAPACITY

Fuel Tank 11.6 gal
Oil 2.2 qts
Transaxle 3.5 qts
Gross Weight (Kaw) 1254 lbs

PTO SYSTEM

Belt Driven
Electric clutch

OPERATING FEATURES

Kawasaki EFI with E-Gov and
advanced ECU
Dial Throttle Control with PTO
Engage Zone
New Style Adjustable High
Back Suspension Seat
Zero Turn Radius
Foot Activated Parking Brake
Quick Dial Height Deck Height
Adjustment
Mower Deck Transport Lock
(On/Off) Lever
Adjustable Levers and Mower
Deck Lift Pedal
Cup Holder & Storage
Compartments
Smooth 6.5" Wide Flat Free
Front Caster Tires
12V Power Outlet

MOWER DECK

54"Cutting Width - 3 Blades
Deck Step Indicator
6" Deep Design
1-5" Cut Height, Adjustable
1/4" Increments
18,400 fpm Blade Tip Speed
Maintenance-Free Sealed Spindles
Fabricated 8 Gauge Steel
Flexible Discharge Cover
3 Adjustable Anti-Scalp Wheels

* Manufacturer's estimate.

TIRES AND WHEELS

Front Casters 13 x 6.5 - 6 (Flat free)
Rear 24 x 9.5 - 14 Turf - Low Profile

Z781KWI-54 Base Price: \$14,149.00

Configured Price: \$14,149.00

Sourcewell Discount: (\$3,112.78)

SUBTOTAL: \$11,036.22

Dealer Assembly: \$0.00

Freight Cost: \$262.50

PDI: \$400.00

Total Unit Price: \$11,698.72

Quantity Ordered: 1

Final Sales Price: \$11,698.72

Purchase Order Must Reflect Final Sales Price.

**To order, place your Purchase Order directly with the quoting
dealer**

*Some series of products are sold out for 2022. All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

King of the Road Trailers of Bemidji, Inc
325 Oak Hills Rd SE
Bemidji, MN 56601-3534 USA
2188886181
matt@kingoftheroadtrailer.com
www.kingoftheroadtrailer.com

Estimate

8609
Sourcewell #

ADDRESS

Becker County

ESTIMATE #

1236

DATE

03/20/2025

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Sales	2025 SCAG Tiger Cat II 52" Velocity Plus Deck 25hp Kohler Command EFI MSRP \$12,599 Cash Price \$11,599		9,827.00	9,827.00
Sales	SCAG Electric Operator Controlled Discharge Chute MSRP \$779 Sales Tax Exempt		608.00	608.00

TOTAL

\$10,435.00

Accepted By

Accepted Date

Out Front Power Equipment

4663 13th Ave N
 Fargo, ND 58102
 Main: 701-306-2981

Status : **Open** Invoice # : **7179**
 Type : **Major Unit Quote** Date : **03/20/2025**
 Contact ID : **8334**

Becker County Parks and Rec
Steve Joy
 915 Lake Ave
 DETROIT LAKES, Minnesota 56501
 UNITED STATES
 joyboy@arvig.net
 218-849-3810-Work

Selected Units for Sale

N/U	Year Make	Model	Unit Type	VIN/Serial	MSRP	Sale Price	Setup	PDI
2025	Scag	TIGER CAT II ST CII-52V-25CV-EFI Tiger Cat II	Commercial Zero Turn		\$12,599.00	\$10,709.00	\$0.00	\$0.00

Item Number	Description	Qty Req	Qty Del	MSRP	Item Price	Ext. Price
9284	Hurricane Mulch System 52"	1	0	\$412.65	\$391.00	\$391.00
Setup fee	Equipment Set up Fee	1	1	\$315.00	\$315.00	\$315.00

Total Parts Requested : 2 Total Parts Delivered : 1

Other Charges

Item Total + \$706.00

Total Other Charges= \$706.00

Special Order(s)

Item Total + \$391.00

*** S/O Total = \$391.00

** S/O Deposit = \$391.00

Totals

Sub Total + \$11,024.00

*** Invoice Total = \$11,024.00

** S/O Deposit + \$391.00

Amount Paid - \$0.00

*** Transaction Total = \$11,415.00

Balance Due = **\$11,415.00****Deposit Paid \$0.00**Tax Name

Exempt

Tax Amount

\$0.00

Signature _____



**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

RDO Equipment Co.
110 Michael Street S
Hawley, MN 56549
US

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

RDO Equipment Co.
110 Michael Street S
Hawley, MN 56549
218-483-3353
act-haw@rdoequipment.com

Quote Summary

Prepared For:

BECKER COUNTY ENVIRONMENTAL
24413 COUNTY ROAD 144
DETROIT LAKES, MN 56501
Business: 218-846-7310

Delivering Dealer:

RDO Equipment Co.
Kipp Anderson
110 Michael Street S
Hawley, MN 56549
Phone: 218-483-3353
ktanderson@rdoequipment.com

Quote ID: 32510401
Created On: 20 March 2025
Last Modified On: 28 March 2025
Expiration Date: 19 April 2025

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE Z530R ZTrak	\$ 6,239.04 X	1 =	\$ 6,239.04
Contract: Sourcewell Grounds Maint 112624-DAC (PG BT CG 76)			
Price Effective Date: March 19, 2025			
JOHN DEERE Z920M ZTrak	\$ 10,585.96 X	1 =	\$ 10,585.96
Contract: Sourcewell Grounds Maint 112624-DAC (PG BT CG 76)			
Price Effective Date: March 27, 2025			
JOHN DEERE Z930M ZTrak	\$ 10,978.66 X	1 =	\$ 10,978.66
Contract: Sourcewell Grounds Maint 112624-DAC (PG BT CG 76)			
Price Effective Date: March 27, 2025			
Equipment Total			\$ 27,803.66

* Includes Fees and Non-contract items

Quote Summary

Equipment Total ~~\$ 27,803.66~~

Trade In

SubTotal **\$ 27,803.66**

Est. Service Agreement Tax \$ 0.00

Total ~~\$ 27,803.66~~

Salesperson : X _____

Accepted By : X _____

Confidential



1200 Randolph Road - Detroit Lakes, MN 56501
 Phone: 218-847-2157 - Fax 218-847-8988
 WWW.SWANSONSREPAIR.COM

QUOTE - DO NOT PAY

Quote: 01-2265
 Date: 4/24/2025

PO:
 CustId: NATURAL REBEC

Cust Email: mitch.lundeen@co.becker.mn.us
 Phone: (218) 847-0099
 Salesperson: BNyhof
 User: BNyhof

Bill To:

BECKER COUNTY NATURAL RESOURCES
 1771 NORTH TOWER ROAD
 DETROIT LAKES, MN 56501

Ship To:

BECKER COUNTY NATURAL RESOURCES

Item	Type	Description	Qty	Tax	Price	Discount	Net Price
15881	UN	SC870FX S/N: Z5800332	1.0000		\$10,451.00		\$10,451.00
		OTH - STCII-52V-26FT TIGER CAT 2					
MNSP	MC	Misc. Non-Stock Part	1.0000		\$103.00		\$103.00
Remark	RE	9287 ELECTRONIC DISCHARGE CHUTE					
MNSP	MC	Misc. Non-Stock Part	1.0000		\$359.00		\$359.00
Remark	RE	9284 HURRICANE PLUS MULCH SYSTEM					
BB26/BC26	QU	BlueBird BB26/BC26	1.0000		\$4,515.00		\$4,515.00
		OTH - BLUEBIRD WALK BEHIND BRUSH CUTTER					
		Total BB26/BC26					\$4,515.00
Total:							\$15,428.00

Totals

Sourcewell Included

Sub Total: \$15,428.00
 Total Tax: \$0.00
 Invoice Total: \$15,428.00

\$ 10,913.00 = Mower + Accessories



COUNTY OF BECKER

*Land Use Department –
Environmental Services Office
24413 Co Rd 144, Detroit Lakes, MN 56501
Phone: 218-846-7310*

To: Becker County Board of Commissioners

CC: Carrie Smith, County Administrator

From: Steve Skoog, Land Use Department Director

Subject: Solid Waste Hauler License #36

Date: May 6, 2025

Request: Approval of Resolution 05-25-1F, granting Becker County Solid Waste Collection and Transportation license #36 to Smith Pro Services, Inc.

Background Data:

Smith Pro Services, Inc. is owned by Logan Smith of Lake Park. He currently offers roll-off collection services in Becker County. Smith Pro Services waste collection services will be offered in western Becker County, primarily in Lake Park, Detroit Lakes, and the Cormorant Lakes area.

The solid waste collected in Becker County will be delivered to the main Becker County Solid Waste Campus.

Currently they offer residential and commercial roll off service for the collection of building demolition materials and MSW.

Smith Pro Services, Inc. has provided all required licensing paperwork to become a licensed hauler in Becker County.

ABATEMENTS TAXES PAYABLE 2025

	Previous	Adjustment	Corrected	TAG	Twp/City
16.7051.051 EXEMPTION NOT APPLIED	\$ 118.00	(\$118)	\$ -		1601 HOLMESVILLE
08.0426.000 COMMONS NOT INACTIVATED IN AUMENTUM,	\$ 20.00	(\$20)	\$ -		803 DETROIT
06.1094.541 PLAT DEFERRAL REMOVED AND BLDG ON WRONG PARCEL	\$430	(\$412)	\$18		606 CORMORANT
06.1094.543 PLAT DEFERRAL REMOVED AND BLDG ON WRONG PARCEL	\$20	\$406	\$426		606 CORMORANT
06.1117.100 ADDED CONT PARCEL HSTD LAST YEAR DIDN'T GET ADDED	\$180	(\$18)	\$162		604 CORMORANT
06.0124.000 ADDED CONT PARCEL HSTD LAST YEAR DIDN'T GET ADDED	\$2,124	(\$36)	\$2,088		604 CORMORANT
17.1323.510 LINK CONTIGUOUS PARCEL TO HOMESTEAD	\$ 184.00	\$0	\$ 184.00		1705 LAKE EUNICE
17.1323.511 LINK CONTIGUOUS PARCEL TO HOMESTEAD	\$ 2,068.00	\$0	\$ 2,068.00		1705 LAKE EUNICE
10.0322.004 NO CLASS OR VALUES IN AUMENTUM (OLD PARCEL)	\$ 60.00	\$1,612	\$ 1,672.00		1001 ERIE
03.0390.000 SPLIT MISSED A24 P25	\$ 1,454.00	(\$74)	\$ 1,380.00		303 BURLINGTON
03.0390.006 SPLIT MISSED A24 P25	\$ -	\$34	\$ 34.00		303 BURLINGTON
10.0534.000 SPLIT MISSED A24 P25	\$ 2,770.00	(\$736)	\$ 2,034.00		1001 ERIE
10.0534.004 SPLIT MISSED A24 P25	\$ -	\$306	\$ 306.00		1001 ERIE
10.0534.005 SPLIT MISSED A24 P25	\$ -	\$324	\$ 324.00		1001 ERIE
24.0242.000 AG HSTD REMOVED	\$ 3,356.00	\$490	\$ 3,846.00		2402 RICHWOOD
24.0217.003 AG HSTD REMOVED	\$ 120.00	(\$50)	\$ 70.00		2402 RICHWOOD
24.0217.002 AG HSTD REMOVED	\$ 2,192.00	(\$1,080)	\$ 1,112.00		2402 RICHWOOD
24.0224.000 AG HSTD REMOVED	\$ 2,160.00	(\$1,052)	\$ 1,108.00		2402 RICHWOOD
24.0015.000 AG HSTD REMOVED	\$ 910.00	(\$444)	\$ 466.00		2402 RICHWOOD
24.0014.000 AG HSTD REMOVED	\$ 2,080.00	(\$1,020)	\$ 1,060.00		2402 RICHWOOD
02.0175.004 HSTD REMOVED	\$ 1,820.00	(\$266)	\$ 1,554.00		203 AUDUBON
21.0051.000 ADD'L PARCEL UNLINKED AND CHANGED FROM AG TO RES	\$ 1,286.00	\$0	\$ 1,286.00		2101 OSAGE
21.0051.002 ADD'L PARCEL UNLINKED AND CHANGED FROM AG TO RES	\$ 102.00	\$ (42.00)	\$ 60.00		2101 OSAGE
21.0092.002 ADD'L PARCEL UNLINKED AND CHANGED FROM AG TO RES	\$ 340.00	\$ -	\$ 340.00		2101 OSAGE
27.0103.012 COMBO WITH SECOND PARCEL NOT INACTIVATED IN TAX SYS	\$ 204.00	(\$204)	\$ -		2701 SAVANNAH
49.0705.629 HOMESTEAD DIDN'T GET ADDED (CLASS CODE NOT CHANGED)	\$ 4,078.00	(\$54)	\$ 4,024.00		4902 CITY OF DL
31.0163.008 SPLIT MISSED A24 P25	\$ -	\$166	\$ 166.00		3102 SPRUCE GROVE
31.0163.000 SPLIT MISSED A24 P25	\$ 680.00	(\$10)	\$ 670.00		3102 SPRUCE GROVE
31.0163.001 SPLIT MISSED A24 P25	\$1,678	(\$32)	\$1,646		3102 SPRUCE GROVE
TOTALS	\$ 30,434.00	(\$2,330)	\$ 28,104.00		

Contract for Services

This Agreement (the “Contract”) is entered into on the 1st day of May, 2025, by and between:

Becker County Administration

(“Client”),

and

Ryan Selock

(“Contractor”).

Recitals

WHEREAS, the Client is committed to improving service efficiency, operational efficiency, and fiscal efficiencies for its programs and services; and

WHEREAS, the Contractor has agreed to provide professional services in the form of strategic planning facilitation, budget development process improvement, data analysis, and reporting to support the Client’s objectives;

NOW, THEREFORE, in consideration of the mutual promises, covenants, and agreements contained herein, the parties agree as follows:

1. Services to be Provided

The Contractor shall provide the following services for Becker County’s budget development process improvement efforts:

a. Phase 1: Kick-Off (up to 12 hours)

The Contractor will gather initial data, conduct stakeholder meetings, complete an environmental scan of budgeting best practices.

b. Phase 2: Process Mapping and Current State Analysis (up to 12 hours)

The Contractor will build a process map of the current budget processes, tools, workflows and timelines for Becker County. Contractor will complete a gap analysis to highlight areas for improvement and addition of tools to improve consistency and transparency.

c. Phase 3: Budget Process Redesign (up to 12 hours)

The Contractor will develop a new budget process that is informed by the strengths of current process, best practices from other jurisdictions. New process will include a timeline, tools, and criteria that will standardize the process.

d. Phase 4: Implementation and Fiscal Strategic Planning (Up to 12 hours)

The Contractor will work with county leadership to develop an implementation and communication plan to enact the redesigned budget process. Contractor may facilitate a session with county leadership to identify key issues in budgeting and key priorities.

e. Phase 5: Final Deliverables and Recommendations (Up to 12 hours)

The Contractor will present major findings, deliverables and present final report to county leadership.

2. Compensation

The Client agrees to compensate the Contractor at a rate of **\$150 per hour** for services rendered. The total cost for services will not exceed **\$9,750** unless mutually agreed upon in writing by both parties. The following provides an estimated breakdown of time and cost per service:

Service Description	Estimated Hours	Estimated Cost
Phase 1: Project Kick-Off	Up to 12 hours	\$1,800
Phase 2: Current State Analysis	Up to 12 hours	\$1,800
Phase 3: Budget Process Redesign	Up to 12 hours	\$1,800
Phase 4: Implementation and Fiscal Strategic Planning	Up to 12 hours	\$1,800
Phase 5: Final Deliverables	Up to 12 hours	\$1,800
Travel Expenses: mileage and lodging for travel to client		\$750
Total	up to 60 hours	\$9,750

If additional hours or services are required beyond the estimated total, prior written approval from the Client is required.

3. Payment Terms

The Contractor shall invoice the Client on a monthly basis for services rendered. Payment is due within **30 days** of the Client's receipt of the invoice.

4. Term of the Agreement

This Contract will commence on the date first written above and will continue until the completion of services, but no later than **December 31st, 2025** unless terminated earlier as provided in Section 5 below.

5. Termination

Either party may terminate this Contract with **30 days' written notice** to the other party. In the event of termination, the Client will pay the Contractor for all services rendered up to the effective date of termination.

6. Independent Contractor Relationship

The Contractor is an independent contractor and not an employee of the Client. The Contractor shall have no authority to enter into contracts, bind, or incur obligations on behalf of the Client. All

data collected, created, received, maintained, or disseminated for any purpose by the activities of Contract is the sole property of County.

7. Confidentiality

Both parties agree to keep confidential all information and data obtained during the course of this Contract and not to disclose it to any third party without the prior written consent of the other party, unless required by law.

8. Indemnification

The Contractor shall indemnify and hold harmless the Client against any claims, damages, or liabilities arising out of the Contractor's negligent or willful misconduct in providing the services under this Contract.

9. Dispute Resolution

Any disputes arising from this Agreement shall be resolved through good faith negotiation. If the dispute cannot be resolved informally, the parties agree to submit the dispute to mediation before seeking other legal remedies.

10. Miscellaneous

- This Contract represents the entire agreement between the parties and supersedes all prior understandings or agreements, whether written or oral.
- Any amendments to this Contract must be made in writing and signed by both parties.

IN WITNESS WHEREOF, the parties have executed this Contract on the date first written above.

Client:Becker County

Contractor: Ryan Selock

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Cellebrite Inc.
8065 Leesburg Pike,
Suite T3-302
Vienna, VA 22182
USA

Tel. +1 800 942 3415
Fax. +1 201 848 9982
Tax ID#: 22-3770059
DUNS: 033095568
CAGE: 4C9Q7
Company Website:
<http://www.cellebrite.com>

Quote

Quote#: Q-451592-1
Date: Apr 03, 2025

Billing Information
Becker County Sheriff's Office
925 Lake Ave.
Detroit Lake, Minnesota 56501
United States

Contact:
Phone:

Delivery Information
Becker County Sheriff's Office
925 Lake Ave.
Detroit Lake, MN 56501
United States

Contact: Brennan Kurtti
Phone:

Wire To:
Bank Routing Number: 021000021
Account Number: 761020590
Account Name: Cellebrite Inc.

Check Remittance (Only for NA):
Cellebrite Inc. ,
PO BOX 23551
New York, NY, 10087-3551

End Customer: Becker County Sheriff's Office

Customer ID	Good Through	Payment Terms	Currency	Sales Rep
SF-00078484	Jun 10, 2025	Net 30	USD	Cori Daido

#	Product Code	Product Name	Qty	Start Date	End Date	Net Price\Unit	Net Price
1	B-CNR-05-003	Upgrade to Inseyets Online Pro	1	Jul 25, 2025	Jul 24, 2026	0.00	0.00
2	S-UFD-20-003	Inseyets Pro UFED Subscription	1	Jul 25, 2025	Jul 24, 2026	4,600.00	4,600.00
3	S-UFD-20-006	Inseyets Pro PA Subscription	1	Jul 25, 2025	Jul 24, 2026	4,200.00	4,200.00
4	F-UFD-06-005	Inseyets upgrade kit	1			1,350.00	1,350.00
5	S-UFD-04-059	Smart Translator (3 languages translation Promotion)	1	Jul 25, 2025	Jul 24, 2026	0.00	0.00
Number of Languages: 3							

SubTotal	USD 10,150.00
Shipping & Handling	USD 0.00
Sales Tax	USD 0.00
Total	USD 10,150.00

Comments:

Terms and Conditions:

- This Quote/Proforma Invoice/Tax Invoice, together with the terms and conditions and license agreement listed below that are incorporated by reference to this Quote/Proforma Invoice (together, the "Agreement"), constitute an offer by Cellebrite. By signing this the Quote/Proforma Invoice, issuing a purchase order (or other ordering document) in connection with this the Quote/Proforma Invoice, or downloading and/or using the products identified in this the Quote/Proforma Invoice/Tax Invoice, the customer agrees to be bound by the terms of this Agreement. Any additional or different terms or conditions contained in any customer document, purchase order or other ordering document will not be binding upon Cellebrite unless expressly accepted in a document signed by a Cellebrite authorized signatory.

- Quote is subject to regulatory approval.

- Freight Terms: FCA (NJ)
- General: The following terms shall apply to any product at <http://legal.cellebrite.com/us/index.html>
- EULA: All Cellebrite Software is licensed subject to the end user license agreement available at <https://legal.cellebrite.com/End-User-License-Agreement.html>
- Advanced Services (CAS): The following terms apply to Cellebrite Advanced Services at <https://legal.cellebrite.com/CB-us-us/index.html>
- Premium: The following terms shall apply only to Cellebrite Premium at <http://legal.cellebrite.com/intl/PremiumUS.htm>
- Pathfinder: The following terms apply to Cellebrite Pathfinder at <https://legal.cellebrite.com/PF-Addendum.htm>
- Training Services: The following terms apply to Cellebrite Training Services at <http://legal.cellebrite.com/intl/Training.htm>
- SaaS: The following terms apply to Cellebrite SaaS Services at <https://legal.cellebrite.com/SaaS.htm>
- Endpoint SaaS: The following terms apply to Cellebrite Cellebrite Endpoint SaaS at <https://legal.cellebrite.com/Endpoint-SAAS.html>

In the event of any dispute as to which terms apply, Cellebrite shall have the right to reasonably determine which terms apply to a given purchase order.

Please indicate the invoice number when remitting payment

*SALES TAX DISCLAIMER: Cellebrite Inc. is required to collect Sales and Use Tax for purchases made from the following certain U.S. States. Orders are accepted with the understanding that such taxes and charges shall be added, as required by law. Where applicable, Cellebrite Inc. will charge sales tax unless you have a valid sales tax exemption certificate on file with Cellebrite Inc. Cellebrite Inc. will not refund tax amounts collected in the event a valid sales tax certificate is not provided. If you are exempt from sales tax, you must provide us with your sales tax exempt number and fax a copy of your sales tax exempt certificate to Cellebrite Inc.

Please include the following information on your PO for Cellebrite UFED purchase:

- Please include the ORIGINAL QUOTE NUMBER (For example - Q-XXXXX) on your PO
- CONTACT NAME & NUMBER of individual purchasing and bill to address
- E-MAIL ADDRESS of END USER for monthly software update as this is critical for future functionality

I, the undersigned, hereby confirm that I am authorized to sign this Quote/Proforma Invoice on behalf the customer identified above , and I hereby approve that my signature is legally binding upon the customer identified above.

Customer Name: Becker County Sheriff's Office

Signature:

\s1

Effective Date:

\d1

Name (Print):

Title:

Please sign and email to **Cori Daido** at cori.daido@cellebrite.com

PUBLIC NOTICE

The Becker County Board of Commissioners will make two appointments to the Board of Managers of the Pelican River Watershed District.
The appointments are to fill terms expiring on May 25, 2025.
Appointments will be considered at the Board Meeting on
Tuesday, May 20, 2025

Persons interested in being appointed may submit a letter of interest and/or resume
no later than May 14, 2025 to:

Carrie Smith, County Administrator
Becker County Administration Office
915 Lake Avenue, Detroit Lakes, MN 56501
Ph: 218-846-7201
e-mail: carrie.smith@co.becker.mn.us

BOARD MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, May 7, 2024, at 8:15 am

LOCATION: Board Room, Courthouse

1. Meeting was brought to order by Board Chair Okeson. Commissioners in attendance: Okeson, Meyer, Vareberg, Jepson and Nelson, Interim County Administrator Carrie Smith, and minute taker Peggy Martin.
2. Pledge of Allegiance.

Agenda/Minutes:

1. Agenda – Motion and second to approve agenda with the addition of Comp & Class Study (Meyer, Jepson) carried.
2. Minutes – Moved and second to approve minutes of April 2, 2024, with the requested changes (Meyer, Jepson) carried.
3. Motion and second to approve and accept the Consent Agenda (Jepson, Meyer) carried.

Commissioners:

1. Open Forum:
 - None.
2. Reports and Correspondence: Reports were provided on the following meetings:
 - Commissioner Meyer – DAC, Heartland Trail, Transit, Fair Board, RAC, Sheriff, AMC Cyber Security Conference.
 - Commissioner Jepson – EDA, Housing Sub. Committee, West Central Regional Juvenile Center, Crow Wing One Watershed One Policy Committee, Mahube, Cornerstone, WE Committee.
 - Commissioner Nelson – Sheriff, Wild Rice Watershed, Buffalo-Red Watershed, NRM.
 - Commissioner Okeson – Transit, Fair Board, RAC, Pelican River Watershed, Airport, Wannigan, Prairie Lakes Municipal Solid Waste, Highway, Negotiations.
 - Commissioner Vareberg – EDA, WE Committee, NRM, Highway, Environmental.
3. Appointments
 - None.

County Administrator – Human Resources: presented by Carrie Smith.

1. MN DNR State Land Acquisition: presented by Rob Baden-Area Wildlife Supervisor.

- Motion and second to approve State Land Acquisition as presented (Nelson, Jepson) carried.
2. West Central Initiative: presented by Greg Wagner & Rebecca Lynn Petersen.
 - Annual Visit.
 - June 25th Event in Becker County – no location yet.
 - Evaluate priorities between communities and region.
 - Promise Act Grant Program Applications began May 1.
 3. Report.
 - May 14 – DLHS Field Trip for Intro to Human Services Class.
 - County Administrator application process closed. May 21st will be the 1st review of applicants.
 - Region 7 Meeting on May 3. Brought information from the WE Committee.
 - Without a County Assessor as of yesterday. Working on support for the office.
 4. Employee Dress Code.
 - Motion and second to approve the dress code (Nelson, Jepson) carried.
 5. Job Descriptions.
 - Move forward with writing Job Descriptions.

Auditor-Treasurer: presented by Mary Hendrickson.

1. Motion and second to approve Tobacco License – Renewal – WE-Fest – Raymond Mithum – Lakeview Twp (Okeson, Meyer) carried.
2. Motion and second to approve On-Sale Liquor License w/Sunday Sales – Renewal – Sunlite Bar & Grill – HJ Gerdes – Detroit Twp (Nelson, Meyer) carried.
3. Motion and second to approve Tubing Permit – K & K Tubing Inc. – Roger Klemm – Erie Twp (Jepson, Okeson) carried.
4. Motion and second to approve Resolution 05-24-1A – Establish Absentee Ballot Board (Nelson, Meyer) carried.

Land Use/Environmental Services: presented by Steve Skoog.

1. Motion and second to approve 2 Dock Purchases for Dunton Locks Tram up to \$12,000 (Nelson, Vareberg) carried.

Sheriff: presented by Todd Glander.

1. Motion and second to sell a 2016 Snowmobile and purchase a 2025 Snowmobile using Grant Funds, the funds from the sale of the 2016 snowmobile and budgeted funds (Meyer, Jepson) carried.

2. Motion and second to approve the purchase of squad car equipment from Code 4 for 6 squad cars in the amount of \$123,048.11 (Meyer, Nelson) carried.

Highway: presented by Jim Olson

1. Motion and second to approve Resolution 05-24-1D – Bid Award – SAP 003-630-007- CSAH 30 City of Frazee – to RL Larson in the amount of \$1,790,334.33 (Vareberg, Nelson) carried.
2. Motion and second to approve Resolution 0-24-1E – Change Order – Construction Services – Ulteig CSAH 30 – not to exceed \$150,000 for construction services (Vareberg, Meyer) carried.
3. Motion and second to approve Resolution 05-24-1F – Cooperative Construction Agreement – City of Frazee CSAH 30 (Nelson, Meyer) carried.
4. Motion and second to approve the Capital Purchase Request of a Mastic Patching Machine from MN DOT in the amount of \$12,000 (\$15,000 minus a \$3,000 trade of a lift attachment (Vareberg, Meyer) carried.
5. Motion and second to approve Resolution 05-24-1H – Mailbox Support Fee Increase to \$100 (Vareberg, Nelson) carried.

EDA: presented by Commissioner Jepson.

1. Recommendations for Family Childcare Startup Funds.
 - Motion and second to approve the remaining \$24,706 of money previously allocated, with the stipulation of matching funds outside of Becker County Funds and must be completed in 2 years (Jepson, Vareberg) carried.

Assessor: presented by Carrie Smith.

1. Motion and second to approve the Abatements as listed in the amount of \$12,898 (Nelson, Meyer) carried.

Attorney: presented by Brian McDonald

1. Motion and second to approve Retention Pay for Assistant County Attorneys (Nelson, Meyer) carried.

Planning & Zoning: presented by Kyle Vareberg.

1. Comprehensive Plan Update.
 - May 21st Work Session after the Board Meeting.
 - Significant Code Update.

2. Planning Commission Recommendations 04/24/2024

- Motion and second to concur with the Planning Commission recommendation to approve the request by 4 Suns LLLP – Final Plat for ten (10) lots to be known as 4 Suns Acres (Jepson, Okeson) carried.
- Motion and second to concur with the Planning Commission recommendation to approve the request by Soo Pass Ranch Inc – Change of Zone from Agricultural to Commercial (Jepson, Okeson) carried.
- Motion and second to concur with the Planning Commission recommendation to deny the request by Lake Life Hospitality Consulting Inc – Conditional Use permit to construct a ten (10) foot fence (Jepson, Okeson) carried.
- Motion and second to approve the request by Eric Zurn – Extension of Permit for Use Recorded Document Number 694215 for 2 years (Nelson, Vareberg) carried.

Motion to close the meeting at 10:53 am pursuant to Minn. Stat. Section 13D.03 Subd. 1(b)
The governing body of a public employer may by a majority vote in a public meeting decide to hold a closed meeting to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25 (Nelson, Jepson) carried.

Motion and second to come out of closed session at 11:25 am (Jepson, Meyer) carried.

Motion and second to approve the following items for Non-Union Employees:

- 2.5% COLA Retroactive to January 1, 2024.
- Will be placed on the new salary grid retroactive to April 1, 2024
- Employees in old system that were stepped out upon placement into the new salary grid will be allowed a one (1) step movement if not at the top of the new salary grid.
- (Meyer, Jepson) carried.

Being no further business, Chair Okeson adjourned the meeting at 11:27 am.

/s/ Carrie Smith
Carrie Smith
Interim County Administrator

/s/ John Okeson
John Okeson
Board Chair



April 3, 2025

Early Care & Development Foundation of Becker County (ECDF)
% West Central Initiative
PO Box 318
Fergus Falls, MN. 56538

Becker County
913 Lake Ave
Detroit Lakes, MN 56501

Dear Commissioners and Carrie Smith,

On behalf of the Early Care & Development Foundation of Becker County (ECDF), we respectfully request the release of \$24,706 in funds allocated by the Becker County Board of Commissioners on May 7, 2024. We are pleased to share that ECDF has met the required match through a generous contribution of \$25,000 from Essentia Health.

These funds will be instrumental in supporting the **growth and retention of child care across Becker County**. Through targeted grant opportunities, we are helping providers with critical needs such as equipment, facility improvements, training, and expansion efforts.

Since our founding in **2022**, ECDF has made measurable progress:

- **400+ children impacted**
- **5 communities served:** Audubon, Detroit Lakes, Frazee, Lake Park, and Ogema
- **40 child care providers awarded grants** — supporting both family and center-based care

- **\$30,516 awarded** to support the **growth** of child care
- **\$29,789 awarded** to support the **retention** of child care
- **Our model is now being replicated across Minnesota**

We believe that when we work together to create lasting child care solutions, our entire community benefits. Reliable child care enables parents to participate in the workforce, strengthens local businesses, and builds a more resilient economy. By investing in sustainable child care infrastructure, we're not only creating jobs—we're giving every child a strong start.

Thank you for your ongoing support and for being champions of child care in Becker County. We look forward to continuing this important work together.

Thank you.

Eric Rotter

Eric Rotter. ECDF Chair
218-844-3220
ecdfofbeckercounty@gmail.com

BECKER COUNTY BOARD OF COMMISSIONERS

RESOLUTION 05-25-1B

Family Child Care Startup Grant Disbursement

WHEREAS, Becker County in conjunction with the Becker County Economic Development Authority previously allocated \$100,000 of funding for childcare creation and expansion known as the Family Child Care Startup Grant; and

WHEREAS, Becker County, after reviewing the expenditures related to the payments at closing of the Grant, the unused balance of the allocation was determined to be \$24,706; and

WHEREAS, The Board of County Commissioners of Becker County, Minnesota, authorized a one-time payment up to the equivalent of the unused balance to the Early Child Development Foundation so long as the organization can demonstrate matching funds have been raised from other sources; and

NOW THEREFORE BE IT RESOLVED. That the Board of County Commissioners of Becker County, Minnesota, approve the disbursement of \$24,706 to the Early Care & Development Foundation of Becker County (ECDF) having met the required match through a generous contribution of \$25,000 from Essentia Health.

Duly adopted this 6th day of May, 2025, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith
Carrie Smith
County Administrator

/s/ David Meyer
David Meyer
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held May 6, 2025, as recorded in the record of proceedings.

Carrie Smith
County Administrator

MN DNR Land Management Units

- 48 Aquatic Management Areas
- 1 Native Prairie Bank
- 3 Scientific and Natural Areas
- 5 State Forests
- 1 State Park
- 1 State Trail
- 33 Water Access Sites
- 23 Wildlife Management Areas
- 52 miles of Hunter Walking Trails
- 69 miles of Grant-in-Aid OHV trails
- 321 miles of Grant-in-Aid snowmobile trails



Public Lands, Managed by DNR

- 2024 Payment in Lieu of Taxes (PILT)— \$ 748,791.90
- State Land Managed by DNR— 133,259 acres; 6% of county land base
- Learn more at mndnr.gov/publiclands



Successes

- MN DNR has 29 Full-time staff and 29 part-time/seasonal staff in Becker County.
- The [Straight River Groundwater Management Area Monitoring and Analysis Report \(April 2024\)](#) was completed and is available on the MN DNR website.
- All groundwater permits issued have special conditions related to nitrates, including Nutrient Management Plans when necessary.
- MN DNR collaborates with Becker County on various shoreland-related regulations and decisions to ensure compliance with state shoreland rules.
- Clean Water staff provide data collection, assistance, and work collaboratively with others to complete projects to address impairments.
- Little Mantrap Lake SNA is a new acquisition protecting 231 acres and 0.63 miles of undeveloped shoreline.
- A new Native Prairie Bank Easement on private land features nearly 114 acres of intact remnant native prairie.
- Collaborating with the County on the modification of Bucks Mill Dam.
- Provided input for the new shelter design at Dunton Locks County Park.

Ben Bergey, Regional Director
NW Region Headquarters
2115 Birchmont Beach Rd NE
Bemidji, MN 56601
218 308 2629
ben.bergey@state.mn.us
MN DNR Information Center
888 646 6367

- Acquired 324 acres on White Earth Lake, protecting 8,550 feet of lake frontage as part of an AMA.
- Paving 2 miles of Heartland Trail summer of 2025, connecting cities of Frazee and Detroit Lakes.
- Toad Lake Public Water Access draft design in under cultural and natural resource review.
- Land on Cotton and Pearl lakes are approved to sell by legislators, preparing to sell at auction.
- Six additional miles of OHV Grant-in-Aid trails within the Smoky Hills State Forest will be out for public review.
- Working with Woods N Wheels ATV Club to create “Ice Cracking Trail”.
- Minnesota Loon Monitoring Program surveys 101 lakes in Becker County annually with volunteers.
- The Watercraft Inspection Program coordinates with Karl Koenig, Becker County AIS Coordinator.
- Wildlife population surveys and monitoring through Ruffed Grouse Drumming Counts, Furbearer Scent Post Surveys, and Winter Track Counts.
- Coordinated on the completion of Phase I of the Rice Lake restoration project, Phase II in 2025. Goal of projects to reduce phosphorous levels in downstream lakes (Big and Little Detroit, Sallie, Melissa)
- Handle nuisance and injured wildlife calls plus assisted farmers with wildlife depredation issues.
- Donation of Bruce J. Schwartz WMA tract leveraged Reinvest in Minnesota funds; these funds were used to purchase a 215-acre addition to the Frank WMA (former City of Detroit Lakes property).
- Sustainable, multiple use management of State Forest lands.
- Forest recreation opportunities including maintaining snowmobile and ATV trails, North Country Hiking Trail, and hunter walking trails.
- Cooperative wildfire suppression and fire prevention.
- School forest activities and Forestry FFA support for Frazee-Vergas and Detroit Lakes schools.
- Active private lands assistance projects, CRP establishments, cost sharing private land planting projects, distributing private timber and insect and disease information.



Opportunities

- Maintain lake integrity with increased use of powerful watercraft, wakeboarding, and large dock sites.



DENTAL INNOVATIONS PROGRAM

March 2025 Update

DENTAL CARE ACCESS EXPANSION

2010 Apple Tree Dental opens in Fergus Falls

2012 Mobile dental clinics are established in Pelican Rapids School and New York Mills County Office Building

2020 BCBS Dental grant awarded to P4H

2022-2024 Since the program inception in 2020, dental service access sites in the region have increased from 7 sites to 22 sites. This includes adding mobile services in 14 new schools, and one new Head Start Center.



5,273

Students in 25 schools received dental education and a dental goody bag in 2024

18

School districts in the region now have dental as part of their School Wellness Committee work plans

5

School districts have embedded oral health language as part of their School Wellness Policies

APPLE TREE DENTAL CLINIC, BECKER COUNTY

All of us at Apple Tree Dental wish to say a huge THANK YOU for all of the support and guidance you have provided over the last few years for the Becker County Expansion Project. Your assistance is so valuable and really provides the sustainability and connections within the community required to accomplish a project of such magnitude.

Over the past four years, the Dental Innovations Coordinator has:

- Facilitated near-weekly planning meetings
- Hosted quarterly community stakeholder meetings
- Spent hundreds of hours coordinating the development of a new permanent dental clinic in Becker County.



Apple Tree Dental began providing expanded access dental care in partnership with Essentia Health in Detroit Lakes at their temporary location on September 5, 2024. Highlights of the project include:

- Nearly \$1M secured in local, regional and state funding to support expanded dental services through Apple Tree Dental in Detroit Lakes.
- Over \$3.4M secured in grant funding to expand Apple Tree Dental Hawley's clinic from 8 operatories to 14 operatories. The Apple Tree Hawley Center also supports and serves as the hub for the expanded care in Detroit Lakes.
- New dental equipment has been purchased to outfit 3 dental operatories in Detroit Lakes.
- Apple Tree is currently scheduling 2 preventive days per week in Detroit Lakes and will increase this time as scheduling and hiring of additional dental professionals allow.
- As of March 11, 2025, Apple Tree Dental-Detroit Lakes has completed:
 - 523 hygiene visits
 - 84 restorative visits
- Apple Tree Dental Detroit Lakes is currently on track to exceed the required 772 visits by the end of May 2025, per the Minnesota Department of Health grant objective.

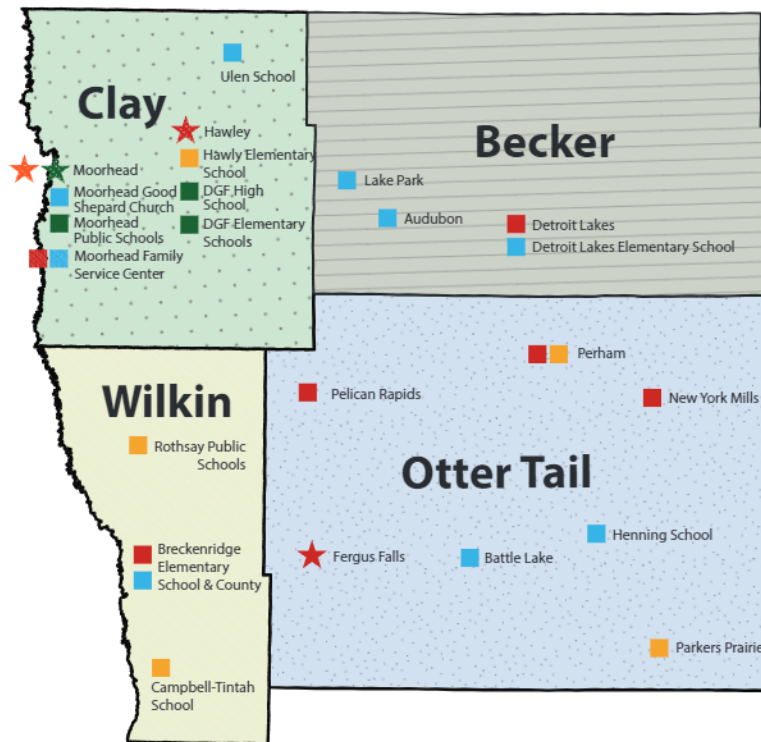
The planning committee is continuing to explore multiple locations in Detroit Lakes to identify a full-time permanent location for the Apple Tree Dental Detroit Lakes Clinic.



Respectfully submitted:
Jane Neubauer
Dental Innovations Program Coordinator
Partnership4Health

2025 DENTAL ACCESS OPPORTUNITIES

Dental/Outreach Clinics & Mobile Sites



2025 MOBILE PROVIDERS

- Apple Tree Dental
- Children's Dental Service
- Family Health Care
- MN School Sealant

2025 PERMANENT PROVIDERS

- Apple Tree Dental

2024 MOBILE PROVIDERS

- Children's Dental Service
- Family Health Care
- MN School Sealant

2024 PERMANENT PROVIDERS

- Apple Tree Dental

2020 MOBILE PROVIDERS

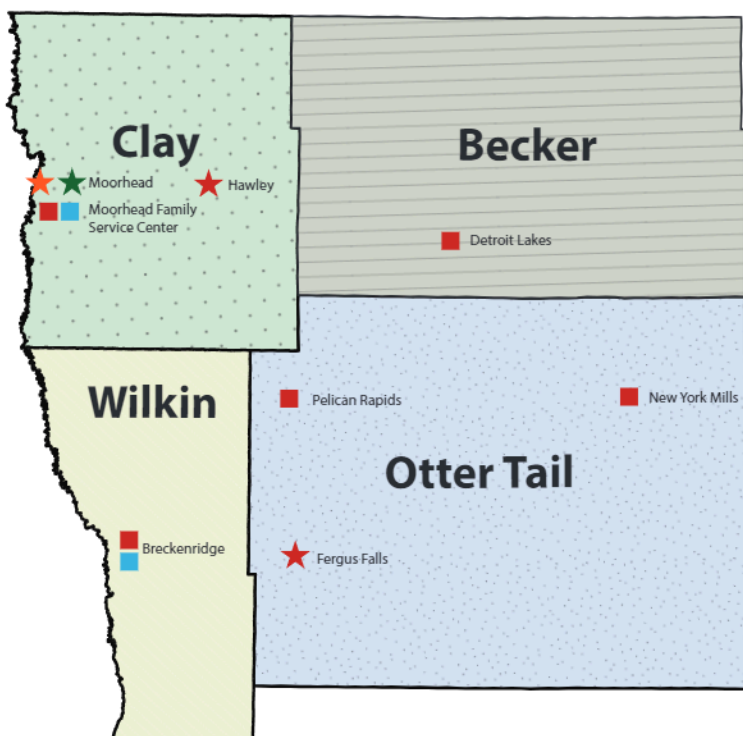
- Apple Tree Dental
- Children's Dental Service

2020 PERMANENT PROVIDERS

- Apple Tree Dental
- Community Health Care Clinic
- Family Health Care

2020 DENTAL ACCESS OPPORTUNITIES

Dental/Outreach Clinics & Mobile Sites



2020 MOBILE PROVIDERS

- Apple Tree Dental
- Children's Dental Service

2020 PERMANENT PROVIDERS

- Apple Tree Dental
- Community Health Care Clinic
- Family Health Care



WARNING
IT IS ILLEGAL
TO LEAVE WASTE
WITHOUT AN
ATTENDANT
ON DUTY
VIOLATORS WILL BE
PROSECUTED
FOR MORE INFORMATION
PLEASE CALL 414-984-1111

LANDFILL
ENTRANCE
→

MINIMUM
MAINTENANCE
ROAD
TRAVEL AT YOUR OWN RISK

ROADWAY EASEMENT

This easement agreement, dated this ____ day of January, 1993, by and between Wesley H. Schlauderaff and Anna Schlauderaff, husband and wife, hereinafter referred to as Schlauderaffs, and the County of Becker, State of Minnesota, hereinafter referred to as Becker.

RECITALS

1. The Schlauderaffs are the owners of the following described premises in Becker County, Minnesota:

The West Half of the East Half (W1/2 of E1/2) of Section 17, Township 139 North, Range 41 West of the Fifth Principal Meridian, less that part of the West Half of the Northeast Quarter (W1/2 of NE1/4), Section 17, Township 139 North, Range 41 West of the Fifth Principal Meridian in Becker County, Minnesota which lies south of the following described line:

Commencing at a found iron monument which designates the Northwest corner of the West Half of the Northeast Quarter described above; thence South 89 degrees 00 minutes 23 seconds East 358.71 feet on an assumed bearing along the north line of said Section 17 to an iron monument; thence South 01 degree 05 minutes 37 seconds West 40 feet to an iron monument; thence continuing South 01 degree 05 minutes 37 seconds West 611.22 feet to an iron monument; thence South 88 degrees 44 minutes 53 seconds West 337.00 feet to an iron monument; thence continuing South 88 degrees 44 minutes 53 seconds West 20 feet more or less to the West line of said West Half of the Northeast Quarter to the point of beginning of the line to be described; thence North 88 degrees 44 minutes 53 seconds East 1,347.00 feet, more or less to the East line of the West Half of the Northeast Quarter described above.

2. Becker County is the owner of the following described premises in Becker County, Minnesota:

The Northeast Quarter of the Northwest Quarter (NE1/4 NW1/4) of Section 17, Township 139 North of Range 41 West of the Fifth Principal Meridian,

AND

The North Half of the Southeast Quarter of the Northwest Quarter (N1/2 SE1/4 NW1/4) of Section 17, Township 139 North, Range 41 West.

AND

The South Half (S1/2) of the Southeast Quarter of the Northwest Quarter (SE1/4 NW1/4) and the Northeast Quarter of the Southwest Quarter (NE1/4 SW1/4) in Section Seventeen (17), Township One Hundred Thirty-nine (139), Range Forty-one (41) in Becker County, Minnesota.

AND

That part of the Northwest Quarter of the Northeast Quarter (NW1/4 NE1/4) in Section 17, Township 139 North, Range 41 West of the 5th P.M. in Becker County, Minnesota, described as follows: Beginning at a found iron monument which designates the northwest corner of said NW1/4 NE1/4; thence South 89 degrees 00 minutes 23 seconds East 358.71 feet on an assumed bearing along the north line of said Section 17 to an iron monument; thence South 01 degree 05 minutes 37 seconds West 40.00 feet to an iron monument; thence continuing South 01 degree 05 minutes 37 seconds West 611.22 feet to an iron monument; thence South 88 degrees 44 minutes 53 seconds West 337.00 feet to an iron monument; thence continuing South 88 degrees 44 minutes 53 seconds West 20 feet, more or less, to the west line of said NW1/4 NE1/4; thence northerly along the west line of said NW1/4 of NE1/4 to the point of beginning. The above described tract contains 5.4 acres, more or less. SUBJECT to County Road No. 144 right of way easement along the northerly line of the above-described tract and SUBJECT to the existing public road easement along the westerly line of the above-described tract.

AND

All that part of the West Half of the Northeast Quarter of Section 17, Township 139 North, Range 41 West of the Fifth Principal Meridian in Becker County, Minnesota which lies south of the following described line:

Commencing at a found iron monument which designates the Northwest corner of the West Half of the Northeast Quarter described above; thence South 89 degrees 00 minutes 23 seconds East 358.71 feet on an assumed bearing along the north line of said Section 17 to an iron monument; thence South 01 degree 05 minutes 37 seconds West 40 feet to an iron monument; thence continuing South 01 degree 05 minutes 37 seconds West 611.22 feet to an iron monument; thence South 88 degrees 44 minutes 53 seconds West 337.00 feet to an iron monument; thence continuing South 88 degrees 44 minutes 53 seconds West 20 feet more or less to the West line of said West Half of the Northeast Quarter to the point of beginning of the line to be described; thence North 88 degrees 44 minutes 53 seconds East

1,347.00 feet, more or less to the East line of the West Half of the Northeast Quarter described above.

3. A township road which begins at the North Quarter Corner of Section 17 and runs southerly along the North/South Quarter line approximately one-half mile, provides access to the property owned by the Schlauderaffs.

4. The only other land which abuts this township road is the land owned by Becker County.

5. The County wishes to have the road vacated. *BARNICADO*

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:

1. The Schlauderaffs will join with the County to petition Detroit Township to vacate the township road. *BARNICADO*

2. The County grants to the Schlauderaffs a perpetual easement across a thirty-three foot strip of land the center line of which is the center line of the present township road. The easement shall run from the North line of Section 17 to the North boundary line of the Schlauderaff property. *eternal or never ceasing*

3. The County agrees to maintain the easement road. Insert maintenance terms here.

4. The County may place a gate across the entrance to the easement property. If the gate is locked the county shall provide the Schlauderaffs with a key to the gate so they can have access to their property at all times.

Wesley M. Schlauderaff

Anna Schlauderaff

COUNTY OF BECKER

By _____
Its _____

By _____
Its _____

STATE OF MINNESOTA)
)ss.
COUNTY OF BECKER)

The foregoing instrument was acknowledged before me this ____
day of January, 1993, by Wesley M. Schlauderaff and Anna
Schlauderaff, husband and wife.

Notary Public

STATE OF MINNESOTA)
)ss.
COUNTY OF BECKER)

The foregoing instrument was acknowledged before me this ____
day of January, 1993, by _____ and _____,
its _____ and _____, on behalf of
said County of Becker.

Notary Public

THIS DOCUMENT DRAFTED BY:
HUMMEL, SINCLAIR, PEARSON,
EVANS, HUNT & HEISLER, P.A.
910 Lincoln Avenue
Detroit Lakes, MN 56501
(218) 847-3155
JDS/tll

373106

QUITCLAIM DEED
Individual(s) to Individual(s)

MINNESOTA UNIFORM CONVEYANCING ACT

No delinquent taxes and transfer entered;
 Certificate of Real Estate Value
 () Filed (✓) not required
 Certificate of Real Estate Value No. _____

June 21, 1990

Conrad J. Shim
 County Auditor

By *mr*
 Deputy

BECKER COUNTY RECORDER
 STATE OF MINNESOTA

Microfilm No. 373106

Date JUN 21 1990 2:00 P.M.

I hereby certify that the within instrument
 was recorded in the office of Becker
 County Recorder

M. M. Martinson
 Dpty. Co. Recorder

STATE DEED TAX DUE HEREON: \$ 69.30

Date: June 12, 1990

FOR VALUABLE CONSIDERATION, David C. Earley, a single person,
 Grantor, hereby conveys and quitclaims to Becker County, Grantee, real
 property in Becker County, Minnesota, described as follows:

That part of the Northwest Quarter of the Northeast Quarter
 (NW¼ NE¼) in Section 17, Township 139 North, Range 41 West of
 the 5th P.M. in Becker County, Minnesota, described as
 follows: Beginning at a found iron monument which designates
 the northwest corner of said NW¼ NE¼; thence South 89° 00'
 23" East 358.71 feet on an assumed bearing along the north
 line of said Section 17 to an iron monument; thence South 01°
 05' 37" West 40.00 feet to an iron monument; thence
 continuing South 01° 05' 37" West 611.22 feet to an iron
 monument; thence South 88° 44' 53" West 337.00 feet to an
 iron monument; thence continuing South 88° 44' 53" West 20
 feet, more or less, to the west line of said NW¼ NE¼; thence
 northerly along the west line of said NW¼ of NE¼ to the point
 of beginning. The above-described tract contains 5.4 acres,
 more or less. SUBJECT to County Road No. 144 right of way
 easement along the northerly line of the above-described
 tract and SUBJECT to the existing public road easement along
 the westerly line of the above-described tract.

together with all hereditaments and appurtenances thereto, subject to
 the following exceptions:

Grantee accepts this property in an as is condition, with
 full knowledge of its state of contamination of the well.
 Grantee, in accepting and in recording this deed hereby
 releases Grantors, their heirs and assigns from any and all
 claims, damages, or liabilities arising out of or related to
 such contamination and agrees to hold grantors harmless
 therefrom.

David C. Earley
 David C. Earley

RITA A. THOMPSON, CO. TREAS.

JUN 21 1990



RECEIPT # 1378

BECKER COUNTY

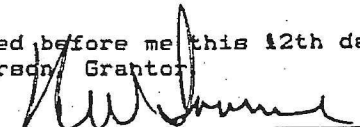
DEED TAX

AMT. PD. \$ 69.30

JUN 21 1990

STATE OF MINNESOTA)
) ss
COUNTY OF BECKER)

The foregoing instrument was acknowledged before me this 12th day of June 1990 by David C. Earley, a single person, Grantor.



Notary Public, Becker County, Mn
My commission expires: 7-15-91

Tax Statements For the Real
Property Described In This
Instrument Should Be Sent To:

Becker County

This Instrument Was Drafted By:

IRVINE, RAMSTAD, BRIGGS & KARKELA, P.A.
114 West Holmes - P O Box 683
Detroit Lakes, Minnesota 56501
(KS/sjn)

Charge	/
Paid	✓
Numerical	✓
Tract	✓
Grantor	✓
Grantee	✓
Compared	4

David C. Earley
6/12/90



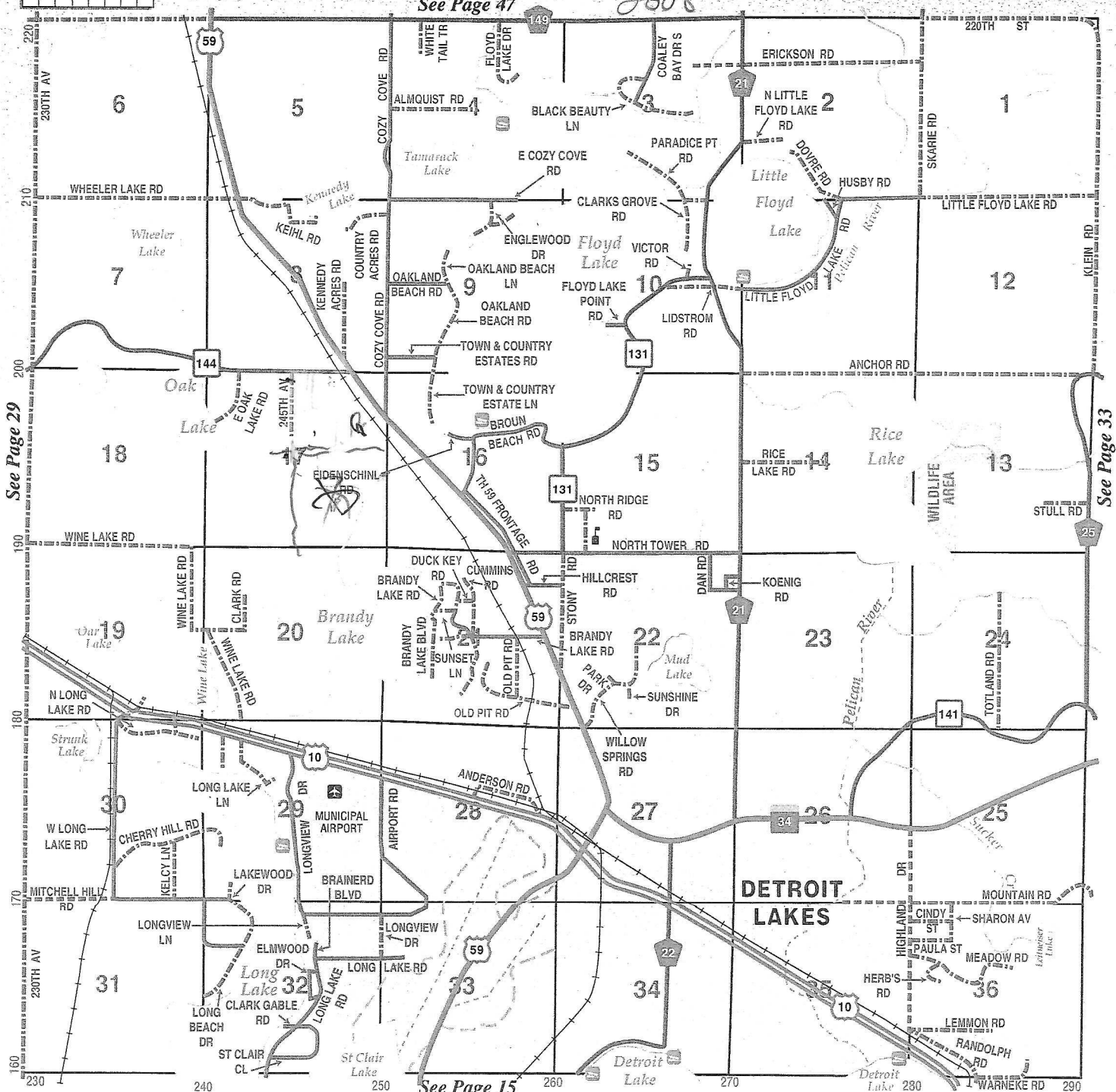
Detroit

T.139N.-R.41W.

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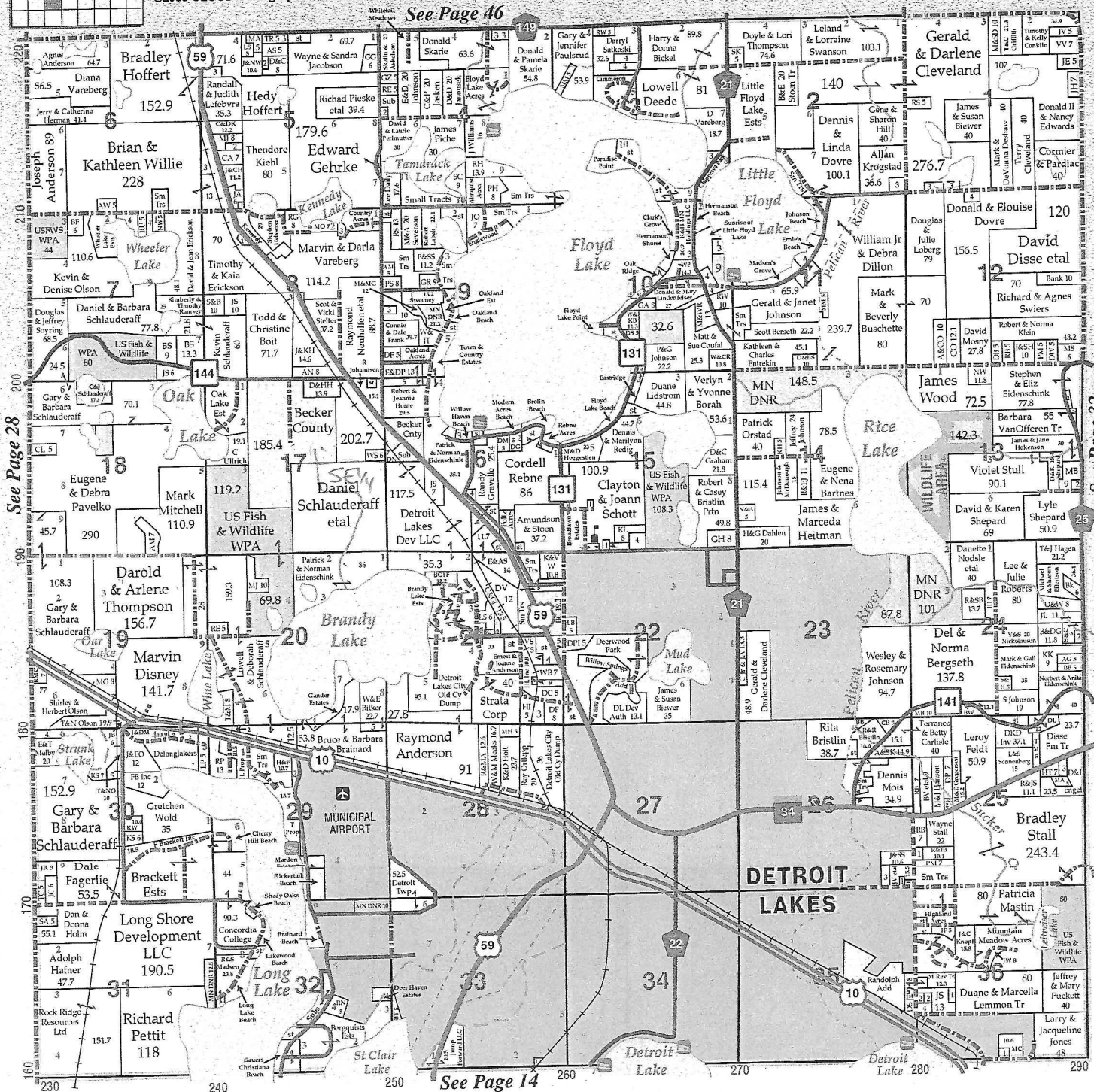
Becker, MN

Detroit

T.139N.-R.41W.

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REAL ESTATE.

211 Holmes Street West, #302
 Detroit Lakes, MN 56501
 •Toll Free: 877-597-6994
 Gene Cell: 218-841-8303
 Jill Cell: 218-849-1272
 Email: geneandjillbarnby@edinarealty.com

www.GeneandJillBarnby.EdinaRealty.com



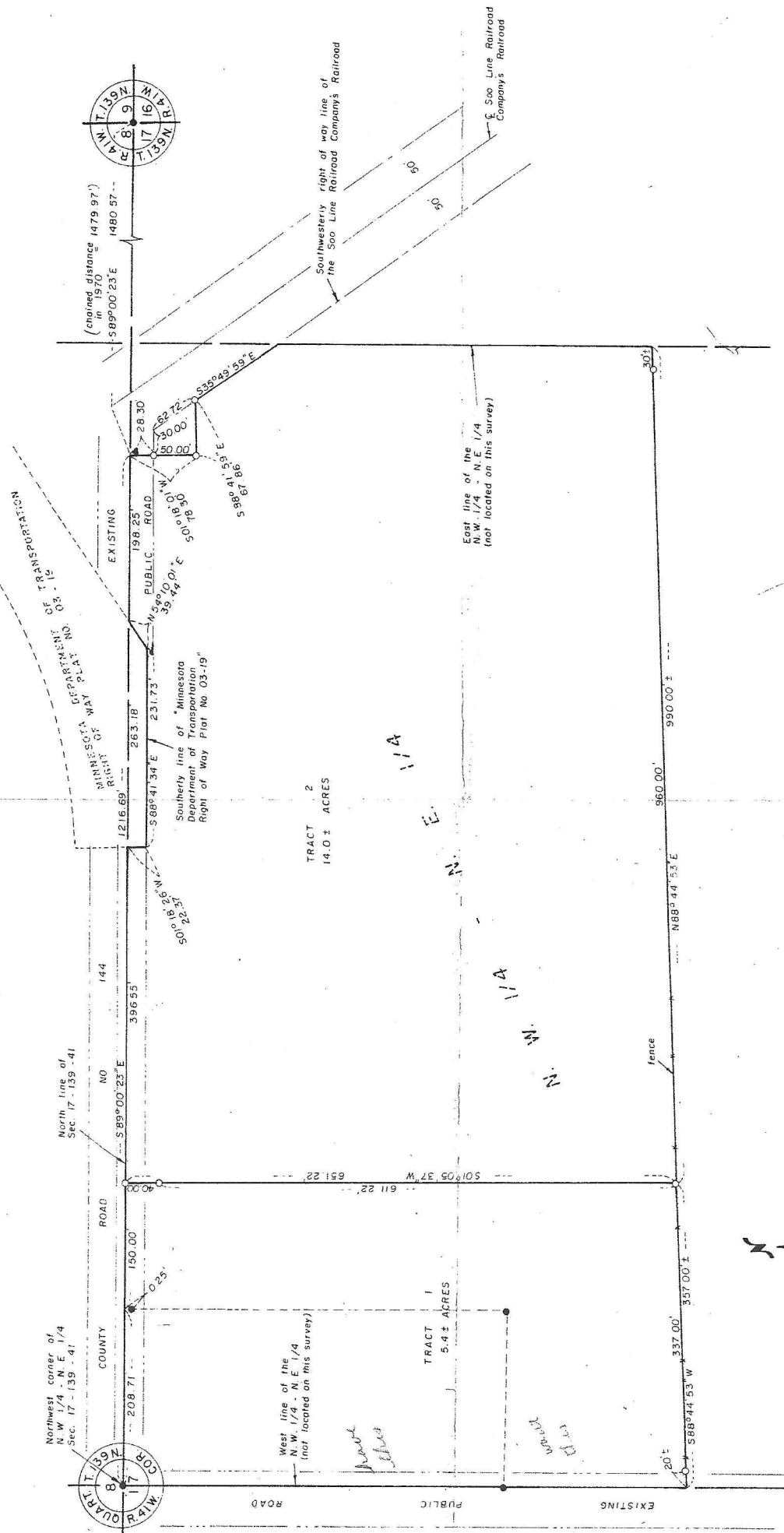
Gene & Jill Barnby
 ABR, GRI, REALTOR®

Edina Realty®



5-88 5/88

CERTIFICATE OF SURVEY IN THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER IN SECTION 17, TOWNSHIP 139 NORTH, RANGE 41 WEST BECKER COUNTY, MINNESOTA



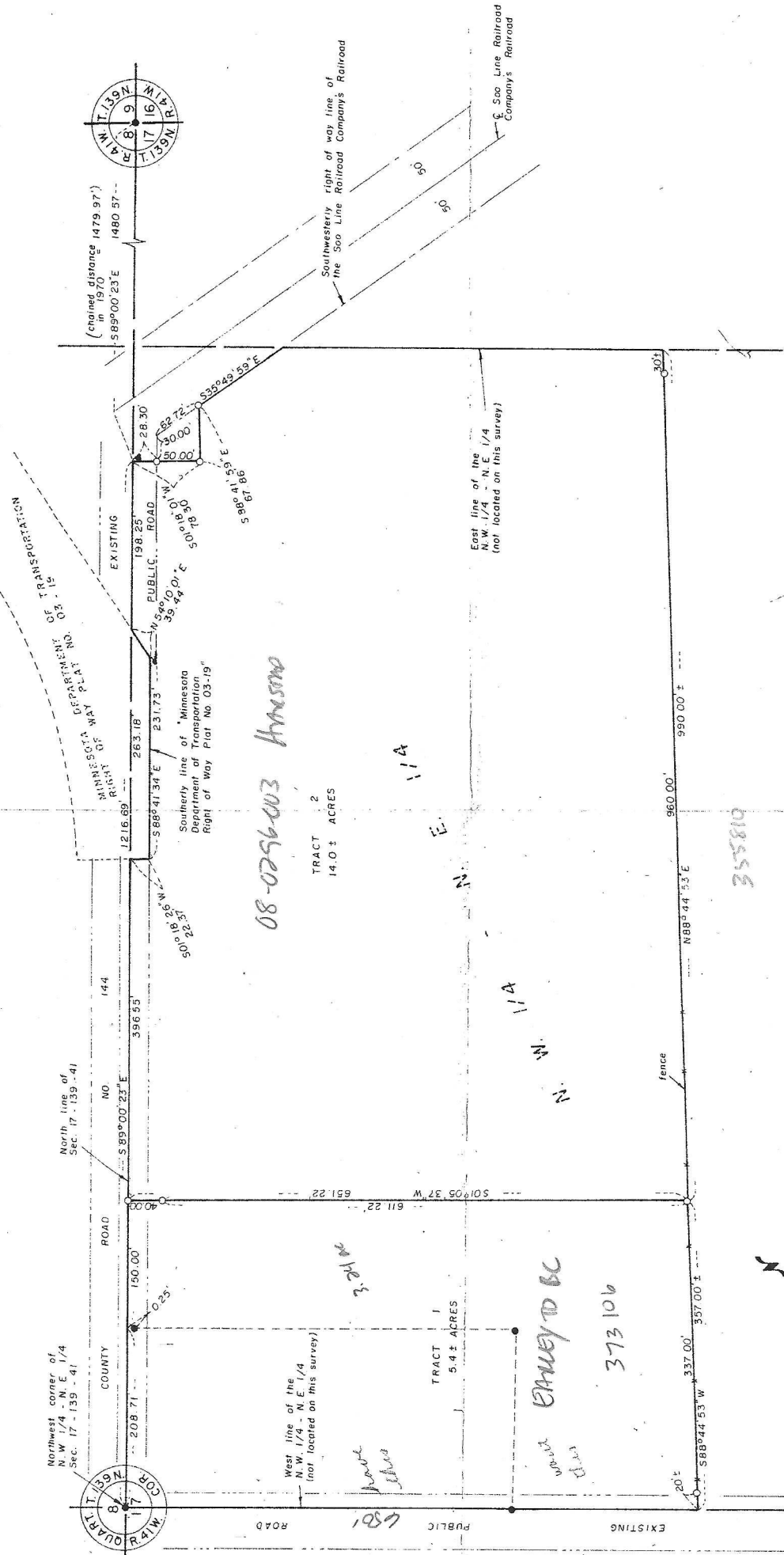
LEGEND
● = Denotes iron monuments found.
○ = Denotes iron monuments set marked with
Minnesota Registration No. 12004.
Orientation of this bearing system is assumed.
Scale: 1 inch = 100 feet

Surveyed and plotted by
D. A. Smith
November 16, 1987
Page No. 12004

5-88 5/88

CERTIFICATE OF SURVEY

IN THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER IN SECTION 17, TOWNSHIP 139 NORTH, RANGE 41 WEST BECKER COUNTY, MINNESOTA



LEGEND

- = Denotes iron monuments found.
- = Denotes iron monuments set marked with Minnesota Registration No 12004.
- Orientation of this bearing system is assumed.
- Scale : 1 inch = 100 feet

I, *Robert A. Smith*
 Surveyor
 Date November 16, 1989

448100

No delinquent taxes and transfer entered this

10th day of March 1999

Keith S. Brubaker

County Auditor, Becker Co.

By JK

Deputy

08-0296-002 - Split*

BECKER COUNTY RECORDER-STATE OF MN

Document No. 448100Date MAR 12 1999 9:45 a.m.

I hereby certify that the within instrument was recorded in the office of Becker County Recorder.

County Recorder M. M. Martinson Dpty.Surveyors Sketch (✓) not required
() filed Survey Book _____ Page _____

QUIT CLAIM DEED

STATE DEED TAX DUE
HEREON: \$ 1.65Date: March 10, 1999

FOR VALUABLE CONSIDERATION, WESLEY H. SCHLAUDERAFF and ANNA T. SCHLAUDERAFF, husband and wife, Grantors, hereby convey and quitclaim to DANIEL J. SCHLAUDERAFF, ROXANNE M. ENGUM, GARY W. SCHLAUDERAFF, LINDA J. SCHONS, PATRICIA M. JOHNSON, RONNIE L. SCHLAUDERAFF, FRANKLIN L. SCHLAUDERAFF, JEFFREY J. SCHLAUDERAFF, WAYNE P. SCHLAUDERAFF, BARBARA A. ST. GODARD, JOYCE J. SOYRING, BRUCE M. SCHLAUDERAFF and MARK W. SCHLAUDERAFF, Grantees, real property in Becker County, Minnesota, described as follows:

The Southeast Quarter (SE¼) of Section Seventeen (17), Township One Hundred Thirty-nine (139) North, Range Forty-one (41) West of the 5th Principal Meridian in Becker County, Minnesota.

This deed is given to correct the deed recorded in Becker County as Microfilm 423028 wherein the North 650 feet of the above described property was incorrectly excepted.

together with all hereditaments and appurtenances belonging thereto.

The consideration for this conveyance is less than \$500.00.

[Affix Deed Tax Stamp Here]

Wesley H. Schlauderaff

Anna T. Schlauderaff

STATE OF MINNESOTA)
) ss.
COUNTY OF BECKER)

Cher.

Paid ✓

Num.

Trac.

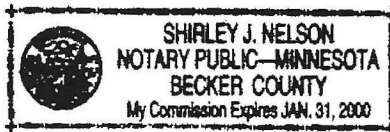
Grantor

Grantee

Comparee

The foregoing instrument was acknowledged before me this 10th day of March 1999, by Wesley H. Schlauderaff and Anna T. Schlauderaff,

husband and wife, Grantors.



Shirley J. Nelson

Notary Public, Becker Cty., MN
My commission expires: 1-31-2000

Tax Statements for the real property described in this instrument should be sent to: (Include name and address of Grantee)

10
Jan
Wesley Schlauderaff
~~Rt. 3, Box 271~~ *B4885*
~~Detroit Lakes, MN 56501~~
Rockert 56578

This instrument was drafted by:

IRVINE, RAMSTAD, BRIGGS, KARKELA
& ZIEGLER, P.A.
P.O. Box 683 - 114 W. Holmes
Detroit Lakes, MN 56501
(WHB/sn)

*

This deed is being executed and recorded for the purpose of correcting a defect in the title, or on account of a technical error in a prior conveyance and may be recorded notwithstanding that there are unpaid taxes or assessments on the land pursuant to Minnesota Statutes 272.15.

BECKER COUNTY ATTORNEY

By

Joseph A. Evans
Joseph A. Evans

423028

Quit Claim Deed (individual to individual)

QUIT CLAIM DEED

No delinquent taxes and transfer entered; Certificate of Real Estate Value () filed (✓) not required

Certificate of Real Estate Value No. _____

July 16, 1996

Keith H. Brekken
County Auditor
By DeW R 08.0296.000
Deputy

STATE DEED TAX DUE
HEREON: \$ 1.65

Date: July 15, 1996

FOR VALUABLE CONSIDERATION, WESLEY H. SCHLAUDERAFF AND ANNA T. SCHLAUDERAFF, husband and wife, Grantors, hereby convey and quitclaim to DANIEL J. SCHLAUDERAFF, ROXANNE M. ENGUM, GARY W. SCHLAUDERAFF, LINDA J. SCHONS, PATRICIA M. JOHNSON, BONNIE L. SCHLAUDERAFF, FRANKLIN L. SCHLAUDERAFF, JEFFREY J. SCHLAUDERAFF, WAYNE P. SCHLAUDERAFF, BARBARA A. ST. GODARD, JOYCE J. SOYRING, BRUCE M. SCHLAUDERAFF, AND MARK W. SCHLAUDERAFF, Grantees, real property in Becker County, Minnesota, described as follows:

The Southeast Quarter (SE¼) of Section Seventeen (17), Township One Hundred Thirty-nine (139) North, Range Forty-one (41) West of the 5th Principal Meridian in Becker County, Minnesota less the North 650 feet

The consideration for this conveyance is less than \$500.00.

together with all hereditaments and appurtenances belonging thereto.

RECEIPT # 087378
BECKER COUNTY
[Affix Real Estate Tax Stamp Here]
DEED TAX
AMT. PD. \$ 1.65

RITA A. THOMPSON, CO. TREAS.

Charge
Paid ✓
Numerical
Tract ✓
Grantor
Grantee
Compared

Wesley H. Schlauderaff
Wesley H. Schlauderaff

Anna T. Schlauderaff
Anna T. Schlauderaff

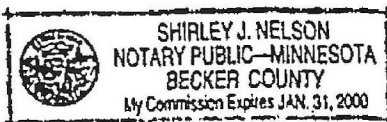
Wesley Schlauderaff
Rt. 3, Box 271
D.L.

BECKER COUNTY RECORDER-STATE OF MINN
Microfilm No. 423028
Date JUL 17 1996 20 P. M.
I hereby certify that the within
Instrument was recorded in the office
of Becker County Recorder,
M. M. [Signature]
County Recorder [Signature] Dpty.

STATE OF MINNESOTA)
) ss
COUNTY OF BECKER)

The foregoing instrument was acknowledged before me this 15th day
of July, 1996, by Wesley H. Schlauderaff and Anna T.
Schlauderaff, husband and wife, Grantors.

NOTARIAL STAMP OR SEAL
(OR OTHER TITLE OR RANK)



Shirley J. Nelson
Notary Public, Becker County, MN
My commission expires: 1-31-2000
Shirley J. Nelson

Tax Statements for the real property described in this instrument
should be sent to: (Include name and address of Grantee)

Daniel J. Schlauderaff
HC 10, Box 254C
Rochert, MN 56578

THIS INSTRUMENT WAS DRAFTED BY: (NAME AND ADDRESS)
Irvine, Ramstad, Briggs, Karkela & Ziegler, P.A.
P.O. Box 683-114 West Holmes
Detroit Lakes, MN 56501
(218) 847-5653
WHB/ds

SET PUBLIC HEARING FOR NEW OFF SALE LIQUOR LICENSE

1. La Bella Restaurant LLC dba Sauce'd at Swanies-James Herrman. This is a new Off-Sale Liquor License, which requires a public hearing. Recommend scheduling the public hearing for the May 20, 2025 board meeting at 9AM. Attached is a sample notice that will be published and we also notify existing liquor license holders in the area.

NOTICE OF PUBLIC HEARING
May 20, 2025 at 9:00 AM
Becker County Courthouse
Board of Commissioner's Room
915 Lake Avenue, Detroit Lakes, MN 56501

Off-Sale Intoxicating Liquor License
La Bella Restaurant LLC dba Sauce'd at Swanies
12668 County Highway 5
Lake Park, MN 56554

This hearing is held by the Becker County Board of Commissioners for the purpose of hearing the public express their interest in granting the Off-Sale Intoxicating Liquor License, for the sale of liquor in
Cormorant Township.

4.0 SELECTION OF APPLICANTS

The selection of an applicant will be at the direction of the Department Head with guidance from ~~the~~ Human Resources to ensure compliance with fair hiring practices. The candidate selected will be the most qualified applicant for each open position based on qualifications, experience, training, the interview process, references and background checks, and any other processes deemed necessary to ensure the hiring of qualified candidates.

Department Heads along with Human Resources will ensure the following process occurs:

1. Rating system that is fair and equitable in selection of the interviewing applicants that is in compliance with Minnesota Statute 197.455. (see section 4.1)
2. Interviews with top applicants based on criteria set forth by the Department Head.
3. Employment references on ~~the~~ top applicant(s) after interviews have been conducted and the top applicant(s) have been identified.
4. Contingent offer ~~and pending the results of the~~ background check. (see section 4.2~~1~~)

4.1 Veterans Preference:

To comply with Minnesota Statute 197.455 interview criteria is to be set prior to posting a department vacancy. When a Department Head is requesting the posting of a vacant position they are to list the score out of 100 they will be interviewing down to and/or the top number of candidates they wish to interview for the vacancy.

4.2~~1~~ Pre-employment Screenings:

At a minimum, an applicant background check will require limited criminal record background, previous employment history verification, and military, driver license verification and education verification if applicable. Departments required to comply with the Criminal Justice Information Services (CJIS) Security Policy will coordinate for candidates to complete a fingerprint background check with the Sheriff's Department and will provide the results to Human Resources to maintain within the personnel file of the employee.

Additional background information may include but is not limited to; full criminal record background check and driver's license search, local AS/400 database name search, credit history, medical and psychological evaluation. Reference interviews, including personal

interviews with individuals not necessarily listed as references by the applicant, such as neighbors, instructors, etc., may be conducted.

Becker County background checks are conducted in compliance with all federal and state statutes. The information collected is that pertaining to the quality and quantity of work performed by the applicant, the applicant's attendance record, education and other issues that can impact the workplace.

4.32 Maintenance of applications and interview records:

All applications and interview records along with any additional rationale for hiring will be returned to the Human Resources Department and will be maintained for three (3) years.

4.43 Salary Placement:

The Department Head, with guidance from Human Resources, has discretion in the initial salary step placement of an employee according to the employee's background, experience, education, etc., for the position. Considerations will be given regarding fair hiring and whether hiring at a higher step will create discrepancies within a specific work unit.

The following shall govern all hiring including transfers and promotions:

Hire Date: This is the anniversary date for longevity and step changes. The anniversary date for longevity and step changes may be adjusted due to unpaid leaves of absence.

Anniversary date for step increases - one (1) year from the date of hire.

With a transfer and/or a promotion to a new position with a higher pay grade and responsibilities, longevity remains the date of original hire for a regular employee ~~and elected officials~~; the probationary period and step advancement would then go ~~into affect~~ ~~into effect~~ from the date of placement in the new position.

4.4 General and Department Orientation

All new employees ~~and Elected Officials~~ shall be provided a department orientation by the department designee, and general orientation with the Human Resources Department ~~and the Safety Director~~ within the first three months of employment. General orientation information regarding County Personnel Policies, Becker County Safety program, benefits, and other employee related information will be covered under this program.

Purpose:

This policy is to provide guidance regarding the appropriate use of Artificial Intelligence (AI) in our employees' work duties. This policy is intended to ensure that the use of AI is compliant with data privacy and retention laws and is used with appropriate safeguards to protect sensitive data. We define AI in this policy as a set of technologies that enable computers to perform a variety of advanced functions mimicking human behavior, including the ability to see, understand and translate spoken and written language, analyze data, make recommendations, and more.

Policy Statement

This policy applies to but is not limited to employees, contractors, temporary workers, interns, and vendors under contract with Becker County who are accessing Becker County data.

The use of AI at Becker County can provide many benefits but must be used in compliance with existing data practice policies as well as Becker County ITS Technical requirements.

Policy / Procedures

AI platforms are to be held to the same standards as other County technical resources and must comply with current Acceptable Usage of Technology, Information Management and various Data Practices policies. Be aware that many AI technologies utilize information from various sources. Those sources may be covered by their own intellectual property rights, which must be properly followed.

Safeguards: When selecting and using AI in their work duties, employees must use appropriate safeguards to protect data as private, confidential, non-public, or protected nonpublic under the Minnesota Government Data Practices Act or applicable federal law. These types of data as a rule should NOT be shared with Artificial Intelligence unless the AI vendor is under contract with the County and has agreed to be bound by the same restrictions.

These safeguards may include, but are not limited to:

- Data Encryption
- Access controls including SSO (Single Sign On)
- Audit Trails
- Secure networks

- Appropriate storage of data following the appropriate regulations based on the content including HIPAAA, IRS 1075, NIST 800-53, CJIS, BCA, MNDP and our own Becker County policies
- Regular backups

Selection of AI: When selecting AI for use in their work duties, employees must consider the following factors:

- The accuracy and reliability of the AI
- The appropriateness of the AI for the intended use
- The data privacy and retention policies of the AI vendor
- The security and data protection measures used by the AI vendor
- The cost and value of the AI

County users must ensure the validity of data they receive from AI. This may include fact-checking and ensuring the data meets our standards for data from other sources.

Associated Laws and Regulations:

Applicable laws: The use of AI in Becker County is subject to data privacy and retention laws. All employees are expected to comply with these laws and regulations when using AI in their work duties. Specifically, employees must at a minimum adhere to the following laws when it applies to their work:

- Health Insurance Portability and Accountability Act (HIPAA)
- Minnesota Government Data Practices Act (MGDPA)
- Minnesota Health Records Act
- Family Educational Rights and Privacy Act (FERPA)
- Children’s Online Privacy Protection Act (COPPA)
- The Privacy Act of 1974
- Criminal Justice Information System (CJIS)

Authority, Roles, and Responsibilities:

Anyone found to have violated this policy may be subject to disciplinary action as set forth by the Becker County Human Resources Disciplinary Policy, including but not limited to revocation of access rights to County technology systems, termination of employment, and civil or criminal legal action depending on the nature and extent of the violation(s).

Non-employees may be subject to revocation of access rights to County technology systems, termination of applicable contracts with the County, and/or civil or criminal legal action depending on the nature and extent of the violation(s).

Department heads, supervisors, and managers are responsible for documenting reported incidents and submitting them to Human Resources, Administration, and Department Heads.

Becker County reserves the right to utilize computer forensics during investigations and will comply with reasonable requests from law enforcement and regulatory agencies for logs, archives, and system backups.

5.0 CHANGES IN EMPLOYMENT STATUS

5.5 Career Ladders

After the implementation of a career ladder in a department and the initial posting of the position, it will be at the Department Head's discretion to initiate a career ladder advancement. Once an employee in the department has obtained all qualifications for the next position in the career ladder the Department Head will submit a request for career ladder advancement to the Human Resources department. Requests will be reviewed by the Human Resources Director, the County Administrator, and the appropriate Committee. If recommended by the Committee and not budgeted for, the Department Head will present the request to the County Board for approval.

Upon approval by the County Board the employee will be placed in the new position salary scale as follows:

- If the employee's anniversary date has passed the employee will be placed in the new position at the nearest step without going backward allowing at least a 1.5% increase.
- If the employee's anniversary date has not passed the employee will receive a step increase at their current grade then be placed in the new position at the nearest step without going backward allowing at least a 1.5% increase.
- If the employee is currently at the top step of the current grade and did not receive a step in the year they will be placed in the new position at the nearest step without going backward allowing at least a 1.5% increase and receive an additional step.

The employee will retain their longevity date as the original hire date for a regular employee; the probationary period and step advancement date would then go into effect from the date of placement in the new position.

BECKER COUNTY BOARD OF COMMISSIONERS

RESOLUTION 05-25-1D

**Bid Award
Project 003-070-021**

WHEREAS, a bid in the amount of \$49,424.20 from Allstates Pavement Recycling, Rogers, MN was the low bid received in the bid letting on May 1, 2025 for Project SP 003-070-021, Milled Rumble Strips.

WHEREAS, the bid is considered reasonable and is 57% below the engineer's estimate;

NOW THEREFORE BE IT RESOLVED that Becker County hereby award a contract to the low bidder, Allstates Pavement Recycling, contingent upon MnDOT Federal clearance approvals.

BE IT FURTHER RESOLVED that the County Chair and County Administrator are hereby authorized and directed, on behalf of Becker County to execute and enter into said contract.

Duly adopted this 6th day of May 2025, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith
Carrie Smith
County Administrator

/s/ David Meyer
David Meyer
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held May 6, 2025, as recorded in the record of proceedings.

Carrie Smith, County Administrator

**BECKER COUNTY HIGHWAY DEPARTMENT
SP 003-070-021 - RUMBLE STRIPS
BID TABULATION - BID OPENING MAY 1, 2025**

Engineer's Estimate = \$114,965.50

Contractor	Total	% Over/Under Estimate
Allstates Pavement Recycling and Stabilization	\$49,424.20	57.0% Under
Surface Preparation Technologies, LLC	\$56,497.58	50.9% Under

RESOLUTION 05-25-1E

SAP 003-607-027 & SAP 003-680-005

WHEREAS, Becker County has applied to the Commissioner of Transportation for a grant from the Active Transportation Fund; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be **\$500,000.00** by reason of the lowest responsible bid;

NOW THEREFORE BE IT RESOLVED, be it resolved that Becker County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.38, and will pay any additional amount by which the cost exceeds the estimate and will return to the Active Transportation Fund any amount appropriated for the project but not required.

IT IS FURTHER RESOLVED that the Board Chairperson and County Administrator are hereby authorized to execute the Agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

Duly adopted at Detroit Lakes, MN this 6th day of May 2025.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

/s/ Carrie Smith
Carrie Smith
County Administrator

State of Minnesota)) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held May 6, 2025, as recorded in the record of proceedings.

Carrie Smith
County Administrator

**STATE OF MINNESOTA
ACTIVE TRANSPORTATION PROGRAM
GRANT AGREEMENT**

This agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State"), and ("Grantee"):

Public Entity (Grantee) name, address and contact person:

Becker County
915 Lake Avenue
Detroit Lakes, MN 56501

Contact: Jim Olson

RECITALS

1. Minnesota Statute § 174.38 authorizes the State to enter into this agreement.
2. General Funds were appropriated for the Active Transportation Program in Minnesota Laws 2024, Chapter 127- H.F. 5247.
3. Grantee has been awarded Active Transportation (AT) Program funds under Minn. Stat. § 174.38.
4. Grantee represents that it is duly qualified and agrees to perform all services described in this agreement to the satisfaction of the State. Pursuant to [Minn.Stat. §16B.98](#), Subd.1, Grantee agrees to minimize administrative costs as a condition of this agreement.

AGREEMENT TERMS

1 Term of Agreement, Survival of Terms, and Incorporation of Exhibits

- 1.1 **Effective Date.** This agreement will be effective on the date the State obtains all required signatures under [Minn. Stat. §16B.98](#), Subd. 5. As required by [Minn.Stat. §16B.98](#) Subd. 7, no payments will be made to Grantee until this agreement is fully executed. Grantee must not begin work under this agreement until this agreement is fully executed and Grantee has been notified by the State's Authorized Representative to begin the work.
- 1.2 **Expiration Date.** This agreement will expire on **April 1, 2030**, or when all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3 **Survival of Terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this agreement, including, without limitation, the following clauses: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 11. Workers Compensation; 12. Governing Law, Jurisdiction, and Venue; and 14. Data Disclosure.
- 1.4 **Exhibits.** Exhibit A: Sources and Uses of Funds Schedule; Exhibit B: Grant Application; Exhibit C: Grantee Resolution Approving Grant Agreement are attached and incorporated into this agreement.

2 Grantee's Duties

- 2.1 Grantee will conduct activities in accordance with its grant application, or in the case of legislatively selected projects, in accordance with the enabling session law, which is attached to this Agreement as Exhibit B.
- 2.2 Grantee will comply with all required grants management policies and procedures set forth through [Minn.Stat. §16B.97](#), Subd. 4 (a) (1).
- 2.3 **Asset Monitoring.** If Grantee uses funds obtained by this agreement to acquire a capital asset, the Grantee is required to use that asset for a public purpose for the normal useful life of the asset. Grantee may not sell or change the purpose of use for the capital asset(s) obtained with grant funds under this agreement without the prior written consent of the State and an agreement executed and approved by the same parties who executed and approved this agreement, or their successors in office.

3 Time

- 3.1 Grantee must comply with all the time requirements described in this agreement. In the performance of this grant agreement, time is of the essence.

4 Consideration and Payment

4.1 **Consideration.** The State will pay for all services performed by Grantee under this agreement as follows:

4.1.1 **Compensation.** Grantee will be reimbursed for actual, incurred costs that are eligible under Minn. Stat. § 174.38. Grantee shall use this grant solely to reimburse itself for expenditures it has already made to pay for the costs of one or more of the activities listed under section 2.1.

4.1.2 **Sources and Uses of Funds.** Grantee represents to State that the Sources and Uses of Funds Schedule attached as Exhibit A accurately shows the total cost of the project and all of the funds that are available for the completion of the project. Grantee agrees that it will pay for any costs that are ineligible for reimbursement and for any amount by which the costs exceed State's total obligation in section 4.1.3. Grantee will return to State any amount appropriated but not required.

4.1.3 **Total Obligation.** The total obligation of the State for all compensation and reimbursements to Grantee under this agreement will not exceed **\$500,000.00**.

4.2 Payment

4.2.1 **Invoices.** Grantee will submit state aid pay requests for reimbursements requested under this grant agreement. The State will promptly pay Grantee after Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services.

4.2.2 **All Invoices Subject to Audit.** All invoices are subject to audit, at State's discretion.

4.2.3 **State's Payment Requirements.** State will promptly pay all valid obligations under this agreement as required by Minnesota Statutes §16A.124. State will make undisputed payments no later than 30 days after receiving Grantee's invoices and progress reports for services performed. If an invoice is incorrect, defective or otherwise improper, State will notify Grantee within ten days of discovering the error. After State receives the corrected invoice, State will pay Grantee within 30 days of receipt of such invoice.

4.2.4 **Grant Monitoring Visit and Financial Reconciliation.** During the period of performance, the State will make at least annual monitoring visits and conduct annual financial reconciliations of Grantee's expenditures.

4.2.4.1 The State's Authorized Representative will notify Grantee's Authorized Representative where and when any monitoring visit and financial reconciliation will take place, which State employees and/or contractors will participate, and which Grantee staff members should be present. Grantee will be provided with at least seven calendar days of notice prior to any monitoring visit or financial reconciliation.

4.2.4.2 Following a monitoring visit or financial reconciliation, Grantee will take timely and appropriate action on all deficiencies identified by State.

4.2.4.3 At least one monitoring visit and one financial reconciliation must be completed prior to final payment being made to Grantee.

4.2.5 **Unexpended Funds.** The Grantee must promptly return to the State at grant closeout any unexpended funds that have not been accounted for in a financial report submitted to the State.

4.2.6 **Closeout.** The State will determine, at its sole discretion, whether a closeout audit is required prior to final payment approval. If a closeout audit is required, final payment will be held until the audit has been completed. Monitoring of any capital assets acquired with grant funds will continue following grant closeout.

4.3 **Contracting and Bidding Requirements.** If Grantee is a municipality as defined by Minn. Stat. § 471.345, subdivision 1, then Grantee shall comply with the requirements of Minn. Stat. § 471.345 for all procurement under this Agreement.

5 Conditions of Payment

All services provided by Grantee under this agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 Authorized Representatives

6.1 The State's Authorized Representative is:

Marc Briebe,
Programs Engineer,
MnDOT State Aid Office
395 John Ireland Boulevard, MS 500
St. Paul, MN 55155
Office: 651-366-3802
marc.briebe@state.mn.us

or his/her successor. State's Authorized Representative has the responsibility to monitor Grantee's performance and the authority to accept the services provided under this agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

6.2 Grantee's Authorized Representative is:

Jim Olson,
County Engineer,
1771 Tower Road,
Detroit Lakes MN, 56501,
218-847-4463, jim.olson@co.becker.mn.us.

If Grantee's Authorized Representative changes at any time during this agreement, Grantee will immediately notify the State.

7 **Assignment Amendments, Waiver, and Grant Agreement Complete**

- 7.1 **Assignment.** The Grantee may neither assign nor transfer any rights or obligations under this agreement without the prior written consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this agreement, or their successors in office.
- 7.2 **Amendments.** Any amendments to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.
- 7.3 **Waiver.** If the State fails to enforce any provision of this agreement, that failure does not waive the provision or the State's right to subsequently enforce it.
- 7.4 **Grant Agreement Complete.** This grant agreement contains all negotiations and agreements between the State and Grantee. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.
- 7.5 **Electronic Records and Signatures.** The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.
- 7.6 **Certification.** By signing this Agreement, the Grantee certifies that it is not suspended or debarred from receiving federal or state awards.

8 **Liability**

Grantee and State agree that each will be responsible for its own acts and the results thereof to the extent authorized by law, and neither shall be responsible for the acts of the other party and the results thereof. The liability of State is governed by the provisions of Minn. Stat. Sec. 3.736. If Grantee is a "municipality" as that term is used in Minn. Stat. Chapter 466, then the liability of Grantee is governed by the provisions of Chapter 466. Grantee's liability hereunder shall not be limited to the extent of insurance carried by or provided by Grantee, or subject to any exclusion from coverage in any insurance policy.

9 **State Audits**

Under Minn. Stat. § 16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of Grantee, or other party relevant to this grant agreement or transaction, are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. Grantee will take timely and appropriate action on all deficiencies identified by an audit.

10 Government Data Practices and Intellectual Property Rights

10.1 Government Data Practices. Grantee and State must comply with the Minnesota Government Data Practices Act, [Minn. Stat. Ch. 13](#), as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this agreement. The civil remedies of [Minn. Stat. §13.08](#) apply to the release of the data referred to in this clause by either Grantee or the State.

11 Workers Compensation

The Grantee certifies that it is in compliance with [Minn. Stat. §176.181](#), Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this agreement. Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

13 Termination; Suspension

13.1 Termination by the State. The State may terminate this agreement with or without cause, upon 30 days written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

13.2 Termination for Cause. The State may immediately terminate this grant agreement if the State finds that there has been a failure to comply with the provisions of this agreement, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that Grantee has been convicted of a criminal offense relating to a state grant agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

13.3 Termination for Insufficient Funding. The State may immediately terminate this agreement if:

13.3.1 It does not obtain funding from the Minnesota Legislature; or

13.3.2 If funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State will provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

13.4 Suspension. The State may immediately suspend this agreement in the event of a total or partial government shutdown due to the failure to have an approved budget by the legal deadline. Work performed by the Grantee during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.

14 Data Disclosure

Under [Minn. Stat. § 270C.65](#), Subd. 3, and other applicable law, Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

15 Fund Use Prohibited. The Grantee will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or

material supplier. This restriction does not prevent the Grantee from utilizing these funds to pay any party who might be disqualified or debarred after the Grantee's contract award on this Project.

16 Discrimination Prohibited by Minnesota Statutes §181.59. Grantee will comply with the provisions of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to grant contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this Agreement.

17 Limitation. Under this Agreement, the State is only responsible for receiving and disbursing funds. Nothing in this Agreement will be construed to make the State a principal, co-principal, partner, or joint venturer with respect to the Project(s) covered herein. The State may provide technical advice and assistance as requested by the Grantee, however, the Grantee will remain responsible for providing direction to its contractors and consultants and for administering its contracts with such entities. The Grantee's consultants and contractors are not intended to be third party beneficiaries of this Agreement.

18 Additional Provisions

18.1 Prevailing Wages. Grantee agrees to comply with all of the applicable provisions contained in Minnesota Statutes Chapter 177, and specifically those provisions contained in Minn. Stat. §. 177.41 through 177.435 as they may be amended or replaced from time to time with respect to the project. By agreeing to this provision, Grantee is not acknowledging or agreeing that the cited provisions apply to the project.

18.2 E-Verification. Grantee agrees and acknowledges that it is aware of Minn.Stat. § 16C.075 regarding e-verification of employment of all newly hired employees to confirm that such employees are legally entitled to work in the United States, and that it will, if and when applicable, fully comply with such order.

18.3 Telecommunications Certification. If federal funds are included in Exhibit A, by signing this agreement Grantee certifies that, consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232 (Aug. 13, 2018), Grantee does not and will not use any equipment, system, or service that uses "covered telecommunications equipment or services" (as that term is defined in Section 889 of the Act) as a substantial or essential component of any system or as critical technology as part of any system. Grantee will include this certification as a flow down clause in any contract related to this agreement.

18.4 Title VI/Non-discrimination Assurances. Grantee agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. If federal funds are included in Exhibit A, Grantee will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. State may conduct a review of the Grantee's compliance with this provision. The Grantee must cooperate with State throughout the review process by supplying all requested information and documentation to State, making Grantee staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by State.

18.5 Use, Maintenance, Repair and Alterations. The Grantee shall not, without the written consent of the State and

the Commissioner, (i) permit or allow the use of any of the Property improved with these grant funds (the Real Property) for any purpose other than in conjunction with or for nonmotorized transportation, (ii) substantially alter any of the Real Property except such alterations as may be required by laws, ordinances or regulations, or such other alterations as may improve the Real Property by increasing its value or which improve its ability to be used for the purposes set forth in section (i), (iii) take any action which would unduly impair or depreciate the value of the Real Property, (iv) abandon the Real Property, or (v) commit or permit any act to be done in or on the Real Property in violation of any law, ordinance or regulation.

If the Grantee fails to maintain the Real Property in accordance with this Section, the State may perform whatever acts and expend whatever funds necessary to so maintain the Real Property, and the Grantee irrevocably authorizes the State to enter upon the Real Property to perform such acts as may be necessary to so maintain the Real Property. Any actions taken or funds expended by the State shall be at its sole discretion, and nothing contained herein shall require the State to take any action or incur any expense and the State shall not be responsible, or liable to the Grantee or any other entity, for any such acts that are performed in good faith and not in a negligent manner. Any funds expended by the State pursuant to this Section shall be due and payable on demand by the State and will bear interest from the date of payment by the State at a rate equal to the lesser of the maximum interest rate allowed by law or 18% per year based upon a 365-day year.

[The remainder of this page has intentionally been left blank.]

GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: Board Chair

Date: _____

By: _____

Title: County Administrator

Date: _____

DEPARTMENT OF TRANSPORTATION

Approval and Certifying Encumbrance as required by Minnesota Statutes § 16A.15 and 16C.05

By: _____

State Aid Programs Manager
(with delegated authority)

Date: _____

**DEPARTMENT OF TRANSPORTATION
CONTRACT MANAGEMENT**

By: _____

Date: _____

EXHIBIT A

SOURCES AND USES OF FUNDS SCHEDULE

SOURCES OF FUNDS		USES OF FUNDS	
Entity Supplying Funds	Amount	Expenses	Amount
State Funds:		Items Paid for with AT	
2023 AT Funds Grant, SAAS Acct 416	\$500,000.00	General Fund Grant	
		Funds:	
Other:		SAP 003-607-027	\$356,520.00
		Sidewalk, Curb and Gutter, Pavement Striping, Crosswalks	
	\$	SAP 003-680-005	\$143,480.00
		Sidewalk, Curb and Gutter, Pavement Striping, Crosswalks	
	\$		
	\$		
Subtotal	\$500,000.00	Subtotal	\$500,000.00
Public Entity Funds:		Items paid for with Non-	
Matching Funds		AT General Fund	
Local Match	\$1,280,403.80	Grant Funds:	
		SAP 003-607-027	\$804,254.80
Other:		Sidewalk, Curb and Gutter, Pavement Striping, Crosswalks	
		SAP 003-680-005	\$476,149.00
		Sidewalk, Curb and Gutter, Pavement Striping, Crosswalks	
	\$		
	\$		
Subtotal	\$1,280,403.80	Subtotal	\$1,280,403.80
TOTAL FUNDS	\$1,780,403.80	= TOTAL PROJECT COSTS	\$1,780,403.80

EXHIBIT B

GRANT APPLICATION

Attach the grant application for the project

EXHIBIT C

GRANTEE RESOLUTION APPROVING GRANT AGREEMENT

**Active Transportation Grant Program Agreement
Grant Terms and Conditions
SAP 003-607-027 & SAP 003-680-005**

Page 82 of 113



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: May 6th, 2025

SUBJECT: Federal Recreation Trail Grant Supporting Resolution

TO: Becker County Board of Commissioners

1. Discussion: Forest Riders Snowmobile Club and Hubbard County applied for a Federal Recreation Trail Program Grant through the MN DNR to install a permanent bridge structure for an existing snowmobile trail crossing on Hungry Man Lake located in Becker County. A County Board Resolution supporting this application and project is being requested by the applicants.
2. Funding: NA
4. Action request: Approve Resolution 05-25-1C.
5. The point of contact for this memorandum is Steve Skoog/Mitch Lundeen

Distribution: Board of Commissioners, County Administrator

BECKER COUNTY BOARD OF COMMISSIONERS

RESOLUTION 05-25-1C

Hubbard County and Forest Riders Snowmobile Club Grant Support

WHEREAS, Hubbard County and the Forest Riders Snowmobile Club have applied for a Federal Recreational Trail Program (F RTP) grant to install a permanent bridge across an existing trail on Hungryman Lake in Becker County.

WHEREAS, Becker County recognizes the importance of safe passage of recreational based activities occurring and necessary environmental reviews for bridge installation in Becker County.

NOW THEREFORE BE IT RESOLVED. That the Board of County Commissioners of Becker County, Minnesota, supports the F RTP grant application from Hubbard County and Forest Riders Snowmobile Clubs to restore or install a new bridge across Hungryman Lake.

Duly adopted this 6th day of May 2025, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith

Carrie Smith
County Administrator

/s/ David Meyer

David Meyer
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held May 6th, 2025, as recorded in the record of proceedings.

Carrie Smith
County Administrator



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: May 6th, 2025

SUBJECT: Approve Request for Proposal for Trail Routing Study

TO: Becker County Board of Commissioners

1. Discussion: Staff received 3 proposals from consulting firms to conduct a trail routing study from the Detroit Lakes area down to Shoreham. The selected firm will look at 2-3 different route options, facilitate the planning and public input events, conduct needed research and finalize a study and report back to the Becker County Board of Commissioners in September 2025.

The Becker County Engineer, Land Use Director, and Land Commissioner reviewed, scored, and ranked all 3 proposals submitted. Proposals were ranked and scored based off their project deliverables, qualifications, local experience and performances, work plan scheduling, cost, and estimated hours to complete the study. The Natural Resources Management Committee recommends awarding the Trail Routing Study proposal to Houston Engineering \$19,964.00.

Engineering Firm	Costs
Houston Engineering	\$19,964.00
Apex Engineering	\$19,936.00
SRF Consulting	\$27,966.00

Request for full proposals available upon request

2. Funding: Partnership4Health \$15,000, Lakeview Township \$2,000, Becker County Recreation Account \$2-3,000, City of Detroit Lakes? Total needed is \$19,964.00

4. Action request: Award trail routing study proposal from Houston Engineering for \$19,964.00 and accept contributing funds from partners for trail routing study.

5. The point of contact for this memorandum is Steve Skoog/Mitch Lundeen.

Distribution: Board of Commissioners, County Administrator



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: May 6, 2025

SUBJECT: Gravel/Aggregate Fee Increase from Tax Forfeited lands.

THROUGH: Natural Resources Management Committee

TO: Becker County Board of Commissioners

1. Discussion: Becker County has not increased its gravel royalties off tax forfeited lands since 2012. The current rate for pit run gravel is \$1.00/cubic yard or . \$71/ton when scaled by weight. Staff are recommending raising the rate of pit run gravel to \$3.00/cubic yard or \$4.20/ton when scaled by weight. Staff also recommend limiting the volume sold per gravel permit to 100 cubic yards, unless authorized by the Becker County Land Commissioner. Surrounding counties have been updating their gravel royalties recently.
2. Funding: Fund 71, Revenues will be receipted in the Tax Forfeited Fund Account.
4. Action request: Approve increasing the gravel (pit run) royalty fee to \$3.00/cubic yard or \$4.20/ton when scaled by weight off Becker County Tax Forfeited lands. Approve a maximum of 100 cubic yards of gravel per permit, unless authorized by the Becker County Land Commissioner.
5. The point of contact for this memorandum is Steve Skoog or Mitch Lundeen

Distribution: Board of Commissioners, County Administrator



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: May 6, 2025

SUBJECT: Missing Timber Scale Tickets Policy

THROUGH: Natural Resources Management Committee

TO: Becker County Board of Commissioners

1. Discussion: It's unclear and undefined under the Becker County Timber Sale Policy Manual regarding missing timber scale tickets from a designated timber permit. The Becker County Land Commissioner has researched what the MN DNR Forestry Dept and other County Land Departments charge for missing scale tickets. The Natural Resource Management Committee has come up with the recommendation: The Timber permit holder may be charged \$10.00 for each unreturned or improperly filled out scale ticket.
2. Funding: NA
4. Action request: Authorize the Becker County Land Commissioner to charge the timber permit holder \$10 for each unreturned or improperly filled out scale ticket per designated timber permit.
5. The point of contact for this memorandum is Steve Skoog or Mitch Lundeen

Distribution: Board of Commissioners, County Administrator



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: May 1st, 2025

SUBJECT: Source Separated Organics (SSO) Waste Diversion Program

THROUGH: Environmental Services Committee

TO: Becker County Commission

1. Reference: Capital Purchase Request
2. Discussion: Becker County received a State Grant for the amount of \$178,096.60 that can be used to purchase necessary equipment to being a SSO diversion program in Becker County. Grant funds will be used to purchase SSO waste carts & bins, roll off containers, dumpsters, cart tippers, staff time & operational expenses. The concrete blocks will be used to form a wall that the roll off containers will be placed adjacent to. the roll off containers will be used to temporarily hold the organics until enough has been collected to fill a walking floor trailer. The SSO will be transferred to the Glacier Ridge Composting Facility near Hoffman Mn.
3. Funding: Fund 18, reimbursed through a Greater MN Waste Reduction, Reuse, Recycling & Composting grant.
4. Action: Board motion allowing staff to purchase the following items:
 - a. (4) 30 CY roll-off containers from H & S Manufacturing, Inc for the amount of \$65,300.
 - b. Concrete Blocks from Thielen Pre-cast for the amount of \$5,960.
 - i. Total authorized purchase amount = \$71,260
5. The point of contact for this memorandum is Steve.Skoog@co.becker.mn.us or by phone at 846-7310.

Distribution: County Commissioners

County Administrator

Capital Improvement Expenditure Request Form



Date Requested: 4/30/2025

Department: Land Use/Environmental Services

Department Head: Steve Skoog

EXPLANATION OF THE REQUEST

Purpose/Need: Purchase items to implement source separated organics waste diversion program

REQUEST AMOUNT: \$ 84,068.00

1. Roll-off containers	H & S Mfg. Inc.	\$65,300
2. Concrete Blocks	Thielen's Precast	<u>\$5,960</u>
	Total	\$71,260

***See attached bid summary for more information on bids**

Savings Achieved (Dollar Amount/Time/ Efficiency): Click or tap here to enter text.

Are There Sufficient Funds In Your Budget?

Yes ☒ No ☐

Is this included in your department's 5-Year Capital Improvement Plan?

Yes ☐ No ☒

Please explain further, if necessary: The purchased items will be paid for by a State grant.

Action Taken (*If different than request*): Click or tap here to enter text.

Date Request Completed: 4/30/2025

* This form must be completed and sent to the County Administrator for any request of Capital Improvement Purchase.

50 6' blocks										
Company	Cost per 6' block	Truckload size	# truckloads	Count	Blocks to fill truckloads	Freight per truckload	Total	block cost (no freight)		
48 barriers	\$ 100.00	13	4	52	52	\$ 2,250.00	\$ 14,200.00			
Concrete block supply	\$ 175.00	13	4	52	52	\$ 875.00	\$ 12,600.00			
Thelen's	\$ 80.00			50		\$ 245.00	\$ 5,960.00			
Knife River (Strata)	\$ 150.00			50				\$ 7,500.00		
Alajoki Sand+Gravel	\$ 295.00			50		included	\$ 14,750.00		*Can do half blocks	



32506 430th St. NW
Stephen, MN 56757
www.hsmfginc.com
218-478-2229

QD1864r1

Container Quote

Date: 4/21/2025

Customer: Becker County Environmental Services
Detroit Lakes, MN

Contact: Steve Skoog

Phone: 218-846-7310

Product: Organics Rolloff Containers

<i>Product Description</i>	<i>Price</i>
30 YD Compost Rolloff (Std 22ft Length) w/ roof cover rolltarp design, converted to HD base rail rectangular-style rolloff	\$ 15,900.00 EACH
	<u>4</u> QTY
	\$ 63,600.00 TOTAL

Standard

Items: 7GA floor sheets.
12GA wall and roof sheets.
10GA Wall reinforcing bent channels @ 2'-0"O.C. tight spacing for container rigidity.
HSS6x2x1/4 thick base rails. HD upgrade from std HSS6x2x3/16.
C3 floor framing channels @ 1'-6"O.C.
Heavy Hook A-Frame lift system only (62" Height). No cable lift system included.
(2) 8" Schedule 40 rear wheels (greaseable).
Primed throughout. Exterior finish painted BLACK or DARK BROWN.

Specialized

Items: Customize recycling container design and size to 30yd HD rolloff.
Install custom sized roof cover rolltarp kit (WHITE or BLACK)
HMW plastic liner on floor and returned up sidewalls capped with continuous z-clip.
Supply and fabricate 5" HDP air pipe in floor.
Coordinate and supply (2) pipe connections in front wall of container.
Install gasket seal @ back door.

Add'l Info: Quote is good for 10 days.
Quote is FOB H&S facility, Stephen MN.
Quote does not include sales tax.
-Please provide tax exemption form, if applicable.
Quote does not include independent air blower and filter system, connected to front wall pipe connections.

Customer Approval:

Print Name

Signature

Date



32506 430th St. NW
Stephen, MN 56757
www.hsmfginc.com
218-478-2229

QD1864r1

Container Quote

Date: 4/21/2025

Customer: Becker County Environmental Services
Detroit Lakes, MN

Contact: Steve Skoog

Phone: 218-846-7310

Product: Organics Rolloff Containers

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HMW plastic liner on floor and returned up sidewalls capped with continuous z-clip.
Supply and fabricate 5" HDP air pipe in floor.
Coordinate and supply (2) pipe connections in front wall of container.
Install gasket seal @ back door.

Add'l Info: Quote is good for 10 days.
Quote is FOB H&S facility, Stephen MN.
Quote does not include sales tax.
-Please provide tax exemption form, if applicable.
Quote does not include independent air blower and filter system, connected to front wall pipe connections.

Customer Approval:

Print Name

Signature

Date

Thelen's Precast Inc.

26341 US 71
Park Rapids, MN 56470

Estimate

Date	Estimate #
3/31/2025	298

Name / Address
Becker County Environmental

Project

Description	Qty	Cost	Total
2x2x6 Stackable Concrete Block, V Interlocking	50	80.00	4,000.00T
Becker County Transit Tax		0.50%	20.00
		Subtotal	\$4,020.00
		Sales Tax (6.875%)	\$275.00
		Total	\$4,295.00



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: May 1, 2025

SUBJECT: Evaluation of the County Solid Waste Campus infrastructure needs.

THROUGH: Environmental Services Committee

TO: Becker County Commission

1. **Reference:** Professional Services Agreement with MBA Architects (MBA)
2. **Discussion:** There is a need to evaluate the County Main Solid Waste campus to determine what additional solid waste infrastructure improvements could be invested in on the solid waste campus for the purpose of creating a better and more efficient workflow while creating safer onsite operations. This will also help prepare the County on the solid waste campus by creating capacity to address future solid waste concerns.

This evaluation will determine the size and estimated cost of constructing a new Hazardous Waste/multi-use building for the collection, processing/packaging, and shipment of hazardous waste, e-waste, batteries, fluorescent bulbs, or other material banned from the solid waste stream. Additionally, this building would be used for the collection, processing, and sale of reuseable solid waste items brought on site by the public.

Additionally, MBA is willing to conduct a preliminary building design and cost estimate to expand the Solid Waste Transfer Station which would create capacity for the sorting of mixed waste (which normally consists of comingled construction materials, recyclables, and trash) which can then be disposed of differently than trash that is sent to the Perham incinerator or regional landfills.

The intended use of this study is to help prepare the County develop a request for infrastructure funding from the State through the MPCA Capital Assistance Program (CAP). The CAP funding request could include asking for financial assistance to install additional sort line machinery in the Material Recovery Facility (MRF).

3. **Funding:** from Fund 18 – professional services
4. **Action:** A County Board motion approving up to \$12,000 for professional services by MBA Architects to design and to estimate the construction cost of a new Environmental Multi- Use Building (\$9,500) and to design and estimate the construction cost of an addition to the east side of the Solid Waste Transfer Station (\$2,500) as proposed by Kevin Bartram, MBA Architects. This proposal includes estimating the cost of drilling a new water well for the purpose of installing a fire suppression system in the existing Transfer Station building and in the proposed projects. This proposal is a maximum amount not to exceed the proposed \$12,000 and is based on time and materials costs incurred by MBA Architects.
5. The point of contact for this memorandum is Steve.Skoog@co.becker.mn.us or by phone at 846-7310.

Distribution: County Commissioners
County Administrator



Architecture

Interior Design

Construction Management

March 3, 2025

RE: Proposal for Preliminary Architectural Services
Environmental Multi-Use Facility
Becker County
Detroit Lakes, MN

PROJECT DESCRIPTION

Prepare preliminary schematic plans for a new Environmental Multi-Use Facility for Becker County at the existing Transfer Station property in support of a Grant Application the County will submit to the State of Minnesota.

SCOPE OF WORK

Architecture / Engineering Services

- Meet with County Officials to discuss project requirements.
- Prepare concept plans and review them with Owner. Modify plans as requested by the Owner.
- Prepare preliminary project cost estimate.

ARCHITECTURE / ENGINEERING SERVICES PROPOSAL

- **Initial Design Work**

**We propose providing design work as described above on an hourly basis
Not To Exceed \$9,500.**

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Kevin J. Bartram".

Kevin J. Bartram
KJB/srk

Less Lethal Launchers With Shotgun Trade In	
Description	Total
Remington 870 Trade In Price	\$ (6,000.00)
Launchers	\$ 15,771.40
Projectiles	\$ 1,620.68
PepperBalls	\$ 10,656.00
Compressor & Fill Bottle	\$ 5,425.00
	\$ 27,473.08

Streicher's - Minneapolis
10911 W Hwy 55
Minneapolis, MN 55441
Phone: 763-546-1155
Fax: 763-546-6776



STREICHER'S
service since 1953

www.Streichers.com

SALES QUOTE

Sales Quote Number: Q364081
Sales Quote Date: 04/08/25
Page: 1

Federal ID # 41-1458127

Sell 32
To: Becker Co. Sher. Dept.
925 Lake Ave
Detroit Lakes, MN 56501

Ship
To: Becker Co. Sher. Dept.
925 Lake Ave
Detroit Lakes, MN 56501

Phone: (218) 847-2662
Fax: (218) 847-1604

Ship Via
Terms Net 15

Person Ordering: Dan May
SalesPerson: Brant Minsaas
Phone: 612-961-7048
E-mail: brantm@streichers.com

Item No.	Description	Unit	Quantity	Unit Price	Total Price
STR-MISC	Remington 870 Trade In Price	EA	24	-250.00	-6,000.00
Total Credit \$6,000.00					

Quoted prices do not include Sales Tax. All quoted prices are valid for 60 days from the date of the quote.

Total: -6,000.00

Streicher's - Minneapolis
10911 W Hwy 55
Minneapolis, MN 55441
Phone: 763-546-1155
Fax: 763-546-6776



SALES QUOTE

Federal ID # 41-1458127

Sales Quote Number: Q364097
Sales Quote Date: 04/08/25
Page: 1

Sell 32
To: Becker Co. Sher. Dept.
925 Lake Ave
Detroit Lakes, MN 56501

Ship
To: Becker Co. Sher. Dept.
925 Lake Ave
Detroit Lakes, MN 56501

Phone: (218) 847-2662
Fax: (218) 847-1604

Ship Via
Terms Net 15

Person Ordering: Dan May
SalesPerson: Brant Minsaas
Phone: 612-961-7048
E-mail: brantm@streichers.com

Item No.	Description	Unit	Quantity	Unit Price	Total Price
DT-MN1425	Launcher: LMT 40mm Single	EA	8	1,131.00	9,048.00
DT-MN1467	Upgrade: Single Launcher Quad Rail Kit	EA	8	113.30	906.40
AIM-PRO.LRP	SCOPE: Patrol Rifle Optic (PRO), 2 MOA, w/LRP Mount	EA	8	487.00	3,896.00
SL-TLR1HL	Weapon Light: TLR-1 HL, 1000 LUM, SW/GL/Pictny Keys	EA	8	175.00	1,400.00
MPI-518.K	SLING: Gen 2 MS4 Dual QD Sling, 1 or 2 Point, Black	EA	8	59.00	472.00
FRT	Shipping, Handling & Insurance	EA	1	49.00	49.00

Quoted prices do not include Sales Tax. All quoted prices are valid for 60 days from the date of the quote.

Total: 15,771.40

Streicher's - Minneapolis
10911 W Hwy 55
Minneapolis, MN 55441
Phone: 763-546-1155
Fax: 763-546-6776



SALES QUOTE

Federal ID # 41-1458127

Sales Quote Number: Q364933
Sales Quote Date: 04/08/25
Page: 1

Sell 32
To: Becker Co. Sher. Dept.
925 Lake Ave
Detroit Lakes, MN 56501

Ship
To: Becker Co. Sher. Dept.
925 Lake Ave
Detroit Lakes, MN 56501

Phone: (218) 847-2662
Fax: (218) 847-1604

Ship Via
Terms Net 15

Person Ordering: Dan May
SalesPerson: Brant Minsaas
Phone: 612-961-7048
E-mail: brantm@streichers.com

Item No.	Description	Unit	Quantity	Unit Price	Total Price
DT-MN6326	40MM Projectile: Exact Impact Marking Round (Green) 1028710	EA	50	31.37	1,568.50
FRT	Shipping, Handling & Insurance	EA	1	52.18	52.18

Quoted prices do not include Sales Tax. All quoted prices are valid for 60 days from the date of the quote.

Total: 1,620.68



Quotation

A Division of United Tactical Systems, LLC
28101 Ballard Drive, Unit F
Lake Forest, IL 60045
260-478-2500

Sales Order Number: 0084934
Sales Order Date: 4/14/2025
Page: 1

B Becker County Sheriff's Office 0006136
I 925 Lake Avenue
L Detroit Lakes, MN 56501
L USA
L ATTN: 218-847-2661
ryan.aho@co.becker.mn.us

S Becker County Sheriff's Office
H Sgt. Ryan Aho/ 218-847-2661
I 925 Lake Avenue
P Detroit Lakes, MN 56501
USA

Pmt Terms: Net 30 **Taxable:** N **Purchase Order:** Quote 041425
Salesperson: H **Ship Via:** FED EX GROUND
Expire Date: 5/14/2025 **FOB:**

Line #	Ordered	Part Number	Description	Price	UM	Ext Price
1	12	720-03-0002	PepperBall® FTC PRO™ Basic - Yellow	700.00	\$	8,400.00USD
2	2	104-81-0375	PepperBall® 375ct LIVE-X™ RND PepperBall® LIVE-X™ PAVA (OC) Powder Projectiles - 375 Count **U.S. Department of Commerce Controlled Commodity - Approved Export License Required for End Use Outside of the U.S.A.** 1 free training seat included.	1,253.00	\$	2,506.00USD

Net Order: \$ 10,906.00
Less Discount: \$ 500.00
Freight: \$ 250.00
Sales Tax: \$ 0.00
Order Total: \$ 10,656.00 USD



A Division of United Tactical Systems, LLC
28101 Ballard Drive, Unit F
Lake Forest, IL 60045
260-478-2500

Quotation

Sales Order Number: 0085871
Sales Order Date: 4/14/2025
Page: 1

B Becker County Sheriff's Office 0006136
925 Lake Avenue
I Detroit Lakes, MN 56501
L USA
L ATTN: 218-847-2661
ryan.aho@co.becker.mn.us

S Becker County Sheriff's Office
H Sgt. Ryan Aho/ 218-847-2661
I 925 Lake Avenue
P Detroit Lakes, MN 56501
USA

Pmt Terms: Net 30 Taxable: N Purchase Order: Quote 041425
Salesperson: H Ship Via: FED EX GROUND
Expire Date: 5/14/2025 FOB:

Line #	Ordered	Part Number	Description	Price	UM	Ext Price
1	1	390-01-0008	TableTop Compressor 4.5k	1,700.00	\$	1,700.00USD
2	5	340-01-0596	Mobile Fill Bottle 3L	765.00	\$	3,825.00USD

Net Order: \$ 5,525.00
Less Discount: \$ 300.00
Freight: \$ 200.00
Sales Tax: \$ 0.00
Order Total: \$ 5,425.00 USD

TENVOORDE FORD, Inc

St. Cloud, MN 56302

BASE PRICE			\$44,865.16
2025 Police F-150 Responder W1P 150a Equipment Group			
145in Wheelbase XL 4x4 Screw with 5.5 box 3.5 Ecoboost with 10 Speed Auto Transmission (120mph Max)	998/44g	STD	-
E-Locking 3.31 axel with Trailer Tow IV Hitch and Wiring	XL3	STD	-
XL cloth 40/blank/40 front seat with center-section deleted (restraint control module cover provided)	PB	STD	-
black cloth front vinly rear			
XL cloth 40/console/40 black cloth front and back requires 19A Interior Upgrade Pkg	XB	OPT	-
Equipment Group 150a		STD	-
Standard Items Include Front Lic Plate Bracket 153		STD	-
18" Steel Wheel		STD	-
Lane Change Warning and Aid		STD	-
Dark Car		STD	-
Bliss with Trailer Tow		STD	-
SYNC 4 With 12" Screen and 12" Instrument Cluster Screen Ford Pass 5G Wi-Fi hotspot connect 10 devices		STD	-
Police Perimeter Alert		STD	-
Police Engine Idle		STD	-
Reverse Park Aide		STD	-
Colors			-
Agate Black	UM	N/C	X N/C
Carbonized Gray	M7	N/C	-
Antimater Blue	HX	N/C	-
Atlas Blue Metallic	B3	N/C	-
Iconic Silver	JS	N/C	-
Oxford White	YZ	N/C	-
Green	GR	N/C	-
Orange	MB	N/C	-
School Bus Yellow	B1	N/C	-
Vermillion Red	E4	N/C	-
Yellow	AT	N/C	-
FREE STANDING OPTIONS			
18" Aluminum Wheels	64H	442.00	X \$442.00
Backup Alarm System	85H	200.00	-
Badge Delete, removes Rear Police Responder Badge	41A	N/C	-
Black Platform Running Boards	18B	232.00	X \$232.00
Power Slidding Rear Window (Req. Rear Window Privacy Glass & Rear Defrost 924)	435	418.00	-
Chrome Front and Rear Bumpers (Req. 595 Fog Lamps)	17C	164.00	X \$164.00
Super Puddle Led side view light (Req. 924 and either 54R or 54Y)	59S	164.00	-
Daytime Running Lamps (Replaces standard DRL lamps that have on/off controls)	942	41.00	-
Engine Block Heater	41H	173.00	X \$173.00
Fog Lamps	59S	132.00	X \$132.00
Floor Liner/Tray Style (Req. Either 19A Inter Upgrade or 168 Color-Coordinated Carpet)	47R	182.00	-
Color-Coordinated Carpet W/Carpeted Matching Floor Matts	168	137.00	X \$137.00
intergrated Trailer Brake Controller	67T	255.00	-
Int. Upgrade Pkg. Includes Floor Console, Cloth Seates Front and Rear, Color-Coordinated Carpet and Mattts	19A	555.00	-
Manula Folding Power Mirror, Heated Turn Signal (Reg 59C, 59D, 59E, 59F, 59G, 59J)	54R	368.00	X \$368.00
Manual Folding Power Mirror Heated Turn Signal With LED Light (NA with 59C, 59D 59E/59F/59G/59J)	54R/59S	532.00	-
Manual Fold Power Mirror HTD Turn Sig LGr Tow With LED Light Req 924 (NA with 59C,59D,59E,59F,59G,59J)	54Y/59S	615.00	-
Power Passenger Seat 8-Way	61P	273.00	-
Rear-Window, Fixed Privacy Galss with Defroster (Required with option 54Y/59S)	924	91.00	X \$91.00
Rear Wheel Arch Liner	96L	164.00	X \$164.00
Remote Keyless Entry Key Fob (Includes 4 Keys Fobs)	67P	319.00	-
KEYED-ALIKE OPTIONS			
Keyed-Alike 1435X	62E	46.00	-
Keyed Alike 1284X	62B	46.00	X \$46.00
Keyed Alike 0135X	62D	46.00	-
Keyed Alike 0576X	62F	46.00	-
Keyed Alike 1111X	62J	46.00	-
Keyed Alike 1294X	62C	46.00	-
Keyed Alike 0151X	62G	46.00	-

Dealer INSTALLED OPTIONS

Smoker's Pack With Ash/Coin Cup	FIXAD	50.00		-
Foldabe Pickup Box Bed Extender	A9PAB	901.00		-
Spot Lamp Prep Kit Driver Only	59C	132.00		-
Driver LED Spotlamp Unity	59E	368.00		-
Dual Spotlamp Unity	59G	578.00		-
Driver Led Spotlamp Whelan	59F	392.00	X	\$392.00
Dual LED Spoltlamp Whelan	59J	619.00		-
Spot Lamp Prep Kit Driver And Passenger	59D	260.00		-
Second Row Door Controls Inop	17R	164.00	X	\$164.00
Rear Console Plate (NA with 19A Interior Upgrade Package)	60R	54.00		-
Front Console Mounting Plate Delete	60F	N/C		-
Spray in Bedliner*	LNK	599.00	X	\$599.00
Splash Guards Front and Rear*	SPL	199.00	X	\$199.00
Tonneau Hard Folding*	HF	1,092.00		-
Tonneau Soft Rolling*	SR	537.00	X	\$537.00
Total				\$48,705.16

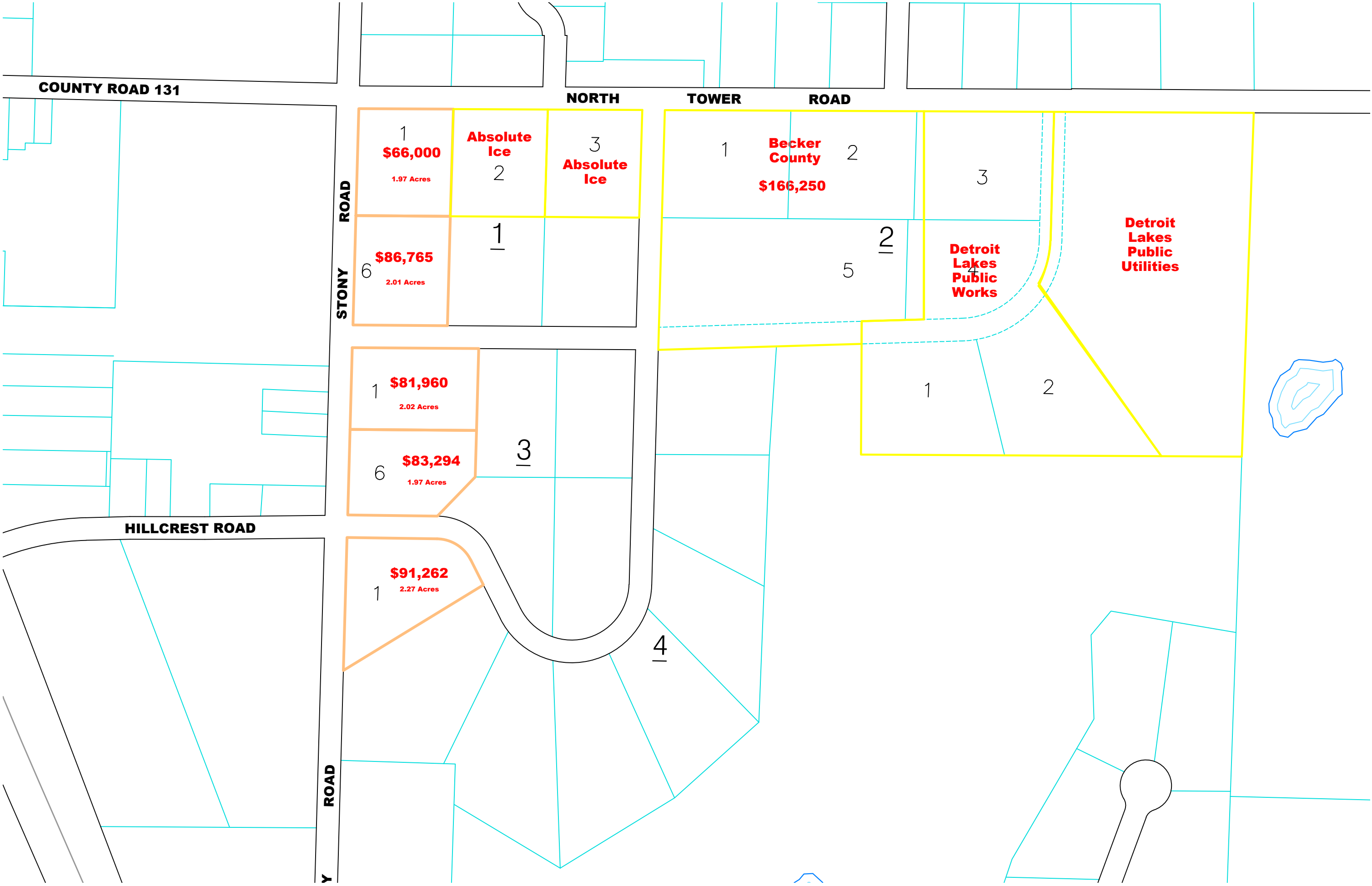
Warranty 3 year 36 Mile Bumper to Bumper and 5 Year 100,000 mile Powertrain Care \$0 Deductable Standard

*No Contracted State Price Items

8 Year 150,000 mile Premium Care or 6,000 engine hours with \$0 deductable*	EXT	\$3,880
6,000 engine hours equivalent to 150,000 miles		
Specialty Vehicles-Fire, ambulance, non-Ford police vehicles surcharge	SPE	\$750
8 Year 150,000 mile Premium Maintenance Plan or 6,000 engine hours \$0 deductable*	MAI	\$5,335
Maintenance Includes 30 service visits every 5,000 miles		
Engine oil and filter changes		
Multi-point inspections		
Tire rotations		
Brake pads and linings		
Shock absorbers/struts		
Spark plugs		
Clutch disk		
Engine belts, coolant hoses and clamps		
Wiper Blades		

TOWER ROAD INDUSTRIAL PARK LAND VALUES

<u>Lot Number</u>	<u>Property</u>	<u>Usable Lot Size</u>	<u>Asking Price</u>
49-2532-702	Lot 1, Block One Tower Road Industrial Park	1.97 Acres	\$66,000
49-2532-712	Lot 6, Block One Tower Road Industrial Park	2.01 Acres	\$86,765
49-2532-730	Lot 1, Block Three Tower Road Industrial Park	2.02 Acres	\$81,960
49-2532-740	Lot 6, Block Three Tower Road Industrial Park	1.97 Acres	\$83,294
49-7224-041	Lot 1, Block Four Tower Road Industrial Park	2.24 Acres	\$91,262



Becker County Planning Commission
April 30th, 2025

An audio recording of the meeting is available at:
https://www.co.becker.mn.us/government/meetings/planning_zoning/planning_commission/

Members Present: Chairman Dave Blomseth, Commissioner Erica Jepson, Commissioner Phil Hansen, Kim Mattson, Steve Lindow, Tommy Ailie, Harvey Aho, Jeff Moritz, Tom Disse, Mary Seaberg and Zoning Administrator Kyle Vareberg. **Members Absent:** Nick Bowers Craig Hall, and Kohl Skalin.

Chairman Dave Blomseth called the Planning Commission meeting to order at 6:00 pm. Introductions were given. Becker County Zoning Technician Nicole Bradbury recorded the minutes.

Mary Seaberg made a motion to approve the minutes from the March 26th, 2025, meeting. Aho second. All members in favor. Motion carried.

Chairman Craig Dave Blomseth explained the protocol for the meeting and stated that the recommendations of the Planning Commission will be forwarded to the County Board of Commissioners for final action.

Old Business:

1. **APPLICANT: Nicholas G Lewis & Betsy J Lewis** 19898 330th Ave Rochert, MN 56578 **Project Location:** 19898 330th Ave Rochert, MN 56578 **LEGAL LAND DESCRIPTION:** Tax ID Number: **10.0279.002** Section 15 Township 139 Range 040; PT GOVT LOT 1: COMM NE COR SEC 15 TH S 339.92', W 1295.25', S 255.12' TO POB; TH N 255.12', E 1295.25', S 340', SWLY 975.78' TO PICKEREL LK, NWLY AL LK 494.28', TH N 148.71 TO POB AKA TRACT B.
APPLICATION AND DESCRIPTION OF PROJECT: Request a Conditional Use Permit for a retaining wall. This application was tabled from the September 27th, 2023, hearing.

MOTION: Aho motioned to approve the application. Mattson second. Roll Call; All in favor. None opposed. Motion carried.

New Business:

1. **APPLICANT: Rory Wolff & Erin Wolff** 40226 160th St Frazee, MN 56544 **Project Location:** 25115 Broadway Ave Detroit Lakes, MN 56501 **LEGAL LAND**

DESCRIPTIONS: Tax ID Numbers: **16.0121.000 & 16.0122.001** Section 17 Township 140 Range 040; 17-140-40 PT GOVT LOT 8: COMM W QTR COR SEC 17, S 1322.29', S 660.01', NELY 237.18' TO POB; SWLY 237.18', S 662.27', E 257.81' TO ROCK LK, NLY 730.03', WLY 298.59' TO POB. TRACT K, H. & 17-140-40 PT GOVT LOT 8: COMM W QTR COR SEC 17, S 1322.29', E 113.64', S 11.47', E 178.32' TO POB; W 178.32', N 11.47', W 113.64', S 494.65', E 602.26' TO ROCK LK, N 572.57' AL LK, W 11' TO POB. TRACT J. **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Preliminary Plat for six (6) lots to be known as REGISTERED LAND SURVEY NO. 2.

MOTION: Ailie motioned to approve the application. Moritz second. Roll Call; All in favor. None opposed. Motion carried.

2. **APPLICANT: FUM Trust** 7388 S Ireland Cir Aurora, CO 80016 **Project Location:** 13946 260th Ave Detroit Lakes, MN 56501 **LEGAL LAND DESCRIPTION:** Tax ID Number: **19.0314.001** Section 16 Township 138 Range 041; PT LOT 1 BEG AT NE COR TH W 660' S 227.87' E 660' & N 227.87' TO BEG. **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Conditional Use Permit to operate a non-profit makerspace and woodturning school with an onsite hostel.

Letters received regarding this application are on file with the Becker County Zoning office and available upon request.

The applicant tabled this application.

3. **APPLICANT: Adam J Williams** 58501 Grant St Park Rapids, MN 56470 **Project Location:** 58501 Grant St Park Rapids, MN 56470 **LEGAL LAND DESCRIPTION:** Tax ID Number: **21.0071.001** Section 13 Township 140 Range 036; WEST 1155' OF NE1/4. **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Conditional Use Permit for mining operations.

The applicant submitted additional information into record. A copy of this information is on file with the Becker County Zoning office and is available upon request.

Letters received regarding this application are on file with the Becker County Zoning office and are available upon request.

MOTION: Seaberg motioned to approve the application. Aho second. Roll Call; All in favor. None opposed. Motion carried.

- 4. APPLICANT: Bryan S Willms & Marie L Willms** 25352 Co Hwy 13 Audubon, MN 56511 **Project Location:** 25352 Co Hwy 13 Audubon, MN 56511 **LEGAL LAND DESCRIPTION:** Tax ID Number: **14.0076.001** Section 16 Township 140 Range 042; NLY 250' OF ELY 875' OF NE1/4 OF SE1/4 **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Conditional Use Permit for the cultivation, manufacture, and wholesale of cannabis.

John E Hanson expressed his opposition to the application.

Irma Gillespie spoke in opposition and shared her concerns about the resale value of her property.

Leilani Dalen shared her opposition and concerns about the effect on property values.

Albin Warling shared his opposition.

Renee Koski shared her opposition and concerns about land prices and increased traffic.

Mary Hanson shared her opposition and stated that she doesn't feel like we need to be promoting cannabis.

Roger Boyce shared his concerns of pressure on townships to allow these operations.

David Koski shared his concerns with increased traffic, property values, and expressed his opposition.

Michael Mund spoke in favor of the application.

Letters received regarding this application are on file with the Becker County Zoning office and are available upon request.

MOTION: Disse motioned to approve the application with the stipulation they meet the setbacks required per ordinance or obtain a variance. Lindow second. Roll Call; Disse, Seaberg, Lindow, Mattson, Ailie, Moritz, and Blomseth in favor. Aho opposed. Motion carried.

Zoning Ordinance Amendments:

- 139
140 1. Requirements regulating cannabis. Requirements will include, but are not limited to, size
141 of establishment, location of establishment, setbacks, and fees.
142

143
144 The proposed changes are shown below:
145

Recommended Amendments to the Becker County Zoning Ordinance

Proposed language is indicated by underline. Language to be removed has been "strike-throughed".

Proposal # 1.) Chapter 8, Section 17 – Cannabis: To amend requirements for the production and retail sales of cannabis.

B. Performance Standards.

- a. Setbacks. Cannabis businesses, except retail, are subject to the following setbacks:

- ~~i. 1,000 feet from a school.~~
- ~~ii. 500 feet from a church, daycare, library or a residence on an adjacent property.~~
- ~~iii. 500 feet from a residential treatment facility.~~
- ~~iv. 500 feet from a park, playground, or athletic field.~~

1. 100 feet from any property line or road right-of-way. This requirement applies to any part of the cannabis business except parking.

~~Setbacks shall be measured from property lines.~~

b. Cannabis Cultivation.

- i. Cultivation is subject to the following performance standards:
- ii. Cultivation and Operations Plan. A business licensed or authorized to cultivate cannabis must prepare, maintain, and execute an operating plan and a cultivation plan, which must include but is not limited to:
 - 1. Site Plan. Detailing size and layout of facility, including size and layout of the cultivation facility.
 - 2. Security. Provisions for fencing and lighting.
 - 3. Solid Waste. A plan to destroy all cannabis plant material and cannabis byproduct to render it unusable. Waste material must be stored in a secure location. Cannabis waste material shall not be incinerated.

c. Manufacture and Wholesale.

- i. Manufacture and Wholesale are subject to the following performance standards:

- ii. Facility and Operations Plan. A business licensed or authorized to manufacture and wholesale cannabis and cannabis related products must prepare, maintain, and execute a facility and operations plan, which must include but is not limited to:

1. Site Plan. Detailing size and layout of facility, including size and layout of the manufacturing facility.
2. Security. Provisions for fencing and lighting.
6. Solid Waste. A plan to destroy all cannabis plant material and cannabis byproduct to render it unusable. Waste material must be stored in a secure location.

Cannabis waste material shall not be incinerated.

d. Retail.

- i. The retail sale of cannabis and related cannabis products is subject to the following performance standards:
- ii. Business and Operations Plan. A retail business licensed or authorized to sell cannabis and cannabis related products must prepare, maintain, and execute a business plan, which must include but is not limited to:

1. Hours of Operation. 8:00AM to 9:00PM Monday through Saturday and 10:00 AM to 9:00PM Sunday.
2. Site Plan. Detailing size and layout of facility, including size and layout of the retail facility.
9. Solid Waste. A plan to destroy all cannabis plant material and cannabis byproduct to render it unusable. Waste material must be stored in a secure location. **Cannabis waste material shall not be incinerated.**

Letters received regarding this application are on file with the Becker County Zoning office and available upon request.

MOTION: Ailie motioned to approve the amendment with the following changes and acceptances: That the wording “except retail” be stricken from the amendment; That retail businesses will be subject to one-thousand (1000) feet from a school, five-hundred (500) feet from a church, daycare, library or a residence on an adjacent property, five-hundred (500) feet from a residential treatment facility, and five-hundred (500) feet from a park, playground, or athletic field; That cultivation, manufacture, and wholesale businesses be one-hundred (100) feet from any property line or road right-of-way. This

requirement applies to any part of the cannabis business except parking; That cannabis waste material shall not be incinerated. Mattson second. Roll Call; Disse, Lindow, Mattson, Ailie, Moritz, and Blomseth in favor. Aho opposed. Seaberg abstained from voting. Motion carried.

2. Requirements regulating retaining walls to include but not limited to the permitting process through Becker County.

This amendment proposal was tabled before the meeting.

3. Chapter 8, Section 14 – Land Alteration Permit. To Require a Conditional Use Permit for any alteration to a Public Water Course.

This amendment proposal was tabled before the meeting.

Other Business:

- I) **Tentative Date for the Next Informational Meeting: May 21st, 2025; 8:00 am; 3rd Floor Meeting Room in the Becker County Courthouse, Detroit Lakes, MN.**

Since there was no further business to come before the Board, Ailie made a motion to adjourn. Aho second. All in favor. Motion carried. The meeting adjourned at 7:36 pm.

David Blomseth, Chairman

Jeff Moritz, Secretary

ATTEST

Kyle Vareberg, Zoning Administrator