



BECKER COUNTY BOARD OF COMMISSIONERS

Regular Meeting

Date: Tuesday, March 4, 2025 at 8:15 AM

Location: Board Room, Courthouse

or

Virtual TEAMS Meeting Option

Call-In #: 763-496-5929 - Conference I.D.: 164 436 701#

- 8:15 Call the Board Meeting to Order: Board Chair Meyer
1. Pledge of Allegiance
- 8:20 Regular Business
1. Agenda Confirmation
 2. Minutes of February 18, 2025 3
- 8:25 Consent Agenda
1. Auditor-Treasurer: Regular Claims, Auditor Warrants, and Claims over 90 Days 6
 2. Auditor-Treasurer: License List 7
 3. Auditor-Treasurer: Resolution 03-25-1B - Amend Ordinance 14 - Tobacco 8
 4. Human Services: Claims, Public Health, and Transit
 5. Highway: Resolution 03-25-1C - Final Payment-Project 64205 13
- 8:30 Commissioners
1. Open Forum
 2. Reports and Correspondence
 3. Appointments
 - a) EDA Committee 16
- 9:00 County Administrator
1. Report
 2. Personnel Policy for authorizing filling vacant positions 18
 3. Resolution 03-25-1E - Childcare Economic Development Grant Acceptance 19
 4. Board Agendas: Motion and Action Items
 5. Resolution 03-25-1A: Recorder Salary 27
 6. BeckerBay Auction - Donations due March 7 28
- 9:25 Auditor-Treasurer
1. Resolution 03-25-1D - Personnel Request - 4H- Summer Support Staff 29
- 9:30 Human Services
1. Personnel Request - FT Administrative Assistant 30
 2. Out of State Training Request - Public Health 31
- 9:40 Information Technology
1. NG9-1-1 Phase 7 & 8 32
- 9:45 Human Resources

1. Policy Update - 5.5 Career Ladders 33
2. Teamsters Courthouse Contract Addendum 2 and 3 34

9:55 Break

10:00 Planning & Zoning

1. Planning Commission Recommendations 02/26/2025 39
 - a) Trevor & Savannah Brosius - Request a Conditional Use Permit to operate a pet groom business
 - b) Tim Rohloff & Rose Diemert - Request a Conditional Use Permit for the cultivation, manufacture, and wholesale of cannabis
2. Wright Investments - Acknowledgment of Plat approval 41

Adjourn

Work Session - Budgets and Goal Setting

BOARD MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, February 18, 2025, at 8:15 am

LOCATION: Board Room, Courthouse

1. Meeting was brought to order by Chair Meyer. Commissioners in attendance: Meyer, Jepson, Hansen, Vareberg and Nelson, County Administrator Carrie Smith, and minute taker Peggy Martin.
2. Pledge of Allegiance.

Agenda/Minutes:

1. Agenda – Motion and second to approve the agenda with the addition under the County Administrator: Heartland Trail discussion and Veterans Service Officer Job Posting (Nelson, Hansen) carried.
2. Minutes – Moved and second to approve minutes of February 4, 2025, with the requested changes (Nelson, Jepson) carried.
3. Motion and second to approve and accept the following Consent Agenda Items – Auditor-Treasurer: Regular Claims, Auditor Warrants and Claims over 90 Days, License List Renewals for the following: On/Off Sale – Renewal – The Fishbowl – Kari Friesen – Erie Twp, Jolly Fisherman Resort – Anne Buelow – Round Lake Twp, 3.2 On/Off-Sale Renewal – Cedar Crest Resort – Brian Schneck – Maple Grove Twp, On Sale Liquor – Renewal – Hotel Shoreham – Tom Albrecht – Lakeview Twp, Off Sale – Renewal – Lakes Corner Liquors – Aaron Alsesen – Erie Twp, Wine and Strong Beer On Sale – Renewal – Cedar Crest Resort – Brian Schneck – Maple Grove Twp, Resolution 02-25-2A – Carsonville Firefighters Relief Association for a raffle on October 18, 2025 at Carsonville Fire & Rescue – Station 2 in Carsonville Twp, Resolution 02-25-2B – Mid-Nite Riders LLC for raffle on November 22, 2025 at The Cormorant Pub & Boat House, in Cormorant Twp, 2024 Abatement Parcel 10.0236.0000, December 2024 Cash Comparison, Sales Tax, & Investments, Human Services: Regular Claims, Public Health, & Transit, Contracts & Agreements – Healthy Kids MN Joint Powers Agreement, DHS Joint Powers Agreement to bill for Child Care Continuous Licensing, Sheriff: Becker County Motorola Solutions Service Agreement Renewal 2025, Land Use: Environmental Services – Professional Service Proposal – Ground Water Sampling/Lab Cost, Professional Service Proposal - Demo Survey & Report (Nelson, Jepson) carried.

Commissioners:

1. Open Forum:
 - None.
2. Reports and Correspondence: Reports were provided on the following meetings:
 - Commissioner Hansen: Toured the following buildings: Old Jail, Extension, Transit, and Courthouse, Transit, West Lake Drive Road Project, RAC, PRWD, Heartland Trail.
 - Commissioner Jepson: RAC, Crow Wing Watershed, EDA Housing, Human Services.
 - Commissioner Meyer: Transit, Historical Society, Lakes County Service Co-Op.
 - Commissioner Nelson: NRM, City of Detroit Lakes Work Session.
 - Commissioner Vareberg: Human Services, NRM.
3. Appointments
 - Motion and second to appoint Sandy Gunderson to Becker County Extension representing District 2 (Meyer, Nelson) carried.

County Administrator: presented by Carrie Smith.

1. Report:
 - Eagle Lake Public Access is in the process of being sold.
 - County Surveyor appointment discussion.
 - Economic Summit on March 26th.
 - AIS Agreement regarding reimbursable fees. Will review and bring back to the board.
 - Year End 2024 Budget Work Session after next Board Meeting.
 - Strategic Planning – Space Needs.
2. Recorder Salary.
 - Recommend salary by Resolution done annually.
3. BeckerBay Online Auction to be held March 17-21. Items due by March 7th.
4. Becker Soil & Water Conservation District: presented by Karl Koenig and Bryan Malone.
 - Motion and section to approve the Delegation Agreement Aquatic Invasive Species (AIS) Prevention Inspection of Water-related Equipment (Nelson, Jepson) carried.
5. Heartland Trail discussion.
6. Motion and second to approve to advertise and fill the Veterans Service Officer position (Nelson, Jepson) carried.

Human Services: presented by Denise Warren.

1. Out of State Training Request – Public Health.
 - Bring back to March 4 Meeting with more information.
2. Motion and second to approve the Personnel Request – FT Public Health RN stipulating that a change in grant funding will result in the reevaluation of the position (Jepson, Vareberg) carried.

Sheriff: presented by Todd Glander.

1. Motion and second to approve the Personnel Request - FT Communications Officer (Nelson, Jepson) carried.

Land Use/Environmental Services: presented by Steve Skoog and Mitch Lundeen.

1. Motion and second to approve the purchase of the STS Truck from the Sheriff's Department in the amount of \$8,500 (Nelson, Vareberg) carried.
2. Motion and second to approve Resolution 02-25-2E – Personnel Request – 3 Seasonal Employees (Jepson, Hansen) carried.
3. Motion and second to approve the updated Capital Purchase Request for a Grapple Bucker from RDO for the updated amount of \$28,850 (Hansen, Vareberg) carried.

Highway: presented by Jim Olson.

1. Motion and second to approve Resolution 02-25-2C – 62624 Contract Bid Award in the amount of \$4,449,982.48 to R.J. Zavoral & Sons Inc (Hansen, Vareberg) carried.
2. Motion and second to approve the Capital Outlay purchase of a GPS Unit from Frontier Precision in the amount of \$41,153.30 (Hansen, Nelson) carried.
3. Motion and second to approve Resolution 02-25-2D – Personnel Request – 3 Seasonal Employees (Nelson, Jepson) carried.

Human Resources: presented by Teaira Christen.

1. Motion and second to approve the Job Descriptions for: Transit Bus Driver, Transit Dispatcher, Transit Bus Driver/Dispatcher (Hansen, Vareberg) carried.

Being no further business, Board Chair Meyer adjourned the meeting at 11:16 am.

<u>/s/</u>	Carrie Smith	<u>/s/</u>	David Meyer
	Carrie Smith		David Meyer
	County Administrator		Board Chair



BECKER COUNTY BOARD OF COMMISSIONERS
Finance Committee Meeting
Date: Monday, March 3, 2025 at 8:30 AM

Location: 1st Floor – Board Meeting Room - Courthouse
915 Lake Avenue, Detroit Lakes, MN

Administrator

1. Resolution 03-25-1A: Recorders Salary

Auditor-Treasurer

1. Claims
2. Resolution 03-25-1D - Personnel Request - 4-H Summer Support Staff

Human Services

1. Personnel Request - FT Administrative Assistant
2. Out of State Training Request - Public Health
3. Claims Human Services, Public Health, & Transit

Information Technology

1. NG9-1-1 Phase 7 & 8

Highway

1. Resolution 03-25-1C - Final Payment-Project 64205

Adjourn

BECKER COUNTY BOARD OF COMMISSIONERS MEETING 3/4/2025

BECKER COUNTY AUDITOR TREASURER

Combination On/Off Sale w/Sundays – Renewal

1. Ice Cracking Lodge – Tanya Parsons – Round Lake Twp
2. Swanies Pub – Brad Olek – Cormorant Twp

On-Sale w/Sundays – Renewal

1. Pit 611 – Michael Williams – Lake Eunice Twp
2. Bleachers – Tim Coyne – Lakeview Twp
3. Forest Hills – Robert Spizzo – Audubon Twp
4. We Fest – Raymond Mithun – Lakeview Twp

Club On-Sale w/Sundays – Renewal

1. Frazee Golf Course – Daniel Kaldahl – Burlington Twp

Off-Sale – Renewal

1. Seven Sisters – James Kalberer – Lake View Twp

3.2 On/Off Sale – Renewal

1. The Hideaway – Allen Chirpich – Shell Lake Twp

BECKER COUNTY BOARD OF COMMISSIONERS
RESOLUTION 03-25-1B Amendment of Ordinance 14

WHEREAS Becker County Board of Commissioners adopted Ordinance 14 Tobacco on September 22, 1998 to protect minors against the serious effects of tobacco and further the official policy of the State of MN to prevent young people from smoking in MS Section 144.391.

WHEREAS, the Ordinance was adopted to regulate the sales of tobacco products and implement licensing requirements and regulations.

WHEREAS MN Statute 609.685 was amended to read that sale of nicotine to minors under the age of 18 was amended to persons under the age of 21 and,

NOW THEREFORE BE IT RESOLVED. That the Board of County Commissioners of Becker County, Minnesota, approves the amending of Becker County Ordinance 14 to comply with law.

Duly adopted this 4th day of March 2025, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith
Carrie Smith
County Administrator

/s/ David Meyer
David Meyer
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held on March 4th 2025, as recorded in the record of proceedings.

Carrie Smith
County Administrator

BECKER COUNTY TOBACCO ORDINANCE
ORDINANCE NO. 14
AMENDMENT

The County Board of the County of Becker, Minnesota, hereby ordains:

1. **Purpose.** Because the Becker County Board recognizes that many persons under the age of 21 years purchase or otherwise obtains, possesses, and uses tobacco, and such sales, possession, and use are violations of both state and federal laws. This ordinance shall be intended to regulate the sale, possession, and use of tobacco, to protect persons under the age of 21 against the serious effects associated with the illegal use of tobacco and to further the official public policy of the State of Minnesota in regard to preventing young people from starting to smoke in Minnesota Statute Section 144.391.
2. **Application.** This ordinance shall apply to all of Becker County, Minnesota except for those townships or cities that license and regulate the retail sale of tobacco under an ordinance enacted pursuant to the requirements of Minnesota Statute Section 461.12.
3. **Definitions.**
 - a. This ordinance follows Minnesota Statute Section 609.685 Sub 1 regarding the definition of tobacco, tobacco products, tobacco-related devices and electronic delivery devices.
 - b. **Minor.** "Minor" is now defined as persons under the age of twenty-one (21) years.
 - c. **Retail Establishment.** "Retail establishment" shall mean any place of business where tobacco or tobacco products are available for sale to the general public.
 - d. **Sale.** A "sale" shall mean any transfer of goods for money, trade, barter, or other consideration.
 - e. **Compliance Checks.** "Compliance Checks" shall mean the system the County uses to investigate and ensure that those authorized to sell tobacco and tobacco products.
4. **License.** No person shall sell or offer to sell any tobacco or tobacco products without first having obtained a license to do so from the County.
5. **Application.** An application for a license to sell tobacco or tobacco products shall be made on a form provided by the County Auditor. The application shall contain the full name of the applicant, the applicant's residential and business addresses and telephone numbers, the name of the business for which the license is sought, and any additional information the County deems necessary. Upon receipt of a completed application, the County Auditor shall forward the application to the Becker County Board of Commissioners for action at its next regularly scheduled board meeting.
6. **Action.** The County Board may either approve or deny the license, or it may delay action for such reasonable period of time necessary to complete any investigation of the application or the applicant it deems necessary.
7. **Term.** All licenses issued under this ordinance shall be valid for one calendar year from the date of issue.
8. **Revocation or Suspension.** Any license issued under this ordinance may be revoked or suspended as

provided in the Violations and Penalties section of this ordinance or for failure of a licensee to pay any administrative penalty imposed for a violation of this ordinance.

9. **Transfers.** All licenses issued under this ordinance shall be valid only on the premises for which the license was issued and only for the person to whom the license was issued. No transfer of any license to another location or person shall be valid without the prior approval of the Becker County Board of Commissioners.
10. **Moveable Place of Business.** No license shall be issued to a moveable place of business. Only fixed location businesses shall be eligible to be licensed under this ordinance.
11. **Display.** All licenses shall be posted and displayed in plain view of the general public on the licensed premises.
12. **Renewals.** The renewal of a license issued under this section shall be handled in the same manner as the original application. The request for renewal shall be made at least thirty days but no more than sixty days before the expiration of the current license. The issuance of a license under this ordinance shall be considered a privilege and not an absolute right of the applicant and shall not entitle the holder to an automatic renewal of the license.
13. **Fees.** No license shall be issued under this ordinance until the appropriate license fee shall be paid in full. The fee for a license under this ordinance shall be established from time to time by resolution of the Becker County Board of Commissioners.
14. **Basis for Denial of License.** The following shall be grounds for denying the issuance or renewal of a license under this ordinance:
 - a. The applicant is under the age of 21 years.
 - b. The applicant has been convicted within the past five years of any violation of Federal, State or local law, ordinance provision, or other regulation relating to tobacco or tobacco products.
 - c. The applicant has had a license to sell tobacco or tobacco products revoked within the preceding twelve months of the date of application.
 - d. The applicant fails to provide any information required on the application or provides false or misleading information.
 - e. The application is prohibited by Federal, State or other local law, ordinance or other regulation, from holding such a license.
15. **Sale Prohibited to Person Under 21.** It shall be a violation of this ordinance for any person to sell or offer to sell any tobacco or tobacco product to any person under the age 21 years old.
16. **Vending Machines.** It shall be unlawful for any person licensed under this ordinance to allow the sale of tobacco products, electronic delivery devices, or nicotine or lobelia delivery products by the means of a vending machine unless persons under the age of 21 are at all times prohibited from entering the licensed establishment.
17. **Self-Service Sales** – This ordinance will be in compliance of Minnesota State Statute 461.18 BAN ON SELF-SERVICE SALES.

18. **Responsibility.** All licensees under this ordinance shall be responsible for the actions of their employees in regard to the sale of tobacco or tobacco products on the licensed premises, and the sale of such an item by an employee shall be considered a sale by the license holder.
19. **Illegal Possession/Procurement.** It shall be a violation of this Ordinance for any person under the age of 21 to have in his or her possession, purchase or attempt to purchase any tobacco or tobacco product. This paragraph shall not apply to any person under the age of 21 lawfully involved in a compliance check.
20. **Compliance Check and Inspections.** This ordinance will be in compliance of Minnesota State Statute 461.12 subdivision 5
21. **Violations.**
- a. **Notice.** Upon discovery of a suspected violation, the alleged violator shall be issued, either personally or by mail, a citation that sets forth the alleged violation and which shall inform the alleged violator of his or her right to be heard on the accusation.
 - b. **Criminal Prosecution.** Nothing in this ordinance shall prohibit an alleged violator from being prosecuted criminally under State or Federal law.
 - c. **Continuing Violation.** Each violation and every day in which a violation occurs or continues, shall constitute a separate offense.
22. **Administrative Penalties for sales and furnishing: licensees.** If a licensee or employee of a licensee sells, gives, or otherwise furnishes tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products to a person the age of 21 years or violates any other provision of statute 461.12, the licensee shall be charged an administrative penalty according to subdivision 2 and 2a.
23. **Administrative Penalties for sales and furnishing: individuals.** An individual who sells, gives, or otherwise furnishes tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products to a person under the age of 21 years may be charged an administrative penalty described in subdivision 3, statute 461.12.
- a. **Defense.** It is an affirmative defense to the charge of selling tobacco, tobacco-related devices, electronic delivery devices, or nicotine or lobelia delivery products to a person under the age of 21 years in violation of subdivision 2 or 3 that the licensee or individual making the sale relied in good faith upon proof of age as described in section 340A.503, subdivision 6.
 - b. **Judicial Review.** Any person aggrieved by a decision under subdivision 2 or 3 may have the decision reviewed in the district court in the same manner and procedure in Minnesota Statute Section 462.361.
 - c. **Notice to Commissioner.** The licensing authority, within 30 days of the issuance of a license, inform the commissioner of revenue of the licensee's name, address, trade name, and the effective and expiration dates of the license. The commissioner of revenue must also be informed of a license renewal, transfer, cancellation, suspension, or revocation during the license period.

- 24. **Exceptions or Defenses.** Nothing in this ordinance shall prevent the providing of tobacco or tobacco products to a person under the age of 21 as a part of a lawfully recognized religious, spiritual or cultural ceremony. It shall be an affirmative defense to the violation of this ordinance for a person to have reasonably relied on proof of age as describe by State law.

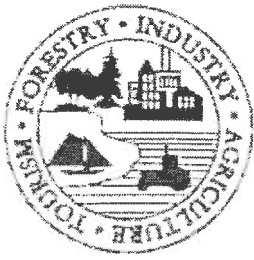
- 25. **Severability and Savings Clause.** If any section or portion of this ordinance shall be found unconstitutional or otherwise invalid or unenforceable by a court of competent jurisdiction, that finding shall not serve as an invalidation or effect the validity and enforceability of any other section or provision of this ordinance.

- 26. **Effective Date.** This updated ordinance shall take effect on April 1, 2025.

This Ordinance was enacted by a majority vote of all the members of Becker County Board of Commissioners at a meeting held on the 4th day of March, 2025.

Dated: _____

David Meyer, Chairperson



BECKER COUNTY HIGHWAY DEPARTMENT
1771 NORTH TOWER ROAD
DETROIT LAKES, MN 56501
OFFICE: 218-847-4463

JAMES OLSON, P.E.
COUNTY ENGINEER
BRIAN SHEPARD
CONSTRUCTION MANAGER
JONA JACOBSON
MAINTENANCE SUPERINTENDENT
ANGELA LEFEBVRE
ACCOUNTANT

BECKER COUNTY ENGINEER
CONSTRUCTION IMPROVEMENT PROJECT
CERTIFICATE OF PERFORMANCE

Project Number: SAP 003-642-005
SAP 003-644-012
SAP 003-647-011
Contract Number: 64205
Name of Contractor: Mark Sand & Gravel Co
Type of Work: Milling, Reclaiming, Bituminous Surfacing & Aggregate
Shouldering
Total Value of Work: \$4,116,912.44
Contract Amount: \$4,071,867.02

I HEREBY CERTIFY to the Board of Commissioners of Becker County: That as the duly appointed Becker County Engineer I have been in charge of the work required by the above described contract in accordance with Minnesota Statute § 163.07; That all of such work required by the contract has been satisfactorily performed and the contract has been completed; That the entire amount of work shown above, and on the Final Contract Voucher, has been performed, measured by, and in accordance with and pursuant to the terms of said contract.

Date: 2-25-25

Signature: 

James D. Olson, P.E.
Becker County Engineer
Registered Prof. Eng. No. 41294

**FINAL SUMMARY AND VERIFICATION
OF CONTRACT COSTS**

PROJECT NUMBERS: SAP 003-642-005
 SAP 003-644-012
 SAP 003-647-011

LOCATION: CSAH 42 - CSAH 47 to East County Line
 CSAH 44 – 825’ East of CSAH 46 to E County Line
 CSAH 47 – CSAH 40 to TH 34

CONTRACTOR: Mark Sand & Gravel Co.

PROJECT DESCRIPTION: Milling, Reclaiming, Bituminous Surfacing & Aggregate
 Shouldering

LETTING DATE: March 14, 2024 FINAL COMPLETION DATE: July 8, 2024

Engineer’s Estimate	Contract Amount	Final Cost
\$5,129,453.80	\$4,071,867.02	\$4,116,912.44

Explanation of cost variance between Engineer’s Estimate and Contract Amount:

Competitive bidding.

Explanation of cost variance between Contract Amount and Final Cost:

Bituminous Ride Incentives
Bituminous Density Incentives



 Becker County Engineer

Dated: 2-25-25

Rachael Johnson

2/25/2025

Becker County Board of Commissioners
915 Lake Avenue,
Detroit Lakes, MN 56501

Subject: Letter of Interest – Economic Development Authority Board Appointment

Dear Becker County Board of Commissioners,

I am writing to express my interest in the vacant seat on the Becker County Economic Development Authority (EDA) Board of Directors for District 3. With a background in human services, lived experience with housing disparities, and current experience as a consultant serving on other related committees/boards, I believe I would be an asset to the EDA in supporting economic development and addressing the needs of our community.

In my career, I have worked in human services, where I gained valuable insights into the challenges facing families and individuals, particularly those impacted by housing inequities. My lived experience has given me a deep understanding of how housing plays a pivotal role in overall economic stability, and I am committed to advocating for solutions that promote equitable access to housing and community resources.


As a consultant and a student working towards my master's in public administration, I am continually learning and growing by working with organizations focused on community development, sustainability, and social equity. I collaborate with diverse stakeholders to address pressing community issues, and I am eager to bring that experience to the EDA to help strengthen Becker County's economic framework.

I am a resident of District 3 and have a vested interest in the future of our county. I would appreciate the opportunity to discuss my qualifications further and contribute to the continued growth and prosperity of Becker County through my role on the EDA Board. Thank you for your time and consideration.

Sincerely,
Rachael Johnson



SARAH HOFMANN

 Detroit Lakes, Minnesota

February 26, 2025

Becker County Economic Development Authority Board of Directors:

I am writing to express my interest in joining the Becker County Economic Development Authority (EDA) Board representing District 3. As Ecosystem Builder at Project 412, I work closely with businesses, local organizations, and government entities to foster economic growth and support community initiatives. I believe my experience in connecting resources, facilitating partnerships, and managing development programs would be valuable in advising on EDA projects, policy development, and grants.

I am excited about the opportunity to contribute to the board's efforts in driving economic development, particularly in the upcoming strategic planning updates and childcare grant initiatives. I am confident that my skills in project management and business support would help advance the EDA's goals.

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to the work of the EDA. Please feel free to contact me at _____ if you need further information.

Sincerely,



Sarah Hofmann

3.0 RECRUITMENT FOR POSITION OPENINGS

3.1 Authorization by County Board

All new positions not previously budgeted shall be subject to review and approval by the County Board. Such review and approval shall extend throughout the year and be in addition to the review and approval authority vested with the County Board as a part of the budget process and in establishing any authorized personnel complement for a given department. The County Board may request department heads to provide such information as would be needed in determining the proper classification and compensation of such a position opening and to determine the economic impact of approving or denying the request for the position opening.

3.2 Notification of Position Opening and Process

Department Heads shall notify the Human Resource Department when a vacancy exists in their department or when a new position is desired. Any resignation letter received by the department head will be forwarded to the Human Resource Department. The department head will also include an acknowledgement and acceptance of the resignation and will forward that to the Human Resource Department. Upon approval by the Human Resource Department, the department will prepare and publish a notice of the position. The department head will notify the appropriate committee of their intent to fill a vacant budgeted position. [i.e. Human Services Committee, Highway Committee, Sheriff's Committee, and Courthouse Committee]. The Human Resource Department will determine and use appropriate internal and external sources deemed necessary to attract sufficient numbers of qualified applicants.

A suitable application form will be provided by Becker County. The application forms will require information covering education, employment history, references, and any other pertinent data as determined by the Human Resource Department.

Applicants will not be considered for selection to positions within a department, whether it be for initial hire, transfer, promotion, or demotion, if such selection would cause them to receive or give primary work direction from or to, a relative. Relative is defined to include all in-laws, all nieces and nephews, grandfather, grandmother, brother, sister, mother, father, son, daughter and spouse this also includes all the above step relations and individuals living within the same household.

BECKER COUNTY BOARD OF COMMISSIONERS

RESOLUTION 03-25-1E

Childcare Economic Development Grant Acceptance

WHEREAS, Becker County in conjunction with the Becker County Economic Development Authority requested funding from the Minnesota Department of Employment and Economic Development (DEED), the state’s principal economic development agency, through its Childcare Economic Development Grant (CEDG) program.

WHEREAS, Becker County was awarded \$120,000 to increase the number of quality childcare providers and support economic development. The Becker County Administrator, Economic Development Specialist, and Auditor have reviewed the grant contract agreement and the duties of “Grantee” and will comply with the funding requirements and the project timeline expiring December 31st, 2025.

WHEREAS, The Board of County Commissioners of Becker County, Minnesota, authorizes Becker County to act as the fiscal agent for the funding awarded from the “Childcare Economic Development Grant” or “CCED-25-0006-S-FY25”

NOW THEREFORE BE IT RESOLVED. That the Board of County Commissioners of Becker County, Minnesota, approve the agreement and authorize Becker County Administrator to sign on behalf of the County.

Duly adopted this 4th day of March, 2025, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith

Carrie Smith
County Administrator

/s/ David Meyer

David Meyer
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held March 4, 2025, as recorded in the record of proceedings.

Carrie Smith
County Administrator



COUNTY OF BECKER

Economic Development Authority

915 Lake Ave., Detroit Lakes, MN 56501

telephone: 218-846-7330

Website: www.co.becker.mn.us

MEMORANDUM

DATE: 03/04/25

TO: Becker County Board of Commissioners
FROM: Cody Piper, Economic Development Authority
CC: Carrie Smith, Administrator
RE: Childcare Economic Development Grant

County staff from the Economic Development Authority completed an application to the Minnesota Department of Employment and Economic Development's (DEED) competitive Request for Proposals to the Childcare Economic Development program FY2025. The proposal was approved for \$120,000 which will be used to increase the amount of quality childcare provided and support economic growth in Becker County.

The funds from the grant are required to be used to reimburse eligible expenses related to the startup and expansion of childcare businesses and assist with the licensing process to help increase the quality and availability of childcare in our community. A portion of the funds will be used as a match to complete the addition/redevelopment of a current business to expand staffing and care capacity. The remaining funding will be used to as sub-grants to reimburse or match expenses incurred to childcare providers due to the financial burden from regulatory requirements or licensing requirements when starting, expanding, or operating a childcare business located in Becker County.

Total Project Impact:

DEED

Funds: \$120,000

Match: \$70,000

Total: \$190,000

The point of contact for this memorandum:

Cody Piper at cody.piper@co.becker.mn.us or via phone at 218-846-7330

**STATE OF MINNESOTA
GRANT CONTRACT AGREEMENT NO. CCED-25-0006-S-FY25**

This grant contract agreement is between the State of Minnesota, acting through its Department of Employment and Economic Development (DEED) ("STATE") and Becker County, 915 Lake Ave, Detroit Lakes, MN 56501 ("GRANTEE").

Recitals

1. Under Minn. Stat. 116J.035 and Laws of Minnesota 2023, Chapter 53, Article 20 Section 2, Subd. 2 (n) the State is empowered to enter into this grant contract agreement.
2. The State is in need of organizations to implement projects to increase the supply of quality child care providers in order to support regional economic development.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract agreement to the satisfaction of the State. Pursuant to Minn.Stat. §16B.98, Subd.1, the Grantee agrees to minimize administrative costs as a condition of this grant contract agreement.

Grant Contract Agreement

1 Term of Grant Contract Agreement

1.1 *Effective date:*

February 1, 2025, Per Minn. Stat. §16B.98, Subd. 5, the Grantee must not begin work until this grant contract agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence. Per Minn.Stat. §16B.98 Subd. 7, no payments will be made to the Grantee until this grant contract agreement is fully executed.

1.2 *Expiration date:*

December 31, 2025, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

1.3 *Survival of Terms.*

The following clauses survive the expiration or cancellation of this grant contract agreement: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15 Data Disclosure

2 Grantee's Duties

The Grantee, who is not a state employee, will:

Comply with required grants management policies and procedures set forth through Minn.Stat. §16B.97, Subd. 4 (a) (1).

The Grantee has made application to the State for the purpose of administering Child Care Economic Development project in the manner described in Grantee's "APPLICATION," which is incorporated into this grant contract agreement as Exhibit A.

The Grantee is awarded funds to implement projects and programs to implement solutions to reduce the child care shortage in the state including but not limited to funding for child care business startups or expansion, training, facility modifications, direct subsidies or incentives to retain employees, or improvements required for licensing, and assistance with licensing and other regulatory requirements.

The Grantee will provide midterm and annual reports outlining the number of child care providers served, the number of child care worker jobs created or retained, and the number of new licensed child slots created.

3 Time

The Grantee must comply with all the time requirements described in this grant contract agreement. In the performance of this grant contract agreement, time is of the essence.

4 Consideration and Payment

4.1 Consideration.

The State will pay for all services performed by the Grantee under this grant contract agreement as follows:

(a) Compensation

The Grantee will be paid according to the breakdown of cost contained in Exhibit B, which is attached and incorporated into this grant contract agreement.

(b) Travel Expenses

Reimbursement for travel and subsistence expenses actually and necessarily incurred by the Grantee as a result of this grant contract agreement will not exceed \$0.00; provided that the Grantee will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Commissioner's Plan" promulgated by the Commissioner of Minnesota Management and Budget (MMB). The Grantee will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the State's prior written approval for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state.

(c) Total Obligation.

The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract agreement will not exceed \$120,000.

4.2 Payment

(a) Invoices

The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices must be accompanied by supporting documentation and correspond to the line items in the approved grant contract agreement budget (e.g., personnel costs, indirect costs, and equipment costs) included here as "EXHIBIT B: Budget." Invoices must be submitted timely and according to the following schedule: monthly or quarterly during the grant period.

(b) Unexpended Funds

The Grantee must promptly return to the State any unexpended funds that have not been accounted for annually in a financial report to the State due at grant closeout.

4.3 Contracting and Bidding Requirements

Per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 must follow the law.

(a) For projects that include construction work of \$25,000 or more, prevailing wage rules apply per Minn. Stat. §§177.41 through 177.44. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole.

(b) The grantee must not contract with vendors who are suspended or debarred in MN:

<https://mn.gov/admin/osp/government/suspended-debarred/index2.jsp>

5 Conditions of Payment

All services provided by the Grantee under this grant contract agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 Authorized Representative

The State's Authorized Representative is Brandon Toner, Director, 180 E. 5th St, Saint Paul, MN, 55101, 651.259.7040, brandon.toner@state.mn.us, or their successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is Carrie Smith, Administrator, 915 Lake Ave, Detroit Lakes, MN 56501, 218-846-7220, carrie.smith@co.becker.mn.us. If the Grantee's Authorized Representative changes at any time during this grant contract agreement, the Grantee must immediately notify the State.

7 Assignment Amendments, Waiver, and Grant Contract Agreement Complete

7.1 Assignment

The Grantee shall neither assign nor transfer any rights or obligations under this grant contract agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant contract agreement, or their successors in office.

7.2 Amendments

Any amendments to this grant contract agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office.

7.3 Waiver

If the State fails to enforce any provision of this grant contract agreement, that failure does not waive the provision or the State's right to enforce it.

7.4 Grant Contract Agreement Complete

This grant contract agreement contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract, whether written or oral, may be used to bind either party.

8 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract agreement.

9 State Audits

Under Minn. Stat. § 16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant contract agreement or transaction are subject to examination by the Commissioner of Administration, by the State granting agency and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant contract agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later

10 Government Data Practices and Intellectual Property Rights

10.1 *Government Data Practices*

The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract agreement. The civil remedies of Minn. Stat. §13.08 apply to the release of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

10.2 *Intellectual Property Rights*

The Grantee represents and warrants that Grantee's intellectual property used in the performance of this grant contract agreement does not and will not infringe upon any intellectual property rights of other persons or entities. Notwithstanding Clause 8, the Grantee will indemnify; defend, to the extent permitted by the Attorney General; and hold harmless the State, at the Grantee's expense, from any action or claim brought against the State to the extent that it is based on a claim that all or part of Grantee's intellectual property used in the performance of this grant contract agreement infringe upon the intellectual property rights of others. The Grantee will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs and damages, including but not limited to, attorney fees. If such a claim or action arises, or in the Grantee's or the State's opinion is likely to arise, the Grantee must, at the State's discretion, either procure for the State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing intellectual property as necessary and appropriate to obviate the infringement claim. This remedy of the State will be in addition to and not exclusive of other remedies provided by law.

11 Workers Compensation

The Grantee certifies that it is in compliance with Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 Publicity and Endorsement

12.1 *Publicity*

Any publicity regarding the subject matter of this grant contract agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract. All projects primarily funded by state grant appropriations must publicly credit the State of Minnesota, including on the grantee's website when practicable.

12.2 *Endorsement*

The Grantee must not claim that the State endorses its products or services.

13 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract agreement. Venue for all legal proceedings out of this grant contract agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 Termination

14.1 Termination by the State

14.1 (a) Without Cause

The State may terminate this grant contract agreement without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

14.1 (b) With Cause

The State may immediately terminate this grant contract agreement if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

14.2 Termination by The Commissioner of Administration

The Commissioner of Administration may immediately and unilaterally cancel this grant contract agreement if further performance under the agreement would not serve agency purposes or is not in the best interest of the State.

14.3 Termination for Insufficient Funding

The State may immediately terminate this grant contract agreement if:

(a) It does not obtain funding from the Minnesota Legislature

(b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the grant contract agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

15 Data Disclosure

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15

Signed: Robin Culbertson

Date: 02/24/25

SWIFT Contract/PO No(s). 264435 PR 92668 PO 3-596738

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: Carrie Surt

Title: County Administrator

Date: 02/25/2025

By: _____

Title: _____

Date: _____

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

Distribution:
Agency
Grantee
State's Authorized Representative

BECKER COUNTY BOARD OF COMMISSIONERS
RESOLUTION 03-25-1A
County Recorder Salary

WHEREAS, there is a need to ratify the County Recorder salary due to the review and discussion with the County Recorder.

NOW THEREFORE BE IT RESOLVED. That the Board of County Commissioners of Becker County, Minnesota, approves to ratify the County Recorder's salary to \$43.77 per hour. This hourly wage includes 7% longevity in the \$43.77 hourly wage. The County Recorder also will receive Cash in Lieu Benefits in the amount of \$734.15 and all additional benefits afforded to county employees.

Duly adopted this 4th day of March 2025, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith
Carrie Smith
County Administrator

/s/ David Meyer
David Meyer
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held March 4th, 2025, as recorded in the record of proceedings.

Carrie Smith
Carrie Smith
County Administrator

Beckerbay Online Auction
To Benefit the Becker County Food Pantry
Requesting donations for the online auction
Due March 7th

Online Auction: March 17-21



BECKER COUNTY BOARD OF COMMISSIONERS

RESOLUTION 03-25-1D

4-H Summer Support Staff

WHEREAS, Becker County Extension has many events every summer which includes the County and State fair. We are requesting clerical staff to provide office support and other duties; and

WHEREAS, this is budgeted for 520 hours at \$19.00 per hour for part time staff in 2025; and

NOW THEREFORE BE IT RESOLVED. That the Board of County Commissioners of Becker County, Minnesota, approves the 4-H Summer Support Staff position for 2025.

Duly adopted this 4th day of March 2025, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith
Carrie Smith
County Administrator

/s/ David Meyer
David Meyer
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held March 4, 2025, as recorded in the record of proceedings.

Carrie Smith
County Administrator

Date: March 4, 2025
To: Becker County Board of Commissioners
From: Denise Warren, Human Services Director
Re: Personnel Request

Action Request: Request to fill a full-time Administrative Assistant position due to a resignation. Also request to backfill if necessary.

Justification: This position provides necessary support to management and agency staff to complete their duties. This position is responsible for confidential duties and assists with other key tasks such as hiring, minutes, agendas, etc.

Cost Analysis:

FT Human Services Admin Assistant	2025 COST TO FILL	CURRENT COSTS	2025 BUDGET	2026 Budget
SALARY	\$ 50,067	\$ 9,217	\$ 51,208	\$ 66,651
PERA	\$ 3,755	\$ 691	\$ 3,841	\$ 4,999
HEALTH	\$ 12,059	\$ 4,522	\$ 18,089	\$ 18,089
FICA	\$ 3,830	\$ 705	\$ 3,917	\$ 5,099
SEVERANCE	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 69,711	\$ 15,316	\$ 77,055	\$ 94,837

2025 Year Cost: \$ 7,344

Year Over Year Cost: \$ 17,782

Cost Explanation: This position is currently at step 2. The cost analysis above reflects replacing this position at step 10.

Other Options Explored:

To leave this position vacant: This option is not in the best interest of the agency and administration. This position is needed to complete necessary tasks and confidential support work. A vacancy would create a backlog of administrative duties that are essential to the daily operation of the agency.

Replace with two part-time staff: Given the complexity of the learning process and the need for consistency in this role, assigning two individuals to the tasks would be inefficient. Splitting these responsibilities between two individuals may reduce accountability, lead to confusion and lower productivity. This role requires consistency, expertise, and continuous engagement with agency staff and supervisors.

BECKER COUNTY HUMAN SERVICES TRAINING REQUEST

Employee(s): _____

Department: _____

Name of Training	Presented by	Date(s)	Location of Training

Training request by: Employee Agency Earning CEU's: No Yes #CEU's _____

What is your objective in completing this course? Relate this to your current position with Becker County.

Supervisor: Please comment on benefit of this training for above employee.

Training Costs

Tuition/Registration Cost: \$

Transportation Type: *County Vehicle* *Personal Vehicle*

Transportation Cost: \$

Lodging Cost: \$

Subsistence Cost: \$

Total Training Cost: \$

Training & Travel Hours

Date	Start Time	End Time	Total Travel Hrs	Total Training Hrs	Total Work Hrs
				Total Hours	

By: _____
Employee

Date: _____

Approved Not Approved

By: _____
Supervisor

Date: _____

Approved Not Approved

By: _____
Department Head

Date: _____

Capital Improvement Expenditure Request Form



Date Requested: 3/5/2025

Department: Information Technology

Department Head: Judy Dodd

EXPLANATION OF THE REQUEST

Purpose/Need: Seeking for approval to approve the quotes for the following:

- Contract with PROWEST for 911 Phase 7 and 8
 - Phase 7 is NENA Attribute
 - Phase 8 is Submission to Enterprise

Notes - In preparation for Minnesota's transition to the Next Generation 9-1-1 (NG9-1-1), two additional phases have been added: Phase 7 – NENA Attribute Validation and Phase 8 – Submission to Enterprise. To comply with NG9-1-1 (next generation), the County needs to ensure its GIS data (road centerlines, address points, and ESN zones) and legacy 911 databases (MSAG and ALI) all represent the same information. This was mandated by the State of Minnesota.

Description	Amount
PROWEST Contract	\$7,522.41
Items Outside Contract	\$1,000.00
Total	\$8,522.41

REQUEST AMOUNT: \$8,522.41

Savings Achieved (Dollar Amount/Time/ Efficiency):

Are There Sufficient Funds In Your Budget?

Yes No

Is this included in your department's 5-Year Capital Improvement Plan?

Yes No

Please explain further, if necessary: The funds are coming out of a grant for 911/GIS that the Sheriff's Office has. The grant is for \$56,000 that is restricted to 911 and GIS mapping.

Action Taken (*If different than request*): Click or tap here to enter text.

5.0 CHANGES IN EMPLOYMENT STATUS

5.5 Career Ladders

After the implementation of a career ladder in a department and the initial posting of the position, it will be at the Department Head's discretion to initiate a career ladder advancement. Once an employee in the department has obtained all qualifications for the next position in the career ladder the Department Head will submit a request for career ladder advancement to the Human Resources department. Requests will be reviewed by the Human Resources Director, the County Administrator, and the appropriate Committee; if approved, the Department Head will present the request to the County Board for approval.

Upon approval by the County Board the employee will be placed in the new position salary scale as follows:

- If the employee's anniversary date has passed the employee will be placed in the new position at the nearest step without going backward.
- If the employee's anniversary date has not passed the employee will receive a step increase at their current grade then be placed in the new position at the nearest step without going backward.
- If the employee is currently at the top step of the current grade and did not receive a step in the year they will be placed in the new position at the nearest step without going backward and receive an additional step.

The employee will retain their longevity date as the original hire date for a regular employee and elected officials; the probationary period and step advancement date would then go into effect from the date of placement in the new position.

CONTRACT ADDENDUM

This Contract Addendum (the “Agreement”) is effective March 4, 2025,

BETWEEN: Minnesota Teamsters Public and Law Enforcement Employees’ Union Local #320 (“Union”) represents the Courthouse Employees in Becker County (“Employer”)

WHEREAS, Minnesota Teamsters Public and Law Enforcement Employees’ Union Local #320 (“Union”) represents the Courthouse Employees in Becker County (“Employer”); and

WHEREAS, the Union and the Employer desire to amend the Contract on the terms and conditions set forth in this Contract Addendum (the “Agreement”);

WHEREAS, this Agreement is the second amendment to the Contract, amending Article 21

NOW, THEREFORE, the Parties agree to amend their obligations in the existing Contract and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree to keep, perform and fulfill the promises, conditions and agreements below:

1. AMENDMENTS:

1.1 The Contract is amended as follows:

- 1.1.1 Departments with career ladders incorporated to allow for internal growth are not required to post vacancies for career ladder advancements, after the first posting upon implementation of the career ladder in the department. After the initial posting advancement on the career ladder will be at the Department Heads discretion following the procedure set forth in the County Personnel Policy section 5.5.
- 1.1.2 Upon approval by the County Board an employee will be moved into the next position on the career ladder. The employee will retain their longevity date as the original hire date; the probationary period and step advancement date would then go into effect from the date of placement in the new position. Placement on the salary schedule for the new position will be calculated as follows:
 - 1.1.2.1 If the employee’s anniversary date has passed the employee will be placed in the new position at the nearest step without going backward.
 - 1.1.2.2 If the employee’s anniversary date has not passed the employee will receive a step increase at their current grade then be placed in the new position at the nearest step without going backward.
 - 1.1.2.3 If the employee is currently at the top step of the current grade and did not receive a step in the year they will be placed in the new position at the nearest step without going backward and receive an additional step.
- 1.1.3 As there was intent by both the Employer and Union to have the career ladder in place for the positions of Transfer Station Light Equipment Operator and Transfer Station

Heavy Equipment Operator prior to January 1, 2025. Any employees who apply to the initial posting of Transfer Station Heavy Equipment and are qualified to move into the position will have their new position effective date retro active back to January 1, 2025. They will follow 1.1.2.2 for placement in the salary schedule for the new position.

2. NO OTHER CHANGES:

2.1 Except as otherwise expressly provided in this Agreement, all of the terms and conditions of the Contract remain unchanged and in full force and effect.

_____ JOHN HOCKETT, UNION STEWARD	_____ DATE	_____ DAVID MEYER, BOARD CHAIR	_____ DATE
_____ MCKENZIE OLSON, UNION STEWARD	_____ DATE	_____ CARRIE SMITH, COUNTY ADMINISTRATOR	_____ DATE
_____ RACHEL BARTEE, UNION STEWARD	_____ DATE		
_____ ROGER MEUNIER, UNION BUSINESS AGENT	_____ DATE		

CONTRACT ADDENDUM

This Contract Addendum (the “Agreement”) is effective March 4, 2025,

BETWEEN: Minnesota Teamsters Public and Law Enforcement Employees’ Union Local #320 (“Union”) represents the Courthouse Employees in Becker County (“Employer”)

WHEREAS, Minnesota Teamsters Public and Law Enforcement Employees’ Union Local #320 (“Union”) represents the Courthouse Employees in Becker County (“Employer”); and

WHEREAS, the Union and the Employer desire to amend the Contract on the terms and conditions set forth in this Contract Addendum (the “Agreement”);

WHEREAS, this Agreement is the third amendment to the Contract, amending the Salary Schedules for the years of 2025 and 2026

NOW, THEREFORE, the Parties agree to amend their obligations in the existing Contract and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree to keep, perform and fulfill the promises, conditions and agreements below:

1. AMENDMENTS:

1.1 The Contract is amended as follows:

1.1.1 Addition of career ladder positions and title changes reflected on the attached 2025 and 2026 salary schedules.

2. NO OTHER CHANGES:

2.1 Except as otherwise expressly provided in this Agreement, all of the terms and conditions of the Contract remain unchanged and in full force and effect.

_____ JOHN HOCKETT, UNION STEWARD	_____ DATE	_____ DAVID MEYER, BOARD CHAIR	_____ DATE
_____ MCKENZIE OLSON, UNION STEWARD	_____ DATE	_____ CARRIE SMITH, COUNTY ADMINISTRATOR	_____ DATE
_____ RACHEL BARTEE, UNION STEWARD	_____ DATE		
_____ ROGER MEUNIER, UNION BUSINESS AGENT	_____ DATE		

2025

3.5% COLA	Position	Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
	Custodian I	2	\$21.12	\$21.76	\$22.41	\$23.08	\$23.77	\$24.48	\$25.21	\$25.98	\$26.75	\$27.55
	Pay Station Attendant	2	\$21.12	\$21.76	\$22.41	\$23.08	\$23.77	\$24.48	\$25.21	\$25.98	\$26.75	\$27.55
	Custodian II	3	\$22.39	\$23.06	\$23.75	\$24.46	\$25.19	\$25.95	\$26.73	\$27.53	\$28.36	\$29.21
	Transfer Station Light Equipment Operator	3	\$22.39	\$23.06	\$23.75	\$24.46	\$25.19	\$25.95	\$26.73	\$27.53	\$28.36	\$29.21
	Licensing Clerk	4	\$23.73	\$24.44	\$25.17	\$25.93	\$26.70	\$27.51	\$28.34	\$29.19	\$30.06	\$30.96
	Account Clerk I	4	\$23.73	\$24.44	\$25.17	\$25.93	\$26.70	\$27.51	\$28.34	\$29.19	\$30.06	\$30.96
	Assessment Tech I	4	\$23.73	\$24.44	\$25.17	\$25.93	\$26.70	\$27.51	\$28.34	\$29.19	\$30.06	\$30.96
	Court Screeners	4	\$23.73	\$24.44	\$25.17	\$25.93	\$26.70	\$27.51	\$28.34	\$29.19	\$30.06	\$30.96
	Legal Assistant	4	\$23.73	\$24.44	\$25.17	\$25.93	\$26.70	\$27.51	\$28.34	\$29.19	\$30.06	\$30.96
	Office Support	4	\$23.73	\$24.44	\$25.17	\$25.93	\$26.70	\$27.51	\$28.34	\$29.19	\$30.06	\$30.96
	Transfer Station Heavy Equipment Operator	4	\$23.73	\$24.44	\$25.17	\$25.93	\$26.70	\$27.51	\$28.34	\$29.19	\$30.06	\$30.96
	Recycling Facility Heavy Equipment Operator	4	\$23.73	\$24.44	\$25.17	\$25.93	\$26.70	\$27.51	\$28.34	\$29.19	\$30.06	\$30.96
	Account Clerk II	5	\$25.15	\$25.91	\$26.68	\$27.49	\$28.31	\$29.16	\$30.04	\$30.94	\$31.87	\$32.82
	Assessment Tech II	5	\$25.15	\$25.91	\$26.68	\$27.49	\$28.31	\$29.16	\$30.04	\$30.94	\$31.87	\$32.82
	Transfer Station Truck Driver	5	\$25.15	\$25.91	\$26.68	\$27.49	\$28.31	\$29.16	\$30.04	\$30.94	\$31.87	\$32.82
	Compactor Truck Operator	5	\$25.15	\$25.91	\$26.68	\$27.49	\$28.31	\$29.16	\$30.04	\$30.94	\$31.87	\$32.82
	Deputy Licensing Coordinator	5	\$25.15	\$25.91	\$26.68	\$27.49	\$28.31	\$29.16	\$30.04	\$30.94	\$31.87	\$32.82
	Deputy Recorder I	5	\$25.15	\$25.91	\$26.68	\$27.49	\$28.31	\$29.16	\$30.04	\$30.94	\$31.87	\$32.82
	Ext Office Manager	5	\$25.15	\$25.91	\$26.68	\$27.49	\$28.31	\$29.16	\$30.04	\$30.94	\$31.87	\$32.82
	Office Manager	5	\$25.15	\$25.91	\$26.68	\$27.49	\$28.31	\$29.16	\$30.04	\$30.94	\$31.87	\$32.82
	Assistant Veterans Service Officer	5	\$25.15	\$25.91	\$26.68	\$27.49	\$28.31	\$29.16	\$30.04	\$30.94	\$31.87	\$32.82
	Deputy Property Tax Specialist	6	\$27.17	\$27.98	\$28.82	\$29.68	\$30.57	\$31.50	\$32.44	\$33.41	\$34.41	\$35.45
	Deputy Recorder II	6	\$27.17	\$27.98	\$28.82	\$29.68	\$30.57	\$31.50	\$32.44	\$33.41	\$34.41	\$35.45
	Payroll Specialist	6	\$27.17	\$27.98	\$28.82	\$29.68	\$30.57	\$31.50	\$32.44	\$33.41	\$34.41	\$35.45
	Hazardous Waste Coordinator	6	\$27.17	\$27.98	\$28.82	\$29.68	\$30.57	\$31.50	\$32.44	\$33.41	\$34.41	\$35.45
	Maintenance Technician I	6	\$27.17	\$27.98	\$28.82	\$29.68	\$30.57	\$31.50	\$32.44	\$33.41	\$34.41	\$35.45
	Mechanic - Operator (Transfer Station)	6	\$27.17	\$27.98	\$28.82	\$29.68	\$30.57	\$31.50	\$32.44	\$33.41	\$34.41	\$35.45
	Victim Service Coordinator	7	\$29.06	\$29.94	\$30.83	\$31.76	\$32.72	\$33.70	\$34.70	\$35.75	\$36.83	\$37.92
	NRM Manager - Forester	7	\$29.06	\$29.94	\$30.83	\$31.76	\$32.72	\$33.70	\$34.70	\$35.75	\$36.83	\$37.92
	Maintenance Technician II	7	\$29.06	\$29.94	\$30.83	\$31.76	\$32.72	\$33.70	\$34.70	\$35.75	\$36.83	\$37.92
	Program Coordinator	7	\$29.06	\$29.94	\$30.83	\$31.76	\$32.72	\$33.70	\$34.70	\$35.75	\$36.83	\$37.92
	Deputy Recorder III	7	\$29.06	\$29.94	\$30.83	\$31.76	\$32.72	\$33.70	\$34.70	\$35.75	\$36.83	\$37.92
	GIS Research Specialist	7	\$29.06	\$29.94	\$30.83	\$31.76	\$32.72	\$33.70	\$34.70	\$35.75	\$36.83	\$37.92
	Appraiser Trainee	7	\$29.06	\$29.94	\$30.83	\$31.76	\$32.72	\$33.70	\$34.70	\$35.75	\$36.83	\$37.92
	Zoning Tech/Sewer Inspector	8	\$31.25	\$32.19	\$33.15	\$34.14	\$35.17	\$36.23	\$37.31	\$38.43	\$39.58	\$40.77
	Zoning Technician/E911	8	\$31.25	\$32.19	\$33.15	\$34.14	\$35.17	\$36.23	\$37.31	\$38.43	\$39.58	\$40.77
	Appraiser CMA	8	\$31.25	\$32.19	\$33.15	\$34.14	\$35.17	\$36.23	\$37.31	\$38.43	\$39.58	\$40.77
	Appraiser AMA	9	\$33.43	\$34.43	\$35.47	\$36.54	\$37.63	\$38.76	\$39.92	\$41.12	\$42.35	\$43.63
	Appraiser SAMA	10	\$36.11	\$37.19	\$38.31	\$39.45	\$40.64	\$41.86	\$43.12	\$44.41	\$45.75	\$47.11
	Econ Development Specialist	10	\$36.11	\$37.19	\$38.31	\$39.45	\$40.64	\$41.86	\$43.12	\$44.41	\$45.75	\$47.11

2026

3.5% COLA	Position	Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
	Custodian I	2	\$21.86	\$22.52	\$23.19	\$23.89	\$24.61	\$25.33	\$26.10	\$26.89	\$27.69	\$28.52
	Pay Station Attendant	2	\$21.86	\$22.52	\$23.19	\$23.89	\$24.61	\$25.33	\$26.10	\$26.89	\$27.69	\$28.52
	Custodian II	3	\$23.17	\$23.87	\$24.58	\$25.31	\$26.07	\$26.86	\$27.67	\$28.49	\$29.35	\$30.23
	Transfer Station Light Equipment Operator	3	\$23.17	\$23.87	\$24.58	\$25.31	\$26.07	\$26.86	\$27.67	\$28.49	\$29.35	\$30.23
	Licensing Clerk	4	\$24.56	\$25.29	\$26.05	\$26.83	\$27.64	\$28.47	\$29.33	\$30.21	\$31.11	\$32.04
	Account Clerk I	4	\$24.56	\$25.29	\$26.05	\$26.83	\$27.64	\$28.47	\$29.33	\$30.21	\$31.11	\$32.04
	Assessment Tech I	4	\$24.56	\$25.29	\$26.05	\$26.83	\$27.64	\$28.47	\$29.33	\$30.21	\$31.11	\$32.04
	Court Screeners	4	\$24.56	\$25.29	\$26.05	\$26.83	\$27.64	\$28.47	\$29.33	\$30.21	\$31.11	\$32.04
	Legal Assistant	4	\$24.56	\$25.29	\$26.05	\$26.83	\$27.64	\$28.47	\$29.33	\$30.21	\$31.11	\$32.04
	Office Support	4	\$24.56	\$25.29	\$26.05	\$26.83	\$27.64	\$28.47	\$29.33	\$30.21	\$31.11	\$32.04
	Transfer Station Heavy Equipment Operator	4	\$24.56	\$25.29	\$26.05	\$26.83	\$27.64	\$28.47	\$29.33	\$30.21	\$31.11	\$32.04
	Recycling Facility Heavy Equipment Operator	4	\$24.56	\$25.29	\$26.05	\$26.83	\$27.64	\$28.47	\$29.33	\$30.21	\$31.11	\$32.04
	Account Clerk II	5	\$26.03	\$26.81	\$27.62	\$28.45	\$29.30	\$30.18	\$31.09	\$32.02	\$32.98	\$33.97
	Assessment Tech II	5	\$26.03	\$26.81	\$27.62	\$28.45	\$29.30	\$30.18	\$31.09	\$32.02	\$32.98	\$33.97
	Transfer Station Truck Driver	5	\$26.03	\$26.81	\$27.62	\$28.45	\$29.30	\$30.18	\$31.09	\$32.02	\$32.98	\$33.97
	Compactor Truck Operator	5	\$26.03	\$26.81	\$27.62	\$28.45	\$29.30	\$30.18	\$31.09	\$32.02	\$32.98	\$33.97
	Deputy Licensing Coordinator	5	\$26.03	\$26.81	\$27.62	\$28.45	\$29.30	\$30.18	\$31.09	\$32.02	\$32.98	\$33.97
	Deputy Recorder I	5	\$26.03	\$26.81	\$27.62	\$28.45	\$29.30	\$30.18	\$31.09	\$32.02	\$32.98	\$33.97
	Ext Office Manager	5	\$26.03	\$26.81	\$27.62	\$28.45	\$29.30	\$30.18	\$31.09	\$32.02	\$32.98	\$33.97
	Office Manager	5	\$26.03	\$26.81	\$27.62	\$28.45	\$29.30	\$30.18	\$31.09	\$32.02	\$32.98	\$33.97
	Assistant Veterans Service Officer	5	\$26.03	\$26.81	\$27.62	\$28.45	\$29.30	\$30.18	\$31.09	\$32.02	\$32.98	\$33.97
	Deputy Property Tax Specialist	6	\$28.12	\$28.96	\$29.83	\$30.72	\$31.64	\$32.60	\$33.57	\$34.58	\$35.62	\$36.69
	Deputy Recorder II	6	\$28.12	\$28.96	\$29.83	\$30.72	\$31.64	\$32.60	\$33.57	\$34.58	\$35.62	\$36.69
	Payroll Specialist	6	\$28.12	\$28.96	\$29.83	\$30.72	\$31.64	\$32.60	\$33.57	\$34.58	\$35.62	\$36.69
	Hazardous Waste Coordinator	6	\$28.12	\$28.96	\$29.83	\$30.72	\$31.64	\$32.60	\$33.57	\$34.58	\$35.62	\$36.69
	Maintenance Technician I	6	\$28.12	\$28.96	\$29.83	\$30.72	\$31.64	\$32.60	\$33.57	\$34.58	\$35.62	\$36.69
	Mechanic - Operator (Transfer Station)	6	\$28.12	\$28.96	\$29.83	\$30.72	\$31.64	\$32.60	\$33.57	\$34.58	\$35.62	\$36.69
	Victim Service Coordinator	7	\$30.08	\$30.99	\$31.91	\$32.88	\$33.86	\$34.88	\$35.92	\$37.00	\$38.11	\$39.25
	NRM Manager - Forester	7	\$30.08	\$30.99	\$31.91	\$32.88	\$33.86	\$34.88	\$35.92	\$37.00	\$38.11	\$39.25
	Maintenance Technician II	7	\$30.08	\$30.99	\$31.91	\$32.88	\$33.86	\$34.88	\$35.92	\$37.00	\$38.11	\$39.25
	Program Coordinator	7	\$30.08	\$30.99	\$31.91	\$32.88	\$33.86	\$34.88	\$35.92	\$37.00	\$38.11	\$39.25
	Deputy Recorder III	7	\$30.08	\$30.99	\$31.91	\$32.88	\$33.86	\$34.88	\$35.92	\$37.00	\$38.11	\$39.25
	GIS Research Specialist	7	\$30.08	\$30.99	\$31.91	\$32.88	\$33.86	\$34.88	\$35.92	\$37.00	\$38.11	\$39.25
	Appraiser Trainee	7	\$30.08	\$30.99	\$31.91	\$32.88	\$33.86	\$34.88	\$35.92	\$37.00	\$38.11	\$39.25
	Zoning Tech/Sewer Inspector	8	\$32.34	\$33.32	\$34.31	\$35.34	\$36.40	\$37.49	\$38.62	\$39.77	\$40.96	\$42.20
	Zoning Technician/E911	8	\$32.34	\$33.32	\$34.31	\$35.34	\$36.40	\$37.49	\$38.62	\$39.77	\$40.96	\$42.20
	Appraiser CMA	8	\$32.34	\$33.32	\$34.31	\$35.34	\$36.40	\$37.49	\$38.62	\$39.77	\$40.96	\$42.20
	Appraiser AMA	9	\$34.60	\$35.64	\$36.71	\$37.82	\$38.95	\$40.12	\$41.32	\$42.56	\$43.83	\$45.16
	Appraiser SAMA	10	\$37.38	\$38.49	\$39.65	\$40.84	\$42.07	\$43.32	\$44.63	\$45.97	\$47.35	\$48.76
	Econ Development Specialist	10	\$37.38	\$38.49	\$39.65	\$40.84	\$42.07	\$43.32	\$44.63	\$45.97	\$47.35	\$48.76

Becker County Planning Commission
February 26th, 2025

An audio recording of the meeting is available at:
https://www.co.becker.mn.us/government/meetings/planning_zoning/planning_commission/

Members Present: Acting Chairman Craig Hall, Kim Mattson, Steve Lindow, Tommy Ailie, Tom Disse, Commissioner Erica Jepson, Nick Bowers, Mary Seaberg and Zoning Administrator Kyle Vareberg. **Members Absent:** Dave Blomseth, Kohl Skalin, Harvey Aho, Jeff Moritz, and Commissioner Phil Hansen.

Acting Chairman Craig Hall called the Planning Commission meeting to order at 6:01 pm. Introductions were given. Becker County Zoning Technician Nicole Bradbury recorded the minutes.

Acting Chairman Craig Hall explained the protocol for the meeting and stated that the recommendations of the Planning Commission will be forwarded to the County Board of Commissioners for final action.

Tommy Ailie made a motion to approve the minutes from the January 29th, 2025, meeting. Seaberg second. All members in favor. Motion carried.

New Business:

1. **APPLICANT: Trevor Brosius & Savannah Brosius** 20717 Co Hwy 21 Detroit Lakes, MN 56501 **LEGAL LAND DESCRIPTION:** Tax ID Number: **08.0189.000** Section 10 Township 139 Range 041; 10-139-41 PT E1/2 SE1/4 IN FOLL TRACT IN SEC 10: COMM SW COR SEC 11 N 1260.15' TO POB; E 360.82', N 41.24', W 165.37', N 241.87', W 479.93' TO CTR CO RD 21, SE AL CTR RD 281.06', E 180.28' TO POB. **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Conditional Use Permit to operate a pet grooming business.

Raymond Schultz spoke on behalf of his parents; neighbor's to the applicant. He stated that as long as there will be no boarding that he and his parents are in support of the application.

MOTION: Seaberg motioned to approve the application. Bowers second. Roll Call; All in favor. None opposed. Motion carried.

46 **2. APPLICANT: Tim Rohloff & Rose Diemert** 38353 Co Hwy 35 Waubun, MN
47 **56589 Project Location:** 42206 Co Hwy 26 Rochert, MN 56578 **LEGAL LAND**
48 **DESCRIPTION:** Tax ID Number: **28.0023.001** Section 05 Township 140 Range
49 038; SE1/4 OF NW1/4 **APPLICATION AND DESCRIPTION OF PROJECT:**
50 Request a Conditional Use Permit for the cultivation, manufacture, and wholesale of
51 cannabis.

52
53 Raymond Schultz spoke in favor of the application on behalf of his parents; Becker County
54 residents. He said they were impressed with the plan and technology involved in this project. He
55 commented on the increase in tax dollars that businesses like this will bring to the county and he
56 thinks that a denial would be a disservice to the community. He noted that his parents are fully in
57 support of this application.

58
59 Dan Bergstrom, neighbor, said he is concerned about security and feels that a business like this
60 should be closer to a town and/or services.

61
62 Ryan Bergstrom, son of neighbor's, stated that he agrees with Dan Bergstrom and shared his
63 concerns about security especially without fencing and in the event of a power outage.

64
65
66 **MOTION: Ailie motioned to approve the application. Lindow second. Roll Call;**
67 **All in favor. None opposed. Motion carried.**

68
69
70
71 **Other Business:**

72
73 I) **Tentative Date for the Next Informational Meeting: March 19th, 2024; 8:00 am; 3rd Floor**
74 **Meeting Room in the Becker County Courthouse, Detroit Lakes, MN.**

75
76
77 **Since there was no further business to come before the Board, Seaberg made a motion to**
78 **adjourn. Disse second. All in favor. Motion carried. The meeting adjourned at 7:01 pm.**

79
80
81
82
83 _____
84 **David Blomseth, Chairman**

85 _____
86 **Jeff Moritz, Secretary**

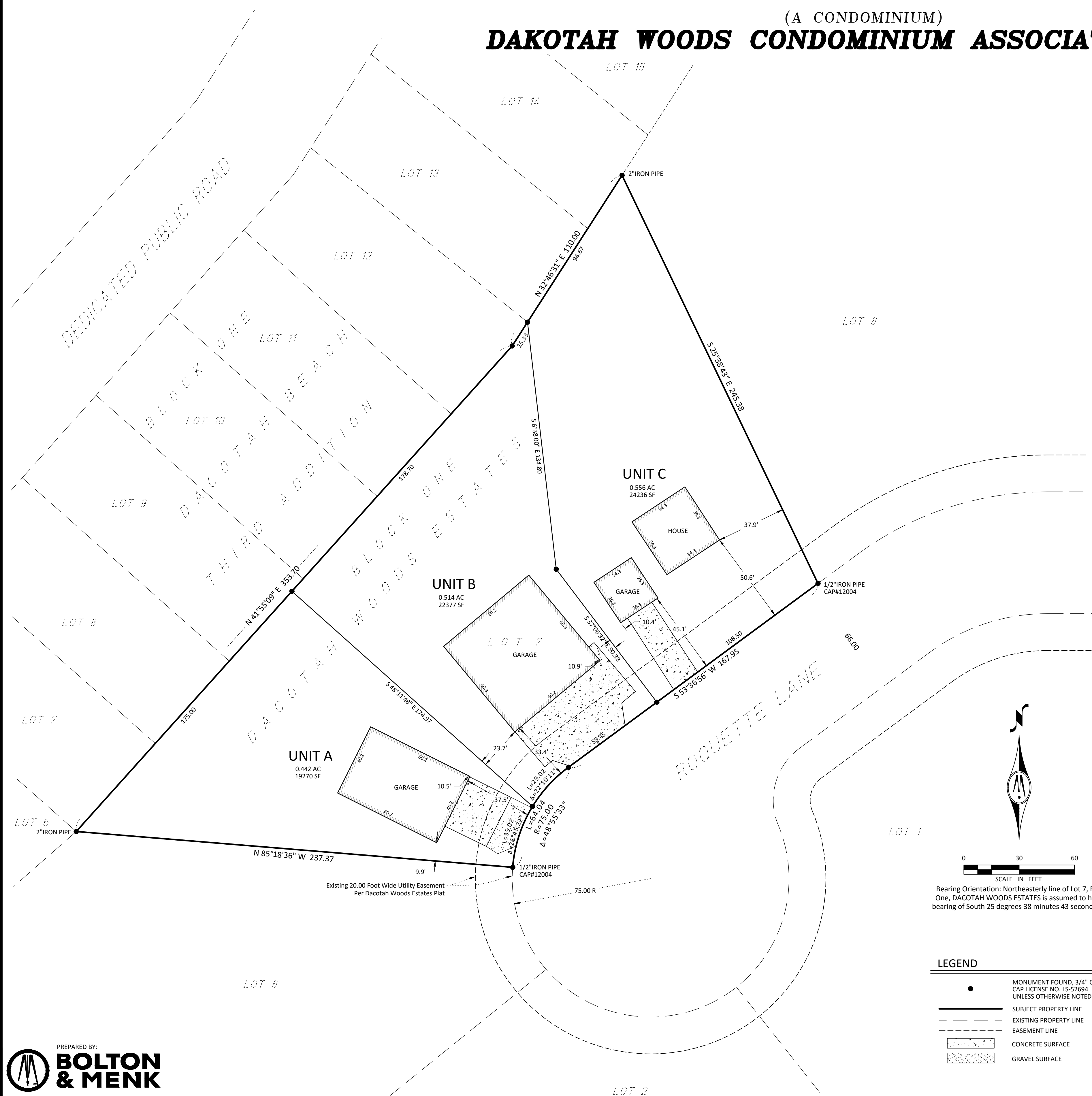
87 ATTEST

88 _____
89 **Kyle Vareberg, Zoning Administrator**

COMMON INTEREST COMMUNITY NUMBER 93

(A CONDOMINIUM)

DAKOTAH WOODS CONDOMINIUM ASSOCIATION, INC.



PREPARED BY:
BOLTON & MENK

LEGEND

- MONUMENT FOUND, 3/4" O.D. x 15" IRON PIPE
CAP LICENSE NO. LS-52694
UNLESS OTHERWISE NOTED
- SUBJECT PROPERTY LINE
- - - EXISTING PROPERTY LINE
- - - EASEMENT LINE
- ▨ CONCRETE SURFACE
- ▩ GRAVEL SURFACE

SURVEYOR'S CERTIFICATE

I, Timothy L. Sorenson, Licensed Land Surveyor, do hereby certify that the work was undertaken by, or reviewed and approved by me for this CIC Plat of Common Interest Community Number 93, A Condominium, DAKOTAH WOODS CONDOMINIUM ASSOCIATION, INC., being located upon:

Lot 7, in Block One, of DAKOTAH WOODS ESTATES, Becker County, Minnesota, according to the Official Plat thereof, as recorded in the Office of the Becker County Recorder.
 Containing 65,883 square feet or 1.512 acres of land more or less and is subject to easements of record.

And that this CIC Plat fully and accurately depicts all information required by Minnesota Statutes, Section 515B.2-1101(c)

Dated this ____ day of _____, 2024

Timothy L. Sorenson, Licensed Land Surveyor
 Minnesota License Number 48087
 State of North Dakota } SS
 County of Cass

On this ____ day of _____, in the year 2024 before me personally appeared Timothy L. Sorenson, known to me to be the person who is described in and who executed the within instrument, and acknowledged to me that he executed the same.

Notary Public _____

LAKE VIEW TOWNSHIP BOARD CERTIFICATE

This common interest community plat of Common Interest Community Number 93, DAKOTAH WOODS CONDOMINIUM ASSOCIATION, INC. is hereby acknowledged by the Town Board of the Township of Lake View, Becker County, Minnesota, this ____ day of _____, 2024.

Chairman _____ Clerk _____

BECKER COUNTY PLANNING COMMISSION CERTIFICATE

This common interest community plat of Common Interest Community Number 93, DAKOTAH WOODS CONDOMINIUM ASSOCIATION, INC. is hereby approved by the Board of County Planning Commission, this ____ day of _____, 2024.

Chairman _____ Secretary _____

BECKER COUNTY BOARD OF COMMISSIONER'S CERTIFICATE

This common interest community plat of Common Interest Community Number 93, DAKOTAH WOODS CONDOMINIUM ASSOCIATION, INC. is hereby approved by the Board of County Commissioners of Becker County, Minnesota, this ____ day of _____, 2024.

Chairman of County Board _____ Administrator _____ County Auditor/Treasurer _____

BECKER COUNTY AUDITOR'S-TREASURER'S CERTIFICATE

I hereby certify that the taxes for the year 2024 for the lands described within are paid and no delinquent taxes and transfer entered this ____ day of _____, 2024.

Mary E. Hendrickson, County Auditor-Treasurer
 Becker County, Minnesota

BECKER COUNTY RECORDER'S CERTIFICATE

State of Minnesota } SS
 County of Becker }
 This CIC Plat is part of the CIC Declaration recorded as Document No. _____
 Filed for record this ____ day of _____, 2024. at ____ o'clock ____ m.

Susan Syvertson, County Recorder
 Becker County, Minnesota

Additional Information provided
On behalf of the Izaak Walton League
Regarding
Confined Animal Feeding Operations (CAFOs)
And
Wake Boat potential impacts

BECKER COUNTY BOARD OF COMMISSIONERS
RESOLUTION 03-25-1A
County Recorder Salary

WHEREAS, there is a need to ratify the County Recorder salary due to the review and discussion with the County Recorder.

NOW THEREFORE BE IT RESOLVED. That the Board of County Commissioners of Becker County, Minnesota, approves to ratify the County Recorder's salary to \$43.77 per hour. This hourly wage includes 7% longevity. The County Recorder also will receive all benefits afforded to county employees which also includes a Cash in Lieu in the amount of \$734.15.

Duly adopted this 4th day of March 2025, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith
Carrie Smith
County Administrator

/s/ David Meyer
David Meyer
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held March 4th, 2025, as recorded in the record of proceedings.

Carrie Smith
County Administrator