

BOARD MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, February 18, 2025, at 8:15 am

LOCATION: Board Room, Courthouse

1. Meeting was brought to order by Chair Meyer. Commissioners in attendance: Meyer, Jepson, Hansen, Vareberg and Nelson, County Administrator Carrie Smith, and minute taker Peggy Martin.
2. Pledge of Allegiance.

Agenda/Minutes:

1. Agenda – Motion and second to approve the agenda with the addition under the County Administrator: Heartland Trail discussion and Veterans Service Officer Job Posting (Nelson, Hansen) carried.
2. Minutes – Moved and second to approve minutes of February 4, 2025, with the requested changes (Nelson, Jepson) carried.
3. Motion and second to approve and accept the following Consent Agenda Items – Auditor-Treasurer: Regular Claims, Auditor Warrants and Claims over 90 Days, License List Renewals for the following: On/Off Sale – Renewal – The Fishbowl – Kari Friesen – Erie Twp, Jolly Fisherman Resort – Anne Buelow – Round Lake Twp, 3.2 On/Off-Sale Renewal – Cedar Crest Resort – Brian Schneck – Maple Grove Twp, On Sale Liquor – Renewal – Hotel Shoreham – Tom Albrecht – Lakeview Twp, Off Sale – Renewal – Lakes Corner Liquors – Aaron Alsesen – Erie Twp, Wine and Strong Beer On Sale – Renewal – Cedar Crest Resort – Brian Schneck – Maple Grove Twp, Resolution 02-25-2A – Carsonville Firefighters Relief Association for a raffle on October 18, 2025 at Carsonville Fire & Rescue – Station 2 in Carsonville Twp, Resolution 02-25-2B – Mid-Nite Riders LLC for raffle on November 22, 2025 at The Cormorant Pub & Boat House, in Cormorant Twp, 2024 Abatement Parcel 10.0236.0000, December 2024 Cash Comparison, Sales Tax, & Investments, Human Services: Regular Claims, Public Health, & Transit, Contracts & Agreements – Healthy Kids MN Joint Powers Agreement, DHS Joint Powers Agreement to bill for Child Care Continuous Licensing, Sheriff: Becker County Motorola Solutions Service Agreement Renewal 2025, Land Use: Environmental Services – Professional Service Proposal – Ground Water Sampling/Lab Cost, Professional Service Proposal - Demo Survey & Report (Nelson, Jepson) carried.

Commissioners:

1. Open Forum:
 - None.
2. Reports and Correspondence: Reports were provided on the following meetings:
 - Commissioner Hansen: Toured the following buildings: Old Jail, Extension, Transit, and Courthouse; Transit, West Lake Drive Road Project, RAC, PRWD, Heartland Trail.
 - Commissioner Jepson: RAC, Crow Wing Watershed, EDA Housing, Human Services.
 - Commissioner Meyer: Transit, Historical Society, Lakes County Service Co-Op.
 - Commissioner Nelson: NRM, City of Detroit Lakes Work Session.
 - Commissioner Vareberg: Human Services, NRM.
3. Appointments
 - Motion and second to appoint Sandy Gunderson to Becker County Extension representing District 2 (Meyer, Nelson) carried.

County Administrator: presented by Carrie Smith.

1. Report:
 - Eagle Lake Public Access is in the process of being sold.
 - County Surveyor appointment discussion.
 - Economic Summit on March 26th.
 - AIS Agreement regarding reimbursable fees. Will review and bring back to the board.
 - Year End 2024 Budget Work Session after next Board Meeting.
 - Strategic Planning – Space Needs.
2. Recorder Salary.
 - Recommend to set salary by Resolution annually.
3. BeckerBay Online Auction to be held March 17-21. Items due by March 7th.
4. Becker Soil & Water Conservation District: presented by Karl Koenig and Bryan Malone.
 - Motion and section to approve the Delegation Agreement Aquatic Invasive Species (AIS) Prevention Inspection of Water-related Equipment (Nelson, Jepson) carried.
5. Heartland Trail discussion.
6. Motion and second to approve to advertise and fill the Veterans Service Officer position (Nelson, Jepson) carried.

Human Services: presented by Denise Warren.

1. Out of State Training Request – Public Health.
 - Bring back to March 4 Meeting with more information.
2. Motion and second to approve the Personnel Request – FT Public Health RN stipulating that a change in grant funding will result in the possible elimination of the position (Jepson, Vareberg) carried.

Sheriff: presented by Todd Glander.

1. Motion and second to approve the Personnel Request - FT Communications Officer (Nelson, Jepson) carried.

Land Use/Environmental Services: presented by Steve Skoog and Mitch Lundeen.

1. Motion and second to approve the purchase of the STS Truck from the Sheriff's Department in the amount of \$8,500 (Nelson, Vareberg) carried.
2. Motion and second to approve Resolution 02-25-2E – Personnel Request – 3 Seasonal Employees (Jepson, Hansen) carried.
3. Motion and second to approve the updated Capital Purchase Request for a Grapple Bucker from RDO for the updated amount of \$28,850 (Hansen, Vareberg) carried.

Highway: presented by Jim Olson.

1. Motion and second to approve Resolution 02-25-2C – 62624 Contract Bid Award in the amount of \$4,449,982.48 to R.J. Zavoral & Sons Inc (Hansen, Vareberg) carried.
2. Motion and second to approve the Capital Outlay purchase of a GPS Unit from Frontier Precision in the amount of \$41,153.30 (Hansen, Nelson) carried.
3. Motion and second to approve Resolution 02-25-2D – Personnel Request – 3 Seasonal Employees (Nelson, Jepson) carried.

Human Resources: presented by Teaira Christen.

1. Motion and second to approve the Job Descriptions for: Transit Bus Driver, Transit Dispatcher, Transit Bus Driver/Dispatcher (Hansen, Vareberg) carried.

Being no further business, Board Chair Meyer adjourned the meeting at 11:16 am.

<u>/s/</u>	Carrie Smith	<u>/s/</u>	David Meyer
	Carrie Smith		David Meyer
	County Administrator		Board Chair