

BOARD MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, February 4, 2025, at 8:15 am

LOCATION: Board Room, Courthouse

1. Meeting was brought to order by Chair Meyer. Commissioners in attendance: Meyer, Jepson, Hansen, Vareberg and Nelson, County Administrator Carrie Smith, and minute taker Amanda Pachel.
2. Pledge of Allegiance.

Agenda/Minutes:

1. Agenda – Motion and second to approve the agenda with the addition of Memorandum for Action: Regional planning for Demolition Waste (Jepson, Nelson) carried.
2. Minutes – Moved and second to approve minutes of January 21, 2025 with the requested changes (Hansen, Jepson) carried.
3. Motion and second to approve and accept the following Consent Agenda Items – Auditor-Treasurer: Regular Claims, Auditor Warrants and Claims over 90 Days, Resolution 02-25-1A – Charitable Gambling – Detroit Lakes Youth Hockey Association at Hotel Shoreham in Lakeview Twp, Resolution 02-25-1B – Tax Forfeited Easement 25.0234.000, Resolution 02-25-1C – Tax Forfeited Easement 25.0234.001, November 2025 Cash, Sales Tax, & Investment Reports, Human Services: Regular Claims, Public Health, & Transit, Letter of Support to Lutheran Social Services, Sheriff: Mutual Aid Agreement Becker & Otter Tail Counties (Jepson, Nelson) carried.

Commissioners:

1. Open Forum:
  - Rick Michaelson – PRWD Vacancy – in support of Charlie Buck.
  - Charles Buck – Applying for PRWD Manager.
  - Erica Gilsdorf – Distributed News Article. CAFO concern. Would like a water quality ordinance regarding run off.
  - George Frankberg – Would like people to use the microphone.
  - Willis Mattison – Osage ground water quality.
  - Birch Burdick – In support of Charles Buck for PRWD vacancy.
2. Reports and Correspondence: Reports were provided on the following meetings:

- Commissioner Hansen: Toured the following: Jail, Prairie Lakes Solid Waste Facility, Human Services, and Transfer Station, AMC Training, PLMSWA, Planning Commission, Environmental.
- Commissioner Jepson: AMC Chair/Vice Chair Leadership, Planning Commission, Fair Board.
- Commissioner Nelson: Extension, AIS Invoice, Sunnyside, Lakeland Mental Health, MRC, Sheriff, Courthouse.
- Commissioner Vareberg: Environmental.
- Commissioner Meyer: Sheriff, DAC, Courthouse, State & Tribal Relations Training.

### 3. Appointments

- Lori Olson – Great applicants for the PRWD – support of Scott Busker.
- Motion and second to appoint Scott Busker to the Pelican River Watershed District (Hansen, Vareberg) carried.
- Motion and second to appoint Glenn Gifford to the Recreational Advisory Committee (RAC) Member at Large (Meyer, Nelson) carried.

County Administrator: presented by Carrie Smith.

#### 1. Report:

- Toured the Extension Building with Cody Piper. Looking at space needs.

#### 2. Motion and second to modify Personnel Policy for Authorization of filling vacant positions to have all positions come to the Board for approval (Nelson, Meyer) carried.

#### 3. Pelican River Watershed Building Update.

- Charlie Jasken – suggested to move the door of watershed building to provide additional parking.

#### 4. Joint Training Opportunity presented by Amy Stearns from Project 412.

- Jeff Ziegler – Civic Planner to come for two days in Mid May.
- Requesting \$3,000 from Becker County with matching \$3,000 fund requests from the Detroit Lakes Development Authority, and Project 412 plus in-kind support from the Chamber of Commerce.
- Refer the request to EDA Committee.

#### 5. Memorandum for Action: Regional planning for Demolition Waste presented by Steve Skoog.

- Motion and second to support participating in an Application for a MPCA Grant for Regional Planning of the Disposal of Building Demolition Waste up to \$8,400 (Vareberg, Jepson) carried.

Planning & Zoning: presented by Kyle Vareberg.

1. Planning Commission Recommendations 01/29/2025

- Motion and second to concur with the Planning Commission recommendation to approve for Lakeside Estates LLC – Request a Supplemental Plat for Ten (10) lots to be known as Grand View Estates of Nelson Lake Third Supplemental Common Interest Community Plat (Jepson, Vareberg) carried.
- Motion and second to concur with the Planning Commission recommendation to approve for Minnkota Power Coop – Request a Conditional Use Permit for a Substation (Hansen, Nelson) carried.

Human Resources: presented by Teaira Christen.

1. Motion and second to approve the Job Descriptions for: Assessment Technician 1, Assessment Technician II, Appraiser Trainee, Appraiser CMA, Appraiser AMA, Appraiser SAMA, Chief Deputy Assessor, Chief Deputy Assessor with SAMA, County Assessor, HR/Administrative Assistant, GIS Research Specialist, Developer/GIS Coordinator, IT Analyst 1, IT Analyst 2, Information Technology Director, Account Clerk I, Account Clerk II, Transfer Station Light Equipment Operator, Transfer Station Heavy Equipment Operator, Compactor Truck Operator, Hazardous Waste Coordinator, Land Use Director, Material Recovery Facility Manager, Mechanic-Operator, Pay Station Attendant, Recycling Facility Heavy Equipment Operator, Transfer Station Manager, Transfer Station Truck Driver, Custodian I, Custodian II, Maintenance Technician I, Maintenance Technician II, Facilities Manager, Assistant Veterans Service Officer, County Veterans Service Officer (Nelson, Vareberg) carried.

Highway: presented by Jim Olson.

1. Motion and second to approve the Construction Service Agreement with Houston Engineering Inc to provide services on the Heartland State Trail construction (Jepson, Vareberg) carried.
2. Motion and second to approve the Capital Purchase Request of a Pressure Washer in the amount of \$6,700 (Vareberg, Jepson) carried.

Sheriff: presented by Todd Glander.

1. Motion and second to approve the purchase of Becker Eventide 16 channel Analog Card addition from Nelson Systems in the amount of \$6999.95 (Nelson, Jepson) carried.
2. Motion and second to approve the purchase of Squad Car Equipment in the amount of \$9,172.53 from CODE-4 (Nelson, Jepson) carried.

3. Motion and second to approve the NW Regional Advisory Committee (NW RAC) appointments of Shane Richard as primary and Joan Stenger as alternate (Nelson, Jepson) carried.
4. Motion and second to approve the sale of Unit 9577 – 2013 Ford F150 at auction, or to sell to other agencies (Nelson, Meyer) carried.
5. Motion and second to purchase Emergency Manager Trailer Radio from Motorola in the amount of \$8,769.19 (Nelson, Hansen) carried.
6. Motion and second to accept the 2023 Emergency Management Performance Grant (Nelson, Hansen) carried.
7. Motion and second to sell old trailer and purchase new 20' UTV Trailer from Lakes Area Trailers in the amount of \$7,348 (Nelson, Jepson) carried.
8. Impound Building Feasibility Study Update.
9. Motion and second to purchase a Forensic Workstation Upgrade from Sumuri in the amount of \$5908.00 (Jepson, Nelson) carried.
10. Motion and second to approve Resolution 02-25-1D – 2024 Hazard Mitigation Plan (Jepson, Nelson) carried.

Being no further business, Board Chair Meyer adjourned the meeting at 11:22 am.

<u>/s/</u> Carrie Smith <hr/> Carrie Smith County Administrator	<u>/s/</u> David Meyer <hr/> David Meyer Board Chair
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