

BOARD MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, January 21, 2025, at 8:15 am

LOCATION: Board Room, Courthouse

1. Meeting was brought to order by Chair Meyer. Commissioners in attendance: Meyer, Jepson, Hansen, Vareberg and Nelson, County Administrator Carrie Smith, and minute taker Peggy Martin.
2. Pledge of Allegiance.

Agenda/Minutes:

1. Agenda – Motion and second to approve the agenda with the addition of revisiting the Commissioners Committee List (Jepson, Nelson) carried.
2. Minutes – Moved and second to approve minutes of January 7, 2025 (Jepson, Hansen) carried.
3. Motion and second to approve and accept the following Consent Agenda Items – Auditor-Treasurer: Regular Claims, Auditor Warrants and Claims over 90 Days, Resolution 01-25-2A – Humane Society of the Lakes for a Premises Permit at Forest Hills in Audubon Twp, Resolution 01-24-2H – Designate Banks & Signatories, Human Services: Regular Claims, Public Health, & Transit, DHS Respite Grant Contract 2025-2027, Land Use – NRM: Approve 2025 Timber Auction Dates, Approve 2025 NRM Annual Business Bid Solicitation Items, Land Use – Parks & Rec: Grant Submission Approval: Conservation Partners Legacy Grant – Dunton Locks (Jepson, Nelson) carried.

Commissioners:

1. Open Forum:
 - None.
2. Reports and Correspondence: Reports were provided on the following meetings:
 - Commissioner Hansen: Law Library, RAC, Pelican River Watershed District, Highway.
 - Commissioner Jepson: RAC, EDA, Planning & Zoning, Human Services.
 - Commissioner Nelson: NRM.
 - Commissioner Vareberg: Highway, EDA, NRM, Safety.
 - Commissioner Meyer: Historical Society, Lakes County Service Co-Op, NW Communication Board, AMC Leadership.
3. Appointments

- Lakeland Mental Health Center – Inform them Commissioner Nelson has been reappointed to the committee.
- Pelican River Watershed District – will be appointed next week.
- Motion and second to appoint John Okeson to fill the remainder of the District 3 Term for the Recreational Advisory Committee (RAC) (Hansen, Nelson) carried.
- Recreational Advisory Committee (RAC) has a member at large member opening. Will be advertised and brought back to the next meeting.

County Administrator: presented by Carrie Smith.

1. Report:

- DL Buzz – Shoutout to the DMV for great service.
 - Met potential Lobbyist with Mahnomen and Clearwater County.
 - Becker County has been awarded a Child Care Grant. Will bring back to the next meeting for acceptance.
2. Tribal-State Relations Training – January 29-30. We can have up to 2 attendees.
3. 2025 NW MN Watershed District Manager Orientation/Refresher Training.
- February 25 in Detroit Lakes. Commissioners Nelson and Hansen will attend.
4. Motion and second to approve the following changes to the 2025 Commissioner Committee List: Labor Negotiating Committee -Meyer/Jepson, Salary Review Board for DH & Elected Officials – Meyer/Jepson, and West Central Initiative – Meyer/Vareberg (Hansen, Nelson) carried.
5. Pelican River Watershed District Storage Building Discussion.
- Tera Guetter from PRWD shared information about the building.
 - Will look in Becker County records to help determine what can be done and bring back at a future meeting.

Human Resources: presented by Teaira Christen.

1. Motion and second to approve the Job Descriptions for: Social Worker-Adult Services, Social Worker-Behavioral Health, Social Worker-Certified MNChoices Assessor, Social Worker-Child and Family Services, Support Enforcement Aide, WIC Coordinator, NRM-Forester, NRM Supervisor-Land Commissioner, OSS-Planning & Zoning, Zoning Administrator, Zoning Technician/E911 Coordinator, Zoning Technician/Sewer Inspector, Administrative Assistant-Human Services, Administrative/Office Support Services Supervisor, Case Aide-Adult Services, Case Aide-Behavioral Health Services, Case Aide, Case Aide-Public Health, Child Support Officer, Child Support Supervisor, Eligibility Worker, Financial Assistance Supervisor, Fraud Prevention Investigator, Health & Human

Services Director, OSS-Human Services, Public Health Supervisor, Registered Nurse, Registered Nurse-Women, Infants, & Children (WIC), Social Services Supervisor-Adult Services, Social Services Supervisor-Behavioral Health, Social Services Supervisor Child and Family Services, Social Worker-Adult Services (Nelson, Jepson) carried.

Human Services: presented by Christy Ramsey, Lucy Meyer, and David Graham.

1. Motion and second to approve Resolution 01-25-2E – Personnel Request – Behavior Health Case Aide Status Change from Part-Time to Full-Time (Jepson, Vareberg) carried.

Veterans Services: presented by Matt Erickson.

1. Motion and second to approve Resolution 01-25-2B- Accept Donation of 100 Transit Tokens from Damien Society (Nelson, Jepson) carried.
2. Motion and second to approve Resolution 01-25-2C – Accept Donation of \$250 from Betty Bigger (Nelson, Jepson) carried.
3. Motion and second to approve Resolution 01-25-2D – FY2025 CVSO Operation Enhancement Grant Program in the amount of \$10,000 (Nelson, Jepson) carried.

Land Use/Environmental: presented by Steve Skoog.

1. Motion and second to approve the Capital Purchase Request – Scrap Bucket & Grapple from RDO in the amount of \$25,350 (Vareberg, Hansen) carried.
2. Motion and second to approve the Capital Purchase Request – Armer System Radios from Midwest Wireless in the amount of \$57,493.28 utilizing a Radio Grant Fund from the Sheriff's office and a refund from the current radios (Nelson, Vareberg) carried.
3. Motion and second to approve the Capital Purchase Request – Concrete Pulverizer Attachment from RDO in the amount of \$29,750 (Hansen, Vareberg) carried.
4. Motion and second to approve the Capital Purchase Request – Sorting Grapple from RDO in the amount of \$23,250 (Nelson, Vareberg) carried.
5. Motion and second to approve Resolution 01-25-2F – WRRRC (Waste Reduction, Reuse, Recycling & Composting) Grant Acceptance in the amount of \$179,086 (Hansen, Nelson) carried.

Highway: presented by Jim Olson.

1. Motion and second to approve Resolution 01-25-2G – Bid Award – Heartland Trail to Hough, Inc. in the amount of \$668,673.03 (Hansen, Nelson) carried.
2. Motion and second to approve the purchase of Base One Stabilizing Agent from Team Laboratory Chemical in the amount of \$74,937.50 (Nelson, Hansen) carried.

3. Motion and second to approve the purchase of a Road Sweeper from Swanston Equipment in the amount of \$91,000 (Nelson, Hansen) carried.

Planning & Zoning: presented by Kyle Vareberg.

1. Joint Planning Board Discussion. Will set up a meeting with the City of Detroit Lakes, Lake View Township, and Becker County.
2. Public Hearing Request on behalf of the MPCA.
 - Permit to Construct a Calf Facility – Parcel #37.0072.000 – Aho Dairy LLC 18801 Aho Rd Frazee, MN 56554
 - 11:21 am - Motion and second to open the Public Hearing (Nelson, Jepson) carried.
 - No public comments.
 - 11:24 am – Motion and second to close the Public Hearing (Nelson, Jepson) carried.

Being no further business, Board Chair Meyer adjourned the meeting at 11:28 am.

<u>/s/</u>	Carrie Smith	<u>/s/</u>	David Meyer
	Carrie Smith		David Meyer
	County Administrator		Board Chair