



BECKER COUNTY BOARD OF COMMISSIONERS

Regular Meeting

Date: Tuesday, June 4, 2024 at 8:15 AM

Location: Board Room, Courthouse

or

Virtual TEAMS Meeting Option

Call-In #: 763-496-5929 - Conference I.D.: 735 327 663#

- 8:15 Call the Board Meeting to Order: Board Chair Okeson
1. Pledge of Allegiance
- 8:20 Regular Business
1. Agenda Confirmation 3
 2. Minutes of May 21, 2024 5
- 8:25 Consent Agenda
1. Auditor-Treasurer 9
 - a) Regular Claims, Auditor Warrants, and Claims over 90 Days
 - b) April 2024 Cash, Sales Tax and Investment Reports 10
 - c) Resolution 06-24-1A - Gambling Permit Detroit Lakes Youth Hockey at Soo Pass Ranch in Lakeview Twp 13
 - d) Resolution 06-24-1B - Gambling Permit - Cormorant Lakes Sportsman's Club at Swanies Pub in Cormorant Twp 14
 - e) Government Management Group Contract for Cost Plan 15
 - f) License List 16
 2. Claims Human Services, Public Health, & Transit
 3. NRM & Parks and Recreation
 - a) Purchase Additional ArcGis License 17
 - b) Resolution 06-24-1D - Land Lease Agreement 18
 4. Sheriff
 - a) Water Heater Replacement - Sheriff's Office 19
 - b) K9 Grant Acceptance from AKC Reunite 22
 - c) Purchase Requests
 - 2 Drones & Tether 23
 - Radios 33
 - d) Advanced Correctional Health Renewal - Option 2 35
- 8:30 Commissioners
1. Open Forum
 2. Reports and Correspondence
 3. Appointments
 - a) Buffalo-Red River Watershed District 37
- 9:00 County Administrator

1. Report
 2. AFSCME Contract Agreement
- 9:30 Assessor
1. Abatements 38
- 9:35 Land Use/Environmental Services
1. Logging Sales Refund Request 39
- 9:40 Break
- 10:00 Highway
1. Resolution 06-24-1C - Gravel Crushing Quotes 40
- 10:05 Planning & Zoning
1. Planning Commission Recommendations 05/29/2024 42
 - a) Sheyenne Commercial Condos LLC - Request a Final Plat for sixty-nine (69) units to be known as Elite Storage Condos.
 - b) Wright Investments LLC - Request a Preliminary Plat for three (3) lots to be known as Dakotah Woods Condominium Association, Inc.
 2. Forest Township Zoning Ordinance Discussion
- Adjourn



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1. Report
2. AFSCME Contract Agreement

9:30 Assessor

1. Abatements

9:35 Land Use/Environmental Services

1. Logging Sales Refund Request

9:40 Break

10:00 Highway

1. Resolution 06-24-1C - Gravel Crushing Quotes

10:05 Planning & Zoning

1. Planning Commission Recommendations 05/29/2024

- a) Sheyenne Commercial Condos LLC - Request a Final Plat for sixty-nine (69) units to be known as Elite Storage Condos.
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2. Forest Township Zoning Ordinance Discussion

Adjourn

BOARD MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, May 21, 2024, at 8:15 am

LOCATION: Board Room, Courthouse

1. Meeting was brought to order by Board Chair Okeson. Commissioners in attendance: Okeson, Meyer, Vareberg, Jepson and Nelson, Interim County Administrator Carrie Smith, and minute taker Peggy Martin.
2. Pledge of Allegiance.

Agenda/Minutes:

1. Agenda – Motion and second to approve agenda with the addition of Comp & Class Study (Meyer, Jepson) carried.
2. Minutes – Moved and second to approve minutes of May 7, 2024, with the requested changes (Nelson, Jepson) carried.
3. Minutes – Moved and second to approve minutes of May 14, 2024 Special Meeting (Nelson, Meyer) carried.
4. Motion and second to approve and accept the Consent Agenda and remove the snowmobile prepayment claim (Nelson, Meyer) carried.

Probation: presented by Brian Rubenstein, Judge Gretchen Thilmony, Judge Michelle Lawson, Kristal Kadrie and Jodi Kulik.

1. Update on Treatment Court and All-Rise National Treatment Court Month Proclamation.
2. Motion and second to approve Resolution 05-24-2D – All-Rise National Treatment Court Month Proclamation (Nelson, Meyer) carried.

Commissioners:

1. Open Forum:
 - Rick Michaelson – PRWSD Appointments – Support for reappointment of Charlie Jasken and Orrin Okeson.
 - Ray Higgins – Executive Vice President of the Minnesota Timber Producers Association – Importance of Becker County Timber.
 - Dennis Kral – PRWSD Appointments – Support for reappointment of Charlie Jasken and Orrin Okeson.
 - Birch Burdick - PRWSD Appointments – Support for reappointment of Charlie Jasken and Orrin Okeson.

2. Reports and Correspondence: Reports were provided on the following meetings:
 - Commissioner Jepson – EDA, Human Services.
 - Commissioner Meyer – Lakes Country Services Co-Op, Partnership 4 Health, Historical Society, Fair Board.
 - Commissioner Okeson – Airport, Pelican River Watershed District, Finance.
 - Commissioner Vareberg – EDA, Logging Meeting.
 - Commissioner Nelson – Lake Area Regional Library, Lakeland Mental Health.
3. Appointments
 - Pelican River Watershed District.
 - Motion and second to Reappoint Orrin Okeson to the Pelican River Watershed District (Nelson, Jepson) carried.
 - Motion and second to Reappoint Charlie Jasken to the Pelican River Watershed District (Vareberg, Meyer) carried.

County Administrator – Human Resources: presented by Carrie Smith.

1. Report
 - CivicPlus Computer Software Data Request Tracking Software discussion.
 - Purchases and Board Approval Clarification. Discuss at Finance and create a policy.
 - Grant Awards Discussion. How to accept them depends on amount and matching funds. Discuss at Finance and create a policy.
2. Logging Meeting Friday.
 - Discussion on logging on State Forfeited Lands. Questions asked but not readily answered.
 - Research creating a County Ordinance for safety around logging equipment.
3. Airport.
 - Motion and second to approve Resolution 05-24-2F – Concurring with The Proposed Issuance and Sale of Taxable General Obligation Municipal Revenue Bonds (Meyer, Okeson) carried.
4. Motion and second to approve Resolution 05-24-2K – Class & Compensation 10 Step Pay Scale (Jepson, Nelson) carried.
5. Interim Assessor Introduction – Nancy Gunderson.
 - Prism certified last Friday.
 - Motion and second to approve the abatements as listed in the amount of \$4,868 (Nelson, Jepson) carried.

Auditor-Treasurer: presented by Mary Hendrickson.

1. Motion and second to approve Resolution 05-24-2A – Establish Temporary Absentee Location (Meyer, Nelson) carried.
2. Motion and second to approve Resolution 05-24-2B – Gambling Permit - July 13, 2024 for Pheasants Forever at Lakeview Golf Course in Lakeview Twp (Meyer, Okeson) carried.
3. Motion and second to approve Resolution 05-24-2C – Gambling Permit – November 1, 2024 for Midnite Riders Snowmobile Club at Tri-Lakes Roadhouse in Cormorant Twp (Nelson, Jepson) carried.
4. Motion and second to approve Resolution 05-24-2G – Repurchase of Parcel 02.0087.001 (Nelson, Meyer) carried.

Human Services: presented by Denise Warren.

1. Motion and second to approve Resolution 05-24-2H – Personnel Request - Public Health New FT Public Health RN (Jepson, Vareberg) carried.
2. Motion and second to approve Resolution 05-24-1-2I – Personnel Request – Adult Services PT to FT Case Aide (Jepson, Vareberg) carried.

Information Technology: presented by Judy Dodd.

1. Update on On-Call Pay for IT.
 - Two (2) employees and Judy. Start on a Monday for a week.
 - Primarily for criminal justice.
 - Tickets to track the calls.
 - Motion and second to move forward with pay for IT On-Call (Nelson, Vareberg) carried.

Highway: presented by Jim Olson

1. Motion and second to approve Resolution 05-24-2L – Heartland Trail – Wetland Property Purchase from Ease Properties, LLC in the amount of \$40,453 (Nelson, Meyer) carried.

Human Resources: presented by Amanda Pachel.

1. County Administrator Search: presented by Liza Donabauer with DDA Human Resources.
 - 25 initial applicants. Screened down to 11 by DDA with 3 withdrawing leaving 8 applicants to consider for Finalist.



BECKER COUNTY BOARD OF COMMISSIONERS
Finance Committee Meeting
Date: Monday, June 3, 2024 at 8:30 AM

Location: 1st Floor – Board Meeting Room - Courthouse
915 Lake Avenue, Detroit Lakes, MN

Administrator

1. Report

Auditor-Treasurer

1. Claims
2. Claims Human Services, Public Health, & Transit
3. April 2024 Cash, Sales Tax and Investment Reports
4. Government Management Group Contract for Cost Plan

Assessor

1. Abatements

Land Use/Environmental Services

1. NRM & Parks and Recreation
 - a) Purchase Additional ArcGIS License
 - b) Hodgdon Logging Refund Request
 - c) Toad Mountain Project - Master Planning
 - d) Verizon Cell Tower Lease

Sheriff

1. Purchase Requests
 - a) 2 Drones & Tether
 - b) Radios
2. Advanced Correctional Health Renewal - Option 2
3. Water Heater Replacement - Sheriff's Office
4. K9 Grant Acceptance - AKC Reunite

Highway

1. Resolution 06-24-1C - Gravel Crushing Quotes

Adjourn

**BECKER COUNTY
CASH COMPARISON**

FUND	April 2023	April 2024	% Change	March 2024
REVENUE FUND				
REVENUE FUND	\$ 11,499,334.49	\$ 11,910,421.53	3.57%	\$ 12,213,446.40
DESIGNATED				
GO BOND SERIES 2022A	(3,258,335.17)	-	-100.00%	-
LAW LIBRARY	32,966.19	16,666.33	-49.44%	14,233.54
ATTORNEY'S FORFEITURES	78,647.35	81,137.42	3.17%	79,157.22
RECORDERS EQUIPMENT	135,231.64	24,732.38	-81.71%	38,469.95
RECORDERS ENHANCEMENT	167,349.58	113,584.58	-32.13%	107,094.58
TRANSIT	186,377.29	24,096.23	-87.07%	81,953.18
TRANSIT LOCAL RESERVE	36,041.09	36,426.09	1.07%	36,426.09
2023 PUBLIC SAFETY AID	-	995,972.00	100.00%	996,097.00
TOTAL REVENUE FUND	\$ 8,877,612.46	\$ 13,203,036.56	48.72%	\$ 13,566,877.96
SPECIAL REVENUE FUNDS				
PUBLIC SAFETY	\$ (266,358.83)	\$ 1,067,297.62	-500.70%	\$ 99,473.44
E-911	69,862.85	229,433.64	228.41%	216,550.97
ROAD AND BRIDGE	5,990,560.66	4,980,584.26	-16.86%	5,183,532.65
HUMAN SERVICES	6,354,477.70	7,182,552.83	13.03%	8,116,960.15
RECREATION	676,009.80	628,435.94	-7.04%	641,868.44
AMERICAN RESCUE PLAN ACT	-	-	0.00%	-
RESOURCE DEVELOPMENT	969,302.33	1,028,781.99	6.14%	1,028,892.58
ENVIRONMENTAL AFFAIRS	1,808,715.57	1,319,513.55	-27.05%	1,172,769.14
DEBT FUNDS	298,572.68	528,872.93	77.13%	529,822.93
DITCH FUND	1,406.76	215.64	-84.67%	215.64
SUNNYSIDE CARE CENTER	1,800,104.17	2,164,086.89	20.22%	2,039,074.44
NATURAL RESOURCE MGT	199,090.88	103,212.83	-48.16%	134,267.44
GRAVEL RESERVE	562,396.13	583,154.59	3.69%	575,308.63
OPIOID SETTLEMENT FUND	287,420.09	378,039.70	31.53%	384,243.60
LOCAL ASSISTANCE & TRIBAL CONSISTENCY FUND	83,593.59	165,515.18	98.00%	165,515.18
GENERAL - SPECIAL	5,728,543.29	3,395,469.65	-40.73%	3,415,721.19
TOTAL SPECIAL REVENUE FUNDS	\$ 24,563,697.67	\$ 23,755,167.24	-3.29%	\$ 23,704,216.42
AGENCY FUNDS				
BCCI	\$ 165,872.73	\$ 113,851.64	-31.36%	\$ 187,050.88
TAXES AND PENALTIES	9,259,184.41	9,671,043.06	4.45%	950,776.66
CLEARING FUNDS	444,151.48	358,171.30	-19.36%	280,875.06
TOTAL AGENCY PASS THRU FUNDS	\$ 9,869,208.62	\$ 10,143,066.00	2.77%	\$ 1,418,702.60
TOTAL CASH & INVESTMENTS	\$ 43,310,518.75	\$ 47,101,269.80	8.75%	\$ 38,689,796.98

Becker County Sales & Use Tax

2014					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	606,000.00	129,165.85	735,165.85	(31,350.71)	703,815.14
2015					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	1,925,000.00	199,199.05	2,124,199.05	(26,358.15)	2,097,840.90
2016					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	1,912,893.48	209,748.19	2,122,641.67	(27,908.63)	2,094,733.04
2017					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,172,000.00	233,642.63	2,405,642.63	(29,318.97)	2,376,323.66
2018					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,281,000.00	365,457.85	2,646,457.85	(33,661.93)	2,612,795.92
2019					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,452,000.00	222,944.01	2,674,944.01	(34,367.81)	2,640,576.20
2020					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,563,000.00	279,602.16	2,842,602.16	(36,985.03)	2,805,617.13
2021					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,957,000.00	376,489.88	3,333,489.88	(38,856.08)	3,294,633.80
2022					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	3,230,000.00	485,045.29	3,715,045.29	(38,854.14)	3,676,191.15
2023					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
November		25,992.00	25,992.00	(3,173.11)	22,818.89
December	235,000.00	34,023.52	269,023.52	(3,054.62)	265,968.90
January	251,000.00	24,252.98	275,252.98	(3,076.38)	272,176.60
February	214,000.00	34,982.77	248,982.77	(3,156.08)	245,826.69
March	198,000.00	24,856.10	222,856.10	(3,118.94)	219,737.16
April	231,000.00	32,779.63	263,779.63	(3,088.38)	260,691.25
May	244,000.00	21,709.12	265,709.12	(3,126.88)	262,582.24
June	358,000.00		358,000.00		358,000.00
July	406,000.00	39,763.41	445,763.41	(3,311.24)	442,452.17
August	357,000.00	20,525.95	377,525.95	(3,293.45)	374,232.50
September	387,000.00	16,108.32	403,108.32	(16,108.32)	387,000.00
October	325,000.00	9,733.51	334,733.51	(3,175.32)	331,558.19
November	265,000.00		265,000.00		265,000.00
	3,471,000.00	284,727.31	3,755,727.31	(47,682.72)	3,708,044.59
2024					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
November		21,065.34	21,065.34	(3,124.31)	17,941.03
December	269,000.00	22,058.92	291,058.92	(3,126.30)	287,932.62
January	283,000.00	18,759.14	301,759.14	(3,126.30)	298,632.84
February	240,074.51	-	240,074.51	(3,241.01)	236,833.50
March			-		-
April			-		-
Mar-State Adj			-		-
April-State Adj			-		-
May			-		-
June			-		-
July			-		-
August			-		-
September			-		-
October			-		-
November			-		-
	792,074.51	61,883.40	853,957.91	(12,617.92)	841,339.99
Grand Total	24,361,967.99	2,847,905.62	27,209,873.61	(357,962.09)	26,851,911.52

Please note effective April 2024 ONE payment of GROSS REVENUE and ADMINISTRATIVE COST is received

EX--December 2023 Receipt 1 in the IFS (Bank/Cash Comp) January 2024 and Receipt 2 in the IFS (Bank/Cash Comp) February 2024

Bolded amounts corresponds to Monthly-Cash Comp

**Becker County
Investment Analysis
April 30, 2024**

<u>Bank or Institution</u>	<u>Investment Number</u>	<u>Interest Rate</u>	<u>Yield Rate</u>	<u>Maturity Date</u>	<u>Book Value(Cost)</u>	<u>Fair Market Value</u>		
<u>American National Bank</u>								
ANB CD	American Natl	24-03	5.150%	5.150%	3/19/25	245,000.00	245,000.00	
<u>Community Development Bank of Ogema</u>								
CDB CD	CDBoO	09-13	4.500%	4.500%	6/17/24	500,000.00	500,000.00	
CDB CD	CDBoO	13-1	5.000%	5.000%	2/15/25	425,000.00	425,000.00	
<u>Midwest bank</u>								
MW CD	Midwest	0-39	4.040%	4.040%	12/8/24	96,000.00	96,000.00	
MW CD	Midwest CDARS	10-09	4.450%	4.450%	7/6/24	1,000,000.00	1,000,000.00	
<u>State Bank of Lake Park</u>								
SBLP CD	State Bank of LP	01-39	4.000%	4.000%	9/30/24	152,858.20	152,858.20	
<u>United Community Bank of Frazee</u>								
UCB CD	UCBoF	23-07	3.710%	3.710%	5/3/25	200,064.30	200,064.30	
<u>Raymond James</u>								
MK	Lake Park-Audubon MN GO	11-6	5.375%	3.652%	2/1/26	500,000.00	501,685.00	
MK	Connecticut St Taxable Go Bond	20-14	3.310%	3.310%	1/15/26	564,114.72	484,425.00	
MK	CD	Bridgewater Bk Bloomington,MN	20-15	0.350%	0.350%	9/1/24	114,000.00	111,766.74
MK	CD	Alcoa Tenn Taxable Bds 2021 B	21-02	0.820%	0.820%	3/1/26	244,054.30	225,877.75
MK	CD	Montgomery Cnty MD Rev Taxable Ref Bds 202	21-06	1.000%	1.000%	4/1/25	303,945.00	288,435.00
MK	FHLB	Federal Home Loan Bank	22-02	4.000%	4.000%	6/29/26	500,000.00	487,665.00
MK	CD	Discover Bank Greenwood, DE	22-07	4.850%	4.850%	11/9/26	244,000.00	243,941.44
MK	FHLB	Federal Home Loan Bank	23-03	4.240%	4.240%	2/17/28	250,000.00	241,565.00
MK	CD	CIBC Bank USA Chicago, IL	23-04	4.950%	4.950%	3/24/26	225,000.00	224,678.25
MK	CD	First St Bk of Dequeen Dequeen	23-06	4.600%	4.600%	7/7/26	100,000.00	99,297.00
MK	CD	HAPO Community Credit UN	23-07	5.250%	5.250%	2/27/26	240,000.00	240,955.20
<u>Wells Fargo Advisors (Formerly Wachovia Securities)</u>								
WFA	FHLBMSUCP	Federal Home Loan Bank Multi Step Up Cpn Bor	21-03	0.500%	0.500%	3/16/26	455,000.00	421,912.40
WFA	CD	BMW Bk North America CD	21-04	0.300%	0.300%	5/14/24	245,000.00	244,527.15
WFA	CD	New York Cmnty Bk CD	21-05	0.350%	0.350%	6/3/24	225,000.00	223,958.25
WFA	CD	Goldman Sachs BK USA CD	21-07	1.000%	1.000%	8/8/26	215,000.00	196,841.10
WFA	CD	UBS Bank USA CD	21-08	0.550%	0.550%	8/26/24	245,000.00	241,249.05
WFA	CD	JP Morgan Chase Bk NA CD	22-01	1.100%	1.100%	1/31/25	245,000.00	237,544.65
WFA	BOND	US Treasury Notes	22-03	2.750%	2.750%	4/30/27	326,476.93	310,622.40
WFA	CD	City Natl Bk - Bev Hi CD	23-01	4.350%	4.350%	1/26/26	245,000.00	242,314.80
WFA	CD	Synchrony Bank CD	23-08	5.050%	5.050%	10/27/26	245,000.00	245,886.90
WFA	BOND	US Treasury Bill	24-02	5.019%	5.019%	4/17/25	1,310,779.25	1,308,230.00
WFA	CD	Comerica Bank CD	23-10	5.450%	5.450%	11/15/24	245,000.00	245,002.45
WFA	CD	Morgan Stanley PVT PK CD	23-11	4.950%	4.950%	6/6/25	245,000.00	244,412.00
WFA	CD	Morgan Stanley BK NA CD	23-12	4.800%	4.800%	12/8/25	245,000.00	244,059.20
WFA	BOND	US Treasury Notes	24-01	3.000%	3.000%	7/31/24	2,010,472.28	1,987,960.00
Total Pooled Investments - Securities						12,406,764.98	12,163,734.23	

Summary of Investments by Type		
	Book Value	Fair Value
CD's	5,131,867.50	5,082,024.94
CDARS	1,000,000.00	1,000,000.00
Jumbo CDs		
Local Gov Issues	500,000.00	501,685.00
Govt. Securities	922,169.02	822,069.49
Treasury	3,647,728.46	3,606,812.40
FNMA	0.00	0.00
FHLBMSUCP	455,000.00	421,912.40
FFCBB		
FHLB	750,000.00	729,230.00
Totals	12,406,764.98	12,163,734.23

Investment Summary by Fund		
Revenue Fund	12,406,764.98	12,163,734.23
	12,406,764.98	12,163,734.23
Fair Market Value Adjustment		(243,030.75)



May 22, 2024

Ms. Mary Hendrickson
Becker County Auditor – Treasurer
915 Lake Avenue
Detroit Lakes, MN 56501

Dear Ms. Hendrickson,

This letter will confirm our understanding of the engagement arrangements for *Government Management Group* to prepare Becker County's central services cost allocation plans.

Government Management Group will prepare Becker County's Central Services Cost Allocation Plans for the fiscal years ending December 31, 2024, 2025, and 2026 in conformance with Title 2 CFR Part 200 regulations. We will assist the County in negotiating the plan with the designated cognizant agency and make any revisions that may be necessary. We will monitor federal payments to ensure the County receives all eligible recoveries. Annually upon completion, we will deliver to the County one (1) bound paper copy and one electronic (Adobe.pdf) copy of the plan.

The fee for this service will be a fixed fee of \$5,000 (five thousand dollars) for each plan. We will invoice the County annually upon completion of the plan. This fee includes all costs incurred by us.

I am pleased to have the opportunity to serve you.

If this letter correctly expresses your understanding, please sign below and return one copy to me.

Sincerely,
Government Management Group

Dennis Pond
President

APPROVED:

By: _____

Title: _____

Date: _____

BECKER COUNTY BOARD OF COMMISSIONERS MEETING 6/4/2024

BECKER COUNTY AUDITOR TREASURER

Gambling Permit

1. Resolution # 06-24-1A – Detroit Lakes Youth Hockey Association, a premises Permit at Soo Pass Ranch in Lakeview Township
2. Resolution # 06-24-1B – Cormorant Lakes Sportsman’s Club, a premises Permit at Swanie’s Pub in Cormorant Township

Temporary 1-4 Day On-Sale Liquor License

1. Detroit Mountain Recreation Area – Tom Thiel – June 28, 2024-June 29, 2024.

Tubing Permit

1. Charlie’s Ottertail Tubing – Charles Pihlaja – Erie Township



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: June 4th, 2024

SUBJECT: Purchase Additional Standard ArcGIS License

THROUGH: Natural Resources Management Committee

TO: Becker County Board of Commissioners

1. Discussion: There is a need to purchase an additional license for ArcGIS desktop so staff can edit attributes, database layers, and maintain our forest inventory. One time cost is \$6,411, then an annual maintenance fee is approximately \$1,212.
2. Funding: Budgeted amount from Fund 16, Resource Development Fund.
4. Action request: Allow IT or the Developer/GIS Coordinator to purchase additional license and annual maintenance fee for NRM.
5. The point of contact for this memorandum is Steve Skoog/Mitch Lundeen

Distribution: Board of Commissioners, County Administrator



1034 Hwy. 59 S. • Detroit Lakes, Minnesota 56501 • 218-847-1309 • FAX 218-847-7754

Becker County Courthouse
218-790-2962
Chris.tollefson@co.becker.mn.us

Plumbing Proposal
4/24/2024

Provide and Install A. O. Smith BTR 365-118 -85-gallon water heater same as current water heater

Tie into existing water piping

Tie into existing gas line

Tie into existing venting

Laney's is recommending installing the same size and capacity water heater due to the long venting of the chimney and the size of the water lines in the building

Total \$ 18,880

Does Not Include any Electrical
Does Not Include any Permits

Payment Terms/Conditions: Work can be scheduled with a 50% down payment, payment due upon completion. All payments not made when due will bear interest at eighteen (18) per annum. If payments are not made when due, you will be responsible for all costs of collection including reasonable attorney's fees. Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions.

Laney's Signature _____ Pete Ennen
Pete Ennen

Acceptance of Proposal - Signature _____

\$ 13,474.00 - W/H (approx)
\$ 5,406 - Parts/Labor (approx)

SHERRIFFS OFFICE WATER HEATER

BECKER COUNTY

5-16-2024

We are pleased to quote the following:

We have reviewed the existing A.O Smith BTR-365 118. We have proposed a replacement for this unit with the following:

- Demo and removal of the existing water heater is included.
- A.O. Smith BTR-199 81 natural gas water heater.
 - 199MBH.
 - 81 gallon capacity.
 - 1.5" copper water line connection.
- Reconnecting of the new water heater to the existing gas and water lines is included.
- Labor and miscellaneous materials to complete this installation is included.

We propose to furnish material and labor complete in accordance with the above specifications for the following sum: **\$11,648.00**

OPTION 1:

Provide and install an A.O. Smith 50 gallon, 208V/3ph water heater. 12.3kw elements. This unit will require capping of the gas line and the exhaust, and new water connections.

We propose to furnish material and labor complete in accordance with the above specifications for the following sum: **\$9,354.00**

OPTION 2:

Provide and install an A.O. Smith 80 gallon, 208V/3ph water heater. 12.3kw elements. This unit will require capping of the gas line and the exhaust, and new water connections.

We propose to furnish material and labor complete in accordance with the above specifications for the following sum: **\$11,249.00**

OPTION 3:

Provide and install a Navien 199kBTU tankless, natural gas water heater. This unit will need to be secured to the wall to be mounted, we could fabricate a stand for additional cost if that is preferred. This unit will require a new intake and exhaust, connection to the gas line, gas regulator and water connections.

We propose to furnish material and labor complete in accordance with the above specifications for the following sum: **\$7,792.00**

OPTION 4:

Fabricate and install a stand for the tankless water heater to be mounted on in lieu of mounting on the wall. This would allow for future units to be connected to the existing unit easier.

We propose to furnish material and labor complete in accordance with the above specifications for the following sum: **\$1,500.00**

AIRE SERV.
HEATING & AIR CONDITIONING

ESSER
PLUMBING & HEATING
Esser Family of Companies

AIRE SERV.
HEATING & AIR CONDITIONING

542 W Main St, Perham, MN 56573 Ph. 218.346.3530

429 E Main Ave, Unit A, West Fargo, ND 58078 Ph. 701.356.HEAT

No electrical is included and is to be done by another contractor.

PAYMENT TO BE MADE AS FOLLOWS: PROGRESS PAYMENTS

ACCEPTANCE OF PROPOSAL: THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

AUTHORIZED SIGNATURE

AUTHORIZED ACCEPTANCE

DJ Altstadt, Commercial Estimator

IF NOT ACCEPTED WITHIN 14 BUSINESS DAYS WE MAY WITHDRAW THIS PROPOSAL OR INCREASE PRICING BECAUSE OF MARKET VOLATILITY.

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK TO BE COMPLETED IN A WORKMANLIKE MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL. THE PRICING ON THIS BID IS ONLY APPLICABLE FOR 30 DAYS FROM THE DATE LISTED ABOVE.

AKC Reunite
8051 Arco Corporate Drive
Suite 200
Raleigh, NC 27617



Date: 05/09/2024
Check #: 92085
Payment Amount: 7,500.00
Vendor #: VN24772



016619 R3K6T1A
BECKER COUNTY SHERIFF'S OFFICE
925 LAKE AVE
DETROIT LAKES MN 56501



Remittance Advice

Invoice Date	Invoice No.	Invoice Description	Invoice Net Amount
05/02/2024	2024-05-02 GRANT	ADOPT A K-9 COP GRANT	7,500.00

PLEASE DETACH BEFORE DEPOSITING CHECK

THIS CHECK CONTAINS MULTIPLE FRAUD DETERRENT SECURITY FEATURES

AKC Reunite
8051 Arco Corporate Drive
Suite 200
Raleigh, NC 27617



66-156/531

Date: 05/09/2024
Check #: 92085

Pay Exactly **Seven Thousand Five Hundred and 00/100 -US Dollars **

Amount
\$****7,500.00

TO THE ORDER OF
BECKER COUNTY SHERIFF'S OFFICE

WELLS FARGO BANK, N.A.

TE Phillips
Authorized Signer



Quote #D4521
May 3, 2024

SHIPPING ADDRESS

Shane Richard
Becker County Sheriff's Office
925 Lake Avenue
Detroit Lakes MN 56501
United States
Tel. +12188472661

CUSTOMER

Shane Richard
Becker County Sheriff's Office
925 Lake Avenue
Detroit Lakes MN 56501
United States

ITEMS	PRICE	QTY	ITEM TOTAL
 DJI Mavic 3 Enterprise Series Battery Kit SKU: CP.EN.00000421.01	\$659.00	2	\$1,318.00
 DJI Mavic 3 Enterprise Series Speaker SKU: CP.EN.00000418.01	\$159.00	1	\$159.00
 DJI Mavic 3 Thermal Basic 1 Year SKU: CB.202209230395	\$5,498.00	1	\$5,498.00
 GL10 Gimbal Searchlight for DJI Mavic 3 Enterprise Series	\$1,399.00	1	\$1,399.00
 CDC DJI Mavic 3 PRCS Elite Rapid Charger Case	\$825.00	1	\$825.00

NOTES

Mavic 3T - Complete LE agency setup - Drone controller, 7 batteries, charging hub, speaker and spotlight. Colorado Drone Charger for batteries

Subtotal \$9,199.00
Shipping \$0.00

TOTAL (USD) \$9,199.00

*This quote is confidential and is not to be shared or discussed with outside parties.

Vertex Unmanned Solutions, LLC

14212 23rd Ave N, Plymouth, MN, 55447, United States

sales@vertexunmanned.com

store.vertexunmanned.com

UNMANNED ENTERPRISE GROUP

Quote #D4529
May 3, 2024

SHIPPING ADDRESS

Shane Richard
Becker County Sheriff's Office
925 Lake Avenue
Detroit Lakes MN 56501
United States
Tel. +12188472661

CUSTOMER

Shane Richard
Becker County Sheriff's Office
925 Lake Avenue
Detroit Lakes MN 56501
United States

PAYMENT

Please Make Check Payable to
Unmanned Enterprise Group

SHIPPING METHOD

Ground

ITEMS

PRICE

QTY

ITEM TOTAL



Mavic 3 Colorado Drone Charger

\$850.00

1

\$850.00



GL10 for Mavic Series

\$1,500.00

1

\$1,500.00



Mavic 3 Battery Kit

\$660.00

2

\$1,320.00



Mavic 3 Speaker System

\$160.00

1

\$160.00



Mavic 3T (1 Year of Shield Basic)

\$5,498.00

1

\$5,498.00

Subtotal

\$9,328.00

Shipping

\$60.00

Minnesota State
Tax 0.0%

\$0.00

Becker Co Tr	\$0.00
0.0%	

TOTAL (USD)	\$9,388.00
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Thank you for your purchase!

Unmanned Enterprise Group

4200 James Ray Drive, Grand Forks ND 58202

info@unmannedenterprise.com

www.Unmannedenterprise.com



VERTEX

UNMANNED SOLUTIONS

Quote #D4522
May 3, 2024

SHIPPING ADDRESS

Shane Richard
Becker County Sheriff's Office
925 Lake Avenue
Detroit Lakes MN 56501
United States
Tel. +12188472661

CUSTOMER

Shane Richard
Becker County Sheriff's Office
925 Lake Avenue
Detroit Lakes MN 56501
United States

ITEMS		PRICE	QTY	ITEM TOTAL
	DJI MATRICE 30 CASE SKU: GPC-DJI-M30	\$499.00	1	\$499.00
	DJI Matrice 30 TB30 Intelligent Flight Battery SKU: 4BUPK4RDA100DM	\$329.00	8	\$2,632.00
	DJI Matrice 30T Enterprise Drone SP SHIELD BASIC SKU: CP.EN.00000383.SB	\$8,979.00	1	\$8,979.00
	DJI RC Plus Controller (Matrice Series)	\$1,600.00	1	\$1,600.00
	LP12 Speaker And Spotlight For DJI Matrice 30 Series	\$1,999.00	1	\$1,999.00
	DJI WB37 Cendence/CrystalSky Battery	\$59.00	2	\$118.00



QZ Bk30 Payload single dropper with lights	\$799.00	1	\$799.00
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NOTES

Matrice 30T - Complete LE Agency setup - Drone, 2 controllers, 8 drone batteries, 2 controller batteries, speaker/spotlight, case to carry all these items, charging hub and a dropper system (with lights)

Subtotal	\$16,626.00
Shipping	\$0.00
TOTAL (USD)	\$16,626.00

*This quote is confidential and is not to be shared or discussed with outside parties.

Vertex Unmanned Solutions, LLC
14212 23rd Ave N, Plymouth, MN, 55447, United States
sales@vertexunmanned.com
store.vertexunmanned.com

UNMANNED ENTERPRISE GROUP

Quote #D4522
May 3, 2024

SHIPPING ADDRESS

Shane Richard
Becker County Sheriff's Office
925 Lake Avenue
Detroit Lakes MN 56501
United States
Tel. +12188472661

CUSTOMER

Shane Richard
Becker County Sheriff's Office
925 Lake Avenue
Detroit Lakes MN 56501
United States

PAYMENT

Please Make Check Payable to
Unmanned Enterprise Group

SHIPPING METHOD

Ground

ITEMS

PRICE

QTY

ITEM TOTAL



WB37 (Controller Battery)

\$60.00

2

\$120.00



M30 GPC Case

\$500.00

1

\$500.00



M30T (1 Year of Shield Basic)

\$8,980.00

1

\$8,980.00



TB30 Batteries

\$330.00

8

\$2,640.00



Matrice Series RC Plus Controller

\$1,600.00

1

\$1,600.00



LP12 for Matrice 30 Series

\$2,000.00

1

\$2,000.00



QZ BK30 Single Payload Dropping for M30	\$800.00	1	\$800.00
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Subtotal	\$16,640.00
Shipping	\$100.00
Minnesota State Tax 0.0%	\$0.00
Becker Co Tr 0.0%	\$0.00
TOTAL (USD)	\$16,740.00

Thank you for your purchase!

Unmanned Enterprise Group
4200 James Ray Drive, Grand Forks ND 58202
info@unmannedenterprise.com
www.Unmannedenterprise.com



Quote #D4524
May 3, 2024

SHIPPING ADDRESS

Shane Richard
Becker County Sheriff's Office
925 Lake Avenue
Detroit Lakes MN 56501
United States
Tel. +12188472661

CUSTOMER

Shane Richard
Becker County Sheriff's Office
925 Lake Avenue
Detroit Lakes MN 56501
United States

ITEMS	PRICE	QTY	ITEM TOTAL
 CZI TK3 Tethering Station - with lights	\$13,299.00	1	\$13,299.00

NOTES

The CZI TK3 Tethering Station is the new generation of ground power systems, further optimized for size and weight. It converts 220V AC power into 400V DC high-voltage power, which is transmitted to the drone through a high-performance nickel alloy cable. This enables the drone to realize 24-hour uninterrupted flights. Used in conjunction with UAV matrix lights, high-power gimbal searchlights, cameras, and other mission payloads, it can meet the needs of long-time and large-area emergency lighting and monitoring in complex emergency scenarios.

Subtotal	\$13,299.00
Shipping	\$0.00
TOTAL (USD)	\$13,299.00

*This quote is confidential and is not to be shared or discussed with outside parties.

Vertex Unmanned Solutions, LLC
14212 23rd Ave N, Plymouth, MN, 55447, United States
sales@vertexunmanned.com
store.vertexunmanned.com

UNMANNED ENTERPRISE GROUP

Quote #D4527
May 3, 2024

SHIPPING ADDRESS

Shane Richard
Becker County Sheriff's Office
925 Lake Avenue
Detroit Lakes MN 56501
United States
Tel. +12188472661

CUSTOMER

Shane Richard
Becker County Sheriff's Office
925 Lake Avenue
Detroit Lakes MN 56501
United States

PAYMENT

Please Make Check Payable to
Unmanned Enterprise Group

SHIPPING METHOD

Ground

ITEMS

PRICE

QTY

ITEM TOTAL



CZI TK3 Tether w/Light Bundle

\$13,300.00

1

\$13,300.00

Subtotal \$13,300.00

Shipping \$50.00

Minnesota State
Tax 0.0% \$0.00

Becker Co Tr
0.0% \$0.00

TOTAL (USD) \$13,350.00

Thank you for your purchase!

Unmanned Enterprise Group

4200 James Ray Drive, Grand Forks ND 58202
info@unmannedenterprise.com
www.Unmannedenterprise.com



Quote Number: QUOTE-2629972

Billing Address:

BECKER COUNTY SHERIFF DEPT
 925 LAKE AVE
 DETROIT LAKES MN, 56501

Quote Date: 2024-05-07
Expiration Date: 2024-07-06

Contract Name: 20927 - MN DOT 209493

Quote Created By:

Trista Walla
 tristaw@midstateswireless.com

Customer: BECKER COUNTY SHERIFF DEPT

Currency: USD

Terms and Conditions: none

Line #	Item Number	Description	Quantity	Unit List Price	Ext. List Price	Discount %	Discount \$	Unit Sale Price	Ext. Sale Price	APC	Parametric Data
	APX™ 6000 Series										
1	H98UCF9PW6BN	APX6000 700/800 MODEL 2.5 PORTABLE.	1	\$3,595.00	\$3,595.00	28.00%	\$1,006.60	\$2,588.40	\$2,588.40	0481	
1a	Q361AR	ADD: P25 9600 BAUD TRUNKING.	1	\$330.00	\$330.00	28.00%	\$92.40	\$237.60	\$237.60	0481	
1b	Q58AL	ADD: 3Y ESSENTIAL SERVICE.	1	\$184.00	\$184.00	0.00%	\$0.00	\$184.00	\$184.00	0185	
1c	Q15AK	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP.	1	\$879.00	\$879.00	28.00%	\$246.12	\$632.88	\$632.88	0481	
1d	Q498AY	ENH: ASTRO 25 OTAR W/ MULTIKEY.	1	\$814.00	\$814.00	28.00%	\$227.92	\$586.08	\$586.08	0481	
1e	H38BT	ADD: SMARTZONE OPERATION.	1	\$1,320.00	\$1,320.00	28.00%	\$369.60	\$950.40	\$950.40	0481	
1f	QA09113AB	ADD: BASELINE RELEASE SW.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0481	
1g	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION.	1	\$567.00	\$567.00	28.00%	\$158.76	\$408.24	\$408.24	0481	

Net Total	\$5,587.60
Estimated Tax	\$0.00
Estimated Freight	\$0.00
Grand Total	\$5,587.60



Quote Number: QUOTE-2639988

Billing Address:

BECKER COUNTY SHERIFF DEPT
 925 LAKE AVE
 DETROIT LAKES MN, 56501
Contract Name: 20927 - MN DOT 209493

Quote Created By:

Trista Walla
 tristaw@midstateswireless.com

Customer: BECKER COUNTY SHERIFF DEPT

Currency: USD

Terms and Conditions: none

Line #	Item Number	Description	Quantity	Unit List Price	Ext. List Price	Discount %	Discount \$	Unit Sale Price	Ext. Sale Price	APC	Parametric Data
1	APX™ 8500										
	M37TSS9PW1AN	APX8500 ALL BAND MP MOBILE.	1	\$5,893.68	\$5,893.68	28.00%	\$1,650.00	\$4,243.68	\$4,243.68	0681	
1a	G851AG	ADD: AES/DES-XL/DES-OFB ENCRYPT APX AND ADP.	1	\$879.00	\$879.00	28.00%	\$246.12	\$632.88	\$632.88	0681	
1b	G831AD	ADD: SPKR 15W WATER RESISTANT.	1	\$66.00	\$66.00	28.00%	\$18.48	\$47.52	\$47.52	0681	
1c	GA00250AA	ADD: GNSS/BT-WIFI THRU MNT ANT, 17FT LOW LOSS PFP-100A/240, QMA.	1	\$110.00	\$110.00	28.00%	\$30.80	\$79.20	\$79.20	0681	
1d	GA01513AB	ADD: ALL BAND MOBILE ANTENNA (7/8/V/U).	1	\$105.00	\$105.00	28.00%	\$29.40	\$75.60	\$75.60	0681	
1e	G66BN	ADD: DASH MOUNT E5.	1	\$138.00	\$138.00	28.00%	\$38.64	\$99.36	\$99.36	0681	
1f	G51AT	ENH:SMARTZONE.	1	\$1,650.00	\$1,650.00	28.00%	\$462.00	\$1,188.00	\$1,188.00	0681	
1g	G78AT	ENH: 3 YEAR ESSENTIAL SVC.	1	\$288.00	\$288.00	0.00%	\$0.00	\$288.00	\$288.00	0185	
1h	GA05509AA	DEL: DELETE UHF BAND.	1	-\$800.00	-\$800.00	28.00%	-\$224.00	-\$576.00	-\$576.00	0681	
1i	G298AS	ENH: ASTRO 25 OTAR W/ MULTIKEY.	1	\$814.00	\$814.00	28.00%	\$227.92	\$586.08	\$586.08	0681	
1j	G444AH	ADD: APX CONTROL HEAD SOFTWARE.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0681	
1k	GA01517AA	DEL: NO J600 ADAPTER CABLE NEEDED.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0681	
1l	G806BL	ENH: ASTRO DIGITAL CAI OP APX.	1	\$567.00	\$567.00	28.00%	\$158.76	\$408.24	\$408.24	0681	
1m	GA01670AA	ADD: APX E5 CONTROL HEAD.	1	\$717.00	\$717.00	28.00%	\$200.76	\$516.24	\$516.24	0681	
1n	W22BA	ADD: STD PALM MICROPHONE APX.	1	\$79.00	\$79.00	28.00%	\$22.12	\$56.88	\$56.88	0681	
1o	QA09113AB	ADD: BASELINE RELEASE SW.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0681	
1p	G361AH	ENH: P25 TRUNKING SOFTWARE APX.	1	\$330.00	\$330.00	28.00%	\$92.40	\$237.60	\$237.60	0681	

Net Total	\$7,883.28
Estimated Tax	\$0.00
Estimated Freight	\$0.00
Grand Total	\$7,883.28

Becker County, Minnesota
9/29/2023

Price(s) good for 60 days.	Current 1/1/2023- 12/31/2023	Renewal 1 1/1/2024- 12/31/2024	Renewal 2 1/1/2024-12/31/2024	Renewal 3 1/1/2024-12/31/2024
Annual Price	\$333,999	\$346,423.76	\$410,121	\$435,988
ADP	65			
Per Diem Rate	\$0.43			
Prescriber	Weekly + unlimited 24/7/365 on-call by phone			
Nursing	40 hr/wk <i>does <u>not</u> include holiday/pto/sick coverage</i>	56 hr/wk <i>does <u>not</u> include holiday/pto/sick coverage</i>	56 hr/wk <i>includes holiday/pto/sick coverage</i>	
Qualified Mental Health Professional (QMHP)	10 hr/wk Minimum Master's level			
On-call QMHP	\$150 per hour (minimum 1 hour) <i>In-person or via telehealth (as mutually agreed upon)</i> <i>Responsiveness depends upon amount of notice given</i>			
Medical Claims Re-pricing (bill scrubbing)	Included upon request for \$17/claim <i>We do NOT charge "savings fees" on DENIED claims</i> <i>We saved our clients over \$31M nationwide in 2022</i>			
Officer Training Spark Training, LLC	Included <i>On-site and online LMS (learning management system)</i>			
Occupational Health / Officer Wellness <i>for jail, dispatch, first responders, patrol, support staff, etc.</i>	Included <i>CIERR Program (Critical Incident Employee Rapid Response)</i> Face-to-Face Wellness Checks <i>We will provide a QMHP at the rate of \$175 per hour (with a minimum of 1 hour per visit).</i> <i>Services may be provided in-person or via tele-health (as mutually agreed upon). QMHP responsiveness will depend upon the amount of notice given.</i>			
Prison Rape Elimination Act of 2003 (PREA) Compliance	Included - Victim Advocacy <i>The county may designate Freedom Behavioral Health, Inc. to provide post-incident victim advocacy as required in PREA Standard 115.21, and outside confidential support services as required in PREA Standard 115.53. Upon the county's request, we will provide a QMHP at the rate of \$175 per hour (with a minimum of 1 hour per visit). Services may be provided in-person or via tele-health (as mutually agreed upon). QMHP responsiveness will depend upon the amount of notice given.</i> Included - Medical Specialty Training <i>Upon the county's request, Spark Training, LLC will provide annual PREA medical specialty training for medical and mental health team members. (This training is in addition to the annual PREA training that is already required.) This training is usually presented electronically as a specialized track for medical and mental health team members, covering topics such as evidence collection and emotional support post-incident. Proof of this training is specifically requested by PREA auditors.</i>			

It is not the employer who pays the wages. Employers only handle the money. It is the customer who pays the wages. -Henry Ford

<p>DetainEMR Advanced Inmate Medical Management, LLC</p>	<p>Not Included - USMS will reportedly require EMR next year Software updates/upgrades are automatic and free, online training is free and unlimited, troubleshooting is free and unlimited. EMR per diem is \$0.33 for server space.</p>
<p>Discharge Planner</p>	<p>Not Included This professional assists patients with re-entry and release planning. Components include patient education and connection to needed community resources.</p>
<p>Addiction Professional: Substance Abuse Counselor / Substance Use Disorder Evaluator</p>	<p>Not Included This professional evaluates the presence of substance abuse and addiction; creates individualized treatment plans; coordinates with community treatment resources; and provides stabilization, treatment, and support for those struggling with an addiction to drugs or alcohol.</p>
<p>ASQ Suicide Prevention Tool</p>	<p>The county agrees to implement the nationally validated ASQ suicide prevention tool for use by the security team, as appropriate. For example, it's the county's responsibility to screen patients returning from court, as appropriate.</p>
<p>DO YOU NEED ANY TRAINING?</p>	<p>Spark Training provides training on a variety of topics, including but not limited to medical, behavioral health, officer wellness, and Mental Health First Aid (MHFA) certification. Training is upon your request and on the topic(s) you choose. Sign up for Spark Training's blog list by sending an email here: Training@sparktraining.us</p>

If we do not receive a response, we will automatically renew at the lowest price.
For next year's budget, please budget a 7% increase, and our goal is to beat it and come in lower at renewal time.

Agreed to by: _____ Sign: _____ Print: _____ Date: _____

It is not the employer who pays the wages. Employers only handle the money. It is the customer who pays the wages. -Henry Ford



1303 4th Ave NE
Barnesville, MN 56514
Phone: 218-789-3100

Board of Managers

Peter Fjestad
President
Otter Tail County

Catherine Affield
Vice President
Wilkin County

Troy Larson
Treasurer
Wilkin County

John Hanson
Secretary
Becker County

Gerald Van Amburg
Manager
Clay County

William Davis
Manager
Clay County

Curtis Stubstad
Manager
Clay County

April 11, 2024

Mary Hendrickson
Becker County Auditor
915 Lake Ave
Detroit Lakes, MN 56501

SENT VIA EMAIL

RE: 2024 Manager Appointment

Dear. Ms. Hendrickson,

The term of the Buffalo-Red River Watershed District (BRRWD) Manager John Hanson will expire on August 31, 2024. According to M.S.A 103D.311, the County is responsible for making a new appointments or reappointments to fill the positions at least 30 days before the term expires. The County Board should also provide public notice before making any appointment or reappointment. This notice must be given at least 15 days before a decision is made.

Please let me know if you have any questions.

Sincerely,

Kristine M. Altrichter
Administrator

ABATEMENTS OF TAXES-June 4, 2024

PIN	Reason	Previous	Adjustment	Corrected	TAG	Twsp/City	School	EMV	TMV/Court Stipul	DIFFERENCE	NTC PREVIOUS	NTC CORRECTED	AMOUNT DIFF	RMV PREVIOUS	RMV CORRECTE	RMV CHANGE
36.0097.000	SPECIAL AG WRONG YEAR	\$ 1,060.00	(\$1,020)	\$ 40.00	3602	WHITE EARTH	435	\$ 199,000.00	\$ 199,000.00	\$ -	1,990.00	995.00	(995.00)	-	-	-
36.0102.000	SPECIAL AG WRONG YEAR	\$ 1,022.00	(\$512)	\$ 510.00	3602	WHITE EARTH	435	\$ 185,000.00	\$ 185,000.00	\$ -	1,850.00	925.00	(925.00)	-	-	-
35.0134.001	SPECIAL AG WRONG YEAR	\$ 1,030.00	(\$2,008)	\$ 1,030.00	3501	WALWORTH	914	\$ 690,000.00	\$ 690,000.00	\$ -	3,038.00	1,030.00	(2,008.00)	-	-	-
47.9025.000	TAX COURT - STIPULATION	\$ 7,516.00	(\$1,668.00)	\$ 5,848.00	4701	AUDUBN	21	\$ 264,600.00	\$ 205,900.00	\$ (58,700.00)	5,292.00	4,118.00	(1,174.00)	264,600.00	205,900.00	(58,700.00)
02.9045.000	OF VALUES FROM DOR/	\$ 6,960.00	(\$1,544)	\$ 5,416.00	202	AUDUBN TWP	21	\$ 397,000.00	\$ 308,900.00	\$ (88,100.00)	7,940.00	6,178.00	(1,762.00)	397,000.00	308,900.00	(88,100.00)
49.9125.000	COMMISSIONER OF REVENUE	\$ 161,252.00	(\$36,084)	\$ 125,168.00	4901	D L CITY	22	\$ 6,825,300.00	\$ 5,310,900.00	\$ (1,514,400.00)	133,532.00	103,300.00	(30,232.00)	6,825,300.00	5,310,900.00	(1,514,400.00)
08.9070.000	ON 7 PARCELS	\$ 14,408.00	(\$3,198)	\$ 11,210.00	803	DETROIT TWP	22	\$ 831,300.00	\$ 646,800.00	\$ (184,500.00)	16,626.00	12,936.00	(3,690.00)	831,300.00	646,800.00	(184,500.00)
50.9025.000		\$ 23,340.00	(\$5,178)	\$ 18,162.00	5001	FRAZEE CITY	23	\$ 825,700.00	\$ 642,500.00	\$ (183,200.00)	16,514.00	12,850.00	(3,664.00)	825,700.00	642,500.00	(183,200.00)
03.9045.000		\$ 2,090.00	(\$462)	\$ 1,628.00	303	BURLINGTON	23	\$ 108,600.00	\$ 84,600.00	\$ (24,000.00)	2,064.00	1,608.00	(456.00)	108,600.00	84,600.00	(24,000.00)
19.9051.000		\$ 5,718.00	(\$1,268.00)	\$ 4,450.00	1901	LAKE VIEW	22	\$ 333,200.00	\$ 259,300.00	\$ (73,900.00)	6,664.00	5,186.00	(1,478.00)	333,200.00	259,300.00	(73,900.00)
49.1698.600	CLASS CODE WASN'T UPDATED	\$ 3,894.00	(\$26)	\$ 3,868.00	4901	D L CITY	22	\$ 396,000.00	\$ 394,400.00	\$ (1,600.00)	3,960.00	3,944.00	(16.00)	-	396,000.00	396,000.00
49.1698.604	CLASS CODE WASN'T UPDATED	\$ 6,066.00	(\$68)	\$ 5,998.00	4901	D L CITY	22	\$ 594,800.00	\$ 594,800.00	\$ -	6,185.00	-	-	594,800.00	594,800.00	-
49.1742.304	CLASS CODE WASN'T UPDATED	\$ 4,794.00	(\$24)	\$ 4,770.00	4901	D L CITY	22	\$ 488,100.00	\$ 488,100.00	\$ -	4,881.00	4,881.00	-	-	488,100.00	488,100.00
30.0034.000	PREVIOUS ABATEMENT NOW	\$ 36.00	\$192	\$ 228.00	3001	SPRING CREEK	435	\$ 290,100.00	\$ 290,100.00	\$ -	-	1,451.00	1,451.00	-	-	-
30.0034.001	WITH CORRECTIONS	\$ -	\$682	\$ 682.00	3001	SPRING CREEK	435	\$ 290,200.00	\$ 290,200.00	\$ -	-	1,451.00	1,451.00	-	-	-
49.1594.353	CLASS CODE WASN'T UPDATED	\$ 3,296.00	(\$110)	\$ 3,186.00	4902	D L CITY	22	\$ 43,700.00	\$ 11,600.00	\$ (32,100.00)	243.00	116.00	(127.00)	19,400.00	19,400.00	-
49.1698.325	CLASS CODE WASN'T UPDATED	\$ 8,532.00	(\$154)	\$ 8,378.00	4902	D L CITY	22	\$ 802,800.00	\$ 802,800.00	\$ -	8,785.00	8,785.00	-	802,800.00	802,800.00	802,800.00
49.0895.000	CLASS CODE WASN'T UPDATED	\$ 2,010.00	(\$144)	\$ 1,866.00	4902	D L CITY	22	\$ 204,800.00	\$ 186,000.00	\$ (18,800.00)	2,048.00	1,860.00	(188.00)	204,800.00	204,800.00	204,800.00
37.0043.000	EXT HMT TO R#2&3	\$ 3,596.00	(\$1,218)	\$ 1,218.00	3702	WOLF LAKE	309	\$ 480,700.00	\$ 480,700.00	\$ -	4,807.00	3,633.00	(1,174.00)	271,300.00	271,300.00	271,300.00
37.0110.001	EXT HMT TO R#2&3	\$ 2,874.00	(\$1,344)	\$ 1,530.00	3703	WOLF LAKE	821	\$ 427,800.00	\$ 404,000.00	\$ (23,800.00)	4,040.00	2,651.00	(1,389.00)	149,800.00	149,800.00	-
47.0214.000	CLASS CODE WASN'T UPDATED	\$ 316.00	(\$154)	\$ 162.00	4701	AUDUBON	21	\$ 22,000.00	\$ 13,200.00	\$ (8,800.00)	275.00	132.00	(143.00)	22,000.00	22,000.00	-
49.0858.000	LINK ISSUE - INCREASE	\$ 1,644.00	\$8	\$ 1,652.00	4901	DL CITY	22	\$ 184,300.00	\$ 164,400.00	\$ (19,900.00)	1,644.00	1,652.00	8.00	184,300.00	184,300.00	-
34.0198.000	CLASS CODE WASN'T UPDATED	\$ 1,746.00	(\$94)	\$ 1,652.00	3401	TWO INLETS	309	\$ 291,500.00	\$ 280,500.00	\$ (11,000.00)	2,915.00	2,805.00	(110.00)	-	291,500.00	291,500.00
34.0157.000	CLASS CODE WASN'T UPDATED	\$ 2,262.00	(\$84)	\$ 2,178.00	3401	TWO INLETS	309	\$ 365,400.00	\$ 361,000.00	\$ (4,400.00)	3,654.00	3,610.00	(44.00)	-	365,400.00	365,400.00
29.0065.000	LINKED 2 ADDNL RECORDS	\$ 1,208.00	(\$146)	\$ 1,062.00	2901	SILVER LEAF	203	\$ 212,900.00	\$ 192,200.00	\$ (20,700.00)	1,920.00	1,762.00	(158.00)	181,300.00	181,300.00	-
34.0097.000	CLASS CODE WASN'T UPDATED	\$ 2,474.00	(\$76)	\$ 2,398.00	3401	TWO INLETS	309	\$ 400,100.00	\$ 398,900.00	\$ (1,200.00)	4,001.00	3,989.00	(12.00)	400,100.00	400,100.00	400,100.00
21.0355.000	CLASS CODE WASN'T UPDATED	\$ 2,704.00	(\$72)	\$ 2,632.00	2101	OSAGE	309	\$ 404,000.00	\$ 404,000.00	\$ -	4,040.00	4,040.00	-	404,000.00	404,000.00	404,000.00
21.0359.000	LINKED TO HOMESTEAD	\$ 996.00	(\$50)	\$ 946.00	2101	OSAGE	309	\$ 133,000.00	\$ 133,000.00	\$ -	1,423.00	1,423.00	-	133,000.00	133,000.00	133,000.00
21.0382.000	CLASS CODE WASN'T UPDATED	\$ 3,232.00	(\$98)	\$ 3,134.00	2102	OSAGE	309	\$ 489,600.00	\$ 489,600.00	\$ -	3,232.00	3,134.00	(98.00)	489,600.00	489,600.00	489,600.00
24.0265.003	EXTEND HOMEST TO r2	\$ 2,234.00	(\$50)	\$ 2,184.00	2402	RICHWOOD	22	\$ 316,600.00	\$ 307,000.00	\$ (9,600.00)	3,070.00	3,024.00	(46.00)	307,300.00	307,300.00	-
26.0227.004	EXT HOMESD TO R#2	\$ 3,226.00	(\$32)	\$ 3,194.00	2603	RUNEBOG	821	\$ 409,800.00	\$ 409,800.00	\$ -	4,150.00	4,122.00	(28.00)	409,800.00	409,800.00	-
27.0146.001	CLASS CODE WASN'T UPDATED	\$ 5,700.00	(\$286)	\$ 5,414.00	2701	SAVANNAH	309	\$ 829,400.00	\$ 829,400.00	\$ -	9,118.00	9,118.00	-	-	829,400.00	829,400.00
27.0077.001	HOMESTEAD EXT TO R#2	\$ 992.00	(\$96)	\$ 896.00	2701	SAVANNAH	309	\$ 182,400.00	\$ 159,900.00	\$ (22,500.00)	1,599.00	1,504.00	(95.00)	163,400.00	163,400.00	-
10.0674.001	CLASS CODE WASN'T UPDATED	\$ 350.00	(\$102)	\$ 248.00	1003	ERIE	23	\$ 62,900.00	\$ 37,700.00	\$ (25,200.00)	629.00	377.00	(252.00)	-	62,900.00	62,900.00
16.0128.003	CLASS CODE WASN'T UPDATED	\$ 3,276.00	(\$24)	\$ 3,252.00	1601	HOLMESVILLE	22	\$ 487,500.00	\$ 487,500.00	\$ -	4,875.00	4,875.00	-	-	487,500.00	487,500.00
06.0610.525	CLASS CODE WASN'T UPDATED	\$ 2,644.00	(\$56)	\$ 2,588.00	605	CORMORANT	24	\$ 451,500.00	\$ 451,500.00	\$ -	4,515.00	4,515.00	-	451,500.00	451,500.00	451,500.00
06.0876.000	HOMESTEAD/CLASS CHANGE	\$ 4,366.00	(\$164)	\$ 4,202.00	605	CORMORANT	24	\$ 697,600.00	\$ 697,600.00	\$ -	7,470.00	7,470.00	-	-	697,600.00	697,600.00
06.0970.541	HOMESTEAD/CLASS CHANGE	\$ 846.00	(\$96)	\$ 750.00	603	CORMORANT	24	\$ 156,100.00	\$ 132,900.00	\$ (23,200.00)	1,561.00	1,329.00	(232.00)	-	156,100.00	156,100.00
07.0034.001	CHANGED FROM 50% TO 100%	\$ 1,364.00	(\$48)	\$ 1,316.00	701	CUBA	24	\$ 216,900.00	\$ 199,200.00	\$ (17,700.00)	2,080.00	1,992.00	(88.00)	216,900.00	216,900.00	-
08.0067.000	HOMESTD/CLASS CHANGE	\$ 2,682.00	(\$16)	\$ 2,666.00	803	DETROIT TWP	22	\$ 411,000.00	\$ 410,700.00	\$ (300.00)	4,110.00	4,107.00	(3.00)	-	411,000.00	411,000.00
06.0155.001	LINKING ORDER CORRECTED	\$ 2,056.00	(\$46)	\$ 2,010.00	605	CORMORANT	24	\$ 348,100.00	\$ 348,100.00	\$ -	3,577.00	3,481.00	(96.00)	348,100.00	348,100.00	-
06.0155.000	PULLED HOMEST FROM RVL	\$ 782.00	\$158	\$ 940.00	605	CORMORANT	24	\$ 190,300.00	\$ 190,300.00	\$ -	1,508.00	1,903.00	395.00	111,300.00	111,300.00	-
01.0026.000	CHANGED FROM RES TO AG	\$ 1,572.00	(\$112)	\$ 1,460.00	104	ATLANTA	914	\$ 174,300.00	\$ 151,700.00	\$ (22,600.00)	1,527.00	1,457.00	(70.00)	174,300.00	162,300.00	(12,000.00)
01.0027.000	EXTENDED HOMESTD	\$ 3,484.00	(\$2,200)	\$ 1,284.00	104	ATLANTA	914	\$ 691,000.00	\$ 691,000.00	\$ -	6,910.00	3,455.00	(3,455.00)	-	-	-
12.0129.000	HOMEST/CLASS CODE	\$ 3,886.00	\$286	\$ 4,172.00	1202	FOREST	435	\$ 639,800.00	\$ 639,800.00	\$ -	6,748.00	6,748.00	-	-	639,800.00	639,800.00
06.0820.000	HOMESD/CLASS CODE/LINK	\$ 2,810.00	\$42	\$ 2,852.00	606	CORMORANT	548	\$ 495,100.00	\$ 495,100.00	\$ -	4,951.00	4,951.00	-	495,100.00	495,100.00	495,100.00
06.0833.104	HOMESD/CLASS CODE/LINK	\$ 632.00	\$172	\$ 804.00	606	CORMORANT	548	\$ 115,600.00	\$ 115,600.00	\$ -	1,156.00	1,433.00	277.00	-	37,600.00	37,600.00
06.0833.103	HOMESD/CLASS CODE/LINK	\$ 210.00	\$42	\$ 252.00	606	CORMORANT	548	\$ 37,600.00	\$ 37,600.00	\$ -	376.00	470.00	94.00	-	115,600.00	115,600.00
49.0830.105	CLERICAL ERROR ON LOT SIZE	\$ 6,466.00	(\$778)	\$ 5,688.00	4902	D L CITY	22	\$ 637,700.00	\$ 570,500.00	\$ (67,200.00)	5,721.00	5,881.00	160.00	637,700.00	570,500.00	(67,200.00)
ABATEMENTS TAXES PAYABLE 2023										\$ -						
47.9025.0000	TAX COURT - STIPULATION	\$ 7,896.00	(\$2,050.00)	\$ 5,846.00	4701	AUDUBN	21	\$ 248,300.00	\$ 183,800.00	\$ (64,500.00)	4,966.00	3,676.00	(1,290.00)	248,300.00	183,800.00	(64,500.00)
02.9045.000	OF VALUES FROM DOR/	\$ 8,556.00	(\$2,224)	\$ 6,332.00	202	AUDUBN TWP	21	\$ 436,500.00	\$ 323,000.00	\$ (113,500.00)	8,730.00	6,460.00	(2,270.00)	436,500.00	323,000.00	(113,500.00)
49.9125.000	COMMISSIONER OF REVENUE	\$ 185,624.00	(\$48,646)	\$ 136,978.00	4901	D L CITY	22	\$ 7,229,700.00	\$ 5,350,500.00	\$ (1,879,200.00)	143,845.00	106,279.00	(37,566.00)	7,229,200.00	5,350,500.00	(1,878,700.00)
08.9070.000	ON 7 PARCELS	\$ 15,796.00	(\$4,106)	\$ 11,690.00	803	DETROIT TWP	22	\$ 817,900.00	\$ 605,300.00	\$ (212,600.00)	16,358.00	12,106.00	(4,252.00)	517,900.00	605,300.00	87,400.00
50.9025.000		\$ 20,5														



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: June 4th, 2024

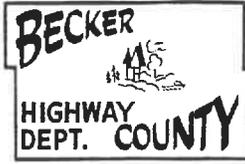
SUBJECT: Timber Permit # 22-19a Refund Request

THROUGH: Natural Resources Management Committee

TO: Becker County Board of Commissioners

1. Discussion: If a formal request is made by the logging company to be refunded entirely, due to hardship and unforeseen circumstances, the Becker County Board of Commissioners will authorize a full refund payment effective immediately.
2. Funding: \$30,440.70 from Fund 71, Tax Forfeiture Fund.
4. Action request: Allow County Administrator to expedite a refund for the full amount of \$30,440.70 to the current permit holder for timber permit #22-19a if a formal refund request is made.
5. The point of contact for this memorandum is Steve Skoog/Mitch Lundeen

Distribution: Board of Commissioners, County Administrator



Becker County Highway Department

QUOTE TABULATION

Projects: Gravel Crushing – Karkinen and Bad Medicine Pit

Total Quantity Crushed = 25,000 CY

Date of Letting: May 29th, 2024

Time of Letting: 10:00 am

Bidder	Email	Date Sent	Price per CY	Total Quote Amount
Brown Crushing PO Box 131 Glenwood, MN 56334	mikebrownexcavating@yahoo.com	04/29/24		
Ferguson Brothers Excavating 2050 County Road 82 NW Alexandria, MN 56308	fergusonbrothers@gmail.com	04/29/24		
Central Specialties, Inc. 6325 County Road 87 SW Alexandria, MN 56308	grant@centralspecialties.com	04/29/24	\$5.50	\$137,500
WDS 572 4 th Street South PO box 299 Holdingford, MN 56340	frontdest@wdscepaniak.com	04/29/24		
Vogt Dirt Service 810 Arch Lane Bemidji, MN 56601	vogt.gravel@icloud.com	04/29/24		
Becker Transport & Aggregate Wadena, MN	dan@beckertransportmn.com	5/07/24		
Mark Sand & Gravel		5/2/24	\$9.64	\$241,000

Becker County Planning Commission
May 29th, 2024

Members Present: Acting Chairman Jeff Moritz, Tom Disse, County Commissioner Erica Jepson, Nick Bowers, Steve Lindow, Kim Mattson, Tommy Ailie, Mary Seaberg, Commissioner John Okeson, Craig Hall, Harvey Aho, and Zoning Administrator Kyle Vareberg. **Members Absent:** Dave Blomseth and Kohl Skalin

Acting Chairman Jeff Moritz called the Planning Commission meeting to order at 6:00 pm. Introductions were given. Becker County Zoning Technician Nicole Bradbury recorded the minutes.

Tommy Ailie made a motion to approve the minutes from the April 24th, 2024, meeting. Mattson second. All members in favor. Motion carried.

Acting Chairman Jeff Moritz explained the protocol for the meeting and stated that the recommendations of the Planning Commission will be forwarded to the County Board of Commissioners for final action. Applicant one will be forwarded to Lake View Township for final action.

New Business:

1. **APPLICANT: Sheyenne Commercial Condos LLC** 3259 Oak Ridge Loop E West Fargo, ND 58078 **Project Location:** 15912 Co Hwy 6 Lake Park, MN 56554
LEGAL LAND DESCRIPTIONS: Tax ID Numbers: **06.0038.018 & 06.0038.020**
Section 02 Township 138 Range 043; PT SW1/4 SE1/4: COMM S QTR COR TH E 749.63' TO CTR LN CSAH #5 TH N AL HWY 430.17' TO POB; N AL HWY 520.18', SELY 307.87', SELY 462.25' TO E LN SW1/4 OF SE1/4, S 231.61', TH W 641.48' TO POB AKA TRACT C & PT SW1/4 SE1/4: BEG SE COR TH W 563.16' AL CSAH #6, TH NWLY 334.89' AL CSAH #5, ELY 641.48 TO E LN SW1/4 SE1/4, TH SLY 433.60' TO POB AKA TRACT D REF: PT 06.0038.000 IN 2008.
APPLICATION AND DESCRIPTION OF PROJECT: Request a Final Plat for sixty-nine (69) units to be known as ELITE STORAGE CONDOS.

Vareberg stated the only changes were the number of units from seventy-one (71) to sixty-nine (69) in order to accommodate a storm water management plan and that one driveway changed as a result. He mentioned the stipulation in the preliminary plat for the applicants to work with the Highway Department on obtaining an approach permit and said they have done that.

As there was no one to speak for or against the application, testimony was closed.

MOTION: Seaberg motioned to approve the application as submitted. Ailie second. Roll Call; All in favor. Motion carried.

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2. **APPLICANT: Wesley Jorgenson & Shantel Jorgenson** 39600 160th St Frazee, MN 56544 **Project Location:** 30300 St Hwy 34 Detroit Lakes, MN 56501 **LEGAL LAND DESCRIPTIONS:** Tax ID Number: **10.0459.001** Section 29 Township 139 Range 040; 29-139-40 PT GOVT LOT 1, PT NE1/4 NW1/4: BEG SW COR LOT 20 BLK 3 ROLLING HILLS, E 860.19', S 436.72' TO TH 34, W AL HWY 362.61', NWLY 299.62', WLY 288.46' TO CTR RD, SLY AL RD 264.04', W 188.67' TO SCHULTZ LK, NLY AL LK 693.67', E 128.38' TO POB. **TRACT A. APPLICATION AND DESCRIPTION OF PROJECT:** Request a Conditional Use Permit to operate a repair shop.

Wesley Jorgenson presented the application and explained that he had a previous meeting with the Minnesota Department of Transportation (MNDOT), and he was under the impression that he was fine using his easement for his business. He made points about numerous other businesses along that stretch of Highway that have no problems with MNDOT even though they don't have turning lanes.

Seaberg asked if he had seen the letter that MNDOT submitted for the hearing.

Jorgenson said he had not and then reviewed the letter. He discussed the financial burden if he had to put in a road off of the township road.

Terry Mackner, neighbor, spoke in support of the application. He stated that if Jorgenson had to put in a road off of the township road that it could cost him somewhere around thirty thousand (30,000) dollars to do so.

Letters received before the meeting are entered below:

I am sending this email in regards to operating a repair shop in a residential area. We do not feel this property should be zoned for commercial. This is a quiet residential area. The project location is stated as 30300 State Highway 34 but I have attached photos of how they are driving up and through the ditch on 302 Ave tearing up the road. There are already so many vehicles around this shop it looks like a junkyard. That does not help people's property values. We feel the Jorgensons were well aware that this property was residential but figured if they built it the county would let them get by with it since it was already built. If possible we would like our names to stay confidential



District 4 Property Management
1000 Highway 10 West
Detroit Lakes MN 56501

May 21, 2024

Planning and Zoning Department
915 Lake Avenue
Detroit Lakes, MN 56501

RE: C.S. 0303 (T.H. 34) MP 39.817 on the north side of highway.

Dear Nicole:

The Minnesota Department of Transportation (MnDOT) has done a review of the conditional use permit to operate a repair shop. After review MnDOT offers the following comments:

- 1) MnDOT has issued a **“residential access only”** with specific language in the attached permit #4-A-2024-108775 that must be followed. The existing access is listed as a field access and will need to be constructed to the residential standards as shown in the issued MnDOT access permit. Mr. Jorgenson has a recorded easement to use the existing controlled access opening with Minnkota Power Company which is located at the east property of line of Minnkota Power Company and the west property line of Derek Mackner property.
- 2) MnDOT explained to Mr. Jorgenson that the Highway 34 access permit will only be for residential/private use and not commercial use. Any commercial use of the entrance is illegal and subject to enforcement. Any commercial use is a liability to anyone that uses it as such.
- 3) MnDOT has recently assigned a project manager to lead an analysis of this corridor to see if improvements can be made to align with commercial activity and strengthen the overall safety of the traveling public. MnDOT recommends that until an improvement is made, Mr. Jorgenson provide access for his business from 302nd Ave.

Please call me at (218) 849-0110 if you have any questions or comments.

Sincerely,

John Gildersleeve
MnDOT District 4
Property Management/Permits Office

Enclosure: Permit #4-A-2024-108775

cc: Mary Safgren, MnDOT District 4 Transportation Planning Director
Jeremy Flatau, MnDOT District 4 Right of Way Supervisor

5/6/2024

Wesley Jorgenson
30300 State Highway 34
Detroit Lakes, MN 56501

**SUBJECT: C.S. 0303 (T.H. 34) M.P. 39.818
Entrance Permit No. 4-A-2024-108775**

Dear Wesley:

This approval letter is for three different parties. Applicant Derek Mackner with Permit #4-A-2024-108369, applicant Minnkota Power Cooperative with Permit #4-A-2024-108497, and applicant Wesley Jorgenson with Permit #4-A-2024-108775.

The Minnesota Department of Transportation (MnDOT) grants approval for the change of use and re-construction of an entrance, from a field access to a residential access, to a Top Width of 24 Feet and a full radius of 25 feet with 1:6 Side Slopes North of Mile Point 39.818.

Applicants shall furnish and install a 24" x 4' CMP extension to the West + 2 Safety Aprons. The grates are not needed if the culvert is 24-inch or smaller diameter. Standard Plates for Culverts are attached.

The applicants are to furnish all material and labor to re-construct the entrance. This includes culvert and surfacing materials.

The entrance is to be constructed as shown on the attached diagram with special attention to the following:

The entrance is to be constructed so that at a point of 15 feet from the shoulder line of the Trunk Highway, it will be six inches lower than the shoulder line elevation. All raw slopes shall be top soiled with a minimum of three inches of black dirt, seeded with a perennial grass seed, and maintained until a full covering of turf is established. (Turf must be fully established before deposit can be released.)

The entrance is to be completed through the seeded stage by 10/31/2024. Failure to comply with the Provisions shall be cause for forfeiture of the deposit.

A \$2,000.00 deposit to the **COMMISSIONER – DEPARTMENT OF TRANSPORTATION**, has been made to assure prompt and satisfactory completion of the entrance. A \$1,000.00 deposit from Wesley Jorgenson and a \$1,000.00 deposit from Derek Mackner. The deposit will be returned to the 2 applicants when, in our opinion, the project is satisfactorily completed.

The deposit is to be used by the State for partial payment of State Forces, if we are required, to complete or remove the entrance per the event that the applicants do not complete it promptly and satisfactorily.

If the cost of the State Forces exceeds the amount of the deposit, the applicants will be billed for this difference through the Office of the Attorney General.

All future maintenance of the entrance shall be the responsibility of the applicant.

Sincerely,



Shane Bakken

Property Management
Division of Field Operations

Enclosure:
Corrugated Steel Pipe Couple Band Detail
Mailbox Support Detail
Metal Safety Apron & Grate Detail

bc:
Sub-Area Supervisor, Nick Erickson
File

82
83

Hi Nicole,

We appreciate the opportunity to comment on the Planning Commission Packet. Here are the PRWD comments for the May 29th, P.C. Meeting.

Westley & Shantel Jorgenson – 300300 St Highway 34: If approved please have him contact the PRWD office to see if he would need to obtain a PRWD stormwater permit.

Greater Than Gold Investment LLC – 25948 Hillcrest Rd & 18870 Stony Rd: If approved would need to obtain a PRWD Stormwater permit. We are currently working with them on this.

Thank you,

Gina Kemper
Permitting/Water Resource Coordinator
Pelican River Watershed District
Wells-Fargo Bldg – Suite 201
211 Holmes Street West
Detroit Lakes, MN 56501
E-mail: prwdpermit@arvig.net
Website: www.prwd.org
Phone: (218) 846-0436

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As there was no one else to speak for or against the application, testimony was closed.

88 After much discussion, and the Board’s concern about Jorgenson needing to resolve things with
89 MNDOT, Joregenson decided to table the application.

- 90
91
92
93 **3. APPLICANT: Wright Investments LLC** 8 Briarwood Place Briarwood, ND 58104
94 **Project Location:** 25201 Roquette Ln Detroit Lakes, MN 56501 **LEGAL LAND**
95 **DESCRIPTION:** Tax ID Number: **19.1131.507** Section 28 Township 138 Range
96 041; DACOTAH WOODS ESTATES Lot 007 Block 001. **APPLICATION AND**
97 **DESCRIPTION OF PROJECT:** Request a Preliminary Plat for three (3) lots to be
98 known as DAKOTAH WOODS CONDOMINIUM ASSOCIATION, INC.
99

100
101 Dustin Richter presented the application. He explained that all construction has been done for a
102 while, but now they would like to divide up ownership and this is the way to do it.

103
104 As there was no one to speak for or against the application, testimony was closed.

105
106 Ailie said he doesn’t see any reason not to approve it.
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108
109 **MOTION: Mattson motioned to approve the application as submitted. Seaberg**
110 **second. Roll Call; All in favor. Motion carried.**

111
112
113 **Other Business:**

- 114
115 I) **Tentative Date for Next Informational Meeting: June 19th, 2024; 8:00 am; 3rd Floor**
116 **Meeting Room in the Becker County Courthouse, Detroit Lakes, MN.**
117

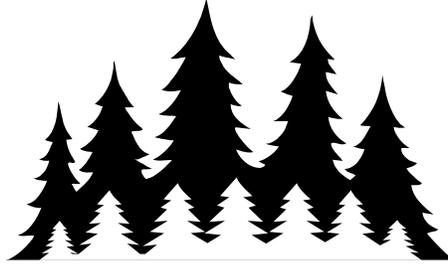
118
119 **Since there was no further business to come before the Board, Hall made a motion to**
120 **adjourn. Ailie second. All in favor. Motion carried. The meeting adjourned at 6:31 pm.**
121

122
123
124 _____
David Blomseth, Chairman

125 _____
Jeff Moritz, Secretary

126 ATTEST

127 _____
128 Kyle Vareberg, Zoning Administrator



**Forest Township
48804 Marilou Drive
Ponsford, MN 56575**

May 16,2024

To: Kyle Vareberg, Administrator

Re: Building Permits

It has come to our attention that Becker County Planning and Zoning has made the decision to not require building permits for new buildings within Forest Township inside the Forest Township Conservation district. Forest Township is divided into two districts. The Shoreland District is described as the first tier of riparian property from the OHWL to a depth of 267 feet on recreational development lakes, 400 feet on natural environment lakes and 300 feet on all river classes. The second district is the Conservation District and includes all property in Forest Township not included in the Shoreland District as described above. Zoning control and zoning decisions in the Shoreland District and Conservation District shall rest with Becker County whose zoning and subdivisions regulations are adopted by reference in this zoning ordinance.

In addition to the Becker County Ordinances, Forest Township has several ordinances that are more restrictive than the Becker County Ordinance that are applied within the Conservation District. This is allowed through the Minnesota Statutes. We do have a permit process that allows us to implement and enforce the Township Ordinances only. Our permit fees are minimal.

Forest Township only has the authority to inspect and enforce provisions within the Forest Township Ordinance. We have no authorization to implement and enforce any county ordinance requirements per legal counsel from MAT attorneys. Becker County zoning is responsible for compliance of all county ordinances within Forest Township both the Shoreland District and the Conservation District. If Becker County Planning and Zoning does not require building permits within any part of Forest Township, there will be no guarantee that the County Ordinances will be met.

Forest Township Board of Supervisors

Tim Holzkamm,
Lynn Lindow,
Barb Christiansen

cc. Becker County Commissioners, Carrie Smith, Becker Co. Administrator

