



BECKER COUNTY BOARD OF COMMISSIONERS

Regular Meeting

Date: Tuesday, October 17, 2023 at 8:15 AM

Location: Board Room, Courthouse

or

Virtual TEAMS Meeting Option

Call-In #: 763-496-5929 - Conference I.D.: 490 780 151#

- 8:15 Call the Board Meeting to Order: Board Chair Nelson
1. Pledge of Allegiance
- 8:20 Regular Business
1. Agenda Confirmation 3
 2. Minutes of October 3, 2023 5
- 8:25 Consent Agenda
1. Regular Claims, Auditor Warrants, and Claims over 90 Days 9
 2. Claims Human Services, Public Health and Transit
 3. Assessor - Abatement - Park Model Removal 11
 4. Information Technology - Invoice from Lift Off for O365 12
 5. Sheriff - Approval to Sell
 - a) 1997 Boat Motor
 - b) Forfeiture Vehicles 14
 6. Sheriff - Purchase Approval - Vests 16
 7. Sheriff - Resolution 10-23-2C - 2024 TZD Grant 27
- 8:30 Commissioners
1. Open Forum
 2. Reports and Correspondence
 3. Appointments
 - a) Lakes County Service Cooperative 28
- 8:55 County Administrator
1. Report
 2. Wannigan Regional Park Discussion
 3. Budget 2024 30
 4. Delegates for AMC Annual Meeting 31
 5. AMC District 4 32
 6. County Newsletter 39
 7. Classification and Compensation Study - David Drown Associates (DDA)
- Finance Committee
- 9:25 Auditor-Treasurer
1. License List 51

- 9:30 Human Services
1. Contract/Agreements
 - a) Fathers Resource Program MOU 52
 - b) Public Health and Detroit Lakes School Child Screening Contract 55
 - c) Public Health and Frazee School Child Screening Contract 56
 - d) DHS Crisis CAA-FMAP Contract Amendment 57
 2. Personnel Requests
 - a) Resolution 10-23-2F - Personnel Request - FT Adult Services Social Worker 64
 - b) Resolution 10-23-2G - Personnel Request - PT to FT Adult Services Social Worker 67
- 9:40 Human Resources
1. Resolution 10-23-2B - Personnel Request - FT Custodian Position 70
 2. 2024 Health Insurance Update 72
- 9:50 Break
- 10:00 Highway
1. Resolution 10-23-2A - SAP 003-634-020 - Bid Award 74
- 10:05 Sheriff
1. Approval Request - Resolution 10-23-2D - BTD Donation 76
 2. Resolution 10-23-2H - Personnel Request - FT Deputy Sheriff (2024) 77
 3. Coroner Services Advertisement 78
- 10:20 Land Use/Environmental Services
1. Capital Purchase Request - Truck & Transfer Trailers 80
 2. Resolution 10-23-2E - Personnel Request FT Truck Driver 82
- 10:25 Planning & Zoning
1. Planning Commission Recommendations 09/27/2023
 - a) Linda Harris - Change of Zone from Residential to Agricultural - Tabled from the 10/03/2023 Meeting 83
 2. Community Based Comprehensive Plan Update 97
- Adjourn



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 2. Community Based Comprehensive Plan Update
- Adjourn

BOARD MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, October 3, 2023, at 8:15 am

LOCATION: Board Room, Courthouse

1. Meeting was brought to order by Board Chair Nelson. Commissioners in attendance: Nelson, Okeson, Vareberg, Jepson and Meyer, County Administrator Pat Oman, and minute taker Peggy Martin.
2. Pledge of Allegiance

Agenda/Minutes:

1. Agenda – Motion and second to approve agenda (Okeson, Vareberg) carried.
2. Minutes – Moved and second to approve minutes of September 19, 2023, with the requested changes (Jepson, Meyer) carried.
3. Motion and second to approve the Consent Agenda (Okeson, Vareberg) carried.

Commissioners:

1. Open Forum:
 - None
2. Reports and Correspondence: Reports were provided on the following meetings:
 - Commissioner Jepson – EDA, Mahube-OTWA, Extension, Benefits.
 - Commissioner Meyer – Courthouse, Fair Board, Transit, DAC, Sunnyside.
 - Commissioner Nelson – Sunnyside, Courthouse, NRM, Lake Agassiz Regional Library, Lakeland Mental Health, Benefits, Finance.
 - Commissioner Okeson – Transit, Airport, Finance, Prairie Lakes Municipal Solid Waste, Environmental.
 - Commissioner Vareberg – NRM, Environmental, EDA.
3. Appointments:
 - Lakes County Service Cooperative – Bring back at next board meeting.

County Administrator: presented by Pat Oman.

1. Report
 - AMC Conference – December 4-6.
 - District 4 Meeting – Friday, October 20 from 8-12.
 - Annual Township Association Meeting – October 19.
 - County Veterans Service Office modification update.

- Community Based Comprehensive Plan meetings next week.
 - CHIPs contracts expire at the end of the year.
 - Wannigan Park Grant request.
 - Capital Improvement Plan – Review at next board meeting.
2. Classification and Compensation Study by David Drown Associates – moved to the end of the meeting if needed.
 3. Motion and second to accept the Count Assessor’s Resignation (Meyer, Okeson) carried.
 4. Budget 2024 Update.

Auditor-Treasurer: presented by Mary Hendrickson.

1. Motion and second to approve Tobacco License Renewals for: The Cormorant Store-Lars Odegaard-Cormorant Twp, Dollar General-DG Retail, LLC-Cormorant Twp, Richwood Store-Kerry Swiers-Richwood Twp, Lakes Corner Liquors-Aaron Aslesen-Erie Twp, Lake Park C-Store-Lakes Community Co-op-Lake Park Twp, 4 Corners Convenience Store-Josh Swangler-Erie Twp, Seven Sisters Spirits-Debra Nelson-Lake View Twp, Wildflower Gold Course-Beth Schupp-Lake Eunice Twp, and Chief Corner Store-Patricia Moran-Pine Point Twp (Okeson, Meyer) carried.
2. Motion and second to accept the July 2023 Cash Comparison, Sales Tax, and Investment Summary (Okeson, Meyer) carried.
3. Motion and second to approve Resolution 10-23-1D-Capital Expense Request for Election Poll Books in the amount of \$75,000 (Meyer, Jepson) carried.

Human Resources: presented by Carrie Smith.

1. Motion and second accept the recommendation by the broker and benefits committee to go with Medica as our 2024 Health Insurance (Jepson, Meyer) carried.
2. Wellness Fair for Employees on October 18, 2023.
3. Update on Wellness Room.

Highway: presented by Jim Olson.

1. Motion and second to approve Resolution 10-23-1A – Capital Purchase Request – 2025 Mack Tandem Plow Truck in the amount of \$330,278 which is a 2024 budgeted item (Okeson, Vareberg) carried.
2. Motion and second to approve Resolution 10-23-1B – Final Payment Acceptance of Project SAP 000-592-001 Highland Drive to Sellin Brothers, Inc. in the amount of \$57,307.95 (Okeson, Vareberg) carried.

3. Motion and second to approve support for Resolution 10-23-1E – MnDOT LRIP Grant Request from Sugar Bush Township (Okeson, Vareberg) carried.
4. Motion and second to set the Road Tour Date for Monday, October 30, 2023, at 8:30 am (Meyer, Vareberg) carried.

Planning & Zoning: presented by Kyle Vareberg.

1. Nicolas & Betsy Lewis – Conditional Use Permit for a Retaining Wall – Tabled.
2. Linda Harris – Change of Zone from Residential to Agricultural.
 - Jeff Reznecheck-concerned with upkeep of water quality. How many goats will there be and how will they be cared for.
 - Motion and second to table application by Linda Harris – Change of Zone from Residential to Agricultural until next board meeting (Okeson, Jepson) carried.
3. Cale Arneson – Preliminary Plat for ten (10) Lots
 - Maverick Larson with Compass Consultants – 10 lots over 24 acres.
 - Kacey Leitheiser – Treasurer for Holmesville Township – residents are not in favor of more traffic on the road, don't think the property can handle 10 more properties.
 - Mike Carey – Concerned with traffic on the dead end road.
 - Motion and second to approve application from Cale Arneson – Preliminary Plat for ten (10) lots (Vareberg, Okeson) carried.

Land Use/Environmental Services: presented by Steve Skoog.

1. Motion and second to add acceptance of tram donations to agenda (Meyer, Okeson) carried.
1. Motion and second to approve Resolution 10-23-1C – Solid Waste Assessment Fee Schedule and a point factor of \$12 per point (Vareberg, Okeson) carried.
2. County Hunting Cabin Lease Policy Discussion.
3. Motion and second to accept Tram Donations (Okeson, Meyer) carried.

Classification and Compensation Study Discussion with Mark Goldberg from David Drown Associates (DDA).

Motion and second to close the meeting at 11:26 am pursuant to Minn. Stat. Section 13D.03 subd. 1(b) based on Labor Negotiation Strategy (Meyer, Jepson) carried.

Motion and second to come out of closed session at 11:43 am (Meyer, Okeson) carried.

Being no further business, Chair Nelson adjourned the meeting at 11:48 am.

/s/

Pat Oman
County Administrator

/s/

Barry Nelson
Board Chair

DRAFT



BECKER COUNTY BOARD OF COMMISSIONERS
Finance Committee Meeting
Date: Monday, October 16, 2023 at 8:30 AM

Location: 1st Floor – Board Meeting Room - Courthouse
915 Lake Avenue, Detroit Lakes, MN

Administrator

1. Report

Auditor-Treasurer

1. Claims

Human Services

1. Contracts/Agreements
 - a) Fathers Resource Program MOU
 - b) Public Health and Detroit Lakes School Child Screening Contract
 - c) Public Health and Frazee School Child Screening Contract
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2. Personnel Requests
 - a) Resolution 10-23-2F - FT Adult Services Social Worker
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3. Claims Human Services, Public Health & Transit

Information Technology

1. Invoice from Lift Off for O365

Assessor

1. Abatement

Human Resources

1. Resolution 10-23-2B - Personnel Request - FT Custodian Position
2. 2024 Health Insurance Update

Highway

1. Resolution 10-23-2A - SAP 003-634-020 - Bid Award

Sheriff

1. Approval to Sell
 - a) 1997 Boat Motor
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2. Purchase Approval
 - a) Vests
3. Approval Requests
 - a) Resolution 10-23-2C - 2024 TZD Grant
 - b) Resolution 10-23-2D - BTD Donation

4. Resolution 10-23-2H - Personnel Request - FT Deputy Sheriff (2024)

5. Coroner Advertisement

Land Use/Environmental Services

1. Capital Purchase Request - Truck & Transfer Trailers

2. Resolution 10-23-2E - Personnel Request - FT Truck Driver

Adjourn

**Abatements
10/17/2023**

| <u>Tag</u> | <u>PIN</u> | <u>Tax District</u> | <u>Request for Abatement</u> | <u>Amount</u> <u>to Abate/Add</u> | <u>Assessor</u> <u>Approve</u> | <u>Auditor</u> <u>Approve</u> | <u>Co Board</u> <u>Decision</u> | <u>Original</u> | <u>Revised</u> | <u>Diff</u> | <u>Date</u> <u>Mailed</u> | <u>On</u> <u>Web</u> |
|------------|-------------|---------------------|------------------------------|--------------------------------------|-----------------------------------|----------------------------------|------------------------------------|-----------------|----------------|-------------|------------------------------|-------------------------|
| 0203 | 02.8131.000 | Audubon Twp | Park Model - Removed | -\$146.00 | | | | | | | | |
| | | | | -\$146.00 | | | | | | | | |



BECKER COUNTY

IT Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7230

MEMORANDUM FOR ACTION

Date: 10/12/2023

SUBJECT: O365 Renewal 2023

THROUGH: IT Department, Courthouse Committee and Finance Committee

TO: Becker County Commission

1. References:

Liftoff is the current vendor for O365. We signed a 3-year agreement in 2018. IT is recommending continuing with the current Liftoff due to their knowledge of our installation and the excellent support.

2. Discussion: Office 365 Licenses

| G SKU Item Name | Part Number | Term in Months | Price/User/Month | Licenses | Cost/Year |
|----------------------------|-------------|----------------|------------------|----------|-------------|
| Office 365 Plan F3 GCC | 3KS-00001 | 12 | 4.00 | 93 | \$4,464.00 |
| Office 365 Plan E3 GCC | AAA-11894 | 12 | 20.00 | 310 | \$74,400.00 |
| Exchange Online Plan 1 GCC | 3MS-00001 | 12 | 4.00 | 6 | \$288.00 |
| ExchangeOnlineArchiving | 4ES-00001 | 12 | 3.00 | 94 | \$3,384.00 |
| Visio Plan 2 | P3U-00001 | 12 | 15.00 | 1 | \$180.00 |
| Power BI Pro | DDJ-00001 | 12 | 10.00 | 2 | \$240.00 |
| Azure AD Prem P1 | MQM-00001 | 12 | 5.70 | 1 | \$68.40 |
| Azure AD Prem P2 | MQN-00001 | 12 | 8.50 | 1 | \$102.00 |
| Audio Conferencing GCC | LK3-00001 | 12 | 5.00 | 5 | \$300.00 |
| LiftOff Licensing Benefits | - | - | - | - | INCLUDED |

Total: \$83,426.40

3. Funding

a. IT has budget for the 2023 licenses.

4. Action – recommend ordering approving the quote for Liftoff for \$83,426.40

5. The point of contact for this is Judy Dodd, IT Director, 218-846-7200 X7332



Invoice

REMIT PAYMENT TO:

LiftOff, LLC
 Attn: Ron Braatz
 1667 Patrice Circle
 Crofton, MD 21114

| Date | Invoice # |
|-----------|-------------|
| 7/24/2023 | 7148REN2023 |

| Bill To |
|--|
| County of Becker, MN 915 Lake Ave. Detroit Lakes, MN 56501 help@co.becker.mn.us |

| P.O. No. | Terms |
|----------|----------------|
| | Due on receipt |

| Description | Rate | Amount |
|--|--------------|-------------|
| Office 365 Plan F3 GCC, 3KS-00001, 12 months, 4.00/month, 93 licenses, \$4,464.00 | 4,464.00 | 4,464.00 |
| Office 365 Plan E3 GCC, AAA-11894, 12 months, 20.00/month, 310 licenses, \$74,400.00 | 74,400.00 | 74,400.00 |
| Exchange Online Plan 1 GCC, 3MS-00001, 12 months, 4.00/month, 6 licenses, \$288.00 | 288.00 | 288.00 |
| ExchangeOnlineArchiving, 4ES-00001, 12 months, 3.00/month, 94 licenses, \$3,384.00 | 3,384.00 | 3,384.00 |
| Visio Plan 2, P3U-00001, 12 months, 15.00/month, 1 license, \$180.00 | 180.00 | 180.00 |
| Power BI Pro, DDJ-00001, 12 months, 10.00/month, 2 licenses, \$240.00 | 240.00 | 240.00 |
| Azure AD Prem P1, MQM-00001, 12 months, 5.70/month, 1 license, \$68.40 | 68.40 | 68.40 |
| Azure AD Prem P2, MQN-00001, 12 months, 8.50/month, 1 license, \$102.00 | 102.00 | 102.00 |
| Audio Conferencing GCC, LK3-00001, 12 months, 5.00/month, 5 licenses, \$300.00 | 300.00 | 300.00 |
| Thank you for your business. | Total | \$83,426.40 |



BECKER COUNTY SHERIFF'S OFFICE

Todd Glander • Sheriff

OFFICE: 925 Lake Avenue

Detroit Lakes, MN 56501

Phone 218-847-2661 • Fax 218-847-1604

JAIL: 1428 Stony Road

Detroit Lakes, MN 56501

Phone 218-847-2939 • Fax 218-846-2580

Fall 2023

Bids will be accepted at the Sheriff's Office for the following vehicles

Vehicles without titles for parts or scrap

1. 2000 Toyota Van VIN# 4T3ZF13C41U322798
2. 1999 Mercury MGL VIN# 2MEFM75W8XX615832
3. 2004 Toyota Prius VIN# JTDKB20U940051195
4. 1995 Honda Civic VIN# JHMEH6161SS005265
5. 1997 GMC Truck VIN# 2GCEK19R8W1202461
6. Unknown Year – Honda 125 Motorcycle – Unable to locate VIN#
7. 2004 Chevrolet Impala VIN# 2G1WH55K349370311
8. 1993 GMC Truck VIN# 2GCEK19RXV1281744
9. 2004 Chevrolet Impala VIN# 2G1WH52K949425624
10. 2002 Oldsmobile Bravada VIN# 1GHDT13S522105579

Vehicles with titles but still are parts or scrap

11. 1997 Ford Explorer VIN# 1FMDU34X6VZB60140
12. 2003 Pontiac SE VIN# 1G2NF52E13C173611



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Fall 2023

Mid-State Auto Auction

1. 2009 Pontiac G6

VIN# 1G2ZG57B394159483

Streicher's - Minneapolis
 10911 W Hwy 55
 Minneapolis, MN 55441
 Phone: 763-546-1155
 Fax: 763-546-6776



www.Streichers.com

SALES QUOTE

Federal ID # 41-1458127

Sales Quote Number: Q354235
 Sales Quote Date: 09/20/23
 Page: 1

Sell 32
 To: Becker Co. Sher. Dept.
 925 Lake Ave
 Detroit Lakes, MN 56501

Ship
 To: Becker Co. Sher. Dept.
 925 Lake Ave
 Detroit Lakes, MN 56501

Phone: (218) 847-2662
 Fax: (218) 847-1604

Ship Via
 Terms Net 15

SalesPerson Brant Minsaas
 Phone: 612-961-7048
 E-mail: brantm@streichers.com

| Item No. | Description | Unit | Quantity | Unit Price | Total Price |
|-------------------|--|------|----------|------------|-------------|
| SBA-WHWM2.Z | Ball.Panel Set: NASPO Hardwire 51, Male Panel Set, Lvl 2 PINONIEMI 2014/2015 | EA | 1 | 1,035.00 | 1,035.00 |
| SBA-WOS.M2X.Z | Carrier: NASPO, Covert M Series, (spec sz color) PINONIEMI 2014/2015 TAN | EA | 1 | 117.00 | 117.00 |
| SBA-WORC6566.Z | Tactical Assault Carrier:NASPO,Oregon City 6566 (size,color) PINONIEMI 2014/2015 BLACK | EA | 1 | 276.00 | 276.00 |
| PRT-WTP.IMPACHT58 | Trauma Plate: NASPO, IMPAC HT, Handgun Threats, 5x8 PINONIEMI | EA | 1 | 99.00 | 99.00 |
| SBA-WHWM2.Z | Ball.Panel Set: NASPO Hardwire 51, Male Panel Set, Lvl 2 KUMPULA 2414/2416 | EA | 1 | 1,035.00 | 1,035.00 |
| SBA-WOS.M2X.Z | Carrier: NASPO, Covert M Series, (spec sz color) KUMPULA 2414/2416 TAN | EA | 1 | 117.00 | 117.00 |
| SBA-WORC6566.Z | Tactical Assault Carrier:NASPO,Oregon City 6566 (size,color) KUMPULA 2414/2416 BLACK | EA | 1 | 276.00 | 276.00 |

Streicher's - Minneapolis
 10911 W Hwy 55
 Minneapolis, MN 55441
 Phone: 763-546-1155
 Fax: 763-546-6776



www.Streichers.com

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SalesPerson Brant Minsaas
 Phone: 612-961-7048
 E-mail: brantm@streichers.com

| Item No. | Description | Unit | Quantity | Unit Price | Total Price |
|-------------------|---|------|----------|------------|-------------|
| PRT-WTP.IMPACHT58 | Trauma Plate: NASPO, IMPAC HT, Handgun Threats, 5x8 KUMPULA | EA | 1 | 99.00 | 99.00 |
| SBA-WHWM2.Z | Ball.Panel Set: NASPO Hardwire 51, Male Panel Set, Lvl 2 BOUCHIE 2015/2016 | EA | 1 | 1,035.00 | 1,035.00 |
| SBA-WOS.M2X.Z | Carrier: NASPO, Covert M Series, (spec sz color) BOUCHIE 2015/2016 TAN | EA | 1 | 117.00 | 117.00 |
| SBA-WORC6566.Z | Tactical Assault Carrier:NASPO,Oregon City 6566 (size,color) BOUCHIE 2015/2016 BLACK | EA | 1 | 276.00 | 276.00 |
| PRT-WTP.IMPACHT58 | Trauma Plate: NASPO, IMPAC HT, Handgun Threats, 5x8 BOUCHIE | EA | 1 | 99.00 | 99.00 |
| PRT-IDB5Z.K | ID PATCH: Blank, Black, 8X4, w/Velcro (Price incl lettering) SHERIFF in gold / on BLACK | EA | 3 | 19.99 | 59.97 |
| NTC-30K.GV | Name tag cloth:Black Cloth w/.30 (8mm) Gold Letters, VELCRO SHERIFF | EA | 3 | 11.99 | 35.97 |

Streicher's - Minneapolis
 10911 W Hwy 55
 Minneapolis, MN 55441
 Phone: 763-546-1155
 Fax: 763-546-6776



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Ship Via
 Terms Net 15

SalesPerson Brant Minsaas
 Phone: 612-961-7048
 E-mail: brantm@streichers.com

| Item No. | Description | Unit | Quantity | Unit Price | Total Price |
|------------|--|------|----------|------------|-------------|
| NTC-30K.GV | Name tag cloth:Black Cloth w/.30 (8mm) Gold Letters, VELCRO M. PINONIEMI | EA | 1 | 11.99 | 11.99 |
| NTC-30K.GV | Name tag cloth:Black Cloth w/.30 (8mm) Gold Letters, VELCRO A. KUMPULA | EA | 1 | 11.99 | 11.99 |
| NTC-30K.GV | Name tag cloth:Black Cloth w/.30 (8mm) Gold Letters, VELCRO C. BOUCHIE | EA | 1 | 11.99 | 11.99 |
| CAD-8602 | FLAG: GOLD BORDER, 2 x 3-1/2 SHIRT SIZE | EA | 3 | 2.99 | 8.97 |

Quoted prices do not include Sales Tax. All quoted prices are valid for 60 days from the date of the quote.

Total:

4,721.88

Streicher's - Minneapolis
 10911 W Hwy 55
 Minneapolis, MN 55441
 Phone: 763-546-1155
 Fax: 763-546-6776



SALES QUOTE

Federal ID # 41-1458127

Sales Quote Number: Q354163
 Sales Quote Date: 09/20/23
 Page: 1

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 To: Becker Co. Sher. Dept.
 925 Lake Ave
 Detroit Lakes, MN 56501

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 Detroit Lakes, MN 56501

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 Phone: 612-961-7048
 E-mail: brantm@streichers.com

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| SBA-WOS.M2X.Z | Carrier: NASPO, Covert M Series, (spec sz color) KLAUWUH 2415/2216 TAN | EA | 1 | 117.00 | 117.00 |
| SBA-WORC6566.Z | Tactical Assault Carrier:NASPO,Oregon City 6566 (size,color) KLAUWUH 2415/2216 500D BROWN | EA | 1 | 276.00 | 276.00 |
| PRT-WTP.IMPACHT58 | Trauma Plate: NASPO, IMPAC HT, Handgun Threats, 5x8 KLAUWUH | EA | 1 | 99.00 | 99.00 |
| NTC-30R.GV | Name tag cloth: Brown with .30 (8mm) Gold Letters, velcro J. KLAUWUH | EA | 1 | 11.99 | 11.99 |
| SBA-WHWM2.Z | Ball.Panel Set: NASPO Hardwire 51, Male Panel Set, Lvl 2 DOUGLAS 2614/2616 | EA | 1 | 1,035.00 | 1,035.00 |
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Streicher's - Minneapolis
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| Item No. | Description | Unit | Quantity | Unit Price | Total Price |
|-------------------|--|------|----------|------------|-------------|
| SBA-WORC6566.Z | Tactical Assault Carrier:NASPO,Oregon City 6566 (size,color) DOUGLAS 2614/2616 500D BROWN | EA | 1 | 276.00 | 276.00 |
| PRT-WTP.IMPACHT58 | Trauma Plate: NASPO, IMPAC HT, Handgun Threats, 5x8 DOUGLAS | EA | 1 | 99.00 | 99.00 |
| NTC-30R.GV | Name tag cloth: Brown with .30 (8mm) Gold Letters, velcro A. DOUGLAS | EA | 1 | 11.99 | 11.99 |
| SBA-WHWM2.Z | Ball.Panel Set: NASPO Hardwire 51, Male Panel Set, Lvl 2 GLANDER 2816/2816 | EA | 1 | 1,035.00 | 1,035.00 |
| SBA-WOS.M2X.Z | Carrier: NASPO, Covert M Series, (spec sz color) GLANDER 2816/2816 WHITE | EA | 1 | 117.00 | 117.00 |
| SBA-WORC6566.Z | Tactical Assault Carrier:NASPO,Oregon City 6566 (size,color) GLANDER 2816/2816 500D BROWN | EA | 1 | 276.00 | 276.00 |
| PRT-WTP.IMPACHT58 | Trauma Plate: NASPO, IMPAC HT, Handgun Threats, 5x8 GLANDER | EA | 1 | 99.00 | 99.00 |

Streicher's - Minneapolis
 10911 W Hwy 55
 Minneapolis, MN 55441
 Phone: 763-546-1155
 Fax: 763-546-6776



SALES QUOTE

Sales Quote Number: Q354163
 Sales Quote Date: 09/20/23
 Page: 3

Federal ID # 41-1458127

Sell 32
 To: Becker Co. Sher. Dept.
 925 Lake Ave
 Detroit Lakes, MN 56501

Ship
 To: Becker Co. Sher. Dept.
 925 Lake Ave
 Detroit Lakes, MN 56501

Phone: (218) 847-2662
 Fax: (218) 847-1604

Ship Via
 Terms Net 15

SalesPerson Brant Minsaas
 Phone: 612-961-7048
 E-mail: brantm@streichers.com

| Item No. | Description | Unit | Quantity | Unit Price | Total Price |
|-------------------|--|------|----------|------------|-------------|
| NTC-30R.GV | Name tag cloth: Brown with .30 (8mm) Gold Letters, velcro T. GLANDER | EA | 1 | 11.99 | 11.99 |
| SBA-WHWM2.Z | Ball.Panel Set: NASPO Hardwire 51, Male Panel Set, Lvl 2 BACHMANN 2614/2616 | EA | 1 | 1,035.00 | 1,035.00 |
| SBA-WOS.M2X.Z | Carrier: NASPO, Covert M Series, (spec sz color) BACHMANN 2614/2616 TAN | EA | 1 | 117.00 | 117.00 |
| SBA-WORC6566.Z | Tactical Assault Carrier:NASPO,Oregon City 6566 (size,color) BACHMANN 2614/2616 500D BROWN | EA | 1 | 276.00 | 276.00 |
| PRT-WTP.IMPACHT58 | Trauma Plate: NASPO, IMPAC HT, Handgun Threats, 5x8 BACHMANN | EA | 1 | 99.00 | 99.00 |
| NTC-30R.GV | Name tag cloth: Brown with .30 (8mm) Gold Letters, velcro A. BACHMANN | EA | 1 | 11.99 | 11.99 |
| SBA-WHWM2.Z | Ball.Panel Set: NASPO Hardwire 51, Male Panel Set, Lvl 2 RICHARD 2413/2215 | EA | 1 | 1,035.00 | 1,035.00 |

Streicher's - Minneapolis
 10911 W Hwy 55
 Minneapolis, MN 55441
 Phone: 763-546-1155
 Fax: 763-546-6776



SALES QUOTE

Sales Quote Number: Q354163
 Sales Quote Date: 09/20/23
 Page: 4

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 To: Becker Co. Sher. Dept.
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 Terms Net 15

SalesPerson Brant Minsaas
 Phone: 612-961-7048
 E-mail: brantm@streichers.com

| Item No. | Description | Unit | Quantity | Unit Price | Total Price |
|-------------------|--|------|----------|------------|-------------|
| SBA-WOS.M2X.Z | Carrier: NASPO, Covert M Series, (spec sz color) RICHARD 2413/2215 WHITE | EA | 2 | 117.00 | 234.00 |
| PRT-WTP.IMPACHT58 | Trauma Plate: NASPO, IMPAC HT, Handgun Threats, 5x8 RICHARD | EA | 1 | 99.00 | 99.00 |
| PRT-IDB5Z.BR | ID PATCH: BLANK, BROWN, 8X4, w/Velcro (Price incl lettering) SHERIFF in gold on 500D Brown | EA | 4 | 19.99 | 79.96 |
| NTC-30R.GV | Name tag cloth: Brown with .30 (8mm) Gold Letters, velcro SHERIFF | EA | 4 | 11.99 | 47.96 |
| CAD-8602 | FLAG: GOLD BORDER, 2 x 3-1/2 SHIRT SIZE | EA | 4 | 2.99 | 11.96 |

$\$4,721.88 + \$7,663.84 = \underline{\underline{\$12,385.72}}$

Quoted prices do not include Sales Tax. All quoted prices are valid for 60 days from the date of the quote.

Total:

7,663.84



| | |
|--|---|
| Minnesota Department of Public Safety (“State”) Office of Traffic Safety 445 Minnesota Street, Suite 1620 Saint Paul, Minn., 55101 | Grant Program: 2024 Enforcement Grant Contract Agreement No.: A-ENFRC24-2024-BECKERSO-041 |
| Grantee: Becker County Sheriff's Office 925 Lake Ave Detroit Lakes, Minn. 56501-3404 | Grant Contract Agreement Term: Effective Date: Oct. 1, 2023 Expiration Date: Sept. 30, 2024 |
| Grantee’s Authorized Representative: Sgt.Ty Warren Becker County Sheriff's Office 925 Lake Ave Detroit Lakes, Minn. 56501-3404 (218) 847-2661 TY.WARREN@CO.BECKER.MN.US | Grant Contract Agreement Amount: Original Agreement \$ 34,800.00 Matching Requirement \$ 1,800.00 |
| State’s Authorized Representative: Kammy Huneke 445 Minnesota Street, Suite 1620 Saint Paul, Minn., 55101 (651) 201-7070 kammy.huneke@state.mn.us | Federal Funding: CFDA/ALN: 20.600, 20.616 FAIN: 69A37523300004020MNO, 69A37523300001640MNA State Funding: P0792C1 - Chap. 68, H.F.No.2887, Sec. 4 Public Safety, Subd. 5 Traffic Safety, targeted speed reduction efforts. P0792B1 - Chap. 68, H.F.No.2887, Sec. 4 Public Safety, Subd. 5 Traffic Safety, increase traffic safety activity. Special Conditions: None |

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

Term: The creation and validity of this grant contract agreement conforms with Minn. Stat. § 16B.98 Subdivision 5. Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, Subdivision 7, whichever is later. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee, will:
Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved 2024 Enforcement Application “Application” which is incorporated by reference into this grant contract agreement and on file with the State at 445 Minnesota Street, Suite 1620, Saint Paul, Minnesota 55101. The Grantee shall also comply with all requirements referenced in the 2024 Enforcement Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant contract agreement.

Budget Revisions: The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.



Matching Requirements: (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the matching requirement will be met by the Grantee.

Payment: As stated in the Grantee’s Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.

Signed: _____

Date: _____

3. STATE AGENCY

Signed: _____
(with delegated authority)

Title: _____

Date: _____

Grant Contract Agreement No./ P.O. No. A-ENFRC24-2024-BECKERSO-041 / 3000091113

Project No.(indicate N/A if not applicable): 24-04-01

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State’s Authorized Representative

Budget Summary

| Budget | State Reimbursement | Local Match | |
|--|---------------------|-------------|--|
| Budget Category | | | |
| Dispatch/Admin/Corrections | | | |
| Dispatch/Admin/Corrections | \$1,200.00 | \$0.00 | |
| Total | \$1,200.00 | \$0.00 | |
| Enforce-Distract/Speed/MO/Belt | | | |
| Enforce-Dist/Speed/MO/Belt | \$17,400.00 | \$0.00 | |
| Total | \$17,400.00 | \$0.00 | |
| Enforcement-DWI | | | |
| Enforcement-DWI | \$13,000.00 | \$0.00 | |
| Total | \$13,000.00 | \$0.00 | |
| Special Projects - Enforcement and Education | | | |
| Special Projects | \$1,400.00 | \$0.00 | |
| Total | \$1,400.00 | \$0.00 | |
| Equipment/Training | | | |
| Equipment/Training | \$1,800.00 | \$0.00 | |
| Total | \$1,800.00 | \$0.00 | |
| Match - Mileage Expenses | | | |
| Match-Mileage Expenses | \$0.00 | \$0.00 | |
| Total | \$0.00 | \$0.00 | |
| Total | \$34,800.00 | \$0.00 | |

2024 Enforcement Budget



Becker County Sheriff's Office

| | | | | |
|--|---------------------|---------------------|-----------|------------------|
| Impaired Driving Enforcement | | | \$ | 13,000.00 |
| Seat Belt Enforcement | | | \$ | 2,900.00 |
| Speed Enforcement | | | \$ | 11,500.00 |
| Distracted Enforcement | | | \$ | 2,400.00 |
| Move Over Enforcement | | | \$ | 600.00 |
| Pedestrian | | | \$ | - |
| Special Projects Enforcement and Education | | | \$ | 1,400.00 |
| Total Overtime Enforcement Funding | | | \$ | 31,800.00 |
| | | | | |
| Dispatch, Administration & Corrections: | | | \$ | 1,200.00 |
| Training | | | \$ | 1,800.00 |
| Equipment | Grant Funded | Agency Match | | |
| | \$ - | \$ - | \$ | - |
| Subtotal | | | \$ | 3,000.00 |
| | | | | |
| Total Grant Award | | | \$ | 34,800.00 |
| Agency Match Required | | | \$ | - |

**BECKER COUNTY BOARD OF COMMISSIONERS
RESOLUTION NO. 10-23-2C
2024 TOWARD ZERO DEATHS (TZD) GRANT**

WHEREAS, there is a need for additional Traffic Safety Enforcement in Becker County; and

WHEREAS, an agreement between the Minnesota Department of Public Safety/Office of Traffic Safety and Becker County is proposed, and

NOW THEREFORE BE IT RESOLVED. That the Board of County Commissioners of Becker County, Minnesota, approves the 2024 Toward Zero Deaths (TZD) Enforcement Grant for Federal Fiscal Year 2024, that begins October 1, 2023 and ends September 30, 2024, in the amount of \$34,800.00.

Duly adopted this 17th day of October 2023, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ Pat Oman
Pat Oman
County Administrator

/s/ Barry Nelson
Barry Nelson
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held October 17, 2023, as recorded in the record of proceedings.

Pat Oman
County Administrator



Lakes Country Service Cooperative

Jeremy Kovash, Executive Director

1001 E. Mount Faith - Fergus Falls, MN 56537

Phone: (218) 739-3273 - Fax: (218) 739-2459 - Web: www.lcsc.org

RECEIVED SEP 28 2023

TO: City, County, and Other Governmental Agency (CCOGA) Members

FROM: Jeremy Kovash, Executive Director

DATE: September 25, 2023

RE: Annual LCSC Board Election

Lakes Country Service Cooperative (LCSC) is accepting a minimum of three nominations to serve four-year board member terms, beginning February 1, 2024 and ending December 31, 2027. In accordance with the LCSC Bylaws, these terms are for City, County, and Other Governmental Agency (CCOGA) members of LCSC member organizations with full membership. All board members shall be active members of the unit they represent.

Enclosed is the nomination notice for the LCSC annual board election.

If your agency wishes to nominate one of your board members to run for a position on the LCSC Board of Directors, please take the appropriate action on the petition and return the petition, **along with a resume of the candidate**, on or before October 28, 2023.

LCSC ballots will be mailed to our membership by November 8, 2023.

The LCSC Board meets the second Thursday of each month at 11:30 a.m. In general, meetings last approximately two hours. Meetings are held at the LCSC office in Fergus Falls.

If you have any questions regarding the enclosed nomination form or the election, please contact me at jkovash@lcsc.org or 218-737-6504.

Regards,

Jeremy Kovash
Executive Director, Lakes Country Service Cooperative

LAKES COUNTRY SERVICE COOPERATIVE

Nomination Petition

PLEASE RETURN BY OCTOBER 28, 2023

Be it hereby resolved that:

(Organization Name)

nominates _____

(Name of Individual)

to serve as a board of directors nominee of the Lakes Country Service Cooperative and authorizes this individual's name to be placed on the ballot to be submitted to LCSC voting members. Members voting in favor of this nomination are:

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Date

Official Signature for the Organization

Send this petition and a **RESUME** from the candidate by **October 28, 2023** to:

Siri Livdahl
Executive Assistant
Lakes Country Service Cooperative
1001 E. Mt. Faith
Fergus Falls, MN 56537
slivdahl@lsc.org

2024 Becker County Budget Development Timeline

| Date(s) | Objective(s) |
|-------------------------|---|
| 6/6/2023 & 6/20/2023 | Board Meetings – Legislative Update, Survey Analysis and Benchmarking |
| 06/26/2023 | Budget Worksheets to Department Heads |
| 06/26/2023 – 07/17/2023 | Department Heads Complete Preliminary Budget |
| 07/17/2023 -08/01/2023 | Department Head / County Administrator – Budget Review, Discussion |
| 08/4/2023 | Revised Budget(s) Due from Dept. Heads |
| 08/7/2023-9/11/2023 | Department Committees Review |
| 9/1/2023, 9/18/2023 | Finance Committee Review |
| 9/19/2023 | County Board Meeting to Review Budget, Set Preliminary Maximum Levy |
| 9/19/2023 – 12/14/2023 | County Board / Department Head / County Administrator – Budget Review |
| 12/14/2023 | County Board Meeting to Hold Public Budget Hearing / SMART Hearing |
| 12/19/2023 | County Board Meeting to Adopt Final Budget, Levy |



Association of Minnesota Counties

October 12, 2023

The Association of Minnesota Counties Annual Conference is nearing. A few important details need to be taken care of, most important of which are the designated voting delegates from each county. Our records show the following persons as voting delegates for your county:

1. Pat Oman, Administrator, Becker Co.
2. Carrie Smith, Human Resources Director, Becker Co.
3. Denise Warren, Human Services Director, Becker Co.
4. Jim Olson, County Highway Engineer, Becker Co.
5. Steve Skoog, Environmental Services, Becker Co.
- 6.
- 7.
- 8.

There are 3 vacant delegate spots for your county.

AMC Bylaws - ARTICLE 11: ASSOCIATION DELEGATES AND DISTRICTS

Section 1. Association Delegates Each member county shall be entitled to a number of delegates equal to three more than the number of persons on the board of county commissioners of the member county. Delegates shall be appointed annually by the county board from among the officials and employees of the county. Each delegate so appointed shall be eligible to vote at any meeting of the Association.



We would appreciate **delegate confirmation by Wednesday, November 1, 2023**. Please email me at mcassady@mncounties.org. If you do not respond by the deadline, we will assume that our records are correct and only those persons listed on this form will be eligible to vote at the AMC Annual Conference.

Don't forget to showcase your county by donating a gift from your county for the door prize drawing, which will take place on the morning of Tuesday, December 5th.

Thank you for your timely response and I look forward to seeing you at the Hyatt [Regency](#), 1300 Nicollet Mall, Minneapolis, MN 55403 on December 4-6, 2023.



Background

Environment & Natural Resources

1. DRAINAGE

AMC supports adhering to the current requirements for public notice of drainage work and hearings according to Minn. Stat. 103E and the Minnesota Drainage Manual. Updates or modernization of these requirements should not create additional reporting, add to county or system costs, or impact timely maintenance and repairs.

Minnesota counties serve as drainage authorities responsible for the management and maintenance of drainage systems, which are financed by the impacted landowners. Drainage authorities follow the notice and public hearing requirements in state statute and often go beyond those obligations to be good public stewards. Minnesota's drainage law already includes extensive process, notice, and hearing requirements that are often very costly. AMC has concerns with statutory changes that include additional, redundant requirements, prevent timely maintenance and repairs, or are designed to lengthen project timelines and costs.

2. SCORE

AMC supports allocating 100% of the revenue generated by the Solid Waste Management Tax (SWMT) to state and county waste management activities, including increased funding for SCORE grants to counties.

The Solid Waste Management Tax (SWMT) was created in 1997 to help state and local governments address waste management. 27% of the taxes collected currently are diverted to the general fund for other purposes. Minnesota's solid waste management laws require counties to provide the proper management of waste generated in their county and establishes through mandates and goals responsibilities to improve environmental outcomes. SWMT revenues continue to grow, but the level of funding that is directed back to counties has been largely stagnant relative to the funds generated and costs of providing services. AMC seeks to redirect the SWMT revenues currently going to the general fund to counties' waste management efforts through SCORE Grants.

General Government

3. TAX FORFEITURE (Shared priority with Environment & Natural Resources Policy Committee)

AMC supports state statute reforms to address the impacts of the U.S. Supreme Court decision regarding Tyler v. Hennepin that protect and enhance Minnesota's historic commitment to preserving home ownership and create a new system that assists counties in managing tax-forfeited properties, protects memorial lands that provide state benefit, and creates a clear and transparent process for all parties moving forward.

Last spring, the U.S. Supreme Court ruled that Minnesota's tax forfeiture system was unconstitutional because, in certain cases, counties were keeping revenue from tax forfeited sales that were in excess of the total debt owed from delinquency. In the State of Minnesota, counties are given responsibility for managing the tax forfeiture process on behalf of the state. This process is not only complex, but costly, especially when counties take on the responsibilities of cleaning up damaged, vacant, or unsafe properties to return them back to productive use. While there were certain sales of tax-forfeited property that did provide excess/net value, those cases were a minority and by no means outweighed the true total costs of tax forfeiture administration. As such, the U.S. Supreme Court decision has the potential to create new costs for counties while also creating a significant financial liability on the question of what happens to past excess takings.

AMC created a tax forfeiture work group led by 30 county commissioners and professional staff from across the state to identify a legislative framework going forward that will assist counties in managing tax-forfeited properties and continue to provide homeowners with a transparent process to preserve ownership rights. The group has already outlined a broad set of policy values that include creating a system centered on fairness; creating a system that is administrative and budgetarily efficient/transparent; creating a system that provides local governments flexibility to protect public interest; and making sure the new system protects and enhances property owners ample/robust opportunities to reclaim property. This work group will also take into consideration the uniqueness of how the U.S. Supreme Court case disproportionately impacts certain areas of the state (northern counties with large tax-forfeited land holdings) and including provisions that accommodate their concerns.

4. ELECTION FUNDING

AMC supports the State providing additional resources in election administration and technology in preparation for the 2024 election cycle and beyond to ensure local governments are not reliant on tax base to fund democracy's most important function.

Last year, the Legislature made headwinds by creating a brand new, ongoing election funding mechanism for counties and local governments—the “VOTER” Fund. While this was big news—and very appreciated!—the funding level (\$1.25m/year spread among 87 counties and various cities) was relatively de minimis and does not come close to addressing the true costs of running elections. AMC is hoping to collaborate with MACO in an attempt to increase the profile of the upcoming 2024 statewide elections, educate members on the costs of running elections, and ask for increased appropriations to this new funding resource. This priority may be particularly relevant if there is new, ongoing budget surplus identified by November MMB budget forecasts.

5. CYBERSECURITY

AMC supports the Legislature working with agencies, local governments, and other stakeholders to develop an ongoing, state-funded cybersecurity grant program.

Around \$25 million will be available to local governments for cybersecurity enhancements in the next few years through IIJA funds and a small state match. The State and Local Cybersecurity Grant Program is available to counties, cities, townships, and tribal governments. How the money will be spent and what exactly the grant program looks like is determined by the State Cybersecurity Task Force. Of the 15 members, AMC nominated three.

What we know for sure is that \$25 million is a good start, but it's not nearly enough. AMC's plan is to begin asking the Legislature for a permanent state-funded cybersecurity grant program for local governments. If the current federal program is successful, we could use that as a model. MNCITLA collaborated with AMC on the amendment language.

Public Health & Human Services

6. HUMAN SERVICES SYSTEMS MODERNIZATION

AMC supports structural investments to modernize, sustainably fund, and collaboratively govern human services technology system improvements, with specific targeted funding to facilitate local system infrastructure and innovation.

During the last legislative session, DHS received \$200 million to invest in human services system modernization – an initial downpayment, unfortunately not supported with ongoing or sustainable funding. However, it is essential that this influx of money is maximized and that counties are able to co-govern how these dollars are spent to maximize their impact on workers and the people we serve. Counties rely on the state for technology infrastructure in health and human services, with too many of our current statewide systems operating on antiquated technology platforms that are inefficient and burdensome for county staff. These technological shortcomings, plus cumbersome and inefficient administrative rules and requirements, prolong administrative work and create roadblocks for county workers. It is time to make ongoing funding available to replace functionally obsolete technology infrastructure. Archaic technology is a serious workforce issue; Minnesota needs to prioritize modernization projects that improve user experience and reduce the administrative burden for case workers and the people they serve. Counties need our systems to be flexible, nimble, and responsive to our community's needs. Counties need a stronger voice in modernization decisions by the state, starting with utilizing a county impact assessment in investment decision-making. Counties need access to their data in real time and they must have the ability to disaggregate data by county to analyze their local performance. Failure to invest in the systems requirements needed to implement Targeted Case Management Redesign has the potential to cost counties million in federal reimbursements. The state must allocate a portion of state transformation funds and enhanced federal funding to counties for local innovation efforts and to offset the county cost of implementation of new state-provided technologies. The health and human services system should be built as a state-county enterprise. Appropriate investments to fix and maintain the antiquated system can automate tasks and save time so staff can focus on supporting individuals and families and contribute to mitigating the impact of the workforce shortages counties are facing.

7. MENTAL HEALTH/HIGH ACUITY

AMC supports investments to expand services and address gaps in the state-wide mental health continuum, specifically to address acute, complex behavioral health placements and community services and clarify the state's safety net role in providing and funding these critical services.

Substantial state funding and regional investments are needed to address gaps in Minnesota's mental health infrastructure to ensure that appropriate and culturally competent services are available for children and adults with high needs in all communities. This is an issue of Minnesota needing both more beds and more appropriate preventative and community services. Minnesota's mental and behavioral health infrastructure must include crisis stabilization and rehabilitation services, along with ongoing community support services to ensure placements in jails and emergency rooms are limited. The State of Minnesota must develop a sufficient state-operated safety net of mental and behavioral health facilities because vulnerable members of our communities are disproportionately impacted when our current providers are not able to meet their needs for care or medically appropriate placements. Necessary facilities and services with an appropriate level of care include Minnesota State-Operated Community Services (MSOCS), Child and Adolescent Behavioral Health Hospitals (CABHH), crisis beds, high acuity – or more involved and labor-intensive services for those with complex needs – placements, integrated developmental disability and mental health homes, and both secure and non-secure therapeutic treatment options for adults and children involved with the criminal justice system. The state must develop a concrete five-year plan to build the beds needed in Minnesota to meet our state's acute mental health care and behavioral health needs. We need to acknowledge some people's extensive needs mean they will have to be cared for by the state for the long term and so we need appropriate and specialized long-term care facilities. Bonding dollars should be leveraged to support local governments when developing, building, or remodeling facilities, in addition to adequate programming dollars to ensure facilities are appropriately staffed in the current workforce shortage. Counties will advocate to permanently codify language passed in 2023 which temporarily relieved counties of a cost share for mentally ill and dangerous patients transferring from one state facility to another, and counties will seek language regarding priority admissions that will create accountability for the state's role and require individuals' needs be met in an appropriate setting.

8. PUBLIC HEALTH

AMC supports continued policy and funding efforts to support the transformation of public health services in Minnesota.

Minnesota's public health system is undergoing efforts to transform and improve so it can better work as a whole. Currently, the capacity of Minnesota's local health departments varies widely across the state. All Minnesotans should have access to good quality public health services, regardless of where they live. Foundational responsibilities must be in place in every health department, so they are always ready to serve their community and achieve equitable health outcomes. Local health departments should have a baseline of organizational competencies such as assessment and surveillance of health threats, emergency preparedness and response, infectious disease prevention and control, communications, development of community partnerships, administrative competencies, and expert staff they can leverage to protect and promote public health. Investing in prevention and a strong local public health infrastructure pays off by saving health care and other public program costs, such as those from corrections and child protection.

Public Safety

9. EMERGENCY RESPONSE SYSTEMS INVESTMENTS

AMC supports sustainable, ongoing state funding to update and maintain Minnesota's emergency response systems including Allied Radio Matrix for Emergency Response (ARMER), Next Generation 9-1-1, Public Alert System (IPAWS), and others that are necessary to promote interoperability of emergency response communications.

Minnesota's emergency preparedness system has been funded primarily by inconsistent federal sources. An ongoing stream of state funds to provide the critical functions of this process is needed, particularly related to the Allied Radio Matrix for Emergency Radio (ARMER) and upgrades related to Next Generation 9-1-1. The 9-1-1 telecommunications service fee can be utilized for costs related to the 9-1-1 system, but federal rules do not allow the funds to be used for ARMER maintenance or equipment outside of a dispatch center. Thousands of radios in Minnesota are outdated and in need of replacement or updated encryption capabilities. Radios can cost upwards of \$5,000 each. The ARMER system is necessary to support the work of law enforcement, emergency management, firefighters, EMS, and other public safety officials. All equipment and infrastructure for the different facets of Minnesota's emergency response system must be up-to-date and in good working order to ensure that our communities can get help fast whenever they need it.

10. COMMUNITY SUPERVISION LEGISLATION

AMC supports full funding of the community supervision formula and further refinement of the policy language enacted in 2023.

AMC led an effort to reimagine the community supervision system in 2023 which resulted in a single funding formula that applies to all probation delivery systems in the state (Department of Corrections, County Probation Officer, Community Corrections Act). The new, research-based formula is based on the needs of the community supervision system to provide effective services to all communities. Though an historic funding increase was achieved in 2023, it fell short of full funding of the formula in the Community Corrections Act by approximately \$13 million per year. Additionally, the Legislature added a provision eliminating local supervision fees in 2027. To ensure that the budget gap that occurs from the elimination of fees does not hinder efforts to effectively implement the policy changes in the bill, AMC asks the Legislature to fully fund the supervision formula and continue to refine the language in Chapter 401.

11. YOUTH MENTAL HEALTH CONTINUUM OF CARE

AMC supports initiatives to address gaps in the mental health continuum of care for youth in the justice system including increased early youth intervention, long term treatment and housing, and supports for youth experiencing severe mental illness.

An increase in mental health services is necessary throughout the state, and particularly in rural Minnesota. A gap in services exists for individuals that exhibit high-risk behaviors due to mental health conditions. An expansion in placement and program options is necessary to ensure that individuals are not incarcerated due to lack of mental health services.

This is especially true for youth. The gap in services for juveniles that exhibit high-risk behaviors due to mental health conditions is even larger than the gap that exists for adults. The state must invest in therapeutic placement programs to ensure that secure detention facilities are not the only placement option for juveniles due to lack of services. The criminal justice system is often used as a tool to connect juveniles with appropriate services when other methods do not work. It is imperative that the children of Minnesota are never in contact with the criminal justice system solely to treat mental or behavioral health issues that are more appropriately addressed elsewhere.

12. REGIONAL EMS BOARD FUNDING

AMC supports creating a stable source of ongoing revenue to replace and/or supplement declining fine revenue for Regional EMS Boards.

Regional EMS boards play a key role in training and preparing EMS services throughout Minnesota. The primary funding source for this function is seat belt fines. Due to increased seat belt use, that revenue source is shrinking and as a result, funding has been cut in half over the last several years. A new stable and reliable source of funding is needed.

Transportation & Infrastructure

13. BONDING

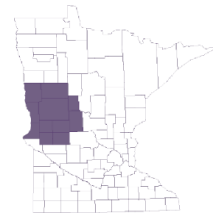
AMC supports a bonding bill that includes funding for transportation-related programs, including the Local Road Improvement Program, the Local Bridge Replacement Program, the Local Government Roads Wetland Replacement Program, and the Busway Capital Improvement Program.

Last session, for the first time since 2020, the Legislature passed two capital investment bills, totaling \$2.6 billion in statewide investments. Transportation-related programs fared well in both the traditional bonding bill and from additional cash investments in the Omnibus Transportation Finance and Policy Bill. The two capital investment bills were widely seen as makeup bills for the lack of a bonding bill in 2022 and it is expected that another bonding bill/capital investment package will pass again in 2024 as both the House and Senate Capital Investment Committees conduct tours this fall and winter visiting projects across the state. It will be important to continue to make sure that transportation-related programs are included in a 2024 bonding bill. Despite large investments last session, it is assumed that the demand will far outweigh the funding available. A cash investment for the Local Government Roads Wetland Replacement Program is needed to make up for the last several years when the program went without funding. A cash infusion will help purchase private wetland bank credits in order to meet short-term needs and any bond funds would be used for construction and wetland establishment activities in order to build up wetland bank credits across the bank service areas.

14. GREENHOUSE GAS/VEHICLE MILES TRAVELED

AMC supports determining transportation greenhouse gas (GHG) emissions and vehicle miles traveled (VMT) impacts on a statewide programmatic level that considers the differences in mitigation opportunities throughout the state as well as extending the implementation date or deadline until effective evaluation tools can be developed. Counties request exempting projects that are being planned to mitigate known safety issues from GHG and VMT assessment.

There was a new provision included in the Omnibus Transportation Finance and Policy Bill last session that would require an assessment of greenhouse gas (GHG) emissions and vehicle miles traveled (VMT) for all grade separated interchange projects and capacity improvement projects on the trunk highway system that are not in the Statewide Transportation Improvement Program (STIP) or have not submitted a layout to MnDOT for approval by February 2025. It would apply to capacity expansion projects, which are defined as major highway projects, with a cost of \$15 million or more in the metro area and \$5 million or more in Greater MN; and adds highway traffic capacity or provides for grade separation at an intersection, excluding auxiliary lanes with a length of less than 2,500 feet. If the project is not in conformance with the GHG and VMT reduction targets, there must be (1) a change in the scope or design of the project and a revised assessment must be performed, (2) interlink sufficient impact mitigation, or (3) halt the project development and disallow inclusion of the project in the STIP. The legislation also created a GHG Emissions Impact Mitigation Working Group, which started meeting in July and a report is due to the Legislature by February 2024. Counties are concerned with the accelerated timeline to achieve the working group's charge, and there are many other concerns with the language and what it means for local governments. Most capacity expansion projects are centered around a known safety issue that is being addressed, which should always be the priority. While studies show that the result of capacity expansion projects often leads to a reduction in GHG, that is not always the case with VMT. The mitigation options listed in the legislation will be challenging to achieve in some parts of the state and the language requires mitigation on a project by project basis, instead of on a statewide programmatic level as other states use. While the intent of the legislation is good, there are too many important factors that take time to develop and understand in order to meet the implementation deadline and this needs to be addressed.



Friday, October 20, 2023
8:00 a.m. – Noon

Otter Tail County Government Services Bldg., Board Room
500 Fir Ave. W, Fergus Falls ([map](#))

Meeting Fee: \$35

8:00 A.M. Registration/Check-in

8:15 A.M. Call to Order

District Director: Bill Stearns, Wadena County
Term(s): 07/23-06/25
Alternate Director: Bill LaValley, Grant County
Term(s): 07/23-06/25

Announced Candidates for AMC 2nd Vice President

Commissioner Larry Lindor, Pope County
Commissioner Jenny Mongeau, Clay County

AMC Executive Committee Report

Executive Director's Report

Julie Ring, Executive Director

MCIT Report

Gerd Clabaugh, MCIT Executive Director

AMC Departmental Updates

Break

County Reports: Concerns, Priorities and Accomplishments

2024 Legislative Priorities Review and Voting

AMC Government Relations Staff

Upcoming AMC Meetings & Events

- **AMC Annual Conference, Hyatt Regency, Minneapolis:** December 4-6, 2023
- **AMC Drainage Conference, Arrowwood Resort, Alexandria:** February 7-8, 2024
- **NACo Legislative Conference, Washington, DC:** February 10-13, 2024
- **AMC Legislative Conference, InterContinental Hotel, St. Paul:** February 22-23, 2024

Noon Lunch

Spring District 4 Meeting – Friday, June 14, 2024 – Otter Tail County

As they have in the past, AMC staff have put together some suggested questions for the county reports section of the agenda, so please come prepared to talk about these items in addition to other issues and highlights from your county.

What is your proposed levy increase and what are the key drivers of the change?

What is your county's anticipated health care cost increase for 2024?

What is your county's top legislative priority for 2024?

What plans has your county made for the new aid categories created by the 2023 legislature?

- *Public Safety*
- *Affordable Housing*
- *Homelessness*

Has your county found any successful approaches to recruiting hard to fill positions?

MILLE LACS COUNTY

EST. 1857



QUARTERLY NEWSLETTER

APRIL 2018



Upcoming Events

Upcoming County Board Meetings:
Tuesday, May 15, 2018
Tuesday, June 5, 2018

Mille Lacs County Property Tax Due: May 15, 2018

Mille Lacs County Household Hazardous Waste, Electronics, and Appliance Recycling Events:

Thursday, May 31, 2018
Time: 3:00 P.M. – 7:00 P.M.
Location: Milaca – Mille Lacs County Public Works Building

Thursday, June 7, 2018
Time: 3:00 P.M. – 7:00 P.M.
Location: Wahkon – Mille Lacs County Public Works Building

Test well water for nitrates at both events. For accepted household hazardous waste products, please visit the Solid Waste & Recycling webpage or call:

Stephanie Reynolds
Solid Waste Coordinator
(320) 983-8325

<http://www.co.mille-lacs.mn.us/solidwaste>



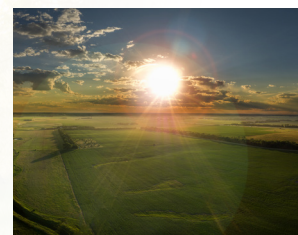
Making a Difference in the Community

Every day, the Mille Lacs County Attorney's Office works to keep the community safe. Learn about the work that they do on Page 2.



Opioid & Alcohol Release Program

Go over the Mille Lacs County Jail Opioid and Alcohol Release Re-entry Program with Mille Lacs County Sheriff Brent Lindgren. Sheriff Lindgren explains how the program works and how it will benefit our community.



Updates on Mille Lacs Band Developments

There have been significant changes in the relationship between Mille Lacs County and the Mille Lacs Band of Ojibwe. That relationship affects every resident of our area and can be reviewed more in depth on Page 4.

Making a Difference in the Community

By Joe Walsh, County Attorney

Allow me to introduce you to the Mille Lacs County Attorney's Office. I am Joe Walsh, and serving as your County Attorney since 2015 has been the greatest privilege of my career. Together with the other 7 attorneys in the office, our sole purpose is to bring justice to the people of Mille Lacs County without fear of those who deserve consequence for their actions and without favor to any person based on reputation, compensation, influence, position, or any other factors other than the laws of the State of Minnesota and all of the facts available to us.

Giving Victims a Voice

We give a voice to victims of crime. In the last two years, the office secured grant funding for not one, but two Victim Assistance Coordinators to communicate with victims in Mille Lacs County and walk them through the criminal justice system. No one asks to be a victim of crime, and it is important that victims receive timely communication and access to all avenues of support. Victims should have as little inconvenience as possible. Victims need to be heard. Most importantly, victims need to feel safe. We work hard to provide this service in Mille Lacs County.



Law enforcement gathers facts and represents the eyes and ears of our office. When law enforcement discovers that a crime may have been committed, the case is submitted to our office for review. In 2017, our office reviewed 1,656 adult criminal cases and charged 1,144 of them.

The process of reviewing criminal cases is so important that there is a special rule that applies only to prosecutors. In determining which cases to prosecute, we must consider that all offenders are innocent until proven guilty. We do not have the luxury of considering only the facts favorable to us to advocate for our client; we have a responsibility to carefully weigh the evidence before taking action. We must work to make sure that no one's rights are violated. We must ensure the right to a fair trial to both the defendant and the State.

We also have the responsibility of making sure that criminals are accountable for their actions. We do this for 4 primary purposes. We advocate to punish offenders to make sure that they do not commit crimes in the future—specific deterrence. We advocate to punish offenders to set an example for others not to commit the same crime—general deterrence. With particularly heinous crimes, we advocate for a serious

"As public servants and ministers of justice, we have a calling to always do what is right, and we strive to make the right decisions for the right reasons while upholding the highest ethical standards each and every day - without exception."

punishment that fits the crime—retribution.

In many cases, we consider whether it is just to avoid lengthy incarceration in order to give the offender the tools to be a successful member of our community—rehabilitation.

Drug Court

One of our current projects that we are focusing on is Drug Court. The purpose of Drug Court is to create a holistic process where those addicted to controlled substances can get the support that they need to get clean. With special attention from probation, law enforcement, treatment professionals, attorneys, and the court, these drug offenders will have no space to slip through the cracks. Offenders will either graduate this 12–15+ month long program drug free or pay the criminal consequence for their original offense. If we are successful in giving people the tools to beat their addiction, we will reduce future crime rates. Drug abuse drives many other crimes including theft, burglary, identity theft, damage to property, assaults, etc.

The only thing holding us back from formally starting Drug Court is funding for additional probation staff, court staff, and law enforcement to provide surveillance to these offenders. Unfortunately, the legislature chose to fund only existing drug courts last session and did not provide any funding for starting new ones. Hopefully, this error is corrected in 2018. However, that lack of funding is not stopping us from doing what we can to give offenders the tools to address their addictions now. One of these tools is a voluntary program to provide Vivitrol—a drug that reduces cravings for opiates—to inmates at the Mille Lacs County Jail.

Additional Duties

While criminal prosecution is our primary function, we also have many other duties. We represent all of the county officers and departments, including Community and Veterans Services, who is responsible for all child protection matters in Mille Lacs County. We must provide legal advice to the County Board, who has the sole responsibility to make the political decisions on behalf of the County.

As public servants and ministers of justice, we have a calling to always do what is right, and we strive to make the right decisions for the right reasons while upholding the highest ethical standards each and every day - without exception. There are startlingly few jobs in the legal profession that give attorneys this freedom from outside influence, and it is an honor and a privilege to give this public service to the people of Mille Lacs County.



Mille Lacs County
Attorney's Office official logo

Mille Lacs County Opioid & Alcohol Release Program

Treating Addiction Through Behavioral Therapy and Medication

Sheriff Brent Lindgren has implemented the Mille Lacs County Jail Opioid and Alcohol Release Re-entry Program. This program has several partners including Mille Lacs County Jail, Recovering Hope Treatment Center, Freedom Center and Mille Lacs Health Systems. The program is a partnership between the entities to incorporate a relapse prevention, re-entry program. This program is designed to assist inmates by providing them tools through medicine and counseling to manage and treat their opioid and/or alcohol dependence through Medication-Assisted Treatment (MAT). MAT combines behavioral therapy and medications to treat substance use disorders.

Vivitrol is a blocking medicine that blocks the 'high' that alcohol and opiates/heroin provide therefore extending the sobriety and aiding in recovery to provide a chemical free re-entry into the community upon release. This medication is utilized in combination with chemical dependency assessment, inpatient/outpatient chemical dependency treatment if appropriate as well as psychiatric medication management if warranted. Vivitrol is different than suboxone or methadone in that there is no risk for diversion, resale or misuse.

Sheriff Lindgren stated "We have all heard that recovery is a long road and we are trying to extend participants recovery past the exit doors of the Jail. Sadly, there are many inmates in the Mille Lacs County Jail that have dependence on either alcohol or opioids, and they do not want to return to jail or continue on their destructive paths which could eventually cost them their life if not treated or helped."

Mille Lacs County Sheriff Lindgren and Jail Administration are seeking to implement a new voluntary path for individuals to maintain sobriety upon release from jail by entering into counseling with medicine and medication assisted treatment by all partnering entities.

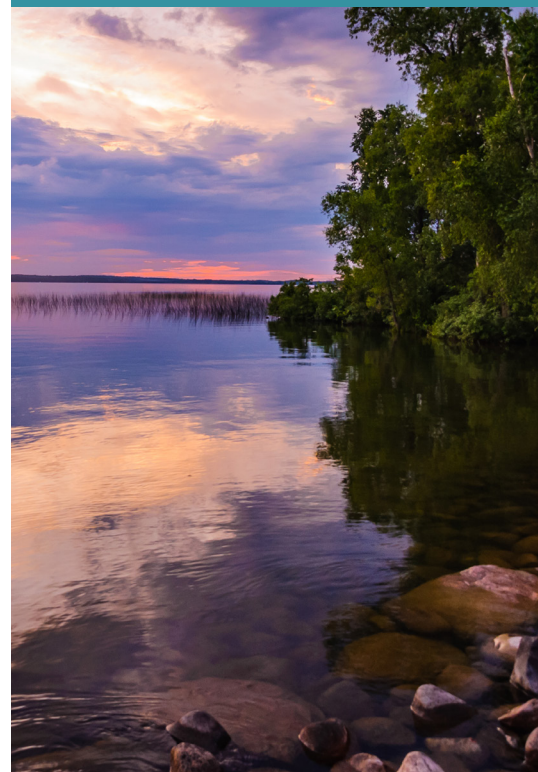
Sheriff Lindgren explains how their program works. "Upon intake into the Mille Lacs County Jail, Detention Staff will gather appropriate information from volunteering participants about their drug usage history. During their sobering stay, insurance eligibility will be determined and a chemical dependency assessment will be performed at the Jail. Qualifying individuals will be eligible to receive a Vivitrol injection free of charge as sponsored by ALKERMES, the drug manufacturer. Upon release from jail and re-entry into the community, the volunteering participant will be transported to Freedom Center by Mille Lacs County Sheriff's Office for an initial assessment and to discuss the importance of continued participation in outpatient Chemical Dependency."

"Within two weeks there is a behavioral health diagnostic assessment with Recovering Hope Treatment Center at Holy Cross Center in Onamia, which is in collaboration with Freedom Center. Psychiatric and medical providers from Recovering Hope Treatment Center will manage their aftercare, psychiatric and relapse prevention, along with medication assisted therapy. Every 28 days Vivitrol will be made available to the volunteering participant(s) who desires to use this program to fight their opioid and/or alcohol dependency."

Sheriff Lindgren says "We can continue to arrest and incarcerate individuals who choose to use illegal drugs and watch the cycle repeat itself over and over again by entering the revolving doors of the Jail and Justice System, or we can look to enter into new partnerships with community stakeholders and supportive partners who can provide the needed medicine and supportive treatment, accompanied with counseling, to try to end the destructive path they may have put themselves on.

At the Sheriff's office, we have decided the latter is a positive option to pursue with the individual seeking help and volunteering to save their own life with some help from others."

“ We can continue to arrest and incarcerate individuals who choose to use illegal drugs and watch the revolving doors of the Jail and Justice System, or...provide the needed medicine and supportive treatment, accompanied with counseling, to try to end the destructive path they may have put themselves on. ”



Finding Help with Chemical Dependency

Mille Lacs County Community and Veterans Services can complete a chemical dependency evaluation, also known as a Rule 25, if someone does not have insurance, if they have straight Medical Assistance, or if they are on Medicare. If you have private insurance or UCare, Medica or Blue Cross (through the County), you will need to call your insurance company to complete the chemical dependency evaluation. Contact Mille Lacs County regarding the Rule 25 Chemical Dependency Evaluation at 320-983-8208.

Update on Mille Lacs Band Developments

By Randy Thompson, Mille Lacs County Tribal Attorney

Over the past two years, there have been significant changes in the relationship between Mille Lacs County and the Mille Lacs Band of Ojibwe. Because that relationship affects every resident of our area, it's worth reviewing what's happened during this period, areas where the relationship is working well, where it's not and issues that we are working to address going forward.

A (Brief) History of Our Cooperative Law Enforcement Agreements

In 1991, Mille Lacs became the first Minnesota county to enter into a Cooperative Law Enforcement Agreement with a Native American Tribe when the County and the Mille Lacs Band worked together to support the passage of Minn. Stat. § 626.90. The statute allowed the Band to exercise state law enforcement authority within Mille Lacs County under a Mutual Aid/Cooperative Agreement with the Mille Lacs County Sheriff. The agreement remained in place for 16 years, until 2007, when the Band cancelled the agreement. A new agreement was negotiated and signed in January 2008 and remained in place until it was revoked by the County on June 21, 2016.

Among the reasons cited for the County's action was concern that the Band was improperly citing the 1991 statute as confirming the existence of the original 1855 Mille Lacs Reservation; concern about whether the Band was willing to follow Minnesota law regarding the exercise of law enforcement authority; and concern that the relationship between the County and the Band regarding law enforcement authority was no longer cooperative. The County Resolution revoking the agreement further stated that the criminal justice system should not be used as a tool to address boundary issues between the Mille Lacs Band and Mille Lacs County. Despite these concerns, however, the County stated its desire to negotiate a new Cooperative Agreement with the Mille Lacs Band.

Since then, the County and the Band have, at the urging of Governor Dayton, been engaged in a mediation process to settle their differences and to – hopefully – lay the foundation for a new Cooperative Agreement. The first mediation sessions were facilitated by the Minnesota Bureau of Mediation Services, but ended without a new cooperative agreement in June 2017.

Governor Dayton, in the fall of 2017, again strongly urged the parties to return to mediation, this time before retired Judge Arthur Boylan who has helped mediate numerous matters since stepping down from the federal bench. Several mediation sessions have been held with Judge Boylan since November 2017, and while no additional sessions are currently scheduled, those mediation efforts are continuing.

Tribal Law Enforcement Act/Assumption of Federal Concurrent Criminal Jurisdiction

In 2013, the Mille Lacs Band applied to the federal government for the right to assume federal concurrent criminal law enforcement jurisdiction in Indian country in Mille Lacs County. Because Minnesota is what's known as a "Public Law 280 State," meaning the state is authorized to assume criminal, as well as civil, jurisdiction in matters involving Native Americans and others in Indian country, Mille Lacs County opposed the Band's request, believing it was unnecessary from a public safety perspective. In addition, the County argued, a grant of federal concurrent criminal jurisdiction would likely trigger a reservation boundary dispute.

In January 2016, however, the federal government announced that it was approving the Band's request for federal concurrent criminal jurisdiction effective January 1, 2017. The assumption of federal concurrent criminal jurisdiction was granted throughout the original 1855 Reservation boundaries, which comprise the three Mille Lacs townships of Isle Harbor, South Harbor and Kathio, the three northern townships that wrap around the southern half of Lake Mille Lacs.

For reasons that remain unclear, the opinion by the Department of Interior's Solicitor General – known as the "M-Opinion" – was dated November 20, 2015, but was not shared with Mille Lacs County for approximately five months by the Mille Lacs Band and the U.S. Attorney's office. Even so, the process of implementing the decision continued and in December 2016, the Mille Lacs Band and the federal Bureau of Indian Affairs entered into an agreement giving Mille Lacs Band police officers the right to exercise federal law enforcement authority within Indian country in Mille Lacs County.

In addition to the underlying disagreement on the need for and the appropriateness of a concurrent criminal jurisdiction, the Band and the County also disagree on the question of what constitutes Indian country in Mille Lacs County: The Band claims that it is the entire 61,000-acre reservation established by the 1855 treaty that created the Mille Lacs reservation. The County and the State of Minnesota have long held that the 1855 Reservation was disestablished and that Indian country in Mille Lacs County is the land held in trust by the United States for the benefit of the Mille Lacs Band or its members. The total trust land is approximately 3,500 acres.

The Mille Lacs Band Sues Mille Lacs County

In November 2017, the Mille Lacs Band filed a lawsuit in United States District Court seeking a ruling on the extent of the Mille Lacs Band's criminal authority as well as a request for the determination of the reservation boundary issues. This is only the latest in a series of legal actions on this topic reaching back more than a century to the U.S. Supreme Court, which ruled in 1913 that the Band had "relinquished" the Reservation established in 1855.

Among the Band's requests in the current lawsuit is the ability to conduct tribal and federal criminal investigations of non-Indians on public right-of-ways and land privately owned by non-Indians within the three townships of Isle Harbor, South Harbor and Kathio. The Band's current lawsuit is in its preliminary stages and will likely take several years before a final determination is made, following any appeals. The County, in turn, has filed a counterclaim asking the court to affirm that the 1855 Reservation was disestablished.

Despite the legal proceedings by the parties, the County and the Band continue to look for areas of shared interest. The County remains committed to the current mediation process and to continue good-faith efforts to negotiate a new cooperative state law enforcement agreement with the Mille Lacs Band.

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The Wide-Ranging Benefits of Trees

By Jake Janski, SWCD Supervisor; District 3.

www.MilleLacsSWCD.org

Mille Lacs County is a historically forested county with areas of the economy rooted in the timber industry. Over time, forests across our landscape have been lost or fragmented. Many of our neighbors counter these losses by adding trees back onto their landscapes, yards, farms and woodlands. Planting trees has a wide array of benefits and is an important investment in our future.

The Mille Lacs Soil and Water Conservation District (SWCD) provides annual sales of affordable trees (and shrubs) to residents. With spring approaching, the 2018 SWCD annual tree sale is in full swing. If you've considered adding trees to your own property, or tried to convince your neighbors to do so, here are some benefits of trees that may inspire action.

Native Trees: There are countless varieties of trees available, but native trees provide the widest range of benefits to our community. They can adapt to our broad range of soil types and withstand our cold winters. All trees sold by the SWCD are carefully selected for Mille Lacs County and are native to Minnesota.

Diversity: Adding a variety of trees and shrubs to the landscape can replicate the historic mix of trees in the county and allows for the highest rate of success. Planting an assortment of trees can help deter pests and disease, like emerald ash borer, larch beetles and oak wilt.

Habitat: Many trees are an essential food source for numerous birds and mammals. The fruits, cones, nuts and seeds they produce are used year-round to sustain wildlife. Beyond that, trees are also a vital food source for pollinators. Many trees, like basswood, maples, aspens, and willow, produce tiny flowers early in the spring. They are an excellent early food source that bees and other beneficial insects need.

Absorption: Trees reduce many negative environmental impacts simply by their presence. Actively growing trees reduce flooding by absorbing immense quantities of water, up to 100 gallons per day. They also absorb excess fertilizer and nutrients, keeping them out of surface and ground water systems. Trees have extensive root systems that stabilize soils to prevent erosion caused by water or wind.

And there are so many more great reasons to plant trees. Shade, timber products, nesting sites, filtering the air, supporting a tree house (or deer stand!), and the list goes on. Every single tree improves the overall health of our county. Contact the Mille Lacs SWCD at (320) 983-2160 for more information on native trees and become a part of the county-wide tree planting effort!

Three Simple Recycling Rules

By Stephanie Reynolds, Solid Waste Coordinator

Did you know that recycling 50 plastic bottles saves enough electricity to power a laptop for 127.1 hours? Recycling helps reduce our need for virgin resources, but recycling properly is key or all our efforts are lost. Remember these three simple rules when preparing to recycle:

1. **Rinse.** Make sure to rinse all plastics, aluminum, tin and glass.
2. **Check.** Check with the County to see what materials are accepted at the drop site locations. Some products, such as those with a plastic or wax liner (e.g. frozen food boxes) are not recyclable.
3. **No plastic bags!** Plastic bags are the number one contaminant at sorting facilities - Material Recovery Facilities (MRF's). If you carry your recyclables in plastic bags, make sure to empty the recyclables from the plastic bags. Plastic bags can be recycled at many local businesses, such as Coborn's in Princeton.

Remember, rinse your recyclables, check to see what materials are accepted, and no plastic bags!

Recycling Drop Sites Hours and Locations:

Milaca: 205 2nd Ave NE

Monday and Wednesday: 1:00 P.M. – 5:00 P.M.

Friday and Saturday: 9:00 A.M. – 1:00 P.M.

Princeton: 10039 55th Street (Princeton Town Hall)

Wednesday: 1:00 P.M. – 5:00 P.M.

Friday and Saturday: 9:00 A.M. – 1:00 P.M.

Kathio: 44364 Timber Trail Road (Kathio Town Hall)

1st and 3rd Saturdays of each month: 9:00 A.M. – 1:00 P.M.

Onamia: 35617 125th Ave

Every Monday: 9:00 A.M. – 1:00 P.M.

Isle: 465 Isle Street West

2nd and 4th Saturday of each month: 9:00 A.M. – 1:00 P.M.



2018 Road Construction Projects

By Bruce Cochran, County Engineer

Spring is in the air, meaning winter is over and road construction season is just around the corner. Road construction season is more than orange barrels and detours, it's a chance to address maintenance and safety activities to assure you get home at end of the day.

County and local roadway construction and maintenance activities are funded from a combination of local, state and federal sources. In some cases revenue is generated and spent locally, in other cases funds collected by the state and federal government are distributed to the County, townships and small cities.

The primary function of the Mille Lacs County Public Works Department is to facilitate construction and maintenance activities on County State Aid Highways and County Roads. The County also acts as a fiscal agent for the townships and small cities. As the fiscal agent, the County receives and distributes state aid and federal aid funds for specific projects.

Listed below are the major construction projects scheduled for 2018:

Local Option Sales Tax (LOST) revenue is being used to improve high volume gravel roads that do not qualify for state aid funds. The first roads to be improved with LOST funds are County Roads 103 and 107. This segment of roadway is located just south of Onamia and west of USTH 169. The grading (earthwork) was done in the fall of 2017. The paving is scheduled for early summer 2018.

County state aid revenue is funding improvement on County State Aid Highway 22 (Quail Road). CSAH 22 intersects USTH 169 about a mile south of Onamia. Work on CSAH 22 began in 2017 and includes a revised alignment, which eliminates two curves that did not meet design standards. CSAH 22 is scheduled to be paved in early summer of 2018.

County state aid funds and federal aid funds will be used to improve a 5-mile segment of CSAH 4 (85th Avenue). The project will start at CSAH 2 (140th Street) and end at CSAH 12E (90th Street). The scope of work includes new culverts, a wider pavement and shoulders, and gentler ditch slopes to meet safety requirements. Construction will start in mid-summer and be complete in September.



Federal aid, trunk highway funds, state grant funds, and local revenue will be used to construct a roundabout on MNTH 95 at the intersection with County Road 157. This is located just north of Walmart on the west side of Princeton. Work is expected to start in April and be complete at the end of June. Mille Lacs County is acting as the fiscal agent.

State bridge funds and local funds will be used to replace the Malone Island Bridge. The bridge is located in the City of Isle. Work is expected to start in June and be complete in October. A temporary bridge will provide access to the island during construction. Mille Lacs County is acting as the fiscal agent.

In addition to construction activities, Mille Lacs County provides routine maintenance activities on county state aid highways and county roads such as: roadside mowing, gravel road grading, crackfilling, culvert maintenance, pothole patching, sign maintenance and pavement markings. Routine maintenance activities will continue into the autumn of the year until the weather is no longer cooperative.

When traveling through a work zone or in the vicinity of a maintenance activity, remember these safety tips:

- Stay alert
- Obey posted speed limits
- Expect work zones to constantly change
- Never enter a road blocked with barriers or cones
- Stay off cell phones and mobile devices
- Be patient. Expect delays, especially during peak travel times

Safety is our number one priority, please make it yours.





Building Construction: What You Need to Know Before You Start

By Michele McPherson, Land Services Director

Spring has arrived and thoughts of new additions, pole barns, garages or even a new house might be foremost in your mind. Mille Lacs County requires permits prior to construction, so here are some things to consider as you prepare to start construction:

For most projects, both a Building Permit and Certificate of Allowed Use application must be completed. There are exceptions, but all projects, at a minimum, require completion of a Certificate of Allowed Use application. Some projects that are exempt from a building permit are: accessory (storage) buildings less than 200 square feet, decks less than 30 inches high and not attached, and storage buildings of any size used for agricultural purposes on land classified for tax purposes as agriculture. Your project may also require a septic permit application or a 911 address application if the parcel does not have an address.

Building Permit applications must include two sets of construction plans which show how the project will be constructed. For residential projects, you do not need to hire an architect or contractor to draw your plans, but they need to be dimensioned and readable. Certificates of Allowed Use applications must include a site plan showing the property boundaries, all buildings and the distances to property lines, other buildings, the road centerline, and the well/septic system. A survey is not required, but the site plan should be dimensioned and readable.

Septic compliance inspections are required for projects located in Shoreland zoning districts (within 1,000 feet of a lake) and in the Wild and Scenic River zoning district, or for projects which include a bedroom.

Permits for maintenance activities such as a new roof, siding, or to replace doors and windows (with no change to the opening) cost \$47.50 and can be issued over the counter while you wait. Permits for other projects require review and take anywhere from seven to 14 business days depending on the workload.

In-house staff, including a building official, are available to answer your questions about obtaining permits for your project. Applications are available online by visiting the Land Services Office page on the County's website.

Historic Court House Upgrades

By Joe Ahner, Facility Operations Manager

Mille Lacs County Facility Operations is currently working on multiple projects to increase energy efficiency. We have begun by replacing the boiler controls for the Historic Court House boilers. This vital upgrade allows us to run a more efficient system, therefore saving more money.

In addition, we are currently writing bid specifications for the replacement of all storm windows in the Historic Court House. Updated windows will increase energy efficiency and reduce drafts. Both projects are being funded with grants awarded through the Minnesota Historical Society's State Capital Grants-in-Aid program. We are excited for these projects and the benefits they will provide for Mille Lacs County.

Verizon Vehicle Transponders

By Michael Virnig, Technology Services Manager

Mille Lacs County has recently installed the Verizon NetworkFleet fleet management program in all County and Public Works vehicles including autos, pickups, plow trucks and heavy equipment. This program provides data to better manage the fleet.

There are many benefits to this program, beginning with staff safety. Each vehicle in this program is enrolled in Roadside Assistance; this package provides services such as towing, tire repair, locked doors, gas delivery and other services for staff in distress. An additional safety feature is vehicle tracking; this provides vehicle location in near real-time. We can now locate a vehicle in trouble quickly.

Cost saving benefits provided by this program include reduced fuel consumption through monitoring vehicle speeds and idle times (time a vehicle spends parked with the engine running). Another cost benefit is realized using vehicle speed alerts leading to improved driving habits and reduced accident risks.

Vehicle maintenance is another benefit that directs diagnostic information alerts and scheduled maintenance reminders directly to the vehicle managers and mechanics. This will also provide data to assist in identifying vehicles to be replaced with more efficient models.

How to Appeal the Value or Classification of Your Property

Every year the assessor conducts a sales study to determine how their estimated market values compare to the values established by actual sales. On average the assessor's estimated market value must fall within 90% to 105% of what comparable properties have sold for. If any changes have been identified in the real estate market, a new estimated value is determined each year for properties whose value has been affected. If the use of the property has changed since the last assessment, a new classification is also determined for the new year assessment.

Each spring the assessor sends property owners a Notice of Valuation and Classification Statement. When you receive your notice it will indicate the new year's estimated market value and classification of your property. Read your notice carefully. If you have any questions or concerns with the value or classification of your property and wish to make an appeal, please contact the assessor's office.

The appeals process can best be addressed by doing the following:

First, contact the Mille Lacs County Assessor's office and verify the accuracy of the information for your property such as building dimensions, age, and condition of the structures as well as the land breakdown. Also, have the assessor explain the criteria used to determine the value and classification of your property. You can also schedule a time when the assessor can inspect the interior and exterior of your property if it has not been done recently. It is important to note that Minnesota Statute does not allow the Local Board of Appeal & Equalization to make a change favoring a taxpayer if the assessor was not allowed to inspect the property.

Second, if you and the assessor are not able to agree on the property valuation or classification, you can make a formal appeal. You can present your appeal to your Local Board of Appeal & Equalization. Your scheduled meeting date, time and location are found at the bottom of your Notice of Valuation and Classification Statement. We ask that you call the assessor's office to schedule an appointment with the local board of appeal.

You can appeal your property's market value and/or classification if you think your property is:

- Classified improperly
- Valued higher or lower than the market allows
- Valued differently from similar properties in your area

You have the ability to make your appeal by appearing in person, by sending a letter or other written communication or have someone else appear for you. You are encouraged to bring documentation that supports your property's value and classification such as a recent appraisal of your property, real estate listings or sales of similar properties that are located in your area, photographs of your property, etc.

The assessor will be there to answer questions and the board will make the decision. If you are satisfied with the decision made by the Local Board of Appeal & Equalization, the assessor's office will make any changes to your parcel record. Remember, the Local Board of Appeal & Equalization cannot make any change favoring a taxpayer if the assessor was not allowed to inspect the property.



If your township board or city council has chosen to transfer their board powers to the County Board of Appeal & Equalization, then your Notice of Valuation & Classification will direct you to begin your appeal via the open book meetings. The townships of Bradbury, East Side, Greenbush, Milaca, and the cities of Bock, Foreston, Isle, Milaca, Onamia, Pease and Wahkon have transferred their local boards of review. Open book meetings will be held for these districts on Friday, April 20th and Friday, April 27th between 8:00 am and 4:00 pm.

Third, if the local board chooses to forward your appeal to the County Board of Appeal & Equalization or you are not satisfied with the decision made at the Local Board of Appeal & Equalization you are then able to present your appeal to the County Board of Appeal & Equalization which will be held on Monday, June 11th at 6:00 pm. Please call for an appointment. It is necessary to appeal to your Local Board of Appeal & Equalization if your district has one before you can appeal at the County Board. Here again the assessor will be there to answer questions and the county board will make the decisions.

If you are not satisfied with the decision of the County Board of Appeal & Equalization you may also appeal to the Minnesota Tax Court. To do this, you must complete and file the Minnesota Tax Court Form 7, Real Property Tax Petition by April 30th of the year the tax becomes payable. For example, if you appealed your 2018 assessment at Local Board of Appeal & Equalization in April, and the County Board of Appeal & Equalization in June, you would need to file an appeal with the Minnesota Tax Court no later than April 30th, 2019.

More information on Minnesota Tax Court can be found online at www.taxcourt.state.mn.us or by calling 651-296-2806.

For additional information, contact the Mille Lacs County Assessor's office or the MN Department of Revenue. (website: www.revenue.state.mn.us)

Mille Lacs County Assessor's Office
Phone: 320-983-8311 • Website: www.co.mille-lacs.mn.us/assessor

NOTE: Your assessor is not responsible for the dollar amount of property taxes you pay. Tax rates are determined by your local taxing authorities (city, county, school districts, etc.) which are based on levies. The Boards of Appeal are only allowed to address the estimated market value and property classification for the current year (not prior years). They are not allowed to act on appeals concerning tax dollars or your tax statement.

Minnesota Statutes require the assessor to physically inspect properties at least once in every five year interval. This re-inspection process is called the "quintile" assessment process. This year's quintile includes the districts of: **Bradbury, Dailey, Lewis, Mudgett, Kathio, Isle Harbor and the City of Princeton.**

Auditor-Treasurer News

Duties of the Auditor-Treasurer's Office

The Auditor-Treasurer is designated by the Secretary of State as Registrar of Voters, and chief custodian of official voter registration and election records. The Auditor-Treasurer is responsible for conducting the primary and general elections during the even numbered years, as well as any special county-wide elections. The Auditor-Treasurer is responsible for training election judges and officials, printing ballots, acting as filing officer for county races, distributing absentee ballots to those who will be unable to vote on Election Day, and tabulating the election results from the 25 precincts in the county.

New Electronic Poll Book Equipment

This year we are planning on using grant money provided by the 2017 State Legislature to purchase electronic poll book equipment. This would change the process slightly when checking in at the polling place on Election Day. Instead of paging through the paper roster to find names and signing on the line in the roster, voter names can be either entered into a tablet or swipe your driver's license and your information would appear on the screen. You can then sign with a stylus, a voter receipt will be printed and then proceed to get your ballot to vote. This system will be a great help with the gaining popularity of absentee voting, as the old rosters needed to be updated to reflect the early voting so the election judges out at the polling place could determine which voters have already voted. With the electronic poll books, the update for absentee voting is almost instantaneous and will help streamline the process. New registrations on Election Day can also be easily handled with the same equipment and voter records will be instantly uploaded into the Statewide Voter Registration System.



Public Works Projects

By Kevin Schultz, Highway Maintenance Superintendent

Spring is a busy time of year for maintenance for the Public Works Department, as Public Works crews are busy cleaning up the final traces of winter. Steaming culverts, while clearing ice and snow dams from ditches, allows both culverts and ditches to flow correctly. Our crews have already started crack-sealing county roads, with high hopes of completing this project by June. Brushing operations are tailing off for the season and will restart as conditions allow. Public Works will also be out washing bridges to remove salt and debris from the winter months.

When the road restrictions are off and warmer weather hits, Public Works operations will turn to graveling and shouldering on various roadways. As we step into noxious weed season, we will be spraying weeds south of Highway 23 and mowing weeds to the north of Highway 23. Right-of-way mowing will also be done throughout the county as needed. The Mille Lacs County Public Works will have many crews at various locations throughout the county. Keeping both you and our crews safe is our first priority, so please be alert and use great caution when coming across Public Works crews and their operations. We look forward to a safe and productive summer.

Child Care Assistance Program

Daycare is expensive. We can help.



The Child Care Assistance program is a wonderful resource to help families pay daycare costs to be able to work. Each county in Minnesota receives an allocation from the state to fund the Child Care Assistance program. If the amount paid out for Child Care Assistance in a county exceeds the funding allocation, the county will put a waiting list in place and no longer be able to approve new Child Care Assistance applications, until funding again becomes available.

During 2016 and several months of 2017, Mille Lacs County had a Waiting List in place. At that time, many families were denied Child Care Assistance due to a lack of available funding and placed on a Waiting List.

Mille Lacs County has since lifted the Child Care Assistance Waiting List and has funding available for eligible families. Many families that had previously requested Child Care Assistance, and were placed on the Waiting List, did not complete an application after the Waiting List was lifted and many of those families that did submit an application, did not follow through by submitting required verifications to determine eligibility.

If our yearly county allocation is not used, those funds are returned to the state to be redistributed to other counties for their Child Care Assistance programs, and the funding allocation in subsequent years will be reduced, which will then result in a future need for another Child Care Assistance Waiting List being put in place.

If you, or another Mille Lacs County family you are aware of, would benefit from receiving help paying daycare costs, please contact Mille Lacs County to request an application.

Income limits for Child Care Assistance are based on family size. For a housing size of two, the annual income entrance limit for Child Care Assistance is \$30,730; household size of three, \$37,961; four, \$45,192; five, \$52,422; six, \$59,653; etc. Each parent applying for Child Care Assistance must be in an approved activity to be eligible, such as employment of at least 20 hours per week.

For more information or to request an application for Child Care Assistance, Mille Lacs County residents, please call 320-983-8208.

Minnesota Child Supervision Guidelines*

*DISCLAIMER: As a parent, you must assess your child's maturity and responsibility level. While your child may meet the age requirements, they may not possess the appropriate capacity to care for themselves or others and manage emergency situations without adult supervision.

This information can be found on page 49 of the Minnesota Child Maltreatment Screening Guidelines.

<https://edocs.dhs.state.mn.us/lfsrver/Public/DHS-5144-ENG>

| Age of Child | Supervision Time Restrictions |
|--------------|--|
| 7 & Under | Cannot be left home alone under any circumstances |
| 8-10 | Up to 3 hours |
| 11-13 | Up to 12 hours |
| 14-15 | Up to 24 hours |
| 16-17 | May be unsupervised in excess of 24 hours with a plan in place concerning (1) How to respond to an emergency and (2) How basic needs of child will be met. |

| Age of Child | Childcare Time Restrictions |
|--------------|--|
| 10 & Under | Cannot provide childcare under any circumstances |
| 11-13 | Up to 12 hours |
| 14-15 | Up to 24 hours |
| 16-17 | May provide childcare in excess of 24 hours with adequate adult back up supervision. |

Foster Care & Adoptive Families:

You give hope to the future.

Mille Lacs County Community and Veterans Services would like to take a moment to recognize all of our licensed foster care providers in May's celebration of Child Foster Care Appreciation Month.

Our foster families go above and beyond to help Mille Lacs County kids in need. They keep their hearts and homes available during all hours of the day and night, ready to rock babies, kiss boo boos and help a child feel safe.

Foster care comes with its own unique set of challenges. We ask our foster families to love children as if they are their own until a child can be reunited with their parents or family. Foster care placements are a guarantee that your heart will experience happiness and joy by fostering children who need them.

Mille Lacs County is constantly searching for new child foster care providers. We are currently in need of homes willing to provide respite placements for children. We are searching for families willing and able to take teens into their home. We also frequently need homes for sibling groups of three or more.

If you feel your heart drawing you to this opportunity, please contact Mille Lacs County Community and Veterans Services at 320-983-8208 or visit our foster care webpage at:

www.co.mille-lacs.mn.us/childfostercare

National Child Abuse Prevention Month

Mille Lacs County Community and Veterans Services encourages you to stand up for children and help make children's lives safe and healthy.

April has been designated as National Child Abuse Prevention Month. Below are guidelines that may be useful in preventing child abuse. Children depend on adults to care and nurture them and together as a community we can work towards eliminating child abuse.

Child Abuse Prevention Guidelines

- Never discipline your child when your anger is out of control.
- Participate in your child's activities and get to know your child's friends.
- Never leave your child unattended, especially in the car.
- Teach your child to use their voice to allow them to prevent abuse in their own life.
- Ask questions; for example, when your child tells you he or she doesn't want to be with someone, this could be a red flag.
- Listen to them and believe what they say.
- Be aware of changes in your child's behavior or attitude and inquire into it.
- Teach your child what to do if you and your child become separated while away from home.
- Teach your child the correct names of his/her private body parts.
- Be alert for any talk that reveals premature sexual understanding.
- Pay attention when someone shows greater than normal interest in your child.
- Make certain your child's school or day care center will release him/her only to you or someone you officially designate.



To learn more about child abuse prevention, call the Childhelp National Child Abuse Hotline at 1-800-4-A-CHILD® (1-800-422-4453). The 24/7 hotline is staffed with professional counselors who offer information about child abuse prevention as well as crisis intervention, literature and referrals to thousands of emergency, social service and support resources.

If you become aware of a situation where you believe a child may be abused or neglected please contact your local law enforcement agency or Mille Lacs County Child Protection Intake at 320-983-8246.

Meet Your County Commissioners.

Learn how your County Commissioner can help you.

Regular County Board Meetings are held on the 1st and 3rd Tuesdays of the month at 9 a.m. in the Historic Courthouse. The public is welcome to attend. If you have any questions regarding County Board Meetings, please contact County Administrator, Pat Oman, at 320-983-8218.

Your County Commissioners have a vast array of responsibilities, including the following:

- Establish policies and procedures for administration of programs;
- Review, adjust and adopt the annual county budget;
- Authorize the levy and collection of property taxes throughout the county;
- Monitor the overall fiscal health of the county;
- Adopt a capital improvement plan covering major county expenditures over a series of years;
- Adopt ordinances for enforcement of county-wide actions;
- Approve county participation in joint powers agreements with other governmental units;
- Represent the county on administrative/advisory boards and commissions.

District 1



Genny Reynolds
807 N 3rd St
Princeton, MN 55371
(763)389-4613

District 1: City of Princeton

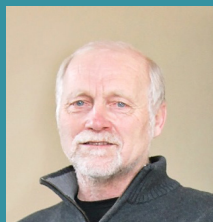
District 2



Timothy Wilhelm
10287 55th St
Princeton, MN 55371
(763)389-4449

District 2: Princeton, Greenbush, and Milo Townships. City of Pease.

District 3



Phil Peterson
13827 140th St
Milaca, MN 56353
(320)983-2462

District 3: Milaca Township; Cities of Foreston and Milaca.

District 4



Roger Tellinghuisen
8868 110th St
Milaca, MN 56353
(320)369-4273

District 4: Bogus Brook, Borgholm, Dailey, Hayland, Mudgett, Bradbury, Page, Onamia and Lewis Townships; City of Bock.

District 5



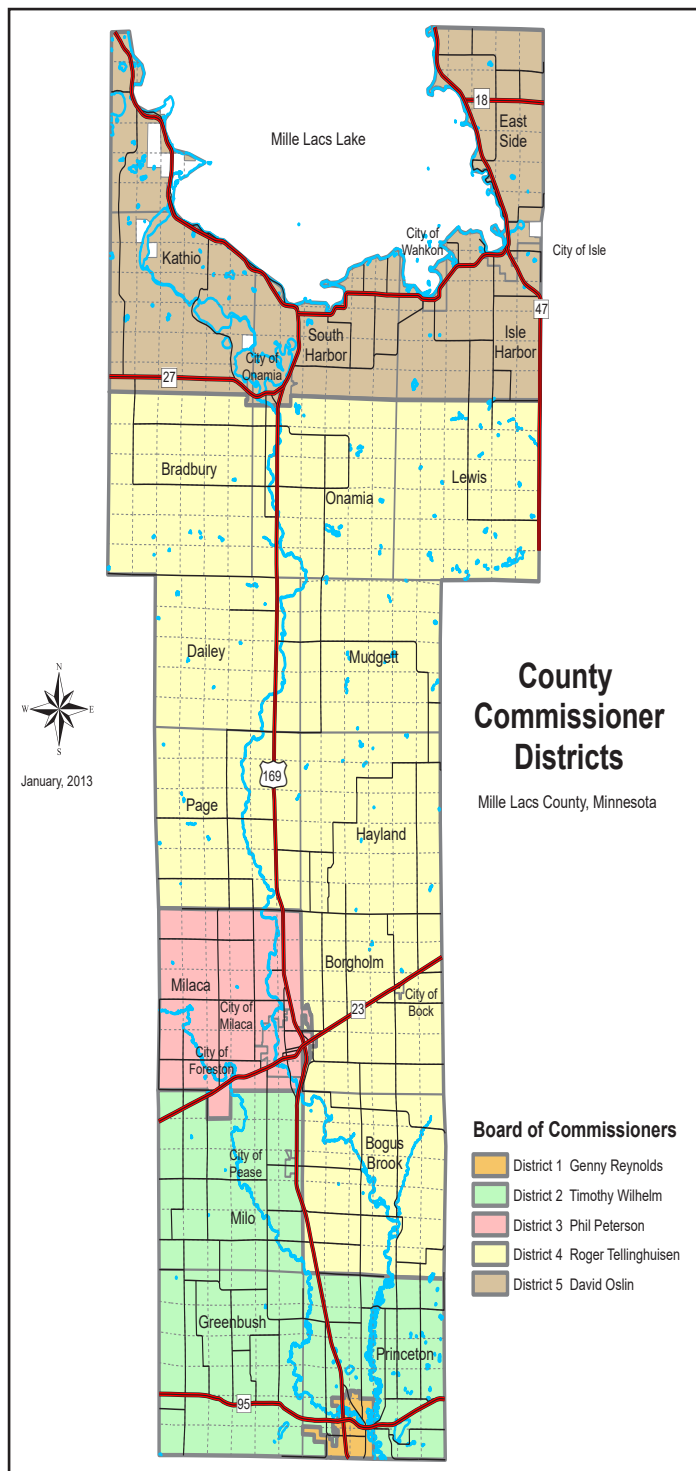
David Oslin
39635 State Hwy 47
PO Box 377
Isle, MN 56342
(320)676-8621

District 5: Kathio, South Harbor, Isle Harbor and East Side Townships. Cities of Isle, Onamia and Wahkon.

Contact The County

Have a question or comment? We are happy to help.

| Department | Duties | Phone Number |
|------------------------------------|--|---|
| Administrative Services Office | <ul style="list-style-type: none"> Marriage Licenses, Birth, and Death Certificates. Personnel Management Technology Services Facility Operations Budget & Financial Management | <p>320-983-8218 Employee insurance; recruitment process</p> <p>320-983-8399 Board agendas & minutes</p> |
| Assessor's Office | <ul style="list-style-type: none"> Property Valuation & Classification Administers homestead and other property tax programs. | 320-983-8311 |
| Attorney's Office | <ul style="list-style-type: none"> Prosecutes Crimes | 320-983-8305 |
| Auditor-Treasurer's Office | <ul style="list-style-type: none"> Administers Property Taxes & Elections Issues Passports Liquor, Tobacco, Auctioneer licenses | <p>320-983-8310 Land Ownership, Escrows; Passports</p> <p>320-983-8304 Property Tax</p> |
| Community & Veterans Services | <ul style="list-style-type: none"> Social Services Financial Assistance & Child Support Veterans Services & Public Health | 320-983-8208 |
| Court Administration | <ul style="list-style-type: none"> Collects Court Fees & Fines Jury Duty Hearing Dates | 320-983-8313 |
| Environmental Resources | <ul style="list-style-type: none"> County Ditches Solid Waste Environmental Regulations Land Management Parks & Trails | <p>320-983-8232</p> <p>320-983-8458 SSTS Septic Systems</p> |
| Land Services Office | <ul style="list-style-type: none"> Recorded Land Records Land Use Regulation Building Permits | 320-983-8308 |
| Probation Office | <ul style="list-style-type: none"> Supervision of juvenile & non-felony adult offenders. | 320-983-8202 |
| Public Works | <ul style="list-style-type: none"> Maintains Bridges, County Roads, & County State Aid Highways | 320-983-8201 |
| Sheriff's Office | <ul style="list-style-type: none"> Law Enforcement Custodial care of inmates. Court-Related Services | 320-983-8250 |
| Soil & Water Conservation District | <ul style="list-style-type: none"> Water Quality & Soil Health Resources | 320-983-2160 |
| U of M Extension | <ul style="list-style-type: none"> 4-H Extension Office | 320-983-8317 |



Access the latest Mille Lacs County news & announcements, permits, licenses, job listings, and more!



Stay Connected: Sign up to receive the Mille Lacs County Quarterly Newsletter via email! Register online at:

www.co.mille-lacs.mn.us/QuarterlyNewsletter

"Like" us on Facebook! Stay up to date on the latest county news, job opportunities, and more.

www.facebook.com/MilleLacsCounty

Looking for a fresh career path? Check out available job opportunities at:

www.governmentjobs.com/careers/MilleLacs

Visit the Mille Lacs County website for local news and announcements, online access to permits, licenses, job opportunities, and more.

www.co.mille-lacs.mn.us

BECKER COUNTY BOARD OF COMMISSIONERS MEETING 10/17/2023

BECKER COUNTY AUDITOR TREASURER

Tobacco License – Renewal

1. Sunlite – HJ Gerdes – Detroit Twp
2. Osage Bait & Tackle – Peggy Branstrom – Osage Twp
3. Toad Lake Store – Cynthia Knoll – Toad Lake Twp
4. The 59'er – Jackie Collins – Detroit Twp

Fiscal Host Memorandum of Understanding

This Memorandum of Understanding is between
Otter Tail County Human Services
And
Multi-County Consortium of Social Service Agencies

I. Purpose and Scope

The purpose of this Memorandum of Understanding (MOU) is two-fold: first, to define the roles and responsibilities of Mahube-Otwa Community Action Partnership, Inc. hereinafter referred to as Mahube-Otwa, as it relates to providing services for the West Central Father's Resource Program. Secondly, Otter Tail County Human Services, serving as the Fiscal Host, and the Multi County Consortium of Social Service Agencies consisting of Becker, Clay, Grant, Morrison, Otter Tail, Todd, Traverse, Pope, and Wilkin Counties, hereinafter referred to as the Consortium, agree to abide by the provisions of this agreement as described below.

II. MOU Term

The term of this MOU is the period within which the project responsibilities of this agreement shall be performed. The term commences January 1, 2024 and terminates December 31, 2024.

III. Mahube-Otwa Responsibilities

Mahube-Otwa shall undertake the following activities during the duration of the MOU term:

1. Employ Father's Resource program personnel to conduct program activities.
2. Program Activities include monthly outreach in each county of the Consortium.
3. Communication with county child support enforcement personnel.
4. Provide outreach for the program and accept referrals for program services.
5. Telephone and in-person meetings with parents needing assistance.
6. Provide assistance filing necessary court motions.
7. Report at a minimum of each quarter on the outcomes of the program.
8. Communicate with the Consortium on services, outcomes, and funding issues.
9. Seek and obtain non-federal funds and transfer to Otter Tail County Human Services (in accordance with the purchase of service agreement provisions) to serve as part of the local match to secure Federal Financial Participation (FFP) funds from the Federal Child Support Program.

IV. The Consortium Responsibilities

The Consortium members shall be responsible for the following activities during the duration of the MOU term:

1. Provide funding to operate the Father's Resource Program. Each county will transmit county and/or other non-federal funds to Otter Tail County Human Services in accordance with the following allocation formula:

| | |
|---------------------------------|-------------|
| a. Becker | \$ 7,800.00 |
| b. Clay | \$10,800.00 |
| c. Morrison | \$ 8,400.00 |
| d. Western Prairie (Grant/Pope) | \$ 6,600.00 |
| e. Otter Tail | \$14,400.00 |
| f. Todd | \$ 6,600.00 |
| g. Traverse | \$ 2,400.00 |
| h. Wilkin | \$ 3,000.00 |

i. TOTAL 2024: \$60,000.00

2. Provide office space to for Father's Resource Program personnel to meet at county locations.
3. Provide support in accessing local funds including, but not limited to, Foundation, United Way, and other sources of funding.
4. Communicate with the Mahube-Otwa Executive Director on program services, outcomes, and funding issues.

V. Modification and Termination

1. This agreement may be cancelled or terminated without cause by either party by giving sixty (60) calendar days advance written notice to the other party prior to the annual agreement. Such notification shall state the effective date of termination.
2. Any and all amendments must be made in writing and must be agreed to and executed by both Otter Tail County Human Services and the Consortium before becoming effective.
3. It is mutually agreed that if the budget for the current year covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect.
4. If funding for the fiscal year is reduced or eliminated by the Consortium for purposes of this program, all parties shall have the option to either cancel this Agreement with no liability or offer an amendment to reflect the reduced amount.

VI. Effective Date and Signature

This MOU shall be effective upon the signature of authorized personnel from Otter Tail County Human Services, Fiscal Host and the Consortium Member Counties, and shall indicate agreement with this MOU by their signatures.

Signatures and dates:

| | |
|---|---|
| <hr/> <i>Otter Tail County Human Services</i> | <hr/> <i>Consortium Member Counties: Becker, Clay, Western Prairie (Grant/Pope), Morrison, Otter Tail, Todd, Traverse and Wilkin.</i> |
| | <i>Authorized Representative:</i> |
| <hr/> Deb Sjostrom, Director | <hr/> Denise M. Warren, Becker |
| <hr/> Date | <hr/> Rhonda Porter, Clay |
| | <hr/> Stacy Hennen, Western Prairie |
| | <hr/> Nathan Bertram, Morrison |
| | <hr/> Jackie Och, Todd |
| | <hr/> Stacy Hennen, Traverse |
| | <hr/> Becky Tripp, Wilkin |



Becker County Community Health Services

712 Minnesota Avenue – Box 1637
Detroit Lakes, MN 56502-1637

Phone: 218-847-5628 Fax: 218-847-6738



Healthy People. Healthy Communities

CONTRACT FOR SERVICE

Frazee School

And

Becker County Community Health

Engagement, The Frazee School enters into agreement with Becker County Community Health

Whereas, Becker County Community Health does the Child & Teen Check-Ups:
Specific Ages: 3 years through 5 years
Rate: \$70.00 per child that is not active on Medical Assistance.
Required paper work will be given to Frazee School as check-ups are completed.

Whereas, Frazee School will send letters to the parents informing them their child/children’s Child & Teen Check-Up is do and the parent should contact Becker County Community Health to get it scheduled.

Term of Agreement, The term of this agreement will remain in full force and effect.
Parties to this agreement can request to withdraw with a written 60-day notice.

Signed: _____
Chairman, Becker County Community Health

Date

Signed: 
Chairman, Frazee School District

9/11/23
Date

“AN EQUAL OPPORTUNITY EMPLOYER”

Amendment No. 2 for Grant Contract No. 224658

| | | | |
|-------------------------------------|-----------|------------------------------|---------------|
| Contract Start Date: | 7/1/2022 | Original Contract Amount: | \$306,850.00 |
| Original Contract Expiration Date: | 3/31/2024 | Previous Amendment(s) Total: | \$ 146,557.00 |
| Current Contract Expiration Date: | 3/31/2024 | This Amendment: | \$ 0.00 |
| Requested Contract Expiration Date: | N/A | Total Contract Amount: | \$ 453,407.00 |

This amendment ("Amendment") is by and between the State of Minnesota, through its Commissioner of the Minnesota Department of Human Services, Behavioral Health Division ("STATE") and Becker County, located at 712 MM Ave, Detroit Lakes, MN 56501, an independent contractor, not an employee of the State of Minnesota ("COUNTY").

Recitals

1. STATE has a grant contract with COUNTY identified as Grant No. 224658 to enhance, expand, and strengthen Mobile Crisis Services, to support 24-hour mobile crisis lines, and increase capacity to take more calls (Original Grant Contract);
2. The Original Grant Contract is being amended because STATE and COUNTY agree that revisions to the budget and duties are necessary for the satisfactory completion of the grant contract;
3. STATE and COUNTY agree to amend the contract as stated below:

Contract Amendment

In this Amendment, changes to Original Grant Contract language will use ~~strike-through~~ for deletions and underlining for insertions.

The parties agree to the following revisions:

REVISION 1: Clause 2.1, "**Duties**," is amended as follows:

2.1 Duties. COUNTY shall perform duties in accordance with ~~Attachment A-1~~ Attachment A-2: Work-Plan, which is attached and incorporated into this CONTRACT. In addition to ~~Attachment A-1~~ Attachment A-2, COUNTY shall perform as follows:

Home and Community Based Services Federal Medical Assistance Percentage (HCBS-FMAP)

Deliverables:

- A. COUNTY must use HCBS-FMAP funding to enhance, expand, and strengthen existing mobile crisis services.

- B. COUNTY must ensure continued access to 24/7 mobile crisis services including phone screening. If COUNTY does not currently provide 24/7 mobile crisis services, COUNTY must develop a work plan and submit the work plan to STATE that:
 - i. outlines how COUNTY will increase their capacity to offer 24/7 mobile crisis services;
 - ii. upon approval, COUNTY must implement work plan and provide quarterly progress updates.

Excluded Activities

- A. COUNTY must ensure that these funds do not duplicate or supplant services.
- B. COUNTY must ensure these funds do not provide or purchase rapid access psychiatry slots.
- C. COUNTY must ensure these funds are not used for any children's mobile crisis services.

Coronavirus Response and Relief Supplement Appropriations Act (CAA) Mental Health Block Grant (MHBG) Deliverables:

- A. COUNTY must use CAA funding to provide mobile crisis services to adults and children who are experiencing a mental health crisis exacerbated by COVID-19.
- B. COUNTY may use these funds in one or more of the following ways:
 - i. COUNTY may use these funds to provide additional training to their mobile crisis staff to ensure crisis responders are able to provide services to adults and children who are experiencing a mental health crisis
 - ii. COUNTY may use these funds to provide clients access to rapid access psychiatry by pre-purchasing appointment slots to ensure same-day or next day appointments
 - iii. COUNTY may use these funds to purchase new and updated technology and related equipment for staff to have better access to resources and information while providing mobile crisis services and to improve the ability for mobile crisis teams to provide telehealth services.
 - iv. COUNTY may use these funds to ensure reimbursement of mileage and cover the costs of keeping appropriate staff members on-call.
 - v. COUNTY may use these funds to provide community outreach and training; including outreach, wellness and suicide prevention tools.
 - vi. COUNTY may use these funds to provide additional access to crisis services for individuals who are uninsured and underinsured, this can include residential crisis bed costs, if not otherwise covered by client's insurance.
 - vii. COUNTY may use these funds to hire, train, increase pay, provide staff incentives, and retention bonuses for staff members who provide direct service or supportive administrative services for the mobile crisis team.

REVISION 2: Clause 3.1, subclause 3.1.a., "**Compensation**," only, is amended as follows:

a. Compensation.

- 1. COUNTY will be paid in accordance with ~~Attachment B-1~~ **Attachment B-2**, Budget, which is attached and incorporated into this CONTRACT.

\$57,224.00 is CAA MHBG funds and is available upon Contract execution date through ~~June 30, 2023~~. COUNTY will have the opportunity to move unexpended CAA MHBG funds at the end of ~~FY23 to use through March 14, 2024~~ subject to STATE approval March 14, 2024.

\$249,626.00 is HCBS-FMAP SFY22 and SFY23 funds and is available upon Contract execution date through June 30, 2023. COUNTY will have the opportunity to move unexpended HCBS-FMAP funds at the end of FY23 to use through March 31, 2024 subject to STATE approval.

\$146,557.00 is HCBS-FMAP SFY22 funds and is available July 1, 2023 through March 31, 2024.

2. Budget Modification.
 - a. COUNTY must obtain STATE written approval before changing any part of the budget.
 - b. Notwithstanding Clause 20.1 of CONTRACT, shifting of funds between budget line items does not require an amendment if the amount shifted does not exceed 10% of that budget year total and does not change the total obligation amount.
 - c. If COUNTY's approved budget changes proceed without an amendment pursuant to this clause, COUNTY must record the budget change in EGMS or on a form provided by STATE.

REVISION 3: Clause 3.2, subclauses 3.2.b., "Federal funds," only, is amended as follows:

- b. **Federal funds.** (Where applicable. If blank this section does not apply.) Payments are to be made from federal funds. If at any time such funds become unavailable, this CONTRACT shall be terminated immediately upon written notice of such fact by STATE to COUNTY. In the event of such termination, COUNTY shall be entitled to payment, determined on a pro rata basis, for services satisfactorily performed. An amendment must be executed any time any of the data elements listed in 2 CFR 200.332 and this clause, including the Assistance Listing number, are changed, such as additional funds from the same federal award or additional funds from a different federal award.

Pass-through requirements. COUNTY acknowledges that, if it is a subrecipient of federal funds under this CONTRACT, COUNTY may be subject to certain compliance obligations. COUNTY can view a table of these obligations in the Health and Human Services Grants Policy Statement,¹ Exhibit 3 on page II-3, in addition to specific public policy requirements related to the federal funds here. To the degree federal funds are used in this contract, STATE and COUNTY agree to comply with all pass-through requirements, including each Party's auditing requirements as stated in 2 C.F.R. § 200.332 (Requirements for pass-through entities) and 2 C.F.R. §§ 200.501-521 (Subpart F – Audit Requirements).²

1. **COUNTY's Name:** Becker County (Must match the name associated with the Unique Entity Identifier.)
2. **COUNTY's Unique Entity Identifier (UEI):** U5B8JWHSKDB5 Effective April 4, 2022, the Unique Entity Identifier is the 12 character alphanumeric identifier established and

¹ <https://www.hhs.gov/sites/default/files/grants/grants/policies-regulations/hhsgps107.pdf>

² <https://www.govinfo.gov/content/pkg/CFR-2018-title2-vol1/pdf/CFR-2018-title2-vol1-sec200-501.pdf>

assigned at SAM.gov to uniquely identify business entities and must match GRANTEE's name.

3. *Federal Award Identification Number (FAIN):* B09SM083980
4. *Federal Award Date:* 03/11/2021 (The date of the award to the MN Dept. of Human Services.)
5. *CONTRACT (subaward) Period of Performance:* Start date: **See section 1.1 above.** End date: **March 14, 2024.**
6. *CONTRACT (subaward) Budget Period Start and End Date:* July 1, 2022 – ~~June 30, 2023~~ March 14, 2024.
7. *Amount of federal funds obligated to COUNTY (subrecipient) in this CONTRACT:* \$ 57,224.00
8. *Total amount of federal funds committed to the COUNTY (subrecipient), including this CONTRACT:* \$ 57,224.00
9. *Total Amount of the Federal Award from which the funds to the CONTRACTOR (subrecipient) are drawn:* \$12,518,067
10. *Federal Award Project description:* This Notice of Award (NoA) provides COVID emergency relief funding for the Community Mental Health Services (MHBG) Block Grant Program, in accordance with the Coronavirus Response and Relief Supplement Appropriations Act, 2021 [P.L. 116-260]. The awarded funds must be used for activities consistent with the MHBG program requirements
11. *Name:*
 - A. Federal Awarding Agency: Dept. of Health and Human Services – Substance Abuse and Mental Health Services Administration (SAMHSA) Center for Mental Health Services
 - B. MN Dept. of Human Services (DHS)
 - C. Contact information of DHS's awarding official: Jodi Harpstead
12. *Assistance Listings Number & Name (formerly known as CFDA No.):* **93.958, Block Grants for Community Mental Health Services**
13. *Is this federal award related to research and development?:* Yes No
14. *Indirect Cost Rate for this federal award is:* N/A (including if the *de minimis* rate is charged.)

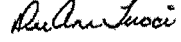
EXCEPT AS AMENDED HEREIN, THE TERMS AND CONDITIONS OF THE ORIGINAL GRANT CONTRACT AND ALL PREVIOUS AMENDMENTS REMAIN IN FULL FORCE AND EFFECT AND ARE INCORPORATED INTO THIS AMENDMENT BY REFERENCE.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK
Signature page follows

APPROVED:

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes, chapter 16A and section 16C.05 or Department of Administration Policy 21-01.

By: 
9780AF6E93704DF...

Date: 9/25/2023

Grant No: GRK 224658

3. STATE AGENCY

Individual certifies the applicable provisions of Minnesota Statutes, section 16B.97, subdivision 1 and Minnesota Statutes, section 16B.98 are reaffirmed.

By (with delegated authority): _____

Title: _____

Date: _____

2. COUNTY

Signatory certifies that COUNTY's articles of incorporation, by-laws, or corporate resolutions authorize Signatory both to sign on behalf of and bind the COUNTY to the terms of this Agreement. COUNTY and Signatory agree that the State Agency relies on the Signatory's certification herein.

By: _____

Title: Human Services Director

Date: _____

| BUDGET SUMMARY | | MHBG CAA (07/01/2022-6/30/2023) | | BUDGET SUMMARY Year 2 | | MHBG CAA (07/01/2023 - 3/14/2024) | |
|-----------------------------------|---------------------|---------------------------------|-----------------------------|-----------------------|-------------|-----------------------------------|--|
| CATEGORY | TOTAL BUDGET Year 1 | ACTUAL EXPENDITURES | CATEGORY | TOTAL BUDGET Year 2 | | | |
| Salaries | \$ 25,200.00 | \$ 18,200.00 | Salaries | \$ - | | | |
| Fringe Benefits | \$ - | \$ - | Fringe Benefits | \$ - | | | |
| Contracted Services | \$ 20,000.00 | \$ 20,000.00 | Contracted Services | \$ - | | | |
| Space Cost (Incl utilities) | \$ - | \$ - | Space Cost (Incl utilities) | \$ - | | | |
| Equipment | \$ 8,612.00 | \$ 2,919.00 | Equipment | \$ 5,693.00 | | | |
| Bonds & Insurance | \$ - | \$ - | Bonds & Insurance | \$ - | | | |
| Copying | \$ - | \$ - | Copying | \$ - | | | |
| Data Processing | \$ - | \$ - | Data Processing | \$ - | | | |
| Communications | \$ - | \$ - | Communications | \$ - | | | |
| Instate Travel | \$ - | \$ - | Instate Travel | \$ - | | | |
| Out-of-State Travel | \$ - | \$ - | Out-of-State Travel | \$ - | | | |
| Program Costs | \$ 3,412.00 | \$ 389.00 | Program Costs | \$ 3,023.00 | | | |
| Evaluation | \$ - | \$ - | Evaluation | \$ - | | | |
| Staff Development | \$ - | \$ - | Staff Development | \$ - | | | |
| Client Transportation | \$ - | \$ - | Client Transportation | \$ - | | | |
| Total Direct Costs | \$ 57,224.00 | \$ - 41,508.00 | Total Direct Costs | \$ - | | | |
| Indirect Cost | \$ - | \$ - | Indirect Cost | \$ - | | | |
| TOTAL REQUEST Year 1 | \$ 57,224.00 | \$ - | TOTAL REQUEST Year 2 | \$ 8,716.00 | | | |
| FY23 Carryover Amount Available = | | \$ 57,224.00 | FY24 Budget | | \$ - | | |

FY23 Carryover Amount Requested by

County =

\$ 8,716.00
48,508.00

FY23 Carryover \$ 8,716.00
TOTAL BUDGET FOR
FY24 \$ 8,716.00

Date: October 17, 2023
To: Becker County Commissioners
From: Denise Warren, Human Service Director
RE: Personnel Request

Action Request:

Request to pass **Resolution 10-23-2F**: To hire one (1) full-time Social Worker in Adult Services.

Justification:

We propose adding one additional full-time Social Worker to the Adult Services Unit as part of a staffing recommendation to provide additional time for the Care Coordinators to complete all required tasks, meet audit requirements, maximize revenue, and improve client care for an extremely vulnerable population.

Adult Services has seen a steady increase in caseload sizes over the last 5 years. The over 65 population has seen the largest increase with an additional 110 cases over the last year and a half. New cases are assigned on a weekly basis and the number of individuals over 65 who are being referred for services will continue to increase as our population continues to age.

We have been able to manage the increased caseload sizes due to COVID accommodations that allowed for phone assessments and coordination over the last 3 years. All assessments and reassessments will return to face to face on 11/11/23. Care Coordinators are required to complete their own initial, semi-annual, and annual assessments in addition to other required care coordination requirements. Face to Face assessments are best practice and allow for the most thorough and accurate assessment of client needs and assist in strengthening the relationship between the Social Worker and the individual served.

As of January 1, 2024, Care Coordinators will be required to complete their assessments in the MnChoice system versus the previously shorter version of a paper assessment. This change will result in more time for each assessment. There will also be additional yearly training requirements for each care coordinator who is now required to be a Certified MnChoice Assessor.

We receive funding from Medica, Blue Plus, and UCare for Care Coordination in addition to Fee for Service Medical Assistance funding for those individuals not enrolled in a Health Plan. Medica and UCare pay per member/per month whereas Blue Plus and Medical Assistance pay for each activity completed. Due to the high case load sizes, our activities have been limited for clients with Blue Plus and Medical Assistance coverage due to time constraints which has resulted in lost revenue. With the recommended staffing increases, we estimate an additional \$ 215,000 more revenue than what was proposed in 2024 which more than covers the cost of the additional positions.

Cost Analysis:

| | 2023 Cost to fill | Current Costs | 2023 Budget | 2024 Budget |
|------------------|-------------------|---------------|-------------|-------------------|
| Salary (step 10) | | | | \$ 91,230 |
| PERA | | | | 6,842 |
| Health | | | | 17,408 |
| FICA | | | | 6,979 |
| Severance | | | | 0 |
| Total | | | | \$ 122,459 |

Current Year Cost/Savings: 0 Yr over yr budget cost: \$122,459

Cost explanation: We estimated the new hire would begin January 1st. The cost of adding the position in 2024 is estimated at \$ 122,459. This is estimated at a Step 10. We also expect that the increased revenue will more than cover the cost of both staffing requests.

Other Options Explored:

- **Dropping a health plan:** There would be a negative impact for Becker County enrolled members as the Care Coordinators would not be local and not as familiar with our resources. There would be a decrease in current revenue due to a Health Plan reduction. Individuals have the option to change health plans and we have seen numerous situations in which a member changes their plan because they prefer to have Becker County provide services. Dropping a health plan wouldn't ensure a reduction in cases. This alternative is not recommended.
- **Restructuring duties within the unit:** All current caseloads and job duties have been explored and there is no existing room on any caseloads. All programs have seen a steady increase over the last 5 years. Increasing other caseloads would result in reduced revenue for the agency as well as reduced services to Becker County residents. This alternative is not recommended.

| Adult Service Revenue | | | | |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|
| | 2023 | 2023 | 2024 | 2024 |
| | Budgeted | Projected | Budgeted | w/new staffing |
| Health Plans | \$400,000 | \$521,618 | \$565,000 | \$600,000 |
| Fee for Service - EW,AC | \$90,000 | \$90,000 | \$106,000 | \$120,000 |
| LTSS | \$686,951 | \$709,464 | \$686,951 | \$750,000 |
| Waiver | \$350,000 | \$481,898 | \$400,000 | \$500,000 |
| Total | \$1,526,951 | \$1,802,980 | \$1,757,951 | \$1,970,000 |

BECKER COUNTY BOARD OF COMMISSIONERS
RESOLUTION #10-23-2F
Full-time Adult Services Social Worker

WHEREAS, there is a need to hire a full-time Adult Services Social Worker.

WHEREAS, if filling this vacancy creates another vacancy in Human Services then to fill that vacancy also.

NOW THEREFORE BE IT RESOLVED. That the Board of County Commissioners of Becker County, Minnesota, approves the hiring of a full-time Adult Services Social Worker.

Duly adopted this 17th day of October, 2023, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ Pat Oman
Pat Oman
County Administrator

/s/ Barry Nelson
Barry Nelson
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held October 17, 2023, as recorded in the record of proceedings.

Pat Oman
County Administrator

Date: October 17, 2023
To: Becker County Commissioners
From: Denise Warren, Human Service Director
RE: Personnel Request

Action Request:

Request to pass **Resolution 10-23-2G**: To convert one Part-time MnChoice Social Worker in Adult Services to Full-time.

Justification:

We recommend converting one MnChoice Social Worker from part-time to full-time as part of a staffing request to provides additional hours each week to complete required tasks, meet audit requirements, maximize revenue, and improve client care for an extremely vulnerable population.

This position is responsible for completing MnChoices Program Assessments and Reassessments. MnChoices assessment is required to access PCA, Disability Waiver, Alternative Care, Essential Community Supports, Elderly Waiver, Rule 185/Developmental Disability Case Management and Moving Home Minnesota services. Becker County has seen a consistent increase in referrals for MnChoices assessment over the past 5 years. The largest increase in requests is for the over 65 population. As our population continues ageing, those numbers will only continue to increase. Services are needed to support individuals to remain in their home or to access assisted living services. The goal is to reduce the number of nursing home placements and to allow people choice of where they live. MnChoices assessments are thorough assessments and can take up to 40 hours for one assessment. Reassessments are required yearly to remain on services. If service needs increase during that year an additional assessment will be needed. There are additional challenges for individuals over age 65 which often increases the length of time the assessment is open. At times, it can take up to 5 months for an individual to be approved for services. It is not uncommon for one spouse over age 65 to require assisted living or nursing home services while the other spouse remains in the home. There are several steps involved with gaining access to medical assistance so the spouse remaining in the home can keep their income and or property through an asset split process. In addition to the additional requirements for the over 65 eligibility process, the needs of individuals over 65 are often higher.

We use an assessor pool with 2.5 FTE (1.5 FTE from Adult Services and 1FTE from Public Health) assessors conducting reassessments and 3 FTE (2 from Adult Services and 1 from Public Health) conducting initial assessments. The assessment is completed through a web-based tool that recently has been updated. We are in a phased approach for getting all staff into the new revision with 100% of staff required to be utilizing the new system by January 1, 2024. The new system requires more time to complete the assessment. Due to COVID, phone assessments have been allowed for the last 3 years. Assessment time was decreased due to no travel and phone assessments. As of 11/11/23 assessments are required to be conducted face to face which will increase the time per assessment.

MnChoices positions are funded through LTSS state and federal time study dollars. Converting from part-time to full-time maximizes the revenue due to staff working the full 40 hours versus 28 per week. We expect that the increased revenue described will more than cover the cost of the staffing requests.

Cost Analysis:

| | 2023 Cost to fill | Current Costs | 2023 Budget | 2024 Budget |
|--------------|-------------------|---------------|------------------|-------------------|
| Salary | \$ 15,525 | \$ 35,863 | \$ 45,837 | \$ 72,069 |
| PERA | 1,164 | 2,690 | 3,438 | 5,405 |
| Health | 2,901 | 0 | 0 | 17,408 |
| FICA | 1,188 | 2,689 | 3,507 | 5,513 |
| Severance | | | | |
| Total | \$ 20,778 | 41,242 | \$ 52,781 | \$ 100,395 |

Current Year Cost/Savings: \$ 9,239 Yr over yr budget cost: \$ 47,614

Cost explanation: There is a current and subsequent year cost as we are proposing increasing this position from Part-time to Full-time. Increased revenue and cost savings are projected to more than cover the cost of both staffing requests.

Other Options Explored:

- **Leaving Position at Part-time:** We are no longer able to manage the required workload with the current staff which will result in a decrease in services to the community and a higher risk of not meeting audit requirements. MnChoices positions are funded through LTSS state and federal funds captured through random moments. A part-time assessor works 28 hours per week leaving 12 hours of potential missed revenue. This is not recommended.
- **Restructuring duties within the unit:** All positions have been reviewed and there is no available option for increasing the workload with current staff. This would result in a decreased quality of services to the community and a revenue decrease in other areas. This option is not recommended.

| Adult Service Revenue | | | | |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|
| | 2023 | 2023 | 2024 | 2024 |
| | Budgeted | Projected | Budgeted | w/new staffing |
| Health Plans | \$400,000 | \$521,618 | \$565,000 | \$600,000 |
| Fee for Service - EW,AC | \$90,000 | \$90,000 | \$106,000 | \$120,000 |
| LTSS | \$686,951 | \$709,464 | \$686,951 | \$750,000 |
| Waiver | \$350,000 | \$481,898 | \$400,000 | \$500,000 |
| Total | \$1,526,951 | \$1,802,980 | \$1,757,951 | \$1,970,000 |

| CUSTODIAN A-11-1 | 2023 COST TO FILL | CURRENT COST | 2024 BUDGET | 2025 BUDGET |
|---------------------|----------------------|-----------------|----------------|----------------|
| SALARY | | | \$ 33,893 | \$ 34,828 |
| PERA | | | \$ 2,542 | \$ 2,612 |
| HEALTH | | | \$ 15,958 | \$ 17,408 |
| FICA | | | \$ 2,593 | \$ 2,664 |
| UNIFORM/SEVERANCE | | | | |
| TOTAL | \$ - | \$ - | \$ 54,986 | \$ 57,513 |

YTD SALARY

YTD PERA

YTD INSURANCE

YTD FICA

VACATION PAYOUT

SICK PAYOUT

7.50%
1,450.70 PER MONTH

7.65%

| | | |
|------|------|------------|
| 0.00 | 0.00 | \$ 16.2323 |
| 0.00 | 0.00 | 0.00 |

| CURRENT BAND/GRADE -A11-1 STEP 4 | | COST TO FILL BAND/GRADE -A11-1 STEP 5 | |
|----------------------------------|----------|---------------------------------------|------------|
| HOURLY RATE | 16.2323 | HOURLY RATE | 16.6801 |
| BEGIN DATE | 1/1/2024 | BEGIN DATE | 1/1/2024 |
| END DATE | 1/1/2024 | END DATE | 12/31/2024 |
| # OF WEEKS | 0.14 | # OF WEEKS | 52.29 |
| # HOURS/WK | 40 | # HOURS/WK | 40 |
| TOTAL HOURS | 5.71 | TOTAL HOURS | 2091.43 |
| TOTAL MONTHS INS | 0 | TOTAL MONTHS INS | 12 |

Becker County

| | Contracts | Plans | Current (PEIP) | PEIP (renewal) | Quoted Deducts | Medica | Medica Essentia ACO | Alt Plan options | Medica Alts | Medica Alts Essentia ACO |
|----------------|-----------|--------------|----------------|---------------------------------|----------------|-----------------------|---------------------|------------------------|----------------|--------------------------|
| | 6 | High Single | \$1,162.29 | \$1,144.99 | \$400 Single | \$1,017.64 | \$814.11 | | | |
| | 1 | High EE + 1 | \$2,440.80 | \$2,393.59 | \$400 EE + 1 | \$2,137.03 | \$1,709.62 | | | |
| | 1 | High Family | \$3,254.40 | \$3,188.15 | \$400 Family | \$2,849.38 | \$2,279.50 | | | |
| | 9 | Value Single | \$1,044.83 | \$1,029.53 | \$850 Single | \$962.86 | \$770.28 | \$4000-100% Single | \$806.15 | \$644.92 |
| | 0 | Value EE + 1 | \$2,194.15 | \$2,151.15 | \$850 EE + 1 | \$2,021.99 | \$1,617.59 | \$4000-100% EE + 1 | \$1,692.90 | \$1,354.32 |
| | 0 | Value Family | \$2,925.54 | \$2,864.89 | \$850 Family | \$2,695.99 | \$2,156.79 | \$4000-100% Family | \$2,257.21 | \$1,805.76 |
| | 199 | HSA Single | \$813.08 | \$801.63 | \$2000 Single | \$847.89 | \$678.31 | \$5500-100% Single | \$740.85 | \$592.68 |
| | 2 | HSA EE + 1 | \$1,707.46 | \$1,672.53 | \$2000 EE + 1 | \$1,780.55 | \$1,424.44 | \$5500-100% EE + 1 | \$1,555.77 | \$1,244.62 |
| | 21 | HSA Family | \$2,276.62 | \$2,226.74 | \$2000 Family | \$2,374.08 | \$1,899.26 | \$5500-100% Family | \$2,074.36 | \$1,659.49 |
| Annual Premium | 239 | | \$2,821,191.24 | \$2,776,181.80 | | \$2,902,858.56 | \$2,322,276.72 | | \$2,521,735.32 | \$2,017,388.76 |
| Premium Change | | | | (\$45,009.44) | | \$81,667.32 | (\$498,914.52) | | (\$299,455.92) | (\$803,802.48) |
| % Change | | | | -1.60% | | 2.90% | -17.70% | | -10.60% | -28.50% |
| 2nd Yr Cap | | | | Requires a 24 month committment | | 12.00% | 12.00% | | | |
| | | High | | \$2750/\$5500 OOP max | | \$2750/\$5500 OOP max | | \$4000/\$8000 OOP max | | |
| | | Value | | \$3850/\$7700 OOP max | | \$3850/\$7700 OOP max | | \$5500/\$11000 OOP max | | |
| | | HSA | | \$3000/\$6000 OOP max | | \$3000/\$6000 OOP max | | | | |

BECKER COUNTY HIGHWAY DEPARTMENT
SAP 003-634-020
BID TABULATION - BID OPENING OCTOBER 5, 2023

| Contractor | Total | % Over/Under Estimate |
|--|----------------|-----------------------|
| Engineer's Estimate | \$4,046,903.00 | |
| Dennis Drewes Inc. | \$2,888,814.79 | 28.62% UNDER |
| Williams Excavation | \$3,155,016.24 | 22.04% UNDER |
| Midwest Contracting, LLC | \$3,250,881.20 | 19.67% UNDER |
| Kern & Tabery Inc. | \$3,423,408.69 | 15.41% UNDER |
| Hough, Inc. of Detroit Lakes | \$3,667,946.39 | 9.36% UNDER |
| Gladen Construction Inc | \$3,756,558.50 | 7.17% UNDER |
| Sellin Brothers, Inc. | \$3,759,592.25 | 7.10% UNDER |
| R.J. Zavoral and Sons, Inc. | \$4,026,193.45 | 0.51% UNDER |
| Knife River Materials-Northern Minnesota | \$4,376,559.19 | 8.15% OVER |
| Michels Road and Stone, Inc | \$4,410,634.65 | 8.99% OVER |
| Park Construction Company | \$4,579,016.55 | 13.15% OVER |

390.005 ELECTION OR APPOINTMENT, ELIGIBILITY; VACANCIES; REMOVAL.

Subdivision 1. **Selection of coroner or medical examiner.** Each county must have a coroner or medical examiner. A coroner may be elected, as prescribed by section 382.01, or appointed in each county. A medical examiner must be appointed by the county board. The term of an appointed coroner or medical examiner must not be longer than four years.

Subd. 2. **Appointment by resolution.** The board of county commissioners may, by resolution, state its intention to fill the office of coroner by appointment. The resolution must be adopted at least six months before the end of the term of the incumbent coroner, if elected. After the resolution is adopted, the board shall fill the office by appointing a person not less than 30 days before the end of the incumbent's term. The appointed coroner shall serve for a term of office determined by the board beginning upon the expiration of the term of the incumbent. The term must not be longer than four years.

If there is a vacancy in the elected office, the board may by resolution, state its intention to fill the office by appointment. When the resolution is adopted, the board shall fill the office by appointment immediately. The coroner shall serve for a term determined by the board. The term must not be longer than four years.

Subd. 3. **Qualifications.** (a) The medical examiner must be a forensic pathologist who is certified or eligible for certification by the American Board of Pathology. The medical examiner is an appointed public official in a system of death investigation in which the administrative control, the determination of the extent of the examination, need for autopsy, and the filing of the cause and manner of death information with the state registrar pursuant to section 144.221 are all under the control of the medical examiner.

(b) The coroner must be a physician with a valid license in good standing under chapter 147, to practice medicine as defined under section 147.081, subdivision 3. The coroner is a public official, elected or appointed, whose duty is to make inquiry into deaths in certain categories, determine the cause and manner of death, and file the information with the state registrar pursuant to section 144.221. The coroner must obtain additional training in medicolegal death investigation, such as training by the American Board of Medicolegal Death Investigators, within four years of taking office, unless the coroner has already obtained this training.

(c) The coroner or medical examiner need not be a resident of the county.

Subd. 4. **Certain incumbents.** An incumbent coroner or medical examiner in office on July 1, 2006, is hereby deemed to meet the qualifications prescribed by this section for the purpose of continuance in the office of coroner until the end of the current term of office, after which this statute will apply.

Subd. 5. **Vacancies, removal.** Vacancies in the office of coroner or medical examiner shall be filled according to sections 375.08 and 382.02, or under subdivision 1. The medical examiner or appointed coroner may be removed by the county board during a term of office for cause shown after a hearing upon due notice of written charges. The hearing shall be conducted in accordance with that county's human resources policy.

Subd. 6. **Communicating with family during a death investigation.** Every coroner or medical examiner in office on or after July 1, 2015, shall maintain and make publicly available, a statement of policy or principles to be used for communicating with families during a death investigation.

History: 1965 c 761 s 1; 1983 c 114 s 1; 1985 c 265 art 7 s 1; 1994 c 445 s 1; 2006 c 260 art 8 s 1; 2015 c 60 s 1

Becker County is requesting applicants for the role of County Coroner to begin January 1, 2024. The coroner must be a physician with a valid license in good standing under chapter 147 to practice medicine under Minnesota State Statutes 147.081, subdivision 3. The coroner provides death investigative services for deaths that occur in Becker County, and to assist families, law enforcement agencies and the legal system by determining the cause and manner of death. All deaths that are sudden, unexpected or occur from anything other than natural causes must be reported to the coroner per Minnesota State Statutes 390.11.

Becker County currently contracts with the Midwest Medical Examiners Office, 14341 Rhinestone St. NW, Ramsey, MN, 55303, for all medical examiner services.

Applications will be accepted until November 30, 2023. Please send a cover letter, resume with qualifications to the following address:

Capital Improvement Expenditure Request Form



Date Requested: 10/12/2023

Department: Land Use/Environmental Services

Department Head: Steve Skoog

EXPLANATION OF THE REQUEST

Purpose/Need: Purchase Truck and Solid Waste Transfer Trailers.

REQUEST AMOUNT: Walking floor transfer trailers – (4) cost estimate is \$116,000 - \$125,000 per trailer. Semi- tractor: Sourcewell pricing for a new 2023 Peterbilt set up to pull walking floor trailers is \$187,796. Total cost estimate is \$651,796.

Savings Achieved (Dollar Amount/Time/ Efficiency): Owning transfer equipment will reduce hauling charges because the County can purchase supplies, fuel, ect. The estimated life of the walking floor trailers is 15 – 20 years.

Are There Sufficient Funds In Your Budget? **Sufficient fund balance to fund the equipment purchase.**

Yes No

Is this included in your department's 5-Year Capital Improvement Plan?

Yes No

Please explain further, if necessary: Solid waste transfer from Becker County is currently under contract which ends December 1st, 2023. Becker County has an opportunity to coordinate waste transfer hauling with Clay County which would reduce hauling costs by coordinating waste transfer loads to reduce 'deadheading' costs currently incurred by each County. Becker County could further reduce costs by purchasing variable costs such as fuel, tires, and other inputs by purchasing in bulk with the Hwy Dept.

Action Taken (If different than request): Click or tap here to enter text.

Date Request Completed: 10/11/2023

* This form must be completed and sent to the County Administrator for any request of Capital Improvement Purchase.



BECKER COUNTY

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7311

MEMORANDUM FOR ACTION

Date: October 11, 2023

SUBJECT: Resolution 10-23-2G Permission to hire a truck driver

TO: Becker County Board of Commissioners

1. Discussion: Currently Becker County contacts out the transfer of solid waste from the solid waste campus to final disposal sites. The current contract expires 12-1-2023, the Contractor is willing to extend the contract at new rates. Clay County is willing to coordinate transfer activities to help reduce hauling charges by hauling Becker waste to the Fargo Landfill as a backhaul when they deliver Clay waste to the Perham Incinerator, Becker would backhaul Clay waste when waste is delivered from Becker to the Fargo Landfill. By working together, Becker and Clay Counties will reduce the amount of 'deadheading' currently incurred by each county.
2. Funding: The purchase of equipment and the employment costs would be offset by lower contracted hauling charges.
3. Action request: Approve Resolution 10-23-2G.
4. The point of contact for this memorandum is Steve Skoog

Distribution: Board of Commissioners, County Administrator

BECKER COUNTY BOARD OF COMMISSIONERS

RESOLUTION 10-23-2E

Full time Truck Driver Position

WHEREAS there is a need to fill a full-time truck driver position to transfer solid waste from Becker County to end disposal sites; and

NOW THEREFORE BE IT RESOLVED. That the Board of County Commissioners of Becker County, Minnesota, do approve hiring a full time truck driver position through the normal hiring process and if this position creates a vacancy, then to fill that vacant position through the normal hiring process.

Duly adopted this 17th day of October, 2023, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ Pat Oman
Pat Oman
County Administrator

/s/ Barry Nelson
Barry Nelson
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held October 17th, 2023, as recorded in the record of proceedings.

Pat Oman
County Administrator

**Becker County Planning Commission
September 27th, 2023**

Members Present: Chairman Dave Blomseth, Tom Disse, Kohl Skalin, Tommy Ailie, County Commissioner Erica Jepson, Harvey Aho, Nick Bowers, Steve Lindow, Jeff Moritz, Kim Mattson, Commissioner John Okeson, Craig Hall, Mary Seaberg, and Zoning Director Kyle Vareberg. **Members Absent:** none.

Chairman Dave Blomseth called the Planning Commission meeting to order at 6:00 pm. Introductions were given. Becker County Zoning Technician Nicole Bradbury recorded the minutes.

Harvey Aho made a motion to approve the minutes from the August 30th, 2023, meeting. Disse second. All members in favor. Motion carried.

Chairman Dave Blomseth explained the protocol for the meeting and stated that the recommendations of the Planning Commission will be forwarded to the County Board of Commissioners for final action. New applicants one (1) and two (2) will be forwarded to Detroit Township for final action.

Old Business:

1. **APPLICANT: Nicholas G Lewis & Betsy J Lewis** 19898 330th Ave Rochert, MN 56578 **Project Location:** 19898 330th Ave Rochert, MN 56578 **LEGAL LAND DESCRIPTION:** Tax ID Number: **10.0279.001** Section 15 Township 139 Range 040; PT GOVT LOT 1; BEG 679.92' S OF NE COR TH S 404.28', TH W 556.70', S 165', W 227.69' TO LK, TH NLY TO PNT SW OF POB & NELY 978.78' TO BEG. **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Conditional Use Permit for a retaining wall. This application was tabled from the August 30th, 2023, hearing.

At this time there was no one present to speak, so it was decided to move this applicant to the end of the meeting.

New Business:

1. **APPLICANT: Brian L Johnson & Julie A Johnson** 28191 Mountain Rd Detroit Lakes, MN 56501 **Project Location:** 17023 Highland Dr Detroit Lakes, MN 56501 **LEGAL LAND DESCRIPTION:** Tax ID Number: **08.0426.000** Section 25 Township 139 Range 041; 25-139-41 PT SW1/4 SW1/4: COMM SW COR SEC 25, N 427.86', E 320.06', S 427.85', W 320.06' TO POB. **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Final Plat for a common interest community consisting of twelve (12) units to be known as HIGHLAND STORAGE.

47 As there was no one present to present the application and no one to speak for or against the
48 application, testimony was closed.

49
50
51
52 **MOTION: Moritz motioned to approve the application as presented; Seaberg**
53 **second. Roll Call; All in favor. Motion carried.**

54
55
56
57 **2. APPLICANT: Lake Neighbors Properties LLC** 290 Shorewood Dr Detroit Lakes,
58 MN 56501 **Project Location:** 28603 St Hwy 34 Detroit Lakes, MN 56501 **LEGAL**
59 **LAND DESCRIPTION:** Tax ID Number: **08.0443.000** Section 25 Township 139
60 Range 041; 25-139-41 PT SW1/4 NE1/4: COMM N QTR COR SEC 25, S 1916.51',
61 SLY 179.72' TO POB; NE 714.7', SELY 860.6', W 909.14', NLY 530.4' TO POB.
62 **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Final Plat for
63 phase one (1) of a Common Interest Community consisting of twenty-seven (27) units
64 to be known as TOY STORE 34 CONDOS.

65
66 As there was no one present to present the application and no one to speak for or against the
67 application, testimony was closed.

68
69
70 **MOTION: Aho motioned to approve this application as presented. Disse second.**
71 **Roll Call; All in favor. Motion carried.**

72
73
74
75 **3. APPLICANT: Linda J Harris** 18850 Archers Dr Monument, CO 80132 **Project**
76 **Location:** TBD Pearl Lake Dr Detroit Lakes, MN 56501 **LEGAL LAND**
77 **DESCRIPTION:** Tax ID Number: **17.1049.332** Section 12 Township 138 Range
78 042; PEARL LAKE TERRACE THIRD ADDN Lot 002 Block 001 LOTS 2, 3. BLK
79 1. **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Change of
80 Zone from Residential to Agricultural.

81
82
83
84 Linda Harris presented the application. She handed out an outline for her presentation and that is
85 entered below:

86

Talking Points for Becky County Zoning Board Meeting

27 Sept 2023

Hello,

My name is Linda Harris.

- This project is a request to rezone our 3.7 acres to its original zone classification as Agriculture.
- Our goal is to combine this with our adjacent 13.4 acres with this property, currently classified as Agriculture.
- This will allow us to better manage the property with weed control methods including benefits of using goats. This property includes wetlands that is more difficult to access with machinery.
- My husband and I have already marked all the property line with pink flags at the Shore Pec Line of 50 ft in order to satisfy those requirements.
- We are environmentally conscience and prefer to manage the property by natural methods rather than using herbicides as possible.
- Some organizations, I believe even in our Becker County, are using goats to clear land for further development.
- My husband's board is CO has been recommended by the State and County to consider using goats to clear land in areas that cannot be accessed by machinery.

Thank you

Linda

87
88
89 Harris shared their desire to combine this parcel with their northern parcel, so they can use
90 natural methods to clean up the site with the use of goats.
91
92 Hall asked how they would manage the goats if they live in Colorado.
93
94 Harris said they will be moving here.
95
96 Moritz asked the goats will roam free or how they will be managed.
97
98 Harris stated that the goats will rotate into different areas as needed.
99
100 Moritz asked how many time they go through an area and how long they will be in each area.
101
102 Harris said they will always have the goats, but they would go through a rotating process for
103 managing the property.
104

105 Moritz asked if there will be fencing and what the fencing setback would be from the lake.
106
107 Harris said it would be at least fifty (50) feet, but probably further back.
108
109 Bowers asked how many goats she was planning to have.
110
111 Harris said they were unsure at this time.
112
113 Skalin asked if they plan to have structures for the goats in the winter time.
114
115 Harris said there's been some discussions on that or housing them with another person who has
116 goats, but they will likely have a place for them on their property.
117
118 Lindow asked what the minimum acreage requirement is to be zoned agricultural.
119
120 Vareberg state two and a half (2.5) acres, but for an animal unit the minimum requirement is four
121 (4), so she would have to combine this with the north property to be able to have the goats.
122
123 Lindow asked how many she is allowed to have on the property.
124
125 Vareberg said approximately seventy (70).
126
127 Skalin said he was reasearching on the internet and read that six (6) to eight (8) goats per acre is
sustainable.
128
129 Harris said she does not want to have seventy (70) goats.
130
131 Lindow asked what her plan is for the goats after they are done eating shrubs.
132
133 Harris said she wants to keep the goats for maintaining the property.
134
135 Lindow asked if there were regulations to keep the goats out of the marsh and wetland.
136
137 Harris said its not a protected wetland, but would keep them backed off whatever required.
138 However, her intentions are fifty (50) feet.
139
140 Skalin said she doesn't have to keep them back fifty (50) feet.
141
142 Harris said she intends to in order to be environmentally safe.
143
144 Phyllis, a neighbor, spoke and asked if this is right on the lake shore.
145
146 Blomseth said the property goes up to the lake shore, but they would have to keep the goats back
147 fifty (50) feet.
148
149 Phyllis shared that she is concerned about fertilizer runoff into the lake.
150
151 Blomseth stated the purpose of the fifty (50) foot setback is to create a buffer.

141 Jeff Reznecheck, Pearl Lake Association President, shared his concerns with runoff into the lake
142 and if more animals would be added in the future how much more runoff would there be. He
143 asked how the animals would be monitored and shared his concerns for the adjacent neighbors.
144 He stated that he spoke with the Pelican River Watershed District and they were not in favor.

145 There were questions about which surrounding properties are agricultural and which are
146 residential.

147 Vareberg pulled up the zoning map on the Becker County GIS showing how all the property
148 around Pearl Lake is zoned and each member viewed it. He explained that everything in purple is
149 agricultural and everything in blue is residential. That image is entered below:

DRAFT



150

151

152 All letters received were read before the meeting and are entered below:

153

LRB

Re: 17.1049.332

Sept. 16, 2023

Planning Commission -

Down the island on Pearl Lake (17.0136.000),

As long as this change by Linda Harris does not affect the island, I neither support nor object to this attempted change.

If it affects my property adversely, then I object strenuously.

Sincerely
Larry Dahl

154
155

I would like to oppose the request to from residential to agricultural for Pearl Lake Terrace Third Addn. Lot 002 Block 001 Lots 2, 3 proposed at the Sept. 27th meeting. Reason for opposing is for water quality concerns from potential runoff if livestock is using the land. The lakeshore has a very large percentage of residential properties and use of the lake is recreational. I will not be present at the meeting.

Thank you
Brian and Becky Cronin
14078 Pearl Lake Drive
Detroit Lakes, MN
701-552-0245

156
157

In Regards to September 27, 2023, 6:00pm Zoning Hearing on Applicant Linda J Harris.

Her request to change Pearl Lake Terrace Third Addn Lot 002 Block 001 Lots 2, 3.

BLK 1.; Lake Eunice Township from Residential to Agricultural.

We are opposed to the change from Residential to Agricultura.

Pearl Lake is Zoned as a Development and Recreational Lake, not Agricultural. In order to maintain Water Quality of the lake we need to limit to Runoff from farm animals and crop production.

Dennis & Cindy Macheel

158
159

Sept 21, 2023

Planning and Zoning Department

Lake Avenue

Detroit Lakes, MN 56501

ATTN: Nicole Bradbury

RE: Request to Change Zone from Residential to Agricultural Tax ID 17.1049.332

We would like to go on record to *oppose* the above mention change for the following reasons:

1. This change would allow the landowner and/or lessees to maintain livestock on property that is adjacent to shoreline. Runoff would pollute the waters of Pearl Lake and the Pelican River Watershed thus promoting advanced aquatic vegetation and be detrimental to fish habitat. Additionally, the odors generated by livestock and their excrement will be foul and quite unpleasant.
2. This change would also allow the landowner and/or lessees to plant crops that would require the application of fertilizers and herbicides for the production of these crops. Again, runoff into Pearl Lake and the Pelican River Watershed will promote advanced aquatic vegetation and be detrimental to fish habitat.
3. We also feel property values will be negatively impacted in the presence of farm odors. We would not buy property near a livestock farm, would you?

Pearl Lake already has a significant weed problem and we don't need it to get worse.

Thank you very much for your considerations,

Michael and Karen Moore

13706 Pearl Lake Dr

Detroit Lakes, MN 56501

160
161

To whom it may concern,

The PRWD would like to comment on the following:

Linda J Harris TBD Pearl Lake Dr. Detroit Lakes: We recommend not changing the Zone from Residential to Agricultural. The water quality on Pearl Lake is very good and we would like to prevent something that could possibly impact the lake's water quality.

Pelican River Watershed District
Wells-Fargo Bldg – Suite 201
211 Holmes Street West
Detroit Lakes, MN 56501
E-mail: prwdpermit@arvig.net
Website: www.prwd.org
Phone: (218) 846-0436

162
163

Good Morning Nicole

Recently, I received a notice of a public hearing in regard to a neighbor wanting to change her zone from residential to agricultural. The hearing information is:

Applicant Linda Harris

Tax ID Number 17.1049.332 Section 12 Township 138 Range 042 PEARL LAKE TERRANCE THRID
ADDITION Lot 002 Block 001 Lots 2, 3. BLK 1 Lake Eunice Township

I have some concerns with this request that I would like to share with you. Linda Harris has requested an agricultural zone to allow goats to be placed on her property to remove vegetation, both harmful/invasive vegetation as well as vegetation deemed not invasive but natural to the area. As both a land owner on Pearl Lake and as the Pearl Lake Association President, I feel it's my responsibility to share my concerns with this request.

1. **If this request is approved, what prevents Linda Harris for introducing new animals onto her property or begin to use chemicals to treat her agricultural plants if she should choose to plant any form of crop?**

*Pearl Lake already has an aquatic invasive species within its waters. Any further chemical added to the lake or the waste from added animals to the property would exacerbate the growth of these aquatic invasive species. This possibility of added chemicals or animal waste adjacent to the lake from run-off would be a large concern for the Pelican Lake Watershed of which Pearl Lake belongs.

2. Linda Harris resides in Colorado and there is no residence built on her Pearl Lake property for anyone to stay. **If goats are permitted through the approval of her request, who will monitor these goats and ensure that these goats keep to her property?** With her property bordering the lakeshore of Pearl Lake and Pearl Lake Drive, the goats have the capability of wandering off her property and onto the property of others. Fences, though helpful, are not a guarantee in keeping goats into their designated living area.

164

Living in Colorado, others living adjacent to her property or close by, have not had the opportunity to meet and get to know Linda Harris. As residents of Pearl Lake and Pearl Lake Drive, we hope that the words used by Linda Harris within her reasoning to add goats to her property are true and honest, and that her dislike for chemical usage on vegetation is also true. But not having the chance to get to know Ms. Harris, one has to be cautious of her intentions. Words within her reasoning statements could simply be words to get what she wants. Again, we hope that is not the case, but simply want to be cautious and do what is best for the lake and the homeowners that live and enjoy the waters of Pearl Lake.

Thank you very much for the opportunity to share our thoughts. I appreciate your consideration of my concerns with this zoning request and hope that the decision made is in the best interest of all involved.

Sincerely,

Jeff Reznecheck
13990 Pearl Lake Drive
701-318-3455

165
166

167 Testimony closed.

168 Skalin said he grew up on the lake and struggles with this application because another farm
169 destroyed the lake years ago. He does think this application is much more reasonable than having
170 two hundred (200) to three hundred (300) cows.

171 Moritz asked Harris if she would be willing to go further beyond the shore impact zone to give
172 more protection.

173 Harris stated they were actually planning to go back one-hundred (100) feet.

174 Lindow stated he talked with a neighbor who was wondering if the animals would be right next
175 to their lot. He said they weren't interested in having them right next to their property. He asked
176 if they would be able to require a barrier.

177 Vareberg said a fence can be right on the property line with the nicest side facing the neighbor.

178 There was discussion on whether they could add stipulations regarding fencing setbacks.

179 Aho said they shouldn't be dictating things like that.

180 Jepson said they need to vote on what it is, a Change of Zone application and that they can't put
181 stipulations on a Change of Zone.

182 Vareberg said if they owner wanted, they could choose to split off a front portion and leave that
183 residential to create a buffer and change the rest to agricultural.

184 Aho thought they should just change the whole parcel and let her do the one-hundred (100) foot
185 setback that she said she is planning to do.

186 Vareberg commented that he's pretty sure they can't put a stipulation on a change of zone, but if
187 they wanted to, he could look into it before the County Board meeting.

188 Jepson asked if they would have the option to table it, so the applicant could consider all the
189 options.

190 Seaberg said things have changed since the days of farms polluting the lake and people are much
191 more environmentally conscious now. She doesn't think they need to stipulate.

192 Lindow shared his concerns of the downhill slope and also stated that if someone doesn't watch
193 the goats they will get out of fencing.

194 Harris wasn't interested in tabeling.

195
196
197
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201
202

MOTION: Craig motioned to approve the application with no stipulations. Aho second. Roll Call; Aho, Disse, Bowers, Blomseth, Moritz, Ailie, Seaberg, Skalin, Mattson, and Hall in favor. Lindow opposed. Motion carried.

4. APPLICANT: Cale Arneson; Casey Arneson PO Box 9949 Fargo, ND 58106
Project Location: 24594 NE Rock Lake Rd Detroit Lakes, MN 56501 **LEGAL**
LAND DESCRIPTION: Tax ID Numbers: **16.0145.000 & 16.0139.000** Section 21
Township 140 Range 040 & Section 20 Township 140 Range 040; 21-140-40 PT
SEC 20. PT GOVT LOT 5 SEC 20. PT GOVT LOT 2, 3 SEC 21: COMM W QTR
COR E 1298.11', S 312.23' TO CTR RD AND POB; SLY AL RD 1150.57', W
1264.31' TO ROCK LK, NLY AL LK 1453.42', ELY 1146.79' TO POB. TRACT B.;
21-140-40 PT SEC 20. PT GOVT LOT 5 SEC 20. PT GOVT LOT 2, 3 SEC 21:
COMM W QTR COR SEC 21, E 1298.11', S 312.23' TO POB; NW 806.21' TO CTR
RD, SLY AL RD 1150.57', W 1264.31' TO ROCK LK, SLY, NLY AND ELY AL
LK 3813.25', N 1060.22 TO POB. TRACT C. **APPLICATION AND**
DESCRIPTION OF PROJECT: Request a Preliminary Plat for ten (10) lots.

215
216

217 Maverick Larson with Compass and Joe Stenger, the contractor hired to build the road, presented
218 the application. Stenger stated that the Township, not the landowner, is the one responsible to
219 maintain the road to the property if needed.

220

221 Hall asked if there would be back lots or if the lots go straight back.

222

223 Vareberg said they go straight to the road.

224

225 Steve asked about the low land and if it's possible to build while meeting septic standards out
226 there.

227

228 Vareberg said the whole property was delineated and has been acknowledged by Ed Clem. He
229 stated that it is possible, and it would be a case-by-case scenario as to what type of system they
230 would need.

231
232 Seaberg asked if the township has any opinions on this.

233
234 It was noted that they do and would speak during testimony.

235
236 Mike Carey, neighbor, spoke and shared that years ago another property's development was
237 stopped because they were told the road was too dangerous. He said there is water on both sides
238 and that if you want land developed then you need a new road.

239
240 Skalin commented that the Right-of-Way (ROW) already exists for the road to be improved.

241
242 Todd Frank, Holmsville Township Chairperson, spoke and said the road is too low, too narrow,
243 and there is not enough passing room. He said it is basically a glorified field road. He said it
244 shouldn't be the township's expense to pay for improving it. He said if the developer wants his
245 project, then he should have to pay to maintain the road out to it.

246
247 Hall said by law they are supposed to be maintaining the ROW, the road ditches, and the surface.

248
249 Kohl said in regard to safety concerns with road branches the township should be taking care of
250 that.

251
252 Frank handed them pictures of the road that someone else handed him.

253
254 Hall said he went and looked at the road. He stated he is a township supervisor for Height of
255 Land township, and it is the job of the townships to be maintaining their roads.

256
257 One letter was received and read before the meeting and is entered into record below:

258
259 Hi Nicole my name is Mike Krey and I own 2 properties on rock lake rd 24246 rock lake and the next property to the
260 north. I am e-mailing you with the concerns of the proposed 10 lot site on rock lake, this has been proposed before and
rejected. The road concern for getting equipment and materials around my corner is a large issue since the road is so
narrow and dangerous for passing vehicles. We have been on rock lake road for over 24 years and this would be a real
issue in the future. I wish I could be at the meeting but have to work, thanks for your help. Mike and Karla Krey
Sent from [Mail](#) for Windows

261 Skalin commented that as far as the road width is concerned, he said there are state highways that
262 have ten (10) foot through lanes in towns, thirty (30) miles and hour or less. He stated there is
263 one going through barnsville right now, and they will be doing it in Pelican Rapids next year. He
264 said its all about shrinking that pavement and the environmental impact.

265
266 Hall said all these lakes are going to get more developed, and the townships get the tax dollars
267 off of these new developments, so they need to be using that to maintain the roads.

268
269 Seaberg asked if it is up to the contractor or the Township to upgrade.

270
271 Hall said the Township is required by law to maintain that table top and build it up.
272
273 Okeson said he spent twenty (20) years on Lake View Township board and he commented there
274 are roads right now that are being paved at only twenty (20) feet wide.
275

276
277 **MOTION: Hall motioned to approve the application as presented. Bowers second.**
278 **Roll Call; Aho, Disse, Bowers, Blomseth, Moritz, Ailie, Seaberg, Skalin, Mattson,**
279 **and Hall in favor. Lindow opposed. Motion carried.**
280

281
282 **Old Business:**
283

- 284 **1. APPLICANT: Nicholas G Lewis & Betsy J Lewis** 19898 330th Ave Rochert, MN
285 56578 **Project Location:** 19898 330th Ave Rochert, MN 56578 **LEGAL LAND**
286 **DESCRIPTION:** Tax ID Number: **10.0279.001** Section 15 Township 139 Range
287 040; PT GOVT LOT 1; BEG 679.92' S OF NE COR TH S 404.28', TH W 556.70', S
288 165', W 227.69' TO LK, TH NLY TO PNT SW OF POB & NELY 978.78' TO BEG.
289 **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Conditional Use
290 Permit for a retaining wall. This application was tabled from the August 30th, 2023,
291 hearing.
292

293 As there was still no one to speak to this application, there was discussion on tabling the
294 application.
295

296 Jepson asked how long they have to address the application.
297

298 Vareberg said technically one hundred and twenty (120) days, but they have grounds to table it
299 because the applicant isn't there.
300

301 Ailie thinks they need a more detailed plan.
302

303 Moritz said there needs to be a plan to slow down and move water to prevent all the beach sand
304 from washing into the lake.
305

306 Vareberg said they need an engineer.
307

308 The application was tabled until the October 25th, 2023, hearing.
309
310

311 **Other Business:**
312

- 313 I) **Tentative Date for Next Informational Meeting: October 18th, 2023; 8:00 am; 3rd Floor**
314 **Meeting Room in the Becker County Courthouse, Detroit Lakes, MN.**
315

316
317 **Since there was no further business to come before the Board, Aho made a motion to**
318 **adjourn. Ailie second. All in favor. Motion carried. The meeting adjourned at 7:00 pm.**
319

320
321

David Blomseth, Chairman

Jeff Moritz, Secretary

323

ATTEST

324

325

Kyle Vareberg, Zoning Administrator

326

DRAFT

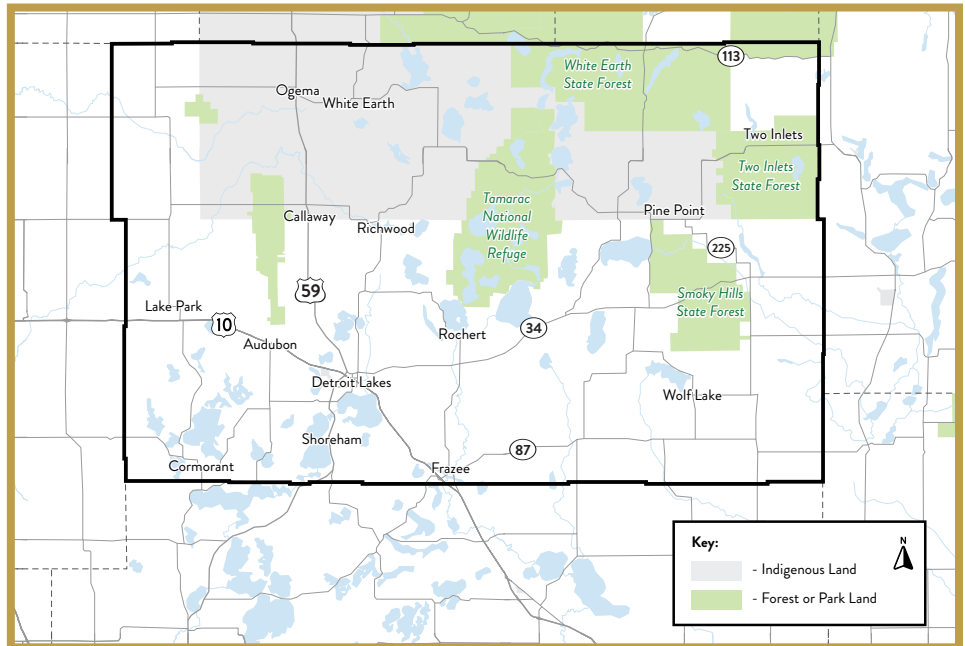
Comprehensive Land Use Plan & Zoning Code Updates



Becker County last updated its comprehensive land use plan in 2003. Over the next year, the County will be going through a process to review and update its existing land use plan and zoning codes. We need your input to understand existing conditions, identify issues, and create a vision for the county. Your input will be used to draft an update land use plan and zoning code that reflects the current and future needs of the community.

What is a Comprehensive Land Use Plan?

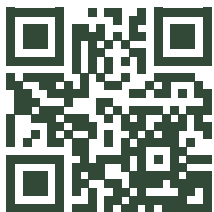
A Comprehensive Land Use Plan defines the vision, goals and aspirations for the future growth and development of the community. The plan is intended to identify and locate where land uses should be located. The plan considers population trends, transportation patterns, natural resources, economic development activity and correlating needs for utilities, housing, businesses, as well as parks and open space. It also guides decisions on both public and private investments in infrastructure and facilities. This plan helps the county to identify community priorities and goals while providing implementation strategies for achieving these goals.



What are Zoning Codes?

Zoning codes are land use regulations that determine the standards by which development can be built and where development is located. They separate land into different districts or zones of allowable use types. Zoning codes are part of the municipal code of a city, township or county's authority and must comply with the jurisdiction's adopted comprehensive plans (vision for future growth). They are often represented by a combination of prescriptive standards like setbacks/lot size/height limits, as well as performance standards like noise/light controls and are accompanied by a zoning map.

Your feedback is important!



Scan the QR code to learn more or visit: <https://arcg.is/1j0H4W>

Timeline

- Phase 1: Fall 2023**
Educate the public on the planning process and gather input to identify issues and opportunities.
- Phase 2: Summer 2024**
Present draft plan and ordinances that were developed using input from phase 1 and seek public and stakeholder feedback.
- Phase 3: Fall 2024**
Hold public open house and public hearing prior to county board approving the new comprehensive land use plan, as well as the updated Zoning and Subdivision Code Ordinances.

Project Contact

Kyle Vareberg, Becker County Zoning Director
218-846-7314 (Office) | kyle.vareberg@co.becker.mn.us