

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: TUESDAY, December 1, 2020 at 8:15 a.m.  
LOCATION: Board Room, Courthouse

Agenda/Minutes:

1. Meeting was brought to order by Board Chair Grimsley. Present: Commissioners Grimsley, Nelson, Okeson (Virtually), Knutson, and Skarie; County Administrator, Mike Brethorst, and Minute Taker, Cindy Courneya (Virtually).
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following change: Under Human Resources: Add: Number 5: Personnel Request – Full-Time Maintenance Technician Position: Resolution 12-20-1D. (Knutson, Grimsley), carried.
4. It was moved and seconded to approve the minutes of November 17, 2020, with the requested changes. (Nelson, Skarie), carried.

Commissioners:

1. Open Forum: David Stowman, attending virtually, referenced his previous visit to the Board and a letter he had sent to the commissioners relative to his concerns with the Board's passage of Resolution 06-20-1E: Business Friendly Community. At that time, he had requested that the Board consider rescinding the resolution at some point, due to future potential liability issues for the businesses as well as Becker County. He noted today that he was not asking for the repeal today, but rather for the Board to place the item on the agenda for the next Board meeting, for discussion and further consideration.

It was moved and seconded to add to the next December 15, 2020 meeting, the discussion and consideration of Resolution 06-20-1E: Business Friendly Community. (Skarie, Nelson), carried 4-1.

2. Reports and Correspondence: The following meetings and items were reported on:
  - a. Commissioner Okeson: Becker County/Detroit Lakes Airport Commission, Highway Committee, and attended a meeting with the townships relative to the two-mile extra territorial issue.
  - b. Commissioner Knutson: Environmental Affairs Committee, Prairie Lakes Municipal Solid Waste Authority (PMSWA), Safety Committee, EDA meeting, and meeting with townships regarding the two-mile extraterritorial issue.
  - c. Commissioner Nelson: Highway Committee, EDA meeting, Becker County Soil & Water Conservation District meeting, Extension Committee, and Finance Committee.

- d. Commissioner Skarie: Environmental Affairs Committee and Lakeland Mental Health.
- e. Commissioner Grimsley: Lake Agassiz Regional Library (LARL), Transit Committee, and Finance Committee.
- f. County Administrator, Mike Brethorst: Reported on meeting held relative to the Bonding Bill for the Becker County Historical Society & Museum; noted an upcoming two-mile extraterritorial meeting; and provided updates on the One Watershed-One Plan meetings, Transit and advertising on Facebook, and Human Resources and Public Health related to COVID, including status of contact tracing for Public Health.
- g. Also, due to time constraints, Human Services Director, Denise Warren, requested authorization to sign off electronically on the Vaccination Agreement.

It was moved and seconded to authorize the Board Chair, or Human Services Director, Denise Warren, or County Administrator, Mike Brethorst, to sign off on the Vaccination Agreement, with the Human Services Committee and Public Health review and approval of said agreement, and with the agreement sent to the commissioners as well. (Skarie, Nelson), carried.

- 3. Appointments: There were none.

CARES Update - County Administrator – Mike Brethorst presented:

- 1. County Administrator, Mike Brethorst, reported on the following:
  - a. Sheriff's Office Remodel Project – project should be substantially complete by this Friday, December 11<sup>th</sup>, possibly.
  - b. All CARES Grants have been awarded with contracts signed.
  - c. Received call from Representative Paul Marquardt relative to CARES Act funds and spending of dollars. Brethorst noted that he informed Rep. Marquardt that all funds have been expended and no funds will be sent back to the State.
  - d. He also reported that the Association of MN Counties (AMC) has reached out regarding the need and possibility of additional support from the State for small businesses, due to continued COVID shutdowns, with it noted that Governor Walz's administration is working on a package to present to the State Legislator.

Finance Committee Minutes: Auditor-Treasurer: Mary Hendrickson presented:

- 1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, and Over 90-Day Claims, as presented:
  - a. Auditor's Warrants (Tuesday Bills):
    - i. 11/17/2020 in the amount of \$ 733,310.21

- ii. 11/20/2020 in the amount of \$ 24,572.24 (Cost-Effective)
  - iii. 11/24/2020 in the amount of \$ 730,198.33
- for a total amount of .....\$ 1,488,080.78

b. Over-90-Days:

- i. All Star Cleaning Service – dated June 12, 2020, in the amount of \$1,324.49 (invoice just received).
- ii. Essentia Health EMS – two invoices dated May 2020 in the amount of \$289.14 (revised amounts).

(Knutson, Skarie), carried.

- 2. It was moved and seconded to approve the Human Services claims for Human Services, Public Health, and Transit, as presented. (Skarie, Nelson), carried.

Auditor-Treasurer: Mary Hendrickson presented:

1. Licenses & Permits:

- a. It was moved and seconded to approve Resolution 12-20-1C, to approve the Gambling Application to conduct Charitable gambling for the Frazee Lions Club at Bleachers Sports Bar & Grill in Lakeview Township. (Knutson, Nelson), carried.

2. Cash Comparison & Investment Summary:

- a. It was moved and seconded to accept the October 2020 Cash Comparison and Investment Summary, as presented. (Nelson, Knutson), carried.

Human Resources – Nancy Grabanski presented:

- 1. It was moved and seconded to approve Resolution 12-20-1A: “Establishment of Merit System of Personnel Administrator”, as presented; that Becker County is in substantial compliance with the Federal Standards for a Merit System of Personnel Administration (5 CFR Part 900); and that Becker County has met all Merit System of Personnel Administration and the County Personnel Act requirements (MN Stat. 375.56 – 375.71); and therefore that all personnel services will be provided by the Human Resources Director, HR designees, and the County Administrator, effective January 1, 2021. (Skarie, Nelson), carried.
- 2. It was moved and seconded to approve Resolution 12-20-1B, to approve the modifications to the Personnel Policy, as presented, with an additional change, as requested to Section #3.2 - Notification of Position Opening and Process: to change out “and the Finance appropriate committees” to read, “and appropriate committees”. (Knutson, Nelson), carried.

3. It was moved and seconded to approve Resolution 12-20-1D, to hire a full-time Maintenance Worker through an internal posting, or if necessary, to advertise, and if filling the vacancy creates a vacancy for a part-time Maintenance Technician in the department, to then fill that vacancy also. (Okeson, Nelson), carried.

Being no further business, Board Chair Grimsley adjourned the meeting.

/s/ Michael M. Brethorst  
Michael M. Brethorst  
County Administrator

/s/ Ben Grimsley  
Ben Grimsley  
Board Chair