

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: TUESDAY, November 3, 2020 at 8:15 a.m.  
LOCATION: First Floor-Board Room, Courthouse

Agenda/Minutes:

1. Meeting was brought to order by Board Chair Grimsley. Commissioners in attendance: Grimsley, Nelson, Okeson, Knutson and Skarie; County Administrator, Mike Brethorst and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following changes: Under County Administrator: Number 1: COVID-19 CARES: Add in Updated Memos and Resolution 11-20-1B: Clarification of CARES Funding 2020; and following County Administrator: Add: Transit/County Administration: Number 1: Purchase and Installation of Bus Garage Heaters: Resolution 11-20-1A. (Knutson, Okeson), carried.
4. It was moved and seconded to approve the minutes of October 20, 2020, with the requested changes. (Knutson, Skarie), carried.

Commissioners:

1. Open Forum: No one was present.
2. Reports & Correspondence: Reports on the following meetings and updates were provided as follows:
  - a. Commissioner Skarie: Environmental Affairs Committee and Lakeland Mental Health.
  - b. Commissioner Grimsley: Becker County Historical Society & Museum, Heartland Multi-Purpose Recreational Trail meeting (virtually), Sunnyside Board meeting, Transit Committee, Finance Committee, Recreational Advisory Committee (RAC), and Association of MN Counties (AMC) – District 4 meeting (virtually).
  - c. Commissioner Okeson: Heartland Multi-Purpose Recreational Trail/Recreational Advisory Committee (RAC), Transit Committee, and Becker County/Detroit Lakes Airport Commission.
  - d. Commissioner Knutson: Prairie Lakes Municipal Solid Waste Authority (PLMSWA), Natural Resources Management (NRM) Committee, and attended a meeting relative to the One-Watershed/One Plan with Ben Underhill, Water Planner with the East Otter Tail Soil & Water Conservation District, along with Commissioner Okeson.
  - e. Commissioner Nelson: Natural Resources Management (NRM) Committee, Sunnyside Board, Becker County/University of MN-Extension Committee, and provided an update relative to the Wild Rice Watershed District appointments.

- f. County Administrator, Mike Brethorst: Reported on the One-Watershed/One Plan relative to the Redeye and Memorandum of Agreement (MOA) with Otter Tail County, status of Wild Rice Watershed District appointment, as discussed, and noted heating issue relative to the Minimum Security Facility. He also reported on the final payment disbursement relative to the CARES Grant funding.

3. Appointments:

- a. It was moved and seconded to appoint Peter Jacobson to the Lakeland Mental Health Board for a three-year term. (Skarie, Nelson), carried

County Administration – County Administrator, Mike Brethorst, presented:

1. COVID-19/CARES:

- a. County Administrator, Mike Brethorst, provided an update and an overview of the updated memos relative to the Coronavirus Relief Fund Expenditures and Reimbursements for the Facilities and Payroll, along with Resolution 11-20-1B: Clarification of CARES Funding 2020.
- b. It was moved and seconded to approve Resolution 11-20-1B: Clarification of CARES Funding 2020; to determine and declare public safety and public health positions as “substantially dedicated to mitigating the emergency” and to allocate COVID-19 Funds to reimburse for said costs, and to reaffirm projects for facility modification to address COVID-19 for the Sheriff, Auditor-Treasurer, Attorney, Environmental, Museum, Aerial Imagery and Generator projects, while rescinding CARES funding for said projects, and in lieu allocate General Cash Reserve for said projects. (Nelson, Okeson), carried.

Transit/County Administration – County Administrator, Mike Brethorst, presented:

1. Purchase and Installation of Bus Garage Heaters – Resolution 11-20-1A:

- a. County Administrator, Mike Brethorst, provided an overview of the quotes received for the purchase and installation of bus garage heaters for the Transit Bus Storage Area, with a quote for electrical and materials at \$8,069.00.
- b. It was moved and seconded to approve Resolution 11-20-1A, to approve the application and purchase of two propane heaters to be used to heat the Transit Bus Storage Area, and to authorize the County Administrator to move forward with the purchase and installation of said heaters, pending final review, and at an amount of up to \$8,500.00, and through the State Cooperative Procurement Process. (Knutson, Okeson), carried.

Finance Committee Minutes – Auditor-Treasurer, Mary Hendrickson, presented:

1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, Over-90-Day Claims, and Additional Issues, as presented:
  - a. Auditor’s Warrants (Tuesday Bills):
    - i. 10/20/2020 in the amount of \$ 6,103,020.27
    - ii. 10/20/2020 in the amount of \$ 23,385.86 (Cost Effective)
    - iii. 10/27/2020 in the amount of \$ 111,904.99for a total amount of . . . . . \$ 6,238,311.12
  - b. Over 90-Day Claims:
    - i. Nerseson Automotive, Inc. – dated 07/07/2020 in the amount of \$266.88 (invoice just received);
    - ii. Paula Peterson – expense report dated 06/11/220 in the amount of \$92.00 (just turned in);
    - iii. SeaChange – dated 12/31/2019 in the amount of \$606.38 (invoice just received).
  - c. Additional Issues:
    - i. Request to Authorize County Administrator and County Auditor to issue CARES Grant Fund payments as Auditor Warrants, to expedite the process.  
(Skarie, Nelson), carried.

Auditor-Treasurer – Mary Hendrickson presented:

1. Licenses & Permits: There were none.
2. It was moved and seconded to accept the 2020 Cash Comparison and Investment Summary, as presented. (Knutson, Nelson), carried.

Human Services – Denise Warren presented:

1. It was moved and seconded to accept the Human Services - 3<sup>rd</sup> Quarter Board Reports, as presented, for Adult Services, Behavioral Health, Child Protection, Child Support, Income Maintenance, Public Health, and Combined (Adult Services, Public Health, and Behavioral Health). (Skarie, Nelson), carried.
2. It was moved and seconded to approve the Human Services claims for Human Services, Public Health, and Transit, as presented. (Skarie, Knutson), carried.

Being no further business, Board Chair Grimsley adjourned the meeting.

/s/ Michael M. Brethorst  
Michael M. Brethorst  
County Administrator

/s/ Ben Grimsley  
Ben Grimsley  
Board Chair