

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, October 6, 2020 at 8:15 a.m.
LOCATION: First Floor-Board Room, Courthouse

The Quarterly Joint Governance meeting was held in the First Floor - Board Room of the Courthouse and also offered virtually via TEAMS, from 7 – 8 a.m.

Agenda/Minutes:

1. Meeting was brought to order by Board Chair Grimsley. Commissioners in attendance: Grimsley, Nelson, Okeson, Knutson and Skarie; County Administrator, Mike Brethorst and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda, as presented, with no changes. (Knutson, Okeson), carried.
4. It was moved and seconded to approve the minutes of September 15, 2020, with the requested changes. (Okeson, Skarie), carried.
5. It was moved and seconded to approve the minutes of September 22, 2020, with the requested changes. (Knutson, Skarie), carried.

Commissioners:

1. Open Forum:
 - a. County Attorney, Brian McDonald, provided an update on the West Lake Drive Project relative to the right-of-way lawsuit and timeline, noting the hearing is now to take place on October 30, 2020. It was noted that the Judge will have 90 days to make a decision.
 - b. County Surveyor, Roy Smith, presented an update on the two-mile extra territorial issue, referencing information he submitted to the Board earlier, providing a list of three (3) options available currently to address the issue.

Discussion was held with the Board's preference currently for Option 1 ideally, which includes forming a Joint Powers Board to include the County, Townships, and the City of Detroit Lakes.

A meeting will be held in the afternoon on October 6, to discuss the formation of a Joint Powers Board, with Commissioners Okeson and Skarie attending. Commissioner Knutson voiced his interest in serving as an alternate member to the committee, and it was also noted that the committee should return to the Board with their recommendations on how to move forward.

Mr. Smith also referenced and provided an update on the South Twin Access.

2. Reports & Correspondence: Reports on the following meetings and updates were provided:
 - a. Commissioner Knutson: Economic Development Authority (EDA) meeting, Prairie Lakes Municipal Solid Waste Authority (PLMSWA), Environmental Affairs Committee, and Natural Resources Management (NRM) Committee.
 - b. Commissioner Nelson: NRM Committee, EDA Board, Highway Committee, Becker County Soil & Water Conservation District (BCSWCD), and Extension Committee.
 - c. Commissioner Skarie: Environmental Affairs Committee, Extension Committee, Association of Minnesota Counties (AMC) Policy Committee (Human Services), Lakeland Mental Health (LMH), and Becker County Fair Board.
 - d. Commissioner Grimsley: Becker County Historical Society & Museum, Finance Committee meetings (CARES Grant – Round 2 and Regular), Lake Agassiz Regional Library (LARL), Development Achievement Center (DAC), Sunnyside Board, and Transit Committee.
 - e. Commissioner Okeson: AMC Transportation Policy/Broadband meeting, Becker County/Detroit Lakes Airport Commission, Highway Committee, and Transit Committee.
 - f. County Administrator, Mike Brethorst, noted that the deadline is October 12th for submitting CARES Grant Funding applications for Round 2.

3. Appointments: There were none; however, Commissioner Skarie reported that he will be making an appointment to the Lakeland Mental Health Board soon.

Commissioner Grimsley requested feedback from the Board relative to representation and appointment of members to the One-Watershed-One Plan Committee. Discussion followed with concerns noted on taxing authority and lack of communication.

Following, it was noted that Commissioners Okeson and Knutson will be attending a meeting with Ben Underhill, Water Planner with the East Otter Tail Soil & Water Conservation District (SWCD), along with the MN Board of Water and Soil Resources (BWSR) and they will then report back to the commissioners. It was also noted that appointments would need to be made by the full Board.

4. The AMC District 4 Fall 2020 meeting has now been changed to virtual only and will be held on Friday, October 30th from 9 a.m.-11:30 a.m.

County Administration – Mike Brethorst presented:

1. Two quotes were received, one written and one verbal for the project to enclose office space in the Auditor-Treasurer’s office and County Attorney’s office, using CARES funds, with multiple contractors contacted.

It was moved and seconded to award the project to enclose office space in the Auditor-Treasurer’s office and County Attorney’s office to AAA Construction, and to accept the low quote of \$16,000.00, once the written quote is received and confirmed. (Nelson, Okeson), carried.

2. Becky Mitchell, Executive Director of the Becker County Historical Society & Museum provided an update on the upcoming 150th Celebration, noting that the City is changing the timeline due to the pandemic, shifting it to the latter half of next year and possibly going into 2022.

Three options were presented relative to the Logo for advertising/marketing of the Celebration. With overall support from the Board, Ms. Mitchell was directed to move forward with Option #1 for the logo and to carry-over the Celebration into 2021 or 2022, if necessary.

Finance Committee Minutes: Auditor-Treasurer: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, Over-90-Day Claims, and Additional Issue, as presented:

a. Regular Claims, Auditor Warrants, Over-90-Day Claims, and Additional Issue:

- i. 09-16-2020 in the amount of \$ 19,387.00
 - ii. 09-20-2020 in the amount of \$ 26,211.64 Cost Effective
 - iii. 09-23-2020 in the amount of \$ 244,543.32
 - iv. 09-28-2020 in the amount of \$ 1,140.58
 - v. 09-29-2020 in the amount of \$ 286,616.06
- For a Total Amount of \$ 577,898.60

b. Over-90-Day Claims:

- i. Ballard Sanitation, Inc. - dated 05-31-20, in the amount of \$400.00 (invoice just received).

c. Additional Issue:

- i. Summit Food Service, in the amount of \$32.00 (invoice was already paid);
- ii. Ergonomic Home.com Bid submitted with PO instead of invoice (two different amounts).

(Knutson, Okeson), carried.

2. It was moved and seconded to approve the Human Services Claims for Human Services, Public Health and Transit, as presented. (Skarie, Nelson), carried.
3. It was moved and seconded to approve to lease a Toshiba Copier/Scanner for the Sheriff's Department, to be used by all staff, pending review of the purchase/lease by the County Administrator. (Nelson, Okeson), carried.

Public Hearing: Hamden Township Lake Name Changes: Resolution 10-20-1A: Dan McLaughlin with Becker County Natural Resources Management (NRM) presented; also attending virtually were Peter Boulay from the MN Department of Natural Resources (MN-DNR) and Petitioner for the request, Richard Skarie.

1. Chair Grimsley requested to open the public hearing relative to a Petition dated June 15, 2020 that was submitted by the Petitioner, Richard Skarie, to the Auditor-Treasurer's Office, a request for the Becker County Board of Commissioners to approve changing the geographic names of Seabold Lake (Basin #3-550) and Boe Lake (Basin #3-552).
 - a. It was moved and seconded to open the Public Hearing. (Knutson, Okeson), carried.
 - b. There were public in attendance, with Charles Strom, a longtime landowner near "Boe" Lake presenting. He provided landownership history of the area and the lakes as mentioned, showing support for the petition to change the names.
 - c. Petitioner, Richard Skarie, noted that he was not sure when or why the names were changed, but that by landownership history, "all know which lake is Boe Lake", and he also reported that he had no trouble in getting the signatures.
 - d. Peter Boulay from the MN-DNR referenced the three basins and the request to change the names, as presented, reporting that the MN-DNR would accept the name changes, if the Board moves forward in approving the request.
 - e. With no other public requesting to present, Chair Grimsley requested a motion to close the public hearing.
 - f. It was moved and seconded to close the Public Hearing. (Knutson, Skarie), carried.
 - g. A brief discussion followed with the Board thanking all who were involved in bringing this petition forward for consideration.
 - h. It was moved and seconded to approve Resolution 10-20-1A, that the Becker County Board of Commissioners hereby change the name of Basin 03-550 to "Boe" Lake, Basin 03-551 as "unnamed" and Basin 03-552 to "Seebold" Lake and

that the geographic names of these basins be made consistent with the corresponding basin names. (Skarie, Nelson), carried.

Auditor-Treasurer – Mary Hendrickson presented:

1. Licenses & Permits:
 - a. It was moved and seconded to approve the following Tobacco Licenses:
 - i. Chief Corner Store – Daryl & Patricia Moran – Pine Point Township
 - ii. Community Co-op Lake Park – David Blomseth – Lake Park Township
 - iii. Richwood General Store, LLC – Kerry Swiers – Richwood Township;
 - iv. Toad Lake Store – Cynthia Lou Knoll – Toad Lake Township
 - v. Wildflower Golf Course – Beth Schupp – Lake Eunice Township
 - vi. Seven Sisters Spirits, LLC – Debra Nelson – Lake View Township
 - vii. County 6 Bait & Tackle – Shirley Kalberer – Lake View Township
 - viii. Richwood Off-Sale, Inc. – John Johnson – Richwood Township
 - ix. 4-Corners – Joshua Swangler – Erie Township
 - x. The Cormorant Pub – Patricia Maloney – Cormorant Township
 - xi. Lakes Corner Liquors, LLC – Aaron Aslesen – Erie Township
(Nelson, Knutson), carried.
2. It was moved and seconded to approve Resolution 10-20-1D, to approve the closing of the Becker County Department of Motor Vehicle (DMV) from November 11, 2020 through November 15, 2020, due to the MN Department of Public Safety converting to a new system; with the DMV Office to close November 10th at 4:30 p.m. and to resume normal operations on Monday, November 16th at 8:00 a.m. (Knutson, Okeson), carried.
3. It was moved and seconded to approve the change of the General Election Canvass Board meeting date to November 13, 2020 at 2:00 p.m. due to the State’s change to allow seven (7) days to process mail ballots following the election. (Knutson, Grimsley), carried. It was also noted that Commissioners Grimsley and Knutson will be attending the meeting.
4. It was moved and seconded to accept the August 2020 Cash Comparison and Investment Summary, as presented. (Knutson, Nelson), carried.

Highway: Jim Olson presented:

1. It was moved and seconded to approve the purchase of a 2021 Mack Tandem Plow Truck Chassis from Nuss Truck & Equipment, at a cost of \$123,340.00 plus tax of \$8,018.00 and plow equipment from Towmaster at a cost of \$120,582.00, at State contract pricing, for a total of \$251,940.00. (Knutson, Okeson), carried.

2. It was moved and seconded to approve Resolution 10-20-1H, as presented, to approve the bid award for the Mountain Link Trail Project to Hough, Inc., Detroit Lakes, MN, and to accept the low bid in the amount of \$162,580.70. (Knutson, Okeson), carried.
3. It was moved and seconded to approve Resolution 10-20-1I, as presented, to enter into an agreement with the Soo Line Railroad Company d/b/a Canadian Pacific and the MN-Commissioner of Transportation (MnDOT), for the installation and maintenance of railroad crossing signals at the intersection of CSAH 14 in Callaway Township, at a cost of \$285,697.58, and with the cost to the County at 10% or \$28,569.76. (Okeson, Skarie), carried.
4. The date for the annual Highway Road Tour was set for Monday, October 26th, from 8:00 a.m. until approximately noon, with departure from the Highway Department at 8:15 a.m.

Sheriff: Jail Administrator, Paula Peterson and Assistant Jail Administrator, Chris Burton, presented, along with Chief Deputy Shane Richard and Office Manager, Jamie Bischoff:

1. It was moved and seconded to approve the PREA (Prison Rape Elimination Act) Contract in the amount of \$4,500.00 with the MN Department of Corrections, as required by the State to ensure inmate safety procedures. (Knutson, Skarie), carried.
2. It was moved and seconded to approve Resolution 10-20-1G, the 2020 Toward Zero Deaths (TZD) Enforcement Grant Agreement for Federal Fiscal Year 2021, effective October 1, 2020 and ending September 30, 2021, in the amount of \$45,150.00. (Knutson, Okeson), carried.
3. It was moved and seconded to approve the following list of 21 vehicles (17 abandoned and 4 forfeited vehicles) to sell at publication auction, as discussed:

Abandon/Scrap Vehicles:

- 1) 1997 Jeep Wagon - 4 wheel drive– Vin # 1J4FJ67S1VL591666
- 2) 2004 Pontiac Grand Am – Vin# 1G2NF52E64M708122
- 3) 1999 Chevrolet Cavalier – Vin# 1GiJC5247X7203194
- 4) 1991 Honda Accent – Vin# 1HGCB7663MA055801
- 5) 1997 Honda Civic – Vin# JHMEJ6576VS005239
- 6) 2004 Nissan Centra – Vin# 3N1AB51D04L731682
- 7) 2004 Pontiac Grand Am – Vin# 1G2NF52E54C135199
- 8) 1998 Subaru Legacy – Vin# 453BK4355W7307987
- 9) 1997 Pontiac Grand Prix – Vin# 1G2WP1219VF243199
- 10) 2003 Nissan Murano – Vin# JN8AZ08W93W228832
- 11) 2003 Chevrolet Silverado – 4 wheel drive – Vin# 1GCEK19T23E250639

- 12) 1999 Chevrolet Tahoe – 4 wheel drive – Vin# 1GNEK13R7XJ560772
- 13) 2006 Pontiac G-6 – Vin# 1G27G558064182903
- 14) 2003 Chevrolet Cavalier – Vin# 1G1JC52F137179504
- 15) 2003 Pontiac Montana Van – Vin# 1GMDX03E83D255475
- 16) 1994 Ford Explorer – 4 wheel drive – Vin# 1FMCU24X1RUB03532
- 17) 4 Door Passenger vehicle (unknown Make or Model) Vehicle is burnt out (Metal Only)

Forfeited Vehicles:

- 1) 2009 Ford Focus – Vin# 1FAFP343X1W316070
- 2) 2004 Ford Edge – Vin# 1GTCS146648197209
- 3) 2008 Chevrolet Impala – Vin# 2G1WT55N789132170
- 4) 1997 Ford S.U.V. – Vin# 1FMDU35PXVZA54434

(Nelson, Okeson), carried.

4. It was moved and seconded to approve the following Squad Car Equipment purchases:

a.	Code 4 K-9 equipment to replace #4746	\$ 15,456.37
b.	Code 4 equipment to replace #2480	\$ 9,060.59
c.	Code 4 equipment to replace #4240	\$ 8,909.85
d.	Code 4 equipment to replace #4747	\$ 8,909.85
e.	Code 4 equipment to replace #7709	\$ 10,391.85
f.	CF-55 Toughbook 4 computers and computer docks	\$ 15,676.00
g.	Watchguard 2 in-squad video cameras	\$ 10,440.00
h.	Stalker Radar's two	<u>\$ 6,160.00</u>
	Total equipment cost	\$ 85,004.51

(Okeson, Knutson), carried.

5. It was moved and seconded to authorize the Sheriff Committee to approve the purchases for the FF&E for the Sheriff Office Remodel: furniture (lockers, desks, workstations, etc.), at a total budgeted amount of up to \$100,000.00, and with a return to the Board for final approval. (Nelson, Skarie), carried.

Land Use – Natural Resources Management (NRM) – Dan McLaughlin presented:

- 1. It was moved and seconded to approve the amended Timber Sale Extension Policy, as presented; to charge a 10% extension fee with a 25% payment for the uncut sale balance, with all payments forfeited if timber is not cut. (Knutson, Nelson), carried.
- 2. It was moved and seconded to approve Resolution 10-20-1B, to approve the Non-Exclusive Private Easement to George Schmaus; across tax forfeited land to provide legal

access from South Tulaby Lake Road to their private property in Eagle View Township (Parcel #: 09.0137.000) and based on the May 26, 2020 surveyed legal description. (Knutson, Okeson), carried.

3. It was moved and seconded to approve Resolution 10-20-1C, to approve the Non-Exclusive Private Easement to Brian Southwell Et al; across tax forfeited land to provide legal access from MN State Highway 113 to their private property in Round Lake Township (Parcel #: 25.0234.001) and based on the December 12, 1996 surveyed legal description. (Nelson, Okeson), carried.

Land Use – Environmental Services: Steve Skoog presented:

1. It was moved and seconded to approve Resolution 10-20-1E, to approve the 2021 Solid Waste Assessment Fee Schedule, with no changes from the 2020 Fee Schedule, as per the recommendation of the Environmental Affairs Committee. (Knutson, Skarie), carried.
2. It was moved and seconded to approve Resolution 10-20-1F, to approve the 2021 Solid Waste Fee Schedule, as presented, with an increase in tipping fees, to offset costs. (Knutson, Skarie), carried.

Being no further business, Board Chair Grimsley adjourned the meeting.

/s/ Michael M. Brethorst
Michael M. Brethorst
County Administrator

/s/ Ben Grimsley
Ben Grimsley
Board Chair