

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, June 16, 2020 at 8:15 a.m.
LOCATION: Third Floor Jury Assembly Room, Courthouse

Agenda/Minutes:

1. Meeting was brought to order by Board Chair Grimsley. Commissioners in attendance: Grimsley, Nelson, Skarie, Okeson, and Knutson, and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following change: Under Planning and Zoning: Remove: Number 2: Zoning Ordinance Amendments (A-C). (Nelson, Grimsley), motion failed 3-2.
4. It was moved and seconded to approve the agenda with no changes. (Knutson, Okeson), carried.
5. It was moved and seconded to approve the minutes of June 2, 2020 with the requested change. (Knutson, Okeson), carried.

Commissioners:

1. Open Forum: No one was present.
2. Reports & Correspondence: The Commissioners reported on the following meetings:
 - a. Commissioner Grimsley: Heartland Multi-Purpose Recreational Trail, Recreational Advisory Committee (RAC), Human Services Committee, AMC District 4 Spring Meeting, Finance Committee, and Land of the Dancing Sky (Virtually).
 - b. Commissioner Okeson: Heartland Multi-Purpose Recreational Trail, Highway Committee, and Sheriff's Committee.
 - c. Commissioner Knutson: Recreational Advisory Committee (RAC), Sheriff's Committee, Safety Committee, and Planning and Zoning.
 - d. Commissioner Nelson: Highway Committee, Wild Rice Watershed District - "One Watershed-One Plan", and Finance Committee.
 - e. Commissioner Skarie: Becker County Fair Board, noting that the Becker County Fair will not be held this summer.
3. Appointments: There were none.
4. Upcoming Meeting: The Quarterly Joint Governance meeting will be held virtually on Tuesday, July 7th beginning at 7 a.m.

Finance Committee Minutes: Auditor-Treasurer: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, Over-90-Day Claims, and Additional Issues, as presented:
 - a. Auditor's Warrants (Tuesday Bills):
 - i. 06/02/2020 in the amount of \$ 46,388.53
 - ii. 06/09/2020 in the amount of \$ 20,308.00for a total amount of \$ 66,696.53
 - b. Over 90-Day Claims:
 - i. Trophy House – dated 03/17/2020 – in the amount of \$10.00 (invoice just received);
 - ii. Motorola Solutions – dated 02/04/2020 – in the amount of \$10,618.92 (invoice just received);
 - c. Additional Issues:
 - i. Wayne Tolbert – Three (3) Credit Card Fees: Sandy's Café - \$9.00; Grill at River City - \$42.92; and Phillip's Diner - \$17.00; for a total of \$69.82 (no itemized receipts);
 - ii. Scott Sachs – Credit Card Charge: Super Buffet - \$9.00 (no itemized receipt);
 - iii. Eric Bergren – Two (2) Credit Card Charges: Grill at River City - \$43.00 and Phillips Diner - \$16.98 (no itemized receipts).

(Skarie, Nelson), carried.

Highway: Jim Olson presented:

1. It was moved and seconded to approve Resolution 06-20-2B, as presented, to award the contract to Central Specialties, Inc. of Alexandria, MN, for Project SAP 003-613-013, SAP 003-681-004 and CP 003-144-003, for CSAH 13, 81, and City Streets Project, at the low bid of \$1,444,686.30. (Nelson, Okeson), carried.
2. It was moved and seconded to approve the purchase of land in the Tower Road Industrial Park from the City of Detroit Lakes Development Authority, in the amount of \$187,500.00, for the construction of the new Highway Building; and to eliminate Section 6 – Number: 8 on page 3 of the Purchase Agreement relative to the "Abstract of Title or a Registered Property Abstract Certification", and to establish a closing date for some time in August 2020; and to authorize the Board Chair and County Administrator to sign said purchase agreement. (Nelson, Okeson), carried.

Land Use – Economic Development Authority (EDA) – Mahube-OTWA “Homework Starts with Home” Grant: Resolution 06-20-2A:

1. It was moved and seconded to approve Resolution 06-20-2A, to rescind Resolution 02-20-1B and replace with Resolution 06-20-2A, as Mahube-OTWA Community Action Partnership, Inc. is now a sub-grantee of Lakes and Prairies Community Action, rather than Clay County HRA, and now hereby authorized as an entity to be charged with the administration of grant funds made available through the MN Housing Finance Agency Family Homelessness Prevention and Assistance Program, as part of the “Homework Starts with Home Program” in Becker County, effective August 1, 2020 – September 30, 2023. (Skarie, Knutson), carried.

Information Technology (IT) – Highway Switch Replacement: Ron Sprafka presented:

1. It was moved and seconded to approve the purchase of an Extreme x450G2 switch in the amount of \$4,766.00, for the replacement of the failed switch at the Highway Department Building. (Nelson, Knutson), carried.

Human Resources – Building Maintenance: Nancy Grabanski presented:

1. It was moved and seconded to approve the replacement of the 1200 AMP Terminal Cabinet in the alley that services the Sheriff’s Office, and to accept the low quote from Ace Electric in the amount of \$3,450.00 for said replacement purchase. (Nelson, Skarie), carried.

Human Services: Denise Warren presented:

1. It was moved and seconded to approve the MN-Department of Human Services - Family Group Decision-Making Grant Contract, in the amount of \$105,825 per year, effective July 1, 2020 – June 30, 2022. (Skarie, Knutson), carried.
2. It was moved and seconded to approve Amendment #2 to the Medica Health Plans Transportation Agreement, with the effective date of the agreement May 1, 2016, and with Amendment #2 effective May 4, 2020 through December 31, 2020, or 60 days after expiration of the Peacetime Emergency declared by the Governor relative to COVID-19, or whichever is earlier; and that following that date, the rates will revert back to the previously agreed upon rates. (Skarie, Okeson), carried.
3. It was moved and seconded to approve Amendment #1 to the State of MN – MNsure Navigator Contract with Becker County Human Services, as presented, relative to the Insulin Program Reimbursement Program. (Skarie, Knutson), carried.
4. It was moved and seconded to approve the Human Services Claims for Human Services, Public Health, and Transit, as presented. (Knutson, Okeson), carried.

Planning & Zoning – Kyle Vareberg presented:

1. Planning Commission Recommendations – (June 9, 2020):

- a. It was moved and seconded to concur with the Planning Commission (June 9, 2020), to approve the request submitted by Jane Eklund for a Conditional Use Permit (CUP) to replace an existing retaining wall with a partial retaining wall and riprap, for the project located at 12146 Tanglewood Road, Audubon, MN. (Knutson, Okeson), carried.
- b. It was moved and seconded to concur with the Planning Commission (June 9, 2020), to approve the request submitted by Wesley Jorgenson and Shantel Jorgenson for a Conditional Use Permit (CUP) to operate a repair and vehicle maintenance business, for the project located at 39600 160th Street, Frazee, MN, with stipulations to include the following: to allow no more than ten (10) business vehicles and that when old parts are removed from vehicles, the junk parts must be removed from the property within 30 days. (Skarie, Okeson), carried.
- c. It was moved and seconded to concur with the Planning Commission (June 9, 2020), to approve the request submitted by Greiner, Balsiger & Rohweder Dairy, LLP for an amendment to an existing Conditional Use Permit (CUP); to expand to 3,214 mature cows and 200 calves (4,539.6 animal units) on agricultural zoned property, to include manure pit modifications. (Knutson, Skarie), carried.
- d. It was moved and seconded to concur with the Planning Commission (June 9, 2020), to approve the request submitted by Harold Duane Hickel, for a Conditional Use Permit (CUP) for mining and rock crushing, and to operate an asphalt plant, for the project located at 18347 335th Avenue, Detroit Lakes, MN, and to include the following stipulations: that hours of operation are from 7:00 a.m. – 9:00 p.m. with a four-week timeline (6 days/week, with a total of 24 working days), with the CUP expiring then, and to also include dust control. (Okeson, Skarie), carried.

2. Zoning Ordinance Amendments – (June 9, 2020):

- a. Commissioner Nelson suggested having a discussion and/or dialogue on the proposed ordinance changes and to then table the item until the next Board meeting of July 7th, to allow more time for consideration and to get it out to the press.

Commissioner Knutson noted that these issues have been addressed at numerous times. He reported that the Planning Commission has made their decision relative to the proposed amendments and the MN-Department of

Natural Resources (MN-DNR) has also approved the changes and therefore, he sees no reason to continue delaying making a final decision.

Chair Grimsley agreed with Commissioner Nelson to discuss the proposed ordinance changes today and then, if needed, to table taking any action until the next Board meeting of July 7th. The Board proceeded to continue discussion.

Scott Walz, member of the Zoning Ordinance Committee, noted that the Planning and Zoning committees each serve a purpose and that the proposed amendments to the Ordinances were vetted at two committee meetings, the Planning Commission and Zoning Ordinance Review Committee, emphasizing that ample public hearings have been held. He also noted that the client is awaiting the final outcome or decision.

- b. It was moved and seconded to concur with the Planning Commission (June 9, 2020), to approve the amendment, as presented, to Zoning Ordinance Chapter 5, Section 2, Letter R (current letter R will become Letter S); Front Yard Setback Averaging. (Knutson, Nelson), carried.
- c. It was moved and seconded to concur with the Planning Commission (June 9, 2020), to approve the amendment, as presented, to Zoning Ordinance Chapter 3, Section 8, Letter B – Setback Averaging (Eliminate plus 20’), with stipulations to include: allowing additional mitigation options to what currently exists by ordinance, that a berm or swale be required if the situation dictates, and that if any native planting is done, that it be certified to the County. (Knutson, Okeson), carried.
- d. It was moved and seconded to concur with the Planning Commission (June 9, 2020), to approve the amendment, as presented, to Zoning Ordinance Chapter 5, Table 5-4 and Chapter 7, Section 3 – Storage Structure Limitations. (Knutson, Nelson), carried.

Being no further business, Board Chair Grimsley adjourned the meeting.

Lunch Bunch was held following the meeting in the 3rd Floor Jury Assembly Room of the Courthouse, with Human Services Director, Denise Warren, providing.

/s/ Michel M. Brethorst
Michael M. Brethorst
County Administrator

/s/ Ben Grimsley
Ben Grimsley
Board Chair