

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, April 7, 2020 at 8:15 a.m.
LOCATION: Third Floor Jury Assembly Room, Courthouse

Agenda/Minutes:

1. Meeting was brought to order by Board Chair Grimsley. Commissioners in attendance: Grimsley, Nelson, Skarie, Okeson, and Knutson; County Administrator, Mike Brethorst, and Minute Takers, Cindy Courneya (remotely) and Sue Mackner.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda, with the following changes: Add: Under Auditor-Treasurer: Number 4: Becker County COVID Assistance Package (BCCA – 1) and Intoxicating Liquor License (Abatement 1), and at 9:05 a.m., following Human Services: Labor Management Committee: Presentation of BECKERBay On-line Auction Donation to the Becker County Food Pantry, and Under Human Resources: Exceptional Circumstances of Employees Exempt FFCRA: Resolution 04-20-1I. (Knutson, Okeson), carried.
4. It was moved and seconded to approve the minutes of March 17, 2020, as presented. (Knutson, Nelson), carried.
5. It was moved and seconded to approve the minutes of March 27, 2020, with the requested change. (Okeson, Knutson), carried.

Commissioners:

1. Open Forum: No one was present.
2. Reports and Correspondence: The Commissioners reported on the following meetings:
 - a. Commissioner Grimsley: Lake Agassiz Regional Library (LARL) Executive Committee, Transit Committee, Finance Committee, and Land of the Dancing Sky.
 - b. Commissioner Okeson: Transit Committee, Highway Committee, Pelican River Watershed District (PRWD).
 - c. Commissioner Knutson: Natural Resources Management (NRM) Committee, Environmental Affairs Committee, and Prairie Lake Municipal Solid Waste (PLMSWA).
 - d. Commissioner Nelson: Finance Committee, Highway Committee, and NRM Committee.
 - e. Commissioner Skarie: Environmental Affairs Committee, Lakeland Mental Health, and commented on the return of seasonal cabin traffic relative to COVID-19.

- f. It was moved and seconded to direct that a Press Release be released relative to MN Governor Walz's continued Stay in Place order and Becker County. (Skarie, Okeson), carried.
3. Appointments: There were none; however, notification has been received from the Pelican River Watershed District of two upcoming appointments needed, with both terms set to expire on May 25, 2020.

Finance Committee Minutes: Auditor-Treasurer: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, and Over-90-Days Claims, as presented:
- a. Auditor's Warrants (Tuesday Bills):
 - i. 03/18/2020 in the amount of \$ 195,021.67
 - ii. 03/20/2020 in the amount of \$ 25,520.39 (Cost-Effective)
 - iii. 03/04/2020 in the amount of \$ 202,230.60
 - iv. 03/31/2020 in the amount of \$ 15,239.88
for a total amount of \$ 438,012.54
 - b. Over-90-Days:
 - i. Hitesman & Wold in the amount of \$114.00 dated 12/10/2019 (invoice just received);
 - ii. Lakeridge Dental in the amount of \$400.00 dated 10/10/2019 (invoice just received);
 - iii. MN Chemical in the amount of \$67.49 dated 12/19/2019 (freight payment missed);
 - iv. Securus Technologies in the amount of \$250.00 dated 12/31/2019 (invoice just received).

(Knutson, Nelson), carried.

Auditor-Treasurer: Mary Hendrickson presented:

1. Licenses & Permits:
- a. Tobacco License – New Ownership:
 - i. Richwood Store, LLC – Kelly Swiers - Richwood Township.
Motion to Approve (Knutson, Okeson), carried.
 - b. On-Sale (Includes Sunday Sales) Liquor License Renewals:
 - i. Shady Hollow Flea Market – DBA Shady Hollow Grill & Pizzeria – Lake View Township;
 - ii. T&J Randy's, Inc. – DBA TJ's Booze Bistro – Lake Eunice Township;
 - iii. Osage Bait & Tackle – Peggy Branstrom – Osage Township;

- iv. Cotton Lake Curley's, LLC – DBA Curley's on Cotton Lake – Erie Township;
 - v. LP Holding – DBA Hooligan's Lakeside – Lake Eunice Township.
Motion to Approve (Okeson, Skarie), carried.
 - c. Combination On/Off Sale (Includes Sunday Sales) Liquor License Renewals:
 - i. Dirty Jeans, LLC – DBA Tri-Lakes Roadhouse – Cormorant Township;
 - ii. Northern Inn – Lance P. & Tam T. Highman – Toad Lake Township;
Motion to Approve (Nelson, Knutson), carried.
 - d. 3.2 Off – Renewal:
 - i. County 6 Gas & Bait-Kalberer, Shirley – Lakeview Township;
 - ii. Two Inlets Country Store-Susan Marie Hosler – Two Inlets Township;
 - iii. Osage Bait & Tackle – Peggy Branstrom – Osage Township;
Motion to Approve (Knutson, Okeson), carried.
 - e. Liquor Off-Sale – Renewal:
 - i. J-Rod Enterprises, LLC – Rodman A. Einerson – Cormorant Township;
 - ii. Byer's LiquorSore, LLC – Kevin Byer – Osage Township;
 - iii. Cotton Lake Curley's, LLC – DBA Curley's on Cotton Lake – Erie Township;
Motion to Approve (Skarie, Nelson), carried.
 - f. Wine/Strong Beer (Includes Sunday Sale) License Renewal:
 - i. Two Inlets Country Store – Susan Marie Hosler – Two Inlets Township;
Motion to Approve (Knutson, Okeson), carried.
2. It was moved and seconded to approve Resolution 04-20-1A, to approve the Re-Purchase of Tax Forfeited Lands for Jason Mowers, Parcel #: 49.2049.000. (Okeson, Knutson), carried.
 3. It was moved and seconded to accept the February 2020 Cash Comparison and Investment Summary, as presented. (Skarie, Nelson), carried.
 4. It was moved and seconded to approve a refund for active On-Off Sale liquor license holders that are not using the license for the months during which the MN Governor's Executive Order is in place, as outlined in Becker County COVID Assistance Package 1 (BCCA-1). (Knutson, Okeson), carried.

Sheriff: Todd Glander presented:

1. It was moved and seconded to approve Resolution 04-20-1B, to approve the 2020 MN Federal Supplemental Boating Safety Patrol Grant Agreement Renewal, with an allocation of \$8,250.00, effective May 8, 2020 through September 7, 2020. (Nelson, Knutson), carried.
2. It was moved and seconded to approve Resolution 04-20-1C, as presented, to hire a full-time Office Manager, due a resignation, and to allow up to two (2) weeks of training prior to last day of employment of the current office manager. (Okeson, Knutson), carried.

3. The Personnel Request to replace a Full-Time Deputy: Resolution 04-20-1D, was tabled, per Sheriff Todd Glander's request.
4. It was moved and seconded to approve Resolution 04-20-1E, as presented, to hire a part-time Bailiff position as a Variable Part-Time Bailiff, due to a resignation. (Okeson, Knutson), carried.
5. It was moved and seconded to approve Resolution 04-20-1F, as presented, to hire a full-time Correctional Officer through an internal posting or if necessary, to advertise the position. (Knutson, Okeson), carried.

Highway: Jim Olson presented:

1. It was moved and seconded to approve Resolution 04-20-1H, to award the low bid for Projects SAP 003-629-021, SAP 003-637-020 and CP 003-115-001 to Mark Sand & Gravel in the amount of \$1,975,006.68, for Reclaiming, Bituminous Surfacing & Aggregate Shouldering of CSAH 29, 37 and CR 115. (Okeson, Nelson), carried.
2. It was moved and seconded to approve the purchase of a 2020 Schulte XH-1500 Rotary Mower in the amount of \$45,800.00 from Trueman Welters of Buffalo, MN. (Knutson, Okeson), carried.
3. It was moved and seconded to approve the Great River Energy Determination Agreement, as presented, in an amount of up to \$15,000.00, to relocate power poles relative to the second phase of reconstructing CSAH 26/Old TH 225. (Nelson, Okeson), carried.
4. City of Detroit Lakes, City Engineer, Jon Pratt, provided a presentation and timeline relative to the Final Design of the South Washington/CSAH 22 Project. Through consensus, the Board agrees to the installation of two roundabouts, as discussed, for Willow Street and North Shore Drive. It is projected that construction work will begin between July 15th and end of July, with work on South Washington Avenue and Willow intersection between August 1st and mid-August, and at the North Shore Drive Intersection and going south to occur after Labor Day, with completion the end of September.
5. It was moved and seconded to approve the donation of a 1999 Stepp Patch Wagon to the City of Audubon, with the wagon to be shared with the City of Lake Park. (Okeson, Skarie), carried.

Land Use – Parks & Recreation: Guy Fischer presented (remotely):

1. It was moved and seconded to approve the Becker County-Detroit Lakes Nordic Ski Club Maintenance Agreement, to provide trail maintenance at Pickerel Hills (DNR land), Pine Lake, Tamarack Lake and East Frazee, at an amount not to exceed \$5,000.00, and with the changes to the agreement as recommended by the Natural Resources Management (NRM) and Finance Committees. (Knutson, Nelson), carried.

Human Services: Denise Warren presented:

1. Kris Bausman from Public Health provided an update relative to MN COVID-19 Statistics and a Situational Update for Becker County, reporting that as of April 4th, MN had a total of 986 positive cases, with Becker County at zero. She did, however, note that with limited testing available, there could be other unconfirmed cases circulating within our community.

She also noted that mitigation efforts have allowed more time for Minnesota to prepare, noting the peak is now projected to be closer to June than in May.

2. It was moved and seconded to approve the MN Department of Human Services (DHS) 2020-2021 Respite Care Grant renewal with Becker County, effective April 1, 2020 – June 30, 2021, in the amount of \$4,945.00 in 2020 and \$9,890.00 in 2021, with a total cost of \$14,835.00. (Skarie, Okeson), carried.
3. It was moved and seconded to approve the Human Services claims for Human Services, Public Health, and Transit, as presented. (Skarie, Knutson), carried.

Labor Management Committee – Presentation of the BECKERBay Online Auction Donation to the Becker County Food Pantry:

1. Board Chair Grimsley presented Brad Carlson, Executive Director of the Becker County Food Pantry, a check in the amount of \$2,020.00, the total raised by the Becker County employees through their annual BECKERBay On-line Donation Auction for the food pantry.

Human Resources: Nancy Grabanski presented:

1. It was moved and seconded to approve Resolution 04-20-11, to authorize the “Exceptional Circumstances of Employees Exempt from the Families First Response Act (FFCRA)”, with the deletion of item (3c) relating to Extended FLMA, to be discussed at a later date, and also the correction of the date to May 4, 2020, as discussed. (Nelson, Skarie), carried.

2. Closed Session – Union Negotiations: Nancy Grabanski presented:
 - a. It was moved and seconded to approve Resolution 04-20-1G, to move into Closed Session, per MN State Statute 13D.03, to discuss Labor Negotiations, as outlined in said resolution. (Knutson, Okeson), carried.
 - b. Closed Session: Nancy Grabanski presented.
 - c. It was moved and seconded to open back into Regular Session. (Grimsley, Nelson), carried.

3. Open Session – Accept & Ratify Tentative Agreements for Teamsters Courthouse and Human Services Units: Nancy Grabanski presented:
 - a. It was moved and seconded to accept and ratify the tentative agreements for the Teamsters Human Services and Courthouse Unit and, also for the Human Services Supervisor Association Unit; and to authorize the Board Chair and County Administrator to sign said contracts. (Skarie, Nelson), carried.

Being no further business, Chair Grimsley adjourned the Regular meeting.

/s/ Michael M. Brethorst
 Michael M. Brethorst
 County Administrator

/s/ Ben Grimsley
 Ben Grimsley
 Board Chair