

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, March 17, 2020 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes.

1. Meeting was brought to order by Board Chair Grimsley. Commissioners in attendance: Grimsley, Okeson, Nelson, Knutson, and Skarie; County Administrator, Mike Brethorst,
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following as presented. (Knutson, Nelson), carried.
 - COVID 19: Resolution Declaring State of Emergency COVID-19: Resolution 03-20-2F.
 - Finance: ITV Purchase for Jail, Fill Vacancy County Attorney
4. It was moved and seconded to approve the minutes of March 3, 2020 (Nelson, Skarie), carried.

Commissioners.

1. Open Forum: No one was present.
2. Reports and Correspondence: The Commissioners reported on the following meetings:
 - a. Commissioner Nelson: Sheriff Committee, Employee Recognition
 - b. Commissioner Skarie: Environmental Services, Township 2-mile buffer, Senior Counsel, West Central and others.
 - c. Commissioner Grimsley: Heartland Trail, Land of Dancing Sky, Human Services
 - d. Commissioner Knutson: Safety Committee, Environmental Services Committee, County Assessor Subcommittee, Sheriff Committee
 - e. Commissioner Okeson: Highway Committee
3. Appointments.
 - a. It was moved and seconded to appoint Mary Seaberg to the Becker County Senior Advisory Council on Aging, representing District 3. (Okeson, Knutson), carried.
 - b. It was moved and seconded to appoint Hank Ludke to the Becker County EDA, representing District 3. (Okeson, Skarie), carried.

- c. It was moved and seconded to appoint Sean Felker to the Becker County EDA, representing District 4. (Skarie, Knutson), carried.

5. COVID-19.

- a. Resolution 03-20-2F: Declaring a State of Emergency for COVID – 19 Response. It was moved and seconded to approved. (Okeson, Skarie). Carried.
- b. Policy: Utilization of Paid / Unpaid Leave during Public Health Emergency. It was moved and seconded to approve policy as presented. (Nelson, Knutson). Carried
- c. COVID-19 General Update – The Health and Human Services Director, Public Health Supervisor, Becker County Emergency Manager and Human Resources Director provided an update to the current responses and plans relating to COVID-19 response plans.

6. Finance Committee.

- a. Claims: Regular Claims and Auditor Warrants and Over 90 Days and Additional:

03/03/2020 in the amount of	\$ 49,878.83
03/10/2020 in the amount of	\$ 36,886.51
Total of	\$ 86,765.34

Over 90 Days:

Minkota Recycling in the amount of \$27.50 from 10/17/2019, invoice just received.
Now Micro Inc. in the amount of \$636.00 from Oct. & Nov. 2019, invoices just received.

- Eric Bergren in the amount of \$8.62 from 12/10/2019 Copper Lantern, signature receipt.
- Eric Bergren in the amount of \$11.39 from 12/26/2019 Copper Lantern, signature receipt.
- Eric Bergren in the amount of \$11.65 from 01/10/2020 Copper Lantern, signature receipt.
- Wayne Tolbert in the amount of \$13.00 from 12/17/2019 Hong’s Chinese Restaurant, signature receipt.

Motion to approve as presented by (Knutson, Nelson) Carried.

- b. Claims for Human Services and Public Health and Transit were reviewed. Motion to approve by (Skarie, Okeson) Carried.
- c. January 2020 Cash Comparison and Sales Tax and Investment Summary were reviewed. Motion to accept by (Knutson, Skarie) Carried.

7. Public Hearing.

A public hearing is held to hear public comments relating to Ordinance 9-1 and 11-1

- a. Open Hearing: A motion by (Nelson, Knutson) to open the hearing at 9:00AM

Ordinance 9 adopting rules for Liquor Compliance with State Law. The general purpose of the 9-1 is as follows: remove the requirement for 60% of food sales in conjunction with liquor sales.

Ordinance 11 adopting rules for hours and days of sale. The general purpose of the 11-1 is as follows: To allow for opening at 8:00 a.m. on Sundays and closing 2:00 a.m. on Monday.

There was no public comment relating to this hearing.

- b. Close Hearing: A motion by (Okeson, Knutson) to close the hearing at 9:10 AM.

8. Auditor-Treasurer.

- a. Ordinance #9-1: Motion by (Nelson, Okeson) to approve. Carried.
- b. Ordinance#11-1: Motion by (Knutson, Skarie) to approve. Carried.
- c. Gambling Permit
 - 1. Carsonville Fire Fighters Relief Association, for Raffle on June 21, 2020 at Carsonville Fire & Rescue – Station 2 in Osage Township – Resolution 03-20-2A. A motion to approve (Okeson, Skarie), Carried.
- d. On Sale (Includes Sunday Sales) Liquor License Renewals
 - 1. Detroit Country Club Inc. – Sam Rufer, President – Lakeview Township A motion to approve (Okeson, Knutson), Carried.
- e. On Sale Liquor License Renewals (Excluding Sundays)
 - 1. Richwood Winery – Penny Aguirre – Richwood Township A motion to approve (Skarie, Nelson), Carried.

- f. New Club
 - 1. Frazee Golf, INC. – Burlington Township
A motion to approve (Okeson, Knutson), Carried.
- g. New Seasonal
 - 1. Green Valley Golf Course-Michael Levin- Cormorant Township
A motion to approve (Nelson, Knutson), Carried.
- h. Liquor Off Sale – Renewal
 - 1. Richwood Off Sale Inc. – John Johnson – Richwood Township
 - 2. Seven Sisters Spirits LLC – Steven D. Larsen, General MGR. – Lake View Township
A motion to approved 1 and 2 (Okeson, Skarie), Carried.
- i. 3.2On/Off – Renewal
 - 1. Loon Echo Inc/Elbow Lake Store & Bar – Round Lake Township
A motion to approve (Nelson, Knutson), Carried.
- j. Cancellation of Forfeiture – Parcel # 36.0327.001 as Resolution 03-20-2B.
Motion to approve by (Nelson, Knutson) Carried.
- k. Personnel request to replace FT Assistant County Attorney due to a resignation.
Resolution 03-20-2E. Motion to approve by (Knutson, Okeson) Carried.
- l. Equipment Purchase in support of COVID-19 Judicial Order relating to Interactive Television (ITV) Equipment need. A motion to approve the purchase of ITV equipment not to exceed \$9,000 (Okeson, Knutson), carried.

9. Assessor.

- a. Abatement: A motion to abate \$212 for parcel 32.8005.310 Sugar Bush Township (Nelson, Okeson), Carried.

10. Planning and Zoning.

- a. Conditional Use Permit: Justin Knopf 30907 Co Hwy 54 Frazee, MN 56544 Project Location: 30907 Co Hwy 54 Frazee, MN 56544 LEGAL LAND DESCRIPTION: Tax ID number: 03.0106.001. DESCRIPTION OF PROJECT: Request a Conditional Use Permit for Commercial Storage. The request is to build a 50 x 100 commercial storage building to store campers, boats, and other types of recreational vehicles.
A motion to approve (Skarie, Knutson), Carried.
- b. Zoning Ordinance 03-17-2020-1 - Lot Depth Amendments: Chapter 11 Definitions/Table 5-4 Lot Width, Lot Depth, Lot Area, and Buildable Area. The general purpose of the Amendment is as follows: To eliminate lot depth

requirements for all lots, to eliminate lot width for non-shoreland lots, to re-define lot width for shoreland lots, and to re-define lot area to 8500 sq of buildable area for all lots.

A motion to approved (Knutson, Okeson), Carried.

- c. Zoning Ordinance 03-17-2020-2 – Shot and Long-Term Rentals: Chapter 93 8 Section 16 Short/Long Term Rentals. The general purpose of the Amendment is as follows: To establish requirements for short- and long-term rentals such as occupancy, septic system compliance, and parking.

A motion to approve (Knutson, Skarie), Carried.

11. Highway.

- a. South Washington Avenue Project – State Aid Variance: Resolution 03-20-2C is to allow for diagonal parking on CSAH 22 from 400' south of North Shore Drive to Willow St.

A motion to approve (Knutson, Okeson) Carried.

- b. Public Works Facility – A detailed presentation and discussion occurred relating to the construction of a new Public Works Facility. Topics of conversation centered on costs, operational needs, two building vs. one building concepts. It was directed that additional discussions were to occur, relating to value engineering options to set costs.

A motion to approve moving forward with a single building concept with a lower cost than presented on in option 3A. (Nelson, Okeson). Carried

12. Human Resources.

Closed Session Labor Negotiations: The County Board hereby closes this meeting pursuant to Minn. Stat. § 13D.03. The specific subjects to be discussed are the features related to wages, benefits, strategy, union proposals, response to the union strike authorization and petitions filed with the Bureau of Mediation Services, including a petition for interest arbitration;

- a. A motion to close the meeting (Nelson, Knutson), carried.

- b. A motion to open the meeting (Knutson, Okeson) carried.

13. Adjourn.

Being no further business, Board Chair Grimsley adjourned the meeting.

/s/ Michael M. Brethorst
Michael M. Brethorst
County Administrator

/s/ Ben Grimsley
Ben Grimsley
Board Chair