

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, March 3, 2020 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes:

1. Meeting was brought to order by Board Chair Grimsley. Commissioners in attendance: Grimsley, Nelson, Knutson, and Skarie; County Administrator, Mike Brethorst, and Minute Taker, Cindy Courneya. Absent: Commissioner John Okeson.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda, as presented. (Knutson, Nelson), carried.
4. It was moved and seconded to approve the minutes of February 18, 2020 with the requested changes. (Skarie, Knutson), carried.

Commissioners:

1. Open Forum: No one was present.
2. Reports and Correspondence: The Commissioners reported on the following meetings:
 - a. Commissioner Nelson: Becker County Soil & Water Conservation District (BCSWCD) and Economic Development Authority (EDA).
 - b. Commissioner Skarie: Environmental Services, Lakeland Mental Health (LMH), Human Services Committee, University of MN/Becker County Extension Committee, and a meeting relative to the 2-mile radius buffer with the City of Detroit Lakes, along with Commissioner Knutson, County Surveyor, Roy Smith, and County Administrator, Mike Brethorst.
 - c. Commissioner Grimsley: Development Achievement Center (DAC), Recreational Advisory Committee (RAC), and Transit Committee.

Commissioner Grimsley also spoke in reference to Heartland Trail funding and requested that a letter be sent to Senator Kent Eken and Bob Meier, Assistant Commissioner for Policy and Government Relations to request needed funding for the Heartland Trail be made a priority.

- d. Commissioner Knutson: Economic Development Authority (EDA), Recreational Advisory Committee (RAC), Becker County Law Library meeting, and Prairie Lakes Municipal Solid Waste Authority (PLMSWA).

3. Appointments:

- a. It was moved and seconded to appoint Bonnie Mohs to the Becker County Senior Council on Aging, representing District 2. (Grimley, Knutson), carried.

Clay-Becker County Treatment Court Update – presented by the Honorable Judge Gretchen Thilmony and Don Kautzmann, Clay-Becker Treatment Court Coordinator:

- 1. Don Kautzmann presented an annual update on the Clay-Becker County Treatment Court. He reported that the number of current participants for Drug Court is at near capacity at 27 (18 in Clay, 9 in Becker) with a total of 93 graduates (61 in Clay, 32 in Becker), with 20 having re-offended since graduation. He also noted for Veteran’s Court, the number is at 2 (1 in clay, 1 in Becker), with 6 graduates (4 Clay, 2 Becker), with none having re-offended since graduation.

He also presented the Treatment Court Budget for 2020, noting that due to the low number of veterans participating, the State Judicial Branch funding had decreased. With the two courts now included together as the Clay-Becker County Treatment Court, the program is now fully funded.

- 2. The Honorable Judge Gretchen Thilmony offered her support of the program and the staff who have contributed to its success and thanked the Board for their past and continued support as well. The Board expressed their thanks and appreciation to the County Attorney’s office for their past and continued strong commitment and passion for the program.

Finance Committee Minutes: Mary Hendrickson presented:

- 1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, Over 90-Day Claims, and additional issues, as presented:

- a. Auditor’s Warrants (Tuesday Bills):

- i. 02/18/2020 in the amount of \$ 7,261.76
- ii. 02/20/2020 in the amount of \$ 20,133.49 (Cost-Effective)
- iii. 02/21/2020 in the amount of \$ 243.66
- iv. 02/25/2020 in the amount of \$ 355,982.73
For a total amount of \$ 383,621.64

- b. Over-90 Days:

- i. MN Sheriff’s Association \$ 200.00 (Invoice: 07/23/2019)
- ii. NOVA Fire Protection \$ 115.00 (Invoice: 09/19/2019)
- iii. Premier Biotech Labs, LLC \$ 140.00 (Invoice: 10/04/2019)
- iv. Webber Family Motors \$ 6,230.92 (Invoice: 11/30/2019)
For a total amount of \$ 6,685.92

- c. Additional Issues:
- | | | |
|-----------------|----------------|--|
| Paula Peterson: | \$936.99 | Missing credit card statement and all receipts – (12/13/2019) |
| Wayne Tolbert: | \$20.00 | Signature Receipt – Soho Kitchen & Bar – (12/11/2019) |
| Daran Borth: | \$14.32 | Signature Receipt – Old World Pizza – (12/06/2019) |
| Eric Bergren: | \$40.33 | Signature Receipt – Perkins – (11/26/2019)
Signature Receipt – Copper Lantern – (12/16/2019)
Signature Receipt – Soho Kitchen & Bar – (12/11/2019) |
| Jim Olson: | <u>\$16.78</u> | Signature Receipt – Embassy Suites Bar – (11/20/2019) |
- For a total of: \$1,028.42
- (Nelson, Knutson), carried.

2. It was moved and seconded to approve the Human Services claims for Human Services, Public Health, and Transit, as presented. (Skarie, Knutson), carried.

Auditor-Treasurer: Mary Hendrickson presented:

1. Licenses and Permits:
- a. It was moved and seconded to approve Resolution 03-20-1A, to approve the Gambling Application for Exempt Permit to conduct Bingo, Pull-tabs for the MN Flyers Gymnastics, for operations at: Northern Inn, 43673 218th Street, Osage, MN in Toad Lake Township. (Skarie, Knutson), carried.
- b. It was moved and seconded to approve the On-Sale (Includes Sunday Sales) Liquor License Renewals, as follows:
- i. Sunlite Bar & Grill Inc. - Wayne Crawford – Detroit Township
 - ii. Hotel Shoreham of Detroit Lakes, Inc.- Lakeview Township
 - iii. BAM Enterprises, Inc.- dba: Bleachers Bar & Grill- Timothy & Julie Coyne- Lakeview Township
 - iv. Forest Hills Golf & R.V. Resort-Robert Spizzo- Audubon Township
 - v. Cormorant Pub, Inc.- Patricia Maloney- Cormorant Township (Knutson, Nelson), carried.
- c. It was moved and seconded to approve the New Club License for the Cormorant Lakes Sportsman’s Club, and with a fee of \$200.00 - Gregg Johnson-Lake Eunice. (Nelson, Knutson), carried.

- d. It was moved and seconded to approve the Combination On/Off Sale (Includes Sunday Sales) Liquor License Renewal for Cynthia Lou Knoll – Toad Lake Store – Toad Lake Township. (Knutson, Skarie), carried.
 - e. It was moved and seconded to approve the Wine/Strong Beer License Renewal for Cedar Crest Resort – Brian Schneck – Maple Grove Township. (Nelson, Knutson), carried.
 - f. It was moved and seconded to approve the Liquor Off Sale – Renewal for Lakes Corner Liquor LLC – Aaron Aslesen – Erie Township. (Skarie, Knutson), carried.
 - g. It was moved and seconded to approve the 3.2 Off Sale Renewal for Sunlite Bar & Grill Inc. - Wayne Crawford – Detroit Township. (Skarie, Nelson), carried.
 - h. It was moved and seconded to approve the 3.2 On/Off – Renewal for the following:
 - i. Cedar Crest Resort – Brian Schneck – Maple Grove Township
 - ii. Tamarac Resort- Randy Blanford- Sugar Bush Township
 - iii. The Hideaway Resort-Allen J Chirpich- Shell Lake Township
 - iv. Whaley’s Resort & Campground LLC- Nathan Lauwagie- Round Lake Township(Knutson, Nelson), carried.
2. Per MN State Statute requirements and with the Board’s recommendation, Commissioners Nelson and Skarie will attend the upcoming Presidential Nomination Primary Canvassing Board meeting on Thursday, March 5, 2020 at 1:00 p.m. in the 2nd Floor meeting room of the courthouse.

Sheriff: Emergency Management Director, Craig Fontaine, and Sheriff’s Deputy, Ty Warren presented:

- 1. It was moved and seconded to approve Resolution 03-20-1C, as presented, to approve the 2019 MN Federal Boating Safety Supplemental Equipment Grant Agreement, and to authorize the Board Chair and County Administrator to sign on behalf of the County for an expenditure of up to \$4,185.00 for sonar equipment, with the agreement effective March 2, 2020 – August 14, 2020. (Knutson, Nelson), carried.
- 2. It was recommended to compile information relative to the State Homeland Security Grant application, for the purchase of a Regional Mobile Command Unit, and to return to the Board for further consideration.

Land Use – Environmental Services: Steve Skoog presented:

1. It was moved and seconded to approve Resolution 03-20-1D, to hire a part-time Compactor Truck Driver/Transfer Station Attendant through the normal hiring process and if filling this vacancy creates another vacancy in the department, to fill that vacancy also. (Knutson, Skarie), carried.
2. It was moved and seconded to approve Resolution 03-20-1E, to hire a part-time Material Recovery Facility Operator through the normal hiring process, and if filling this vacancy creates another vacancy in the department, to fill that vacancy also. (Skarie, Knutson), carried.
3. Work sessions will be held following the Board meeting of April 7th for the proposed expansion of the Material Recovery Facility (MRF) and on March 17th relative to the proposed Highway Public Works Facility project.
4. It was moved and seconded to approve Resolution 03-20-1F, to work with Better Futures Minnesota to conduct a Solid Waste Diversion Study at the Becker County Transfer Station, with funding support in the amount of \$30,246.00 from the State of MN Environmental Trust Fund grant. (Skarie, Knutson), carried.
5. It was moved and seconded to approve Resolution 03-20-1G, to enter into and sign a host site agreement with the MPCA, for Becker County to host an AmeriCorps member from the MN GreenCorps for the 2020-21 program year; and to authorize and direct the County Administrator to sign the grant agreement. (Nelson, Knutson), carried.

Highway: Jim Olson presented:

1. It was moved and seconded to approve Resolution 03-20-1H, to enter into a Cooperative Agreement with the MN Department of Natural Resources (MN-DNR) for Heartland Trail Easement Acquisition; to purchase two (2) temporary easements needed along the segment from the TH 10 trail underpass to Acorn Lake, with the temporary easement costs for the two parcels along the Heartland Trail at \$3,255.00, and with the County reimbursed at an amount not to exceed \$5,000.00. (Knutson, Skarie), carried.
2. South Washington Avenue Project - Becker County Highway Engineer, Jim Olson, and Detroit Lakes City Engineer, Jon Pratt, presented:
 - a. Information was provided relative to the South Washington Avenue project and the proposal to install two (2) mini-Roundabouts; one located on Willow Street and the other on North Shore Drive. Overall support was given by the commissioners for the installation of a mini-roundabout on Willow; however, there were concerns relative to the decreased number of parking spaces available with the creation of a mini-roundabout on North Shore Drive.

City Administrator, Kelcey Klemm, introduced Shawn King, the new Public Works Director for the City of Detroit Lakes, and the Board welcomed him. City Council members Matt Boeke and Natalie Bly were also present.

Mr. Boeke discussed the options for North Shore Drive including the installation of a mini-roundabout, bump-outs, or leaving as is. He suggested to either opt for the mini-roundabout, as would have less effect on parking spaces than the bump-outs, or to leave as is. There was overall agreement and support by the Board for choosing either the mini-roundabout or leaving as is, with the City to make the final decision.

The City of Detroit Lakes will be holding a Public Informational Meeting on Wednesday, March 4th at 5:30 p.m. at City Hall.

Human Resources – Closed Session: Human Resources Director, Nancy Grabanski presented:

1. It was moved and seconded to approve Resolution 03-20-1B, to approve moving into Closed Session, per MN State Statute, to discuss Labor Negotiations Strategy. (Knutson, Grimsley), carried.
2. Closed Session – Labor Negotiations Strategy: County Commissioners Grimsley, Nelson, Skarie, and Knutson were present, along with County Administrator, Mike Brethorst, Human Resources Director, Nancy Grabanski, Auditor-Treasurer, Mary Hendrickson, Attorney, Ann Goering (via telephone), and Minute Taker, Cindy Courneya.
3. It was moved and seconded to approve opening back into Regular Session. (Knutson, Grimsley), carried.

Being no further business, Board Chair Grimsley adjourned the meeting.

/s/ Michael M. Brethorst
Michael M. Brethorst
County Administrator

/s/ Ben Grimsley
Ben Grimsley
Board Chair