

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, November 6, 2018 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. Meeting was brought to order by Board Chair Skarie. Commissioners in attendance: Skarie, Okeson, Knutson, Nelson, and Grimsley; County Administrator, Jack Ingstad; and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following changes: Under Commissioners: Add: Number 9: Approval for Declining to Join a Joint Airport Zoning Board: Resolution 11-18-1H; move the Sheriff's agenda items up from 10:50 a.m. to 9:00 a.m.; and Under Land Use Department – Parks & Recreation: Add: Number 2: Permission to Sell Used NRM Snowmobile for Parts. (Knutson, Grimsley), carried.
4. It was moved and seconded to approve the minutes of October 16, 2018 with the requested changes. (Knutson, Okeson), carried.

Commissioners

1. Open Forum: No one was present.
2. Reports and Correspondence: The Commissioners reported on the following meetings:
 - a. Commissioner Skarie: Children's Healthcare Initiative, Lakeland Mental Health, Becker County Fair Board, Environmental Affairs Committee, Becker County Senior Council on Aging, Historical Society meeting, and Partnership4Health.
 - b. Commissioner Knutson: Environmental Affairs Committee, Prairie Lakes Municipal Solid Waste Authority (PLMSWA), Jail Construction Committee meeting, and Economic Development Authority (EDA).
 - c. Commissioner Okeson: Heartland Multi-Purpose Recreational Trail meeting, Becker County/Detroit Lakes Airport Commission, West Central Regional Juvenile Center, Highway Committee, Transit Committee, and Jail Construction Committee meeting.
 - d. Commissioner Nelson: Highway Committee.
 - e. Commissioner Grimsley: Association of Minnesota Counties (AMC) District 4 meeting, Development Achievement Center (DAC) meeting, Transit Committee, and Economic Development District (EDD) meeting.
3. Appointments: There were none.

4. It was moved and seconded to approve Resolution 11-18-1A, to approve the Becker County Board of Commissioner's meeting calendar for 2019, as presented. (Okeson, Grimsley), carried.
5. It was moved and seconded to approve the renewal of the Becker County Civil Commitment Contract for 2019 with Kitzmann Law Office, Detroit Lakes, MN in the amount of \$1,450 per month, at an annual cost of \$17,400.00, effective January 1, 2019 – December 31, 2019. (Knutson, Okeson), carried.
6. It was moved and seconded to approve the Annual Purchase Agreement, as presented, with West Central Regional Juvenile Center (WCRJC), based on the Cooperative Services Agreement with Becker County and the WCRJC, with Becker County's share of the 2019 budget at \$244,412.00, payable at \$20,367.00 per month for one year. (Okeson, Knutson), carried.
7. It was moved and seconded to approve the Agreement between the University of Minnesota and Becker County for "Providing Extension Programs Locally and Employing Extension Staff", effective for three (3) years (January 1, 2019 – December 31, 2021), for one (1) full-time position and one (1) $\frac{3}{4}$ time position, with the Children's Initiative funding providing \$18,445.00 of the cost. (Nelson, Okeson), carried 3-2, with Commissioner Knutson and Grimsley opposed. It was also noted that a review will be completed in 2020 and 2021.
8. County Administrator Search: Human Resources Director, Nancy Grabanski presented, along with Sharon Klumpp, Consultant with Springsted Waters Executive Search, St. Paul, MN, via telephone conferencing.

Ms. Klumpp presented an overview of a memo dated November 1st outlining the search update and next steps. Discussion was held in regards to setting a tentative timeline. It was recommended to reserve multiple dates for interviewing, to allow for flexibility in scheduling and alternate dates for second interviews. It was suggested that the week of January 7th and/or 13th would be good possibilities for interviewing.

9. It was moved and seconded to approve Resolution 11-18-1H, as presented, that Becker County hereby declines to join in a joint airport zoning board for the Detroit Lakes/Becker County Airport. (Grimsley, Okeson), carried.

Sheriff: Shane Richard presented:

1. It was moved and seconded to approve Resolution 11-18-1C, to hire one (1) full-time Deputy position through the regular hiring process, due to a resignation. (Nelson, Okeson), carried.

2. It was moved and seconded to approve the purchase of five (5) hitches for five (5) 2019 Patrol Vehicles from Mountain Motors, Detroit Lakes, MN, at the low quote of \$1,844.50. (Okeson, Knutson), carried.
3. It was moved and seconded to approve Resolution 11-18-1E, as presented, to approve the Communications Facility Use Agreement #1032702 (Luce Tower) between the MN Department of Transportation (MnDOT) and Becker County, effective for ten (10) years (December 1, 2018 – November 30, 2028), at a cost to Becker County of \$300.00 per year. (Knutson, Okeson), carried.
4. It was moved and seconded to approve the Sunnyside Care Center Jail Contract Agreement: Addendum 1, to contract on a month-to-month basis with Sunnyside Care Center, to provide health care services to the jail at a cost to Becker County at \$3,714.92 per month, effective November 1, 2018, with a 30-day notice given by either entity for termination of said agreement. (Nelson, Knutson), carried.
5. It was moved and seconded to authorize the solicitation of donations for “Operation Lifesaver Program”, to equip and train law enforcement in locating missing persons with cognitive disorders and/or who are prone to wandering, with the cost for the equipment and training at an amount up to \$5,000.00. (Okeson, Knutson), carried.

Assessor: Steve Carlson presented:

1. It was moved and seconded to approve the following abatements, as presented:
 - a. PIN #: 10.0540.006 in Erie Township in the amount of -\$270.00, due to a Homestead correction;
 - b. PIN #: 49.1494.000 in the City of Detroit Lakes in the amounts of -\$5,172.00 and -\$6,830.00, due to Tax Settlements for both 2017 and 2018 respectively;
 - c. PIN #: 49.1502.102 in the City of Detroit Lakes in the amounts of -\$5,172.00 and -\$6,830.00, due to Tax Settlements for both 2017 and 2018 respectively.

(Knutson, Grimsley), carried.

County Attorney: County Attorney, Brian McDonald presented:

1. It was moved and seconded to approve Resolution 11-18-1D, to hire one (1) full-time Legal Secretary position through the normal hiring process, due to a resignation. (Grimsley, Knutson), carried.

Minnesota Association of County Health Plans: Presented by Executive Director, Steve Gottwalt and Matt Magnuson with Prime West Health:

1. Steve Gottwalt and Matt Magnuson provided a Power Point presentation and an overview on the MN Association of County Health Plans, "County-Based Purchasing - Strengthening Rural Health". Discussion followed and the Board thanked them for their presentation and information shared.

Finance Committee Minutes: Auditor-Treasurer: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, and Over 90-Day Claims, as presented:
 - a. Auditor's Warrants (Tuesday Bills):
 - i. 10/17/2018 in the amount of \$ 6,152.74
 - ii. 10/23/2018 in the amount of \$ 208,503.20
 - iii. 10/24/2018 in the amount of \$ 5,663,647.81
 - iv. 10/24/2018 in the amount of \$ 82,273.00
 - v. 10/30/2018 in the amount of \$ 165,222.06for a total amount of \$ 6,125,798.81
 - b. Over-90-Days:
 - i. Beaudry Oil and Propane in the amount of \$32.40, (tax owed on invoice).
 - ii. Perham Linen in the amount of \$289.99 (invoices just turned in).

(Knutson, Okeson), carried.

2. It was moved and seconded to approve the Human Services claims for Human Services, Community Health, and Transit, as presented, with the exception of the claim for Johnson's Lock & Key, as discussed. (Knutson, Okeson), carried.

Auditor-Treasurer: Mary Hendrickson presented:

1. Licenses & Permits – License List: There were none.
2. It was moved and seconded to accept the September 2018 Cash Comparison and Investment Summary, as presented. (Grimsley, Okeson), carried.

Human Services: Denise Warren presented:

1. It was moved and seconded to accept the seven (7) Human Services reports as presented, for Adult Services, Behavioral Health, Child & Family Services, Child Support, Community Health, Financial Services, and Waiver Report. (Grimsley, Knutson), carried.

Land Use Department – Parks & Recreation: Guy Fischer presented:

1. It was moved and seconded to approve Resolution 11-18-1B, as presented, to approve Limited Use Permit No. 0304-0019, for a Non-Motorized Recreational Trail LUP, with the State of MN-Department of Transportation; to provide for maintenance and use by the County upon, along, and adjacent to Trunk Highway #59; and to authorize and direct the County Board Chair to execute, on behalf of the County, the aforesaid Limited Use Permit. (Okeson, Knutson), carried.
2. It was moved and seconded to authorize the sale of a Natural Resources Department used snowmobile for parts, as discussed, along with items from the Sheriff's Department. (Knutson, Grimsley), carried.

Planning & Zoning: Planning Commission Recommendations/Minutes (October 9, 2018): Kyle Vareberg presented:

1. The application submitted by Kevin Pladson for a Conditional Use Permit (CUP) for a Dollar General Store to be located at 10315 County Highway 5, Pelican Rapids, MN was tabled at the Board of Commissioner's meeting on Tuesday, October 16th due to opposition and the inaccuracy of the Planning Commission minutes from the meeting of October 9th. The minutes have now been corrected and the item is being brought forward for consideration again today.

Chair Skarie introduced into the record a folder with petitions signed by approximately 394 people from the Cormorant and surrounding area, in opposition to Becker County approving the CUP request for a Dollar General Store, as submitted. Steve Sorenson, Chair of Cormorant Township, had submitted the folder to the County Administration Office, on behalf of the petitioners, along with additional signatures at the time of the meeting today.

Chair Skarie announced that no more testimony would be taken today from the public as there was extensive public input received at the Board meeting of October 16th.

It was moved and seconded to concur with the Planning Commission (October 9, 2018), to approve the request as submitted by Kevin Pladson for a Conditional Use Permit (CUP) for a Dollar General Store, with the project located at 10315 County Highway 5, Pelican Rapids, MN. (Knutson, Skarie),

It was moved and seconded to amend the original motion to concur with the Planning Commission (October 9, 2018), to include stipulations that no lights be on after business hours, that the CUP shall expire upon the discontinuance of the business being a Dollar General Store, that the land not be sub-divided, that all storm water be controlled through mitigation, and that the non-commercial portion of the land be seeded with

native plants, with at least six (6) Evergreens planted along CSAH 5, to serve as a screen for the resident to the west. (Nelson, Knutson), carried.

A roll call vote was requested and Chair Skarie called for a roll call vote on the original motion as amended, with the stipulations, as approved. Roll Call Vote: Commissioner Knutson – Yay, Commissioner Grimsley – Yay, Commissioner Okeson - Yay, Commissioner Skarie - Yay, and Commissioner Nelson – Nay. Motion carried 4-1.

Highway: Jim Olson presented:

1. It was moved and seconded to approve Resolution 11-18-1F, to enter into a Cooperative Agreement with the State of MN-Department of Natural Resources for the purpose of defining the rights and obligations of the parties with respect to the construction of the Heartland State Trail on Becker County land. (Nelson, Okeson), carried.
2. It was moved and seconded to approve Resolution 11-18-1G, to hereby accept completed Project Number CP 003-999-002, for CR 126 and CSAH 9 Culvert Replacement and to authorize final payment to Riley Bros. in the amount of \$6,544.62, prepared and processed by the Highway Department. (Okeson, Nelson), carried.
3. It was moved and seconded to approve the purchase of a Portable Truck Lift System from Midwest Lift, Jordan, MN, at an amount up to \$43,806.97, and if a lower quote is received, to accept the lower quote. (Knutson, Okeson), carried.

Being no further business, Board Chair Skarie adjourned the meeting.

/s/ Jack Ingstad
Jack Ingstad
County Administrator

/s/ Don Skarie
Don Skarie
Board Chair