

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, August 7, 2018 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. Meeting was brought to order by Board Chair Skarie. Commissioners in attendance: Skarie, Knutson, Nelson, Grimsley, and Okeson; County Administrator, Jack Ingstad; and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda, with the addition of Resolution 08-18-1F to: Land Use Department – Parks and Recreation: Number 1: Partnership 4 Health Grant Opportunity for Trails Planning. (Grimsley, Nelson), carried.
4. It was moved and seconded to approve the minutes of July 17, 2018 with the requested change. (Knutson, Okeson), carried.

Commissioners

1. Open Forum:
 - a. Karen Pifher, Becker County Energize Program Coordinator and Community Health & Social Service Program Manager for Essentia Health of Detroit Lakes spoke on behalf of both agencies, in reference to the upcoming agenda item, the Discussion on the Tobacco Ordinance. She asked that the Board consider moving forward with holding a public hearing, to consider the rights of the 80% of the population who are non-smokers and who prefer a smoke-free zone.
 - b. James Robideaux, a representative for Masterpiece Vapors, Detroit Lakes, MN, also spoke in reference to the upcoming agenda item, the Discussion on the Tobacco Ordinance. He voiced his concerns and opposition to the proposed changes.
 - c. Bob Koshnick, a local retired Family Practice physician, spoke in favor of the proposed changes to the Tobacco Ordinance and in holding a public hearing.
2. Reports and Correspondence: The Commissioners reported on the following meetings:
 - a. Commissioner Skarie: Becker County Children’s Initiative, Lakeland Mental Health, Becker County Fair Board, Human Services Committee, Environmental Affairs Committee, Prairie Lakes Municipal Solid Waste Authority (PLMSWA), and also attended the Jail Diversion – Early Diversion Service Training presented by “The Knowing Why Group” in Fergus Falls, MN.

- b. Commissioner Okeson: Highway Committee meetings, Becker County/Detroit Lakes Airport Commission, West Central Regional Juvenile Center, Transit Committee, and Jail Construction Meeting.
 - c. Commissioner Knutson: Prairie Lakes Municipal Solid Waste Authority (PLMSWA), Environmental Affairs Committee, Economic Development Authority (EDA), and also attended a meeting with the County Attorney for discussion on a Planning and Zoning ordinance.
 - c. Commissioner Nelson: Highway Committee, Economic Development Authority (EDA), Becker County Soil & Water Conservation District, Sunnyside, and also provided a Highway Construction update.
 - d. Commissioner Grimsley: Becker County Historical Society & Museum, Development Achievement Center (DAC), Heartland Multi-Purpose Recreational Trail, Sunnyside, and Transit Committee.
3. Appointments:
- a. It was moved and seconded to approve the formation of a Jail Diversion Committee and to appoint Commissioners Skarie and Okeson as members of said committee, with per diem and mileage reimbursement, as approved. (Nelson, Knutson), carried.
4. Discussion on Tobacco Ordinance:
- a. A lengthy discussion was held in reference to the proposed changes to Becker County Tobacco Ordinance #14. Following, Chair Skarie noted the need for a public hearing on any proposed changes to the ordinance, with a 30-day public notice required and a notice sent to any current licensed holders. There was no consensus, nor any action taken by the board today.
5. Highway: Jim Olson presented:
- a. Discussion was held on the West Lake Drive Project – CSAH 6 to the Pelican River. City Administrator, Kelcey Klemm and City Engineer, John Pratt, along with Bruce Imholte from the Detroit Lakes City Council were present.

Following discussion, Board Chair Skarie directed the Highway Engineer to return to the board with specific information relative to how this may affect the overall 5-Year Highway Construction Plan, what the dollar amount would be, and a breakdown of funding options.

- b. It was moved and seconded to approve Resolution 08-18-1C, as presented, to authorize and direct the Becker County Board Chair and County Administrator, on behalf of Becker County, to execute MnDOT Agreement No. 1031114 and any amendments to the Agreement, for the Audubon Lighting Project, under State Aid Project No. 003-030-002 and State Project No. 0301-72 (10=002). (Nelson, Okeson), carried.
 - c. It was moved and seconded to authorize the agreement between Becker County and Apex Engineering Consultant Services for Design of Trail Connection – CSAH 54 to Tunnel, at a cost of \$22,800.00, from Recreation Funds. (Grimsley, Okeson), carried.
5. Potential 2018 G.O. Jail Bond Financing: County Administrator, Jack Ingstad, presented information received from Bruce Kimmel, Senior Municipal Advisor, for Ehlers, Inc. of Roseville, MN:
- a) Discussion was held in reference to moving forward with beginning to work with Ehlers, Inc. on the structuring and competitive public offering of a second series of G.O. Jail Bonds, with it suggested to bond approximately \$9 million.

There was no consensus, nor any action taken by the Board today.

Finance Committee Minutes: Auditor-Treasurer: Mary Hendrickson presented:

- 1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, Over 90-Day and Additional Claims, as presented:
 - a. Auditor’s Warrants (Tuesday Bills):

i.	07/17/2018 in the amount of \$	31,146.04
ii.	07/24/2018 in the amount of \$	313,957.64
iii.	07/31/2018 in the amount of \$	188,520.99
	for a total amount of \$	533,624.67
 - b. Over-90-Days:
 - i. Dakota Hose and Fittings in the amount of \$209.40 (April invoice just turned in);
 - ii. Mn County Computer Coop, in the amount of \$224.58 (April invoice just turned in);
 - iii. Additional Issue: Paula Peterson credit card charge of \$21.18 (with signature receipt only).

(Nelson, Knutson), carried.

Auditor-Treasurer: Mary Hendrickson presented:

1. Licenses & Permits:
 - a) It was moved and seconded to approve Resolution 08-18-1B, to approve the Gambling Application for Exempt Permit to conduct a Raffle for the Cormorant Lions Club, on September 28, 2018, for operations at Cormorant Community Center, 10929 County Highway 9, Pelican Rapids, MN, in Cormorant Township. (Nelson, Grimsley), carried.
2. It was moved and seconded to accept the June 2018 Cash Comparison and Investment Summary, as presented. (Nelson, Grimsley), carried.
3. It was moved and seconded to accept the 2017 Tax Increment Financing (TIF) Reports for the City of Detroit Lakes and the City of Frazee, as presented. (Nelson, Knutson), carried.
4. It was moved and seconded to approve the contract with Government Management Group, to prepare Becker County's 2018-2020 Central Services Cost Allocation Plans (fiscal years ending December 31, 2018, 2019, and 2020), at a cost of \$4,475.00 per year, for a total cost of \$13,425.00. (Knutson, Okeson), carried.
5. Commissioners Skarie and Okeson agreed to serve as members of the Becker County Canvassing Board, with the Canvassing Board convening on Thursday, August 16, 2018 at 2:00 p.m. in the 2nd Floor meeting room of the courthouse.

Assessor: Steve Carlson presented:

1. It was moved and seconded to approve the following abatements, as presented:
 - a. PIN #: 2201 22.0021.001 in Pine Point Township in the amount of -\$3,276.00, due to clerical error;
 - b. PIN #: 3203 32.8046.000 in Sugar Bush Township in the amount of -\$20.00, due to mobile home removed;
 - c. PIN #: 4904 49.8735.000 in the City of Detroit Lakes in the amount of -\$440.00, due to TT had current tabs;for a total amount of abatements at -\$3,736.00.
(Grimsley, Knutson), carried.

Transit: Kevin Johnson presented:

1. It was moved and seconded to approve Resolution 08-18-1A, to approve entering into the State of MN 2019 Transit Operating and Capital Grant Agreement to provide public transportation service in Becker County and with Becker County agreeing to provide a

local share of 15% of total operating costs and 20% of total capital costs; and to approve the County Administrator to execute the aforementioned agreement and any amendments thereto. (Knutson, Grimsley), carried.

Human Services: Denise Warren presented:

1. It was moved and seconded to accept the Human Services reports for Adult Services, Behavioral Health, Child & Family Services, Child Support, Community Health, Financial Services, and the Waiver Report, as presented. (Knutson, Grimsley), carried.
2. It was moved and seconded to approve the Human Services claims for Human Services, Community Health, and Transit, as presented. (Grimsley, Knutson), carried.

Land Use Department – Environmental Services: Steve Skoog presented:

1. It was moved and seconded to approve Resolution 08-18-1D, as presented, to accept the Greater MN Recycling and Composting Grant with the MN Pollution Control Agency (MPCA), under its FY 17 Environmental Assistance Grant Program, in the amount of \$248,000.00, with the County cost at \$62,000.00. (Knutson, Okeson), carried.
2. It was moved and seconded to approve Resolution 08-18-1E, as presented, that the Becker County Board of Commissioners, considering transportation costs, declare the 2018 Market Price for Mixed Municipal Solid Waste is \$60.90 per ton. (Knutson, Grimsley), carried.

Land Use Department – Parks & Recreation: Guy Fischer presented:

1. It was moved and seconded to approve Resolution 08-18-1F, as presented, to approve that Becker County provide matching grant funds at a 1:1 match with Partnership4 Health, in an amount up to \$30,000 (\$60,000 total), and if awarded, to accept the matching funds for the purpose of developing a Becker County Recreation Trails Master Plan. (Nelson, Okeson), carried.

Human Resources: Union Negotiations: Nancy Grabanski presented:

1. It was moved and seconded to approve the Ratification of the TA Agreement, for the Teamsters Confidential Units, as agreed upon and based on the agreements approved recently with the other units. (Grimsley, Nelson), carried.

Being no further business, Board Chair Skarie adjourned the meeting.

Following the adjournment of the Board meeting, the commissioners and County Administrator, Jack Ingstad, attended a meeting at the Detroit Lakes City Council Chambers

with the City and other Joint Governance members, to welcome and visit with Senator Kent Eken and Representative Paul Marquart. Lunch was served and a tour of the city followed.

/s/ Jack Ingstad
Jack Ingstad
County Administrator

/s/ Don Skarie
Don Skarie
Board Chair