

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, February 20, 2018 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. Meeting was brought to order by Board Chair Skarie. Commissioners in attendance: Skarie, Okeson, Nelson, Grimsley, and Knutson; County Administrator, Jack Ingstad; and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda as presented. (Okeson, Knutson), carried.
4. It was moved and seconded to approve the minutes of February 6, 2018 with the requested changes. (Nelson, Knutson), carried.

Commissioners

1. Open Forum:
 - a. Becker County Surveyor, Roy Smith, spoke in reference to gravel leaving the County.

Following discussion, it was recommended that County Administrator, Jack Ingstad, contact southern Minnesota counties for their input and feedback relative to possibly seeking legislation to allow counties the ability to tax aggregate, and with the consensus of the Board to continue researching.
2. Reports and Correspondence: The Commissioners reported on the following meetings:
 - a. Commissioner Skarie: Human Services Committee and Safety Committee.
 - b. Commissioner Okeson: Pelican River Watershed District (PRWD) and Jail Construction meeting.
 - c. Commissioner Nelson: Natural Resources Management (NRM) Committee and Economic Development Authority (EDA).
 - d. Commissioner Grimsley: Human Services Committee.
 - e. Commissioner Knutson: Jail Construction meeting, NRM Committee, and EDA.
3. Appointments:
 - a. It was moved and seconded to appoint Delvaughn King to the Becker County Board of Adjustments (BOA), to serve as an At-Large member. (Knutson, Okeson), carried.

4. It was moved and seconded to approve the sale of two (2) used Ford Taurus vehicles, on public auction, as discussed and as follows:
 - a. Revenue Fund - 2007 Blue Ford Taurus - 1FAHP53U27A157856
 - b. Public Transit – 2007 Tan Ford Taurus - 1FAHP53U77A144372
(Okeson, Grimsley), carried.

Finance Committee Minutes: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, and Over 90-Day Claims, as presented:
 - a. Auditor’s Warrants (Tuesday Bills):
 - i. 02/06/2018 in the amount of \$ 766,924.78
 - ii. 02/13/2018 in the amount of \$ 38,291.74for a total of\$ 805,216.52
 - b. Over 90-Days:
 - i. Anderson Family Funeral Home in the amount of \$1,080.00
(held for Coroner signature);
 - ii. Braun Intertec in the amount of \$5,734.00 (invoice just turned in);
 - iii. Primary Products Company in the amount of \$627.00 (invoice just received);
 - iv. Hennepin Healthcare Systems in the amount of \$442.33
(held for Coroner signature).(Okeson, Knutson), carried.
2. It was moved and seconded to approve the purchase of Optimum Software for Payroll Warrant Register - Custom History Report, at a cost of \$1,500.00, from Optimum Solutions in Nashville, TN. (Okeson, Grimsley), carried.

Auditor-Treasurer: Mary Hendrickson presented:

1. It was moved and seconded to approve the 3.2 On/Off Sale Liquor License Renewal for the following:
 - a. Michael Levin - Green Valley Golf in Cormorant Township;
 - b. Frazee Golf, Inc. in Burlington Township.(Okeson, Knutson), carried.
2. It was moved and seconded to approve the Off-Sale Liquor License Renewal for Lakes Corner Liquor, LLC – Aaron Aslesen – Erie Township. (Nelson, Okeson), carried.
3. It was moved and seconded to approve Resolution 02-18-2A, to advertise and hire one (1) part-time Cashier, due to a vacancy in the Auditor-Treasurer’s office. (Nelson, Grimsley), carried.

4. It was moved and seconded to approve the implementation of the Vendor ACH Program (Automated Clearing House – Direct Deposit), to automate payment for employee expense reimbursement utilizing a direct deposit system. (Nelson, Okeson), carried.

Assessor: Abatements: Steve Carlson presented:

1. It was moved and seconded to approve the following abatements, as presented:
 - a. PIN #: 49.0030.000 in the City of Detroit Lakes, in the amount of \$24,784.00, due to a tax court stipulation in 2017;
 - b. PIN #: 49.0030.000 in the City of Detroit Lakes, in the amount of \$27,544.00, due to a tax court stipulation in 2016;with the total abatements at \$52,328.00. (Knutson, Nelson), carried.

Sheriff: Sheriff Todd Glander presented:

1. It was moved and seconded to approve the renewal of the Maintenance Agreement with WatchGuard of Allen, TX, as presented, to include Hardware Warranty/Evidence Library/DVR Software on (14) units from 2018-2019 (currently expired) and 3 (three) units, prorated from September 15, 2018 through January 15, 2019, for a total cost of \$8,050.08. (Okeson, Nelson), carried. It was noted that tracking will be done on maintenance versus the cost of the maintenance agreements/warranties.
2. It was moved and seconded to approve Resolution 02-18-2D, as presented, to authorize Becker County enter into a Law Enforcement Mutual Aid Agreement with law enforcement agencies in northern Minnesota, consistent with MN State Statute MS.12.311 Local Assistance to Political Subdivisions, for the mutual benefit of the public safety of all citizens of Becker County and the State of Minnesota. (Okeson, Nelson), carried.
3. It was moved and seconded to approve the purchase of one (1) Chevrolet Suburban vehicle with the Max Trailering Package for the Becker County STS (Sentence to Serve) Crew, using State Contract Pricing and at the low quote of \$42,708.10. (Okeson, Knutson), carried.

Highway: Jim Olson presented:

1. It was moved and seconded to approve the amendment to the 2018 Five-Year Highway Construction Plan, as presented, to advance the CSAH 29 Project from 2020 to 2018 at an estimated cost of \$1.6 million. (Okeson, Nelson), carried.

Human Services: Denise Warren presented:

1. It was moved and seconded to accept the donations for Children's Services, as follows:
 - a. Camps in the amount of \$12,613.00;

- b. Backpacks in the amount of \$1,873.00;
 - c. Community Health – WeCare Donations in the amount of \$105.25;
- for a total amount of donations at \$14,591.25. (Grimsley, Okeson), carried.
2. It was moved and seconded to approve the acceptance of the MN Department of Human Services - Family Group Decision Making Grant Award for Calendar Year 2018 in the amount of \$106,600.00, and for Becker County to act as the fiscal host. (Grimsley, Knutson), carried.
 3. It was moved and seconded to approve the Human Services Claims for Community Health, Human Services, and Transit, as presented. (Knutson, Grimsley), carried.

Land Use Department – Parks & Recreation: Guy Fischer and Rayna Tucker were present:

1. It was moved and seconded to approve Resolution 02-18-2C, as presented, to approve the Trail Link Project Grant Application with the MN DNR, to connect CSAH 54 to TH 10, at an estimated cost of \$150,600, and if awarded said grant, that Becker County agrees to provide a 50% share of the total needed project match with the City of Detroit Lakes in the amount of \$37,650.00, or at \$18,825 each; and designates Auditor-Treasurer, Mary Hendrickson, as the fiscal agent for Becker County. (Grimsley, Okeson), carried.
2. It was moved and seconded to approve Resolution 028-18-2B, as presented, to approve the Northwoods Trail Reapers Club Grant Application for the Federal Recreational Trail Program’s Equipment Grant to replace the club’s old drag equipment with a new drag at an estimated amount of up to \$22,000; and if awarded said grant that Becker County and the Club agree to accept the grant award and enter into an agreement with the State of MN for said project, and to designate Becker County Auditor-Treasurer, Mary Hendrickson, as the fiscal agent. (Knutson, Grimsley), carried.

Land Use Department – Natural Resources Management (NRM): Steve Skoog and Dan McLaughlin presented:

1. It was moved and seconded to award the 2018 tree planting contract, as presented, to Champion Forestry Service, Bemidji, MN, at the low quote of \$4,970.00, to plant 100,000 seedlings at eight (8) sites covering +/- 231.3 acres. (Knutson, Nelson), carried.
2. It was moved and seconded to approve the purchase of one (1) Polaris Sportsman 570 All-Terrain Vehicle (ATV) and to accept the 2nd lowest quote of up to \$7,500.00 from Okeson Off-Trail Sales, Detroit Lakes, to include the ATV, License, Helmets, Ramp, Tie-Downs and Warranty, and with disposal of an inoperable 2005 ATV, as discussed. (Knutson, Grimsley), carried. It was noted that the actual lowest quote was from Motoprime, Lakeville, MN, however, due to the travel distance and minimal difference of \$83.23 between the two quotes, the NRM Committee recommended purchasing locally.

Being no further business, Board Chair Skarie adjourned the meeting.

*Following the Board meeting the commissioners and County Administrator, Jack Ingstad, met at the new jail construction site for a tour and then the commissioners attended Lunch Bunch at the Holiday Inn with Highway Engineer, Jim Olson, providing.

/s/ Jack Ingstad
Jack Ingstad
County Administrator

/s/ Don Skarie
Don Skarie
Board Chair